ACCREDITATION

Mt. San Antonio College is reviewed and accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges. This accreditation authorizes the College to offer courses that parallel the first two years of the curricula for state universities. The ACCJC can be contacted by phone at (405) 506-0234 or in writing at:

10 Commercial Boulevard, Suite 204
Novato, California 94949

Catalog Content Changes

Mt. San Antonio College has made every effort to ensure the accuracy of the information in this Catalog. Students and others should note that policies, rules, procedures, and regulations change and that these changes may alter the information in this publication. This Catalog is not intended to be a complete statement of policies, rules, procedures, and regulations. More current or complete information may be obtained from the appropriate administrative office.

The College reserves the right to change, without notice, any academic or other requirement, course offering, or course content contained in this Catalog.

The Catalog does not constitute a contract or terms of a contract between the student and the College.

Mt. San Antonio College
1100 North Grand Avenue
Walnut, California 91789

(909) 274-7500

Mt. San Antonio College (http://www.mtsac.edu/)
PRESIDENT'S MESSAGE

Welcome to Mt. San Antonio College!
Your educational journey is one of the most important you will take in your lifetime. As you can see in the 2020-2021 College Catalog, we are your unwavering partner in success. This catalog is a compilation of courses, programs, support services, degree offerings, and transfer information that you will need to chart your course to academic success. All of this represents our commitment to provide you the finest education and support services.

In this catalog, you will find more than 200 degree and certificate programs, as well as a full range of basic skills and personal development courses. I encourage you to use the catalog as your planning resource guide to explore the vast scope of opportunities, services, and programs that Mt. SAC offers.

You will find a rich array of university transfer, career, and degree programs that can empower you with the knowledge and skills needed to succeed in a diverse and interconnected world. Be assured that our curriculum is in step with the fast-changing needs of today’s dynamic employment sectors.

To the many freshmen who will enter Mt. SAC this fall, and to all returning students, we welcome you with open arms and wish you much success as you now become a part of our legacy of excellence.

Dr. William T. Scroggins
President & CEO

Board of Trustees
Laura Santos
Rosanne Bader
Judy Chen Haggerty, Esq.
Robert Hidalgo
Jay Chen
Gary Chow
Dr. Manuel Baca
Sophia Ruiz - Student Trustee
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Mt. San Antonio College (Mt. SAC) is a public community college that offers a diversified educational program designed to prepare students for success in today's diverse economic, professional, technical, and cultural sectors. The objectives of the education program are to:

- prepare students for transfer to baccalaureate-level colleges and universities;
- increase vocational competence resulting in usable and marketable occupational skills;
- provide a general education emphasizing basic skills and appreciation of our shared scientific, technological, historical, and artistic heritage;
- promote continuing education and lifelong learning;
- assist the student through guidance to know and develop his/her abilities in relation to his/her potential; and
- provide community service and adult education.

The College offers courses of study through a semester system. Each semester, fall and spring, is 16 weeks in length, while summer and winter sessions are six weeks long. Many courses are offered in an accelerated mode.

History

The Mt. San Antonio Community College District was created in December, 1945, when voters of four local high school districts approved the formation of a community college district. Initially known as Eastern Los Angeles County Community College, the institution was later renamed Mt. San Antonio College after the most visible snow-capped mountain (popularly known as Mt. Baldy) in the distance behind the campus.

The 421-acre campus was originally part of the 48,000-acre La Puente Rancho. During World War II, the facility was converted into an Army hospital and later a Navy hospital.

Mt. SAC opened in the fall of 1946 with 635 students occupying a few Spanish-tiled buildings and temporary Navy barracks clustered below the San Jose Hills. Walnut, not yet an incorporated city, consisted of very little except dirt roads, cacti, and grasslands covered in the spring with wild mustard grass.

Not surprisingly, the growth of Mt. SAC has mirrored that of the local area. The College now serves the communities of Baldwin Park, Bassett, Charter Oak, Covina, Diamond Bar, the southern portion of Glendora, Hacienda Heights, City of Industry, Irwindale, La Puente, La Verne, Pomona, Rowland Heights, San Dimas, Valinda, Walnut, and West Covina.

Mt. SAC has emerged as a leader in education not only in the San Gabriel Valley, but in the state. It is California's largest, single-campus community college with a combined Credit, Continuing Education, and Community Service student enrollment of over 65,000.

While maintaining low fees, the college provides advanced academic training and state-of-the-art laboratories thanks to community support of more than $500 million in bonds for campus facilities. Powered by dedicated teams of faculty, staff, and administrators, the College remains committed to keeping college within reach, providing quality programs and services, as well as building an environment for educational excellence throughout the 21st century.

Mission, Vision, and Values

Mission

The mission of Mt. San Antonio College is to support all students in achieving their full educational potential in an environment of academic excellence. Specifically, the College is committed to providing quality education, services, and workforce training so that students become productive members of a diverse, sustainable, global society. The College pledges to prepare students for lifelong learning through the mastery of basic skills, the achievement of associate degrees and certificates, and the completion of career and transfer pathways. The College will carry out this commitment by providing an engaging and supportive teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals. The College is dedicated to serving our community through improving economic achievement, advancing civic engagement, enhancing personal well-being, promoting critical thinking, and enriching aesthetic and cultural experiences.

Vision

Mt. SAC strives to be regarded as one of the premier community colleges in the nation. We will be viewed as a leader in community college teaching, programs, and services.

As a premier community college, we will provide access to quality focusing on student success within a climate of integrity and respect. We will earn this reputation by consistently exceeding the expectations of our students, our staff, and our community.

Core Values

- **Integrity:** We treat each other honestly, ethically, and responsibly in an atmosphere of trust.
- **Diversity and Equity:** We respect and welcome all differences, and we foster equal participation throughout the campus community.
- **Community Building:** We work in responsible partnerships through open communication, caring, and a cooperative spirit.
- **Student Focus:** We address the needs of students and the community in our planning and actions.
- **Lifelong Learning:** We promote the continuing pursuit of high educational goals through equal access to excellence in both teaching and support services.
- **Positive Spirit:** We work harmoniously, show compassion, and take pride in our work.
# COLLEGE ORGANIZATION

## Board of Trustees

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<td>President</td>
<td>Laura Santos</td>
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<tr>
<td>Vice President</td>
<td>Rosanne Bader</td>
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<tr>
<td>Clerk</td>
<td>Judy Chen Haggerty, Esq.</td>
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<td>Member</td>
<td>Robert Hidalgo</td>
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<td>Jay Chen</td>
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<td>Gary Chow</td>
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<td>Member</td>
<td>Dr. Manuel Baca</td>
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<tr>
<td>Student Trustee</td>
<td>Sophia Ruiz</td>
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<tr>
<td>College President &amp; CEO</td>
<td>Dr. William Scroggins</td>
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## Administrative Services (909) 274-4230

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<td>Doug Jenson</td>
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<tr>
<td>Director, Accounting</td>
<td>Jackson Kuo</td>
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<td>Director, Fiscal Resources</td>
<td>Marisa Ziegenhohn</td>
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<td>Richard Lee</td>
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<td>Director, Purchasing, Printing, and Mail Service</td>
<td>Teresa Patterson</td>
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<td>Coordinator, Cashier's Office</td>
<td>Gabriela Sesma</td>
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<td>Director, SacBookRac Bookstore</td>
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<td>Executive Director, Facilities Planning and Management</td>
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<tr>
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<td>Bill Asher</td>
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<td>Director, Grounds and Transportation</td>
<td>Ruben Avila Jr.</td>
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<tr>
<td>Manager, Custodial Services</td>
<td>Ken McAlpin</td>
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<td>Manager, Energy Services</td>
<td>Art Cadena</td>
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<tr>
<td>Special Projects Director, Project Accounting</td>
<td>Valerie Arenas Rey</td>
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<tr>
<td>Senior, Construction Project Manager</td>
<td>Gary Gidcumb</td>
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<td>Manager, Construction Projects</td>
<td>Patty Leon-Encalade</td>
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<td>Manager, Construction Projects</td>
<td>Carol Minning</td>
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<td>Manager, Construction Projects</td>
<td>Fernan Siocon</td>
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<tr>
<td>Manager, Construction Projects</td>
<td>Roger Sneed</td>
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<td>Scheduled Maintenance Project Manager</td>
<td>Matt Thatcher</td>
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<tr>
<td>Senior, Facilities Planner</td>
<td>Mika Klein</td>
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<td>Chief Technology Officer, Information Technology</td>
<td>Dale Vickers</td>
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<tr>
<td>Director, Enterprise Application Systems</td>
<td>Antonio Bangloy</td>
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<tr>
<td>Assistant Director, Application Support and Development</td>
<td>Chuong Tran</td>
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## Human Resources (909) 274-4225

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<td>Vice President, Human Resources</td>
<td>Abe Ali</td>
</tr>
<tr>
<td>Director, Operations &amp; Employee Services</td>
<td>Alexis Carter</td>
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<tr>
<td>Deputy Director, Human Resources &amp; Title IX Coordinator</td>
<td>Dr. Sokha Song</td>
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<tr>
<td>Manager, Title IX/EEO Investigations</td>
<td>Ryan Wilson</td>
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<tr>
<td>Director, Professional &amp; Organizational Development</td>
<td>Lianne Greenlee</td>
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<tr>
<td>Assistant Director, Professional &amp; Organization Development</td>
<td>Lisa Rodriguez</td>
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## President's Office (909) 274-4250

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<tr>
<td>Director, Marketing &amp; Communication</td>
<td>Uyen Mai</td>
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<td>Director, Public Affairs</td>
<td>Jill Dolan</td>
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<tr>
<td>Executive Director, Mt. SAC Foundation</td>
<td>Bill Lambert</td>
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## Instruction (909) 274-4200

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<td>Dr. Richard Mahon</td>
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<tr>
<td>Associate Vice President, Instruction</td>
<td>Dr. Joumana McGowan</td>
</tr>
<tr>
<td>Associate Dean, Instruction</td>
<td>Michelle Sampat</td>
</tr>
<tr>
<td>Director, Dual Enrollment</td>
<td>Joel Monroy</td>
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<td>Marlyn Lanuza</td>
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<tr>
<td>Dean, Arts Division</td>
<td>Mark Lowentroult</td>
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<td>Peter Gend</td>
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<tr>
<td>Dean, Business Division</td>
<td>Jennifer Galbraith</td>
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<tr>
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<td>Dr. Fawaz Al-Mallood</td>
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<tr>
<td>Director, Child Development Center</td>
<td>Tamika Addison</td>
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<tr>
<td>Assistant Director, Child Development Center</td>
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<tr>
<td>Director, Strong Workforce Initiatives</td>
<td>Dejah Swingle</td>
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<tr>
<td>Director, Center of Excellence</td>
<td>Luke Meyer</td>
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<tr>
<td>Assistant Director, Center of Excellence</td>
<td>Juan Madrigal</td>
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<tr>
<td>Dean, Humanities and Social Sciences Division</td>
<td>Dr. Karelyn Hoover</td>
</tr>
<tr>
<td>Associate Dean, Humanities and Social Sciences Division</td>
<td>Dr. Jeanne Marie Velickovic</td>
</tr>
<tr>
<td>Director, Writing Center</td>
<td>Dr. David Charbonneau</td>
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<tr>
<td>Director, Honors</td>
<td>Heidi Lockhart</td>
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<tr>
<td>Dean, Kinesiology, Athletics and Dance Division</td>
<td>Joe Jennum</td>
</tr>
<tr>
<td>Associate Dean, Kinesiology, Athletics and Dance Division</td>
<td>Tamara Knott-Silva</td>
</tr>
<tr>
<td>Dean, Library and Learning Resources Division</td>
<td>Dr. Meghan M. Chen</td>
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<tr>
<td>Associate Dean, Library and Learning Resources Division</td>
<td>Dr. Romelia Salinas</td>
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<tr>
<td>Director, Learning Assistance Center</td>
<td>Kristina Alvarado Grassman</td>
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<tr>
<td>Dean, Natural Sciences Division</td>
<td>Matthew Judd</td>
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<tr>
<td>Associate Dean, Natural Sciences Division</td>
<td>John Vitullo</td>
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<tr>
<td>Dean, Technology and Health Division</td>
<td>Sam Agdasi</td>
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<tr>
<td>Associate Dean, Technology and Health Division</td>
<td>Sarah Plesetz</td>
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<tr>
<td>Associate Vice President, School of Continuing Education</td>
<td>Dr. Madelyn Arballo</td>
</tr>
<tr>
<td>Dean, Continuing Education and Workforce Development</td>
<td>Dr. Tami Pearson</td>
</tr>
<tr>
<td>Associate Dean, Continuing Education Programs and Services</td>
<td>Dr. Liza Becker</td>
</tr>
<tr>
<td>Manager, Noncredit Strong Workforce Program</td>
<td>Shannon Rider</td>
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<tr>
<td>Director, Adult Education</td>
<td>Lesley Johnson</td>
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<tr>
<td>Assistant Director, Adult Basic Education</td>
<td>Dr. Omideh Miri</td>
</tr>
<tr>
<td>Director, Education for Older Adults &amp; Adults with Disabilities</td>
<td>Mary Lange</td>
</tr>
<tr>
<td>Director, English Language Learners</td>
<td>Jody Fernando</td>
</tr>
<tr>
<td>ESL Instructional Support Manager</td>
<td>Katalin Gyurindak</td>
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<tr>
<td>Director, Community and Contract Education</td>
<td>Paulo Madrigal</td>
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<tr>
<td>Director, Off-Campus High School</td>
<td>Angelena Pride</td>
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<tr>
<td>Manager, Mt. San Antonio Regional Consortium</td>
<td>Ryan Whetstone</td>
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<td>Director, Grants</td>
<td>Adrienne Price</td>
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<td>Director, Research and Institutional Effectiveness</td>
<td>Barbara McNeice-Stallard</td>
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<tr>
<td>Assistant Director, Admissions and Records</td>
<td>Patricia Montoya</td>
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<tr>
<td>Student Services Manager, Admissions and Records</td>
<td>Maria Macedo</td>
</tr>
<tr>
<td>Dean of Access and Wellness</td>
<td>Grace Hanson</td>
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<tr>
<td>Associate Dean of Student Success and Equity</td>
<td>Dr. Eric Lara</td>
</tr>
<tr>
<td>Director, Arise Program</td>
<td>Aida Cuenza-Uvas</td>
</tr>
<tr>
<td>Associate Dean, Student Engagement</td>
<td>Vacant</td>
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<tr>
<td>Director, Aspire Program</td>
<td>Clarence Banks</td>
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<td>Director, CalWORKS</td>
<td>Dr. LaTesha Hagler</td>
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<td>Director, Career and Transfer Services</td>
<td>Vacant</td>
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<tr>
<td>Director, Deaf and Hard of Hearing Services</td>
<td>Don Potter</td>
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<td>Director, DREAM</td>
<td>Dario Fernandez</td>
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<td>Director, Extended Opportunity Programs and Services (EOPS/CARE)</td>
<td>Dr. Julie Marquez</td>
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<td>Director, Financial Aid</td>
<td>Vacant</td>
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<tr>
<td>Assistant Director, Financial Aid</td>
<td>Jenny Phu</td>
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<tr>
<td>Manager, Financial Aid &amp; Special Programs</td>
<td>Desiree Marquez</td>
</tr>
<tr>
<td>Manager, Financial Aid &amp; Special Programs, Outreach and Inreach</td>
<td>Rosario Esparza</td>
</tr>
<tr>
<td>Director, Health Services</td>
<td>Marguerite Whitford</td>
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<td>Director, High School Outreach</td>
<td>Tania Robles</td>
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<tr>
<td>Director, International</td>
<td>Darren Grosch</td>
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<tr>
<td>Director, REACH</td>
<td>Jeze Lopez</td>
</tr>
<tr>
<td>Director, Student Life</td>
<td>Dr. Andrea Fejeran Sims</td>
</tr>
<tr>
<td>Director, TRIO Programs</td>
<td>Victor Rojas</td>
</tr>
<tr>
<td>Assistant Director, Student Life</td>
<td>Alejandra Gonzalez</td>
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**Student Services (909) 274-4505**

**College Organization**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
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<tbody>
<tr>
<td>Vice President, Student Services</td>
<td>Dr. Audrey Yamagata-Noji</td>
</tr>
<tr>
<td>Associate Vice President, Student Services</td>
<td>Thomas Mauch</td>
</tr>
<tr>
<td>Dean, Student Services</td>
<td>Dr. Koji Uesugi</td>
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<tr>
<td>Dean, Counseling</td>
<td>Dr. Francisco Dorame</td>
</tr>
<tr>
<td>Associate Dean, Counseling</td>
<td>Lina Soto</td>
</tr>
<tr>
<td>Dean, Enrollment Management</td>
<td>Dr. George Bradshaw</td>
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2020-21 CATALOG

STUDENT SUCCESS and SUPPORT PROGRAMS
STUDENT SUCCESS AND SUPPORT PROGRAM

Recognizing that student success is the responsibility of both the college and the student, the Student Success and Support Program was established to assure that students who attend a California Community College are given the best possible opportunity to succeed in accomplishing their academic goals. To accomplish this, the college will assure that appropriate services are provided to students to enhance their success. As a student, you must identify your academic goal and course of study as well as complete required core services including Assessment, Orientation, and Educational Planning. Follow the Steps to Apply & Register below to begin your academic career including information on the services you are required to participate in. This information can also be found in the student portal (https://my.mtsac.edu) in the ‘Student Success’ tab.

Step 1 – Apply to Mt. SAC
Complete and submit a Mt. SAC Admission Application (http://www.mtsac.edu/apply/) for the term you wish to be taking classes. Computers are available in the Student Services Center for your convenience. For further information, contact Admissions Office at (909) 274-4415 or visit http://www.mtsac.edu/admissions

Mountie Fast Track Info Session
Got questions? These Information Sessions were created to answer student questions and assist students in getting started at Mt. SAC! Register online at Fast Track Info Sessions (http://www.mtsac.edu/fastrackinfosessions/).

Step 2 – Apply for Financial Aid
Mt. SAC offers a variety of financial aid programs funded by federal and state agencies and private sources, including grants, fee waivers, work-study opportunities, scholarships, and loans. For further information, contact the Financial Aid Office at (909) 274-4450 or visit http://www.mtsac.edu/financialaid

Step 3 – Complete the Assessment Process
All Mt. SAC students are required to participate in assessment for course placement. The assessment and placement process has been established to enable all students the opportunity to be successful in their coursework. After the admission application is processed, students will receive an email to access the student portal. Please log into the student portal (https://my.mtsac.edu) and go to the ‘Student Success’ tab to complete the Assessment Questionnaire (AQ). You can also go to https://www.mtsac.edu/aq. Upon completion, you will be given your course placement in English, math and reading or will be advised on your next step in the assessment process. For further information, contact the Assessment Center at (909) 274-4265 or visit http://www.mtsac.edu/assessment

Step 4 – Complete the New Student Online Orientation
Mt. SAC online orientation is designed to help students transition to Mt. San Antonio College. Orientation will provide information about college life, educational planning and goals, student services, academic services, special programs, student conduct, and safety rules/regulations. Access the online orientation by logging into the Mt. SAC student portal account (https://my.mtsac.edu) and click on the “Student Success” tab. For further information, Contact the Counseling Center at (909) 274-4380 or visit https://www.mtsac.edu/counseling/orientation.html

Step 5 – Attend a Mountie Academic Planning Workshop (MAP) and Get Counseling
Attend MAP Workshop

Students new to Mt. SAC that have attended other colleges, or have an Associates or Bachelor’s degree, do not need to attend a MAP Workshop. Schedule an appointment with a counselor to review your transcripts and discuss your goals.

At the workshop, a counselor will review your course placement and make recommendations based on the Assessment Questionnaire (AQ) and/or test scores including Advanced Placement (AP) or International Baccalaureate (IB) exams. Counselors will help you select courses based on your academic and career goals. Based on your placement, a counselor will help you develop your first-semester course schedule by helping you select the appropriate English, math, reading, general education, and major specific courses needed to reach your educational goal.

Counselors are available to help if you:
1. are undecided about your major or career goal,
2. need assistance in planning your educational and/or career goal,
3. need assistance in choosing a university or college for transfer, or
4. have personal problems that impact your college success.

A MAP workshop is recommended but not required for you to be eligible to register. You can speak to a counselor at the Counseling Center at (909) 274-4380 or visit the Counseling Center located in the Student Services Building (9B) Second Floor or visit http://www.mtsac.edu/counseling

Step 6 – Register Online
Register online, based on your assigned registration date/time. Check your registration date by logging into your student portal account (https://my.mtsac.edu) and going to the “Student” tab. You will find your registration date under the #8 Registration Appointment/Hold” link one week before registration begins. For directions on how to add classes, visit https://www.mtsac.edu/admissions/register-for-classes/index.html

Step 7 – Pay Fees
You can pay your fees online through your student portal (https://my.mtsac.edu (https://my.mtsac.edu/)), under the “Student” tab, link ‘#25 Pay Fees’, in person at the Cashier’s Office (formerly Bursar’s Office, Lower Level - Bldg. 4), by mail or through drop box. For information regarding fee payment options and payment policies, please visit the Cashier’s Office website at www.mtsac.edu/cashier (https://www.mtsac.edu/cashier/), reference the Schedule of Classes, or contact the Cashier’s Office at (909) 274-4960.

Admission and Registration

Admissions
Any person who is 18 years old and not currently enrolled in High School or any person possessing a high school diploma or its equivalent is eligible for admission to Mt. San Antonio College (Mt. SAC). In order for a student to gain admission to Mt. SAC they must file an application for admission and submit transcripts from high school or college(s) they previously attended. It is the student’s responsibility to request official transcripts from the last high school attended and any college(s)
attended. Transcripts will be reviewed to determine eligibility for courses at Mt. SAC.

**Application to the College**

All inquiries regarding credit admission to the college should be directed to the Admissions and Records Office. Admission is granted only by filing an application for admission.

Applications to take credit courses can be submitted online. To access the online application, visit the Mt. SAC Admissions (http://www.mtsac.edu/admissions/) website and click on Apply Now.

Application assistance is offered through the Admissions and Records Office in English, Spanish, Vietnamese, Chinese, and Sign Language. Information is also available in alternative formats (Braille, enlarged text, e-text, etc.).

**Concurrent Enrollment for K-12 Students (Special Admits)**

The Special Admit Program is designed for high school sophomores, juniors, and seniors (10th, 11th, and 12th grades) who would benefit from taking advanced scholastic or vocational work at Mt. San Antonio College. Students must meet the following criteria to participate in the Special Admit Program:

1. Be recommended by their high school principal or counselor;
2. Be approved to participate by their parents/guardian;
3. Have a 3.0 cumulative high school grade point average or better to enroll in degree appropriate courses, or a 2.0 or better GPA for a vocational course;
4. Meet all course prerequisites and/or co-requisites;
5. Sophomores and juniors will only be allowed to enroll in a single course at Mt. SAC.
6. Seniors may enroll in two courses at Mt. SAC.

Special Admit application packets may be obtained in the Counseling Center (http://www.mtsac.edu/counseling/special_admit.html)

A parent/guardian approval form allowing the student to participate must be submitted as part of the application process. Parents must acknowledge that their student will be instructed in an adult environment and that the student will be expected to conform to all college policies.

Students who have previously enrolled who have dropped their courses and/or have not made satisfactory progress will not be allowed to continue their participation in the Special Admit Program.

Highly-gifted students enrolled in grades 9 and earlier may be considered for limited enrollment. To participate, students must meet all of the same criteria required for 10th, 11th, and 12th grade Special Admit students.

All high school students will be required to attend a Special Admit orientation prior to being accepted for admission.

College credit will be earned as a result of taking courses at Mt. San Antonio College and those grades will become part of the student’s permanent college record. High school credit may be possible at the discretion of the receiving high school. Students are advised to contact their high school counselor about receiving high school credit.

Only college level courses may be taken as part of the Special Admit Program. Students needing to make up a high school deficiency can apply to participate in the High School Referral Program. For more information, contact the Continuing Education Center at (909) 274-4937. Students who intend to continue enrollment at Mt. SAC after high school, they will have to reapply and may need to change their status with the Office of Admissions and Records.

**Evaluation of Other College Coursework**

Mt. San Antonio College reserves the right to evaluate work completed at other regionally accredited colleges and universities. Transfer students with acceptable grades will be granted advanced standing insofar as the work corresponds with the curriculum of this institution or the lower-division work offered in regionally accredited colleges or universities. Each applicant should file with Admissions and Records an official transcript of their records from all colleges and universities previously attended. For information regarding military credit, see Section 3 in this Catalog.

It is the student’s responsibility to request the evaluation of official transcripts from other colleges. Students will need to request an evaluation upon submission of their graduation petition. This may be accomplished by submitting a completed “Evaluation Request” form at Admissions and Records.

Students planning to use courses taken at other colleges for placement in Mt. San Antonio College courses who did not have transcripts sent to Admissions and Records Office must bring official copies of their transcripts to the Admissions and Records Office to be reviewed prior to placement being granted.

Transcripts submitted for admission become the property of Mt. San Antonio College and will not be returned to the applicant or forwarded to other institutions.

**Acceptance of Domestic Coursework from Accredited Colleges & Universities in the U.S.**

The College will accept “degree appropriate” or “baccalaureate” level courses from regionally accredited colleges and universities in the United States. These course units will, at a minimum, be granted “elective credit” status.

To determine General Education and/or Associate Degree equivalency and for granting of unit credit, the course must be easily identifiable as the equivalent course taught at Mt. San Antonio College by a commonly used course prefix, title, and description. To be verified, sufficient information, including prerequisite information, must be available from the regionally accredited college/university to substantiate granting course equivalency and course credit. The College reserves the right to deny acceptance of any course for the purpose of General Education, Associate Degree graduation requirements, or subject requirements. If denied, the student may petition for an in-depth evaluation but will be required to provide official course information from the institution of record or from the college/university catalog.

To determine “subject” requirements for an established vocational program, the course must be evaluated by a representative from the respective academic department in which the major resides. If the course is determined acceptable as a substitution for a required course in the program, the department representative will complete a “variance” form verifying this acceptance and send the complete paperwork to the Admissions and Records Office.

**Acceptance of International Coursework from Accredited Colleges & Universities outside the U.S.**

Mt. San Antonio College may accept for equivalence, general education, and courses that meet other local graduation requirements, that have been successfully completed at institutions of higher education outside the United States from international college and universities where
the primary language of instruction is other than English, provided substantial documentation exists for the equivalences to be determined. The exceptions to this are courses to meet Area A: Communications in the English language and the Reading Competency requirement. These requirements must be fulfilled at a regionally accredited institution of higher education within the United States.

Students completing coursework at international higher education institutions in which English was the language of instruction may submit a petition for special review to the Admission and Records Office to determine the equivalence of coursework in Area A and the Reading Competency. Mathematics course credit will only be granted for coursework completed at the level of Intermediate Algebra or higher.

Official Transcripts must be accompanied by evaluation documents provided by an approved credential evaluation agency. A listing of local credential evaluation agencies is available at the Admissions and Records Office.

Articulation with High Schools, ROPs, and Adult Schools
Articulation Agreements with secondary schools (High Schools, Regional Occupational Programs, and Adult Education) are established annually during the fall and are valid for the current school year. Articulation is a faculty driven process that rewards student achievement in the Career Technical Education courses taken at the secondary level. Credit by exam is the method used to award credit for students.

Students participating in these agreements must meet an exam requirement as stated in California Code of Regulations, Title 5. Students that successfully meet the exam requirement and supply the correct paperwork will be awarded a grade and units of credit. The credits will appear with a notation of “by exam” on a Mt. SAC transcript in the semester closest to the completion of their secondary course.

Articulation with secondary programs is a time sensitive process. Secondary students must complete the required paperwork and pass required exams at the completion of their secondary course. If a course sequence is required at the secondary level, the student must request the units at the completion of the course sequence. The required paperwork must be submitted by the instructor of record on the Articulation Agreement within two months of course or sequence completion. Students may not seek college units retroactively.

Required paperwork includes:
- Student Articulation Request Form
- High School Transcript
- ROP/Adult Education Certificate of Completion

Forms are available from participating high school instructors. Secondary instructors submit all required paperwork to the Career Pathways Articulation office at Mt. San Antonio College. Articulation forms will be accepted from authorized secondary instructors only.

College credit issued by ROP and/or Adult Education centers will be accepted if the issuing program is accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC) or the Senior College Commission, under the auspices of the Western Association of Schools and Colleges (WASC).

For more information on High Schools, ROPs, and Adult Schools, please contact the Career Pathways Articulation Office at (909) 274-5252.

Registration
Registration for classes is conducted online via the web by logging into the student portal account (https://my.mtsac.edu). Students who enrolled in the previous semester or intersession preceding the enrollment term are eligible to register for classes. Students may check their date and time to register by logging into the student portal account (https://my.mtsac.edu).

Schedule of Classes
The Mt. SAC Schedule of Classes, which indicates intended course offerings and teaching assignments for credit, noncredit, and continuing education courses, is available on the Mt. SAC website at schedule of classes (http://www.mtsac.edu/schedule/). The College reserves the right to cancel, reschedule, or combine classes and to change professors where such action is deemed necessary.

Enrollment Fees and Expenses
The Semester Fee is $46 per unit. Students who qualify for the California College Promise Grant are not required to pay this fee. Additional fees include the Student Health Fee, Student Representation Fee, Student Transportation Fee, Student Activities Fee, and Parking Permit Fee. In addition, Non-Resident and International Students pay a Tuition Fee. Additional information regarding these fees is provided below. Fees are subject to change. Financial aid, scholarships, and the California College Promise Grant Fee Waiver may be available to assist with fee payment. Please consult the Schedule of Classes online for current fees and related information (BP 5030, AP 5030).

Students are responsible for purchase of their own textbooks and supplies. Costs for books and supplies for full-time students may average $300-$600 per semester depending on the program of study selected.

Non-Resident and International Student Tuition
Out-of-state Tuition Fees are $295 per unit and are required of all students who have not established residency in the state of California for a period of one year prior to the day before classes begin. International Student Tuition Fees are $295 per unit and are required of all nonresident international students attending Mt. SAC on an F-1 Visa. Contact Admissions & Records at (909) 274-4415 with residency questions.

Student Health Fee
The Student Health Fee is required of all credit students. The fee is $20 for Fall and Spring semesters and $17 for Winter and Summer intersessions. Students who qualify for the California College Promise Grant Fee Waiver pay a reduced fee of $15 per semester and $12 per intersession. Pursuant to Section 76355 of the Education Code, Mt. SAC has a process by which students may request to waive the Student Health Fee. To qualify for a waiver, students must provide documentation of active membership in a religious organization that relies exclusively upon prayer for healing. Students need to submit the documentation from their religious organization and the Health Services Fee Waiver request form to the Student Health Center (67B). The Health Services Fee Waiver request form is available on the Health Services web page. The form will only be accepted for the first two weeks of the semester and the first week of the intersession.

Student Representation Fee
The purpose of the Student Representation Fee is to provide Mt. SAC students the means to state their positions and viewpoints before city, county, district, and state government agencies. The $0.50 fee is collected for the Fall and Spring semesters. A student may choose not to pay the Student Representation Fee for political, religious, financial, or moral reasons. If a student chooses to opt-out of paying the fee for the stated
reasons, the student must contact the Cashier’s Office (formerly known as Bursar’s Office). Refunds for the Student Representation Fee will only be approved for the first two weeks of the semester. For more information or concerns regarding the Student Representation Fee, please contact the Student Life Office or Associated Students.

Student Transportation Fee
Effective Summer 2015, a mandatory transportation fee for the Foothill Transit Class Pass Program will be charged to full and part-time students. California Education Code Section 76361 authorizes the governing board to require students to pay a fee for the purposes of partially or fully recovering transportation costs incurred by Mt. SAC. The Student Transportation Fee is $8 for part-time students and $9 for full-time students. The fee is collected for the Fall and Spring semesters only and provides students a free bus pass for the semesters the fee is paid.

Student Activities Fee
The Student Activities Fee is an $11 fee collected every Fall and Spring semesters to provide numerous Student Life and Associated Student programs and services on campus including book scholarships, cultural programs, scholarships, social activities, and discounted tickets sold at the SacBookRac. To waive this fee the student must contact the Cashier’s Office at (909) 274-4960. Refunds for the Student Activity Fee will only be approved for the first two weeks of the semester. For more information or concerns regarding the Student Activities Fee, please contact the Student Life Office or Associated Students.

Parking Permit
Students wishing to park in the student parking lots are required to have a valid Student Parking Permit. Student Parking Permits are available for purchase online through the student portal (line #31) or at the Cashier’s Office (formerly Bursar’s Office). If you need to replace a Parking Permit, fees do apply.

Refund of Fees
To be eligible for a refund, students must drop their classes by the refund deadline for that class. The deadlines can be found on the Student’s Schedule Receipt (https://inside.mtsac.edu) (Student Tab, link #11). If the student’s class has been officially dropped, or cancelled by the College, the student will receive a refund. Please see the current Schedule of Classes for refund information.

• Military Refund: In the case of students who are members of an active or reserve military unit and who receive orders compelling a withdrawal from courses, the College shall, upon petition by the affected student, refund the parking fee, health fee, student activities fee, entire enrollment fee and non-resident tuition fee unless academic credit is awarded.

Cancelled Classes
Classes may be cancelled at the discretion of the College. Students enrolled in such a class will be permitted to enroll in other open classes. Students who have a class or classes cancelled by the College because of low enrollment and have paid their fees for those classes will receive a refund.

Student Obligations
Mt. San Antonio College will withhold grades, diplomas, and registration privileges, or any combination thereof, from any student or former student who fails to pay a valid financial obligation to the College (e.g., returned check, unpaid enrollment fees, unpaid loan, equipment breakage, etc.). The hold shall be released when the student satisfactorily meets the financial obligation. When an outstanding financial obligation owed to the College is sent to our collection agencies, Chancellor’s Office Tax Offset Program, the collection cost incurred will be added to the original amount owed.

There is a processing fee of $25 for returned checks or stop payment of checks.

Any student having a disciplinary hold with the Student Life Office will not be allowed to view grades, register or drop for classes, verify enrollment, or petition for graduation until the hold is satisfied. (BP 5035, AP 5035)

Residency Guidelines
This statement is a general summary of the principal rules of residency and their exceptions and should not be construed as the actual expression of the laws used by the Mt. San Antonio College Admissions Officer for residency determination. Reference should be made to Chapter 1 (commencing with Section 68000) of Part 41 of Division 5 of the California Education Code, regulations of the Board of Governors of the California Community Colleges in Chapter 5 (commencing with Section 54000) of Division 6 of Title 5 of the California Code of Regulations, and the regulations and guidelines available in the Admissions and Records Office. Students wishing to change their residency must submit a Residency Reclassification form to the Admissions & Records Office prior to the deadline listed in the Schedule of Classes.

Residence Classification
Each person enrolled in or applying for admission to Mt. San Antonio College will, for purposes of admission and/or tuition, be classified as a “resident,” or a “nonresident.”

1. Resident: A “resident” is a person who is eligible to establish California residency for tuition purposes or who has resided within California for at least one year and who has established a legal residence in California prior to the residency determination date.

2. Nonresident: A “nonresident” student is one who has not resided in the State for more than one year prior to the residency determination date and who has not established legal residence or who is not eligible to establish California residency for tuition purposes.

Criteria for Determination of Legal Residence
To determine a person’s place of residence, reference is made to the following:

1. Every person has, by law, a residence.

2. Every person who is married or 18 years of age or older, and under no legal disability to do so, may establish residence.

3. In determining the place of residence, the following rules are to be observed:
   a. There can be only one residence.
   b. A residence is the place where one remains when not called elsewhere for labor or other special or temporary purposes, and to which that person returns in seasons of repose.
   c. A residence cannot be lost until another is gained.
   d. The residence can be established and/or changed only by the union of act and intent.
   e. A man or a woman may establish his or her residence. Thus, it is possible that a woman who is married to, and living with, her husband may have a residence separate from his. A woman’s residence shall not be derivative from that of her husband.
   f. The residence of the parent with whom an unmarried minor child maintains his/her place of abode is the residence of the unmarried minor child. When the minor lives with neither parent, his or her residence is that of the parent with whom he/she
maintained his or her last place of abode; however, the minor may establish his or her own residence provided both parents are deceased and a legal guardian has not been appointed.

g. The residence of an unmarried minor who has a living parent cannot be changed by his or her own act, by the appointment of a legal guardian, or by relinquishment of a parent’s right of control, unless the student qualifies for the self-supporting exception.

**Burden of Proof**
The burden of proof is on the student to clearly demonstrate both physical presence in California and intent to establish California residence.

**Residence Classification Appeal**
Any student, following a final decision on residency classification by the Admissions and Records Office, may make a written appeal to the Appeals Committee of Mt. San Antonio College within 30 calendar days of notification of final decision regarding classification.

**Admission of International Students**
Mt. San Antonio College encourages applications from students holding or attempting to obtain the F-1 Visa. The following items are required from international applicants:

- **Mt. San Antonio OpenCCC Application**
- **F-1 International Student Application:** Access the F-1 International Student Application through your Student Portal. Upload all of your required documents via the F-1 International Student Application.
- **$50 USD Application Fee (non-refundable):** The application fee is non-refundable and must be paid in U.S. currency (credit card, check or money order). Please make check payable to "Mt. San Antonio College.” Personal checks must have the account holder’s name and address pre-printed on them. To pay by credit, log into your student portal and select ‘Application Fee.’
- **Confidential Financial Support:** Current proof of funding must be in the form of a bank letter or bank statement with official signature/seal. All bank verifications should indicate U.S. currency and be dated within six months of the term start date.
- **TB (tuberculosis) test required at the time of acceptance.**

**ENGLISH LANGUAGE VERIFICATION**
If English is not the official government language of your home country you will be required to show proof of English proficiency to apply. Submit ONE of the following methods of proof:

- **TOEFL:** (minimum score of 133 on the computer-based test, or 450 on the paper-based test, or 45 on the Internet-Based Test). Information regarding TOEFL may be obtained at www.ets.org (http://www.ets.org). If you are mailing your score report directly, our institution code is "4494."
- **IELTS:** (overall band score of 4.5 or higher). Information regarding IELTS may be obtained at www.ielts.org (http://www.ielts.org).
- **AWE:** (placement into credit course - excluding ESL) Information regarding the AWE may be obtained at www.mtsac.edu/assessment (http://www.mtsac.edu/assessment/).
- **High School English Verification Letter:** If you have attended an American High School either on foreign soil or in the U.S. for at least three years provide an Official Letter from Principal or Head master stating level of proficiency.
- **Proof of completion of an acceptable ESL Level:**
- **ELS:** (https://www.els.edu/) Level 109
- **Cal Poly English Language Institute (http://www.cpp.edu/~cpeli/):** Level 5

**Transferring into Mt. San Antonio College**
The following items are required for current F-1 Visa students transferring into Mt. SAC:

- **Copy of I-20**
- **Copy of I-94**
- **Transfer form**
- **F-1 Visa**

The deadlines to apply for the school year are as follows:

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<th>Application Deadline</th>
<th>Classes Begin</th>
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<td>Summer Intersession</td>
<td>April 30</td>
<td>End of June</td>
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<tr>
<td>Fall Semester</td>
<td>June 15</td>
<td>End of August</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>November 15</td>
<td>End of February</td>
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F-1 Visa students can obtain all application materials from our College Website (International Students (http://www.mtsac.edu/international/)). (http://www.mtsac.edu/international/) TOEFL scores, IELTS scores, admission applications (both college and International Student Application), and all supporting materials must be received on or before the term deadlines listed above. Students will be required to take the Assessment of Written English (AWE) when they arrive at Mt. San Antonio College. Applications received after the deadline will be considered for the following semester. The application fee must accompany the admission application. (AP 5010)

**Assessment and Placement**

Students attending Mt. San Antonio College are required to participate in assessment. The assessment and placement process has been established to enable all students an opportunity to achieve probable success in their course work. In addition, the process allows the faculty to instruct their courses at an appropriate level with the knowledge that students will be reasonably prepared. For more information, visit Assessment (http://www.mtsac.edu/assessment/).

**Assessment Process at Mt. San Antonio College**
All students at Mt. San Antonio College will receive placement recommendations in English, math, and reading based on an assessment utilizing multiple measures. For most students, placement will be based on U.S. high school performance (High School GPA, High School Courses taken, etc.). Students who have received college credit from accredited institutions may be able to receive course enrollment eligibility by submitting official transcripts. Consult with a counselor to review eligibility.

**Assessment Questionnaire**
To complete the AQ, go to www.mtsac.edu/aq. (http://www.mtsac.edu/aq.%20/) It is recommended that you have a copy of your high school transcripts with you when you are completing the Assessment Questionnaire (AQ). Follow the questionnaire directions carefully as it can be completed only once. After completing the questionnaire, you will be given your course placement recommendations.

- **If you feel that the course placements you receive do not reflect your current abilities in the subject matter, you may make an appointment with a counselor.**
• If you have questions about your placement results, you may talk to a counselor.
• You can always take a course at a lower level than the course you are placed.
• If there was an error in the questionnaire you submitted, please see a counselor.

Reading Placement
By completing the AQ, you will also receive a recommendation for enrolling in a reading class. Mt. SAC has a reading requirement for graduation with an AA/AS. A READ 100 placement level satisfies this requirement. Students may also meet the reading requirement by enrolling in and completing READ 90. Reading College Texts or AMLA 33R: American Language Advanced Reading with a ‘C’ or better.

Non-Native Speakers of English
Students who complete the AQ and have not completed three years of high school English in the U.S. may be referred to meet with an American Language (AMLA) faculty member to determine course placement. Please note that there is no reading test for students who are non-native speakers of English. Reading course advice will be based on writing course placement.

Non High School Graduates
Students who have not completed at least three years of high school will be referred to a counselor to assist with course placement.

Chemistry Placement Test
The College utilizes the California Chemistry Diagnostic Test to determine student readiness for CHEM 50. Students who pass the chemistry placement test will not be required to take a chemistry course prior to enrolling in CHEM 50.

Counseling, Advisement & Orientation
Counseling Center services are provided to enrolled students who are in need of additional assistance regarding course selection, major selection, and transfer information and planning. Students are encouraged to meet with a counselor during their first term of enrollment to develop a Mountie Academic Plan. The Mountie Academic Plan lists the courses needed to complete a specific major and general education, as well as identifying graduation and/or transfer requirements.

Students who are undecided about their major and/or career and educational goals, should make an appointment with a counselor. Career counseling services are available to students at no cost, to assist students in making the most appropriate choices about their future.

Exemption from Assessment, Orientation, and Counseling, Advising, or Education Plan Development
The goal of the Student Success and Support Program (SSSSP) is to increase student access and success by providing core SSSSP services, including (1) orientation, (2) assessment and placement, and (3) counseling, advising, and other education planning services with the goal and declared course of study.

Exemptions from Student Success and Support Program
As part of the matriculation process, all services listed above are provided by the college. Students may choose to request to be exempt from the required services. If you are requesting an exemption, please identify the basis for your request based on the criteria below.

A student is exempt from assessment, orientation, and counseling, advising, or education plan development if the student has:
1. graduated with an Associate degree or higher from a regionally accredited institution. Must provide a copy of transcripts as documentation of degree attainment
2. enrolled at the college for a reason other than career development or advancement, transfer, attainment of a degree or certificate of achievement, or completion of a basic skills or English as a Second Language course sequence
3. completed these services at another community college within a time period identified by the district
4. enrolled at Mt. SAC solely to take a course that is legally mandated for employment as defined in section 55000 or necessary in response to a significant change in industry or licensure standings
5. enrolled as a special admit student pursuant to Education Code section 76001

Exemption Request Forms are available at the Counseling Center located in the Student Services Building (9B), Second Floor

Orientation – Credit Students
Orientation is required for all new students who are enrolling in Mt. San Antonio College. Orientation includes information regarding college programs, services, procedures, student responsibilities, and other related information.

The College has determined the importance of an orientation to college as a factor in success. Prospective students are urged to complete an online orientation immediately after filing an application and completing the Assessment Questionnaire (AQ) and/or taking the necessary placement tests.

Visit the New Student Online Orientation (https://www.mtsac.edu/counseling/orientation.html).

Prerequisites, Corequisites, and Advisories
Mt. SAC faculty have established prerequisites, corequisites, and advisories for courses. If a student does not meet the prerequisite or corequisite requirements, the student will be blocked from enrolling in those courses. Transcripts and grade report cards from other colleges used to determine whether pre or corequisites have been met must be evaluated prior to registration.

Prerequisite
Prerequisites to a course are those courses which must have been taken previously as preparation for the course. To enroll in a class that has a prerequisite, the required preparation must have been completed prior to enrolling in the course. In some instances, English and Math prerequisites may be met by attaining eligibility through assessment. All course prerequisites listed must be completed with a grade of “C” or better, unless otherwise stated.

Corequisite
To enroll in a course that has a corequisite, the corequisite course must be taken concurrently. In some instances, a corequisite may have been taken previously.
Advisory

An advisory to a course is preparation which is highly recommended by faculty teaching the course. Although students may enroll in a course if they do not possess the advisory skills, they are encouraged to abide by an advisory whenever possible.

Challenging Prerequisites and Corequisites

In accordance with Title 5 Section 55003(p) and (q), Student Challenge of Prerequisites or Corequisites, students may challenge a prerequisite or corequisite for a course. A prerequisite or corequisite cannot be “waived,” but students have the ability to demonstrate that they meet the prerequisite or corequisite on the following criteria, and course eligibility may be granted. The challenge must be based on at least one of the following specific grounds:

- The College will accept prerequisite or corequisite courses from regionally accredited colleges and universities in the United States. (The student will meet with the appropriate department chair)
- A student may request a prerequisite or corequisite variance to demonstrate that the student has the knowledge or ability equivalent to the prerequisite or corequisite for the course in question, but has not formally met the established prerequisite or corequisite. (The student will meet with the appropriate department chair)
- The prerequisite or corequisite course has not been made reasonably available, and waiting until the prerequisite or corequisite is offered will create an undue delay in meeting educational goals. (The student will meet with the Director of Assessment and Matriculation)
- The prerequisite or corequisite is being applied in a discriminatory manner. (The student will meet with the Director of Assessment and Matriculation)
- The prerequisite violates the provisions of the State Education Code. (The student will meet with the Director of Assessment and Matriculation)
2020-21 CATALOG

ACADEMIC POLICIES and REQUIREMENTS
ACADEMIC POLICIES & REQUIREMENTS

Academic Freedom

It is the policy of Mt. San Antonio College to maintain and encourage freedom for its faculty, within the law, of inquiry, teaching and research, and the pursuit of knowledge. In the exercise of this right, the professor may discuss his/her subject or area of competence in the classroom, as well as other relevant matters, including controversial materials, so long as he/she distinguishes between personal opinions and what is contemporarily regarded as factual information by leading academicians in the discipline being discussed.

The professor shall use no material in any teaching assignment nor make any speech in order to incite students or others to unlawful acts or to create a clear and present danger to the students and/or the College and/or the community. Professors may not use the classroom to promote a particular religious belief. (BP 4030, AP 4030)

Academic Standards

Probation and Dismissal

There are two forms of probation: Academic Probation and Progress Probation.

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Probation</td>
<td>A student is placed on Academic Probation when the student has attempted at least 12 units and earned a cumulative grade point average (GPA) below 2.00</td>
</tr>
<tr>
<td>Progress Probation</td>
<td>A student is placed on Progress Probation when the student has enrolled in a total of at least 12 units, and the cumulative percentage of all units in which the student has enrolled for which entries of ‘W’, ‘I’, and ‘NP’ are recorded, reaches or exceeds fifty percent</td>
</tr>
</tbody>
</table>

Upon recording of Academic or Progress Probation, a student shall have their registration restricted, be required to participate in a prescribed counseling intervention and be limited to enroll in a maximum of 12 units in subsequent semesters, and 4 units in a winter or summer intersession, while on probation. (BP 4250, AP 4250)

Clearing Probation

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Probation</td>
<td>The student shall be cleared from Academic Probation when the student’s cumulative grade point average is 2.0 or higher</td>
</tr>
<tr>
<td>Progress Probation</td>
<td>The student shall be cleared from Progress Probation when the student’s cumulative percentage of units with ‘W’, ‘I’, and ‘NP’ drops below fifty percent (BP 4250)</td>
</tr>
</tbody>
</table>

Probation and Dismissal Status

1. Probation
   a. Academic Probation - occurs at the end of that first semester in which the student has attempted at least 12 units and has earned a cumulative grade point average below 2.0, or
   b. Progress Probation - occurs at the end of that first semester in which the student has attempted at least 12 units and the cumulative percentage of all units in which the student has enrolled for which entries of ‘W’, ‘I’ and ‘NP’ are recorded reaches or exceeds fifty percent.

2. Continued Probation
   a. Continued Academic Probation - occurs when the student in a second consecutive semester continues to have a cumulative grade point average below 2.0, or
   b. Continued Progress Probation - occurs when the student in a second consecutive semester continues to have a cumulative percentage of all units enrolled recorded as ‘W’, ‘I’ and ‘NP’ at fifty percent or higher.

3. Dismissal occurs after three consecutive semesters of Academic or Progress Probation. The student shall be dismissed for at least two semesters. If the student has enrolled in the subsequent semester or intersession before the Dismissal status has been determined through the posting of the previous semester’s grades, the student shall be dropped from all classes.

For the purposes of this section, semesters shall be considered consecutive on the basis of the student’s enrollment, so long as the break in the student’s enrollment does not equal two primary semesters or more.

Appeal of Dismissal

A student who is subject to dismissal may request an appeal of dismissal through the Counseling Center by the stated deadline prior to the beginning of the following semester. If approved, the student shall be required to participate in a prescribed counseling intervention and complete a contract, which shall include the number of units in which the student shall enroll. If the student chooses not to make the request, or the request is denied, the student shall be dismissed for two consecutive semesters. Students will be dismissed for a minimum of one year.

Reinstatement after Dismissal

A dismissed student may request reinstatement through the Counseling Center after an interval of two semesters. Requests must be made no later than two weeks before the beginning of the Fall or Spring semesters only. Requests for reinstatement will not be allowed after the above stated deadline or for Winter and Summer intersessions. If approved, the reinstated student shall be required to participate in a prescribed counseling intervention and complete a contract for reinstatement, which shall include the number of units in which the student shall enroll.

A reinstated student shall remain on a probationary, reinstated status until clearance of probation and must see a counselor with an academic progress report for unit clearance prior to every registration period. A reinstated student shall also remain on contract until clearance of probation. Failure to comply with the terms and conditions of the contract may result in subsequent dismissal. (BP 4250, AP 4255)

Attendance

Students are expected to attend all class meetings. It is the students’ responsibility to know the attendance and absence policies of their professors.
Professors may take attendance at all class meetings. It is the responsibility of each professor to inform their classes of the attendance and absence policies at the beginning of each term.

It is the student’s responsibility to officially drop a class whenever he or she determines that he or she can no longer attend the class. Failure to officially drop a class may result in a failing grade and/or a financial obligation to the college.

Professors may drop students from their class rolls through the last day of the tenth week of instruction of a regular semester for excessive absence as defined by the professor or at an earlier date for intersession or short-term classes.

Students on college-authorized field trips will not be penalized for absences incurred in other classes during the field trips (AP 4300).

Auditing Courses
Students may not audit courses at Mt. San Antonio College. All students must be officially enrolled in a course in order to attend that course.

Student Unit Limits
Students may enroll in a maximum of 18 units each semester and up to seven units each summer and winter intersession. Students who have completed a minimum of 15 college units in a given semester with a grade point average of at least 3.0 and have a minimum cumulative grade point average of at least 3.0 may petition for permission to enroll in units above the maximum.

Students are required to see a counselor as part of the petition process. Petitions are available in the Counseling Center, located on the upper level of the Student Services Center.

100 Unit Appeal
Effective Summer 2014, new state regulations impact the registration date of students who have earned more than 100 degree applicable units at Mt. SAC. Students who have already surpassed or will have earned 100 or more Mt. SAC degree applicable units when registration begins for any term will be assigned a later registration date.

Students who have completed 100 or more Mt. SAC degree applicable units may file an appeal with the Counseling Center to keep their original registration date for the following term. The 100 Unit Appeal form can be downloaded from the Counseling website, Counseling Center Forms (http://www.mtsac.edu/counseling/forms.html). There is a deadline for submitting the appeal for every term. The deadline date is noted on the appeal form. Forms are also available at the Counseling Center, located on the upper level of the Student Services Center (Building 9B).

Students who wish to appeal have to schedule an appointment with a counselor to create a Mountie Educational Plan (MAP) which must be included with the appeal, and to clarify other requirements. Appointments can be scheduled online through the Counseling website (http://www.mtsac.edu/counseling/), in person, or by calling (909) 274-4380.

Basic Skills Limitations
Students are limited to completing no more than 30 units of courses identified as “Pre-collegiate Basic Skills” while enrolled at Mt. SAC. Courses in this category include pre-collegiate basic skills courses in Math, English, Reading, and Learning Skills. Students enrolled in the American Language program and students with learning disabilities are exempted from this policy. Waivers to exceed the 30 unit limit are available to students who show significant progress and will be limited to a specified period of time and/or number of units. Students requesting this waiver must submit a Petition for Exceptional Action to the Board of Appeals. Petitions are available in the Counseling Center and in Admissions & Records. Students who reach 30 units of pre-collegiate basic skills courses and who are not ready to pursue degree applicable courses are subject to remedial dismissal. (BP 4220, AP 4222)

Petitions for Exceptional Action
Student Petitions for Exceptional Action forms are available from the Admissions and Records Office in the Student Services Center. Students may complete these forms and submit them to Admissions and Records. Subsequent action on a petition will be taken either by the appropriate administrator or the Board of Appeals.

Definitions
Primary Term: A primary term is either the Fall or Spring semester. In contrast, both Winter and Summer intersessions are not considered to be primary terms.

Continuing Student:
• A continuing student is one who enrolls in at least one credit course and receives a grade (including a W) in any term during the academic year.
• A continuing student retains rights to follow graduation and/or certificate requirements for the year they entered or any catalog thereafter, as long as the student maintains in continuous enrollment.

Catalog Rights
• A student may use that initial catalog year or any subsequent catalog until the student petitions for graduation, if the student has remained in continuous attendance.
• Continuous attendance is enrollment and attendance in a class (past the census date) in one of the immediate prior two semesters.
• In order to maintain catalog rights at Mt. SAC, based on the initial semester of enrollment, a student may:
  • Attend another regionally accredited post-secondary institution.
  • Maintain “continuous attendance” at a regionally accredited post-secondary institution while away from Mt. SAC.
• Not be absent from Mt. SAC for four or more consecutive primary terms (two years).

Dropping Courses and Withdrawing from the College
It is the students’ responsibility to drop or withdraw from courses they no longer attend. Students should check their schedule/receipt, available on the “My Mt SAC” portal Link #11 for information regarding key dates. Dates vary and are often course specific. Failure to drop may result in a failing grade and/or fees owed.

Full 16-week courses
For 16 week courses, students who drop a class, withdraw from the college, or are dropped from a class by the professor by the Sunday at the end of the second week of classes will not receive any mark or notation on their permanent academic record.

Students who drop a class, withdraw from the college, or are dropped by the professor beginning Monday of the third week of a 16 week class will receive a mark of “W” (Withdrawal) on their permanent record.

Professors may not drop students from a class and students may not drop themselves from any class or withdraw from the college after 60% of the class has elapsed. All students who are registered for a class after
60% of the class has elapsed shall receive an academic grade (A, B, C, D, F, P, NP) or an Incomplete mark for the class.

A "W" Withdrawal mark shall not be assigned to any student enrolled after the last day to drop a class except in the case of an approved petition due to extenuating circumstances. A "W" Withdrawal remains a permanent part of a student’s academic record.

Intersessions and other short term classes
For short term classes, students who drop a class, withdraw from college or are dropped from a class by the professor prior to the conclusion of the last 20% of the class has not received a mark or notation on their permanent record.

Students who drop a class, withdraw from the college, or are dropped by the professor after 20% of the class has elapsed will receive a mark of “W” (Withdrawal) on their permanent record.

Professors may not drop students from a class and students may not drop themselves from any class or withdraw from the college after 60% of the class has elapsed. All students who are registered for a class after 60% of the class has elapsed shall receive an academic grade (A, B, C, D, F, P, NP) or an Incomplete mark for the class.

A “W” Withdrawal mark shall not be assigned to any student enrolled after the last day to drop a class except in the case of an approved petition due to extenuating circumstances. A “W” Withdrawal remains a permanent part of a student’s academic record.

Repeatable Courses
Certain courses may be taken more than once for credit if the course is designated as repeatable. The course may be repeated for the number of times allowable. The following types of courses may be repeatable:

1. Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a Bachelor’s degree.
2. Intercollegiate athletics courses in which student athletes are enrolled to participate in an organized competitive sport.
3. Intercollegiate academic or vocational competition courses that are designed specifically for non-athletic competitive events. Enrollment in a course or series of courses related in content is limited to four times, whether or not a passing grade is earned.

There may be financial aid implications for students who are recipients of Title IV and/or state funding. Federal and state law limits financial aid funding to two enrollments in a course, unless multiple enrollment of the same course is stipulated as required for academic program completion. Please seek guidance from the Financial Aid office for further clarification.

Families of Courses
The college has grouped Families of Courses that are closely related active participatory courses in physical education, visual arts, or performing arts. Within any given course family, students are only permitted four experiences while attending Mt. San Antonio College. An experience is defined as enrolling in a course and receiving any letter grade (including D, F, NP or W). A Family of Courses may consist of more than four courses, but students are limited to enrolling in a maximum of four courses in any family. All grades, including W, will count toward the enrollment limitation of four courses.

Students can repeat courses that are included in Families of Courses in which a grade of NP, D, or F was earned or a W was assigned. However, all enrollments count toward the four enrollment maximum for each family of courses. Once a student has received four experiences in a given family, they will not be permitted to enroll in any other class within that family, even to alleviate a sub-standard grade.

These Families of Courses are listed below in the disciplines in which they apply.

<table>
<thead>
<tr>
<th>Dance Families</th>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ballet</td>
<td>DNCE 1</td>
<td>Ballet Fundamentals</td>
<td>0.5-2</td>
</tr>
<tr>
<td></td>
<td>DNCE 2A</td>
<td>Ballet I</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 2B</td>
<td>Ballet II</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 31</td>
<td>Classical Dance</td>
<td>0.5-2</td>
</tr>
<tr>
<td>Modern Dance</td>
<td>DNCE 10</td>
<td>Modern Fundamentals</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 12A</td>
<td>Modern I</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 12B</td>
<td>Modern II</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 30</td>
<td>Contemporary Dance</td>
<td>0.5-1</td>
</tr>
<tr>
<td>Jazz Dance</td>
<td>DNCE 14A</td>
<td>Jazz I</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 14B</td>
<td>Jazz II</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 17</td>
<td>Jazz Fundamentals</td>
<td>0.5-2</td>
</tr>
<tr>
<td>Tap and Musical Theater</td>
<td>DNCE 18A</td>
<td>Tap I</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 18B</td>
<td>Tap II</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 28</td>
<td>Theater Dance I</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 29</td>
<td>Theater Dance II</td>
<td>0.5-1</td>
</tr>
<tr>
<td>Social Dance</td>
<td>DNCE 8</td>
<td>Latin Dance I</td>
<td>0.5-1</td>
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<tr>
<td></td>
<td>DNCE 11A</td>
<td>Social Dance Forms I</td>
<td>0.5-1</td>
</tr>
<tr>
<td></td>
<td>DNCE 11B</td>
<td>Social Dance Forms II</td>
<td>0.5-1</td>
</tr>
<tr>
<td>Performance Technique</td>
<td>DNCE 3</td>
<td>Ballet Performance</td>
<td>0.5-1</td>
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<tr>
<td></td>
<td>DNCE 13</td>
<td>Modern Performance</td>
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<td></td>
<td>DNCE 15</td>
<td>Jazz Performance</td>
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<td></td>
<td>DNCE 19</td>
<td>Tap Performance</td>
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<td>Choreography and Career</td>
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<td></td>
<td>DNCE 33</td>
<td>Improvisation</td>
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<td>DNCE 34</td>
<td>Dance Directives</td>
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<td>Stage Performance</td>
<td>DNCE 22</td>
<td>Dance Rehearsal</td>
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<td>DNCE 24</td>
<td>Dance Production</td>
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<td>Pilates</td>
<td>DNCE 39</td>
<td>Pilates Fundamentals</td>
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<td>DNCE 41</td>
<td>Pilates I</td>
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<td></td>
<td>DNCE 42</td>
<td>Pilates II</td>
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<tr>
<td></td>
<td>DNCE 43</td>
<td>Pilates III</td>
<td>0.5-1</td>
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<td>Dance Conditioning</td>
<td>DNCE 32</td>
<td>Commercial Dance</td>
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<td>DNCE 36</td>
<td>Commercial Dance II</td>
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<td></td>
<td>DNCE 40</td>
<td>Conditioning Through Dance</td>
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## Fine Arts Families

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 22</td>
<td>Design: Three-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 33</td>
<td>Ceramics: Hand Construction</td>
<td>3</td>
</tr>
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### Foundational Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ARTD 15B</td>
<td>Drawing: Intermediate</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 21</td>
<td>Design: Color and Composition</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 25A</td>
<td>Beginning Painting I</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 27</td>
<td>Painting: Watercolor</td>
<td>3</td>
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### Color Concepts

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>ANIM 104</td>
<td>Drawing Fundamentals</td>
<td>3</td>
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<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 16</td>
<td>Drawing: Perspective</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 43A</td>
<td>Introduction to Printmaking</td>
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### Gesture

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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
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<tbody>
<tr>
<td>ANIM 101A</td>
<td>Drawing - Gesture and Figure</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 101B</td>
<td>Figure Gesture - Design</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 101C</td>
<td>Figure Gesture Expressive Design</td>
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<tr>
<td>ANIM 107</td>
<td>Figure in Motion</td>
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### Anatomical Study

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<tr>
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<tbody>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 17B</td>
<td>Drawing: Life-Intermediate</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 19A</td>
<td>Figure Painting</td>
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</tr>
<tr>
<td>ARTD 23B</td>
<td>Drawing: Intermediate Heads and Hands</td>
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### Figure Concepts

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<tr>
<th>Course Prefix</th>
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<tbody>
<tr>
<td>ARTD 23A</td>
<td>Drawing: Heads and Hands</td>
<td>3</td>
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### Painting

<table>
<thead>
<tr>
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<th>Course Name</th>
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<tbody>
<tr>
<td>ARTD 25B</td>
<td>Beginning Painting II</td>
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</tr>
<tr>
<td>ARTD 26A</td>
<td>Intermediate Painting I</td>
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</tr>
<tr>
<td>ARTD 26B</td>
<td>Intermediate Painting II</td>
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### Ceramics

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<thead>
<tr>
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<th>Course Name</th>
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<tbody>
<tr>
<td>ARTS 30A</td>
<td>Ceramics: Beginning I</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 30B</td>
<td>Ceramics: Beginning II</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 31</td>
<td>Ceramics: Intermediate Studio</td>
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### Sculpture

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<tbody>
<tr>
<td>ARTS 40A</td>
<td>Sculpture: Beginning</td>
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</tr>
<tr>
<td>ARTS 40B</td>
<td>Sculpture: Intermediate</td>
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</tr>
<tr>
<td>ARTS 40C</td>
<td>Sculpture: Carving</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 41A</td>
<td>Sculpture: Life</td>
<td>3</td>
</tr>
</tbody>
</table>

### Molding

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTS 41B</td>
<td>Sculpture: Intermediate Life</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 42</td>
<td>Sculpture: Mold Making</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 46A</td>
<td>Sculpture: Special Effects Makeup</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 46B</td>
<td>Sculpture: Special Effects Makeup</td>
<td>3</td>
</tr>
</tbody>
</table>

### Planography

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 44A</td>
<td>Printmaking: Introduction to Lithography I</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 45A</td>
<td>Printmaking: Introduction to Screenprinting</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 45B</td>
<td>Printmaking: Intermediate Screenprinting</td>
<td>3</td>
</tr>
</tbody>
</table>

### Intaglio Printmaking

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 43B</td>
<td>Intermediate Printmaking in Intaglio and Relief</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 46A</td>
<td>Printmaking: Introduction to Monotype</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 47A</td>
<td>Printmaking: Photo and Alternative Processes</td>
<td>3</td>
</tr>
</tbody>
</table>

### Art Survey and Exhibition

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTB 14</td>
<td>Basic Studio Arts</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 20</td>
<td>Art, Artists, and Society</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 21A</td>
<td>Introduction to Exhibition Production</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 21B</td>
<td>Intermediate Exhibition Production</td>
<td>3</td>
</tr>
</tbody>
</table>

## Kinesiology Families

### Aquatics

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINA 8A</td>
<td>Swimming - Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINA 8B</td>
<td>Swimming - Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINA 8C</td>
<td>Swimming - Advanced</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINA 14</td>
<td>Water Polo</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINA 20</td>
<td>Aquatic Fitness</td>
<td>0.5-1</td>
</tr>
</tbody>
</table>

### Cardiorespiratory and Body Composition

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINF 4</td>
<td>Cardiovascular Conditioning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINF 34A</td>
<td>Cardiorespiratory Training Beginning</td>
<td>0.5-2</td>
</tr>
<tr>
<td>KINF 34B</td>
<td>Cardiorespiratory Training Intermediate</td>
<td>0.5-2</td>
</tr>
<tr>
<td>KINF 38A</td>
<td>Aerobics-Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINF 38B</td>
<td>Aerobics-Intermediate</td>
<td>0.5-1</td>
</tr>
</tbody>
</table>

### Combatives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINI 25</td>
<td>Mixed Martial Arts</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 27A</td>
<td>Jeet Kune Do - Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 27B</td>
<td>Jeet Kune Do - Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 29</td>
<td>Self Defense and Martial Arts</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 30A</td>
<td>Filipino Martial Arts - Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 30B</td>
<td>Filipino Martial Arts - Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 31A</td>
<td>Jujitsu - Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 31B</td>
<td>Jujitsu - Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 33A</td>
<td>Kickboxing Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 33B</td>
<td>Kickboxing Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 34</td>
<td>Women's Self Defense</td>
<td>0.5-1</td>
</tr>
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### Muscular Strength and Endurance

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINF 10A</td>
<td>Weight Training - Beginning</td>
<td>0.5-2</td>
</tr>
<tr>
<td>KINF 10B</td>
<td>Weight Training - Intermediate</td>
<td>0.5-2</td>
</tr>
<tr>
<td>KINF 19</td>
<td>Strength Training</td>
<td>0.5-2</td>
</tr>
<tr>
<td>KINF 25</td>
<td>Core Performance and Foundation Movement</td>
<td>1-2</td>
</tr>
<tr>
<td>KINF 36A</td>
<td>Circuit Training Beginning</td>
<td>0.5-2</td>
</tr>
<tr>
<td>KINF 36B</td>
<td>Circuit Training Intermediate</td>
<td>0.5-2</td>
</tr>
</tbody>
</table>

### Individual Sports

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINI 4A</td>
<td>Badminton - Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 4B</td>
<td>Badminton - Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 4C</td>
<td>Badminton - Advanced</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 18A</td>
<td>Golf - Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 18B</td>
<td>Golf - Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 18C</td>
<td>Golf - Advanced</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 40A</td>
<td>Tennis - Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 40B</td>
<td>Tennis - Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 40C</td>
<td>Tennis - Advanced</td>
<td>0.5-1</td>
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</table>

### Flexibility and Balance

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINI 37A</td>
<td>Tai Chi Chuan - Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 37B</td>
<td>Tai Chi Chuan - Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 37C</td>
<td>Tai Chi Chuan - Advanced</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINI 50A</td>
<td>Yoga</td>
<td>0.5-1</td>
</tr>
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</table>

### Team Sports

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KINS 2A</td>
<td>Basketball Beginning</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINS 2B</td>
<td>Basketball Intermediate</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINS 10A</td>
<td>Beginning Soccer</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINS 10B</td>
<td>Soccer Intermediate</td>
<td>0.5-1</td>
</tr>
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</table>
Music Families

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>MUS 10A</td>
<td>Keyboard Skills</td>
<td>1</td>
</tr>
<tr>
<td>MUS 10B</td>
<td>Keyboard Skills</td>
<td>1</td>
</tr>
<tr>
<td>MUS 17A</td>
<td>Elementary Piano</td>
<td>1</td>
</tr>
<tr>
<td>MUS 17B</td>
<td>Intermediate Piano</td>
<td>1</td>
</tr>
<tr>
<td>MUS 18</td>
<td>Advanced Piano</td>
<td>1</td>
</tr>
<tr>
<td>MUS 20A</td>
<td>Elementary Voice</td>
<td>1</td>
</tr>
<tr>
<td>MUS 20B</td>
<td>Intermediate Voice</td>
<td>1</td>
</tr>
<tr>
<td>MUS 21</td>
<td>Advanced Voice</td>
<td>1</td>
</tr>
<tr>
<td>MUS 23A</td>
<td>Elementary Guitar</td>
<td>1</td>
</tr>
<tr>
<td>MUS 23B</td>
<td>Intermediate Guitar</td>
<td>1</td>
</tr>
<tr>
<td>MUS 24</td>
<td>Advanced Guitar</td>
<td>1</td>
</tr>
<tr>
<td>MUS 25A</td>
<td>Jazz Improvisation</td>
<td>1</td>
</tr>
<tr>
<td>MUS 25B</td>
<td>Advanced Jazz Improvisation</td>
<td>1</td>
</tr>
</tbody>
</table>

Academic Honors

- President’s List - The President’s List is an honors list comprised of those students who have achieved a 3.50 or better grade point average in a minimum of twelve (12) letter-graded Associate Degree applicable units per semester at Mt. San Antonio College.
- Dean’s List - The Dean’s List is an honors list comprised of those students who have achieved between a 3.0 to 3.49 grade point average in a minimum of twelve (12) letter-graded Associate Degree applicable units per semester at Mt. San Antonio College.

Graduation Honors

- Academic Distinction - The “Academic Distinction Honor” designation is placed on the transcript and degree of the graduate who has achieved an overall grade point average (GPA) of 3.90 through 3.99.
- With Honors - The “With Honors” designation is placed on the transcript and degree of the graduate who has achieved an overall grade point average (GPA) of 3.75 through 3.89.

Honors Program

Building 26A-1680, (909) 274-4665

Mt. San Antonio College offers an Honors Program for students who have demonstrated academic excellence. Honors courses are specially designed sections of transferable courses and, with a few exceptions, are part of the IGETC requirement list.

Completion of the Honors Program makes a student eligible for priority admission consideration from many universities and/or their honors programs. Those universities include UCLA, UC Irvine, Chapman University, Pitzer College, and Pomona College. In addition to an enhanced curriculum for motivated students, Honors Program students receive library privileges at UC Irvine and UCLA and an Honors Certificate upon completion of honors certification.

Entrance Requirements

- High School Students — Eligibility for ENGL 1A; 3.2 unweighted GPA; letter of recommendation; short essay
- College Students — Nine transferable units; Eligibility for ENGL 1A; 3.2 transferable GPA, short essay, letter of recommendation (may be waived if transferable GPA is 3.5 or higher)

Requirements for “Honors Scholar” Designation

- Completion of 15 units of honors courses with a minimum 3.2 transferable GPA in those courses
- Overall 3.2 transferable GPA

Alpha Gamma Sigma

Mt. San Antonio College sponsors the Zeta Chapter of Alpha Gamma Sigma, the scholastic honorary organization for California Community Colleges. Full-time and part-time students are eligible for membership. Membership requires campus and community involvement (service hours).

There are three categories of membership eligibility. Only degree appropriate courses/units (those that grant credit for an Associate or Bachelor’s degree) may be used to establish eligibility for membership (Exception: Temporary Membership).

1. Temporary: (First college semester only) Must hold a California Scholastic Federation (CSF) Life Membership OR be a high school graduate with a cumulative grade point average of 3.5 or higher. This membership is intended as an introduction to Alpha Gamma Sigma and is not to be considered as an initial membership.
2. Initial: (First time membership) Must have completed 12 degree appropriate units in a maximum of three (3) semesters with a degree appropriate cumulative grade point average of 3.0 or higher.
3. Continuing: (Previous membership) Must have achieved for the previous semester a degree appropriate grade point average of 3.0 or higher OR have maintained a degree appropriate cumulative grade point average of 3.0 or higher.

Permanent membership in Alpha Gamma Sigma is an honorary lifetime AGS title for students who have completed 60 degree appropriate units; a minimum of 30 of the total 60 units must have been completed at Mt. SAC. A permanent membership application must be submitted by the graduation petition deadline. To apply, students must: a) have a cumulative GPA of 3.25 or higher for 60 completed degree appropriate units and b) complete a minimum of two semesters as an active member.
or inactive member. Only permanent members receive recognition at graduation. Scholarships provided by the Zeta Chapter and the State Alpha Gamma Sigma Organization are available to actively involved members. Some baccalaureate granting institutions provide scholarships limited to Alpha Gamma Sigma members. For further information and review of academic eligibility and applications, students should consult an Alpha Gamma Sigma Officer or an Alpha Gamma Sigma Adviser. Contact information can be found here: https://agszetamtsac.weebly.com/

**Phi Theta Kappa**
Mt. SAC sponsors the Alpha Omega Alpha Chapter of Phi Theta Kappa, an international honor society for two-year colleges. To be eligible for membership, students must have completed a minimum of 12 transferable units with a 3.4 GPA.

Several advantages accompany this honor including recognition at graduation and access to scholarships offered to members by hundreds of U.S. colleges and universities. For further information and an application for membership, students should consult the Honors Program in Building 26A, Room 1680 as well as Phi Theta Kappa Honor Society. ([https://www.ptk.org/default.aspx](https://www.ptk.org/default.aspx))

**Definition of Educational Records**
Educational records consist of those files maintained by the following offices: Admissions and Records, Counseling, Assessment, Financial Aid, Student Life, and those files maintained for individual students by departments.

**Challenge of Educational Records**
1. Any student may file a written request with the Records Officer of the District (Dean, Enrollment Management) to remove information recorded in the student’s records which is alleged to be: 1) inaccurate; 2) an unsubstantiated personal conclusion or inference; 3) a conclusion or inference outside of the observer’s area of competence; or 4) not based on the personal observation of the named person with the time and place of the observation of the named person noted.

2. If the student is not satisfied with the determination made by the Dean, Enrollment Management, the student may utilize the existing college student grievance process. (AP 5045)

**Academic Renewal**
The Academic Renewal Policy is provided for students in specific circumstances where previously recorded substandard academic performance is not reflective of the student’s present demonstrated ability. Academic renewal applies only to substandard coursework completed at Mt. SAC. Students with substandard coursework at other colleges or universities need to contact those institutions to see if they are eligible for academic renewal under the provisions of academic renewal of said institution.

1. A maximum of twenty-four units may be alleviated.

2. Since completion of the work to be disregarded, the student’s cumulative grade point average for all units completed at the time of adjustment must be at least 3.0 for 18 semester units, 2.5 for 24 semester units, or 2.0 for 30 units. The cumulative grade point average may include coursework completed at Mt. San Antonio College and other accredited colleges or universities. Courses used to qualify for Academic Renewal which were completed at another college or university must be verified by official college transcripts.

3. A time period of at least two years must have elapsed since the end of the term of substandard work to be disregarded.

4. Academic renewal will apply only to substandard grades: D, F, and NP.

5. The permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

6. Mt. San Antonio College does not guarantee that academic renewal will be honored by institutions outside of the District. This determination will be made by the transfer institution.

7. Students requesting academic renewal must meet with a counselor to file a petition. (BP 4240, AP 4240)

**Transcripts**
Official transcripts of work completed at Mt. San Antonio College may be ordered online through MyPortal (http://my.mtsac.edu/) student portal. The first two requests for transcripts are free; subsequent standard transcript requests are $5.00 each. Unofficial/student copies of transcripts may be obtained at MyPortal (http://my.mtsac.edu/) (AP 5040)

Further information regarding transcript services is available at Records and Graduation (http://www.mtsac.edu/records/student-records/transcripts.html)

**Definition of a Unit of Credit**
The standard “unit” represents one hour in class recitation and two hours of outside preparation per week or its equivalent for one semester. By this definition, “unit” is synonymous with “semester lecture hour.” In laboratory work and certain activity courses such as kinesiology, choir, drafting, etc., a greater number of in-class hours per week is required for each unit of credit. During summer and winter intersessions, one unit of credit represents three hours of lecture per week.

**Classification of Students**
Students at Mt. San Antonio College are classified as follows:

<table>
<thead>
<tr>
<th>Classification of Students</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>enrolled in 12 or more units in a fall or spring semester, or 4 or more units during a six-week summer or winter intersession</td>
</tr>
<tr>
<td>Part-time</td>
<td>enrolled in less than 12 units during the fall or spring semester or less than 4 units during a six-week summer or winter intersession</td>
</tr>
<tr>
<td>Freshman</td>
<td>a student who has completed less than 30 units of credit</td>
</tr>
<tr>
<td>Sophomore</td>
<td>a student who has completed 30 units of credit or more</td>
</tr>
</tbody>
</table>

**Grading System**
Scholastic grades showing the academic achievement of students are issued at the end of each term. Any student enrolled as of the first day of the fourth week in a full semester course for any term shall receive one of the designated grading scale marks on his/her permanent records.

**Grading Scale**
<table>
<thead>
<tr>
<th>Evaluative Symbol</th>
<th>Definition</th>
<th>Grade Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>2</td>
</tr>
</tbody>
</table>
### Passing
- **Passing (less than satisfactory)**: 1

### Failing
- **Passing (at least equivalent to a 'C' grade. Units awarded are not counted in determining the student's grade point average.)**: Not Passing (Equivalent to a 'D' or 'F' grade. No units awarded, and units are not counted in determining grade point average. No-Credit grades will be considered in probation and dismissal procedures.)

### Withdrawal
Withdrawal from a class or classes shall be authorized through the last day of the 10th week of instruction of a regular semester-length class. No notation ("W" or other) shall be made on the academic record of the student who withdraws during the first three weeks of a regular semester-length class. Withdrawal between the first day of the 4th week and the last day of the 10th week of instruction shall be recorded as a "W" on the student's record. The "W" shall not be used in calculating grade point averages, but excessive "W"s shall be used as factors in probation and dismissal procedures. Withdrawal from short term classes of less than regular semester length, but greater than six weeks, is authorized for a period of time through 60% of the course, and a mark of "W" shall be made on the student's academic record. No notation shall be made on the academic record of a student who withdraws from a short term class of less than regular semester length, but greater than six weeks, provided the student withdraws no later than the end of the first 20% of the course.

### Military Withdrawal
The "MW", military withdrawal, mark shall be assigned only for students who are members of an active or reserve military unit, and who receive orders compelling a withdrawal from courses. Upon verification of such order, this symbol may be assigned at any time after the period established by the governing board during which no notation is made for withdrawals. The "MW" shall not be counted in determining registration priority, progress probation, and dismissal calculations. A "W" previously incurred commencing January 1, 1990, and which meets the definition of "MW" may be changed to "MW" (AP 5013). A student may petition for the MW by submitting a Petition for Exceptional Action along with documentation to the Admissions and Records Office.
Final Examinations
A final examination shall be administered in all classes in compliance with the Final Exam Schedule prepared each term. If a student is unable to attend a scheduled final examination, he/she must contact his/her instructor to make other arrangements. A student who does not take a final examination and who does not qualify for an “Incomplete” (see Grading System-Incomplete), shall be assigned the grade “F” or “Zero” for the examination, and this grade shall be averaged in determining the final course grade.

Pass/No Pass Grades
The Pass or No Pass (P or NP) grading option was designed to encourage students to explore subject areas of interest outside of their major areas of competence or known abilities without being overly concerned with a grade or with jeopardizing their grade point average and to afford an opportunity for departments to offer courses in which there is a diminished emphasis on grades. Courses may be offered for Pass or No Pass in either of the following categories and will be specified in the catalog and schedule of classes:

• Pass/No Pass Only Grade

Courses wherein all students are evaluated on a Pass or No Pass basis only.

• Option of Letter Grade or Pass/No Pass Grade

Courses in which each student has the option to individually elect Pass or No Pass or letter grade.

In courses offering the grading option, students are automatically registered on a letter grade basis at the time of registration. If a change is desired, the student can make the change on their student portal within the first 20% of the course or in person with a picture ID at the Admissions and Records Office located in the Student Services Center (Bldg 9B) within the first 30% of the course. The grading option is not reversible after the deadline to request a grade change has passed.

The student is held responsible for all assignments and examinations required in the course. The standards of evaluation are identical for all students in the course. A grade of “P” is earned for coursework equal to a grade of “C” or better. A grade of “NP” is earned for coursework equal to a grade of “D” or “F”. Neither “P” nor “NP” grades are used in computation of grade point average; however, P or NP units will appear on the transcript of record.

Students are advised that four-year institutions may limit the number of units acceptable for transfer completed with a P or NP notation. Students should investigate the policies of the institutions to which they may wish to transfer to determine the acceptability of P (Pass) grades in courses in the student’s major. Before selecting the pass or no pass option, students should consult with a counselor.

Credit for Extra Institutional Learning
Philosophical Basis
This policy of granting credit for extra-institutional learning is provided for students under special conditions in recognition of learning that has been attained outside the sponsorship of legally authorized and accredited post-secondary institutions. (AP 4285)

General Policy Statement
Credit for extra-institutional learning will be awarded to those students who have attained competency of subject matter through experiences outside of the sponsorship of legally authorized and accredited post-secondary institutions.

The College will accept the recommendations of the American Council on Education in reference to the Guide to the Evaluation of Educational Experiences in the Armed Services and the National Guide to College Credit for Workforce Training; The College Board in reference to its recommendation of Advanced Placement Examinations, and credit recommendations from other similar nationally recognized academic institutions, including Mt. San Antonio College’s policy for comprehensive examinations.

Policy Regulations
• Of the 60 units required for the Associate Degree, at least twenty-four (24) units must be earned in courses that contribute to the grade point average.
• Extra-institutional learning credit will normally not be evaluated unless the credit is necessary for graduation.
• Credit for non-collegiate courses will be awarded only for work applicable toward the Associate Degree. Credit may be granted for upper division courses provided the student has earned less than 60 units at the time the upper division work is attempted.
• To petition for extra-institutional learning credit, a student must have at least a 2.0 grade point average, not be on probation, and be in good standing.
• The permanent academic record shall be annotated in such a manner to ensure that a true and complete history of extra-institutional learning credit has been granted.
• In cases where a student is seeking a degree/certificate from the College, all standard graduation and residency requirements apply and must be met by completing a minimum of 12 units earned from Mt. SAC courses.

Credit for Current License Holders
Mt. San Antonio College may grant units of credit toward an associate’s degree to current license holders in the following areas: Emergency Medical Technology (Paramedics), Psychiatric Technology, and Radiologic Technology. The total number of units granted will be equal to the current total unit requirement for the equivalent program certificate. License holders must meet the college’s residency requirements and complete an application to the college before the request for extra-institutional learning credit may be made. The application date will determine the catalog year.

The Department Chair from the appropriate program will validate the license and its currency. Admissions and Records will certify that the requirements have been met, grant the appropriate number of units, and apply extra-institutional learning credit toward the degree. (AP 4285)

Credit for Military Training
Mt. San Antonio College will grant four units of Baccalaureate level elective credits for military experience without regard to the field of service. Additional credit may be allowed for specific programs of training and credits earned through the United States Armed Forces Institute. (AP 4285)

Credit by Examination
The general philosophy of Mt. San Antonio College is that the interaction which takes place between the student and professor is of critical importance to the learning process. However, quality instruction places a premium on meeting individual student needs. Therefore, Mt. San Antonio College provides for Credit by Examination enabling the student to accelerate his/her educational program by providing opportunity to obtain credit in those fields in which he/she has already achieved proficiency independently or by informal means. (BP 4235, AP 4235)

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tr>
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<td>Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 9</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Color Photography</td>
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<tr>
<td>ANIM 108</td>
<td>Principles of Animation</td>
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<tr>
<td>MUS 2</td>
<td>Music Theory</td>
<td>3</td>
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<tr>
<td>MUS 5A</td>
<td>Musicianship - Ear Training and Sight Singing</td>
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<tr>
<td>MUS 7</td>
<td>Fundamentals of Music</td>
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<tr>
<td>MUS 17A</td>
<td>Elementary Piano</td>
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<td>MUS 17B</td>
<td>Intermediate Piano</td>
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<td>Fundamentals of Audio Technology</td>
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<td>MUSA 120</td>
<td>Electronic Music</td>
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<td>Business English</td>
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<td>American Sign Language 5</td>
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<td>Introduction to Care/Prevention of Activity/Sports-Related Injuries</td>
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<td>Introduction to Care/Prevention of Activity/Sports-Related Injuries</td>
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<td>Food Production, Land Use, and Politics - A Global Perspective</td>
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<td>Horse Production and Management</td>
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<td>AGOR 1</td>
<td>Horticultural Science</td>
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<td>AGOR 13</td>
<td>Landscape Design</td>
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<td>AGOR 71</td>
<td>Construction Fundamentals</td>
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<td>AERO 102</td>
<td>Aviation Weather</td>
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<td>AERO 104</td>
<td>Federal Aviation Regulations</td>
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<td>AERO 150</td>
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<td>AERO 252</td>
<td>Instrument Ground School</td>
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<td>Technical Mathematics in Air Conditioning and Refrigeration</td>
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<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
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<td>WELD 53A</td>
<td>Welding Metallurgy</td>
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<td>WELD 70A</td>
<td>Beginning Arc Welding</td>
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<td>WELD 70B</td>
<td>Intermediate Arc Welding</td>
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<td>WELD 70C</td>
<td>Certification for Welders</td>
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<td>WELD 80</td>
<td>Construction Fabrication and Welding</td>
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<td>WELD 81</td>
<td>Pipe and Tube Welding</td>
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<td>WELD 90A</td>
<td>Gas Tungsten Arc Welding</td>
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<td>WELD 90B</td>
<td>Semiautomatic Arc Welding Process</td>
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<td>WELD 91</td>
<td>Automotive Welding, Cutting and Modification</td>
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<td>MFG 110</td>
<td>Introduction to CAD</td>
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<td>MFG 120</td>
<td>CAD for Manufacturing</td>
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<tr>
<td>MFG 130</td>
<td>Manufacturing Processes and Materials</td>
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<td>MFG 140</td>
<td>Print Reading and Shop Practice</td>
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<td>MFG 150</td>
<td>Manual Machining I</td>
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<tr>
<td>MFG 155</td>
<td>Manual Machining II</td>
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<td>MFG 160</td>
<td>Introduction to Mechanical Principles</td>
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<td>Introduction to MasterCAM</td>
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<td>ARCH 141</td>
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<td>ARCH 146</td>
<td>Architectural Drawings and Fabrications</td>
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<td>Architectural CAD and BIM</td>
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<td>ECT 67</td>
<td>Reading Construction Drawings</td>
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<td>ECT 70</td>
<td>Elements of Construction Management</td>
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<td>ECT 71</td>
<td>Construction Estimating</td>
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<td>CNET 54</td>
<td>PC Troubleshooting</td>
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<td>CNET 56</td>
<td>Computer Networks</td>
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<td>CNET 58</td>
<td>Server Systems</td>
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<tr>
<td>CNET 62</td>
<td>Network+ Certification Preparation</td>
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<tr>
<td>CNET 64</td>
<td>Server+ Certification Preparation</td>
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<td>CNET 66</td>
<td>Security+ Certification Preparation</td>
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<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
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<td>ELEC 12</td>
<td>Computer Simulation and Troubleshooting</td>
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<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
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<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
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<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
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<td>ELEC 53</td>
<td>Communications Systems</td>
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<td>ELEC 56</td>
<td>Digital Electronics</td>
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<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
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<td>ELEC 74</td>
<td>Microcontroller Systems</td>
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<td>ELEC 76</td>
<td>FCC General Radiotelephone Operator License</td>
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<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
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<td>FIRE 1</td>
<td>Fire Protection Organization</td>
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<td>FIRE 2</td>
<td>Fire Prevention Technology</td>
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<td>FIRE 3</td>
<td>Fire Protection Equipment and Systems</td>
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<td>FIRE 4</td>
<td>Building Construction for Fire Protection</td>
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<td>FIRE 5</td>
<td>Fire Behavior and Combustion</td>
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<td>FIRE 6</td>
<td>Hazardous Materials/ICS</td>
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<td>FIRE 7</td>
<td>Fire Fighting Tactics and Strategy</td>
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<td>FIRE 8</td>
<td>Fire Company Organization and Management</td>
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<td>FIRE 9</td>
<td>Fire Hydraulics</td>
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<td>FIRE 10</td>
<td>Arson and Fire Investigation</td>
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<td>Fire Apparatus and Equipment</td>
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<td>Introduction to Shop Processes</td>
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<td>IND 220</td>
<td>Advanced CAD</td>
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<tr>
<td>IND 230</td>
<td>Introduction to Mechanical Principles</td>
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</table>
Rules and Regulations

1. Credit by Examination will be granted only for those courses which have been so designated by the departments.
2. Any grade received for Credit by Examination will be entered on the student’s permanent record with a notation of “Credit by Comprehensive Exam.”
3. A student may petition for Credit by Examination provided:
   a. The student has been registered at Mt. San Antonio College.
   b. The student has not already received credit nor is currently enrolled beyond six weeks in the same course or in a more advanced course (except for Advanced Placement Course Credit).
   c. The student has at least a 2.0 grade point average. This includes transfer/new students.
4. The student may obtain the petition for Credit by Examination from the Division Office.
5. The department will establish written guidelines by which the eligibility of a student to take such an examination is determined.
6. The department will assign a grade depending on the results of the examination and submit the form "Petition for Credit by Examination" to Admissions and Records.
7. The student may not use Credit by Examination to satisfy the residency requirement for the degree.

A list of courses for Credit by Examination is available at each Division Office, the Instruction Office, and the Counseling Center.

Advanced Placement Credit for Mt. SAC General Education Requirements for the Associate Degree

Students who have a qualifying Advanced Placement (AP) test score (3 or above) may petition to utilize the results of their AP examinations to meet Mt SAC general education requirements in the areas identified in the Credit by Examination tab above.

Advanced Placement Examinations

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Score Needed</th>
<th>Mt. SAC GE Area</th>
<th>GE Units</th>
<th>Equivalent Mt. SAC Course</th>
<th>Degree Units</th>
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<tbody>
<tr>
<td>Art History</td>
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<td>C1 or C2</td>
<td>3</td>
<td>AHIS 4 &amp; AHIS 5</td>
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<td>Biology</td>
<td>3</td>
<td>B2</td>
<td>3</td>
<td>BIOL 1</td>
<td>6</td>
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<tr>
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<td>Math Competency</td>
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<td>MATH 180 or MATH 181</td>
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<tr>
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<td>3</td>
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<td>CHIN 1 &amp; CHIN 2</td>
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<td>ENGL 1A</td>
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<td>D2</td>
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<td>POLI 1</td>
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<td>JAPN 1 &amp; JAPN 2</td>
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<td>Micro-economics</td>
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<td>BUSC 1B</td>
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<td>C2</td>
<td>3</td>
<td>SPAN 1 &amp; SPAN 2</td>
<td>6</td>
</tr>
<tr>
<td>Spanish Literature</td>
<td>3</td>
<td>C2</td>
<td>3</td>
<td>SPAN 3</td>
<td>6</td>
</tr>
<tr>
<td>Statistics</td>
<td>3</td>
<td>Math N/A Competency</td>
<td>Math 110</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

1 A score of 3 on the Calculus AB Advanced Placement Exam will earn a student three (3) degree applicable units, Math Competency and Eligibility for MATH 180. A score of 4 on the Calculus AB Advanced Placement exam will earn a student three (3) degree applicable units, Math Competency, and MATH 180 equivalence.

**International Baccalaureate Credit for Mt. SAC General Education Requirements for the Associate Degree**

Students completing all or portions of the International Baccalaureate (IB) program at their high school may petition to utilize the results of their IB examinations to meet Mt. SAC general education requirements in the areas identified in the table. Only IB Higher Level (HL) certificate examinations with scores of 5, 6, or 7 will be honored.

Students who have both a qualifying Advanced Placement (AP) test score (3 or above) and a qualifying IB certificate exam score (5 or above) in the same examination area, or who have completed a college level course for credit, will only have the first completion counted for credit.

<table>
<thead>
<tr>
<th>IB Higher Level Exam</th>
<th>Score Needed for Equivalency</th>
<th>Mt.SAC GE Area</th>
<th>Units of GE</th>
<th>Equivalent Mt.SAC Course</th>
<th>Degree Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IB Biology</td>
<td>5</td>
<td>B2</td>
<td>3</td>
<td>BIOL 1</td>
<td>6</td>
</tr>
<tr>
<td>IB Chemistry</td>
<td>5</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Economics</td>
<td>5</td>
<td>D2</td>
<td>3</td>
<td>BUSC 1A</td>
<td>6</td>
</tr>
<tr>
<td>IB Geography</td>
<td>5</td>
<td>D2</td>
<td>3</td>
<td>GEG 2</td>
<td>6</td>
</tr>
<tr>
<td>Course</td>
<td>Level</td>
<td>Credits</td>
<td>Grade Required</td>
<td>Language Requirement</td>
<td>Notes</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>-------</td>
<td>---------</td>
<td>----------------</td>
<td>----------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>IB History (any region)</td>
<td>5</td>
<td>C2 or D2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Language A1 (English)</td>
<td>5</td>
<td>C2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Language A2</td>
<td>5</td>
<td>C2</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Language A2 (Classical Languages)</td>
<td>5</td>
<td>C2</td>
<td>3</td>
<td>LATN 1</td>
<td>6</td>
</tr>
<tr>
<td>IB Mathematics</td>
<td>5</td>
<td>Math Competency</td>
<td>N/A</td>
<td>MATH 180</td>
<td>6</td>
</tr>
<tr>
<td>IB Physics</td>
<td>5</td>
<td>B1</td>
<td>3</td>
<td>None</td>
<td>6</td>
</tr>
<tr>
<td>IB Psychology</td>
<td>5</td>
<td>D2</td>
<td>3</td>
<td>PSYC 1A</td>
<td>3</td>
</tr>
<tr>
<td>IB Theatre Arts</td>
<td>5</td>
<td>C1</td>
<td>3</td>
<td>THTR 9</td>
<td>6</td>
</tr>
</tbody>
</table>

**College Level Examination Program (CLEP)**

Students may receive credit for College Level Examination Program. Students are limited to 6 units of credit for an examination score of fifty or above in a General Examination of the College Level Examination Program of the College Entrance Examination Board. To determine 'subject' credit, the course must be evaluated by a representative from the respective academic department in which the course subject resides. Students must submit a request for variance form to the department representative who will verify the acceptance as a substitution for a general education or major degree requirement.
STUDENT SERVICES

Student Services Departments and Programs

Your success; our passion. Student Services at Mt. San Antonio College are designed to meet the unique and varied needs of all students. There are both general and specific services and support programs available for students ranging from admissions and financial aid to counseling, transfer, career services, and student health; from learning communities like Bridge to specialized support services like EOPS/CARE, CalWORKs, DSPS, TRiO programs, Veterans Resource Center, Dream Center, and REACH Foster Youth. A wide range of student activities are also available for students: Associated Students government, over 60 student clubs and organizations, and student leadership development activities. Students are encouraged to participate in campus life by engaging in support services and becoming involved in campus activities.

~Dr. Audrey Yamagata-Noji, Vice President, Student Services

Entry/Transitional Services

Students are provided with process-oriented support services ranging from entering the college, completing processes, requirements and forms, qualifying for benefits, and providing information to students.

Admissions and Records
Building 9B, (909) 274-4415
Admissions (http://www.mtsac.edu/admissions/)

Admissions and Records is usually the first office prospective students visit and the last office students visit before transferring or graduating. Some of the services provided:

1. Admission: All students must submit an application for admission in order to attend Mt. San Antonio College. The admission application generates a Permit to Register and establishes a historical student record for each student. Transcripts from other colleges must be submitted for prerequisite eligibility checks.

2. Course Registration: All registration is conducted online via the web at MyPortal (https://lpp5auth.mtsac.edu/cas/login?service=https%3A%2F%2Fmy.mtsac.edu%2Fc%2Fportal%2FLogin/). Registration instructions can be found in the current Schedule of Classes or online at MyPortal (https://lpp5auth.mtsac.edu/cas/login?service=https%3A%2F%2Fmy.mtsac.edu%2Fc%2Fportal%2FLogin/).

3. Admissions and Records is the official custodian of student records. This office maintains student demographic information such as name, address and Mt. SAC student identification number, student academic history, issues I-20’s for International Students, processes Petitions for Exceptional Action, transcript and enrollment verification requests, graduation and certificate petitions, and distributes diplomas and certificates.

4. Admissions and Records provides computers for student use located in the Student Services Building. These computers provide access to the student portal for students to print unofficial transcripts, final grades, and copies of the Permit to Register. All services are also available at MyPortal (https://lpp5auth.mtsac.edu/cas/login?service=https%3A%2F%2Fmy.mtsac.edu%2Fc%2Fportal%2FLogin/). To use this service, students must have their Mt. SAC Student username.

Assessment Center
Building 9B, (909) 274-4265
Assessment Center (http://www.mtsac.edu/assessment/)

The Assessment Center provides assessment services to assure that all students are placed appropriately in Mt. SAC courses. All Mt. SAC students are required to participate in assessment for course placement. The assessment and placement process has been established to enable all students the opportunity to be successful in their coursework. Please complete the Assessment Questionnaire (AQ) at www.mtsac.edu/aq. Upon completion, you will be given your course placement or will be advised on your next step in the assessment process. For further information, contact the Assessment Center at (909) 274-4265 or visit Assessment online (http://www.mtsac.edu/assessment/).

Financial Aid & Scholarships
Building 9B, (909) 274-4450
Financial Aid & Scholarships (http://www.mtsac.edu/financialaid/)

The Financial Aid Office provides information and assists students in applying for financial assistance in the form of grants, loans, scholarships, enrollment fee waivers, and work study opportunities. The Financial Aid office helps students complete the Free Application for Federal Student Aid (FAFSA), as well as for the California DREAM Act, and the Board of Governor’s Fee Waiver applications. Moreover, our Scholarships program provides students with information about scholarships available within Mt. SAC, as well as external opportunities available throughout the year.

High School Outreach
Building 9B, (909) 274-5906
High School Outreach (http://www.mtsac.edu/hso/)

High School Outreach provides programs and services designed to help students successfully transition into Mt. SAC. In addition to working with our local in district high schools, High School Outreach provides informational presentations, workshops, campus tours, registration assistance, and assistance via the Student Services Information Counter.

General Support Services

Services that are provided to all students, no pre-qualification necessary, assistance with persistence and guidance to reach educational goals, participation in the life of the college, and interventions to address specific student needs from mental to physical health.

Career Center
Building 9B, (upper level) (909) 274-4510

The Mt. San Antonio College Career Center supports current students and alumni in all stages of the career development process. Our staff of professionals leverage their experiences and knowledge associated with the workforce to empower students to discern, discover, and pursue meaningful careers in direct correlation with their educational background. In accordance with preparation, we implement career readiness through innovative and tailored programs, services and strategic partnerships.

The Career Center provides a variety of activities, events and resources to help students solidify career goals, sharpen job acquisition skills, and acquire part- and full-time employment.
Career Services include:

- Employment & Internship Referrals
- Career Fairs & Employment Panels
- Online Employment Portal (Mountie Career Source)
- Workforce Development Conferences
- Career Acquisition Skills Workshops
- Practice Interview Sessions (Zoom/In-Person)
- Resume & Cover Letter Review/Development
- Employment Analytics & Research

For more information, please go to career services.(http://www.mtsac.edu/careerservices/)

Transfer Center
Student Services Center, Building 9B | 2nd floor | (909) 274-6388

The Transfer Center provides comprehensive services, resources, activities, and events to prepare students for successful admission and transition to four-year colleges and universities. It prepares students for the next step in their educational journey through advising, workshops, university tours, university transfer fairs, representative appointments and information tables, an annual Transfer Awareness Week and a Transfer Conference, culminating in a Transfer Achievement Celebration.

Counseling Services
Building 9B, (909) 274-4380
Counseling (http://www.mtsac.edu/counseling/)

Not sure how to chart your path to your academic and career goals? Need help in creating your educational plan? Do you just need someone to talk to? The Mt. SAC Counseling Department is here to help! We deliver essential academic and career counseling services to our diverse student population. If you are experiencing personal issues that are affecting your academic performance, we can listen and direct you to the appropriate resources as needed. We also conduct new student orientations, probation workshops, and participate in community and high school outreach. We are involved in numerous programs that are designed to ensure your success - programs such as the Bridge Program, Aspire Program, ARISE Program, Teacher Preparation Institute, STEM Center, Tech Ed. Resource Center, International Students, Student Athletes, Career Institutes, and more. We are here to help you succeed!

Student Health Services
Building 67B and 9E, Room 2300 (909) 274-4400
Health Center (http://www.mtsac.edu/healthcenter/)

The Student Health Center helps keep students physically and emotionally healthy so they can perform at their best. Professionals available include physicians, nurse practitioners, chiropractors, counselors, nurses, health education, and clerical support staff. The licensed professionals evaluate and treat minor, temporary physical and emotional conditions that require short term.

Student Life
Student Life Office
Building 9C, (909) 274-4525
Student Life (https://www.mtsac.edu/studentlife/)

The Student Life Office is dedicated to promote student engagement, responsibility, inclusion, and advocacy. The Student Life Office supports co-curricular involvement, enhances civic engagement, nurtures appreciation of diversity, and ensures due process. Information regarding L.E.A.D. (Leadership Education And Development Program), Fall Leadership Conference, volunteer opportunities, student clubs, and Associated Students leadership is available in the Student Life Office. This office also oversees lost and found; and assists in contacting students in emergency situations.

Students who are involved in co-curricular activities are encouraged to complete the Activities Transcript (https://www.mtsac.edu/studentlife/activities transcript.html), which complements their academic transcript and verifies the student's involvement in service and leadership activities outside of the classroom.

The Student Life Office oversees both the Non-Academic and Academic Student Misconduct process, educational outreach for Standards of Conduct, and has joint responsibility for Title IX case resolution involving students. Students are also assisted in understanding their due process rights and grievance procedures.

Student Life Center
Building 9C, (909) 274-5959
Student Life Center (https://www.mtsac.edu/studentlife/studentlifecenter.html)

The Student Life Center serves as a focal point for student activities and programs. The Center offers recreation time where students can use game equipment (board games, foosball, table tennis, and video) and connection time where students can study and utilize the free WiFi. The Center creates a supportive and relaxing environment where students can interact with one another. It serves as the gathering place for social functions, activities, clubs, and is where students can connect with their Associated Students government.

Associated Students (A.S.) Government
Building 9C, (909) 274-4525
Associated Students (http://www.mtsac.edu/as/)

Associated Students serves as the representative voice for students.

A.S. Vision: Empower every student to grow and advocate for their community!

A.S. Mission: A.S. strives to enrich student success through leadership development and personal growth opportunities. We connect, motivate, and empower our students and community while fostering and promoting advocacy for the student body.

A.S. provides programs and services to meet five priority areas:

1. Co-curricular engagement
2. Leadership development
3. Retention and transfer
4. Recognition of service
5. Civic engagement & advocacy

A.S. has three branches of government: Executive Board, Senate, and Student Court. Students are encouraged to join A.S. by taking on a leadership position within one of the three branches, joining a council, or joining a campus wide committee.

A.S. Senate and Executive Board meetings are held every Tuesday in Building 9C, Room 5, from 3:00 p.m. - 5:30 p.m. A.S. Student Court meetings are held every Wednesday in Building 9C, Room 5 from 1:00 p.m. - 2:00 p.m.
Student Activities Fee
What is the Student Activities Fee? - The $11 Student Activity Fee allows your student government to provide scholarships, leadership opportunities, cultural events, discounted tickets, funding for student events and many other co-curricular programs and services for students.

Some of the benefits students receive by paying the Student Activities Fee are: Free admission & free food at all A.S. events throughout the semester such as A.S. Visibility, Athletics Fair, Finals Frenzy, New Student Welcome, & Pizza with the President, & more! Free trips to universities tours. Free access to check-out games and equipment in the Student Life Center. Eligibility to: apply for A.S. scholarships, purchase Discounted tickets (available at the SAC BookRac), apply for Leadership Conferences, vote in Mt. SAC Student Body Elections, hold an A.S. Officer position, and be an officer in Recognized Club or Organization (RSCO).

Student Representation Fee
The $2 Student Representation Fee, mandated by Assembly Bill (AB) 1504, provides support for student government representatives who may be presenting positions and viewpoints to representatives, offices, and agencies of local, district, and state governments.

The fee is divided, with $1 going to the Associated Students of Mt. San Antonio College, and $1 for use by the Student Senate of the California Community Colleges (SSCCC). For example, this fee supports sending students to Sacramento or Washington, D.C. to advocate for solutions towards issues faced by California Community College students and lobby for adequate tuition and services. For more information about this fee visit our FAQ (https://www.mtsac.edu/studentlife/ab1504.html)

Recognized Student Clubs and Organizations (RSCOs)
Building 9C, (909) 274-4525
Clubs (http://www.mtsac.edu/clubs/)

More than 60 RSCOs provide opportunities to make friends, enhance learning, build leadership skills, and have fun. The Inter-Club Council (ICC) is comprised of one representative from each RSCO and meets regularly to discuss activities and formulate procedures to better serve the campus community. Join-A-Club is a three-day event at the beginning of each semester for students to learn more about co-curricular campus involvement opportunities. A current listing of RSCOs are available online Clubs (http://www.mtsac.edu/clubs/).

Specialized Programs
Students pre-qualify for services specifically designed to address their academic and educational needs; services are designed specifically for particular groups of students; funding source frequently from grants and other categorical funding.

Accessibility Resource Centers for Students (ACCESS Center formerly known as DSPS)
Building 9B, (909) 274-4290
ACCESS (http://www.mtsac.edu/access/)

Accessibility Resource Centers for Students provides services above and beyond those that may be available elsewhere on campus to promote equal access to any facility, class, program, service, or activity on the Mt. SAC campus for students with verified disabilities or medical conditions. The services may be in classroom (e.g. a note taker) and/or outside of the classroom (e.g. tram service). Services may be directly related to an approved educational accommodation (e.g. note taker, tram service, sign language interpreting, etc.). Others may be a specialized version of a traditional student service (e.g. counseling, advising, community liaison with outside agencies).

ACES (Student Support Services)
Building 9E, (909) 274-4411
ACES (http://www.mtsac.edu/aces/)
The goal of ACES is to increase the college retention and graduation rates of the participants and facilitate the process of transition from one level of higher education to the next. ACES provides intensive academic, personal, and career counseling to help first-generation, and/or low income, foster youth or disabled students reach their post-secondary goals.

ARISE Program
Building 16E, (909) 274-6622
ARISE (http://www.mtsac.edu/arise/)

ARISE Program, a federal grant program, provides support for Asian American and Pacific Islander (AAPI) and other students. The goal of the program is to assist Asian American and Pacific Islander students to successfully attain their educational goals and recognize their valuable contributions to the campus community as AAPI students and student leaders. Program activities include: tutoring, educational advisement and counseling services, workshops, student leadership training, and basic skills development.

Aspire Program
Building 16E, (909) 274-6396
Aspire (http://www.mtsac.edu/aspire/)

Aspire is a dynamic program designed to provide essential educational support and services to increase the academic success, retention, degree completion, and transfer rates of African American and other students enrolled at Mt. San Antonio College. We accomplish this through monthly workshops, mentoring, and learning communities.

Basic Needs Resources
Building 9C, (909) 274-4160
Basic Needs (http://www.mtsac.edu/basicneeds/)
The Homelessness & Basic Resources Committee collaborates with Student Services to provide students experiencing food and housing insecurities with resources to support their basic needs. Through its Mountie Fresh efforts, a monthly food pantry is offered to students through a collaboration with community partner, Sowing Seeds for Life. Students who qualify for CalFresh can receive application assistance by Basic Needs Resources staff to access monthly food benefits. Basic Needs Resources staff also work with local housing agencies to assist homeless and housing insecure students with referrals to community housing resources.

Bridge Program
Building 9E, (909) 274-5392
Bridge (http://www.mtsac.edu/bridge/)
The Bridge Program offers several learning communities designed to increase your academic and personal success. Students in the learning communities are enrolled in “linked” or “clustered” classes. Various learning communities are offered, including: Summer Bridge, Math Bridge, and English Bridge. The Bridge Program is perfect for students who are the first in their family to attend college, want to improve academic and
social skills, want to learn more about career and transfer options, or need additional support during their first year at Mt. SAC.

**CalWORKs**

**Building 9B, (909) 274-4755**

[CalWORKS](http://www.mtsac.edu/calworks/)

The California Work Opportunities and Responsibility to Kids (CalWORKs) Program at Mt. San Antonio College is designed to support student-parents who receive cash aid for themselves and their children through Temporary Assistance to Needy Families (TANF), including self-initiated participants (SIPs) and GAIN referrals with access to educational programs by providing comprehensive services, including individualized academic counseling, advocacy and support, case management, and community resource referrals. The program assists student-parents in entering the workforce at the highest level possible, and in developing a personal career ladder leading to increased self-sufficiency and individual growth. CalWORKs students receive assistance with books and supplies, transportation, childcare and other services designed to help them complete their educational goals.

**CARE (Cooperative Agencies Resources for Education)**

**Building 9B, (909) 274-4500**

[CARE](http://www.mtsac.edu/eops/care/)

Cooperative Agencies Resources for Education (CARE) provides additional support services for EOPS students who are single head-of-households with at least one child, and receiving Temporary Assistance for Needy Families (TANF)/California Work Opportunity and Responsibility to Kids (CalWORKs) cash aid benefits for themselves or their children.

**DHH Center (Deaf and Hard of Hearing Services)**

**Building 9D, (909) 274-6393 (Voice)/(909) 859-6634 (Videophone)**

[DHH](http://www.mtsac.edu/dhhcenter/)

While the DHH Center is part of ACCESS services, this cultural and academic center provides a space for Deaf and Hard-of-Hearing students to receive the support needed to be successful at Mt. SAC. The Center has a variety of services for students including Deaf mentoring, workshops, field trips, experiential learning opportunities, interpreting, CART transcription, and note taking services. We are proud to be the only California community college with a dedicated Deaf and Hard-of-Hearing Center.

**DREAM Program**

**Building 16E, (909) 274-5596**

[DREAM](http://www.mtsac.edu/dream/)

The DREAM Program provides support services to DREAMers/Undocumented students at Mt. San Antonio College (Mt. SAC). Our purpose is to provide a safe space where DREAM students can come together to receive the support they need to succeed in college. The program aims to increase the personal growth and development of DREAMers through academic, career, and personal counseling, which is provided by our DREAM counseling team that possesses extensive background and knowledge about how to guide and support undocumented students. Peer mentoring, workshops, tutoring, and program-specific services are available to support academic success and encourage engagement outside the classroom experience. The DREAM Program also provides assistance in applying for the California Dream Act/Financial Aid and scholarship opportunities. Through our partnerships, we have a referral process to assist students with immigration legal services (including DACA renewal), health services, and medical services as well as other services relative to this student population. By using a holistic approach, the DREAM Program strives to help students navigate the higher educational system and beyond.

**Extended Opportunity Programs & Services (EOPS)**

**Building 9B, (909) 274-4500**

[Extended Opportunity Programs & Services](http://www.mtsac.edu/eops/)

Extended Opportunity Programs and Services (EOPS) is a comprehensive academic support program that assists students who demonstrate economic and academic challenges. Established in 1969, EOPS continues to actively support the educational goals of thousands of California community college students.

**Honors Program**

**Building 26A-1680, (909) 274-4665**

[Honors](http://www.mtsac.edu/honors/)

Mt. San Antonio College offers an Honors Program for students who have demonstrated academic excellence. Honors courses are specially designed sections of transferrable courses and, with a few exceptions, are part of the IGETC requirement list.

Completion of the Honors Program makes a student eligible for priority admission consideration from many universities and/or their honors programs. Those universities include UCLA, UC Irvine, Chapman University, Pitzer College, and Pomona College. In addition to an enhanced curriculum for motivated students, Honors Program students receive library privileges at UC Irvine and UCLA and an Honors Certificate upon completion of honors certification.

**Entrance Requirements**

- **High School Students** — Eligibility for ENGL 1A; 3.2 unweighted GPA; letter of recommendation; short essay
- **College Students** — Nine transferable units; Eligibility for ENGL 1A; 3.2 transferable GPA, short essay, letter of recommendation (may be waived if transferable GPA is 3.5 or higher)

**Requirements for “Honors Scholar” Designation**

- Completion of 15 units of Honors courses with a minimum 3.2 transferable GPA in those courses
- Overall 3.2 transferable GPA

**International Student Program**

**International Student Admissions**

**Building 9B, (909) 274-4705**

[International Student Program](p. 35)

The International Student Admissions Counter, located on the first level of the Student Services Center (9B), is a place where F-1 visa students can connect with a Designated School Official to ask questions regarding admissions, and general F-1 status advisement.

**International Student Center**

**Building 9F, (909) 274-4705**

[International Student Center](http://www.mtsac.edu/international/student-center.html)
The International Student Center, located in 9F is a place where F-1 visa students can make counseling appointments and speak with their academic advisor. F-1 visa students can connect with one another and the international community. The International Student Center hosts a variety of on and off campus excursions, workshops, and tutoring services, provides a place to study and has a computer lab. F-1 students with questions related to the College or a personal need will find friendly staff available to assist.

REACH Program
Building 16E, (909) 274-6556
REACH (http://www.mtsac.edu/reach/)

REACH is an educational program designed to assist current and former Foster youth. REACH provides assistance and support to our Foster Youth students in their transition into college, while attending Mt. SAC and as they transfer to a University. We are committed to partnering with Foster Youth students, and walk with them side by side in pursuing their educational endeavors. Some REACH services offered are mentoring and support, housing resources information, priority registration, workshops and field trips, Chafee grant, textbook loans, and much more!

Veterans Resource Center (VRC)
Building 9E, (909) 274-4520
Veterans (http://www.mtsac.edu/veterans/)

The VRC project established an innovative, collaborative effort to ease the transition for our student Veterans as they navigate our community college system. Today Mt. SAC continues to demonstrate both its motivation to meet the needs of Student Veterans and an ability to marshal resources to meet those needs through the VRC. Amongst its services, the VRC offers a lounge, computer lab, scholarship assistance, educational/career counseling, and one on one assistance with: FAFSA, VA Educational Benefits, portal navigation.

Other Departments, Programs, or Services for Students

Cashier’s Office (formerly Bursar’s Office)
Building 4, Lower Level, (909) 274-4960
Cashier’s Office (https://www.mtsac.edu/cashier/)

The Cashier’s Office is responsible for the collection of credit registration fees and other campus fees including parking permits, parking permit replacements, parking citation fees, enrollment verification, production cards, test fees, and field trip fees. The Cashier’s Office also processes third party authorization vouchers for fee payment. The office also processes refunds for credit classes, parking permits, and production cards. Students can also be assisted with questions regarding BankMobile (service processor for refunds and other disbursements).

For information regarding fee payment options and payment policies please visit the Cashier’s Office website, reference schedule of classes, or contact the Cashier’s Office.

Child Care Services
Building 70, (909) 274-4960
Child Care Services (http://www.mtsac.edu/cdc/)

The Mt. SAC Child Development Center offers childcare to students while attending class. We provide high quality full and part day early childhood education services to your children. Our nationally accredited program serves children ages three months through five years. After school care for kindergarteners is available as well. Parents and children must meet eligibility requirements, and children must attend for a minimum of 3 hours per day, at least twice a week. For requirement specifications, and pricing information, contact the center directly.

Campus Safety Escort Service
Building 23, (909) 274-4233
Public Safety (http://www.mtsac.edu/safety/)

Mt. San Antonio College offers a Security Escort Service from 6:30 p.m. to 10:15 p.m., Monday - Thursday. Trained personnel will escort students safely to their car. Escorts are stationed at various locations on campus and can be identified by their yellow jackets and I.D. badges. Please refer to the campus map below to identify Escort locations. Students may also request a Security Escort by calling (909) 274-4555.

Escort Location Map
Campus escort locations are indicated on the map below with a white star.

SacBookRac
Building 9A, (909) 274-4475
SacBookRac (http://bookstore.mtsac.edu/home.aspx)

The SacBookRac is the campus book store where you may buy or rent textbooks and purchase supplies and services to meet your academic needs. The Bookstore is also a place to get college related supplies and services uniquely tailored to Mt. SAC student needs. In addition, this is the location where you can get your Mt. SAC student ID.

Financial Aid

Student Services Center, (909) 274-4450
Financial Aid website (http://www.mtsac.edu/financialaid/)

Financial aid is available for students to assist with the costs associated with attending college. Although the primary responsibility for meeting college costs rests with the student and his or her family, it is recognized that many families have limited resources and are unable to meet the cost of a college education. Most financial aid programs were established to provide assistance for students with documented financial need.

The College provides financial assistance in the form of grants, enrollment fee waivers, loans, scholarships, and part-time employment for students who meet financial aid program eligibility requirements. Student financial aid awards are contingent upon continued funding from Federal and State government agencies. Students eligible for financial aid typically receive a “package” of aid from one or more financial aid programs offered.

The Financial Aid Office, located on the upper level of the Student Services Center building (9B), administers aid programs for eligible applicants. Eligibility criteria for financial aid programs are subject to frequent change. Students may apply for aid by filing a Free Application for Federal Student Aid (FAFSA) form or the California Dream Act application.

Eligibility to apply through the FAFSA

Students who are a permanent resident or citizen of the United States are eligible to apply through the FAFSA; they can do so online at FAFSA. (http://www.fafsa.gov) To be considered for financial aid, students must...
complete the FAFSA each academic year. This application is available beginning in October for the following academic year. If a student is interested in a State of California Grant, the FAFSA and Cal Grant GPA verification form must be completed. The Cal Grant program deadline is March 2nd of each year. For students who miss this deadline, there is a second opportunity for community college students to apply for Cal Grants. The second deadline is September 2nd. Additional information and eligibility requirements are available at the California Student Aid Commission. (https://mygrantinfo.csac.ca.gov/logon.asp)

The FAFSA is the application for the following Federal and State programs:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Work-Study Program (FWS)
- Federal William D. Ford Direct Loan Program
- California College Promise Grant (formerly BOG fee waiver)
- State Cal Grants
- Need-based scholarships
- Chafee Grant (for Foster youth)

The information reported on the FAFSA may be verified by the Financial Aid Office using parent and/or student federal income tax information. Other documents may also be requested such as a copy of the Social Security card, Alien Registration card (if applicable) or other types of documents needed to verify or resolve conflicting data.

Recipients of aid from Federal and State funded programs must be enrolled in eligible programs of study for the purpose of obtaining a degree, an approved Title IV certificate, or transfer. In addition, federal need, other eligibility requirements for most Federal and State programs include:

1. Having a high school diploma or equivalent such as a GED.
2. Being a U.S. citizen or eligible non-citizen.
3. Maintaining satisfactory progress in accordance with the standards.
4. Not be in default on a federal loan or owe a grant overpayment.
5. Be registered with the selective service, if required.

Eligibility to apply through the California Dream Act Application (AB 540)

For students who meet the AB 540 nonresident tuition exemption, they are eligible to apply for state financial aid, and can do so online at California Dream Act application website. (https://dream.csac.ca.gov) To be considered for financial aid, students must complete the California Dream Act application (CA Dream Act) each academic year. This application is available beginning in October for the following academic year. If a student is interested in a State of California Grant, the CA Dream Act and Cal Grant GPA verification form must be completed. The Cal Grant program deadline is March 2nd of each year. For students who miss this deadline, there is a second opportunity for community college students to apply for Cal Grants. The second deadline is September 2nd. Additional information and eligibility requirements are available at California Aid Commission (https://mygrantinfo.csac.ca.gov/logon.asp).

The CA Dream Act is the application for the following State programs:

- California College Promise Grant (formerly BOG fee waiver)
- State Cal Grants
- Need-based scholarships

The information reported on the CA Dream Act may be verified by the Financial Aid Office using parent and/or student federal income tax information. Other documents may also be requested to verify or resolve conflicting data.

Recipients of aid from State funded programs must be students enrolled in eligible programs of study for the purpose of obtaining a degree, certificate, or transfer. In addition to financial need, other eligibility requirements for State programs include:

1. Having a high school diploma or equivalent such as a GED.
2. Being an AB 540 resident.
3. Maintaining satisfactory progress in accordance with the standards.
4. Not owe a grant overpayment.
5. Be registered with the selective service, if required.

**Required Attendance**

Students who receive federal financial aid and do not attend any classes will be required to repay all of the funds they have received. Students who withdraw from all classes prior to completing more than 60% of the semester are subject to return of Title IV funds requirements, will have financial aid eligibility recalculated based on the percentage of the semester completed, and will be required to repay any unearned financial aid received. At Mt. SAC a student’s withdrawal date is determined as follows:

1. the date the student officially notified the Admissions and Records Office of his or her intent to withdraw, or
2. the midpoint of the semester for a student who leaves without notifying the college, or
3. the student’s last date of attendance at a documented academically-related activity, or
4. the date posted by the instructor indicating last day of attendance.

**California College Promise Grant (formerly BOG fee waiver)**

The California College Promise Grant (formerly BOG fee waiver) program is available to qualified California residents. This grant functions as a fee waiver where the enrollment fee is waived, and the student is responsible for paying the additional fees assessed. There are three methods to qualify, (1) Temporary Assistance for Needy Families (TANF), Supplemental Security Income (SSI), or General Relief recipient, or (2) Household size/family income, or (3) Financial need as determined by filing the Free Application for Federal Student Aid (FAFSA)/ or the CA Dream Act Application. In addition to the three methods, there are special classifications that qualify for this grant subject to certification and/or documentation. Refer to the California College Promise Grant application for a list of these classifications. To apply, go to CCCApply (https://home.cccapply.org/money/california-college-promise-grant/).

**Required Academic Progress for California College Promise Grant (formerly BOG fee waiver)**

- **Academic — Sustain a GPA of 2.0 or higher**
  
  If your cumulative GPA falls below 2.0 for two consecutive primary terms (fall/spring semesters, or fall/winter/spring quarters), you may lose your fee waiver eligibility.

- **Progress — Complete more than 50% of your coursework**
  
  If the cumulative number of units you complete is not more than 50% in two consecutive primary terms (fall/spring semesters, or fall/winter/spring quarters), you may lose your fee waiver eligibility.
• **Combination of Academic and Progress Standards**

   Any combination of two consecutive terms of cumulative GPA below 2.0, and/or cumulative unit completion of not more than 50% may result in loss of fee waiver eligibility.

   For further information regarding notification and appeal, please go to resources on the Mt. SAC Financial Aid webpage (http://www.mtsac.edu/financialaid/resources/policies/board_of_governors_fee_waiver_loss.html)

   In addition, the college administers a variety of scholarship programs. Information about the College Scholarship Program can be obtained online on the Scholarships webpage at (Scholarships (http://www.mtsac.edu/scholarships/)).
LIBRARY AND LEARNING RESOURCES

Academic Support and Achievement Center (ASAC)
Building 6, South Entrance, Lower Level, Room 101
Learning Technology Center, (909) 274-4300
ASAC (http://mtsac.edu/asac/)

The Academic Support and Achievement Center (ASAC) provides a one-stop shop for academic support. Trained and qualified tutors, peer mentors, lab instructors, and instructional support specialists are available for English, Math, reading, the sciences, and more. Workshops, study groups, and Supplemental Instruction (SI) are offered to support academic goals. A testing center and the ASAC Computer Lab are also available. The ASAC Computer Lab computers and audio visual materials are available to all current registered Mt. SAC students with valid Mt. SAC photo ID. Students can use the Learning Lab for research, word processing, multimedia assignments, online course work, and to supplement classroom instruction.

Achieving in College, Ensuring Success (ACES) Program
Building 9E, (909) 274-4411
ACES Program (http://www.mtsac.edu/aces/)

The ACES Program provides tutoring, among other services, to ACES students. Its services focus on a holistic approach to student development and success. ACES services help students gain knowledge and skills necessary to achieve their educational goals and ultimately obtain a Bachelor’s degree.

American Language (AMLA)
Building 66, Room 243, (909) 274-3432
AMLA Tutoring (http://www.mtsac.edu/amla/)

AMLA Tutoring is for students in all American Language (credit ESL) classes. Tutors are certified teachers of English as a Second Language.

Distance Learning Program
Building 6, (909) 274-5659
Distance Learning Program (http://www.mtsac.edu/distancelearning/)

Distance Learning means taking classes that are conducted partially or entirely off-campus “at a distance.” Students and professors communicate with each other using a variety of technologies. Distance Learning (DL) courses have the same content and academic rigor as regular courses; the only difference is the delivery method. Students should expect to spend as much time, sometimes more depending on the subject matter, reading, writing, and studying for DL courses as they would in regular courses. In addition, students who manage their time well, log into DL courses regularly, submit completed work on time, and meet course expectations would do well in any course, but especially in DL courses. Communicating with the professor in a timely manner when there are questions or problems is also critical to student success.

Extended Opportunity Programs & Services (EOPS)
Building 9B, (909) 274-4500
Extended Opportunity Programs & Services (http://www.mtsac.edu/eops/)

Extended Opportunity Programs and Services (EOPS) provides educational and financial support services to eligible students who have historically experienced economic and educational disadvantages. Our program goes “over and above” other college services by offering priority registration, counseling, tutoring, financial assistance, and other support services designed to help students meet their personal and educational goals.

Language Learning Center (LLC)
Building 77, Room 1005, (909) 274-4580
Language Learning Center (http://www.mtsac.edu/llc/)

The Language Learning Center (LLC) offers computer, web, and other media resources for students learning English as another language (ESL and AMLA) as well as those studying sign language (ASL) and world languages. Registration is open and free to anyone in the community.

Library
Building 6, North Entrance, Upper Level,
Learning Technology Center, (909) 274-4260
Library (http://mtsac.edu/library/)

The Library offers students, faculty, and staff a place to develop information and technology literacy, cultivate information inquiry skills, engage in quiet study, and meet to collaborate with fellow students. Students who visit the reference desk receive individualized instruction that will assist them develop their research topics, select topically relevant databases, construct effective searches, and find and evaluate their retrievals. Students that attend library workshops or enroll in a credit library course will further develop information literacy and research skills, improve their ability to evaluate and integrate a variety of materials into their papers and presentations, and learn effective search techniques.

The Library has a collection of over 90,000 print and media materials that include print books, eBooks, closed-captioned DVDs, and specialized materials such as audiobooks, adapted ESL titles, career titles, and popular titles. Students can reserve group study rooms online and can print from the library computers, their own devices, and from off campus.

Math Activities Resource Center (MARC)
Building 61 - Room 1318, (909) 274-5014
MARC Center (http://mtsac.edu/marc/)

The MARC offers free tutoring to Mt. SAC students currently enrolled in MATH 50 through MATH 71. Resources for checkout include videos, calculators, textbooks and solutions manuals.

Science, Technology, Engineering, and Mathematics (STEM) Center
Building 61 - Room 3318, (909) 274-4224
STEM Center (http://mtsac.edu/stem/)

The STEM Center offers free support services to students enrolled in science, mathematics, and engineering courses. Services include peer coaching, tutoring, faculty office hours, and counseling. Seminars and workshops on strategies for success in STEM courses, life management skills for success in STEM courses, and preparation for transfer in STEM majors are presented. The STEM Center serves as a hub for activity related to STEM courses and career.

Speech and Sign Success Center (SSSC)
Building 26B, Room 1551, (909) 274-6297
Speech and Sign Success Center (SSSC) (http://mtsac.edu/sssc/)
Sign Language and Speech students can access specially designed digital video recording rooms that include flat screen monitors for self-guided practice and skill development. For Sign students, the center has the video relay system (VRS) with special headsets for interpreters in training, as well as finger practice software. For Speech students, the center provides video libraries of speech examples and tools to create and manage visual aids. For both subject areas, individualized tutoring services are available. Students must be enrolled in a Speech or Sign class, and bring their student I.D. with them to access the center. Drop-in sessions are welcomed, but appointments are highly encouraged.

**Tech Ed Resource Center (TERC)**
Building 18C - 1105, (909) 274-6118 or (909) 274-6122
TERC Center (http://www.mtsac.edu/tech-health/terc/)

The Tech Ed Resource Center (TERC) offers specialty tutoring in Aviation, Paralegal studies, CIS courses, Electronics, as well as basic math, English, and study methods to all CTE students. Students can check out laptops, books, and specialized equipment for their major (microscopes and electronics equipment, etc.). Students are encouraged to drop in and work with tutors or study independently. Two counselors are available during the Fall and Spring semesters; appointments are not required for TERC services.

**Transfer Math Activities Resource Center (T-MARC)**
Building 61 - Room 1314, (909) 274-5389
T-MARC Center (http://www.mtsac.edu/tech-health/tmarc/)

The T-MARC offers free math tutoring to Mt. SAC students currently enrolled in MATH 100 and above. A variety of resources for in-lab and take-home use are available.

**The Writing Center**
Building 26B - Room 1561A, (909) 274-5325
Writing Center (http://www.mtsac.edu/writingcenter/)

The Writing Center offers free services to all students. The Center provides one-on-one tutoring in writing for any course at the College in both face-to-face and online formats. CRLA-certified tutors and at least one qualified English instructor are present at all times. Non-native English speaking students can also make appointments with ESL-trained tutors. In addition, the Writing Center offers workshops to help with common writing issues, such as grammar, thesis statements, essay planning and organization as well as documentation, and college research. Directed Learning Activities to hone writing and grammar skills are also offered. The Center’s computer lab is open to students who use tutoring services to write and print papers, conduct research, and develop skills of grammar and rhetoric using self-directed software.

**WIN Program**
Building 45, Room 1430, (909) 274-4239
WIN Program (http://mtsac.edu/continuinged/noncredit/abe/win.html)

The WIN Program is a tutorial center and study hall where student-athletes have the opportunity to access tutoring in all subject areas either individually or in a group. The program is specifically designed to achieve success in their courses, prepare students to transfer to a four-year university, and assist them in maintaining academic eligibility.

**Work Experience Education**

**Student Qualification**
1. Enrolled in a Career and Technical Education (CTE) program related to Work Experience course
2. In good academic standing
3. Have completed 1/3 of major/program required courses or completed SAM code C course or co-currently enrolled in SAM code C course as well as meet all prerequisites required by the program
4. Have the approval of the assigned work experience professor
5. Pursue a planned program of work experience education based on written, measurable learning objectives which are directly related to the student's educational program and which, in the opinion of the professor, include new or expanded responsibilities or learning opportunities beyond those experienced during previous employment. Repetition of experiences in an ongoing job does not guarantee continued eligibility for the program. Student may repeat Work Experience up to 16 units. New learning objectives are required for each enrollment
6. Meet the following condition if self-employed: Identify a person who is approved by the professor to serve as a designated employer representative. This representative shall agree, in writing, to accept the following employer responsibilities:
   a. Assist the student in identifying new or expanded on-the-job learning objectives
   b. Assist in the evaluation of the student's identified on-the-job learning objectives
   c. Validate hours worked

**Credits**
For the satisfactory completion of work experience education, the College will grant credit to a student in an amount not to exceed four (4) units per semester, with a maximum total of sixteen (16) units during the student's enrollment at the College. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester of supervised work is required for each one unit of credit.

The student must be, as verified by the supervising professor, enrolled in an occupational program directly related to the work experience assignment.

The student enrolled in the work experience education program shall assume and comply with the following responsibilities:
1. Unless otherwise determined, develop measurable learning objectives approved by the professor and work site supervisor
2. If under the age of 18, obtain the written permission of their parents
3. Faithfully discharge the duties of the on-the-job assignment
4. Notify the professor of any work site problems or change in status of duties
5. Try at all times to represent themselves and the College positively while at the work site
6. If, prior to enrolling in work experience education, the student is already employed full time by the work site where the work experience will take place, the student must write a report concerning a learning objective that extended beyond the duties of the regular job
7. Complete required assignments given by work experience professor
2020-21 CATALOG

DEGREES and CERTIFICATES
CERTIFICATES & DEGREES DEFINED

What is a Degree?
Mt. San Antonio College offers both Associate in Science (A.S.) and Associate in Arts (A.A.) degrees. In general, the Associate in Science degrees are two-year occupational degrees that prepare students for a variety of career and technical fields. The Associate in Arts degrees, while not intended specifically for transfer, are two-year degrees in Liberal Arts and Sciences that provide for broad exploration of a specific area of emphasis. In many cases and with appropriate academic advising, students obtaining the Associate in Arts degree will find that they have a solid foundation for further postsecondary study should they wish to transfer at a later date. The Associate in Arts for Transfer and Associate in Science for Transfer degrees are designed to provide students with a seamless transition for transfer with junior standing somewhere in the CSU system.

Mt. San Antonio College currently offers 101 Associate and Transfer Degrees. These programs of study appeal to a diversity of interests reflecting industry needs and career trends to provide students with the skills and knowledge needed to earn a degree, transfer to a four-year college/university or prepare for employment.

What is a Certificate?
Mt. San Antonio College offers two different types of certificates for credit programs of study.

• **Skills Certificates** are certificates of less than 16 units in various occupational areas. Although the awarding of Skills Certificates is not noted on a student's official transcript, the student may apply for and receive a documentation certificate from the college that may be of value in documenting knowledge and skills to potential employers. In many cases, entry-level Skills Certificates may be part of a series of increasing levels of preparation in an occupational area, and courses used to complete them may form a core of requirements that are augmented as students pursue higher levels of proficiency toward a Certificate of Achievement.

• **Certificates of Achievement** include all certificates of 16 or more units awarded for completion of an approved program of study meeting requirements of the California Community College Chancellor's Office in terms of total unit values and other criteria. Certificates of 8 or more units meeting the requirements of the California Community College Chancellor's Office may also qualify as Certificates of Achievement. The possession of such a certificate is favorably recognized by business and industry and is frequently a requirement for professional advancement. The awarding of all Certificates of Achievement is noted on a student's official transcript.

**Note:** The unit requirement for Skills Certificates is below the number required for some forms of financial aid eligibility. Students should consult with the Financial Aid Office to determine whether a particular program of study qualifies for financial aid.

Students who desire help in planning for a vocation or profession, or to prepare for transfer to a four-year institution, should seek the advice of a counselor.

Requirements for all certificates include the following:

• At least 1/2 of the credits earned toward the certificate must be completed at Mt. San Antonio College
• A grade of "C" or better must be earned in each course to be applied to the certificate

Mt. San Antonio College also awards Certificates of Competency and Occupational Training Certificates of Completion for certain non-credit programs of study. Information on these certificates may be found in the Adult and Continuing Education section of this catalog.

Requirements for an Associate Degree

**Application for Graduation**
The Application for Graduation is the student’s notification to Admissions and Records that the student has completed all requirements and would like to receive a degree. The Application for Graduation form is available in the Admissions and Records office or online (Application for Graduation (http://www.mtsac.edu/records/documents/Application-for-Graduation-A-R-Grad-Petition-12-16-2014.pdf)). Students should meet with a Counselor to discuss their Education Plan prior to submitting the Application for Graduation.

All students intending to receive a degree must file an Application for Graduation with the Admissions and Records office and have on file all required documents and official transcripts. The deadline dates for submitting the Application for Graduation are as follows:

**Fall:** deadline to apply for fall graduation is the end of the ninth week.

**Winter:** deadline to apply for winter graduation is the end of the ninth week of the fall semester.

**Spring:** deadline to apply for spring graduation is the end of the ninth week.

**Summer:** deadline to apply for summer graduation is the end of the ninth week of the spring semester.

Students should check the Schedule of Classes in the Key Dates section for specific deadline dates for any given term. Applications received after the deadline will be processed with the next graduation cycle. Students may apply for graduation one semester prior to completing all required coursework. Once the degree has been conferred, the degree will be posted to the student's academic record and will appear on the transcript. Students will also receive their diplomas in the mail thereafter. If a student is denied graduation, he or she will be informed in writing.

**Multiple Degrees**
The Associate in Science degree shall be awarded to those graduates who majored in one of the occupational programs at Mt. San Antonio College. Students may be awarded multiple Associate in Science, Associate in Arts, Associate in Arts for Transfer, and/or Associate in Science for Transfer degrees if they have met the requirements within the 60 units of earned credit. Returning students seeking additional degrees must meet or complete the current general education requirements in effect at the time of re-entry.

**Residency Requirement**
The Residency Requirement for Mt. San Antonio College can be met with a minimum of 12 units completed in residence at Mt. SAC.
General Education Philosophy Statement

General education is the distinguishing feature of higher education. It is a broadly-based core of humanistic knowledge and abilities, the acquisition of which is the distinctive characteristic of the educated person. General education courses emphasize the ability to reason, to examine issues from different perspectives, to challenge authority, and to communicate ideas logically and confidently. They instill open-mindedness, respect for differences among people, and knowledge of self. By exposing students to different fields of study, general education courses provide an understanding of the human condition and of human accomplishments and encourage a lifelong interest in learning. Together with other Mt. San Antonio College degree requirements, the general education component of the associate degree prepares students to:

• transfer to and function successfully in a baccalaureate degree-granting institution;
• enter the work force as a competent, productive citizen;
• live a richer, more rewarding life.

General education courses are not primarily skills-based, nor are they limited to, or more appropriate for, majors in a specialized field of study. Courses that fulfill general education requirements must:

1. Require post-secondary level skills in reading, writing, quantitative reasoning, and critical thinking.
2. Improve students’ abilities to:
   • communicate oral and written ideas effectively;
   • define problems, design solutions, critically analyze results;
   • use available media to access and retrieve reliable information for data gathering and research;
   • work effectively, both cooperatively and independently;
   • develop and question personal and societal values, make informed choices, and accept responsibility for their decisions;
   • function as active, responsible, ethical citizens;
   • acquire the curiosity and skills essential for lifelong learning.
3. Impart understanding, knowledge, and appreciation of:
   • our shared scientific, technological, historical, and artistic heritage, including the contributions of women, ethnic minorities, and non-western cultures;
   • the earth’s ecosystem, including the processes that formed it and the strategies that are necessary for its maintenance;
   • human social, political, and economic institutions and behavior, including their interrelationships;
   • the psychological, social, and physiological dimensions of men and women as individuals and as members of society.

Courses that fulfill general education requirements must fall into one of the content categories listed below:

1. Communication and Critical Thinking
2. Science and Math
3. Arts and Humanities
4. Social Sciences
5. Lifelong Understanding and Self-Development

Criteria for inclusion in each of the above categories are itemized below:

1. Communication and Critical Thinking
   These courses emphasize both the content and form of communication. They teach students the relationship of language to logic, as well as how to analyze, criticize, and advocate ideas; to reason deductively and inductively; and to reach sound conclusions. Courses fulfilling this requirement:
   • provide understanding of the psychological and social significance of communication;
   • illustrate how communication operates in various situations;
   • focus on communication from the rhetorical perspective: reasoning, advocacy, organization, accuracy; the discovery, critical evaluation, and reporting of information; reading, listening, speaking, and writing effectively;
   • provide active participation and practice in written and oral communication.

2. Science and Mathematics
   These courses impart knowledge about living and non-living systems, and mathematical concepts and quantitative reasoning with applications. Courses fulfilling this requirement:
   • promote understanding and appreciation of the methodologies and tools of science;
   • emphasize the influence of scientific knowledge on the development of civilization;
   • impart appreciation and understanding of basic concepts, not just skills;
   • offer specific inquiry into mathematical concepts, quantitative reasoning and application. (See Mt. SAC degree competency requirements.)

3. Humanities
   These courses cultivate intellect, imagination, sensibility and sensitivity. They encourage students to respond subjectively as well as objectively and to develop a sense of the integrity of emotional and intellectual responses. Courses fulfilling this requirement:
   • study great work of the human imagination;
   • increase awareness and appreciation of the traditional humanistic disciplines such as art, dance, drama, literature, and music;
   • impart an understanding of the interrelationship between creative art, the humanities, and the self;
   • provide exposure to both Western and non-Western cultures;
   • may include a foreign language course that contains a cultural component as opposed to a course that focuses solely on skills acquisition.

4. Social Sciences
   These courses explore, at the micro and macro-level, the social, political, and economic institutions that underpin society. Courses fulfilling these requirements:
   • promote understanding and appreciation of social, political, and economic institutions;
   • probe the relationship between these institutions and human behavior;
   • examine these institutions in both their historical and contemporary context;
   • include the role of, and impact on, non-white ethnic minorities and women;
   • include both Western and non-Western settings.

5. Lifelong Understanding and Self-Development
   These courses facilitate an understanding of human beings as integrated physiological, social and psychological organisms. Courses fulfilling this requirement:
• provide selective consideration of human behavior, sexuality, nutrition, health, stress, implications of death and dying, and the relationship of people to the social and physical environment.

Institutional Level Outcomes (ILOs)
Institutional Level Outcomes (ILOs) are statements about the knowledge, skills, abilities, and attitudes that students are expected to develop as a result of their overall experiences with any aspect of the college, including courses, programs, departments, and services. All college personnel directly or indirectly impact the student experience including faculty, administrators, and staff. The College adopted four ILOs:

• Communication: Students effectively communicate with and respond to varied audiences in written, spoken or signed, and artistic forms.

• Critical Thinking: Students apply creative, computational, and analytical skills to identify and solve problems, analyze information, synthesize and evaluate ideas, and transform existing ideas into new forms.

• Information and Technology Literacy: Students will use resources and technologies to locate, evaluate, synthesize, and communicate information in various formats.

• Personal, Social, Civic, and Environmental Responsibility: Students demonstrate awareness and respect for personal, social, civic, and environmental responsibilities.

Program Level Outcomes (PLOs) and Student Learning Outcomes (SLOs) identify what students will know, think, or do as a result of completing programs and courses. Administrative Unit Objectives (AUOs) and Student Service Outcomes (SSOs) identify what students will know, think, or do as a result of interactions with operational and support services. General Education courses are assessed through the discipline-specific SLOs and the comprehensive ILOs. Outcomes mapping demonstrates the connections among the different levels of outcomes.

Program and Course Student Learning Outcomes (SLOs)
Program and course student learning outcomes are statements that define the knowledge, skills, and perspectives acquired by students who satisfy program and course requirements. It is through the assessment of SLOs that the curriculum will be evaluated for improvements. SLOs will be assessed by faculty who teach courses and oversee programs. All college personnel will be assessed by faculty who teach courses and oversee programs. The SLOs can be found at SLOinfo.html).

Adapted from CSU Executive Order 595 and Title 5 Section 40405.1

Adult & Continuing Education
Adult education courses are designed to support students towards a career or college pathway, as well as to provide developmental, educational, and lifelong learning opportunities. Courses and programs are defined categorically under the California Education Code, Section 84711, whereby state funding is authorized for specific categories. Categories currently provided by Mt. SAC noncredit include: Basic Skills (including tutoring), English as a Second Language (ESL and VESL), Citizenship, Education for Older Adults, Adults with Disabilities, Secondary Education, Short-term Vocational, and additional courses defined as adult education curricula.

A.A. and A.S. Degree Requirements
• Unit Requirement: Sixty (60) degree-appropriate units. A letter grade of "C" or better or 'P' is required for each course required for graduation.

• General Education Requirements: At least 24 units are required which shall include courses in each of the General Education areas. A through E (see lists below). All courses must be completed with a grade of "C" or better or "P".

• Physical Well-Being Requirement: Complete at least one of the physical education activity courses with the following prefixes: DNCE, KINA, KINF, KINI, KINL, KINS, KINX with a grade of "C" or better or "P".

• Reading Competency: This requirement is met by attaining eligibility for READ 100. Eligibility for READ 100 can be acquired by completing one of the following with a grade of "C" or better.

  1. READ 90 Reading College Texts
     or
     AMLA 33R American Language Advanced Reading
     or
  2. By obtaining eligibility for READ 100 on the Assessment Questionnaire (AQ)

• Math Competency: This requirement is met by completing one of the following with a grade of "C" or better.

  • MATH 71 Intermediate Algebra
    or
  • MATH 71B Intermediate Algebra - Second Half
    or
  • MATH 71X Practical Intermediate Algebra
  • Completing a more advanced college level mathematics course.
  • Obtaining a satisfactory score on the Intermediate Algebra Competency Examination.

• GPA Requirement: A Mt. San Antonio College “degree” total grade point average, and “all college” total grade point average of 2.0.

• Residency Requirement: The residency requirement for Mt. San Antonio College can be met with a minimum of 12 units completed in residence at Mt. SAC.

Additional Requirements for the Associate in Science Degree
• Students must complete all required courses in an approved occupational major with a minimum grade of "C" or "P" in all courses.

Additional Requirements for the Associate in Arts Degree
• Students must complete a pattern of 18 or more units from the courses identified within a specific area of emphasis with a minimum grade of "C" or "P" in all courses.

Note: All courses used for the associate degree majors may be double counted toward the Mt. San Antonio College General Education and major requirements.

General Education Requirements for 2020-21
Area A: Communication in the English Language

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
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<td>Choose one course from the following:</td>
<td></td>
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<tr>
<td>ENGL 1A</td>
<td>Freshman Composition</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1AH</td>
<td>Freshman Composition - Honors</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one course from the following: 3

Choose one course from the following:
Certificates & Degrees Defined

SPCH 1A Public Speaking
SPCH 1AH Public Speaking - Honors
SPCH 2 Survey of Communication Studies
SPCH 8 Professional and Organizational Speaking
SPCH 8H Professional and Organizational Speaking - Honors

Area B: The Physical Universe and Life

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<th>Course Prefix</th>
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**Physical Sciences**

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**Area C: Arts and Humanities**

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### Area D: Social, Political, and Economic Institutions

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SOC 20 Introduction to Race and Ethnicity
SOC 20H Introduction to Race and Ethnicity - Honors
SOC 40 Introduction to Sex and Gender Roles
SOC 110 Introduction to Social Justice
SOC 130 Introduction to LGBTQ Studies
SPCH 7 Intercultural Communication
SPCH 7H Intercultural Communication - Honors
SPCH 26 Interpersonal Communication
SPCH 26H Interpersonal Communication - Honors
SPCH 30 Introduction to Communication Theory

Courses may not be double counted to satisfy more than one area, even if a course is listed in more than one area.

Area E: Lifelong Understanding and Self-Development

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Courses may not be double counted to satisfy more than one area, even if a course is listed in more than one area.
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Accounting (Certificate N0459)

Business Division
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Required Courses

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Required Electives
Choose one course from the following: 3-4

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<td>Federal Income Tax Law</td>
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<td>BUSA 71</td>
<td>Personal Financial Planning</td>
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Total Units 28-29


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Explain the concept of double-entry accounting within the categories of asset, liability, owner’s equity, revenue and expense account.
• Use computerized accounting software to process accounting transactions.
• Analyze business transactions, and journalize and post transactions to ledger accounts.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Accounting - Computerized
(Certificate N0460)

Business Division
The Accounting - Computerized Certificate provides basic accounting skills and knowledge combined with additional training in computer applications common to the accounting industry. This certificate program prepares the student for an entry-level position as an accounting clerk that requires computer skills in areas such as utilization of accounting software, accounts receivable, accounts payable, inventory tracing/reporting, bank reconciliation, expense reporting, and account analysis.

Required Courses

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<td>or BUSA 72</td>
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<td>Database Management - Microsoft Access</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Database Management - Microsoft Access Laboratory</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 20.5-21.5


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Process collections from customers and update accounts receivable.
• Prepare financial statements.

Accounting - Bookkeeping
(Certificate E0504)

Business Division
The Accounting - Bookkeeping Certificate provides basic accounting skills and knowledge, preparing the student for entry-level positions as an accounting clerk in areas such as bookkeeping, accounts receivable, accounts payable, inventory tracing/reporting, bank reconciliation, expense reporting, and account analysis.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>or BUSA 72</td>
<td>Bookkeeping - Accounting</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 75</td>
<td>QuickBooks for Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>

Guided Pathway of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=E0504&/38;desc=Accounting+Bookkeeping+Certificate+E0504)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Analyze and record transactions using a journal and a ledger, of varying degrees of difficulty including adjusting, and closing entries.
• Interpret accounting statements.
• Explain the role of the managerial accountant and describe the uses of managerial accounting information.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
• Solve managerial accounting problems with Excel software.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Accounting - Financial Planning
(Certificate N0461)

Business Division
The Accounting - Financial Planning Certificate provides basic accounting skills and knowledge combined with specialized training in financial planning, preparing the student for entry-level positions and/or professional advancement in their current accounting jobs. Students completing this certificate will be able to assist companies within the areas of budget analysis, tax reporting, financial and investment planning and analysis.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 8</td>
<td>Principles of Accounting - Managerial</td>
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<tr>
<td>BUSA 58</td>
<td>Federal Income Tax Law</td>
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<tr>
<td>BUSA 71</td>
<td>Personal Financial Planning</td>
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<tr>
<td>BUSA 76</td>
<td>Excel for Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 20

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Utilize accounting information including financial statements to perform financial statement analysis.
• Develop a personal definition of financial success.
• Know how to evaluate their own personal spending patterns and create my own personal budgets.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Accounting - Managerial (Certificate N0462)

Business Division
The Accounting - Managerial Certificate provides basic accounting skills and knowledge combined with specialized training in managerial accounting, preparing the student for entry-level positions in accounting and/or professional advancement in their current accounting jobs. Students completing this certificate will be able to perform duties in the areas of cost analysis, variance analysis, budget preparation, expense reporting, account analysis, and preparation of various internal reports to assist management in their decision making.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>or BUSA 72</td>
<td>Bookkeeping - Accounting</td>
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<tr>
<td>BUSA 70</td>
<td>Payroll and Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 75</td>
<td>QuickBooks for Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 76</td>
<td>Excel for Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 14

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Explain the role of the managerial accountant and describe the uses of managerial accounting information.
• Distinguish between product and period costs and explain which of these costs are shown on the balance sheet and which costs are shown on the income statement.
• Describe a job order cost accounting system and explain how manufacturing costs flow through the inventory accounts of the balance sheet and move onto the income statement.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Accounting - Payroll (Certificate E0505)

Business Division
The Accounting - Payroll Certificate provides basic accounting skills and knowledge combined with specialized training in payroll, preparing the student for entry-level clerical positions within the payroll segment of accounting. Common duties performed include payroll tax reporting, payroll accounting systems maintenance, and posting payroll transactions to journals/ledgers.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 8</td>
<td>Principles of Accounting - Managerial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 21</td>
<td>Cost Accounting</td>
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<tr>
<td>BUSA 76</td>
<td>Excel for Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 20

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Explain the role of the payroll accountant and describe the uses of payroll accounting information.
• Distinguish between gross and net payroll and explain which of these amounts are shown on the payroll register and which amounts are shown on the income statement.
• Prepare and explain how payroll taxes are calculated and shown on the payroll register.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Accounting - Tax Preparation (Skills Certificate E0433)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- identify payroll records required by the employer in preparation for filing tax forms for Social Security, federal and state income tax, state disability benefits, and federal and state unemployment
- calculate wages and withholding amounts in payroll problems
- assemble payroll record keeping requirements for employers under current state and federal laws

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Accounting - Tax Preparation (Skills Certificate E0433)

Business Division

This certificate is designed for individuals desiring to enter the tax preparation field with a minimum of 3 course requirements. Upon successful completion of this certificate, students will possess the knowledge and practical experience necessary to prepare individual income taxes effectively. Additionally, students will earn the qualifying education required by the California Tax Education Council to become a California Registered Tax Preparer.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 58</td>
<td>Federal Income Tax Law</td>
<td>4</td>
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<tr>
<td>BUSA 59</td>
<td>Volunteer Income Tax Assistance I</td>
<td>1</td>
</tr>
<tr>
<td>BUSA 60</td>
<td>Volunteer Income Tax Assistance II</td>
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</table>

Total Units 6


Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Addictions Counseling (Certificate T0658)

Technology and Health Division

Certificate T0658

In this program the student integrates theory and practical experience in developing skills necessary to work with persons with addiction disorders, their families, and employers. The curriculum is designed to meet the credentialing requirements of the California Association of Alcohol/Drug Educators and the California Consortium of Addiction Professionals. Students who complete this option qualify for employment in a variety of addiction treatment settings.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tr>
<td>AD 1</td>
<td>Alcohol and Drug Dependency</td>
<td>3</td>
</tr>
<tr>
<td>AD 2</td>
<td>Physiological Effects of Alcohol and Drugs</td>
<td>3</td>
</tr>
<tr>
<td>AD 3</td>
<td>Chemical Dependency: Intervention, Treatment and Recovery</td>
<td>3</td>
</tr>
<tr>
<td>AD 4</td>
<td>Issues in Domestic Violence</td>
<td>3</td>
</tr>
<tr>
<td>AD 5</td>
<td>Chemical Dependency: Prevention and Education</td>
<td>1.5</td>
</tr>
<tr>
<td>AD 6</td>
<td>Dual Diagnosis</td>
<td>3</td>
</tr>
<tr>
<td>AD 8</td>
<td>Group Process and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>AD 9</td>
<td>Family Counseling</td>
<td>3</td>
</tr>
<tr>
<td>AD 10</td>
<td>Case Management and Documentation</td>
<td>3</td>
</tr>
<tr>
<td>AD 11</td>
<td>Techniques of Intervention and Referral</td>
<td>3</td>
</tr>
<tr>
<td>AD 15A</td>
<td>Introduction to Laws and Ethics for Addictions Counselors</td>
<td>1</td>
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<tr>
<td>AD 15B</td>
<td>Law and Ethics For Addictions Counselors</td>
<td>1</td>
</tr>
</tbody>
</table>

Variable Unit Course. Complete 4 units in 2 or 2 semesters 4

AD 82 Work Experience in Addiction Counseling

Required Electives

Choose two from the following: 6

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>or CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td></td>
</tr>
<tr>
<td>PSYC 1B</td>
<td>Biological Psychology</td>
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<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
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<tr>
<td>PSYC 14H</td>
<td>Developmental Psychology - Honors</td>
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<tr>
<td>PSYC 15</td>
<td>Introduction to Child Psychology</td>
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<tr>
<td>PSYC 17</td>
<td>Introduction to Human Services</td>
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<td>PSYC 19</td>
<td>Abnormal Psychology</td>
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<tr>
<td>PSYC 20</td>
<td>Introduction to Social Psychology</td>
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<tr>
<td>PSYC 25</td>
<td>The Psychology of Women</td>
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<tr>
<td>PSYC 26</td>
<td>Psychology of Sexuality</td>
<td></td>
</tr>
<tr>
<td>PSYC 33</td>
<td>Psychology for Effective Living</td>
<td></td>
</tr>
<tr>
<td>SOC 1</td>
<td>Introduction to Sociology</td>
<td></td>
</tr>
<tr>
<td>or SOC 1H</td>
<td>Introduction to Sociology - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 2</td>
<td>Contemporary Social Problems</td>
<td></td>
</tr>
<tr>
<td>SOC 2H</td>
<td>Contemporary Social Problems - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 4</td>
<td>Introduction to Gerontology</td>
<td></td>
</tr>
<tr>
<td>SOC 5</td>
<td>Introduction to Criminology</td>
<td></td>
</tr>
<tr>
<td>SOC 5H</td>
<td>Introduction to Criminology - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 7</td>
<td>Sociology of Religion</td>
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<tr>
<td>SOC 14</td>
<td>Marriage and the Family</td>
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<tr>
<td>or SOC 14H</td>
<td>Marriage and the Family - Honors</td>
<td></td>
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<tr>
<td>SOC 15</td>
<td>Child Development</td>
<td></td>
</tr>
<tr>
<td>SOC 20</td>
<td>Introduction to Race and Ethnicity</td>
<td></td>
</tr>
<tr>
<td>SOC 20H</td>
<td>Introduction to Race and Ethnicity - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 36</td>
<td>Asian American Communities</td>
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<tr>
<td>SOC 40</td>
<td>Introduction to Sex and Gender Roles</td>
<td></td>
</tr>
<tr>
<td>SOC 40H</td>
<td>Introduction to Sex and Gender Roles - Honors</td>
<td></td>
</tr>
<tr>
<td>NF 10</td>
<td>Nutrition for Health and Wellness</td>
<td></td>
</tr>
<tr>
<td>NF 25</td>
<td>Introduction to Nutrition Science</td>
<td></td>
</tr>
<tr>
<td>NF 25H</td>
<td>Introduction to Nutrition Science - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Alcohol and Drug Counseling Website (http://www.mtsac.edu/mental-health/alcohol-drug/)


Selection Procedure
All classes are open to all students who meet admission requirements and course prerequisites.

Working Environment
May be exposed to infectious and contagious disease, without prior notification
Regularly exposed to the risk of blood borne diseases
Exposed to hazardous agents, body fluids and wastes
Exposed to odorous chemicals and specimens
Subject to hazards of flammable, explosive gases
Subject to burns and cuts
Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
Handle emergency or crisis situations
Subject to many interruptions
Requires decisions/actions related to end of life issues
Exposed to products containing latex

Selection Procedure
All classes are open to all students who meet admission requirements and course prerequisites.

Special Instructions
Restricted Electives must be taken prior to enrollment in Field Experience and can be taken in conjunction with core and skills courses.

Working Environment
• May be exposed to infectious and contagious disease, without prior notification
• Regularly exposed to the risk of blood borne diseases
• Exposed to hazardous agents, body fluids and wastes
• Exposed to odorous chemicals and specimens
• Subject to hazards of flammable, explosive gases
• Subject to burns and cuts
• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Handle emergency or crisis situations
• Subject to many interruptions
• Requires decisions/actions related to end of life issues
• Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and others.

The Alcohol and Drug Counseling program is accredited by the California Association for Alcohol/Drug Educators.

Contact:
California Association for Alcohol/Drug Educators 5230 Clark Avenue, Suite 3 Lakewood, CA 90712 (707) 722-2331 www.caade.org (http://www.caade.org/)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Be technically competent to safely practice as an entry-level alcohol & drug counselor.
• Demonstrate an understanding of ethical & legal requirements for alcohol & drug counselors.
• Demonstrate the ability to develop and achieve entry-level professional goals.
• Demonstrate the ability to develop and achieve entry-level professional goals.
• Demonstrate competency in basic counseling skills commensurate with an entry level practitioner in the addictions counseling field.
• Demonstrate the ability to assess, intervene, and refer clients with co-occurring mental health and substance abuse disorder to appropriate resources.
• Students completing the certificate/associates degree program will demonstrate the ability to prepare and develop professional treatment plans and other clinical documentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Administration of Justice (Certificate T0406)

Technology and Health Division
Certificate T0406

The Certificate in Administration of Justice program is intended to prepare students for entry-level employment following graduation. The courses emphasize the modern role of law enforcement and corrections within the criminal justice systems. Written and oral communication skills are a consistent focus. Entry-level employment opportunities available after completion of this program may include law enforcement as peace officers, corrections officers, custodial officers, non-sworn security and investigations, other non-sworn positions in law enforcement, and public service.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU</td>
<td>The Administration of Justice System</td>
<td>3</td>
</tr>
<tr>
<td>ADJU</td>
<td>Principles and Procedures of the Justice System</td>
<td>3</td>
</tr>
<tr>
<td>ADJU</td>
<td>Concepts of Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>ADJU</td>
<td>Legal Aspects of Evidence</td>
<td>3</td>
</tr>
<tr>
<td>ADJU</td>
<td>Community Relations</td>
<td>3</td>
</tr>
<tr>
<td>ADJU</td>
<td>Administration of Justice Report Writing</td>
<td>3</td>
</tr>
<tr>
<td>ADJU</td>
<td>Concepts of Enforcement Services</td>
<td></td>
</tr>
<tr>
<td>ADJU</td>
<td>Introduction to Homeland Security</td>
<td></td>
</tr>
<tr>
<td>ADJU</td>
<td>Introduction to Correctional Sciences</td>
<td></td>
</tr>
<tr>
<td>ADJU</td>
<td>Concepts of Traffic Services</td>
<td></td>
</tr>
<tr>
<td>ADJU</td>
<td>Principles of Investigation</td>
<td></td>
</tr>
<tr>
<td>ADJU</td>
<td>Narcotics Investigation</td>
<td></td>
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<tr>
<td>ADJU</td>
<td>Gangs and Corrections</td>
<td></td>
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<tr>
<td>ADJU</td>
<td>Vice Control</td>
<td></td>
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</tbody>
</table>

Choose four from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU</td>
<td>Concepts of Enforcement Services</td>
</tr>
<tr>
<td>ADJU</td>
<td>Introduction to Homeland Security</td>
</tr>
<tr>
<td>ADJU</td>
<td>Introduction to Correctional Sciences</td>
</tr>
<tr>
<td>ADJU</td>
<td>Concepts of Traffic Services</td>
</tr>
<tr>
<td>ADJU</td>
<td>Principles of Investigation</td>
</tr>
<tr>
<td>ADJU</td>
<td>Narcotics Investigation</td>
</tr>
<tr>
<td>ADJU</td>
<td>Gangs and Corrections</td>
</tr>
<tr>
<td>ADJU</td>
<td>Vice Control</td>
</tr>
</tbody>
</table>
ADJU 50  Introduction to Forensics for Criminal Justice  30

Administration of Justice Website (http://www.mtsac.edu/justice/)

Guided Pathways of Study Suggested Course Sequence  (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0406&#38;desc=Administration+of+Justice%2C+Certificate+E0516)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate the principals involved in documenting the investigation of criminal activity.
• Identify and apply legal precedents in field work.
• Demonstrate familiarity with the social factors related to police interaction with communities.
• Demonstrate understanding of how criminal codes are used and how statutory law is practically applied.
• Demonstrate the ability to use technology and other resources to research social and legal aspects of the criminal justice system.
• Demonstrate the ability to present information in diverse circumstances, with various cultures and communities, involving public and media issues.
• Understand professional skills related to court testimony, interview, interrogation, and law enforcement nomenclature.

Review Student Learning Outcomes (SLOs) for this program.

Administrative Assistant - Level I
(Certificate E0516)

Business Division
Certificate E0516

The Level I Certificate prepares students for entry-level clerical positions where keyboarding and basic office skills are the primary functions.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 10</td>
<td>Office Skills</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 31</td>
<td>Microsoft Word</td>
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</tr>
<tr>
<td>Total Units</td>
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</tr>
</tbody>
</table>

CIS Program Website (http://www.mtsac.edu/cis/)

Guided Pathways of Study Suggested Course Sequence  (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=E0516&#38;desc=Administrative+Assistant%2C+Certificate+E0516)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Touch type effectively.
• Effectively use formulas and functions in worksheets.
• Use Microsoft Word to create professional looking reports.

Review Student Learning Outcomes (SLOs) for this program.

Administrative Assistant - Level II
(Certificate N0463)

Business Division
Certificate N0463

The Level II Certificate prepares students for clerical positions where, in addition to general office skills, written communication and advanced word processing skills are needed.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Administrative Assistant - Level I coursework</td>
<td>9.5</td>
<td></td>
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<tr>
<td>PLUS</td>
<td>Completion of the Administrative Assistant - Level II coursework</td>
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</tr>
<tr>
<td>Total Units</td>
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<table>
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<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 10</td>
<td>Office Skills</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 31</td>
<td>Microsoft Word</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>9.5</td>
</tr>
</tbody>
</table>

CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Touch type effectively.
• Effectively use formulas and functions in worksheets.
• Use Microsoft Word to create professional looking reports.
• Be proficient in the use of a word processing software application.
• Demonstrate the ability to keyboard at the rate of at least 40 words per minute on a 5-minute timed writing with 5 errors or less.

Review Student Learning Outcomes (SLOs) for this program.

Administrative Assistant - Level III
(Certificate N0464)

Business Division
Certificate N0464

The Level III Certificate prepares students for administrative assistant positions where a variety of skills are needed.
Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Administrative Assistant - Level I coursework</td>
<td>9.5</td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Administrative Assistant - Level II coursework</td>
<td>9</td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Administrative Assistant - Level III coursework</td>
<td>7-8.5</td>
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<tr>
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<td>Total Units</td>
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Course Prefix | Course Name                                | Units |
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<tbody>
<tr>
<td>Administrative Assistant - Level I Coursework</td>
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<tr>
<td>CISB 10</td>
<td>Office Skills</td>
<td>3</td>
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<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
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<tr>
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<td>Microsoft Word</td>
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Course Prefix | Course Name                                | Units |
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<tr>
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<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
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<tr>
<td>CISB 21</td>
<td>Microsoft Excel</td>
<td>3</td>
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<tr>
<td>CISB 51</td>
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Course Prefix | Course Name                                | Units |
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<tbody>
<tr>
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<td></td>
<td></td>
</tr>
<tr>
<td>CISB 16</td>
<td>Macintosh Applications</td>
<td>2</td>
</tr>
<tr>
<td>BUSO 26</td>
<td>Oral Communications for Business</td>
<td>3</td>
</tr>
<tr>
<td>Choose one course or any lecture-lab combination from the following:</td>
<td>2-3.5</td>
<td></td>
</tr>
<tr>
<td>CISD 11 &amp; 11L</td>
<td>Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISN 21</td>
<td>Windows Operating System</td>
<td></td>
</tr>
<tr>
<td>CISS 11</td>
<td>Practical Computer Security</td>
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</tr>
<tr>
<td>CISW 15</td>
<td>Web Site Development</td>
<td></td>
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<td></td>
<td>Total Units</td>
<td>7-8.5</td>
</tr>
</tbody>
</table>

CIS Program Website (http://www.mtsac.edu/cis/)

Air Conditioning and Refrigeration (Certificate T0909)

Technology and Health Division
Certificate T0909

This program is designed to prepare the student for employment in the broad field of air conditioning, heating, and refrigeration. It leads to occupations in design, manufacturing, operation, sales, distribution, installation, maintenance, and repair. Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>AIRC 10</td>
<td>Technical Mathematics in Air Conditioning and Refrigeration</td>
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<tr>
<td>AIRC 11</td>
<td>Welding for Air Conditioning and Refrigeration</td>
<td>2</td>
</tr>
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<td>AIRC 12</td>
<td>Air Conditioning Codes and Standards</td>
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<tr>
<td>AIRC 20</td>
<td>Refrigeration Fundamentals</td>
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<tr>
<td>AIRC 25</td>
<td>Electrical Fundamentals for Air Conditioning and Refrigeration</td>
<td>5</td>
</tr>
<tr>
<td>AIRC 26</td>
<td>Gas Heating Fundamentals</td>
<td>2</td>
</tr>
<tr>
<td>AIRC 30</td>
<td>Heat Load Calculations and Design</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 31</td>
<td>Commercial Electrical for Air Conditioning and Refrigeration</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 32A</td>
<td>Air Properties and Measurement</td>
<td>1.5</td>
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<tr>
<td>AIRC 34</td>
<td>Commercial Systems</td>
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<td>Total Units</td>
<td>31.5</td>
</tr>
</tbody>
</table>

Air Conditioning and Refrigeration Website (http://www.mtsac.edu/airconditioning/)


Program Learning Outcome

Upon successful completion of this program, a student will be able to:

- Properly handle refrigerants based on Section 608 of the clean air act.
- Evaluate, troubleshoot, and modify the electrical, mechanical and air side operation of an air conditioning or refrigeration system.
- Perform a residential heat load calculation, select the equipment, and size the ductwork based on ACCA's Manual J8 and Manual D.
- Select equipment and components for commercial refrigeration systems.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Aircraft Powerplant Maintenance Technology - Day (Certificate T0982)

Technology and Health Division
Certificate T0982

This program prepares students to enter employment as a certified powerplant technician in the aircraft maintenance industry. Training is given in the overhaul of various powerplants and their components.
Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 65A and AIRM 65B are equivalent to evening program courses AIRM 95A, AIRM 95B, AIRM 96A, AIRM 96B, AIRM 97A, AIRM 97B, AIRM 98A, and AIRM 98B. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B.

Successful completion of this program enables students to take the FAA examination in General and Powerplant. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician which is required for employment in this field. Students desiring a Bachelor’s Degree (transfer program) should consult with an advisor to discuss transferability of courses.

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<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRM 65A</td>
<td>Aircraft Powerplant Theory</td>
<td>13</td>
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<tr>
<td>AIRM 65B</td>
<td>Aircraft Powerplant Systems</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
<td>6</td>
</tr>
<tr>
<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
<td>1.5</td>
</tr>
<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
<td>1.5</td>
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<tr>
<td>Total Units</td>
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<td>41</td>
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</table>

### Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tr>
<td>AIRM 74</td>
<td>Aircraft Maintenance Technology - Work Experience</td>
<td>2</td>
</tr>
<tr>
<td>AIRM 80</td>
<td>Laboratory Studies in Aircraft Maintenance Technology</td>
<td>0.5</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
</tr>
</tbody>
</table>


The Aircraft Powerplant Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

### Contact:
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 www.faa.gov (http://www.faa.gov/)

### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret, and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) for this program.

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### Aircraft Powerplant Maintenance Technology- Evening (Certificate T0952)

**Technology and Health Division**

**Certificate T0952**

This program prepares students to enter employment as a certified powerplant technician in the aircraft maintenance industry. Training is given in the overhaul of various powerplants and their components. Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 65A and AIRM 65B are equivalent to evening program courses AIRM 95A, AIRM 95B, AIRM 96A, AIRM 96B, AIRM 97A, AIRM 97B, AIRM 98A, and AIRM 98B. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B.

Successful completion of this program enables students to take the FAA examination in General and Powerplant. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician which is required for employment in this field. Students desiring a Bachelor’s Degree (transfer program) should consult with an advisor to discuss transferability of courses.

### Required Courses

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<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
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<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
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<tr>
<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
<td>6</td>
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<tr>
<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
<td>1.5</td>
</tr>
<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
<td>1.5</td>
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<tr>
<td>Total Units</td>
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**Student Learning Outcomes (SLOs)**

Review Student Learning Outcomes (SLOs) for this program.
Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
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<th>Units</th>
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<tbody>
<tr>
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<td>Aircraft Maintenance Technology - Work Experience</td>
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<tr>
<td>AIRM 80</td>
<td>Laboratory Studies in Aircraft Maintenance Technology</td>
<td>0.5</td>
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<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
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</table>

Guided Pathways of Study Suggested Course Sequence [link](https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0952&%26desc=Aircraft+Powerplant+Maintenance+Technology+Evening+%26%28Certificate+T0952)

The Aircraft Powerplant Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 [link](http://www.faa.gov)

Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret, and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) for this program.

Airframe Maintenance Technology - Day (Certificate T0991)

Technology and Health Division
Certificate T0991

This program prepares students to enter employment as a certified airframe technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and their components. Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B.

Successful completion of this program enables students to take the FAA examinations in Airframe and General. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician which is required for employment in this field.

Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Required Courses

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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>AIRM 66A</td>
<td>Aircraft Airframe Maintenance Structures</td>
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<td>AIRM 66B</td>
<td>Aircraft Airframe Maintenance Systems</td>
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<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
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<tr>
<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
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<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
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<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
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<tr>
<td>AIRM 73</td>
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Guided Pathways of Study Suggested Course Sequence [link](https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0991&%26desc=Airframe+Maintenance+Technology+Day+%26%28Certificate+T0991)

The Airframe Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 [link](http://www.faa.gov)

Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret, and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) for this program.

Airframe Maintenance Technology - Evening (Certificate T0981)

Technology and Health Division

This program prepares students to enter employment as a certified airframe technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and their components. Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B.

Successful completion of this program enables students to take the FAA examinations in Airframe and General. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician which is required for employment in this field.

Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

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<td>AIRM 66B</td>
<td>Aircraft Airframe Maintenance Systems</td>
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<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
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<td>AIRM 70B</td>
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<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
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<td>PHYS 1</td>
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Guided Pathways of Study Suggested Course Sequence [link](https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0981&%26desc=Airframe+Maintenance+Technology+Evening+%26%28Certificate+T0981)

The Airframe Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 [link](http://www.faa.gov)

Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Connect learned theory with real-world problems and develop a logical solution to the problem.
- Locate, interpret, and apply technical data from industry manuals and apply that technical data to a maintenance situation.
- Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
- Demonstrate proper use of aircraft repair equipment.
- Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
- Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) for this program.
Certificate T0981
This program prepares students to enter employment as a certified airframe technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and their components. Completion of this program leads to an Associate in Science Degree or a Certificate. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

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<td>3</td>
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<td>Aircraft Materials and Processes</td>
<td>1.5</td>
</tr>
<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
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<td>AIRM 90A</td>
<td>Airframe Theory</td>
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<td>AIRM 90B</td>
<td>Airframe Wood, Fabric, and Paint</td>
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<td>AIRM 91A</td>
<td>Airframe Aluminium Repair and Plastics</td>
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<tr>
<td>AIRM 91B</td>
<td>Airframe Composites, Rigging, and Inspection</td>
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</tr>
<tr>
<td>AIRM 92A</td>
<td>Airframe Hydraulics and Pneumatics</td>
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</tr>
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<td>AIRM 92B</td>
<td>Airframe Fuel and Environmental Systems</td>
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</tr>
<tr>
<td>AIRM 93A</td>
<td>Airframe Warning and Fire Systems</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 93B</td>
<td>Aircraft Communication, Navigation, Radar, and</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Autopilot Systems</td>
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<td></td>
<td><strong>Total Units</strong></td>
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<tr>
<td>PHYS 1</td>
<td>Physics</td>
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</tr>
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</table>

Android Programming (Certificate E0407)

Business Division
Certificate E0407
This curriculum is designed for returning CIS professionals with several years experience or current students who have completed several CIS courses. The Android Programming certificate will give students skills that are necessary to obtain jobs in the area of mobile programming, that is used more and more in industry. Students will learn different software packages for developing Android applications as well as general programming skills.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 21</td>
<td>Programming in Java</td>
<td>3</td>
</tr>
<tr>
<td>CISP 21L</td>
<td>Programming in Java Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 52</td>
<td>Mobile Device Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 52L</td>
<td>Mobile Device Programming Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 54</td>
<td>Programming for Android Devices</td>
<td>3</td>
</tr>
<tr>
<td>CISP 54L</td>
<td>Android Programming Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>13</strong></td>
</tr>
</tbody>
</table>

CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.
Animal Science Fundamentals
(Certificate E0360)

Natural Sciences Division
Certificate E0360

This certificate program is designed for students to acquire basic knowledge in the fundamentals of Animal Science. This can be utilized to gain entry level employment on farms, ranches and in agricultural sales and services. It is also the first step in the pathway to a career in becoming an educator in Agricultural Sciences. All courses are applicable for degree requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 51</td>
<td>Animal Handling and Restraint</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 94</td>
<td>Animal Breeding</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 96</td>
<td>Animal Sanitation and Disease Control</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 15

Animal Sciences Website (http://www.mtsac.edu/animal/)


Program Learning Outcomes

Upon successful completion of this program, a student will:

• be able to explain the historical and current economic importance of the livestock and pet animal industries.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Animation - Junior Animator Level I
(Certificate E0414)

Arts Division
Certificate E0414

Level I of a multi-level certificate program provides skills based on the principles of storytelling and animation using both traditional and 3D media. Students prepare for a junior level creative career in the animation industry by mastering the core skills of drawing, storyboarding, digital art, 2D and 3D animation, 3D modeling, and motion graphics.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 100</td>
<td>Digital Paint and Ink</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 101A</td>
<td>Drawing - Gesture and Figure</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 108</td>
<td>Principles of Animation</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 115</td>
<td>Storyboarding</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 116</td>
<td>Character Development</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Total Units 13.5

Animation & Gaming Website (http://mtsac.edu/animation/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=E04140/#38;desc=Animation%2C+Junior+Animator%2C+Level+I+Certified+E0414)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• successfully create a story board animatic representative of their chosen entertainment field.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Animation - Junior Animator Level II
(Certificate N0465)

Arts Division

Level II of a multi-certificate program that provides skills based on the principles of storytelling and animation using both traditional and 3D media. Students prepare for a junior level creative career in the animation industry by mastering the core skills of drawing, storyboarding, digital art, 2D and 3D animation, 3D modeling, and motion graphics.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Animation - Tradigital - Level I coursework</td>
<td>13.5</td>
<td></td>
</tr>
<tr>
<td>PLUS Completion of the Animation - Tradigital - Level II coursework</td>
<td>15</td>
<td></td>
</tr>
</tbody>
</table>
| Total Units 28.5

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 100</td>
<td>Digital Paint and Ink</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 101A</td>
<td>Drawing - Gesture and Figure</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 108</td>
<td>Principles of Animation</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 115</td>
<td>Storyboarding</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 116</td>
<td>Character Development</td>
<td>1.5</td>
</tr>
<tr>
<td>ANIM 130</td>
<td>Introduction to 3D Modeling</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 140</td>
<td>Introduction to 3D Animation</td>
<td>3</td>
</tr>
</tbody>
</table>
| ANIM 148      | Demo Reel (Choose two courses from the following) | 3
| Choose two courses from the following: | 6 |
| ANIM 132      | Intermediate 3D Modeling           | 3     |
| ANIM 146      | Intermediate 3D Animation          | 3     |
| ANIM 172      | Motion Graphics, Compositing and Visual Effects | 6|
| ANIM 175      | Digital Animation                  | 15    |

Total Units 28.5
Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 110</td>
<td>Animal Drawing</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 137A</td>
<td>Work Experience in New Digital Media</td>
<td>1-3</td>
</tr>
<tr>
<td>ARTD 16</td>
<td>Drawing: Perspective</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
<td>3</td>
</tr>
</tbody>
</table>

Animation & Gaming Website (http://mtsac.edu/animation/)


Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Students will successfully create a portfolio representative of their skills necessary for their chosen animation career

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Architectural Design Concentration Level I (Certificate N0466)

Technology and Health Division

This multi-level certificate program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment in the field or preparation for transfer to the professional school of architecture. The Level I certificate provides a broad overview of the fundamental skills essential to the field, suitable for entry-level employment as an office assistant.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 101</td>
<td>Design I - Elements of Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 102</td>
<td>Design II - Architectural Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 121</td>
<td>CADD and Digital Design Media Level I</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 122</td>
<td>Architectural Presentations</td>
<td>4</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>16</td>
</tr>
</tbody>
</table>

Specific Information

Students receiving financial aid need to declare the level III certificate as their goal to meet Financial Aid requirements.

Architecture Website (http://www.mtsac.edu/architecture/)


Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Be employed or actively seeking employment in the field or a related field.
- Be technically competent.
- Incorporate basic principles of layout and typography in architectural presentations.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Architectural Design Concentration Level II (Certificate N0467)

Technology and Health Division

Certificate N0467

This Level II Design Concentration Certificate focuses upon studio design, drawing, and presentation skills, including model-making, sketching and computer applications. The student will prepare a portfolio of creative design assignments. The Level II Design Concentration Certificate prepares students for employment as a design assistant or presentation specialist.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Architectural Design Concentration - Level I coursework</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Architectural Design Concentration - Level II coursework</td>
<td>7</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>23</td>
</tr>
</tbody>
</table>

Course Prefix | Course Name                          | Units |
| ARCH 101     | Design I - Elements of Design       | 4     |
| ARCH 102     | Design II - Architectural Design    | 4     |
| ARCH 121     | CADD and Digital Design Media Level I| 4     |
| ARCH 122     | Architectural Presentations         | 4     |
| Total Units  |                                    | 16    |

Architectural Technology - Level I Coursework

Course Prefix | Course Name                          | Units |
| ARCH 201     | Design III - Environmental Design    | 4     |
| ARCH 221     | Architectural Rendering and Illustration | 3     |
| Total Units  |                                    | 7     |

Architecture Website (http://www.mtsac.edu/architecture/)


Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Be employed or actively seeking employment in the field or a related field.
- Be technically competent.
- Incorporate basic principles of layout and typography in architectural presentations.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Architectural Design Concentration Level III (Certificate T0386)

Technology and Health Division

Certificate T0386

Completion of the Architectural Design Concentration - Level I coursework 16

PLUS Completion of the Architectural Design Concentration - Level II coursework 7

Total Units 23

Course Prefix | Course Name                          | Units |
| ARCH 201     | Design III - Environmental Design    | 4     |
| ARCH 221     | Architectural Rendering and Illustration | 3     |
| Total Units  |                                    | 7     |

Architecture Website (http://www.mtsac.edu/architecture/)


Program Learning Outcomes

Upon successful completion of this program, students will be able to:

- Be employed or actively seeking employment in the field or a related field.
- Be technically competent.
- Incorporate basic principles of layout and typography in architectural presentations.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
The Level III Design Concentration Certificate provides additional expertise in portfolio development and professional practice. The Level III Design Concentration Certificate prepares students for employment as an intermediate design assistant or presentation specialist.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Architectural Design Concentration - Level I coursework</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>PLUS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Completion of the Architectural Design Concentration - Level II coursework</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>PLUS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Completion of the Architectural Design Concentration - Level III coursework</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>30</td>
</tr>
</tbody>
</table>

### Architectural Technology Concentration Level-I (Certificate N0468)

**Technology and Health Division**

This Level I Technology Concentration Certificate focuses upon the preparation of architectural construction documents, with emphasis on computer-aided design and drawing (CADD) applications. Regulatory requirements and an overview of construction practices are also included. The student will prepare a portfolio of CADD documentation, including 2-D and 3-D projections.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Architecture Foundational Skills Certificate coursework</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>PLUS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Completion of the Architectural Technology Concentration - Level I coursework</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>22</td>
</tr>
</tbody>
</table>

### Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Be employed or actively seeking employment in the field or a related field.
- Be technically competent.
- Present and evaluate the pros and cons of particular design alternative solution.
- Synthesize preliminary design alternatives into one well-presented final architectural design solution.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Architectural Technology Concentration Level-II (Certificate T0389)

Technology and Health Division

The Level II Technology Concentration Certificate provides additional expertise in advanced CADD applications and professional practice. The Level II Technology Concentration Certificate prepares students for employment as an intermediate CADD operator or production specialist.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Architecture Foundational Skills Certificate coursework</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completion of the Architectural Technology Concentration - Level I coursework</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completion of the Architectural Technology Concentration - Level II coursework</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Total Units</td>
<td>31</td>
<td></td>
</tr>
</tbody>
</table>

Architecture Foundational Skills Certificate Coursework

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 101</td>
<td>Design I - Elements of Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 121</td>
<td>CADD and Digital Design Media Level I</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 141</td>
<td>Design Drawing and Communication</td>
<td>4</td>
</tr>
<tr>
<td>Total Units</td>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>

Architectural Technology Concentration - Level I Coursework

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 142</td>
<td>Architectural Materials and Specifications</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 147</td>
<td>Architectural CAD and BIM</td>
<td>3</td>
</tr>
<tr>
<td>ECT 70</td>
<td>Elements of Construction Management</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

Architectural Technology Concentration - Level II Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 146</td>
<td>Architectural Drawings and Fabrications</td>
<td>3</td>
</tr>
<tr>
<td>ECT 76</td>
<td>Civil Engineering Technology and CADD</td>
<td>3</td>
</tr>
<tr>
<td>ECT 71</td>
<td>Construction Estimating</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td>9</td>
<td></td>
</tr>
</tbody>
</table>

Architectural Technology Concentration Level-II (Certificate T0389)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Be employed or actively seeking employment in the field or a related field.
- Be technically competent.
- Successfully execute orthographic and 3D drawing projections.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Architectural Foundational Skills (Certificate E0387)

Technology and Health Division

This multi-level certificate program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment in the field or preparation for transfer to a professional school of architecture. The Architecture Foundational Skills certificate provides a basic overview of the fundamental skills essential to the field, suitable for entry-level employment as an office assistant.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 101</td>
<td>Design I - Elements of Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 121</td>
<td>CADD and Digital Design Media Level I</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 141</td>
<td>Design Drawing and Communication</td>
<td>4</td>
</tr>
<tr>
<td>Total Units</td>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>


Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Athletic Trainer Aide I (Certificate E0802)

Certificate E0802

The Athletic Trainer Aide I Certificate provides minimal experience necessary to assist High School Athletic Trainers and Athletic Health Care Providers in the community. Students desiring a Bachelor’s Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 3 or KIN 5</td>
<td>First Aid and CPR</td>
<td>3</td>
</tr>
<tr>
<td>or KIN 34</td>
<td>Advanced First Aid/CPR/Emergency Response</td>
<td></td>
</tr>
<tr>
<td>KIN 19</td>
<td>Introduction to Care/Prevention of Activity/Sports-Related Injuries</td>
<td>3</td>
</tr>
<tr>
<td>KIN 34</td>
<td>Fitness for Living</td>
<td>3</td>
</tr>
<tr>
<td>KIN 92</td>
<td>Work Experience - Athletic Training</td>
<td>2-3</td>
</tr>
<tr>
<td>Total Units</td>
<td>11-12</td>
<td></td>
</tr>
</tbody>
</table>

Kinesiology, Athletics, and Dance Website (http://www.mtsac.edu/kinesiology/)


Program Learning Objectives

Upon successful completion of this program, a student will be able to:
- Identify daily tasks of operating an athletic training room, pre and post practice, and pre and post competition.
- Create athletic injury documentation in hard copy format and on computerized injury tracking systems.
- Recognize injuries and conditions to be treated that require protection of the health care provider, the patient, and the health care facility.
- Apply the HOPS (History, Observation, Palpation, and Special Tests) procedure during injury evaluation, under the supervision of a certified athletic trainer.
- Provide acute and sub-acute care for athletic injuries and condition, including, but not limited to modalities, manual therapy, and therapeutic exercise.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Baking and Pastry (Certificate N0455)

Business Division
Certificate N0455

The Baking and Pastry certificate prepares students for career opportunities in bakeries, restaurants, catering, hotels, and other food service businesses. Students gain practical training in the use of commercial equipment and acquire the skills necessary to be successful in the field of baking such as: production baking, candy making, specialty cakes, plated desserts and artisan breads, portion control, and food safety management certification.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>CUL 105</td>
<td>Baking and Pastry I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 106</td>
<td>Baking and Pastry II</td>
<td>3</td>
</tr>
<tr>
<td>CUL 116</td>
<td>World Baking</td>
<td>3</td>
</tr>
<tr>
<td>CUL 117</td>
<td>Artisan Bread</td>
<td>3</td>
</tr>
<tr>
<td>CUL 118</td>
<td>Specialty Cakes</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>17</td>
</tr>
</tbody>
</table>


Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Big Data Analytics (Certificate M0452)

Business Division

The curriculum is designed for returning CIS, business, marketing, and data analytics professionals with industry experience or students who have completed CIS courses. A CIS certificate in Big Data Analytics will provide students with the knowledge and skills to obtain jobs in the areas of data science, data analysis, Big Data, and data mining. Students will learn how to make business decisions based upon the analysis of large amounts of data. Students will learn about processing, integrating, modeling, mining, and analytics related to Big Data. Students will use frameworks, tools, services, and programming languages to analyze data.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISD 41</td>
<td>Introduction to Data Science</td>
<td>3.5</td>
</tr>
<tr>
<td>CISD 42</td>
<td>Big Data Integration and Processing</td>
<td>3.5</td>
</tr>
<tr>
<td>CISD 43</td>
<td>Big Data Modeling and Analysis</td>
<td>3.5</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>10.5</td>
</tr>
</tbody>
</table>

CIS Program Website (https://www.mtsac.edu/cis/)


Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Building Automation (Certificate T0309)

Technology and Health Division
Certificate T0309

This program is designed to prepare the student for a career in the fields of Building Automation, Energy Management, and Green Building Technologies. Students desiring a Bachelor's Degree (transfer program) should consult with an advisor to discuss transferability of courses.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRC 20</td>
<td>Refrigeration Fundamentals</td>
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<td>Electrical Fundamentals for Air Conditioning and Refrigeration</td>
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<td>Commercial Electrical for Air Conditioning and Refrigeration</td>
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<td>AIRC 34</td>
<td>Commercial Systems</td>
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<td>AIRC 61</td>
<td>Building Automation Fundamentals</td>
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<td>Building Automation Networks and Programming</td>
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<td>AIRC 67</td>
<td>Energy Management</td>
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<td>CNET 56</td>
<td>Computer Networks</td>
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</table>

Building Automation Website (http://www.mtsac.edu/buildingautomation/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0309#/38;desc=Building+Automation%2C+Certificate+T0309)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Identify the startup and operational sequence of a chiller plant.
- Understand the purpose and function of chiller plant economizers.
- Demonstrate the use and application of controlled devices.
- Develop programming strategies for a chiller plant.
- Evaluate the energy usage of a multi-story commercial building.
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.


**Business Division Certificate E0531**

This introductory certificate exposes students to the business world and the role of human resources. Students become familiar with various approaches to business organization and the strategic nature of human resources. This certificate may aid the student's search for an entry-level job in the business world.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

**Special Information**

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)


**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Apply management concepts and functions.
- Explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) for this program.


**Business Division Certificate N0469**

This certificate builds upon the Level I Certificate to provide students with specific knowledge of human resource management functions. HR law, compensations systems, and an understanding of human motivation provide the student with a solid foundation from which to build a career in human resources.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
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<tr>
<td><strong>Total Units</strong></td>
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</tbody>
</table>

**Special Information**

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)


**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Define organizational culture, socialization, and mentoring.
- Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content.
- Analyze social perception.

Review Student Learning Outcomes (SLOs) for this program.


**Business Division Certificate N0470**

Students completing the Level III Certificate will have knowledge and practical experience in business communications and computer use. Successful completion of this certificate prepares students to handle the increasing diversity and complexity of modern human resource management. Completing the advanced certificate will help those working in the human resource field to prepare for professional certification by the Human Resource Certification Institute.
**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Business: Human Resource Management - Level I coursework</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td><strong>PLUS</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Completion of the Business: Human Resource Management - Level II coursework</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td><strong>PLUS</strong></td>
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<th>Units</th>
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</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
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<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
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<tr>
<td><strong>Total Units</strong></td>
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<tbody>
<tr>
<td>ANTH 5</td>
<td>Cultural Anthropology</td>
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<td>BUSM 60</td>
<td>Human Relations in Business</td>
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</tr>
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<td>BUSO 25</td>
<td>Business Communications</td>
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<table>
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<tr>
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<th>Units</th>
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<tr>
<td>BUSA 70</td>
<td>Payroll and Tax Accounting</td>
<td>3</td>
</tr>
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<td>CISB 15</td>
<td>Microcomputer Applications</td>
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<td><strong>Total Units</strong></td>
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</tbody>
</table>

**Special Information**

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)


**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Identify how governments influence trade.
- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Have developed a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Business: International - Level II**

(Certificate N0471)

**Business Division**

**Certificate N0471**

In the Business: International - Level II Certificate students will learn methods and approaches to managing the complexities of doing business in an international environment. Students acquire both theoretical knowledge and practical skills related to managing and marketing within the global arena. Students active in the workforce will acquire new skills that are highly desirable in a fast-paced dynamic global environment, with an emphasis on the small business perspective.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Completion of the Business: International - Level I coursework</td>
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<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td>6.5</td>
</tr>
</tbody>
</table>

**Business: International - Level I**

(Certificate E0527)

**Business Division**

**Certificate E0527**

This specialized business certificate is intended to prepare the student to work in the unique and dynamic environment of international business. This program also prepares the student as a business management generalist for companies conducting international trade. This program will afford career opportunities for entry-level employment in international sales and marketing.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
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</tr>
<tr>
<td><strong>Total Units</strong></td>
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<td>9</td>
</tr>
</tbody>
</table>

**Special Information**

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)


**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Identify payroll records required by the employer in preparation for filing tax forms for Social Security, federal and state income tax, state disability benefits, and federal and state unemployment.
- Calculate wages and withholding amounts in payroll problems.
- Assemble payroll record keeping requirements for employers under current state and federal laws.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Business: International - Level III (Certificate N0472)

Course Prefix | Course Name                          | Units |
-------------|--------------------------------------|-------|
BUSM 61      | Business Organization and Management | 3     |
BUSM 66      | Small Business Management            | 3     |

Choose one from the following:
- CHIN 1 Elementary Chinese
- FRCH 1 Elementary French
- GERM 1 Elementary German
- ITAL 1 Elementary Italian
- JAPN 1 Elementary Japanese
- SPAN 1 Elementary Spanish

Total Units: 10

Special Information

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=N0472&n0472-1=1&desc=Business%3A+International+Degree+Level+III+%28I-III%29+N0472)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Apply management concepts and functions.
- Describe business planning for small business.
- Discuss the legal forms of business ownership.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Business: International - Level III (Certificate N0472)

Business Division
Certificate N0472

Upon completion of the Business: International Level III Certificate, students will have acquired the specific skills needed to successfully complete international business transactions. Students will gain a practical, hands-on perspective of how to compete in a global system of conflicting laws, regulations, and requirements.

Required Courses

Course Prefix | Course Name                          | Units |
-------------|--------------------------------------|-------|
Completion of the Business: International - Level I coursework | 9 |
PLUS
Completion of the Business: International - Level II coursework | 10 |
PLUS
Completion of the Business: International - Level III coursework | 9 |

Total Units: 28

Course Prefix | Course Name                          | Units |
-------------|--------------------------------------|-------|
BUSM 20      | Principles of Business               | 3     |

Recommended Electives

Course Prefix | Course Name                          | Units |
-------------|--------------------------------------|-------|
BUSM 81      | Work Experience in Business          | 1-4   |
BUSM 85      | Special Issues in Business           | 2     |
BUSS 85      | Special Issues in Marketing          | 2     |

Special Information

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=N0472&n0472-1=1&desc=Business%3A+International+Degree+Level+III+%28I-III%29+N0472)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Explain how a small business can prepare to conduct export operations.
- Define key international trade documentation requirements.
- Describe types of international trade transportation intermediaries.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Business: Management - Level I (Certificate E0525)

Business Division
Certificate E0525

The Business Management - Level I Certificate is designed to introduce the student to the role of management in business. Management is the efficient use of human and capital resources to accomplish
organizational objectives. Students will be exposed to the terms, trends, organizational structure, and opportunities inherent in business management. Upon completion of the Business: Management - Level I Certificate students may qualify for an entry-level management position in California’s diverse economy.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
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<tr>
<td><strong>Total Units</strong></td>
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</tbody>
</table>

**Special Information**

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)


**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Apply management concepts and functions.
- Have developed a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) for this program.

---

**Business: Management - Level II (Certificate N0473)**

**Business Division Certificate N0473**

This certificate builds upon the Level I Certificate to provide students with proven business tools that will enhance their management careers. Students will be exposed to projects and business simulations that will lead to measurable successes. Business presentations, business planning, team building, conflict resolution, and computer use are core skills developed in this certificate.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Business: Management - Level I coursework</td>
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<tr>
<td><strong>PLUS</strong></td>
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**Course Prefix | Course Name | Units**
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

**Business: Management - Level III (Certificate N0646)**

**Business Division Certificate N0646**

Upon completion of the Business: Management - Level III Certificate, students will have built a foundation of management strategies and practices which will enable them to prosper in an ever-changing business environment. Students will have a strategic perspective of production, marketing, accounting, international business and human resources. Completion of the Business: Management - Level III Certificate will lead to new opportunities and provide students with a solid foundation upon which to build a management career.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Business: Management - Level I coursework</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td><strong>PLUS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completion of the Business: Management - Level II coursework</td>
<td>9.5</td>
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</tr>
<tr>
<td><strong>PLUS</strong></td>
<td></td>
<td></td>
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<tr>
<td>Completion of the Business: Management - Level III coursework</td>
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**Course Prefix | Course Name | Units**
<table>
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<tbody>
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<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>9</strong></td>
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</tbody>
</table>
Course Prefix | Course Name                          | Units |
---|---|---|
BUSM 60 | Human Relations in Business          | 3     |
BUSM 62 | Human Resource Management            | 3     |
CISB 15 | Microcomputer Applications           | 3.5   |
Total Units |               | 9.5   |

Special Information
Students receiving financial aid need to declare the Level II or Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content.
- Use informative and sales letters to convey information and influence people favorably.
- Develop and deliver a 3-5 minute presentation on a business related topic.

Review Student Learning Outcomes (SLOs) for this program.

Business: Retail Management - Level II (Certificate N0474)

Business Division
Certificate N0474

This intermediate certificate builds upon the Level I Certificate to expose students to the various functions of managers in retail positions. Fundamentals of business organization, retail marketing and staffing provides the student a solid foundation from which to build a career in retail management.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
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<tr>
<td>BUSS 50</td>
<td>Retail Store Management and Merchandising</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>
Total Units |               | 9.5   |

Special Information
Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Describe the basic accounting system and how it is used to serve business needs.
- Define and outline the key principles of continuous quality management.
- Identify how governments influence trade.

Review Student Learning Outcomes (SLOs) for this program.
Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Apply management concepts and functions.
- Explain theory and practical application of Equal Employment Opportunity current employment laws.
- Have developed a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) for this program.

Business: Retail Management - Level III (Certificate T0521)

Business Division
Certificate T0521

Students completing the advanced Level III Certificate will have knowledge and practical experience in business communication, leadership and financial controls. Successful completion of this certificate prepares students to handle the increasing diversity and complexity of modern retail management.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Retail Management - Level I coursework</td>
<td>9.5</td>
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<tr>
<td>PLUS</td>
<td>Completion of the Retail Management - Level II coursework</td>
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<tr>
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Course Prefix Course Name Units

<table>
<thead>
<tr>
<th>Business: Retail Management - Level I Coursework</th>
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<tbody>
<tr>
<td>BUSO 25 Business Communications                     3</td>
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<td>BUSS 50 Retail Store Management and Merchandising   3</td>
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Course Prefix Course Name Units

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>BUSA 11 Fundamentals of Accounting                3</td>
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<tr>
<td>BUSM 61 Business Organization and Management      3</td>
</tr>
<tr>
<td>BUSM 62 Human Resource Management                 3</td>
</tr>
<tr>
<td>BUSS 36 Principles of Marketing                   3</td>
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Course Prefix Course Name Units

<table>
<thead>
<tr>
<th>Business: Retail Management - Level III Coursework</th>
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<tbody>
<tr>
<td>BUSA 7 Principles of Accounting - Financial       5</td>
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<td>BUSM 60 Human Relations in Business                3</td>
</tr>
<tr>
<td>BUSO 26 Oral Communications for Business           3</td>
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Special Information

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Describe the basic accounting system and how it is used to serve business needs.
- Define organizational culture, socialization, and mentoring.
- Apply communication skills in simulated business situations such as conferences and business groups.

Review Student Learning Outcomes (SLOs) for this program.

Business: Small Business Management - Level I (Certificate E0529)

Business Division
Certificate E0529

Small Business has been described as the engine of change within the economy. The Business: Small Business Management - Level I Certificate exposes students to the fundamentals of managing and planning a small business. Upon completion students may qualify for an entry-level management position in a small business. Entrepreneurs may use this certificate as a means to plan and develop new business ventures.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
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</tr>
</tbody>
</table>

Special Information

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Have developed a working knowledge of marketing terminology.
- Describe business planning for small business.

Review Student Learning Outcomes (SLOs) for this program.
Business: Small Business Management - Level II (Certificate N0475)

Business Division
Certificate N0475

The Business: Small Business Management - Level II Certificate provides students with practical small business tools. This certificate focuses on issues such as motivation, teamwork, and leadership skills that lead to enhanced productivity through the development of people. Completion of this certificate will lead to new career opportunities for those currently employed in the small business arena.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tr>
<td></td>
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<tr>
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<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
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</tr>
<tr>
<td><strong>Total Units</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
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</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
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<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>

Special Information

Students receiving financial aid need to declare the Level II Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Define organizational culture, socialization, and mentoring.
- Apply management concepts and functions.
- Explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) for this program.

Business: Small Business Management - Level III (Certificate N0647)

Business Division
Certificate N0647

Upon completion of the Business: Small Business Management - Level III Certificate, students will have built a foundation of management strategies and practices which will enable them to prosper in an ever-changing small business environment. Computer skills applicable to small business will be developed. Students will have a strategic perspective across all small business functions. Students will acquire the skills and abilities necessary to build a successful small business career.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Business: Small Business Management - Level I coursework</td>
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</tr>
<tr>
<td></td>
<td>PLUS</td>
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<tbody>
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<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td>9</td>
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</table>

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</thead>
<tbody>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
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<tr>
<td><strong>Total Units</strong></td>
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<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
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<td>11.5</td>
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</tbody>
</table>

Special Information

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.

Business Management Website (http://www.mtsac.edu/management/)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- I am able to describe the basic accounting system and how it is used to serve business needs.
- I am able to define and outline the key principles of continuous quality management.
- I am able to contrast quality management theory and previous management thought.

Review Student Learning Outcomes (SLOs) for this program.

CAD Technician (Certificate E0426)

Technology and Health
E0426
Skills Certificate

Provides students with the most current two-dimensional (2D) and three-dimensional (3D) computer aided design (CAD) skills required in the manufacturing, design, and engineering disciplines. These skills also provide a platform for students to learn, understand, and build other related skills such as drafting, mechanical design, part inspection and computer-aided machining (CAM) software, which requires input from a CAD system, and is required to operate computer numerical control (CNC) machine tools.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>MFG 110</td>
<td>Introduction to CAD</td>
<td>4</td>
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<tr>
<td>MFG 120</td>
<td>CAD for Manufacturing</td>
<td>4</td>
</tr>
<tr>
<td>MFG 210</td>
<td>Advanced CAD</td>
<td>3</td>
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<tr>
<td></td>
<td><strong>Total Units</strong></td>
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</table>


Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Child Development - Early Intervention and Inclusion (Certificate T0458)

Business Division
Certificate T0458

The Child Development - Early Intervention and Inclusion Certificate prepares students with the specialized skills to work with children with special needs and other disabilities and/or early intervention programs. This certificate meets the State’s competencies for early childhood intervention/early childhood special education paraprofessionals. This Certificate meets or exceeds California Title 5 requirements for the Child Development Master Teacher Permit (when combined with 16 general education units). To earn the Child Development - Early Intervention and Inclusion Certificate of Achievement, students must complete 37 units of required coursework listed below. All courses must be completed with a grade of ‘C’ or better.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety, and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 68</td>
<td>Introduction to Children With Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 73</td>
<td>Infant and Toddler Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 79</td>
<td>Infant and Toddler Care and Education</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 84</td>
<td>Guidance and Discipline in Child Development Settings</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 80</td>
<td>Curriculum and Strategies for Children with Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 85</td>
<td>Infants At Risk</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Choose one of the following course pairs:</td>
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</tr>
<tr>
<td></td>
<td>CHLD 67 Early Childhood Education Practicum</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>CHLD 67L Early Childhood Education Practicum Laboratory</td>
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</tr>
<tr>
<td></td>
<td>OR</td>
<td></td>
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<tr>
<td></td>
<td>CHLD 86 Infant Toddler Practicum Seminar</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>CHLD 87 Infant Toddler Practicum Field Work Experience</td>
<td>3</td>
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<td></td>
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Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0458&desc=Early+Intervention+%26+Inclusion+T0458)

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Correction
Table unit count changed from 40 to 37. CHLD 67/67L and CHLD 86/87 were being double counted, so the correction was made to reflect the correct value for total units. 09/03/2019

Child Development Administration (Certificate T0654)

Business Division
Certificate T0654

The Child Development Administration certificate is designed for the student who desires general knowledge about Early Childhood Development and skills in administering programs for young children. This certificate meets or exceeds Title 22 education requirements for Center Director. Direct experience with children is highly recommended to complete preparation to be an effective administrator.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
</tbody>
</table>

The Child Development - Level I certificate is designed for the student who desires general knowledge about the foundations of child development and who has an interest in teaching young children. This certificate meets the Title 22 education requirements for a fully qualified teacher. In Title 5 programs, this certificate meets the educational requirements for an Assistant/Aide position. This certificate includes the identified core courses for the Associate Teacher Child Development requirements. Fifty (50) days of experience is required to complete the permit requirements.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>


**Program Learning Outcomes**

Upon successful completion of this program, a student will:

- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive, and challenging for each child.
- Understand that successful programs depend upon partnerships with children's families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children's development and learning.
- Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms, and teaching. Various classroom strategies are employed.
- Be able to identify and conduct themselves as members of the early childhood profession. They know ethical guidelines and other professional standards related to early childhood practices. They are life-long, collaborative learners who continue to broaden their knowledge and skills, remain informed about child development issues, and are informed advocates for sound educational practices and policies.
- Be able to apply effective guidance and interaction strategies that support all children’s social learning, identity, and self-confidence.

Review Student Learning Outcomes (SLOs) for this program.
Child Development - Level II
(Certificate N0656)

**Business Division**
The Child Development Level II certificate enhances the student's knowledge beyond Level I, providing additional skills and knowledge working with children. This certificate focuses on safe and healthy environments, working appropriately with children with special needs and the use of appropriate discipline techniques. Completion may lead to salary increase based on units earned.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Child Development - Level I coursework</td>
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<tr>
<td>PLUS</td>
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<tr>
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<td>7</td>
</tr>
<tr>
<td>Total Units</td>
<td>19</td>
</tr>
</tbody>
</table>

**Course Prefix Course Name                                                | Units |
| CHLD 1 Child, Family, School and Community                               | 3     |
| CHLD 5 Principles and Practices in Child Development Programs           | 3     |
| CHLD 6 Introduction to Child Development Curriculum                     | 3     |
| CHLD 11 Child and Adolescent Development                                | 3     |
| Total Units                                                            | 12    |

Guided Pathways of Study Suggested Course Sequence
(https://www.mtsac.edu/guided-pathways/pathway-results.html?
pthwyvar=N0476&#38;desc=Children%27s+Program%3A+General%2C+Level+II+
%28Levels+1+&+2%29+Certificate+N0476)

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child's development and learning.
- Be able to evaluate Early Care and Education Program regulations, standards, and policies according to Title 22 California.
- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive, and challenging for each child.
- Understand that child observation, documentation and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
- Understand that successful programs depend upon partnerships with children's families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children's development and learning.
- Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design, implement, and evaluate meaningful curriculum.
- Be able to identify and conduct themselves as members of the early childhood profession. They know ethical guidelines and other professional standards related to early childhood education.
- Be able to apply effective guidance and interaction strategies that support all children’s social learning, identity, and self-confidence.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Child Development - Level III
(Certificate N0655)

**Business Division**
The Child Development Level III certificate increases skills in planning for children by focusing on different areas of curriculum. With 175 days of experience and the completion of 16 specific G.E. Units in Areas A, B, C and D, this certificate meets the Title 5 education requirements for a fully qualified teacher.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Child Development - Level I coursework</td>
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</tr>
<tr>
<td>PLUS</td>
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</tr>
<tr>
<td>Completion of the Child Development - Level II coursework</td>
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<tr>
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</tr>
<tr>
<td>Total Units</td>
<td>28</td>
</tr>
</tbody>
</table>

**Course Prefix Course Name**

| CHLD 1 Child, Family, School and Community                               | 3     |
| CHLD 5 Principles and Practices in Child Development Programs           | 3     |
| CHLD 6 Introduction to Child Development Curriculum                     | 3     |
| CHLD 11 Child and Adolescent Development                                | 3     |
| Total Units                                                            | 12    |

**Course Prefix Course Name**

| CHLD 64 Health, Safety, and Nutrition of Children                        | 3     |
| CHLD 68 Introduction to Children With Special Needs                     | 3     |
| CHLD 84 Guidance and Discipline in Child Development Settings            | 1     |
| Total Units                                                            | 7     |

Guided Pathways of Study Suggested Course Sequence
(https://www.mtsac.edu/guided-pathways/pathway-results.html?
pthwyvar=N0476&#38;desc=Children%27s+Program%3A+General%2C+Level+II+
%28Levels+1+&+2%29+Certificate+N0476)

**Course Prefix Course Name**

| CHLD 50 Teaching in a Diverse Society                                   | 9     |
| CHLD 61 Language Arts and Art Media for Young Children                 |       |
### Program Learning Outcomes

**Upon successful completion of this program, a student will:**

- Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child's development and learning.
- Be able to evaluate Early care and Education Program regulations, standards, and policies according to Title 22 California.
- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive, and challenging for each child.
- Understand that child observation, documentation and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
- Understand that successful programs depend upon partnerships with children's families and communities. They use this understanding to create respectful, reciprocal relationship that support and empower families and to involve all families in their children's development and learning.
- Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design, implement, and evaluate meaningful curriculum.
- Be able to identify and conduct themselves as members of the early childhood profession. They know ethical guidelines and other professional standards related to early childhood education. They are life-long, collaborative learners who continue to broaden their knowledge and skills, remain informed about child development issues, and are informed advocates for sound educational practices and policies.
- Be able to apply effective guidance and interaction strategies that support all children's social learning, identity, and self-confidence.

Review Student Learning Outcomes (SLOs) for this program.

### Children’s Program: Teaching (Certificate T0405)

**Business Division Certificate T0405**  
The Children's Program Certificate: Teaching specialization is designed for the student who desires knowledge about Early Childhood Development and skills for teaching young children. This certificate contains two laboratory and one fieldwork component emphasizing working with children. This certificate exceeds Title 22 education requirements for fully qualified teachers. With 175 days of experience and the completion of 16 specified G.E. Areas A, B, C, and D, this certificate meets Title 5 education requirements for a fully qualified teacher.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety, and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 68</td>
<td>Introduction to Children With Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 69</td>
<td>Early Childhood Development Field Work Seminar</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 75</td>
<td>Supervising Adults in Early Childhood Settings</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 84</td>
<td>Guidance and Discipline in Child Development Settings</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 91</td>
<td>Early Childhood Development Field Work</td>
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</tr>
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<td>CHLD 67</td>
<td>Early Childhood Education Practicum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 67L</td>
<td>Early Childhood Education Practicum Laboratory</td>
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</tr>
<tr>
<td>CHLD 86</td>
<td>Infant Toddler Practicum Seminar</td>
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</tr>
<tr>
<td>CHLD 87</td>
<td>Infant Toddler Practicum Field Work Experience</td>
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<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
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</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 63</td>
<td>Math and Science for Young Children</td>
<td></td>
</tr>
</tbody>
</table>

### Required Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
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<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td></td>
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<tr>
<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
<td></td>
</tr>
<tr>
<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
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<tr>
<td>CHLD 68</td>
<td>Introduction to Children With Special Needs</td>
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<tr>
<td>CHLD 69</td>
<td>Early Childhood Development Field Work Seminar</td>
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</tr>
<tr>
<td>CHLD 75</td>
<td>Supervising Adults in Early Childhood Settings</td>
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<tr>
<td>CHLD 84</td>
<td>Guidance and Discipline in Child Development Settings</td>
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<td>CHLD 91</td>
<td>Early Childhood Development Field Work</td>
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<tr>
<td>CHLD 67</td>
<td>Early Childhood Education Practicum</td>
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<tr>
<td>CHLD 67L</td>
<td>Early Childhood Education Practicum Laboratory</td>
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<tr>
<td>CHLD 86</td>
<td>Infant Toddler Practicum Seminar</td>
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<tr>
<td>CHLD 87</td>
<td>Infant Toddler Practicum Field Work Experience</td>
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<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
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</tr>
<tr>
<td>CHLD 61</td>
<td>Language Arts and Art Media for Young Children</td>
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</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
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</tr>
<tr>
<td>CHLD 63</td>
<td>Math and Science for Young Children</td>
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</tbody>
</table>

Total Units: 39

1 Students must provide documentation of influenza, pertussis (Tdap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at Child Development Center (http://www.mtsac.edu/cdc/immunization/).
environments that are healthy, respectful, supportive, and challenging for each child.

- Understand that child observation, documentation and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
- Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design implement, and evaluate meaningful challenging curricula and environments that promotes comprehensive developmental learning outcomes for every child.
- Understand that successful programs depend upon partnerships with children’s families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children’s development and learning.
- Acquire strategies and developmentally appropriate techniques for effective teaching and classroom management.
- Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms, and teaching. Various classroom strategies to deal with bias are developed.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

CIS Professional Certificate in C++ Programming (Certificate E0714)

Business Division
Certificate E0714

The CIS Professional Certificate in C++ Programming prepares students for a career in computer programming. It is intended for returning CIS professionals with several years of experience or current students who have completed several CIS courses. Emphasis is placed on object-oriented programming, database programming and developing a graphical user interface. Students will demonstrate the ability to create business-oriented applications using both the C++ and Visual C++ programming languages; demonstrate effective object-oriented design techniques; write effective program documentation, and demonstrate program troubleshooting skills. Opportunities available after the completion of this certificate include programming for standalone applications, games and databases.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
<td>3</td>
</tr>
<tr>
<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 34</td>
<td>Advanced C++ Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 34L</td>
<td>Advanced C++ Programming Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

Choose one from the following sequences:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISD 11 &amp; 11L</td>
<td>Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory</td>
<td>3.5</td>
</tr>
<tr>
<td>CISD 21 &amp; 21L</td>
<td>Database Management - Microsoft SQL Server and Database Management - Microsoft SQL Server Laboratory</td>
<td>3.5</td>
</tr>
</tbody>
</table>

CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Create event-driven program, using Windows Forms.
- Connect C++ program to the database and incorporate SQL statements into C++ code.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

CIS Professional Certificate in Excel and Access (Certificate E0370)

Business Division
Certificate E0370

This certificate in Excel and Access is designed to prepare students for working with Microsoft Excel and Access in a business environment. The certificate offers a balanced set of classes that prepares students for using advanced features of both Excel and Access needed by industry. Emphasis is placed on Excel functions as well as Access’ relational database techniques. Within Excel, students create a variety of workbooks, utilizing charts, PivotTables, various functions, macros, lists and tables. With Access, students create a variety of objects, including tables, queries, forms, reports and macros, as well as VBA programming. In the VBA for Excel and Access, VBA is used in both Excel and Access to program advanced functionality that may be needed within these applications. Much attention is paid to design principles, including normalization, securing databases, and other current topics in the database field. Students will demonstrate understanding of the topics via projects using various real-world workbooks and databases. Opportunities available after the completion of this certificate include, but are not limited to, administrative aides, database administrators, designers and developers, and database systems analysts. In addition, courses help prepare students to take the Microsoft MOS certification exam in Excel and Access.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISD 21</td>
<td>Microsoft Excel</td>
<td>3</td>
</tr>
<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access</td>
<td>3</td>
</tr>
<tr>
<td>CISD 11L</td>
<td>Database Management - Microsoft Access Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISD 14</td>
<td>VBA for Excel and Access</td>
<td>3</td>
</tr>
<tr>
<td>CISD 14L</td>
<td>Visual Basic for Applications (VBA) Excel and Access Lab</td>
<td>0.5</td>
</tr>
<tr>
<td>CISD 40</td>
<td>Database Design</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 13

CIS Program Website (http://www.mtsac.edu/cis/)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Apply appropriate Visual Basic for Application code (VBA) to update Access table data.
• Use embedded SQL statements within VBA procedures to create and run ad hoc queries for users.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

CIS Professional Certificate in Java Programming (Certificate E0700)

Business Division
Certificate E0700

The Java programming certificate is designed to prepare students for a career in computer programming. The certificate offers a balanced set of classes that provides students with client, server, and database programming skills required by industry. Emphasis is placed on object-oriented programming applications Web-based applets configuring an Apache Tomcat servlet, implementing JavaServer Pages, JavaBeans, and NetBeans for reusable software components. Students will demonstrate the ability to design and implement a Java application that will contain the front end user interface and back end database. Opportunities available after the completion of this certificate include programming for systems, mobile devices, device drivers and software engineering.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 21</td>
<td>Programming in Java</td>
<td>3</td>
</tr>
<tr>
<td>CISP 21L</td>
<td>Programming in Java Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 24</td>
<td>Advanced Java Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 24L</td>
<td>Advanced Java Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td></td>
<td>Choose one from the following sequences:</td>
<td>3.5</td>
</tr>
<tr>
<td>CISP 21</td>
<td>Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CISP 21 &amp; 21L</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CISP 31 &amp; 31L</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Database Management - Oracle and Database Management - Oracle Laboratory</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 13

CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Develop a dynamic web page programming Java Server Pages.
• Create an object oriented program that will use remote method invocation using the Java programming Language.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

CIS Professional Certificate in LINUX (Certificate E0796)

Business Division
Certificate E0796

The CIS Certificate in Linux prepares students to install, manage, program and troubleshoot Linux operating systems. The certificate offers a balanced set of classes that prepares students to create and operate Linux workstations, servers and networks used by industry. Emphasis is placed on configuring a Linux distribution to create workstations with client applications; email, file, FTP, DNS and other servers; and routers, firewalls and other network services. Special attention is given to security concepts and tools and their implementation in a Linux system. Students will also learn to configure and install an Apache web server in a Linux system to access a MySQL database using PHP programs. Opportunities available after the completion of this certificate include system or network administration, web server, and database programmers. The certificate covers the major topics of an industry standard certification exam for Linux.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISN 31</td>
<td>Linux Operating System</td>
<td>3</td>
</tr>
<tr>
<td>CISN 31L</td>
<td>Linux Operating System Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISN 34</td>
<td>Linux Networking and Security</td>
<td>3</td>
</tr>
<tr>
<td>CISN 34L</td>
<td>Linux Networking and Security Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISW 31</td>
<td>Secure Web Server Programming in PHP</td>
<td>3</td>
</tr>
<tr>
<td>CISW 31L</td>
<td>Secure Web Server Programming in PHP Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

Total Units 10.5

CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes
Upon successful completion of this program, a student will:

• Know how to install a SAMBA server in a Linux computer.
• Know how to install an Apache web server in a Linux computer and access its web pages from another computer.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

CIS Professional Certificate in Network Security (Certificate E0721)

Business Division
Certificate E0721

The Network Security Certificate is designed to prepare students for a career in network security. The certificate offers a balanced set of classes that provides students with an understanding of network security concepts and tools. Emphasis is placed on implementing network security measures in a Linux system. Students will demonstrate the ability to design and implement a network security strategy that will contain the front end user interface and back end database. Opportunities available after the completion of this certificate include network security engineers, network administrators, and penetration testers. The certificate covers the major topics of an industry standard certification exam for network security.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISN 31</td>
<td>Linux Operating System</td>
<td>3</td>
</tr>
<tr>
<td>CISN 31L</td>
<td>Linux Operating System Laboratory</td>
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<tr>
<td>CISN 34</td>
<td>Linux Networking and Security</td>
<td>3</td>
</tr>
<tr>
<td>CISN 34L</td>
<td>Linux Networking and Security Laboratory</td>
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</tr>
<tr>
<td>CISW 31</td>
<td>Secure Web Server Programming in PHP</td>
<td>3</td>
</tr>
<tr>
<td>CISW 31L</td>
<td>Secure Web Server Programming in PHP Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

Total Units 10.5

CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Develop a dynamic web page programming Java Server Pages.
• Create an object oriented program that will use remote method invocation using the Java programming Language.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
The CIS Professional Certificate in Network Security program is designed to prepare students for a career in the computer network security industry. The certificate offers a balanced set of classes that prepare students to design, implement, manage and secure the heterogeneous corporate network. The security management courses emphasize firewall security appliances, network protocol analysis, Linux network, Snort intrusion detection, intrusion prevention, and vulnerability management. Students will acquire the skills to utilize network protocol analyzers, to troubleshoot network problems, deploy intrusion prevention systems, configure firewall security appliances and Virtual Private Network (VPN), and assess network vulnerabilities and implement countermeasures. Individual courses will help students prepare for industry certification exams such as Certify Ethical Hacker (CEH), Cisco Firewall Specialist, and Cisco IPS Specialist. Opportunities available upon completion of the certificate program include Network Security Analyst, Junior Network Security Engineer, Network Vulnerability Management, and Network Security Architect.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISS 21</td>
<td>Network Vulnerabilities and Countermeasures</td>
<td>3</td>
</tr>
<tr>
<td>CISS 21L</td>
<td>Network Vulnerabilities and Countermeasures Laboratory</td>
<td>0.5</td>
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<tr>
<td>CISS 23</td>
<td>Network Analysis, Intrusion Detection/Prevention Systems</td>
<td>3</td>
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<tr>
<td>CISS 23L</td>
<td>Network Analysis, Intrusion Detection/Prevention Systems Laboratory</td>
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<tr>
<td>CISS 25</td>
<td>Network Security and Firewalls</td>
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<td>CISS 25L</td>
<td>Network Security and Firewalls Laboratory</td>
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<td>CISS 27</td>
<td>Cyber Defense</td>
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CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Configure and setup static routing.
- Implement VLAN and VLAN routing.
- Configure and install a firewall.
- Implement a secured translation for service hosting through firewall.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

---

CIS Professional Certificate in Object-Oriented Design & Programming (Certificate E0723)

**Business Division**

**Certificate E0723**

The CIS Professional Certificate in Object-Oriented Design and Programming prepares students for a career in computer programming. The certificate offers a balanced set of classes that provides students the skills to design and develop business applications using the Unified Modeling Language (UML) and an object-oriented programming language. Students will demonstrate the ability to design and implement business environment applications that will contain the front end user interface and back end database. Students in this program select one of two programming language concentrations: Java or C++. Career opportunities available after the completion of this certificate include entry-level and mid-management positions in Network Administration.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
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</table>

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CIS Professional Certificate in Networking (Certificate E0716)

**Business Division**

**Certificate E0716**

The CIS Professional Certificate in Networking program is designed to prepare students for a career in the computer networking industry. The certificate offers a balanced set of classes that prepare students to design, implement, and manage the heterogeneous corporate network. The network administration courses emphasize network operating systems, network infrastructure and data communications. Students will acquire the skills to install and administer a Windows network, Virtualization, Active Directory, group policy, file system security, DNS, DHCP, Linux Networking, Cisco routers, switches, network infrastructure, access control list, Virtual LAN (VLAN) and VLAN routing. Individual courses will help students prepare for related industry certification exams such as Network+, Microsoft MCITP Cisco CCNA and Red Hat RHCSA. Opportunities available upon completion of this certificate include entry-level and mid-management positions in Network Administration.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISS 21L</td>
<td>Network Vulnerabilities and Countermeasures Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISS 24</td>
<td>Window Server Network and Security Administration</td>
<td>3</td>
</tr>
<tr>
<td>CISS 24L</td>
<td>Window Server Network and Security Administration Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISS 34</td>
<td>Linux Networking and Security</td>
<td>3</td>
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<tr>
<td>CISS 34L</td>
<td>Linux Networking and Security Laboratory</td>
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<tr>
<td>CISS 51</td>
<td>Cisco CCNA Networking and Routing</td>
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<tr>
<td>CISS 51L</td>
<td>Cisco CCNA Networking and Routing Laboratory</td>
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</table>
Choose one from the following programming tracks:

### Java
- CISP 21: Programming in Java
- CISP 21L: Programming in Java Laboratory
- CISP 24: Advanced Java Programming
- CISP 24L: Advanced Java Laboratory

### C++
- CISP 31: Programming in C++
- CISP 31L: Programming in C++ Laboratory
- CISP 34: Advanced C++ Programming
- CISP 34L: Advanced C++ Programming Laboratory

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 21</td>
<td>Programming in Java</td>
<td>3</td>
</tr>
<tr>
<td>CISP 21L</td>
<td>Programming in Java Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 24</td>
<td>Advanced Java Programming</td>
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</tr>
<tr>
<td>CISP 24L</td>
<td>Advanced Java Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
<td>3</td>
</tr>
<tr>
<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 34</td>
<td>Advanced C++ Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 34L</td>
<td>Advanced C++ Programming Laboratory</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 9.5

CIS Program Website (http://www.mtsac.edu/cis/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=E0730&/#38;desc=CIS+Professional+Certificate+in+Object-Oriented+Design+%26+Programming+%2C+E0730)

**Program Learning Objectives**

Upon successful completion of this program, a student will be able to:

- Write valid decision statements (if/else constructs) in the C# .NET programming language.
- Create an object oriented program using multiple classes in the C# .NET programming language.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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**CIS Professional Certificate in SQL**

### CIS Professional Certificate in SQL (Certificate E0730)

**Business Division**
Certificate E0730

The SQL Server certificate is designed to prepare students for a career in database administration using SQL Server. The certificate offers a balanced set of classes that provides students skills in database design, data retrieval and database programming. Emphasis is placed on building databases; retrieving data; creating and maintaining database objects; writing stored procedures, functions and triggers for reusable software components. Students will demonstrate the ability to view and update databases and develop programs to automate database functions. Opportunities available after the completion of this certificate include SQL Server report writer, SQL Server developer and software engineer.

- **CISD 21**: Database Management - Microsoft SQL Server 3
- **CISD 21L**: Database Management - Microsoft SQL Server Laboratory 0.5
- **CISD 31**: Database Management - Oracle 3
- **CISD 31L**: Database Management - Oracle Laboratory 0.5
- **CISD 40**: Database Design 3

Total Units: 10

CIS Program Website (http://www.mtsac.edu/cis/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=E0730&/#38;desc=CIS+Professional+Certificate+in+SQL%2C+E0730)

**Program Learning Objectives**

Upon successful completion of this program, a student will be able to:

- Apply normalization rules to database design.
- Create E-R (Entity Relationship) and UML (Unified Modeling Language) diagrams for a given database scenario.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

---

**CIS Professional Certificate in Telecommunications**

### CIS Professional Certificate in Telecommunications (Certificate E0718)

**Business Division**
Certificate E0718

The CIS Professional Certificate in Telecommunications program is designed to prepare students for a career in the computer networking industry. The certificate offers a balanced set of classes that prepare students to design, implement and manage the heterogeneous corporate network. The network administration courses emphasize network operating systems, network infrastructure and data communications. Students will acquire the skills to install and administer a Windows network, Virtualization, Active Directory, group policy, file system security, DNS, DHCP, Cisco routers, switches, network infrastructure, access control list, Virtual LAN (VLAN) and VLAN routing. Individual courses will assist students in preparing for industry certification exams such as Network+, Microsoft MCITP and Cisco CCNA. Opportunities available upon completion of the certificate program include entry-level and mid-management positions in Network Administration.

- **CISN 11**: Telecommunications Networking 3
- **CISN 11L**: Telecommunications/Networking Laboratory 0.5
- **CISN 24**: Window Server Network and Security Administration 3
- **CISN 24L**: Window Server Network and Security Administration Laboratory 0.5
- **CISN 51**: Cisco CCNA Networking and Routing 3
- **CISN 51L**: Cisco CCNA Networking and Routing Laboratory 0.5

Total Units: 10.5

CIS Program Website (http://www.mtsac.edu/cis/)


**Program Learning Objectives**

Upon successful completion of this program, a student will be able to:

- Configure and setup static routing.
- Able to implement VLAN and VLAN routing.

Review Student Learning Outcomes (SLOs) for this program.
CIS Professional Certificate in Web Programming (Certificate E0713)

Business Division
Certificate E0713

The CIS Professional Certificate in Web Programming provides students the programming skills to create effective web pages and web sites. The certificate offers a balanced set of classes that prepares students to design, debug and implement both client-side and server-side web programs. Emphasis is placed on acquiring programming skills in various web programming, scripting or markup languages such as JavaScript, HTML, DHTML, XHTML, XML, CSS, ASP.NET, AJAX, SQL and Perl. Students will also learn to configure and install an Apache web server in a Linux or Windows system and access a MySQL database using PHP programs. Opportunities available after the completion of this certificate include web programming or web and database server administration.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISW 17</td>
<td>HTML, CSS, and JavaScript Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISW 31</td>
<td>Secure Web Server Programming in PHP</td>
<td>3</td>
</tr>
<tr>
<td>CISW 31L</td>
<td>Secure Web Server Programming in PHP Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>Choose one of the following combinations:</td>
<td></td>
<td>3.5</td>
</tr>
<tr>
<td>CISW 21 &amp; 21L</td>
<td>Secure Web Programming with ASP.NET and Secure Web Programming with ASP.NET Laboratory</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 10

CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Configure and install Windows Active Directory.
- Implement Windows file system security.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

CNC Technician (Certificate E0431)

Technology and Health Division
E0431
Skills Certificate

Theory and application of computer numerical control (CNC) machining practices using mills and lathes typical in a wide range of industries. Designed to adapt and upgrade machining skills to industry standards and encourage the development of supplemental skills in computer aided design (CAD) and computer aided manufacture (CAM), metrology, and problem-solving to better address the current needs and expectations of industry. Includes project models that closely approximate industry-representative applications with an emphasis on best practices, efficiency, and an understanding of the way machined parts relate to other related components in the manufacturing environment.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFG 130</td>
<td>Manufacturing Processes and Materials</td>
<td>3</td>
</tr>
<tr>
<td>MFG 250</td>
<td>Introduction to CNC Programming</td>
<td>3</td>
</tr>
<tr>
<td>MFG 260</td>
<td>CNC Operation</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 9

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=E0431&#38;desc=CNC+Technician%2C+E0431)

Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.
Coaching (Certificate E0804)

Certification E0804
This certificate program is intended to prepare students for employment as high school (walk-on) coaches, but is appropriate for coaches at various levels.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 13</td>
<td>Sports Officiating</td>
<td>3</td>
</tr>
<tr>
<td>KIN 34</td>
<td>Fitness for Living</td>
<td>3</td>
</tr>
<tr>
<td>KIN 44</td>
<td>Theory of Coaching</td>
<td>3</td>
</tr>
<tr>
<td>KIN 81</td>
<td>Work Experience for Coaching</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 11

Exit Requirement: First Aid and CPR Certification
Kinesiology, Athletics, and Dance Website (http://www.mtsac.edu/kinesiology/)


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Develop and apply their coaching philosophy.
- Create practice plans using the 5 components of fitness.
- Communicate and apply their knowledge and understanding of the 'rules of game' in their chosen sport.
- Create full season training curriculum using short and long-term goal setting.
- Demonstrate effective communication skills and interpersonal skills with their athletes, parents, other coaches and co-workers, officials, community members, and the media.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Computed Tomography (Certificate E0397)

Technology and Health Division
Certificate E0397
The Computed Tomography (CT) program at Mt. SAC is a two semester certificate program open to Technologists who possess a valid California Certified Radiologic Technologist (CRT) license and are certified and registered by the American Registry of Radiologic Technologists (ARRT) in one of the following supporting disciplines: Radiologic Technology, Nuclear Medicine Technology Certification Board (or NMTCB), or Radiation Therapy. The program provides a complete educational experience for registered Radiologic Technologists (RT’s) who wish to expand their skills into the study in the theory and practice of CT. Students will have the opportunity to learn and develop competence in patient care, communication skills, critical thinking, and technical skills that will prepare the student to become a competent entry level CT Technologist.

The program curriculum is designed to meet the CT educational and clinical training requirements set forth by the ARRT. The educational standards established by the American Society of Radiologic Technologists (ASRT) are also incorporated into the curriculum.

Educational activities include lecture, discussions, group activities, and hands-on clinical training at a clinical site.

The program includes:

- ARRT clinical experience requirements and content specifications
- ARRT 16 hour structured education requirement
- Course work in cross sectional anatomy, pathology, patient care and safety, CT procedures, equipment, image evaluation, instrumentation, technique, physics, quality assurance, and quality control.

Clinical training will be conducted at affiliated healthcare institutions and there is no guarantee the student will be placed close to home. Hours for clinical training are arranged with the clinical site (days and times will vary depending on the site). No arrangements for part time status are available.

Applicants will be required to complete a background check, physical, and provide proof of immunizations during the admissions process. Upon successful completion of the program, the student will receive a Certificate of Completion from Mt. San Antonio College. Technologist certified and registered by ARRT in the appropriate disciplines will be eligible to sit for the ARRT Computed Tomography certification examination.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD 7A</td>
<td>Computed Tomography Clinical Experience 7A</td>
<td>2</td>
</tr>
<tr>
<td>RAD 7B</td>
<td>Computed Tomography Clinical Experience 7B</td>
<td>7</td>
</tr>
<tr>
<td>RAD 70</td>
<td>Computed Tomography Sectional Anatomy and Pathology</td>
<td>2</td>
</tr>
<tr>
<td>RAD 71</td>
<td>Computed Tomography Procedures and Patient Care</td>
<td>3</td>
</tr>
<tr>
<td>RAD 72</td>
<td>Computed Tomography Physics and Instrumentation</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 17

Admission Process

In addition to meeting Mt. San Antonio College’s academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Apply to Mt. San Antonio College and be accepted as a student.
   - Students transferring from other colleges must have their official transcript sent to Mt. SAC's Admissions and Records Office.

2. Complete and submit a Mt. SAC Computed Tomography Program Application to the Technology and Health Division Office Bldg. 28/101 E, (909) 274-4750. All applications are dated upon receipt.
   - Applicants must be Certified and Registered by the ARRT in Radiologic Technology, Nuclear Medicine, or Radiation Therapy. Provide a copy of current ARRT certification with application.
• Applicants must have a current California Radiologic Technology (CRT) Certificate. Provide a copy of current CRT certification with application.

• ARRT and CRT certification must be maintained throughout program

• Applicants must possess a valid Social Security Card. This is a licensed profession, and a valid Social Security Number is required to obtain national licensure.

3. Be certified in Cardiopulmonary Resuscitation (CPR). CPR certification must be maintained throughout the program. Provide a copy of current CPR certification with application.

• CPR level required for the program: American Heart Association: BLS Healthcare Provider, valid 2 years

4. Complete health physical, required tests, and immunizations prior to program admission. Provide documentation of completion.

• Physical examination forms are provided with provisional admission letter and are also available in the Technology and Health Division in Building 28A, Room 101E.

• Applicants must have a drug test prior to program admission

• Applicants will be given instruction on drug testing procedures upon provisional admission to the program and are responsible for the cost of the drug test.

• Drug testing is offered at the Student Health Center at Mt. SAC.

• If an applicant is denied access by a clinical site due to drug screening results, and as such, cannot meet program requirements, the applicant will not be admitted into the program

5. Acceptable background check: All applicants will be required to complete a background check prior to program admission (a valid Social Security number is required to complete this process). The clinical affiliate determines whether an applicant can participate in the clinical rotation based upon the results of the background check.

• Applicants will be given information on how to complete the background check process upon provisional admission to the program.

• Background check is to be completed at www.castlebranch.com (https://www.castlebranch.com/)

• Background checks will be reviewed by the applicant’s clinical affiliate. Upon review, if the applicant is deemed unacceptable for clinical placement, the program will not pursue an alternate clinical placement. If an applicant is denied access by a clinical site because of the background check, and as a result, cannot meet program requirements, the applicant will not be admitted into the program. The clinical rotation site decision is final.

6. Complete all other clinical site requirements if applicable and submit documentation

7. California Venipuncture Certification is highly recommended. Submit copy of certification if applicable.

8. Attend a mandatory orientation meeting with the Radiologic Technology Department. You will be contacted with date and time of orientation once you have been provisionally admitted.

Selection

Selection of applicants is lottery based. Applications are put into a pool and selected through a computerized, random process. Those who are not admitted each term are not placed on a waitlist. Applicants can reapply the following year.

Program Completion Requirements

All students in the Computed Tomography Program MUST complete all the course requirements before a certificate documenting completion will be awarded. This certificate documents completion of the education and clinical requirements to apply for the CT registry exam through the ARRT.

Working Environment

• May be exposed to infectious and contagious disease, without prior notification

• Regularly exposed to the risk of blood borne diseases

• Exposed to hazardous agent, body fluids and wastes

• Exposed to odorous chemicals and specimens

• Subject to hazards of flammable, explosive gases

• Subject to burns and cuts

• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances

• Handle emergency or crisis situations

• Subject to many interruptions

• Requires decisions/actions critical to patient safety

• Exposed to products containing latex

Required Skills and Physical Abilities

1. Transport, move, lift, or transfer patients from a wheelchair or gurney to an x-ray table or to a patient bed.

2. Lift arms above the head to move the x-ray tube assembly.

3. Move, adjust, and manipulate portable and fluoroscopic equipment according to established procedures and standards of speed and accuracy while conducting radiographic examinations.

4. Maneuver well enough to physically protect himself or herself from injury caused by patients exhibiting aggressive behaviors.

5. Physically place patients in the proper positions for the examination according to established procedures and standards of speed and accuracy.

6. Rapidly respond to situations involving the health and safety of patients, providing physical and emotional support to the patient during radiographic procedures, providing basic first aid and emergency care in the absence of or until a physician arrives.

7. Function adequately under stressful situations related to technical and procedural standards of patient care situations.

8. Hear well enough (average 30 decibels for both ears) to respond to directions or calls for help from individuals remote from the location of the student.
9. Speak English clearly enough to explain and direct procedural information to patients, and to communicate with physicians, technical staff, and faculty.

10. Calculate and select proper technical exposure factors according to the individual needs of the patient’s condition and requirements of the procedure with speed and accuracy.

11. View and evaluate the recorded images of a radiograph for the purpose of identifying proper patient positioning, accurate procedural sequencing, proper exposure (and/or ‘s’ number), and other established technical qualities.

**English Language Skills**

Although proficiency in English is not a criterion for admission into the Radiologic Technology Program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- develop workforce readiness skills
- apply accurate positioning skills and provide appropriate patient care
- select optimal technical factors
- utilize appropriate radiation protection and ALARA principles
- demonstrate academic and technical competence as an entry-level CT Technologists
- communicate effectively with patients, clinical staff, and peers
- demonstrate effective written and verbal communication skills in didactic and clinical settings
- use critical thinking skills in both routine and non-routine clinical situations
- adapt standard procedures for non-routine patients
- analyze images to determine diagnostic quality and make modifications as needed
- exhibit professional work ethic, behavior, and attitude
- abide by the ASRT Code of Ethics
- use professional judgment when working with patients and others
- identify the advantage of belonging to professional organizations
- understand the need for continued professional development and growth
- participate in professional development activities
- pass the ARRT certification exam in CT
- secure employment as a CT Technologist within one year of program completion

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Computer and Networking Technology - Level I (Certificate N0478)**

Technology and Health Division
Certificate N0478

The Computer and Networking Technology Level I and II certificate programs prepare students to become computer and networking service technicians. Courses required for the Level I certificate provide foundations in basic electricity and electronics, operating systems, computer service and troubleshooting, and preparation for the A+ certification examination sponsored by CompTIA and offered at testing centers throughout the country. Level I certificate students learn to install, configure, maintain, troubleshoot, and repair computers and networks. With further preparation leading to the Level II certificate, students will ready themselves for the CompTIA Network+, Server+, and Security+ certification tests. These industry certifications are recognized worldwide as benchmarks for the computer and networking technician. Further, students will have requisite skills upon which to seek additional I.T. certifications available for the computer and networking fields.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNET 50</td>
<td>Personal Computer (PC) Servicing</td>
<td>4</td>
</tr>
<tr>
<td>CNET 52</td>
<td>PC Operating Systems</td>
<td>4</td>
</tr>
<tr>
<td>CNET 54</td>
<td>PC Troubleshooting</td>
<td>4</td>
</tr>
<tr>
<td>CNET 60</td>
<td>A+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3-3.5</td>
</tr>
<tr>
<td>or CISB 15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>29-29.5</strong></td>
</tr>
</tbody>
</table>

Electronics and Computer Technology Website (https://www.mtsac.edu/electronics/)

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Apply knowledge of fundamental electronics principles, including voltage, current, and signal levels, to the analysis and troubleshooting of computers and data-communications networks.
- Apply knowledge of computers and their components to the development and implementation of interconnected systems of computers.
- Apply knowledge of computer technology, with an emphasis on hardware, to the development and deployment of complete computer networks.
- Demonstrate an understanding of the physical and logical characteristics needed to support and secure network and server environments.
- Function effectively as a member of a technical team including documenting work, writing clearly and appropriately in an Information Technology context, respecting user data, and considering the ethical consequences of decisions.
- Articulate knowledge of the CompTIA certification processes, including potential exam content, philosophy, and test taking and study strategies.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Computer and Networking Technology - Level II (Certificate T0726)**

Technology and Health Division
Certificate T0726
The Computer and Networking Technology Level I and II certificate programs prepare students to become computer and networking service technicians. Courses required for the Level I certificate provide foundations in basic electricity and electronics, operating systems, computer service and troubleshooting, and preparation for the A+ certification examination sponsored by CompTIA and offered at testing centers throughout the country. In addition to the Level I certificate requirements, students seeking the Level II certificate cover computer networks, servers, and customer relations, and will take preparatory courses for the CompTIA Network+, Server+, and Security+ certification exams. These industry certifications are recognized worldwide as benchmarks for the computer and networking technician. Further, students will have requisite skills upon which to seek additional I.T. certifications available for the computer and networking fields.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Computer and Networking Technology - Level I coursework</td>
<td>29-29.5</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Computer and Networking Technology - Level II coursework</td>
<td>16</td>
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<td>Total Units</td>
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<td>45-45.5</td>
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<table>
<thead>
<tr>
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<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNET 50</td>
<td>Personal Computer (PC) Servicing</td>
<td>4</td>
</tr>
<tr>
<td>CNET 52</td>
<td>PC Operating Systems</td>
<td>4</td>
</tr>
<tr>
<td>CNET 54</td>
<td>PC Troubleshooting</td>
<td>4</td>
</tr>
<tr>
<td>CNET 60</td>
<td>A+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 11 or CISP 15</td>
<td>Technical Applications in Microcomputers</td>
<td>3-3.5</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>29-29.5</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>CNET 58</td>
<td>Server Systems</td>
<td>4</td>
</tr>
<tr>
<td>CNET 62</td>
<td>Network+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>CNET 64</td>
<td>Server+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>CNET 66</td>
<td>Security+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
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</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>16</td>
</tr>
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</table>

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 74</td>
<td>Microcontroller Systems</td>
<td>4</td>
</tr>
</tbody>
</table>

Electronics and Computer Technology Website (http://www.mtsac.edu/electronics/)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Apply knowledge of fundamental electronics principles, including voltage, current, and signal levels, to the analysis and troubleshooting of computers and data-communications networks.
- Apply knowledge of computers and their components to the development and implementation of interconnected systems of computers.
- Apply knowledge of computer technology, with an emphasis on hardware, to the development and deployment of complete computer networks.
- Demonstrate an understanding of the physical and logical characteristics needed to support and secure network and server environments.
- Function effectively as a member of a technical team including documenting work, writing clearly and appropriately in an Information Technology context, respecting user data, and considering the ethical consequences of decisions.
- Articulate knowledge of the CompTIA certification processes, including potential exam content, philosophy, and test taking and study strategies.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Consumer Relations (Certificate M0479)

Business Division
Certificate M0479
This program provides semi-professional training for those who seek immediate Consumer Relations employment in non-profit agencies, government, education, or business such as utilities, telecommunications, and finance. Positions include, but are not limited to: consumer affairs representatives, client related government jobs, and community advocates.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FCS 41</td>
<td>Life Management</td>
<td>3</td>
</tr>
<tr>
<td>FCS 80 or BUSA 71</td>
<td>Personal Financial Planning</td>
<td>3</td>
</tr>
<tr>
<td>FCS 51</td>
<td>Consumerism: The Movement, its Impact, and Issues</td>
<td>3</td>
</tr>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>BUSO 26</td>
<td>Oral Communications for Business</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>15</td>
</tr>
</tbody>
</table>

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate meaningful self-evaluation related to increasing their lifelong personal well-being.
- Identify, prioritize, and evaluate their personal and personal financial goals.
- Identify consumer related laws and government agencies.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Culinary Advanced (Certificate T0457)

Business Division
Certificate T0457

The certificate prepares students for career opportunities in restaurants, catering, hotels, theme parks, and other food service businesses. Students gain practical training in the use of commercial equipment and acquire the skills necessary to be successful in the field of culinary arts such as: knife skills, food production, presentation, menu development, portion control, cost control, menu planning, and nutrition. Students who successfully complete the requirements for this certificate will also earn the Food Protection Manager Certification.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>HRM 56</td>
<td>Hospitality Supervision</td>
<td>3</td>
</tr>
<tr>
<td>HRM 57</td>
<td>Hospitality Cost Control</td>
<td>3</td>
</tr>
<tr>
<td>HRM 61</td>
<td>Menu Planning</td>
<td>3</td>
</tr>
<tr>
<td>CUL 101</td>
<td>Professional Cooking Foundations</td>
<td>3</td>
</tr>
<tr>
<td>CUL 102</td>
<td>Professional Cooking I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 103</td>
<td>Professional Cooking II</td>
<td>3</td>
</tr>
<tr>
<td>CUL 104</td>
<td>Garde Manger</td>
<td>3</td>
</tr>
<tr>
<td>CUL 105</td>
<td>Baking and Pastry I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 107</td>
<td>World Cuisines</td>
<td>3</td>
</tr>
<tr>
<td>CUL 111</td>
<td>Exploring Beverages</td>
<td>3</td>
</tr>
</tbody>
</table>

Restaurant Series

CUL 91 Culinary Work Experience 5
CUL 114 Dining Room Service Management 3
CUL 115 Restaurant Operations 3

Required Electives

Choose 3 units from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 62</td>
<td>Event Planning and Catering</td>
<td>3</td>
</tr>
<tr>
<td>HRM 72</td>
<td>Hospitality Purchasing and Procurement</td>
<td>3</td>
</tr>
<tr>
<td>CUL 106</td>
<td>Baking and Pastry II</td>
<td>3</td>
</tr>
<tr>
<td>CUL 107</td>
<td>World Cuisines</td>
<td>3</td>
</tr>
<tr>
<td>CUL 108</td>
<td>Cooking for Special Diets</td>
<td></td>
</tr>
<tr>
<td>CUL 109</td>
<td>Butchery &amp; Charcuterie</td>
<td></td>
</tr>
<tr>
<td>CUL 110</td>
<td>Street Foods</td>
<td></td>
</tr>
<tr>
<td>CUL 112</td>
<td>Sustainability in Culinary Arts</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 43


Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Plan a food production schedule and assemble the tools, equipment, and ingredients required to produce a recipe in an organized and efficient manner.
- Recipe knowledge, accuracy, and execution: Follow recipe procedures to produce food at the appropriate temperature, consistency, texture, flavor, and in a timely manner.
- Determine the presence of foodborne-illness outbreak.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Dance Teacher (Certificate N0649)

Certificate N0649

The Dance Teacher Certificate is intended to prepare students for careers as dance instructors in private dance studios, recreation centers, and K-12 dance programs. Focus is on the genres of Ballet, Jazz and Modern Dance with pedagogical principles that can be applied to other dance forms. This certificate may aid the student’s search for an entry-level job in the dance teaching world.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DN-T 20</td>
<td>History and Appreciation of Dance</td>
<td>3</td>
</tr>
<tr>
<td>DN-T 38</td>
<td>Dance Teaching Methods</td>
<td>3</td>
</tr>
<tr>
<td>DNCE 2B</td>
<td>Ballet II</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 4</td>
<td>Choreography</td>
<td>0.5</td>
</tr>
<tr>
<td>DNCE 11A</td>
<td>Social Dance Forms I</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 12B</td>
<td>Modern II</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 14B</td>
<td>Jazz II</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 18A</td>
<td>Tap I</td>
<td>0.5</td>
</tr>
<tr>
<td>DNCE 24</td>
<td>Dance Production</td>
<td>1.5</td>
</tr>
</tbody>
</table>


Program Learning Outcomes:

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Culinary Arts (Certificate E0373)

Business Division
Certificate E0373

The program prepares students for entry-level career opportunities in restaurants, catering, hotels, theme parks, and other food service businesses. Students gain practical training in the use of commercial equipment and acquire the skills necessary to be successful in the field of culinary arts such as: knife skills, food production, presentation, menu development, portion control, and nutrition. Students who successfully complete the requirements for this certificate will also earn the Food Protection Manager Certification.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>CUL 102</td>
<td>Professional Cooking I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 104</td>
<td>Garde Manger</td>
<td>3</td>
</tr>
<tr>
<td>CUL 105</td>
<td>Baking and Pastry I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 107</td>
<td>World Cuisines</td>
<td>3</td>
</tr>
<tr>
<td>CUL 109</td>
<td>Principles of Food with Laboratory</td>
<td></td>
</tr>
<tr>
<td>CUL 110</td>
<td>Nutrition for Health and Wellness</td>
<td></td>
</tr>
<tr>
<td>CUL 111</td>
<td>Introduction to Nutrition Science</td>
<td></td>
</tr>
<tr>
<td>CUL 112</td>
<td>Healthy American Cuisine</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 17


Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Plan a food production schedule and assemble the tools, equipment, and ingredients required to produce a recipe in an organized and efficient manner.
- Recipe knowledge, accuracy, and execution: Follow recipe procedures to produce food at the appropriate temperature, consistency, texture, flavor, and in a timely manner.
- Determine the presence of foodborne-illness outbreak.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
DNCE 32 Commercial Dance 0.5
DNCE 33 Improvisation 0.5
DNCE 34 Dance Directives 0.5
DNCE 35 Repertory 2
DNCE 39 Pilates Fundamentals 0.5-1
KIN 24 Applied Kinesiology 2

Total Units 18.5-19

Kinesiology, Athletics, and Dance Website (http://www.mtsac.edu/kinesiology/)


Program Learning Objectives
Upon successful completion of this program, a student will be able to:

• Teach creative and technical dance skills using correct body alignment, muscle coordination, and dance terminology of various dance genres.
• Present a comprehensive job portfolio that includes a cover letter, resume, sample lesson plans, teaching analogies, and a reel of choreography.
• Develop an articulate, original choreographic voice by expressing themselves creatively through the production of dance composition and performance.
• Attain an intermediate level of proficiency in contemporary dance techniques.
• Acquire a broad understanding and appreciation of historical and cultural values expressed through dance.

Review Student Learning Outcomes (SLOs) for this program.

Dance Teacher Skills Certificate (Certificate E0313)

Certificate E0313
The Dance Teacher Certificate is intended to prepare students for careers as dance instructors in private dance studios, recreation centers and K-12 dance programs. Focus is on the genres of Ballet, Jazz and Modern Dance with pedagogical principles that can be applied to other dance forms. This certificate may aid the student's search for an entry-level job in the dance teaching world.

Required Courses
Course Prefix Course Name Units
DNCE 2B Ballet II 0.5
DNCE 4 Choreography 0.5
DNCE 12B Modern II 0.5
DNCE 14B Jazz II 0.5
DNCE 24 Dance Production 1
DNCE 33 Improvisation 0.5
DNCE 35 Repertory 2
DNCE 39 Pilates Fundamentals 0.5-1
DN-T 20 History and Appreciation of Dance 3
DN-T 38 Dance Teaching Methods 3

Total Units 14-14.5

Kinesiology, Athletics, and Dance Website (http://www.mtsac.edu/kinesiology/)


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Teach creative and technical dance skills using correct body alignment, muscle coordination, and dance terminology of various dance genres.
• Present a comprehensive job portfolio that includes a cover letter, resume, sample lesson plans, teaching analogies, and a reel of choreography.
• Develop an articulate, original choreographic voice by expressing themselves creatively through the production of dance composition and performance.
• Attain an intermediate level of proficiency in contemporary dance techniques.
• Acquire a broad understanding and appreciation of historical and cultural values expressed through dance.

Review Student Learning Outcomes (SLOs) for this program.

Digital Systems Technology (Certificate T0438)

Technology and Health Division
Certificate T0438

In addition to courses in electronics fundamentals, the Digital Systems Technology certificate encompasses advanced coursework in computer and digital systems circuitry, including microcontrollers and microprocessors. This advanced certificate is one of three available for students who do not complete all second-year systems courses at once, or who complete them one at a time. A.S. degree recipients are automatically eligible to receive, without further examination, a 3rd Class Technician License from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.), while students completing certificate programs are automatically eligible for the N.A.R.T.E. 4th Class Technician License.

Required Courses
Course Prefix Course Name Units
ELEC 11 Technical Applications in Microcomputers 3
ELEC 12 Computer Simulation and Troubleshooting 2
ELEC 50A Electronic Circuits - Direct Current (DC) 4
ELEC 50B Electronic Circuits (AC) 4
ELEC 51 Semiconductor Devices and Circuits 4
ELEC 56 Digital Electronics 4
ELEC 61 Electronic Assembly and Fabrication 3
ELEC 74 Microcontroller Systems 4
Domestic Violence Certification (Certificate O0366)

Technology and Health Division
Certificate O0366

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AD 4</td>
<td>Issues in Domestic Violence</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 3


Program Learning Outcomes
Upon successful completion of this program, a student will:

• be able to employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
• demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
• quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
• communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
• in advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

eDiscovery and Litigation Support (Certificate E0441)

Business Division

Certificate E0441
The eDiscovery and Litigation Support Certificate is designed for paralegals and other professionals interested in gaining employment in the emerging fields of litigation support and electronic discovery. Litigation support professionals help identify, preserve, collect, produce, and manage electronically stored information (ESI) in modern litigation. Courses focus on how such technology is rapidly changing the legal field and provides practical skills in popular eDiscovery platforms and databases.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLGL 100</td>
<td>The Litigation Practice and eDiscovery</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 101</td>
<td>Project Management Principles in eDiscovery</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 102</td>
<td>Litigation Support Technology from Data Collection to Trial</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 103</td>
<td>Litigation Support Applications</td>
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</tbody>
</table>

Total Units 12


Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Electronic Assembly and Fabrication (Certificate E0929)

Technology and Health Division
Certificate E0929
The Electronic Assembly and Fabrication Certificate is intended to prepare students to enter the electronics field as assembly and fabrication technicians. The program provides a series of courses to meet the needs of industry in assembly, soldering/de-soldering skills, and fabrication for both through-hole and surface mount devices (SMD). Included are skills for various types of cabling and connections.

Electronic fundamentals (test instruments, basic electrical measurements, color-codes, schematic symbols, device outlines, etc.) are provided in the introductory courses. Complete surface mount technology (SMT) skills are taught with a culmination in the IPC7711/IPC7721 rework and repair of electronic assemblies certification. Recertification is required every two years. ELEC 63 is a prep course for the recertification.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 62</td>
<td>Advanced Surface Mount Assembly and Rework</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 10</td>
<td>Introduction to Mechatronics</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 15

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?)

Electronics and Computer Technology Website (http://www.mtsac.edu/electronics/)
Program Learning Outcomes

Upon successful completion of this course, a student will be able to:

- design, fabricate, and populate a through-hole circuit board.
- communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Electronics and Computer Engineering Technology (Certificate T0906)

Technology and Health Division
Certificate T0906

The Electronics and Computer Engineering Technology (ECET) degree program prepares individuals either for initial employment or for enhancement of existing skills in the electronics field. In addition to exposing students to core topics such as components and circuits, the program includes coursework in advanced areas including microcontrollers and interfacing, communications, and industrial electronic controls. Nearly all laboratories have equipment to provide students with quality, hands-on learning experiences. Students completing ECET degree and certificate programs possess ample skills to make them versatile employees. Typical technician-level job classifications include field service technician, fields engineer, computer service technician, customer service technician, communications technician, maintenance technician and electronics technician. All students completing the A.S. degree program are automatically eligible to receive, without further examination, the 3rd technician. All students completing the A.S. degree program are automatically eligible to receive, without further examination, the 3rd technician license from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.). There are no prerequisites and/or enrollment limitations.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 10</td>
<td>Introduction to Mechatronics</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 52</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 53</td>
<td>Communications Systems</td>
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</tr>
<tr>
<td>ELEC 54A</td>
<td>Industrial Electronics</td>
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</tr>
<tr>
<td>ELEC 54B</td>
<td>Industrial Electronic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 55</td>
<td>Microwave Communications</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 76</td>
<td>FCC General Radiotelephone Operator License Preparation</td>
<td>2</td>
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<tr>
<td>ELEC 74</td>
<td>Microcontroller Systems</td>
<td>4</td>
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<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
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</table>

Total Units 45

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 11</td>
<td>Programming in Visual Basic</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 62</td>
<td>Advanced Surface Mount Assembly and Rework</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 76</td>
<td>FCC General Radiotelephone Operator License Preparation</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 10</td>
<td>Introduction to Mechatronics</td>
<td>2</td>
</tr>
<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
</tbody>
</table>

Electronics and Computer Technology Website (http://www.mtsac.edu/electronics/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Apply knowledge of electronic principles to the areas of communications, industrial electronics, and microcontrollers.
- Demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- Quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- Communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- In advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Electronics Communications (Certificate T0904)

Technology and Health Division
Certificate T0904

In addition to courses in electronics fundamentals, the Electronics Communications certificate program encompasses the study of both wire-based and wireless forms of analog and digital communications systems. Among the topics covered are amplitude and frequency modulation, multiplexing, antennas, transmission lines, and radio-wave propagation, as well as microwave systems, including radar and satellite operations, and computer networks.

This advanced certificate is one of three available for students who do not complete all second-year systems courses at once or who complete them one at a time. Students completing certificate programs are automatically eligible for the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.) 4th Class Technician license.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
</tbody>
</table>

Electronics Communications (Certificate T0904)
Electronics: Industrial Systems (Certificate T0908)

Technology and Health Division
Certificate T0908

In addition to courses in electronics fundamentals, the Industrial Systems curriculum encompasses advanced coursework in industrial electronics, including electronic devices for industrial and motor controls. The curriculum culminates in the study of programmable logic controls (PLCs) using the Allen-Bradley series of PLCs running Windows ladder logic software.

This advanced certificate is one of three available for students who do not complete all second-year systems courses at once, or who complete them one at a time. Two other certificate programs are also available: one-year Certificate N0480, which provides instruction in the fundamentals of electronics technology, and a two-year certificate having the same title as the A.S. degree. A.S. degree recipients are automatically eligible to receive, without further examination, a 3rd class Technician License from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.), while students completing certificate programs are automatically eligible for the N.A.R.T.E. 4th Class Technician license.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 12</td>
<td>Computer Simulation and Troubleshooting</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54A</td>
<td>Industrial Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54B</td>
<td>Industrial Electronic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 60</td>
<td>Customer Relations for the Technician</td>
<td>2</td>
</tr>
<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 33

Electronics Technology (Certificate N0480)

Technology and Health Division
Certificate N0480

This one-year program covers the fundamentals of electronics technology. These core courses provide the necessary skills for those seeking entry-level employment as electronics technicians without areas of specialization. Also included is a course in customer-relations training.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
</tbody>
</table>

Electronics and Computer Technology Website (http://www.mtsac.edu/electronics/)


Program Learning Outcomes

Upon successful completion of this program, a student will:

- be able to employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
- demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- in advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Electronics and Computer Technology Website (http://www.mtsac.edu/electronics/)


Program Learning Outcomes

Upon successful completion of this program, a student will:

- be able to employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
- demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- in advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) for this program.
Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
- demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.

Review Student Learning Outcomes (SLOs) for this program.

Engineering and Construction Technology Level I (Certificate E0423)

Technology and Health Division
Certificate E0423
This foundational certificate is the first part of a multi-level certificate program preparing students to enter the field of construction, general or civil engineering technology, building inspection as well as construction management. Skills in reading construction drawings, construction processes and terminology, CADD computer applications in building construction and engineering will be developed. These skills are critical for employment in the engineering and construction technology or construction management sectors.

Required courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECT 16</td>
<td>CADD and Digital Design Media Level 1</td>
<td>4</td>
</tr>
<tr>
<td>ECT 67</td>
<td>Reading Construction Drawings</td>
<td>3</td>
</tr>
<tr>
<td>ECT 70</td>
<td>Elements of Construction Management</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Be technically competent.
- Be employed or seeking employment in the field or a related field.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Engineering and Construction Technology Level II (Certificate N0481)

Technology and Health Division
Certificate N0481
This intermediate certificate is intended to continue preparing students for employment in the engineering and construction field. An understanding of building materials and architectural specifications in construction, building and zoning codes, permits, and architectural CAD and BIM will be developed. These skills are critical for direct employment in the fields of construction, general or civil engineering technology, building inspection and construction management. Students desiring a Bachelor's Degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECT 16</td>
<td>CADD and Digital Design Media Level 1</td>
<td>4</td>
</tr>
<tr>
<td>ECT 67</td>
<td>Reading Construction Drawings</td>
<td>3</td>
</tr>
<tr>
<td>ECT 70</td>
<td>Elements of Construction Management</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Be technically competent.
- Be employed or seeking employment in the field or a related field.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Exhibition Concept, Design and Production (Certificate N0659)

Arts Division
This certificate is designed to provide students with the necessary theoretical and practical knowledge and skills to display an esthetically and conceptually effective art exhibition. Students will acquire the knowledge of various/diverse artistic media and develop a career-oriented artistic perspective.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTG 20</td>
<td>Art, Artists, and Society</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 23</td>
<td>Art Writing</td>
<td>1.5</td>
</tr>
<tr>
<td>ARTG 24</td>
<td>Shop Practices for Art Careers</td>
<td>1.5</td>
</tr>
<tr>
<td>ARTG 21A</td>
<td>Introduction to Exhibition Production</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 21B</td>
<td>Intermediate Exhibition Production</td>
<td>3</td>
</tr>
<tr>
<td>ARTG 22A</td>
<td>Exhibition Design and Art Gallery Operation Work Experience</td>
<td>2</td>
</tr>
<tr>
<td>ARTC 100</td>
<td>Fundamentals of Graphic Design</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Electives (3 Units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
<td></td>
</tr>
<tr>
<td>or AHIS 6</td>
<td>History of Modern Art</td>
<td></td>
</tr>
<tr>
<td>or AHIS 6H</td>
<td>History of Modern Art - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 23

1. Course to be taken twice - once as an off-campus experience and once as an on-campus experience (2 Units)


Program Learning Outcomes
Upon the successful completion of this program, a student will:

- Have completed the foundation courses of the major which are the aesthetic base needed for transfer into bachelors programs or independent work as an artist.
- Will be able to apply critical thinking skills to original work.
- Be able to apply the elements and principles of design to original art work.
- Be able to apply visual arts concepts that are basic to many forms and fields of art and design in visual, oral, and written communication.
- Be able to analyze historical, contemporary, peer, and personal visual artwork that range in modes of artistic expression.
- Be able to demonstrate in oral, written, and studio work familiarity with the history of western art.
- Be proficient in a variety of visual art techniques and tools using them to explore a range of subjects, media, styles, and formats.
- Create independent original work in the area of their focus demonstrating basic professional practices.

Review Student Learning Outcomes (SLOs) for this program.

FAA Aircraft Dispatcher (Certificate E0408)

Technology and Health Division
Certificate E0408
Mt. San Antonio College maintains a Federal Aviation Administration (FAA) approved Aircraft Dispatcher (AD) Program. This program prepares students to enter employment as a certified aircraft dispatcher in the airline industry, air-medical industry, corporate aircraft operators, and aviation weather service companies. Completion of this program leads to a Certificate. Successful completion of this program enables students to take the FAA written, oral, and practical tests for the FAA Aircraft Dispatcher Certificate.

Aeronautics Website (http://www.mtsac.edu/aeronautics/)

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 254</td>
<td>Aircraft Dispatcher Operations</td>
<td>4</td>
</tr>
<tr>
<td>AERO 258</td>
<td>Multi-Engine Turbine Aircraft Operations</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 7

Aeronautics Website (http://www.mtsac.edu/aeronautics/)


Program Learning Outcomes
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Fashion Computer-Aided Design (Certificate E0383)

Business Division
Certificate E0383

The Fashion Computer-Aided Design Certificate consists of apparel design courses that offer students a basic understanding of clothing construction, patternmaking, technical design, and patternmaking software. Students prepare for careers in apparel manufacturing, production, and technical design.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 23</td>
<td>Patternmaking II</td>
<td>3</td>
</tr>
<tr>
<td>FASH 24</td>
<td>Fashion Patternmaking by Computer</td>
<td>3</td>
</tr>
<tr>
<td>FASH 25</td>
<td>Fashion Digital Illustration and Design</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Electives

Select one of the following

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 57</td>
<td>Fashion Retailing and Production Technologies</td>
<td>3</td>
</tr>
<tr>
<td>FASH 66</td>
<td>Visual Merchandising Display</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 12

Fashion Website (http://www.mtsac.edu/fashion/)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Create an apparel collection including textile designs and flats (technical drawings) pursuant to apparel industry standards.

Review Student Learning Outcomes (SLOs) for this program.

Fashion Design - Level I (Certificate N0482)

Business Division
Certificate N0482

The Fashion Design Level I Certificate consists of basic apparel design courses that prepare students for entry level work in the fields of apparel manufacturing, production, and technical design. Upon completion of the certificate, students will have a basic understanding of clothing construction and patternmaking. In addition, students will develop CAD skills for technical drawing and computerized patternmaking.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 10</td>
<td>Clothing Construction I</td>
<td>3</td>
</tr>
<tr>
<td>FASH 12</td>
<td>Clothing Construction II</td>
<td>3</td>
</tr>
<tr>
<td>FASH 17</td>
<td>Textiles</td>
<td>3</td>
</tr>
<tr>
<td>FASH 21</td>
<td>Patternmaking I</td>
<td>3</td>
</tr>
<tr>
<td>FASH 24</td>
<td>Fashion Patternmaking by Computer</td>
<td>3</td>
</tr>
<tr>
<td>FASH 25</td>
<td>Fashion Digital Illustration and Design</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 18

Fashion Design - Level II (Certificate N0483)

Business Division
Certificate N0483

The Fashion Design Level II Certificate builds upon the Level I Certificate to provide students with intermediate skills that will enhance their Fashion Design careers. In addition to clothing construction, patternmaking, and Computer-Aided Design (CAD) technical drawing skills, students will be able to create apparel patterns using various draping techniques. Furthermore, students will be able to create sportswear collections and develop professional apparel design portfolios to strengthen career perspectives.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 22</td>
<td>Fashion Design By Draping</td>
<td>3</td>
</tr>
<tr>
<td>FASH 23</td>
<td>Patternmaking II</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 6


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate understanding of the fashion industry trend research process.

Review Student Learning Outcomes (SLOs) for this program.

Fashion Merchandising - Level I (Certificate N0484)

Business Division
Certificate N0484

The certificate in Fashion Merchandising offers students courses specializing in apparel retailing, advertising, textiles, and CAD technical drawing. The courses emphasize the business of fashion, wholesale merchandise planning, apparel technology, retailing, and fashion branding targeting specific markets. Upon completion of the certificate, students will be able to develop marketing strategies, create promotional campaigns, understand the buying process, and analyze retail businesses.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 8</td>
<td>Introduction to Fashion</td>
<td>3</td>
</tr>
<tr>
<td>FASH 17</td>
<td>Textiles</td>
<td>3</td>
</tr>
<tr>
<td>FASH 25</td>
<td>Fashion Digital Illustration and Design</td>
<td>3</td>
</tr>
<tr>
<td>FASH 59</td>
<td>Fashion Retailing</td>
<td>3</td>
</tr>
</tbody>
</table>

FASH 62 Retail Buying and Merchandising 4
FASH 63 Fashion Promotion 3

Total Units 19


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate their understanding of the fashion industry trend research process.
• Analyze the marketing and promotional techniques of fashion and apparel companies.

Review Student Learning Outcomes (SLOs) for this program.

Fashion Merchandising - Level II (Certificate N0485)

Business Division
Certificate N0485

The Fashion Merchandising Level II Certificate is designated to build upon the Fashion Merchandising Level I Certificate to provide students with proven business and management tools that will increase their practical understanding of merchandising and marketing. Students will be exposed to projects and visual display simulations that will enhance their merchandising and management career potential.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Fashion Merchandising - Level I coursework</td>
<td>19</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Fashion Merchandising - Level II coursework</td>
<td>6</td>
</tr>
<tr>
<td>Total Units</td>
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<td>25</td>
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<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 8</td>
<td>Introduction to Fashion</td>
<td>3</td>
</tr>
<tr>
<td>FASH 17</td>
<td>Textiles</td>
<td>3</td>
</tr>
<tr>
<td>FASH 25</td>
<td>Fashion Digital Illustration and Design</td>
<td>3</td>
</tr>
<tr>
<td>FASH 59</td>
<td>Fashion Retailing</td>
<td>3</td>
</tr>
<tr>
<td>FASH 62</td>
<td>Retail Buying and Merchandising</td>
<td>4</td>
</tr>
<tr>
<td>FASH 63</td>
<td>Fashion Promotion</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>19</td>
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</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 10</td>
<td>Clothing Construction I</td>
<td>3</td>
</tr>
<tr>
<td>FASH 66</td>
<td>Visual Merchandising Display</td>
<td>3</td>
</tr>
<tr>
<td>or FASH 57</td>
<td>Fashion Retailing and Production Technologies</td>
<td></td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>6</td>
</tr>
</tbody>
</table>

Recommended Elective

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 81</td>
<td>Work Experience in Fashion Merchandising and Retail</td>
<td>1</td>
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</table>


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate their understanding of the fashion industry trend research process.
• Analyze the marketing and promotional techniques of fashion and apparel companies.

Review Student Learning Outcomes (SLOs) for this program.

Fire Officer Certification (Certificate E0381)

Technology and Health Division
Certificate E0381

The Fire Officer Certificate is intended for in-service firefighters preparing for promotion. It meets the prerequisite educational requirements for fire officer promotional exams.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 100</td>
<td>Company Officer 2C: Fire Inspections and Investigations</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 101</td>
<td>Company Officer 2D All Risk Command Operations</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 102</td>
<td>Company Officer 2B General Administrative Functions</td>
<td>1</td>
</tr>
<tr>
<td>FIRE 103</td>
<td>Company Officer 2E: Wildland Incident Operations</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 104</td>
<td>Instructional Methodology</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 107</td>
<td>Company Officer 2A: Human Resource Management for Company Officers</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 108</td>
<td>ICS 300: Advance Incident Command</td>
<td>1</td>
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<tr>
<td>Total Units</td>
<td></td>
<td>9.5</td>
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</table>

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=E0381/#38;desc=Fire+Officer+Certification%2C+Certificate+E0381)

The Fire Officer Certification program is a Regionally Accredited Training Program (ARTP). The Office of the State Fire Marshall (OSFM) has a responsibility for accreditation of ARTP’s throughout the State of California. An ARTP shall provide the following delivery components:

1. California Fire Service Training and Education System (CFSTES) 2. California Fire Service Training and Education Program (FSTEP) 3. Fire Incident Command Certification System (CICCS) 4. California Community College Chancellor’s Office Standard Fire Technology Degree Core Program

Contact:
Office of the State Fire Marshall 1131 S. Street Sacramento, CA 95811 (916) 445-8200

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Fire Technology (Certificate N0486)

Technology and Health Division
Certificate N0486
The Fire Science Certificate has been developed to offer pre-employment education for the undergraduate who desires to enter the field of fire science. It also provides the employed firefighter an opportunity for a professional education. Students intending to pursue a Bachelor’s Degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 1</td>
<td>Fire Protection Organization</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 2</td>
<td>Fire Prevention Technology</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 3</td>
<td>Fire Protection Equipment and Systems</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 4</td>
<td>Building Construction for Fire Protection</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 5</td>
<td>Fire Behavior and Combustion</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 13</td>
<td>Principles of Fire and Emergency Services Safety and Survival</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose two courses from the following: 5.5-19

FIRE 6 Hazardous Materials/ICS
FIRE 7 Fire Fighting Tactics and Strategy
FIRE 8 Fire Company Organization and Management
FIRE 9 Fire Hydraulics
FIRE 10 Arson and Fire Investigation
FIRE 11 Fire Apparatus and Equipment
FIRE 12 Wildland Fire Control
FIRE 86 Basic Fire Academy
KINF 53 Physical Training for the Basic Fire Academy

Total Units 23.5-37


The Fire Technology program is a Regionally Accredited Training Program (ARTP). The Office of the State Fire Marshall (OSFM) has a responsibility for accreditation of ARTP’s throughout the State of California. An ARTP shall provide the following delivery components:

1. California Fire Service Training and Education System (CFSTES) 2. California Fire Service Training and Education Program (FSTEP) 3. Fire Incident Command Certification System (CICCS) 4. California Community College Chancellor’s Office Standard Fire Technology Degree Core Program

Contact:
Office of the State Fire Marshall 1131 S. Street Sacramento, CA 95811 (916) 445-8200

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Define fire department organization, culture, and methods of communication of entry level fire department personnel.
- Analyze and assess firefighter hazards, and demonstrate safe practices by using minimum standard safety procedures.
- Demonstrate knowledge of fire prevention efforts and a resulting reduction of life and property loss.
- Demonstrate knowledge of strategy and tactics required for the proper selection and safe use of firefighting methods, techniques, tools, and equipment.
- Identify fire chemistry and behavior for the purpose of predicting fire dynamics and flame spread characteristics.
- Identify components of built-in and portable fire protections systems and alarm and notification devises.
- Demonstrate knowledge of the 5 basic types of construction. Identify the components and hazards related to each type.
- Demonstrate knowledge of Leadership and Management concepts as they relate to emergency and non-emergency situations.

Review Student Learning Outcomes (SLOs) for this program.

Fitness Specialist/Personal Trainer (Certificate E0808)

Certificate E0808
The Fitness Specialist/Personal Trainer Certificate prepares students for careers as personal trainers, health/fitness professionals in corporate fitness facilities, wellness centers and public/private health clubs. The Fitness Specialist/Personal Trainer Certificate curriculum is designed to prepare students who wish to take exams offered by the American Council on Exercise (ACE), the American College of Sports Medicine (ACSM) and other nationally recognized organizations. Technical skills necessary for implementation of a safe, effective and motivational physical fitness program are presented.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 15</td>
<td>Administration of Fitness Programs</td>
<td>2</td>
</tr>
<tr>
<td>KIN 24</td>
<td>Applied Kinesiology</td>
<td>2</td>
</tr>
<tr>
<td>KIN 38</td>
<td>Physiology of Exercise for Fitness</td>
<td>3</td>
</tr>
<tr>
<td>KIN 39</td>
<td>Techniques of Fitness Testing</td>
<td>2</td>
</tr>
<tr>
<td>KIN 40</td>
<td>Techniques of Strength Training and Conditioning</td>
<td>3</td>
</tr>
<tr>
<td>KIN 85</td>
<td>Fitness Specialist Work Experience</td>
<td>1</td>
</tr>
</tbody>
</table>

Choose one course from the following

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NF 10</td>
<td>Nutrition for Health and Wellness</td>
<td></td>
</tr>
<tr>
<td>NF 12</td>
<td>Sports Nutrition</td>
<td></td>
</tr>
<tr>
<td>NF 25</td>
<td>Introduction to Nutrition Science</td>
<td></td>
</tr>
<tr>
<td>or NF 25H</td>
<td>Introduction to Nutrition Science - Honors</td>
<td></td>
</tr>
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Total Units 16

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DNCE 39</td>
<td>Pilates Fundamentals</td>
<td>0.5-1</td>
</tr>
<tr>
<td>KINF 25</td>
<td>Core Performance and Foundation Movement</td>
<td>1-2</td>
</tr>
</tbody>
</table>

Guided Pathways of Study Suggested Course Sequence (https://www.mtsc.edu/guided-pathways/pathway-results.html?pthwyvar=E0808&/###38;desc=Fitness+Specialist%2F+Personal+Trainer%2C+Certificate+E0808)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Design a 6-12 month exercise program based on clients current fitness level and abilities and their current fitness goals.
- Demonstrate a knowledge of the structure and function of exercising muscle.
- Demonstrate a working knowledge and practical application of General principles of training as applied to, Resistance training programs, Aerobic and anaerobic power training programs.
• Demonstrate the ability to assess muscular strength, aerobic fitness anaerobic power using safe and accepted protocols.
• Describe primary functions and movement patterns of muscles and joints during specific exercises in order to give appropriate feedback as to the proper execution of an exercise.
• Use appropriate verbal and nonverbal communication to coach and motivate individuals in their exercise program.
• Describe basic nutrition concepts as they relate to performance, sport and a healthy lifestyle.
• Demonstrate the ability to monitor client’s safety in a gym environment and respond to potential risks and hazards.
• Demonstrate a knowledge of ethical and legal issues faced by a personal trainer.
• Demonstrate a knowledge of various types of cardiovascular disease and the pathology it has on the body. Understand how exercise can be used to prevent a disease and obesity to better quality of life for an individual.

Review Student Learning Outcomes (SLOs) for this program.

Graphic Design Level I (Certificate N0487)
Arts Division
Certificate N0487
This multi-level certificate program is designed to prepare students for careers in the Graphic Design field of Communication Art. Students are given creative design and technology skills necessary to develop successful graphic design for print, web, and other media. This Graphic Design Level I certificate offers the essential skills required for entry-level employment opportunities as a production or layout artist, interface or content designer, publication artist, print advertising artist, or desktop publisher. The production software reflects industry standards and course content is driven by industry needs.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 100</td>
<td>Fundamentals of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 120</td>
<td>Print Design and Advertising</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 140</td>
<td>Vector Design and Illustration</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 160</td>
<td>Typography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 58</td>
<td>Photography &amp; Video Social Media Marketing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18</td>
</tr>
</tbody>
</table>


Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Graphic Design Level II (Certificate T0369)
Arts Division
Certificate T0369

This multi-level certificate program is designed to prepare students for careers in the Graphic Design field of Communication Art. Students are given a balanced blend of creative, design, and technology skills necessary to develop successful graphic design for print, web, and other media channels. This Graphic Design Level II certificate offers additional expertise necessary for employment opportunities in the field of Graphic Design. The production software reflects industry standards and course content is driven by industry needs.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Graphic Design Level I coursework</td>
<td>16</td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Graphic Design Level II coursework</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>34</td>
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</table>

<table>
<thead>
<tr>
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<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 100</td>
<td>Fundamentals of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 120</td>
<td>Print Design and Advertising</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 140</td>
<td>Vector Design and Illustration</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 160</td>
<td>Typography</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 5</td>
<td>Digital Cameras and Composition</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>16</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>ARTC 200</td>
<td>Web Design</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 210</td>
<td>Corporate Identity and Branding</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 220</td>
<td>Creative Design and Compositing</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 272</td>
<td>Motion Graphics, Compositing and Visual Effects</td>
<td>3</td>
</tr>
<tr>
<td>ARTC 290</td>
<td>Portfolio</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18</td>
</tr>
</tbody>
</table>

Required Electives

Choose one course from the following:

- ANIM 104   Drawing Fundamentals
- ANIM 130   Introduction to 3D Modeling
- ARTC 165   Illustration
- ARTD 15A   Drawing: Beginning
- ARTC 21    Design: Color and Composition

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 299</td>
<td>Work Experience in Graphic Design</td>
<td>1</td>
</tr>
</tbody>
</table>


Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Research and interpret information necessary to develop an effective message(s) and strategy for a commercial art assignment.
- Develop and communicate creative, visual solutions for a commercial art assignment.
Design commercial art products that effectively utilize principles and elements of design.

- Select and use appropriate, industry standard tools and technology to produce commercial art products.
- Present their commercial art products, explaining and defending their strategic choices, creative ideas, and design decisions.

Review Student Learning Outcomes (SLOs) for this program.

Horse Ranch Management - Level I (Certificate E0361)

Natural Sciences Division
Certificate E0361
This certificate program is designed to give students basic skills for employment on horse ranches and in agriculture sales and services.

All courses are applicable for degree requirements in Horse Ranch Management and Livestock Management.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 16</td>
<td>Horse Production and Management</td>
<td>4</td>
</tr>
<tr>
<td>AGLI 18</td>
<td>Horse Ranch Management</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>11</td>
</tr>
</tbody>
</table>

Animal Sciences Website (http://www.mtsac.edu/animal/)


Program Learning Outcomes

Upon successful completion of this program, a student:

- will demonstrate professional conduct in the industry.
- will design a production/business plan for a horse-related activity.
- will be able to address animal welfare requirements when designing and implementing an equine management system.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Horse Ranch Management - Level II (Certificate N0488)

Natural Sciences Division
Certificate N0488
The Horse Ranch Management - Level II certificate will provide students with intermediate skills that will lead to a career in the equine industry.

These courses will concentrate on care and maintenance, basic anatomy and physiology of horses, and breeding procedures. This certificate may aid in the student's search for an entry level position at a horse facility.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Horse Ranch Management - Level I coursework</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Horse Ranch Management - Level II coursework</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18</td>
</tr>
</tbody>
</table>

Animal Sciences Website (http://www.mtsac.edu/animal/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=L0376&/38;desc=Horse+Ranch+Management%2C+Certificate+Level+II+L0376+%28Levels+I+%26+II%29)

Program Learning Outcomes

Upon successful completion of this program, a student:

- will demonstrate professional conduct in the industry.
- will design a production/business plan for a horse-related activity.
- will be able to address animal welfare requirements when designing and implementing an equine management system.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Horticulture Science (Certificate N0489)

Natural Sciences Division
Certificate N0489
This certificate is designed to give students basic knowledge and skills pertaining to horticulture science.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 39</td>
<td>Turf Grass Production and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18</td>
</tr>
</tbody>
</table>
Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- explain the binomial method of plant nomenclature
- evaluate the soil conditions at an existing site and make specific recommendations for the immediate and long-term correction of all problems
- give a professional quality oral presentation

Review Student Learning Outcomes (SLOs) for this program.

Hospitality: Event Planning and Catering (Certificate E0379)

Business Division
Certificate E0379

The Event Planning and Catering Certificate prepares students for entry-level positions in event planning and catering companies, banquets facilities, hotels, convention centers, and fair grounds. Students gain practical and management training in: food safety and sanitation, food production, menu development, developing catering business plans, client meeting techniques, contract creation and banquet event order development. Students who successfully complete the requirements for this certificate will also earn the Food Protection Manager Certification from the National Restaurant Association upon passing the ServSafe Exam.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 61</td>
<td>Menu Planning</td>
<td>3</td>
</tr>
<tr>
<td>HRM 62</td>
<td>Event Planning and Catering</td>
<td>3</td>
</tr>
<tr>
<td>CUL 102</td>
<td>Professional Cooking I</td>
<td>3</td>
</tr>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 11


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Develop a business plan for a catering business and understand the enormity of planning for and opening a small business.
- Plan a food production schedule and assemble the tools, equipment, and ingredients required to produce a recipe in an organized and efficient manner.
- Analyze the popularity and profitability of a menu.
- Meet with prospective clients and plan all elements of a special event.

Review Student Learning Outcomes (SLOs) for this program.

Hospitality: Food Services (Certificate E1390)

Business Division
Certificate E1390

This certificate prepares the holder to enter the food service field as a skilled food service worker in either food preparation or service.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
<td>3</td>
</tr>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>HRM 59</td>
<td>Introduction to Food and Beverage Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 8


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Utilize acquired classroom knowledge and skills to explore job opportunities in the hospitality industry and develop a career portfolio.
- Identify and Determine the presence of foodborne-illnesses causing outbreaks.
- Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Gueridon).

Review Student Learning Outcomes (SLOs) for this program.

Hospitality: Hospitality Management - Level I (Certificate E1332)

Business Division
Certificate E1332

The Hospitality: Hospitality Management - Level I Certificate prepares students for entry-level positions in the hospitality industry. Students receive training in dining room service management and lodging operations. Students who successfully complete the requirements for this certificate will also be required to complete a minimum of 60 non-paid or 75 paid hours of work experience in the hospitality industry.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
<td>3</td>
</tr>
<tr>
<td>HRM 59</td>
<td>Introduction to Food and Beverage Management</td>
<td>3</td>
</tr>
<tr>
<td>HRM 70</td>
<td>Introduction to Lodging</td>
<td>3</td>
</tr>
<tr>
<td>HRM 91</td>
<td>Hospitality Work Experience</td>
<td>1</td>
</tr>
</tbody>
</table>

Total Units 10

Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Utilize acquired classroom knowledge and skills to explore job opportunities in the hospitality industry and develop a career portfolio.
- Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Gueridon).
- Identify staffing needs for a hotel Front Desk based on occupancy, level of activity, and budget constraints.
- Establish room rates based on desired profits using the Hub bard formula.

Review Student Learning Outcomes (SLOs) for this program.

Hospitality: Hospitality Management - Level II (Certificate N0490)

Business Division Certificate N0490
The Hospitality Management - Level II Certificate prepares students for mid-level or Manager-In-Training positions in the hospitality industry. Students gain practical and management training in: dining room service management, supervision, financial accounting, lodging management, and hospitality law. Students who successfully complete the requirements for this certificate will also be required to complete a minimum of 60 non-paid or 75 paid hours of work experience in the hospitality industry.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Hospitality: Hospitality Management - Level I coursework</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td>Complete the Hospitality: Hospitality Management - Level II coursework</td>
<td>9</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>19</td>
</tr>
</tbody>
</table>


Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Conduct an employee: interview, performance evaluation, and apply effective discipline techniques.
- Develop an Income (P&L) Statement for a hospitality operation.
- Analyze a civil case related to the hospitality industry and determine the facts, elements of negligence, possible consequences, and outcomes.

Review Student Learning Outcomes (SLOs) for this program.

Hospitality: Restaurant Management - Level I (Certificate E1333)

Business Division Certificate E1333
The Hospitality: Restaurant Management - Level I Certificate prepares the holder for an entry-level position within a restaurant.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
<td>3</td>
</tr>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>HRM 59</td>
<td>Introduction to Food and Beverage Management</td>
<td>3</td>
</tr>
<tr>
<td>HRM 91</td>
<td>Hospitality Work Experience</td>
<td>1</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>


Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Utilize acquired classroom knowledge and skills to explore job opportunities in the hospitality industry and develop a career portfolio.
- Identify and Determine the presence of foodborne-illnesses causing outbreaks.
- Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Gueridon).
- Develop measurable skill-based learning objectives, which student will attain at the end of their work experience period.

Review Student Learning Outcomes (SLOs) for this program.
Hospitality: Restaurant Management - Level II (Certificate E0343)

Business Division Certificate E0343

The Restaurant Management - Level II Certificate prepares students for mid-level or Manager-In-Training positions in restaurants, catering, hotel food and beverage outlets, theme parks and other food service businesses. Students gain practical and management training in:

- Food safety and sanitation, food production, dining room service management, menu development and cost volume analysis.

Students who successfully complete the requirements for this certificate will also earn the Food Protection Manager Certification from the National Restaurant Association upon passing the ServSafe Exam.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Hospitality: Restaurant Management - Level I coursework</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td><strong>PLUS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completion of the Hospitality: Restaurant Management - Level II coursework</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td>18</td>
</tr>
</tbody>
</table>

Program Learning Outcomes:

Upon successful completion of this program, a student will be able to:

- Utilize acquired classroom knowledge and skills to explore job opportunities in the hospitality industry and develop a career portfolio.
- Identify and determine the presence of foodborne-illnesses causing outbreaks.
- Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Guerridon).
- Develop measurable skill-based learning objectives, which student will attain at the end of their work experience period.

Human Prosection (Certificate N0450)

Natural Sciences Certificate N0450

The Certificate of Achievement in Human Prosection will be awarded to students for the completion of a two-year series of courses culminating in a year-long experience prosecting human cadavers for use as anatomical specimens in our general anatomy courses. Students completing these courses will acquire a unique set of skills in planning and performing careful dissection of specific assigned regions, and advanced knowledge of the human body, its anatomical structure, and the organization and relationship of organs, tissues, and organ systems.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 40A</td>
<td>Human Prosection</td>
<td>2</td>
</tr>
<tr>
<td>ANAT 40B</td>
<td>Human Prosection</td>
<td>2</td>
</tr>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
<td>4</td>
</tr>
<tr>
<td>or BIOL 4</td>
<td>Biology for Majors</td>
<td></td>
</tr>
<tr>
<td>or BIOL 4H</td>
<td>Biology for Majors - Honors</td>
<td></td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td>18</td>
</tr>
</tbody>
</table>


Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Industrial Design Engineering - Level I (Certificate N0651)

Technology and Health Division Certificate N0651

This program is designed to prepare the student for a career in a wide range of industries including product and industrial design firms and fabrication and manufacturing companies. Students are introduced to product development from design through prototyping and fabrication for manufacturing. Portfolio or prototype development is required on each of the semester levels.

Required Courses
Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IDE 210</td>
<td>Advanced Media</td>
<td>3</td>
</tr>
<tr>
<td>IDE 220</td>
<td>Advanced CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 230</td>
<td>Introduction to Mechanical Principles</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 9


Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Correction

Local number changed from N0491 to N0651 on 08/14/19.

Industrial Design Engineering - Level II (Certificate N0620)

Technology and Health Division
Certificate N0620

This program is designed to prepare the student for a career in a wide range of industries including product and industrial design firms and fabrication and manufacturing companies. Students are introduced to product development from design through prototyping and fabrication for manufacturing. Portfolio or prototype development is required on each of the semester levels.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IDE 110</td>
<td>Design Foundation-Visual Literacy</td>
<td>3</td>
</tr>
<tr>
<td>IDE 120</td>
<td>Introduction to CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 130</td>
<td>Introduction to Shop Processes</td>
<td>3</td>
</tr>
<tr>
<td>IDE 150</td>
<td>Design Foundation II</td>
<td>3</td>
</tr>
<tr>
<td>IDE 160</td>
<td>Intermediate CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 170</td>
<td>Introduction to Prototyping</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 18


Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Industrial Design Engineering - Level III (Certificate T0328)

Technology and Health Division
Certificate T0328

This program is designed to prepare the student for a career in a wide range of industries including product and industrial design firms and fabrication and manufacturing companies. Students are introduced to product development from design through prototyping and fabrication for manufacturing. Portfolio or prototype development is required on each of the semester levels. In the Level Three certificate, this will culminate in a final "senior project," which is a portfolio that includes two and three-dimensional design, documentation (accountability measures), presentation, and fabrication. This project will demonstrate the student's mastery of the concepts and methodologies learned during the program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IDE 110</td>
<td>Design Foundation-Visual Literacy</td>
<td>3</td>
</tr>
<tr>
<td>IDE 120</td>
<td>Introduction to CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 130</td>
<td>Introduction to Shop Processes</td>
<td>3</td>
</tr>
<tr>
<td>IDE 150</td>
<td>Design Foundation II</td>
<td>3</td>
</tr>
<tr>
<td>IDE 160</td>
<td>Intermediate CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 170</td>
<td>Introduction to Prototyping</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 18
Infant/Toddler Development (Certificate T1318)

Business Division
Certificate T1318

The Infant/Toddler Certificate provides specialized skills and knowledge for working with infants and toddlers. This certificate exceeds Title 22 requirements for a fully qualified teacher of infants/toddlers by including the specified 3 units related to infant care. With 350 days of experience, the completion of 16 specified G.E. units in Areas A, B, C, and D and 2 adult supervision units; this certificate meets Title 5 education requirements for the Master Teacher Level Permit. This permit authorizes the holder to provide service in the care, development and instruction of children and serve as a coordinator of curriculum and staff development.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety, and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 72</td>
<td>Teacher, Parent, and Child Relationships</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 73</td>
<td>Infant and Toddler Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 79</td>
<td>Infant and Toddler Care and Education</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 85</td>
<td>Infants At Risk</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 86</td>
<td>Infant Toddler Practicum Seminar</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 30

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes

Upon successful completion of this program, a student will:

• Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive, and challenging for each child.

• Understand that successful programs depend upon partnerships with children's families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children's development and learning.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Information and Operating Systems Security (Certificate E0731)

Business Division
Certificate E0731

The Information and Operating Systems Security certificate provides students the skills to analyze security risks to a computer network and select and deploy countermeasures to reduce the network's exposure to such risks. The certificate offers a balanced set of classes that provides students the skills to identify network threats and protect the system against them. Students will demonstrate the ability to create a secure computer system and utilize security tools to protect it from security threats. Although this certificate, by itself, may not qualify a student for a career in network security, it would ideally complement other network security certificates and/or degrees within the CIS program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISS 11</td>
<td>Practical Computer Security</td>
<td>2</td>
</tr>
<tr>
<td>CISS 13</td>
<td>Principles of Information Systems Security</td>
<td>4</td>
</tr>
<tr>
<td>CISS 15</td>
<td>Operating Systems Security</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 9

CIS Program Website (http://www.mtsac.edu/cis/)

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• strengthen security of any operating system by installing Firewall.
• install safe and secure wireless network using computers with different operating systems (Windows, Mac, etc.).
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Interior Design - Level I (Certificate E0364)**

**Business Division**
Certificate E0364

Interior Design - Level I Certificate is designed to prepare students with a broad overview and solid foundation in the area of interior design and related fields. This certificate may lead to new opportunities and provide students with the groundwork upon which to build a career.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

Interior Design Website (http://mtsac.edu/interiordesign/)


The Interior Design program is accredited by the Interior Design – National Kitchen and Bath Association NKBA.

**Contact:**
Interior Design – National Kitchen and Bath Association NKBA 687 Willow Grove St Hackettstown, NJ 07847 1(800) 843-6522

**Program Learning Outcomes**

Upon successful completion of this program, a student will:

- successfully use critical thinking in the utilization of materials in a space.
- accurately specify materials based on use.
- successfully demonstrate craftsmanship skills in the presentation of materials.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Interior Design - Level II (Certificate T0304)**

**Business Division**
Certificate T0304

The Interior Design - Level II Certificate builds upon the Level I coursework to provide students with intermediate skills that will lead to a career in interior design. There is a focus on design process including drawing and presentations skills, model-making, sketching, computer applications, and the planning of space and studio design. Students will prepare professional portfolios to strengthen career perspectives. This certificate may aid in the student’s search for an entry-level position as an assistant to a designer, library coordinator, or sales personnel for interior design products.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Completion of the Interior Design - Level I coursework</td>
<td>9</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Completion of the Interior Design - Level II coursework</td>
<td>24</td>
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<tr>
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**Course Prefix** | **Course Name** | **Units** |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
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<td><strong>Total Units</strong></td>
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</table>

**Recommended Electives**

<table>
<thead>
<tr>
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<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>ID 50</td>
<td>Interior Design Specialized Topics</td>
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</tr>
<tr>
<td>ID 99</td>
<td>Special Projects in Interior Design</td>
<td>1-3</td>
</tr>
</tbody>
</table>

Interior Design Website (http://mtsac.edu/interiordesign/)


The Interior Design program is accredited by the Interior Design – National Kitchen and Bath Association NKBA.

**Contact:**
Interior Design – National Kitchen and Bath Association NKBA 687 Willow Grove St Hackettstown, NJ 07847 1(800) 843-6522

**Program Learning Outcomes**

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Interior Design - Level III (Certificate T0305)**

**Business Division**
Certificate T0305

The Interior Design: Level III Certificate builds upon the Level II coursework to provide students with advanced skills that will enhance their Interior Design careers. There is a focus on building systems, lighting, advanced computer applications, business practices and studio design. Students will prepare professional portfolios to strengthen career perspectives. This certificate may aid in the student’s search for an
intermediate position as an assistant to a designer, library coordinator, or a specialization in the field of interior design.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of the Interior Design - Level I coursework</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Interior Design - Level II coursework</td>
<td>24</td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Interior Design - Level III coursework</td>
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<tr>
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**Course Prefix | Course Name                                      | Units |
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<thead>
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<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
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**Course Prefix | Course Name                                      | Units |
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<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>ID 20</td>
<td>Color and Design Theory I</td>
<td>3</td>
</tr>
<tr>
<td>ID 21</td>
<td>Color and Design Theory II</td>
<td>3</td>
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<tr>
<td>ID 22</td>
<td>Design Drawing for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 23</td>
<td>Computer Aided Drawing for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 25</td>
<td>Space Planning for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 26</td>
<td>Space Planning for Interior Design II</td>
<td>3</td>
</tr>
<tr>
<td>ID 27</td>
<td>Rapid Visualization</td>
<td>3</td>
</tr>
<tr>
<td>ID 29</td>
<td>Interior Design Studio I</td>
<td>3</td>
</tr>
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<td>Total Units</td>
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**Required Electives**

Select 2 units from the following courses

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<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>ID 31</td>
<td>Building Systems for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 32</td>
<td>Lighting Design and Theory for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 34</td>
<td>Computer Aided Drawing for Interior Design II</td>
<td>3</td>
</tr>
<tr>
<td>ID 36</td>
<td>Portfolio Development for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>or ID 37</td>
<td>Business Practices for Interior Design</td>
<td></td>
</tr>
<tr>
<td>ID 39</td>
<td>Interior Design Studio II</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>

**Contact:**
Interior Design – National Kitchen and Bath Association NKBA 687 Willow Grove St Hackettstown, NJ 07847 1(800) 843-6522

**Program Learning Outcomes**

Review Student Learning Outcomes (SLOs) for this program.

**Interior Design Kitchen and Bath Specialization (Certificate T0306)**

**Business Division**

**Certificate T0306**

The Kitchen and Bath Specialization coursework builds upon the Level III Certificate to provide students with specialized skills in the area of Kitchen and Bath Design and is accredited by the national Kitchen and Bath Association. Students will strengthen career perspectives and develop work to incorporate into a professional portfolio. This certificate may aid in the student’s search for an intermediate position as an assistant to a Kitchen and Bath Designer. Students completing this certificate and meeting the eligibility requirements will quality to sit for the academic portion of the Certified Kitchen Designer (CKD) and Certified Bath Designer (CBD) upon graduation to earn the Associate Kitchen and Bath Designer (AKBD) designation.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>Completion of the Interior Design - Level I coursework</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Interior Design - Level II coursework</td>
<td>24</td>
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<td>PLUS</td>
<td>Completion of the Interior Design - Level III coursework</td>
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**Course Prefix | Course Name                                      | Units |
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</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
<td>3</td>
</tr>
<tr>
<td>ID 20</td>
<td>Color and Design Theory I</td>
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</tr>
<tr>
<td>ID 21</td>
<td>Color and Design Theory II</td>
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<tr>
<td>ID 22</td>
<td>Design Drawing for Interior Design</td>
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<tr>
<td>ID 23</td>
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<td>3</td>
</tr>
<tr>
<td>ID 25</td>
<td>Space Planning for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 26</td>
<td>Space Planning for Interior Design II</td>
<td>3</td>
</tr>
<tr>
<td>ID 27</td>
<td>Rapid Visualization</td>
<td>3</td>
</tr>
<tr>
<td>ID 29</td>
<td>Interior Design Studio I</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>9</td>
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**Course Prefix | Course Name                                      | Units |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 31</td>
<td>Building Systems for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 32</td>
<td>Lighting Design and Theory for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 34</td>
<td>Computer Aided Drawing for Interior Design II</td>
<td>3</td>
</tr>
<tr>
<td>ID 36</td>
<td>Portfolio Development for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>or ID 37</td>
<td>Business Practices for Interior Design</td>
<td></td>
</tr>
<tr>
<td>ID 39</td>
<td>Interior Design Studio II</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>9</td>
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</table>

**Interior Design Website** (http://mtsac.edu/interior)
ID 34 Computer Aided Drawing for Interior Design II 3
ID 37 Business Practices for Interior Design 3
ID 39 Interior Design Studio II 3
Total Units 15

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>Kitchen and Bath Specialization coursework</td>
<td>ID 40 Kitchen and Bath Studio I</td>
<td>3</td>
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<tr>
<td>Variable unit course, 3 units required</td>
<td>ID 41 Kitchen and Bath Studio II</td>
<td>3</td>
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<tr>
<td></td>
<td>ID 48 Internship in Kitchen and Bath</td>
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<td></td>
<td>Total Units</td>
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</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Electives</td>
<td>2 units required from the courses listed below</td>
<td>2</td>
</tr>
<tr>
<td>ID 50</td>
<td>Interior Design Specialized Topics</td>
<td></td>
</tr>
<tr>
<td>ID 54</td>
<td>Internship in Interior Design</td>
<td></td>
</tr>
<tr>
<td>ID 56</td>
<td>Integrated Drawing Techniques for Interior Design</td>
<td></td>
</tr>
<tr>
<td>ID 58</td>
<td>Field Studies in Interior Design</td>
<td></td>
</tr>
<tr>
<td>ID 59</td>
<td>Computer Basics for Interior Design</td>
<td></td>
</tr>
<tr>
<td>ID 99</td>
<td>Special Projects in Interior Design</td>
<td></td>
</tr>
</tbody>
</table>

Interior Design Website (http://mtsac.edu/interiordesign/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate professional conduct in the industry.
- Demonstrate competency in one on one customer relations.
- Give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Introduction to Computer Information Technology (Certificate E0712)**

Business Division
Certificate E0712

The Introduction to Computer Information Technology certificate is designed to prepare students for careers that require the understanding and use of computer technology. The certificate offers a balanced set of classes that enables students to become proficient with business software such as Word, Excel and Access; implement security techniques to protect computer systems from malware, maintain a computer using utility programs, and create web sites. Emphasis is placed on developing formatted documents using spreadsheets to enter, calculate and graph data; using a database to store and retrieve data and to create forms, reports and queries; protecting a computer's hardware and software, and using HTML and web page editors to create and publish multimedia web sites. Students will demonstrate the ability to use software to solve business problems and create commercial web sites. Although the completion of this certificate may not qualify a student for a job in the computer industry, it would complement a degree such as business or engineering that requires computer skills.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISS 11</td>
<td>Practical Computer Security</td>
<td>2</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>

CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes

Upon successful completion of this program, a student will:

- Know the four primary operations of a computer and the hardware that performs these operations.
• Be able to define the following internet terms: Internet, World Wide Web, browser, IP address, URL.
• Be able to identify five ways to protect a computer from harmful attacks.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**iOS Programming (Certificate M0664)**

**Business Division**
This curriculum is designed for returning CIS professionals with several years experience or current students who have completed CIS courses. The iOS Programming certificate will give students skills that are necessary to obtain jobs in the area of mobile programming, that is used more and more in the industry. Students will learn different software packages for developing iOS applications as well as general programming skills.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
<td>3</td>
</tr>
<tr>
<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
<td>0.5</td>
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<tr>
<td>CISP 52</td>
<td>Mobile Device Programming</td>
<td>3</td>
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<tr>
<td>CISP 52L</td>
<td>Mobile Device Programming Laboratory</td>
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<tr>
<td>CISP 53</td>
<td>iOS Programming</td>
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<tr>
<td>CISP 53L</td>
<td>iOS Programming Laboratory</td>
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</table>

Total Units 13


**Program Learning Outcomes**
Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Junior Game Designer - Introduction (Certificate E0439)**

**Arts Division**
Certificate E0439

This multi-level certificate program offers skills needed to compete for a junior level creative career in the computer game industry or transfer to other institutes for a more advanced study in the field. Students learn the core skills of designing games, planning, prototyping, creating art assets, scripting, integrating it all using standard game engines, testing, and other game development methodologies while also learning to work in close creative collaboration with fellow team members.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ANIM 100</td>
<td>Digital Paint and Ink</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 108</td>
<td>Principles of Animation</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 115</td>
<td>Storyboarding</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 130</td>
<td>Introduction to 3D Modeling</td>
<td>3</td>
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</tbody>
</table>

Total Units 15

Recommended Elective

<table>
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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ANIM 137A</td>
<td>Work Experience in New Digital Media</td>
<td>1</td>
</tr>
</tbody>
</table>

**Junior Game Designer - Foundation (Certificate N0622)**

**Arts Division**
Certificate N0622

This multi-level certificate program offers skills needed to compete for a junior level creative career in the computer game industry or to transfer to other institutes for a more advanced study in the field. Students learn the core skills of designing games, planning, prototyping, creating art assets, scripting, integrating it all using standard game engines, testing, and other game development methodologies while also learning to work in close creative collaboration with fellow team members.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of Junior Game Designer - Introduction coursework</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of Junior Game Designer - Foundation coursework</td>
<td>12</td>
</tr>
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<td>Total Units</td>
<td>27</td>
<td></td>
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**Junior Game Designer - Foundation**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ANIM 141</td>
<td>Game Level Design</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 148</td>
<td>Demo Reel</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 151</td>
<td>Team Game Development</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 140</td>
<td>Introduction to 3D Animation</td>
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Total Units 12

Recommended Elective

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
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</thead>
<tbody>
<tr>
<td>ANIM 137A</td>
<td>Work Experience in New Digital Media</td>
<td>1</td>
</tr>
</tbody>
</table>
Landscape and Park Maintenance (Certificate N0623)

Natural Sciences Division
Certificate N0623

This certificate program is designed to give students basic skills in the maintenance and landscape of parks. All courses are applicable for degree requirements in Ornamental Horticulture, Parks and Sports Turf Management, and Integrated Pest Management.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 75</td>
<td>Urban Arboriculture</td>
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<td>Total Units</td>
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<td>18</td>
</tr>
</tbody>
</table>

Landscape Design - Level I (Certificate N0625)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• formulate and implement a complete Integrated Pest Management program for a specific site.
• demonstrate professional conduct in the industry.
• give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) for this program.

Landscape Construction (Certificate N0624)

Natural Sciences Division
Certificate N0624

This certificate is designed to give students the necessary skills to be proficient in landscape construction. Students will learn about irrigation systems, construction fundamentals and hardscape applications as well as landscape contract law.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
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<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
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<td>AGOR 13</td>
<td>Landscape Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
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<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>18</td>
</tr>
</tbody>
</table>

Horticulture Website (http://www.mtsac.edu/horticulture/)
Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- evaluate a site and develop a functional design that meets client criteria.
- identify and correctly use the proper tool needed for landscape projects.
- explain the binomial method of plant nomenclature.
- give a professional quality oral presentation.
- evaluate the soil conditions at an existing site and make specific recommendations for the immediate and long-term correction of all problems.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Landscape Design - Level II (Certificate T0396)

Natural Sciences Division
Certificate T0396

This certificate is designed to give students advanced skills in landscape design, including computer aided drafting and advanced horticultural knowledge. Landscape Design 1 Certificate requirements must be met prior to obtaining this certificate. The courses in Landscape Design II are designed to enable students to prepare for exciting careers in the essential and diverse horticulture profession. Careers in nursery management, retail garden centers, landscape design, installation and maintenance, arboretum and botanic gardens, arboriculture, interior landscaping, education, and research are just some options. This certificate is part of the comprehensive agricultural sciences program. The program is unique in that most courses provide hands-on experience and are designed to give the student a combination of practical skills and technical knowledge.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Landscape Design - Level I coursework</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>PLUS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Landscape Design - Level II coursework</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>36</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 13</td>
<td>Landscape Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18</td>
</tr>
</tbody>
</table>

Horticulture Website (http://www.mtsac.edu/horticulture/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- evaluate a site and develop a functional design that meets client criteria.
- identify and correctly use the proper tool needed for landscape projects.
- explain the binomial method of plant nomenclature.
- give a professional quality oral presentation.
- evaluate the soil conditions at an existing site and make specific recommendations for the immediate and long-term correction of all problems.
- make a professional landscape design presentation to a customer.
- be technically proficient at computer aided design (cad).

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Landscape Irrigation (Certificate N0627)

Natural Sciences Division
Certificate N0627

This certificate program is designed to give students basic skills in irrigation design, repair, installation, water management, and troubleshooting. A student could seek employment with a landscape contractor, schools, parks, and cities. All courses are applicable for degree requirements in Ornamental Horticulture, Parks and Sports, Turf Management, and Integrated Pest Management.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 64</td>
<td>Irrigation - Drip and Low Volume</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18</td>
</tr>
</tbody>
</table>

Horticulture Website (http://www.mtsac.edu/horticulture/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:
• Evaluate a site and develop a functional design that meets client criteria
• Demonstrate professional conduct in the industry
• Give a professional quality oral presentation

Review Student Learning Outcomes (SLOs) for this program.

Livestock Production Management
(Certificate E0363)

Natural Sciences Division
Certificate E0363
This certificate program is designed to give students basic skills in livestock production management for employment opportunities on farms, ranches, and agriculture sales and services. All courses are applicable for degree requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGLI 14</td>
<td>Swine Production</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 17</td>
<td>Sheep Production</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 30</td>
<td>Beef Production</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 34</td>
<td>Livestock Judging and Selection</td>
<td>2</td>
</tr>
<tr>
<td>AGLI 97</td>
<td>Artificial Insemination of Livestock</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 13

Animal Sciences Website (http://www.mtsac.edu/animal/)


Program Learning Outcomes
Upon successful completion of this course, a student will:
• be technically proficient.
• be able to design a comprehensive production/business plan for various livestock species.
• address animals welfare requirement when designing and implementing a livestock management system.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

LVN 30-Unit Option – Career Mobility Track (Certificate E1202)

Technology and Health Division
Certificate E1202
In keeping with Section 1429 of the Board of Registered Nursing Rules and Regulations, completion of this certificate program entitles the student to apply for examination for licensure as a Registered Nurse in the State of California. This option is specifically designed for California licensees. Other states do not have this provision in their laws; therefore, endorsement for licensure may not be granted.

A certificate of completion is awarded at the end of the course of study. The student who elects to complete the 30-Unit Option track is not a graduate of the Associate in Science Degree Nursing Program at Mt. San Antonio College. Individuals who complete this track are not eligible to return to the college at a later date to complete a degree in nursing. LVN applicants must declare their educational goal at the time of application (30-Unit or Associate Degree). This decision is not subject to change at a later date.

Prerequisite Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Anatomy, including a laboratory component.</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Human Physiology, including a laboratory component.</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Microbiology, including a laboratory component.</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

Non-course Requirements

1. An overall grade point average of 2.5 for the Human Anatomy, Human Physiology and Microbiology prerequisite courses with no grade less than a “C” for each course and no more than one repetition of any one of these courses.
2. A cumulative grade point average (GPA) of 2.5 for all college coursework completed.
3. Eligibility for MATH 51
4. High school graduation or GED or academic degree from an accredited college/university in the United States.
5. Possess a current, active California Licensed Vocational Nurse license.
6. A physical examination, including specific immunizations is required of all candidates prior to the beginning of nursing classes.
7. Current Healthcare Provider CPR certification
8. Criminal background check and drug screening must be completed prior to any patient contact
9. Nursing 70: Role Transition must be completed with a credit grade prior to entrance into the program. (NURS 70: Role Transition – Due to the clinical component of NURS 70, applicants must submit their names to the Nursing Office for approval prior to enrollment in this course. Applicants must have completed all prerequisite courses prior to taking NURS 70. Applicants must provide proof of current Vocational Nurse License, physical, CPR card, Background Check, and drug testing prior to the start of class.)

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psychiatric Nursing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Leadership in Nursing</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Medical-Surgical Nursing: Integration/Regulation</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Preceptorship in Nursing</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 15

1 PSYC 1A must be completed prior to entrance into NURS 5.

Nursing Website (http://www.mtsac.edu/nursing/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=E1202&/#38;desc=LVN+30-Unit+Option+Career+Mobility+Track+%28Nursing%29%2C+Certificate+E1202)
Selection Process
Students applying for admission to the Nursing Program are required to see either a counselor or educational advisor to verify their eligibility to enter the Nursing program.

Procedure
Students must complete all course prerequisites prior to requesting an appointment for certifying readiness to enter into the Nursing program. Once eligibility has been established and the Admission Assessment Test has been passed, students will enter on a first come first served basis.

1. Once a student has completed all course prerequisites, they may request an appointment with a counselor or educational advisor.
2. Students who have completed coursework at other colleges must bring the following information to their eligibility appointment:
   a. Official transcripts of all college work completed at all colleges.
   b. If the prerequisite courses were completed at another college, a course description and a copy of the course syllabus.
   c. Students completing college coursework outside of the United States will need to have their transcripts evaluated by an approved international transcript evaluation agency and must bring the final evaluation to their appointment (students may be able to obtain a list of agencies from the Admissions & Records Office).
   d. Due to specific college deadlines for International Student application, please inform the Counseling/Educational Advisor that this applies to you.
   e. All students will need to bring official proof of high school graduation, GED, or college graduation from an accredited institution in the United States.

Students should also be aware that once they have been admitted to the Nursing program and before beginning the clinical portion of the program, they will need to be able to pass both a criminal background check, including a screening by the Office of Inspector General for welfare or Social Security fraud, as well as testing negative for drug use.

ALL APPLICANTS ARE REQUIRED TO MEET THE ESSENTIAL FUNCTIONS FOR SUCCESS IN THE NURSING PROGRAM.

Physical Demands
- Perform prolonged, extensive, or considerable standing/ walking, lifting positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift/carry 50 lbs. or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands
(may be corrected with adaptive device)
- Color vision: ability to distinguish and identify colors
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment
- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires judgment/action which could result in death of a patient
- Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the Nursing program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

REGARDING LICENSURE
The California Board of Registered Nursing (BRN) protects the consumer by screening applicants for licensure in order to identify potentially unsafe practitioners. The BRN may deny applications for interim permits, temporary licenses, and permanent licensure, if the applicant has been found guilty of dishonesty, fraud or deceit, felony child abuse, sex offender crimes, acts involving narcotics, dangerous drugs or devices, assault and/or battery, and other crimes. Applicants who have questions regarding limitations related to licensure, should contact the California Board of Registered Nursing at (916) 322-3350 or access its website at www.rn.ca.gov (http://www.rn.ca.gov/).

Contact:
California Board of Registered Nursing 1747 North Market Boulevard, Suite 150 Sacramento, CA 95834 (916) 322-3350 www.rn.ca.gov (http://www.rn.ca.gov/)

Program Learning Outcomes
Upon successful completion of this program, a student will:
- Be technically competent
- Be employed or seeking employment in the field or a related field
- Demonstrate effective geriatric patient education for a neurological / endocrine patient.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/ instruction/outcomes/sloinfo.html) for this program.

Mammography (Certificate E0398)
Technology and Health Division
Certificate E0398
The Mammography certificate program at Mt. SAC is a two semester certificate program available to current Mt. SAC Radiologic Technology (RT) program students. The program provides a complete educational experience for those RT students who wish to expand their skills into the study in the theory and practice of mammography. Students will have the opportunity to learn and develop competence in patient care, communication skills, critical thinking, and technical skills that will prepare the student to become a competent entry level Mammographer.
The program curriculum is designed to meet the mammography educational training requirements set forth by the FDA Mammography Quality Standards Act (MQSA), the California Department of Public Health Services- Radiologic Health Branch (RHB), and the American Registry of Radiologic Technologists (ARRT). The educational standards established by the American Society of Radiologic Technologists (ASRT) are also incorporated into the curriculum. Educational activities include lecture, laboratory activities, and hands-on clinical training at a clinical site.

The program includes:

- MQSA and RHB 40 hours of documented training specific to mammography requirement
- ARRT 16 hour structured education requirement
- Eight hours of digital mammography training
- MQSA hands-on clinical experience requirements (25 supervised mammograms)
- Course work in breast anatomy/physiology, patient care, mammography procedures, positioning, compression, interventional procedures, imaging of patients with breast implants, pathology, image evaluation, instrumentation, technique, physics, and quality assurance/quality control

All didactic courses will be offered on campus. Clinical training will be conducted at affiliated healthcare institutions (days and times will vary depending on clinical education site).

Upon completion of the program, the student receives a certificate of completion from Mt. San Antonio College. Current Diagnostic CA Radiologic Technologists (CRT’s) will be eligible to sit for the CA state certification in Mammographic Radiologic Technology examination. In addition, the program will prepare the student for the ARRT Mammography certification exam.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD 3C</td>
<td>Clinical Experience 3C</td>
<td>7</td>
</tr>
<tr>
<td>RAD 4</td>
<td>Clinical Experience 4</td>
<td>4</td>
</tr>
<tr>
<td>RAD 40</td>
<td>Mammography Principles and Procedures</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>14</strong></td>
</tr>
</tbody>
</table>

Mammography Website (http://www.mtsac.edu/radiologic/mammography/)


### Admission Requirements

The Mammography Certificate Program has special admission requirements and limited enrollment. Applicants are responsible for ensuring that all admission requirements below are met, and all documents are submitted on time.

1. Applicant must be currently enrolled as a second year student in Mt. SAC’s Radiologic Technology (RT) Program.
   - If a student withdraws from the RT program for any reason, the student cannot continue in the Mammography program. State law forbids clinical practice in mammography for students who are not currently enrolled in a Diagnostic RT program.

2. Complete and submit a Mammography Program Application. Applications are available on the Mt. SAC Mammography Program website and in the Technology & Health Division Office, Bldg 28A, Room 101E.

3. Provide a current copy of Cardiopulmonary Resuscitation (CPR) certification with program application
   - CPR card must be American Heart Association: BLS Healthcare Provider, valid 2 years
   - Students must maintain current CPR certification throughout program

4. Submit a copy of RT competency ruler providing evidence of the following with application:
   - Competency in 30/40 mandatory procedures
   - Competency in 4/9 elective procedures

5. Complete all other clinical site requirements if applicable and submit documentation

6. Deliver your completed application, copy of CPR card, copy of RT ruler, and clinical requirements to the Technology & Health Division Office, Bldg 28A Room 101E or the Radiologic Technology Department, Bldg 67A Room 127A by application deadline. Only completed applications will be considered.

7. Attend a mandatory orientation meeting with the Radiologic Technology Department. You will be contacted with date and time of orientation once you have been admitted.

### Selection

Selection of applicants is based upon the completion of admission requirements and the date of application. Only completed applications will be considered for admission.

### Program Completion Requirements

All students in the Mammography Program MUST complete all the program course requirements before a certificate documenting completion will be awarded. Applicants must follow program curriculum as defined at the time of acceptance to the program. Once the graduate is certified as a Diagnostic CRT, the graduate will be eligible to sit for the CA state certification in Mammographic Radiologic Technology examination. In addition, the program will prepare the student for the ARRT Mammography certification exam.

### Working environment

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agent, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- May be required to handle emergency or crisis situations
- Subject to many interruptions
Required Skills and Physical Abilities

1. Transport, move, lift, or transfer patients from a wheelchair or gurney to an x-ray table or to a patient bed.
2. Lift arms above the head to move the x-ray tube assembly.
3. Move, adjust, and manipulate portable and fluoroscopic equipment according to established procedures and standards of speed and accuracy while conducting radiographic examinations.
4. Maneuver well enough to physically protect himself or herself from injury caused by patients exhibiting aggressive behaviors.
5. Physically place patients in the proper positions for the examination according to established procedures and standards of speed and accuracy.
6. Rapidly respond to situations involving the health and safety of patients, providing physical and emotional support to the patient during radiographic procedures, providing basic first aid and emergency care in the absence of or until a physician arrives.
7. Function adequately under stressful situations related to technical and procedural standards of patient care situations.
8. Hear well enough (average 30 decibels for both ears) to respond to directions or calls for help from individuals remote from the location of the student.
9. Speak English clearly enough to explain and direct procedural information to patients, and to communicate with physicians, technical staff, and faculty.
10. Calculate and select proper technical exposure factors according to the individual needs of the patient’s condition and requirements of the procedure with speed and accuracy.
11. View and evaluate the recorded images of a radiograph for the purpose of identifying proper patient positioning, accurate procedural sequencing, proper exposure (and/or ‘s’ number), and other established technical qualities.

English Language Skills

Although proficiency in English is not a criterion for admission into the Radiologic Technology Program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

Program Learning Outcomes

Upon successful completion of this program, a student will:

- Develop workforce readiness skills
- Apply accurate positioning skills and provide appropriate patient care
- Select optimal technical factors
- Utilize appropriate radiation protection and ALARA principles
- Demonstrate academic and technical competence as an entry-level Mammographer
- Communicate effectively with patients, clinical staff, and peers
- Demonstrate effective written and verbal communication skills in didactic and clinical settings
- Use critical thinking skills in both routine and non-routine clinical situations
- Adapt standard procedures for non-routine patients
- Analyze images to determine diagnostic quality and make modifications as needed

- Exhibit professional work ethic, behavior, and attitude
- Abide by the ASRT code of ethics
- Provide compassionate patient care
- Use professional judgment when working with patients and others
- Identify the advantage of belonging to professional organizations
- Understand the need for continued professional development and growth
- Participate in professional development activities
- Pass the California state certification exam in Mammographic Radiologic Technology
- Secure employment as a Mammographer within one year of program completion

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Manufacturing Foundation (Certificate E0421)

Technology and Health Division
E0421

This certificate provides a foundation of basic skills for employment in a variety of entry-level manufacturing positions.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFG 140</td>
<td>Print Reading and Shop Practice</td>
<td>3</td>
</tr>
<tr>
<td>MFG 150</td>
<td>Manual Machining I</td>
<td>3</td>
</tr>
<tr>
<td>MFG 155</td>
<td>Manual Machining II</td>
<td>2</td>
</tr>
<tr>
<td>MFG 160</td>
<td>Introduction to Mechanical Principles</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 11


Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be technically competent
- Be employed or seeking employment in the field or a related field
- Demonstrate ability perform basic mill and lathe setup and operation and machine a simple industry representative component from a 2D print

Review Student Learning Outcomes (SLOs) for this program.

Manufacturing Technology (Certificate T0918)

Technology and Health Division
Certificate T0918

The Certificate in Manufacturing Technology is designed to prepare the student for entrance into the manufacturing field in one of the machining occupations such as manual and computer numerical control (CNC) machinists, machinery technicians, or machinist apprentices, computer aided design (CAD) operators, draftsmen, or design engineers, and computer aided manufacturing (CAM) machine programmers.
This program provides students with a broad foundation in common manufacturing processes such as injection molding, vacuum forming, sheet metal, casting processes, and laser cutting. Graduates may enter the manufacturing field in areas dealing with production, research and development, tool and die construction, mold making, or computerized manufacturing. Laboratory practice utilizes industrial types of equipment and precision measuring instruments to provide training in the various machining occupations. This certificate covers setup and tooling procedures and part certification upon completion of the metal removing process. It includes instruction on industry-based CAD and CAM methodologies and all types of lathes, mills, grinders, and specialized equipment such as CNC. Supplementary instruction is also provided in mechanical literacy, bench work, layout, inspection process, blueprint reading, metal composition, heat treatment, assembly procedures, jig and fixture design, and construction.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFG 110</td>
<td>Introduction to CAD</td>
<td>4</td>
</tr>
<tr>
<td>MFG 120</td>
<td>CAD for Manufacturing</td>
<td>4</td>
</tr>
<tr>
<td>MFG 130</td>
<td>Manufacturing Processes and Materials</td>
<td>3</td>
</tr>
<tr>
<td>MFG 140</td>
<td>Print Reading and Shop Practice</td>
<td>3</td>
</tr>
<tr>
<td>MFG 150</td>
<td>Manual Machining I</td>
<td>3</td>
</tr>
<tr>
<td>MFG 155</td>
<td>Manual Machining II</td>
<td>2</td>
</tr>
<tr>
<td>MFG 160</td>
<td>Introduction to Mechanical Principles</td>
<td>3</td>
</tr>
<tr>
<td>MFG 210</td>
<td>Advanced CAD</td>
<td>3</td>
</tr>
<tr>
<td>MFG 220</td>
<td>Computer Aided Manufacturing II</td>
<td>3</td>
</tr>
<tr>
<td>MFG 250</td>
<td>Introduction to CNC Programming</td>
<td>3</td>
</tr>
<tr>
<td>MFG 260</td>
<td>CNC Operation</td>
<td>3</td>
</tr>
<tr>
<td>Three (3) units of Work Experience</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDT 89</td>
<td>Engineering Design Technology Work Experience</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 37

[Manufacturing Website](http://www.mtsac.edu/manufacturing/)


**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Be technically competent
- Be employed or seeking employment in the field or a related field
- Demonstrate ability to create a CAD model, 2D print, or fabricate a part from a 2D print using manual or CNC methods

[Review Student Learning Outcomes (SLOs)](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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### Marketing Management (Certificate N0626)

**Business Division**

**Certificate N0626**

Students completing this Marketing Management certificate will have gained practical world business knowledge and experience. In addition, completer of the certificate will have learned to use some of the latest business computer software.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 35</td>
<td>Professional Selling</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 50</td>
<td>Retail Store Management and Merchandising</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 79</td>
<td>Work Experience in Marketing Management</td>
<td>1</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

Total Units: 21.5

[Business Administration Website](http://www.mtsac.edu/businessadministration/)


**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- List the characteristics of a successful salesperson.
- Have developed a working knowledge of marketing terminology.

[Review Student Learning Outcomes (SLOs)](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

---

### MasterCAM (Certificate E0927)

**Technology and Health Division**

**Certificate E0927**

This certificate provides a strong background in MasterCAM.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFG 130</td>
<td>Manufacturing Processes and Materials</td>
<td>3</td>
</tr>
<tr>
<td>MFG 220</td>
<td>Computer Aided Manufacturing II</td>
<td>3</td>
</tr>
<tr>
<td>EDT 89</td>
<td>Engineering Design Technology Work Experience</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 7-8

[Manufacturing Website](http://www.mtsac.edu/manufacturing/)


**Program Learning Outcomes**

Upon successful completion of this program, a student will:

- be technically competent
- be employed or seeking employment in the field or a related field
- demonstrate ability to create a toolpath for an industry representative part from a 2D print using CAM software

[Review Student Learning Outcomes (SLOs)](http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Mental Health Technology - Psychiatric Technician (Certificate T1279)

Technology and Health Division
Certificate T1279

Upon completion of the required courses, a Certificate in Psychiatric Technician will be awarded. In addition, it prepares the student to take the California State Board Examination for Psychiatric Technicians.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MENT 40</td>
<td>Introduction to Interviewing and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>MENT 56</td>
<td>Medical-Surgical Nursing for Psychiatric Technicians</td>
<td>9</td>
</tr>
<tr>
<td>MENT 56L</td>
<td>Medical-Surgical Clinical Experience</td>
<td>4</td>
</tr>
<tr>
<td>MENT 58D</td>
<td>Advanced Medical-Surgical Nursing and Pharmacology for Psychiatric Technician (PT)</td>
<td>4</td>
</tr>
<tr>
<td>MENT 58L</td>
<td>Advanced Medical-Surgical Nursing for Psychiatric Technicians Clinical</td>
<td>1.5</td>
</tr>
<tr>
<td>MENT 70</td>
<td>Introduction to Psychiatric Technology</td>
<td>1.5</td>
</tr>
<tr>
<td>MENT 70L</td>
<td>Introduction to Psychiatric Technology Clinical</td>
<td>2</td>
</tr>
<tr>
<td>MENT 72</td>
<td>Nursing Care of the Developmentally Disabled Person</td>
<td>7</td>
</tr>
<tr>
<td>MENT 72L</td>
<td>Nursing Care of the Developmentally Disabled Person - Clinical</td>
<td>5.5</td>
</tr>
<tr>
<td>MENT 73L</td>
<td>Psychiatric Nursing for Psychiatric Technicians Clinical</td>
<td>5.5</td>
</tr>
<tr>
<td>MENT 73T</td>
<td>Psychiatric Nursing for Psychiatric Technicians</td>
<td>6</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 52

Special Information

To remain in the program, students must maintain a "C" or better grade in all courses. The student will qualify to take the California State Board Examination upon completion of all the above courses.

Entrance Requirements

In addition to meeting Mt. San Antonio College's academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Be a high school graduate or equivalent. (All students who have taken coursework outside of the United States must have their transcript evaluated. Foreign transcripts will not be accepted without the evaluation.)
2. Be 18 years of age.
3. File a college application and be accepted as a student at Mt. San Antonio College.
4. Submit an electronic application (preferred) for the Mental Health/Psychiatric Technician Program to techandhealth@mtsac.edu or a paper application to the Health Careers Resource Center (HCRC) (909) 274-4788. All applications are dated upon receipt in the Health Careers Resource Center. A program begins each winter and summer intersession with mandatory orientations each fall and spring. Orientations are unique to each cohort, so if a student does not begin classes the intersession following the orientation, then a new orientation must be attended before starting. Students that do not attend the mandatory orientation will not be eligible to start the following intersession even if an orientation had previously been attended.
5. Eligibility for ENGL 1A is currently required to take PSYC 1A, which is a co-requisite for courses within the program. If you have already taken PSYC 1A at Mt. SAC, or an equivalent course at another institution within the past five years this may be waived. If PSYC 1A (or equivalent course) was taken at another institution, send an official transcript from the institution where it was taken to Admissions and Records Office at Mt. SAC. An additional set of transcripts (may be unofficial) must be delivered to the Health Careers Resource Center. If there is no previously-approved course deemed as equivalent by the Psychology Department at Mt. SAC, the student will be required to request a variance for the course from the Psychology Department at Mt. SAC.

6. For students who possess a college degree, the English Placement Test may not be required. However, it will be necessary for a student to obtain two official copies of the college transcript showing the degree issued. One transcript must be sent to the Health Careers Resource Center and the other to the Admissions and Records Office. Testing is administered by the Assessment Center, located in the Student Service Center. Arrangements should be made with them to schedule a date and time to take the English Placement Test, if required. The Assessment Center is open Monday through Friday. You may contact them at (909) 594-5611, Ext. 4265.

7. Forward two official transcripts of all coursework complete (high school, nursing school, and other than Mt. San Antonio College courses.) One transcript must be sent to the Health Careers Resource Center and the other to the Admissions and Records Office.

NOTE: Concerning Entrance Requirements ’a’, ’t’, and ’g’, if the course(s) were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts. The Health Careers Resource Center processes applications for multiple programs, therefore indicate in the mailing address the program for which your transcript is being sent.

EXAMPLE:
Mt. San Antonio College
Health Careers Resource Center
Psychiatric Technician Program
1100 North Grand Avenue

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T1279&n#38;desc=Mental+Health+Technology+Psychiatric+Technician%2C+Certificate+T1279)

Additional general education courses needed for completion of the Associate in Science degree requirements are listed in the Mt. San Antonio College Catalog, but are not required to qualify the student for the California State Board Examination.

To remain in the program, students must maintain a ‘C’ or better grade in all courses.

The student will qualify to take the California State Board Examination upon completion of all the above courses.
8. A physical examination showing proof of specific immunizations (including seasonal influenza as appropriate), and consent/disclaimer for Hepatitis A/B vaccine is required of all candidates prior to beginning classes. Students must provide proof that he/she does not have tuberculosis. These requirements are in accordance with the healthcare agency policy that insure that students are in good health and free from communicable disease and able to perform their training functions. Drug testing may also be required as part of this physical examination. Proof of high school graduation or GED is required. Malpractice insurance may also be required.

9. Certain convictions may prevent a candidate from being licensed as a Psychiatric Technician. Certain facilities require Live Scanning (both Department of Justice (DOJ) and Federal Bureau of Investigation (FBI)). Live Scans are unique to each facility. Multiple Live Scans will be required throughout the program. Clinical facilities have the right to exclude students from attending clinical at their site based on Live Scan results. The program cannot guarantee that an alternate clinical site will be available for the student to meet clinical hour obligations.

10. All students may be required to pass an additional background check prior to entering the clinical education phase.

Selection Procedure

The College will make every effort to notify the applicant of acceptance by mail no less than one month prior to the beginning of the program. All applicants are required to meet the Essential Functions for Success in the Mental Health Technology - Psychiatric Technician Program (listed below).

Essential Functions for Success in the Mental Health Technology-Psychiatric Technician Program:

Physical Demands:

- Perform prolonged, extensive, or considerable standing, walking, lifting positioning, pushing, and transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability to lift and carry at least 125 pounds
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands

- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devices)
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less

Hearing: able to recognize a full range of tones

Working Environment

- May be exposed to infectious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids, and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances

- Handle potentially dangerous emergency or crisis situations or patients
- Subject to many interruptions
- Requires decisions and actions related to end of life issues
- Exposed to products containing latex
- Requires judgment and action which could affect the life or death of a patient.

English Language Skills:

Although proficiency in English is not a criterion for admission into the Mental Health Technology - Psychiatric Technician Program, students must be able to speak, write, and read English to ensure patient safety and to complete classes successfully.

The Mental Health Technology - Psychiatric Technician program is accredited by the Board of Vocational Nursing and Psychiatric Technicians.

Contact:
Board of Vocational Nursing and Psychiatric Technicians, Suite 205 205 Capital Oaks Drive Sacramento, CA 95833 (916) 263-7800 bvnpt@dca.ca.gov

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate the ability to provide client care, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate nursing skills, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to successfully intervene at all levels of client escalation/de-escalation, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to support client efforts to achieve and maintain optimal mental health, within scope of practice, to successfully practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to safely administer medications, with scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to participate in all areas of treatment plan development, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to develop and achieve entry-level professional goals.

Review Student Learning Outcomes (SLOs) for this program.

Microcomputer Productivity Software
(Certificate N0660)

Business Division
Certificate N0660

The Microcomputer Productivity Software certificate is designed to prepare students for careers that require extensive knowledge of business-related productivity software. The certificate offers a balanced set of classes that enables students to maintain and troubleshoot a Windows operating system, learn advanced features of Excel, Access and PowerPoint software; and create commercial Web sites. Emphasis
is placed on customizing, optimizing and securing a Windows-based computer; developing spreadsheet pivot tables and macros; using Access to create and maintain database tables, forms, reports and queries; creating and manipulating PowerPoint slide shows with multimedia content; and using HTML and web page editors to create and publish Web sites. Students will demonstrate the ability to use software to store and retrieve data, solve business problems and create commercial Web sites. Opportunities available after the completion of this certificate include systems analyst, administrative assistant and office manager.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 21</td>
<td>Microsoft Excel</td>
<td>3</td>
</tr>
<tr>
<td>CISB 51</td>
<td>Microsoft PowerPoint</td>
<td>3</td>
</tr>
<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access</td>
<td>3</td>
</tr>
<tr>
<td>CISD 11L</td>
<td>Database Management - Microsoft Access</td>
<td>0.5</td>
</tr>
<tr>
<td>CISN 21</td>
<td>Windows Operating System</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>16</td>
</tr>
</tbody>
</table>

CIS Program Website ([http://www.mtsac.edu/cis/](http://www.mtsac.edu/cis/))


**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Properly configure Microsoft's operating system to stay secure while interacting with internetworks.
- Effectively use the printer configuration utility to install and test a printing device.

Review [Student Learning Outcomes (SLOs)](http://www.mtsac.edu/cis/) for this program.

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**Nutrition (Certificate N0453)**

**Business Division**

**Certificate N0453**

This certificate is designed to give students basic knowledge and skills in nutrition science, food science, food preparation, and food safety and sanitation. The courses prepare students for entry-level employment as nutrition assistants, community nutrition workers, and dietary service workers in clinical, community, long-term care, and institutional foodservice worksites.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>NF 1</td>
<td>Introduction to Nutrition as a Career</td>
<td>2</td>
</tr>
<tr>
<td>NF 20</td>
<td>Principles of Food with Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>NF 25</td>
<td>Introduction to Nutrition Science or NF 25H</td>
<td>3</td>
</tr>
<tr>
<td>NF 28</td>
<td>Cultural and Ethnic Foods</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Choose three units from the following:</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NF 12   Sports Nutrition</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NF 30   Food Science Technologies</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NF 40   Healthy American Cuisine</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NF 81   Cooking for Health and Wellness</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NF 82   Vegetarian Cuisine</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NF 91   Work Experience in Nutrition and Dietetics</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>16</td>
</tr>
</tbody>
</table>

Nutrition and Foods Website ([http://www.mtsac.edu/nutrition/](http://www.mtsac.edu/nutrition/))


**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Demonstrate proficiency in practical skills, such as using kitchen equipment and appropriate technology properly.
- Be able to use acquired knowledge and skills to evaluate potential transfer and internship sites.

Review [Student Learning Outcomes (SLOs)](http://www.mtsac.edu/nutrition/) for this program.

---

**Paramedic (Certificate T0425)**

**Technology and Health Division**

**Certificate T0425**

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Be able to demonstrate professional conduct.
- Be technically proficient.
- Be able to give a professional quality oral presentation.

Review [Student Learning Outcomes (SLOs)](http://www.mtsac.edu/nutrition/) for this program.
This Paramedic Program is accredited by CAAHEP (Committee on Accreditation of Allied Health Education Programs) and approved by the Los Angeles County Department of Health Services as meeting and exceeding the minimum standards as specified in Title 22 of the California Code of Regulations and the federal Department of Transportation national standard curriculum. It is designed to train paramedics to work on ambulances and in the fire service.

The Emergency Medical Technician-Paramedic (EMT-P) is an individual who is educated and trained during an intensive (32-hours per week) didactic program lasting 16 weeks. This is followed by five (5) weeks of Clinical Internship in a hospital (40-hours per week), and then eight (8) weeks of Field Externship as a practicing Paramedic under the guidance and supervision of a Paramedic Field Preceptor.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 10</td>
<td>Paramedic Core Content</td>
<td>11</td>
</tr>
<tr>
<td>EMS 40</td>
<td>Emergency Care for Paramedics</td>
<td>4.5</td>
</tr>
<tr>
<td>EMS 50</td>
<td>Paramedic Skills Competency</td>
<td>5</td>
</tr>
<tr>
<td>EMS 70</td>
<td>Paramedic Clinical Internship</td>
<td>3</td>
</tr>
<tr>
<td>EMS 80</td>
<td>Paramedic Field Externship</td>
<td>9</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>32.5</strong></td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 1</td>
<td>The Administration of Justice System</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 1</td>
<td>Fire Protection Organization</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td>3</td>
</tr>
<tr>
<td>SOC 1</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>or SOC 1H</td>
<td>Introduction to Sociology - Honors</td>
<td>3</td>
</tr>
</tbody>
</table>

The Emergency Medical Services faculty recommend that you complement your studies with selected elective courses chosen from the list above. You should meet with a professor of Emergency Medical Services to help you determine which of those electives would best suit your career plans.

**Special Information**

To remain in the program, students must maintain a grade of “C” (80 percent) or better in all courses and receive a grade of “C” (80 percent) or better on all final exams. Before starting in clinical rotations, students must pass a criminal background check. Upon successful completion of the required courses, students are given a certificate documenting completion of the Paramedic program. Students are then eligible for licensure by taking and passing both the National Registry Exam and exceeding the minimum standards as specified in Title 22 of the California Code of Regulations and the federal Department of Transportation national standard curriculum. It is designed to train paramedics to work on ambulances and in the fire service.

Public Safety Programs Website (http://www.mtsac.edu/public-safety-programs/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0425&/#38;desc=Emergency+Medical+Services%2C+Paramedic+Program%29%2C+Certificate+T0425)

**Paramedic Program Readmission Policy**

If the student fails any of the co-requisite courses, EMS 10 - EMS 60, he/she will be dropped from the program. If the student wishes to repeat the program, a Success Plan and Contract will be developed with the faculty to increase the student’s chances of success prior to re-entry. If the student withdraws or is dismissed from the program a second time, he/she will not be allowed to reenter the Paramedic Program at Mt. SAC.

**Application Requirements**

In addition to meeting Mt. San Antonio College academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Be an EMT currently certified in California.
2. Submit a letter on official stationery from a recognized EMS agency verifying completion of six (6) months of pre-hospital field experience as an EMT (approximately 1,200 hours) within the last 2 years.
3. File a College application and be accepted as a student at Mt. San Antonio College.
4. Submit an application for the Paramedic Program to the Health Science Programs Office (909) 274-5051. All applications are dated upon receipt in the Health Science Programs Office. The Paramedic Program begins two (2) times per year.
5. Take the Assessment of Written English, Math Placement test, and Degrees of Reading Power tests. Placement examinations will be individually assessed to determine eligibility for the pre-courses. The placement tests are administered by the Assessment Center, located in the Student Services Center.
7. Forward two (2) official transcripts of all coursework completed (high school, EMT, Fire Science, and college work other than Mt. San Antonio College courses). One transcript must be sent to the Health Science Programs Office; the other to the Admissions and Records Office. For students who possess a college degree, the English placement examination is not required. However, it will be necessary for students to obtain two (2) official copies of the college transcript showing the degree issued. One official transcript must be sent to the Technology and Health Division Office; the other to the Admissions and Records Office. Note: If the course(s) were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts.
8. A physical examination, proof of certain immunizations, a criminal background check, and drug test are required of all candidates after acceptance to the program and before entrance into the clinical setting. Forms and information will be provided upon acceptance into the program.

All applicants are expected to meet the essential functions for success in the paramedic program.

**Physical Demands**

- Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift and carry at least 125 pounds)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

**Sensory Demands**

- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devices)
• Distance vision: ability to see clearly 20 feet or more
• Depth perception: ability to judge distance and space relationships
• Near vision: ability to see clearly 20 inches or less
• Hearing: able to recognize a full range of tones

Working Environment
• May be exposed to infectious and contagious disease, without prior notification
• Regularly exposed to the risk of blood borne diseases
• Exposed to hazardous agents, body fluids and wastes
• Subject to hazards of flammable, explosive gases
• Subject to burns and cuts
• Emergency medical scene and patient management
• Subject to many interruptions
• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Requires decisions/actions related to end of life issues
• Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criterion for admission into the EMT-P program, students are encouraged to be able to speak, write and read English to complete classes successfully and ensure safety for themselves and others.

The Emergency Medical Technician - Paramedic program is accredited by the Committee on Accreditation of Allied Health Education Programs (CAAHEP).

Contact:
Committee on Accreditation of Allied Health Education Programs (CAAHEP) 1361 Park Street Clearwater, Florida 33756 (727) 210-2350 www.caahep.org (http://www.caahep.org)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
• Demonstrate competence in the assessment, diagnosis, and treatment of both medical and trauma patients in accordance with the EMT level Scope of Practice.
• Be employable and seek employment in the field or a related field.
• Demonstrate EMT basic skills competency at a certification level.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Pet Science (Certificate N0630)
Natural Sciences Division
Certificate N0630
This certificate program is designed to give students basic skills in production and marketing of pets at the wholesale and retail level.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGPE 70</td>
<td>Pet Shop Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 71</td>
<td>Canine Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 72</td>
<td>Feline Management</td>
<td>3</td>
</tr>
<tr>
<td>AGPE 73</td>
<td>Tropical and Coldwater Fish Management</td>
<td>2</td>
</tr>
<tr>
<td>AGPE 74</td>
<td>Reptile Management</td>
<td>2</td>
</tr>
<tr>
<td>AGPE 76</td>
<td>Aviculture - Cage and Aviary Birds</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>16</td>
</tr>
</tbody>
</table>

Animal Sciences Website (http://www.mtsac.edu/animal/)


Program Learning Outcomes
Upon successful completion of this program, a student will:
• Be able to identify the common species & breeds of livestock.
• Be able to identify common breeds of small animals.
• Be able to address animal welfare requirements when designing and implementing an animal management system.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Park Management (Certificate N0629)
Natural Sciences Division
Certificate N0629
This certificate program is designed to give students skills required for entry level positions in park management. Emphasis is placed on positions that are at the city and county level. All courses are applicable for degree requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 5</td>
<td>Park Facilities</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 73</td>
<td>Landscaping Laws, Contracting, and Estimating</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 75</td>
<td>Urban Arboriculture</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>18</td>
</tr>
</tbody>
</table>

Horticulture Website (http://www.mtsac.edu/horticulture/)


Program Learning Outcomes
Upon successful completion of this program, a student will:
• Will be technically proficient
• Will demonstrate professional conduct in the industry
• Will be able to give a professional quality oral presentation

Review Student Learning Outcomes (SLOs) for this program.
Photography - Level I (Certificate N0631)

Arts Division
Certificate N0631

This multi-level certificate program is designed to prepare students for employment in the field of photography. The Photography Level I offers the core skills necessary for employment as an entry-level Photography Assistant.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 9</td>
<td>Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11A</td>
<td>Intermediate Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11B</td>
<td>Digital Capture Workflow</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 14</td>
<td>Commercial Lighting</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 20</td>
<td>Color Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 12</td>
<td>Photographic Alternatives</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 16</td>
<td>Fashion and Editorial Portrait Photography</td>
<td></td>
</tr>
<tr>
<td>PHOT 18</td>
<td>Portraiture and Wedding Photography</td>
<td></td>
</tr>
</tbody>
</table>

Choose one from the following:

Total Units: 21

Photography Website (http://www.mtsac.edu/photography/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- know core skills of standard shutter speeds, creative use of shutter, standard apertures, and creative use of aperture.
- use critical thinking skills and be able to analyze and assess photographic situations, solve technical problems, and overcome creative challenges as they arise in the production of high quality still and motion imagery for professional, editorial, commercial, or fine art applications.
- design and construct still and motion imagery that can communicate ideas or narratives effectively for commercial, editorial, or fine art purposes.
- have the knowledge and skills pertinent to the operation of a freelance photography business and sound business practices in the trade.
- usefully participate in the collaborative environment of commercial art fields.
- analyze, discuss, and critique the various technical, aesthetic, conceptual, historical, and cultural aspects of a photograph.

Review Student Learning Outcomes (SLOs) for this program.

Photography - Level II (Certificate T0349)

Arts Division
Certificate T0349

This multi-level certificate program is designed to prepare students for employment in the field of photography. This Photography Level II certificate offers additional expertise for students to develop specific skills needed for employment in photography, art, cinema/animation, communications, industrial arts, graphics, and journalism.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Photography - Level I coursework</td>
<td>21</td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Photography - Level II coursework</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>Total Units</td>
<td>34</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 9</td>
<td>Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11A</td>
<td>Intermediate Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11B</td>
<td>Digital Capture Workflow</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 14</td>
<td>Commercial Lighting</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 20</td>
<td>Color Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 12</td>
<td>Photographic Alternatives</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 16</td>
<td>Fashion and Editorial Portrait Photography</td>
<td></td>
</tr>
<tr>
<td>PHOT 18</td>
<td>Portraiture and Wedding Photography</td>
<td></td>
</tr>
</tbody>
</table>

Choose one from the following:

Total Units: 21

Photography Website (http://www.mtsac.edu/photography/)


Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 1</td>
<td>Introduction to the Visual Arts and Art History</td>
<td>3</td>
</tr>
<tr>
<td>or ARTB 1</td>
<td>Introduction to the Visual Arts and Art History</td>
<td></td>
</tr>
<tr>
<td>PHOT 15</td>
<td>History of Photography</td>
<td>3</td>
</tr>
</tbody>
</table>

Photography Website (http://www.mtsac.edu/photography/)
Photography Digital Technician (Certificate N0632)

Arts Division
Certificate N0632
This certificate program is designed to give students specific skills to prepare them for employment in the commercial photographic industry as a digital technician, digital assistant, digital imaging specialist, or photography assistant.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 9</td>
<td>Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11A</td>
<td>Intermediate Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11B</td>
<td>Digital Capture Workflow</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 14</td>
<td>Commercial Lighting</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 20</td>
<td>Color Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 24</td>
<td>Advanced Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 26</td>
<td>Video for Photographers</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>24</strong></td>
</tr>
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</table>

Recommended Elective

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 29</td>
<td>Studio Business Practices for Commercial Artists</td>
<td>3</td>
</tr>
</tbody>
</table>

Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Photography Video Production (Certificate N0633)

Arts Division
Certificate N0633
This certificate integrates still photography and video capture, for the student that is interested in the field of photography coupled with video production. It is designed to prepare students for entry-level employment as both a photographer and videographer. The goals of this certificate are to prepare students to combine still and video to produce quality imagery by working collaboratively using digital camera still and video capture, lighting, composition, storytelling, audio, and image editing and output techniques to produce visuals that effectively communicate ideas or narratives for commercial, editorial, or fine art purposes.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 9</td>
<td>Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>or ARTC 100</td>
<td>Fundamentals of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11A</td>
<td>Intermediate Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 14</td>
<td>Commercial Lighting</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 26</td>
<td>Video for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 22</td>
<td>Editing for Film and Television</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 29</td>
<td>Introduction to Audio Production for Film and</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Television</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Choose one elective from the following:</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ANIM 172 Motion Graphics, Compositing and Visual Effects</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>ARTC 272 Motion Graphics, Compositing and Visual Effects</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PHOT 17 Photo Communication</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PHOT 30 Advertising Photography</td>
<td></td>
</tr>
<tr>
<td></td>
<td>R-TV 14 Media Aesthetics</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>24</strong></td>
</tr>
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</table>

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 28</td>
<td>Photography Portfolio Development</td>
<td>3</td>
</tr>
<tr>
<td>or ARTC 290</td>
<td>Portfolio</td>
<td></td>
</tr>
<tr>
<td>or ANIM 148</td>
<td>Demo Reel</td>
<td></td>
</tr>
<tr>
<td>PHOT 29</td>
<td>Studio Business Practices for Commercial Artists</td>
<td>3</td>
</tr>
<tr>
<td>or R-TV 15</td>
<td>Broadcast Law and Business Practices</td>
<td></td>
</tr>
</tbody>
</table>

Photography Website (http://www.mtsac.edu/photography/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Produce quality imagery.
- Understand visual communication
- Understand business practices
- Work as a collaborator
- Discuss and critique imagery

Review Student Learning Outcomes (SLOs) for this program.

Pilates Professional Teacher Training: Cadillac, Chair, Auxiliary (Certificate N0665)

Kinesiology Division

The certificate prepares students for careers as Pilates instructors/trainers in professional Pilates studios, dance studios, corporate fitness facilities, wellness centers, public/private health clubs and private training in a home studio. The curriculum meets the industry standards for a comprehensive Pilates teacher training technique course. The program covers Pilates theory, anatomy, pedagogy and the exercise repertoire for the Mat, Reformer, Cadillac, Wunda Chair, Barrels, Ped-o-Pul and accessory equipment. The certificate includes lecture, self-study...
and practice teaching hours and after completing the certificate, students will be qualified to all levels of the Pilates exercise repertoire in Mat and apparatus, including special populations and remedial programs.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DN-T 27</td>
<td>Theory and Principles of Pilates</td>
<td>3</td>
</tr>
<tr>
<td>DN-T 28</td>
<td>Functional Anatomy for Pilates</td>
<td>2</td>
</tr>
<tr>
<td>DN-T 29</td>
<td>Teaching Pilates Mat Repertoire</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 30</td>
<td>Teaching Pilates Reformer Repertoire</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 32</td>
<td>Teaching Pilates Cadillac and Wunda Chair Repertoire</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 33</td>
<td>Teaching Pilates Ped-a-Pul, Barrels and Auxiliary</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 34</td>
<td>Pilates Teaching-Cadillac, Wunda Chair, &amp; Auxiliary</td>
<td>3</td>
</tr>
<tr>
<td>DNCE 39</td>
<td>Pilates Fundamentals</td>
<td>0.5-1</td>
</tr>
<tr>
<td>DNCE 41</td>
<td>Pilates I</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 42</td>
<td>Pilates II</td>
<td></td>
</tr>
<tr>
<td>DNCE 43</td>
<td>Pilates III</td>
<td></td>
</tr>
</tbody>
</table>

Choose two courses. Must take 1 unit from each course selected 2

**Total Units**: 16.5-17

Kinesiology, Athletics, and Dance Website (http://www.mtsac.edu/kinesiology/)


**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Develop a portfolio of lesson plans, a teaching resume, and a personal Pilates brand.
- Teach, with attention to alignment, Pilates exercises while incorporating the Pilates concepts and principles.
- Develop a log of the Pilates mat and Reformer exercises that includes muscular analysis, objectives, cueing, and modifications (approximately 150 exercises).

Review Student Learning Outcomes (SLOs) for this program.

---

**Printmaking (Certificate N0653)**

**Arts Division**

This certificate program is designed to prepare students to apply graphic imaging and fine art printing techniques in their preparation for careers in the field of visual communications. Students are given creative, design and printing skills necessary to develop successful artworks in the field of fine art, especially for areas of the exhibiting, publishing and collecting of artworks. This Printmaking Certificate offers students interested in building a career as practicing artists the knowledge to produce finished artwork for the fine art and book art markets. The courses in the certificate offer standard printmaking methods whose knowledge is required in applicable areas of the broad field of visual communication.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 43A</td>
<td>Introduction to Printmaking</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 48A</td>
<td>Letterpress Book Arts</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 45A</td>
<td>Printmaking: Introduction to Screenprinting</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 46A</td>
<td>Printmaking: Introduction to Monotype</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 47A</td>
<td>Printmaking: Photo and Alternative Processes</td>
<td>3</td>
</tr>
</tbody>
</table>

**Required Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTC 100 or ARTD 20</td>
<td>Fundamentals of Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>or ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td></td>
</tr>
</tbody>
</table>

**Total Units**: 18

---

**Programming In C++ (Certificate N0634)**

**Business Division**

...
The Programming in C++ Certificate prepares students for a career in computer programming. The certificate offers a balanced set of classes that provides students the skills to create business-oriented applications in C++, maintain a Microsoft Access database, and learn the tools and techniques required of a systems analyst. Emphasis is placed on object-oriented programming techniques, creating database tables, forms, reports and queries, and implementing a computer system using the system development life cycle methodology. Students will demonstrate the ability to create business applications, write effective program documentation, demonstrate program troubleshooting skills, and build a computer system using the steps of the system development life cycle. Career opportunities after the completion of this certificate include programmer and systems analyst.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
<td>3.5</td>
</tr>
<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access</td>
<td>3</td>
</tr>
<tr>
<td>CISD 11L</td>
<td>Database Management - Microsoft Access Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISM 11</td>
<td>Systems Analysis and Design</td>
<td>3.5</td>
</tr>
<tr>
<td>CISN 21</td>
<td>Windows Operating System</td>
<td>3</td>
</tr>
<tr>
<td>CISP 31</td>
<td>Programming in C++</td>
<td>3</td>
</tr>
<tr>
<td>CISP 31L</td>
<td>Programming in C++ Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISP 34</td>
<td>Advanced C++ Programming</td>
<td>3</td>
</tr>
<tr>
<td>CISP 34L</td>
<td>Advanced C++ Programming Laboratory</td>
<td>0.5</td>
</tr>
</tbody>
</table>

Total Units: 20.5


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Create event-driven program, using Windows Forms.
- Connect C++ program to the database and incorporate SQL statements into C++ code.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Public Works/Landscape Management (Certificate M0635)

Natural Sciences Division

Certificate M0635

This program is a partnership between Mt. San Antonio College and Citrus College, with course requirements that must be taken at each college (courses in Public Works are offered through Citrus, while horticulture/landscape courses are offered at Mt. SAC). Upon completion of the requirements, students may apply for and receive a Certificate of Achievement from either of the two colleges.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUB 150</td>
<td>Public Works I</td>
<td>3</td>
</tr>
<tr>
<td>PUB 158</td>
<td>Municipal and Urban Tree Care</td>
<td>3</td>
</tr>
</tbody>
</table>

Horticulture Website (http://www.mtsac.edu/horticulture/)


Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Radio Broadcasting: Behind-the-Scenes (Certificate N0636)

Arts Division

Certificate N0636

The Radio Broadcasting Behind-the-Scenes Certificate of Achievement provides expertise in a variety of behind-the-scenes specialties. Students gain practical hands-on-experience in the broadcasting industry through an off-campus internship at a radio station, production studio or other broadcasting facility.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 10</td>
<td>Radio Programming and Producer Techniques</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 11B</td>
<td>Advanced Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 15</td>
<td>Broadcast Law and Business Practices</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 96A</td>
<td>Beginning Campus Radio Station Lab: Studio Procedures and Equipment Operations</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 96B</td>
<td>Intermediate Campus Radio Station Lab: On-Air and Behind-the-Scenes Skills</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 96C</td>
<td>Advanced Campus Radio Station Lab: Program Hosting and Management Skills</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 97A</td>
<td>Radio and Entertainment Industry Seminar</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 97B</td>
<td>Radio/Entertainment Industry Work Experience</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 38</td>
<td>Radio Broadcasting Rules and Regulations</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Required Electives

Choose three units from the following:

R-TV 05 Radio-TV Newswriting
R-TV 09 Broadcast Sales and Promotion
R-TV 17 Introduction to Podcasting
R-TV 31 History of Radio DJs
R-TV 32 Social Media in Broadcasting
R-TV 35 Pop Culture in the Media
R-TV 99 Special Projects in Broadcasting and Entertainment Industry
R-TV 101 Work Experience in Broadcast Entertainment
Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Work in production, programming, or a variety of other behind-the-scenes positions at a commercial radio station
• Use studio equipment to record and edit a pre-recorded piece
• Operate the studio equipment required to produce a live broadcast
• Use social media during a live radio show to engage with the audience
• Develop and implement ideas for a radio show
• Develop a format for a radio station

Review Student Learning Outcomes (SLOs) for this program.

Radio Broadcasting: On-Air (Certificate N0637)

Arts Division
Certificate N0637
The Radio Broadcasting On-Air Certificate of Achievement prepares students for entry level positions in a variety of performance specialties including disc jockey, news anchor, sportscaster, and commercial voice-overs. Students gain practical hands-on experience at the college radio stations as well as through an off-campus internship at a station, studio, or other broadcasting facility.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 02</td>
<td>On-Air Personality Development</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 15</td>
<td>Broadcast Law and Business Practices</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 96A</td>
<td>Beginning Campus Radio Station Lab: Studio</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Procedures and Equipment Operations</td>
<td></td>
</tr>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 05</td>
<td>Radio-TV Newswriting</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 96B</td>
<td>Intermediate Campus Radio Station Lab: On-Air</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Behind-the-Scenes Skills</td>
<td></td>
</tr>
<tr>
<td>R-TV 96C</td>
<td>Advanced Campus Radio Station Lab: Program</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Hosting and Management Skills</td>
<td></td>
</tr>
<tr>
<td>R-TV 97A</td>
<td>Radio and Entertainment Industry Seminar</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 97B</td>
<td>Radio/Entertainment Industry Work Experience</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 38</td>
<td>Radio Broadcasting Rules and Regulations</td>
<td>1.5</td>
</tr>
<tr>
<td>R-TV 36</td>
<td>Beginning Commercial Voice-Overs</td>
<td>3</td>
</tr>
<tr>
<td>Choose 3 units from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>R-TV 03</td>
<td>Sportscasting and Reporting</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 04</td>
<td>Broadcast News Field Reporting</td>
<td></td>
</tr>
<tr>
<td>R-TV 06</td>
<td>Broadcast Traffic Reporting</td>
<td></td>
</tr>
<tr>
<td>R-TV 09</td>
<td>Broadcast Sales and Promotion</td>
<td></td>
</tr>
<tr>
<td>R-TV 10</td>
<td>Radio Programming and Producer Techniques</td>
<td></td>
</tr>
<tr>
<td>R-TV 11B</td>
<td>Advanced Radio Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 17</td>
<td>Introduction to Podcasting</td>
<td></td>
</tr>
<tr>
<td>R-TV 31</td>
<td>History of Radio DJs</td>
<td></td>
</tr>
<tr>
<td>R-TV 32</td>
<td>Social Media in Broadcasting</td>
<td></td>
</tr>
<tr>
<td>R-TV 35</td>
<td>Pop Culture in the Media</td>
<td></td>
</tr>
<tr>
<td>R-TV 99</td>
<td>Special Projects in Broadcasting and Entertainment Industry</td>
<td></td>
</tr>
<tr>
<td>R-TV 101</td>
<td>Work Experience in Broadcast Entertainment</td>
<td></td>
</tr>
<tr>
<td>R-TV 37</td>
<td>Advanced Voice-Overs Techniques</td>
<td></td>
</tr>
<tr>
<td>R-TV 13</td>
<td>Interview, Talk, and Community Affairs Programming</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 27.5

Review Student Learning Outcomes (SLOs) for this program.

Real Estate Broker Certificate (Certificate N0638)

Business Division
Certificate N0638
Prior to taking the California Real Estate Broker’s License Exam, the applicant must have completed five (5) required core courses and three (3) additional elective courses. The Real Estate Broker Certificate contains all eight courses necessary to satisfy the educational requirements to take the California Real Estate Broker Examination.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSR 51</td>
<td>Legal Aspects of Real Estate</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 52</td>
<td>Real Estate Practice</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 53</td>
<td>Real Estate Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 81</td>
<td>Appraisal: Principles and Procedures</td>
<td>3.5</td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or BUSR 55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Real Estate Economics</td>
<td></td>
</tr>
<tr>
<td>Choose three courses from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUSR 50</td>
<td>Real Estate Principles</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 59</td>
<td>Real Estate Property Management</td>
<td></td>
</tr>
<tr>
<td>BUSR 60</td>
<td>Real Estate Investment Planning</td>
<td></td>
</tr>
<tr>
<td>BUSR 62</td>
<td>Mortgage Loan Brokering and Lending</td>
<td></td>
</tr>
<tr>
<td>BUSR 76</td>
<td>Escrow Procedures I</td>
<td></td>
</tr>
<tr>
<td>BUSR 40</td>
<td>Landlord-Tenant Law</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 27.5

Review Student Learning Outcomes (SLOs) for this program.
Real Estate Sales (Certificate E0342)

Business Division
Certificate E0342

Prior to taking the California Real Estate Salespersons Examination, an applicant must complete three (3) college level courses specified by the California Department of Real Estate. Two of these classes are mandated: Real Estate Principles (BUSR 50) and Real Estate Practice (BUSR 52). The third class may be any real estate or real estate related course specified by The California Department of Real Estate. The Real Estate Sales Certificate includes these three classes for a total of 9 units needed to apply for the California Real Estate Salesperson’s Examination.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSR 50</td>
<td>Real Estate Principles</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 52</td>
<td>Real Estate Practice</td>
<td>3</td>
</tr>
<tr>
<td>Choose one course from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 55</td>
<td>Real Estate Economics</td>
<td></td>
</tr>
<tr>
<td>BUSR 51</td>
<td>Legal Aspects of Real Estate</td>
<td></td>
</tr>
<tr>
<td>BUSR 76</td>
<td>Escrow Procedures I</td>
<td></td>
</tr>
<tr>
<td>BUSR 62</td>
<td>Mortgage Loan Brokering and Lending</td>
<td></td>
</tr>
<tr>
<td>BUSR 81</td>
<td>Appraisal: Principles and Procedures</td>
<td></td>
</tr>
<tr>
<td>BUSR 53</td>
<td>Real Estate Finance</td>
<td></td>
</tr>
<tr>
<td>BUSR 59</td>
<td>Real Estate Property Management</td>
<td></td>
</tr>
<tr>
<td>BUSR 60</td>
<td>Real Estate Investment Planning</td>
<td></td>
</tr>
<tr>
<td>BUSR 40</td>
<td>Landlord-Tenant Law</td>
<td></td>
</tr>
<tr>
<td>BUSL 18</td>
<td>Business Law</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 9

Program Learning Outcomes
Upon successful completion of this program, a student will:

- Have the requisite knowledge to pass the California Real Estate Sales Exam.
- Meet or exceed the state average for success or passage on the state licensing exam.

Review Student Learning Outcomes (SLOs) for this program.

School Age Child - Specialization (Certificate T1314)

Business Division
Certificate T1314

The School Age Child-Specialization Certificate provides specialized skills and knowledge for working with school age children. This certificate exceeds the Title 22 requirements for a fully qualified teacher in school age programs. This skill set also prepares the student for positions as elementary tutors or classroom aides in public school districts.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs 1</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>Choose one from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td></td>
</tr>
<tr>
<td>CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
<td></td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td></td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td></td>
</tr>
<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
<td></td>
</tr>
<tr>
<td>CHLD 62</td>
<td>Music and Motor Development for Young Children</td>
<td></td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety, and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 74</td>
<td>Program Planning for the School Age Child</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 31-33

1 Students must provide documentation of influenza, pertussis (Tdap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at www.mtac.edu/cdc/immunization/ (http://mtsac.edu/cdc/immunization/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtac.edu/guided-pathways/pathway-results.html?pthwyvar=T1314/&#38;desc=School+Age+Child+Specialization+Certificate+T1314)

Program Learning Outcomes
Upon successful completion of this program, a student will:

- Have the requisite knowledge to pass the California Real Estate Sales Exam.
- Meet or exceed the state average for success or passage on the state licensing exam.

Review Student Learning Outcomes (SLOs) for this program.
• Use a wide array of developmentally appropriate approaches within the school-age care setting and understand the effects on the social, emotional, physical, cognitive, and cultural development of the school-age child.
• Be able to evaluate School Age Program regulations, standards, and policies.
• Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with school-age children and support their school assignments.
• Analyze principles of human development theories as they specifically relate to the school-age child’s growth and development.
• Understand the importance of developmental domains and academic content areas. Students will use their knowledge and other resources to design, implement, and evaluate schools age activities and curriculum.
• Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive, and challenging for each school-age child.
• Be able to explore and evaluate community support services and agencies that are available to families, develop referral skills that help children and families access empowering community resources, and analyze effective advocacy skills that establish effectual public policies pertaining to children and families.
• Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms, and teaching. Various classroom strategies.

Review Student Learning Outcomes (SLOs) for this program.

Sign Language/Interpreting (Certificate T0801)

Humanities and Social Sciences Division
Certificate T0801

The Mt. San Antonio College Interpreter Training Program is designed to prepare individuals for careers as Sign Language Interpreters. Interpreters are needed wherever communication happens between the hearing community and the Deaf and hard-of-hearing community. There are an endless number of settings in which this communication takes place. Interpreters are employed by school districts, cruiseship companies, corporations, government agencies, hospitals, colleges and universities, and a vast number of other organizations and private businesses.

Program Preparation: Preparation for the program includes fluency in American Sign Language demonstrated by the completion of SIGN 104, (or the equivalent skill) and English fluency demonstrated by the completion of ENGL 1A.

National Certification: There are many specialties within the field of Sign Language Interpreting, but the focus of this program is on preparing the interpreter generalist. Although requiring some type of certification is becoming more common in California, there are still many job opportunities for the precertified interpreter.

Completing the certificate in Sign Language/Interpreting does not make one a “Certified Interpreter”; however, graduates of this program are encouraged to apply for National Interpreting Certification (NIC) through the Registry of Interpreters for the Deaf (RID) at www.rid.org (http://www.rid.org).

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIGN</td>
<td>American Sign Language 5</td>
<td>4</td>
</tr>
<tr>
<td>SIGN</td>
<td>Fingerspelling</td>
<td>2</td>
</tr>
<tr>
<td>SIGN</td>
<td>Introduction to Deaf Studies</td>
<td>3</td>
</tr>
<tr>
<td>SIGN</td>
<td>American Deaf Culture</td>
<td>3</td>
</tr>
<tr>
<td>SIGN</td>
<td>American Sign Language Structure</td>
<td>3</td>
</tr>
<tr>
<td>SIGN</td>
<td>Translation: American Sign Language And English</td>
<td>4</td>
</tr>
<tr>
<td>SIGN</td>
<td>Principles of Interpreting</td>
<td>3</td>
</tr>
<tr>
<td>SIGN</td>
<td>Ethical Decision Making for Interpreters</td>
<td>2</td>
</tr>
<tr>
<td>SIGN</td>
<td>Cognitive Processing for Interpreters</td>
<td>4</td>
</tr>
<tr>
<td>SIGN</td>
<td>Interpreting</td>
<td>4</td>
</tr>
<tr>
<td>SIGN</td>
<td>Advanced Interpreting</td>
<td>4</td>
</tr>
<tr>
<td>SIGN</td>
<td>Applied Interpreting</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units: 43-43.5

Student Learning Outcomes (SLOs)

• Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms, and teaching. Various classroom strategies.
• Be able to explore and evaluate community support services and agencies that are available to families, develop referral skills that help children and families access empowering community resources, and analyze effective advocacy skills that establish effectual public policies pertaining to children and families.
• Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive, and challenging for each school-age child.
• Be able to explore and evaluate community support services and agencies that are available to families, develop referral skills that help children and families access empowering community resources, and analyze effective advocacy skills that establish effectual public policies pertaining to children and families.
• Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms, and teaching. Various classroom strategies.

Review Student Learning Outcomes (SLOs) for this program.

Sports Turf Management (Certificate N0639)

Natural Sciences Division
Certificate N0639

This certificate program is designed to provide skills required for students interested in employment at golf courses, race tracks, athletic fields and stadiums, and other high use turf areas. All courses are applicable for degree requirements in Ornamental Horticulture, Park and Sports Turf Management, Equipment Technology, and Integrated Pest Management.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR</td>
<td>Turf Grass Production and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR</td>
<td>Sports Turf Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
</tbody>
</table>

Guided Pathways of Study Suggested Course Sequence

Supply Chain Management (Certificate M0645)

Business Division
Certificate M0645

The Supply Chain Management Certificate offers a practical, relevant approach to supply chain management and can offer individuals opportunities for a career path with upward mobility options.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 52</td>
<td>Principles of Exporting and Importing</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 53</td>
<td>Supply Chain Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 12


Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be able to formulate and propose an all-inclusive management program for a sports turf area.
- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) for this program.

Surveying Technology (Certificate E0432)

Natural Sciences
E0432
Skills Certificate

The Surveying Technology Certificate provides students with introductory skills that lead to a career in Surveying Technology. Program focus is on the examination and documenting of an area's boundaries and features for the purposes of constructing a map, plan, or description. Students will complete substantial projects to develop a portfolio to aid in their career prospects. This certificate may aid in the student's search for an entry-level position as a surveying technician, computer-aided drafting (CAD) technician, or field technician.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGR 1</td>
<td>Introduction to Engineering</td>
<td>2</td>
</tr>
<tr>
<td>SURV 1A</td>
<td>Surveying</td>
<td>3</td>
</tr>
<tr>
<td>SURV 1B</td>
<td>Surveying</td>
<td>3</td>
</tr>
<tr>
<td>ENGR 18</td>
<td>Introduction to Engineering Graphics</td>
<td>3</td>
</tr>
<tr>
<td>ENGR 24</td>
<td>Engineering Graphics</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Units: 15


Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Technical Theater (Certificate T0446)

Arts Division
Certificate T0446

The Technical Theater Certificate will provide students with classwork and practical experience across a broad base of technical theater disciplines, including set construction, set rigging, lighting, and stage management. There is an emphasis on supporting classroom instruction with both practical application and participation in main stage productions. Students will expand their resumes by virtue of their participation on build and running crews. This certificate may aid in the student's search for an entry-level position as a shop technician or running crew in theaters and theme parks. It may also aid in finding short-term work on load-ins and running crews for theatrical events.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>THTH 19</td>
<td>Introduction to Theater Arts</td>
<td>3</td>
</tr>
<tr>
<td>THTH 21</td>
<td>Introduction to Theater Design</td>
<td>3</td>
</tr>
<tr>
<td>THTH 13</td>
<td>Play Rehearsal and Performance - Technical</td>
<td>8</td>
</tr>
<tr>
<td>THTH 18</td>
<td>Technical Theater Practicum</td>
<td></td>
</tr>
<tr>
<td>THTH 14</td>
<td>Stagecraft</td>
<td>3</td>
</tr>
<tr>
<td>THTH 22</td>
<td>Stage Lighting</td>
<td>3</td>
</tr>
<tr>
<td>THTH 26</td>
<td>Sound for Theater</td>
<td>3</td>
</tr>
<tr>
<td>THTH 27</td>
<td>Introduction to Stage Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Electives

Choose a total of 6 or 7 units from the electives below

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>THTH 11</td>
<td>Principles of Acting I</td>
<td></td>
</tr>
<tr>
<td>THTH 16</td>
<td>Theatrical Make-Up</td>
<td></td>
</tr>
<tr>
<td>THTH 19</td>
<td>Theatrical Costuming</td>
<td></td>
</tr>
<tr>
<td>THTH 28</td>
<td>Directing for the Stage</td>
<td></td>
</tr>
<tr>
<td>THTH 60A</td>
<td>Theater for Young Audiences - Performance</td>
<td></td>
</tr>
<tr>
<td>THTH 60B</td>
<td>Theater for Young Audiences - Design</td>
<td></td>
</tr>
<tr>
<td>THTH 60C</td>
<td>Theater for Young Audiences - Stage Management</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 32-33
Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0446/#38;desc=Technical+Theater+Certificate+T0446)

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Television Crew (Certificate N0640)

Arts Division
Certificate N0640

The Certificate of Achievement in Television Crew will provide students with experience in a variety of production roles and technologies. This course of study is designed to prepare students for entry level jobs in a variety of areas.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 19A</td>
<td>Beginning Video Production</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Choose 16 units from the following:</td>
<td>16</td>
</tr>
<tr>
<td>R-TV 19B</td>
<td>Advanced Video Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 20</td>
<td>Beginning TV Studio Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 21</td>
<td>Remote Multicamera Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 22</td>
<td>Editing for Multicamera Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 23</td>
<td>Reality Show Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 100</td>
<td>Work Experience in Film and TV</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 19

Horticulture Website (http://www.mtsac.edu/horticulture/)


Program Learning Outcomes

Upon successful completion of this program, a student will:
- Be able to identify common landscape trees and woody shrubs.
- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) for this program.

Tree Care and Maintenance (Certificate N0641)

Natural Sciences Division
Certificate N0641

This certificate program is designed to give students basic skills in the repair and maintenance of trees. All courses are applicable for degree requirements in Ornamental Horticulture, Park and Sports Turf Management, Equipment Technology, and Integrated Pest Management.

Unmanned Aircraft Systems (Certificate M0662)

Technology and Health Division

The Unmanned Aircraft Systems (UAS) Certificate program prepares students for careers in the rapidly growing area of unmanned aircraft systems, including piloting, mission planning, data collection and analysis, and other related skills. Students have the opportunity for flight training with multi-rotor and fixed wing unmanned aircraft systems. Through course work, simulation, and flight training, students may achieve the Federal Aviation Administration (FAA) remote pilot operator certificate (FAA Part 107 licensing). Successful completion of this program enables students to take the FAA examination.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 100</td>
<td>Primary Pilot Ground School</td>
<td>4</td>
</tr>
<tr>
<td>AERO 160</td>
<td>Unmanned Aircraft Systems Basic</td>
<td>4</td>
</tr>
<tr>
<td>AERO 210</td>
<td>Unmanned Aircraft Systems Advanced</td>
<td>4</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 15

Video Engineering (Certificate N0650)

Arts Division
Certificate N0650

Prepares students for jobs as Video Engineers in remote and studio television production, as well as related applications in film production. Includes training in video production and maintenance engineering as required for video engineers.
Virtual Reality Designer (Certificate N0644)

Arts Division
Certificate N0644

The Virtual Reality Designer Certificate provides students with entry level skills for a career in the art and design aspects of virtual reality. Through a series of courses that are project-centric, the program exposes the students to current virtual reality (VR) technologies, 3D tools and techniques; and game development techniques and processes. This certificate may aid the student in the search for an entry-level position as a VR designer, VR artist, VR/AR Developer, or VR Technical Artist.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 21</td>
<td>Remote Multicamera Production</td>
<td>3</td>
</tr>
<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
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<tr>
<td>R-TV 41</td>
<td>Video Engineering</td>
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<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
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<td>or ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
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<td>R-TV 19A</td>
<td>Beginning Video Production</td>
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</table>

Total Units 17

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Welder - Automotive Welding, Cutting & Modification (Certificate N0648)

Technology and Health Division
Certificate N0648

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in automotive welding, cutting and modification. Coursework prepares students for industry licensing with emphasis on competencies required for certification in structural steel welding and specialty skills in automotive welding.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>2</td>
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<tr>
<td>WELD 50</td>
<td>Oxyacetylene Welding</td>
<td>2</td>
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<tr>
<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
<td>2</td>
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<td>WELD 53A</td>
<td>Welding Metallurgy</td>
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<tr>
<td>WELD 60</td>
<td>Print Reading and Computations for Welders</td>
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<tr>
<td>WELD 70A</td>
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<td>WELD 70B</td>
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<td>WELD 70C</td>
<td>Certification for Welders</td>
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<td>Construction Fabrication and Welding</td>
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<td>WELD 81</td>
<td>Pipe and Tube Welding</td>
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<tr>
<td>WELD 91</td>
<td>Automotive Welding, Cutting and Modification</td>
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Total Units 28

1 Note: Any higher level welding courses may be substituted for WELD 40.

Air Conditioning & Welding Website (http://www.mtsac.edu/airconditioning-welding/)

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes

Upon successful completion of this program, a student will:

- be employed or seeking employment in the field or a related field.
- be technically competent.
- be able to perform the required practical projects used in GMAW welding and cutting.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Welder - Gas Tungsten Arc Welding (Certificate T0932)

Technology and Health Division
Certificate T0932

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in gas tungsten ARC welding. Coursework prepares students for industry licensing with emphasis on competencies required for certification in aluminum, CRES, mild steel and selected exotic metals with specialty skills in gas tungsten ARC welding.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
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<tbody>
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<td>ANIM 108</td>
<td>Principles of Animation</td>
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<tr>
<td>ANIM 115</td>
<td>Storyboarding</td>
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<td>ANIM 132</td>
<td>Intermediate 3D Modeling</td>
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<td>ANIM 146</td>
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<td>MUSA 120</td>
<td>Electronic Music</td>
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Total Units 27

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.
Required Courses

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<th>Course Name</th>
<th>Units</th>
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</tr>
<tr>
<td>WELD 50</td>
<td>Oxyacetylene Welding</td>
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<tr>
<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
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<tr>
<td>WELD 53A</td>
<td>Welding Metallurgy</td>
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<td>WELD 60</td>
<td>Print Reading and Computations for Welders</td>
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<td>WELD 70A</td>
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<td>WELD 70B</td>
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<td>WELD 70C</td>
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<tr>
<td>WELD 80</td>
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<td>WELD 81</td>
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<td>WELD 90A</td>
<td>Gas Tungsten Arc Welding</td>
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</tbody>
</table>

Total Units: 30

1 Note: Any higher level welding courses may be substituted for WELD 40.

Air Conditioning & Welding Website (http://www.mtsac.edu/airconditioning-welding/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Be technically competent.
- Be employed or seeking employment in their area or a related area.
- Identify print views, lines, and dimensioning methods.

Review Student Learning Outcomes (SLOs) for this program.

Welder - Licensed (Certificate N0643)

Technology and Health Division
Certificate N0643

This program is designed to prepare students for entry-level employment in the broad field of welding, including manufacturing construction, fabrication and repair. Through theoretical and hands-on skills coursework, students prepare for industry licensing with an understanding of current guidelines and standards. Particular emphasis is placed on those competencies required for certification in structural steel welding.

Course sequences can be modified to reflect industry experience or other individual needs.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
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<tbody>
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Total Units: 8

1 Note: Any higher level welding courses may be substituted for WELD 70A.

Recommended Electives

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<td>WELD 70C</td>
<td>Certification for Welders</td>
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</tbody>
</table>

Air Conditioning & Welding Website (http://www.mtsac.edu/airconditioning-welding/)

**Program Learning Outcomes**

Upon successful completion of this program, a student will:

- Be prepared to pass the Los Angeles City Structural Steel Exam.
- Be employed or seeking employment in their area or a related area.

Review Student Learning Outcomes (SLOs) for this program.

---

**Welding – Semiautomatic Arc Welding (Certificate T0933)**

Technology and Health Division  
Certificate T0933

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in semiautomatic ARC welding. Coursework prepares students for industry licensing with emphasis on competencies required for certification in structural steel welding and specialty skills in semiautomatic ARC welding.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
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</tr>
<tr>
<td>WELD 50</td>
<td>Oxyacetylene Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 53A</td>
<td>Welding Metallurgy</td>
<td>3</td>
</tr>
<tr>
<td>WELD 60</td>
<td>Print Reading and Computations for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70A</td>
<td>Beginning Arc Welding</td>
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<tr>
<td>WELD 70B</td>
<td>Intermediate Arc Welding</td>
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<tr>
<td>WELD 70C</td>
<td>Certification for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 80</td>
<td>Construction Fabrication and Welding</td>
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<td>WELD 81</td>
<td>Pipe and Tube Welding</td>
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<tr>
<td>WELD 90B</td>
<td>Semiautomatic Arc Welding Process</td>
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</table>

Total Units: 30

1 Note: Any higher level welding courses may be substituted for WELD 40.

Air Conditioning & Welding Website (http://www.mtsac.edu/airconditioning-welding/)


**Program Learning Outcomes**

- Students will be employed or seeking employment in the area of study or a related area.
- Students will be technically competent.
- Students will demonstrate safe operation of welding equipment.

Review Student Learning Outcomes (SLOs) for this program.
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Accounting (AS Degree S0502)

Business Division
The Accounting Program provides many opportunities for students to design a plan for their individual goals through certificate and degree achievements. The associate degree in accounting is intended to prepare students for employment following graduation. The student will learn basic accounting skills combined with an in-depth training in a variety of accounting concepts, preparing the student for entry-level positions, professional advancement in their current job or transfer to a university to pursue a bachelor's degree in accounting.

Earning an Accounting Associate of Science degree will provide the knowledge and skills necessary for accounting jobs in general accounting, cost accounting, payroll, inventory management, asset management, accounts receivable, accounts payable, budgets and forecasting, financial analysis, etc. Students who wish to transfer and obtain a bachelor’s degree should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education (https://catalog.mtsac.edu/programs/degrees-certificates/#gerequirementstext) coursework plus the following:

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Course Prefix</th>
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<th>Units</th>
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<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
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<tr>
<td>BUSA 8</td>
<td>Principles of Accounting - Managerial</td>
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<td>BUSA 52</td>
<td>Intermediate Accounting I</td>
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<td>BUSA 52B</td>
<td>Intermediate Accounting II</td>
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<td>BUSA 75</td>
<td>QuickBooks for Accounting</td>
<td>3</td>
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<td>BUSA 76</td>
<td>Excel for Accounting</td>
<td>3</td>
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<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
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</table>

Required Electives
Choose one course from the following: 3-4
- BUSA 21 Cost Accounting
- BUSA 58 Federal Income Tax Law
- BUSA 71 Personal Financial Planning

Total Units: 28-29

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0502/&#38;desc=Accounting%2C+AS+S0502)

GPS Site
Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- describe the basic accounting system and how it is used to serve business needs,
- interpret accounting statements,
- list and explain the foundations upon which business is built and the economic challenges facing the United States

Review Student Learning Outcomes (SLOs) for this program.

Addictions Counseling (AS Degree S0657)

Technology and Health Division

Degree S0657

In this program the student integrates theory and practical experience in developing skills necessary to work with persons with addiction disorders, their families, and employers. The curriculum is designed to meet the credentialing requirements of the California Association of Alcohol/Drug Educators and the California Consortium of Addiction Professionals. Students who complete this option qualify for employment in a variety of addiction treatment settings.

This degree requires the completion of General Education (https://catalog.mtsac.edu/programs/degrees-certificates/#gerequirementstext) coursework plus the following:

<table>
<thead>
<tr>
<th>Required Courses</th>
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<th>Course Name</th>
<th>Units</th>
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<td>Alcohol and Drug Dependency</td>
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<td>AD 2</td>
<td>Physiological Effects of Alcohol and Drugs</td>
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<td>AD 3</td>
<td>Chemical Dependency: Intervention, Treatment and Recovery</td>
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<td>AD 4</td>
<td>Issues in Domestic Violence</td>
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<td>AD 5</td>
<td>Chemical Dependency: Prevention and Education</td>
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<td>AD 6</td>
<td>Dual Diagnosis</td>
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<td>AD 8</td>
<td>Group Process and Leadership</td>
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<td>AD 9</td>
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<td>Case Management and Documentation</td>
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<td>AD 11</td>
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<td>AD 15A</td>
<td>Introduction to Laws and Ethics for Addictions Counselors</td>
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<td>AD 15B</td>
<td>Law and Ethics For Addictions Counselors</td>
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Variable Unit Course. Complete 4 units in 2 semesters 4

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<th>Course Prefix</th>
<th>Course Name</th>
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<td>PSYC 1A</td>
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<td>PSYC 19</td>
<td>Abnormal Psychology</td>
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<td>SOC 1</td>
<td>Introduction to Sociology</td>
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<td>Introduction to Gerontology</td>
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<td>SOC 7</td>
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<td>SOC 14</td>
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<td>SOC 20</td>
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<td>SOC 36</td>
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<td>Introduction to Sex and Gender Roles</td>
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<tr>
<td>PSYC 14</td>
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</table>
Alcohol and Drug Counseling Website (http://www.mtsac.edu/mental-health/alcohol-drug/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S2101&/#38;desc=Alcohol+Drug+Counseling%2C+AS+S2101)

Eligibility Requirements:
- File a College application and be accepted as a student at Mt. San Antonio College.

Selection Procedures
- All classes are open to all students who meet admission requirements and course prerequisites.
  a) Restricted Electives can be taken in conjunction with core and skills courses
  b) Refer to Schedule of Credit Classes for sequence of courses
  c) For questions, call the division office at (909) 594-5611, ext.4750

Working Environment:
May be exposed to infectious and contagious disease, without prior notification
May be exposed to the risk of blood borne diseases
Exposed to hazardous agents, body fluids and wastes
Exposed to odorous chemicals and specimens
Subject to hazards of flammable, explosive gases
Subject to burns and cuts
Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
Handle emergency or crisis situations
Subject to many interruptions
Requires decisions/actions related to end of life issues
Exposed to products containing latex
Exposed to highly charged emotional environment which can be stressful intense

English Language Skills
Although proficiency in English is not a criterion for admission, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and others.

The Alcohol and Drug Counseling program is accredited by the California Association for Alcohol/Drug Educators.

Contact:
California Association for Alcohol/Drug Educators 5230 Clark Avenue, Suite 3 Lakewood, CA 90712 (707) 722-2331 www.caade.org (http://www.caade.org/)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
- Be technically competent to safely practice as an entry-level alcohol & drug counselor.
- Demonstrate an understanding of ethical & legal requirements for alcohol & drug counselors.
- Demonstrate the ability to develop and achieve entry-level professional goals.
- Demonstrate the ability to develop and achieve entry-level professional goals.
- Demonstrate competency in basic counseling skills commensurate with an entry level practitioner in the addictions counseling field.
- Demonstrate the ability to assess, intervene, and refer clients with co-occurring mental health and substance abuse disorder to appropriate resources.
- Students completing the certificate/associates degree program will demonstrate the ability to prepare and develop professional treatment plans and other clinical documentation.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
Administration of Justice (AS Degree S0404)

Technology and Health Division
S0404

The A.S. Degree in Administration of Justice program is intended to prepare students for entry-level employment following graduation. Students desiring a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transfer of courses. The courses emphasize the modern role of law enforcement and corrections within the criminal justice systems. Written and oral communication skills are a consistent focus. Entry-level employment opportunities available after completion of this program may include law enforcement as peace officers, corrections officers, custodial officers, non-sworn security and investigations, other non-sworn positions in law enforcement, and public service.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 1</td>
<td>The Administration of Justice System</td>
<td>3</td>
</tr>
<tr>
<td>ADJU 2</td>
<td>Principles and Procedures of the Justice System</td>
<td>3</td>
</tr>
<tr>
<td>ADJU 3</td>
<td>Concepts of Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>ADJU 4</td>
<td>Legal Aspects of Evidence</td>
<td>3</td>
</tr>
<tr>
<td>ADJU 5</td>
<td>Community Relations</td>
<td>3</td>
</tr>
<tr>
<td>ADJU 68</td>
<td>Administration of Justice Report Writing</td>
<td>3</td>
</tr>
<tr>
<td>Choose four from the following:</td>
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<td></td>
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<tr>
<td>ADJU 6</td>
<td>Concepts of Enforcement Services</td>
<td></td>
</tr>
<tr>
<td>ADJU 10</td>
<td>Introduction to Correctional Sciences</td>
<td></td>
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<tr>
<td>ADJU 13</td>
<td>Concepts of Traffic Services</td>
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<tr>
<td>ADJU 20</td>
<td>Principles of Investigation</td>
<td></td>
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<tr>
<td>ADJU 38</td>
<td>Narcotics Investigation</td>
<td></td>
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<tr>
<td>ADJU 59</td>
<td>Gangs and Corrections</td>
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<tr>
<td>ADJU 74</td>
<td>Vice Control</td>
<td></td>
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<tr>
<td>SOC 1</td>
<td>Introduction to Sociology</td>
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<tr>
<td>or SOC 1H</td>
<td>Introduction to Sociology - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 5</td>
<td>Introduction to Criminology</td>
<td></td>
</tr>
<tr>
<td>or SOC 5H</td>
<td>Introduction to Criminology - Honors</td>
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</tbody>
</table>

Total Units 30

Administration of Justice Website (http://www.mtsac.edu/justice/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0404&/38;desc=Administration+of+Justice%2C+AS+S0404)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate the principals involved in documenting the investigation of criminal activity.
- Identify and apply legal precedents in field work.
- Demonstrate familiarity with the social factors related to police interaction with communities.
- Demonstrate understanding of how criminal codes are used and how statutory law is practically applied.

Administrative Assistant (AS Degree S0514)

Business Division
Degree S0514

This program is intended to prepare students for employment following graduation as administrative assistants, executive assistants, office managers, or other clerical and support staff. Training in a variety of computer and clerical skills is emphasized. Students desiring a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework (https://catalog.mtsac.edu/programs/degrees-certificates/#gerequirementstext) plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>BUSO 26</td>
<td>Oral Communications for Business</td>
<td>3</td>
</tr>
<tr>
<td>CISB 10</td>
<td>Office Skills</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 16</td>
<td>Macintosh Applications</td>
<td>2</td>
</tr>
<tr>
<td>CISB 21</td>
<td>Microsoft Excel</td>
<td>3</td>
</tr>
<tr>
<td>CISB 31</td>
<td>Microsoft Word</td>
<td>3</td>
</tr>
<tr>
<td>CISB 51</td>
<td>Microsoft PowerPoint</td>
<td>3</td>
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<tr>
<td>Choose one from the following:</td>
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<tr>
<td>CISD 11</td>
<td>Database Management - Microsoft Access &amp; 11L and Database Management - Microsoft Access Laboratory</td>
<td></td>
</tr>
<tr>
<td>CISW 15</td>
<td>Web Site Development</td>
<td></td>
</tr>
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</table>

Total Units 25.5-27

CIS Program Website (http://www.mtsac.edu/cis/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0514&/38;desc=Administrative +Assistant%2C+AS+S0514)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Create and present a visual slide presentation to include text, graphic objects, design theme, slide transition, and object animation.
- Create a document in which text, paragraphs, and layout are formatted effectively and efficiently using word processing software (Word).
Agri-Technology (AS Degree S0101)

Natural Sciences Division

Degree S0101

The program of courses in Agriculture is designed to enable students to prepare for a career in this essential and diverse profession. The department offers a comprehensive Agricultural Sciences program and is unique in that most courses provide hands-on experiences designed to give the students a combination of practical skills and technical knowledge.

The following programs list all courses needed to satisfy major requirements. Students may obtain certificates upon completion of required courses listed. Additional courses needed for completion of the Degree are listed in this catalog. It is recommended that all students consult with the department chairperson, faculty advisor, or counselor to file an educational plan.

These programs are intended to prepare students for employment following graduation. Students desiring a bachelor's degree should consult with the department chairperson, counselor or advisor to discuss transferability of courses. The curriculum is flexible in nature to allow for previous experience and specialization in a given area of agriculture and agricultural business.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use, and Politics - A Global Perspective</td>
<td>3</td>
</tr>
<tr>
<td>AGAG 91</td>
<td>Agricultural Calculations</td>
<td>3</td>
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<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
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<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 32</td>
<td>Landscaping and Nursery Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 56</td>
<td>Engine Diagnostics</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
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</tr>
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</table>

Choose three from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
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<tbody>
<tr>
<td>AGLI 14</td>
<td>Swine Production</td>
<td></td>
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<tr>
<td>AGLI 16</td>
<td>Horse Production and Management</td>
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<tr>
<td>AGLI 17</td>
<td>Sheep Production</td>
<td></td>
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<tr>
<td>AGLI 30</td>
<td>Beef Production</td>
<td></td>
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<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td></td>
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<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td></td>
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<tr>
<td>AGPE 70</td>
<td>Pet Shop Management</td>
<td></td>
</tr>
<tr>
<td>AGPE 71</td>
<td>Canine Management</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 30-31

### Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be able to demonstrate an understanding of the interdependence of world agriculture systems.
- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) for this program.

Air Conditioning and Refrigeration (AS Degree S0909)

Technology and Health Division

Degree S0909

The Air Conditioning and Refrigeration (AIRC) Degree Program prepares students for entry level employment or for advancement of existing skills/knowledge without requiring any prior knowledge or experience. In addition to exposing students to core topics such as mechanical and electrical fundamentals, the Program includes coursework in heat loads, advanced electrical and mechanical, welding, math, codes and standards, and air properties. Hands-on labs throughout the program expose students to a cross-section of systems and equipment used in the industry.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRC 10</td>
<td>Technical Mathematics in Air Conditioning and Refrigeration</td>
<td>2</td>
</tr>
<tr>
<td>AIRC 11</td>
<td>Welding for Air Conditioning and Refrigeration</td>
<td>2</td>
</tr>
<tr>
<td>AIRC 12</td>
<td>Air Conditioning Codes and Standards</td>
<td>3</td>
</tr>
<tr>
<td>AIRC 20</td>
<td>Refrigeration Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 25</td>
<td>Electrical Fundamentals for Air Conditioning and Refrigeration</td>
<td>5</td>
</tr>
<tr>
<td>AIRC 26</td>
<td>Gas Heating Fundamentals</td>
<td>2</td>
</tr>
<tr>
<td>AIRC 30</td>
<td>Heat Load Calculations and Design</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 31</td>
<td>Commercial Electrical for Air Conditioning and Refrigeration</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 32A</td>
<td>Air Properties and Measurement</td>
<td>1.5</td>
</tr>
<tr>
<td>AIRC 34</td>
<td>Commercial Systems</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Units: 31.5

Review Student Learning Outcomes (SLOs) for this program.

The Air Conditioning and Refrigeration program is accredited by the Partnership for Air-Conditioning, Heating, Refrigeration Accreditation (PAHRA).

Contact:
Partnership for Air-Conditioning, Heating, Refrigeration Accreditation (PAHRA)
2111 Wilson Blvd., Suite 500
Arlington, VA 22201-3001
(703) 524-8800

Contacts:
Warren Lupson (AHRI)
Wanda Wilkinson (AHRI)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Properly handle refrigerants based on Section 608 of the clean air act.
• Evaluate, troubleshoot, and modify the electrical, mechanical and air side operation of an air conditioning or refrigeration system.
• Perform a residential heat load calculation, select the equipment, and size the ductwork based on ACCA’s Manual J8 and Manual D.
• Select equipment and components for commercial refrigeration systems.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Airframe and Aircraft Powerplant Maintenance Technology - Day (AS Degree S0911)

Technology and Health Division
Degree S0911

This program prepares students to enter employment as a certified airframe and powerplant technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and powerplants and their components. Completion of this program leads to an Associate in Science degree. Two state-awarded certificates are also available upon successful completion of this program - one certificate in Airframe Maintenance Technology and one certificate in Aircraft Powerplant Maintenance Technology. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 65A and AIRM 65B are equivalent to evening program courses AIRM 95A, AIRM 95B, AIRM 96A, AIRM 96B, AIRM 97A, AIRM 97B, AIRM 98A, and AIRM 98B.

Day program courses AIRM 66A and AIRM 66B are equivalent to evening program courses AIRM 90A, AIRM 90B, AIRM 91A, AIRM 91B, AIRM 92A, AIRM 92B, AIRM 93A, and AIRM 93B. The evening program courses are offered in 9-week modules.

Successful completion of this program enables students to take the FAA examinations in Airframe, General, and Powerplant. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician, which is required for employment in this field. Students desiring a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRM 65A</td>
<td>Aircraft Powerplant Theory</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 65B</td>
<td>Aircraft Powerplant Systems</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 66A</td>
<td>Aircraft Airframe Maintenance Structures</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 66B</td>
<td>Aircraft Airframe Maintenance Systems</td>
<td>13</td>
</tr>
<tr>
<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
<td>6</td>
</tr>
<tr>
<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
<td>1.5</td>
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<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
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Recommended Electives

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<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>AIRM 74</td>
<td>Aircraft Maintenance Technology - Work Experience</td>
<td>2</td>
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<tr>
<td>AIRM 80</td>
<td>Laboratory Studies in Aircraft Maintenance Technology</td>
<td>0.5</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
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</tr>
</tbody>
</table>

Airframe and Aircraft Powerplant Maintenance Technology Website (http://www.mtsac.edu/aircraft-maintenance/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0911&/38;desc=Airframe+and+Aircraft+Powerplant+Maintenance+Technology%2C+Day+%26AM%29%2C+Day+%26AM%29%2C+AS+S0911)

The Airframe and Aircraft Powerplant Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA)
800 Independence Avenue, SW
Washington, DC 20591
1(800) 835-5322
www.faa.gov

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Connect learned theory with real-world problems and develop a logical solution to the problem.
• Locate, interpret, and apply technical data from industry manuals and apply that technical data to a maintenance situation.
• Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
• Demonstrate proper use of aircraft repair equipment.
• Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
• Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) for this program.

Airframe and Aircraft Powerplant Maintenance Technology - Evening (AS Degree S0951)

Technology and Health Division
Degree S0951

This program prepares students to enter employment as a certified airframe and powerplant technician in the aircraft maintenance industry. Training is given in the overhaul of various airframes and powerplants and their components. Completion of this program leads to an Associate in Science degree. Two state-awarded certificates are also available upon successful completion of this program - one certificate in Airframe Maintenance Technology and one certificate in Aircraft Powerplant Maintenance Technology. Excellent opportunities for employment exist in this area of training. Certain administrative, quality control, and flight personnel careers require the applicant to hold a valid A & P Certificate.

This program offers a day or evening program option. The only difference between the two options is the course numbering and time required to complete the program. Day program courses AIRM 65A and AIRM 65B are equivalent to evening program courses AIRM 95A, AIRM 95B, AIRM 96A, AIRM 96B, AIRM 97A, AIRM 97B, AIRM 98A, and AIRM 98B. The evening program courses are offered in 9-week modules.

Successful completion of this program enables students to take the FAA examinations in Airframe, General, and Powerplant. Passing the General Exam plus the Airframe and/or Powerplant Exam provides certification as an Aircraft Maintenance Technician, which is required for employment in this field. Students desiring a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education (https://catalog.mtsac.edu/programs/degrees-certificates/#gerequirementstext) coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>AIRM 70A</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
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<tr>
<td>AIRM 70B</td>
<td>Aircraft Maintenance Electricity and Electronics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 71</td>
<td>Aviation Maintenance Science</td>
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<tr>
<td>AIRM 72</td>
<td>Aircraft Materials and Processes</td>
<td>1.5</td>
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<tr>
<td>AIRM 73</td>
<td>Aircraft Welding</td>
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<tr>
<td>AIRM 90A</td>
<td>Airframe Theory</td>
<td>3</td>
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<tr>
<td>AIRM 90B</td>
<td>Airframe Wood, Fabric, and Paint</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 91A</td>
<td>Airframe Aluminum Repair and Plastics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 91B</td>
<td>Airframe Composites, Rigging, and Inspection</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 92A</td>
<td>Airframe Hydraulics and Pneumatics</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 92B</td>
<td>Airframe Fuel and Environmental Systems</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 93A</td>
<td>Airframe Warning and Fire Systems</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 93B</td>
<td>Aircraft Communication, Navigation, Radar, and Autopilot Systems</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 95A</td>
<td>Aircraft Powerplant Theory</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 95B</td>
<td>Aircraft Powerplant Inspection and Maintenance</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 96A</td>
<td>Aircraft Turbine Engines</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 96B</td>
<td>Aircraft Propellers</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 97A</td>
<td>Aircraft Power Plant Instrumentation</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 97B</td>
<td>Aircraft Power Plant Fuel Systems</td>
<td>3</td>
</tr>
<tr>
<td>AIRM 98A</td>
<td>Aircraft Power Plant Ignition Systems</td>
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</tr>
<tr>
<td>AIRM 98B</td>
<td>Aircraft Power Plant Lubricating Systems</td>
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Total Units 63

Recommended Electives

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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>AIRM 74</td>
<td>Aircraft Maintenance Technology - Work Experience</td>
<td>2</td>
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<tr>
<td>AIRM 80</td>
<td>Laboratory Studies in Aircraft Maintenance Technology</td>
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</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
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</tbody>
</table>

Aircraft Maintenance Website (http://www.mtsac.edu/aircraft-maintenance/)


The Airframe and Aircraft Powerplant Maintenance Technology program is accredited by the Federal Aviation Administration (FAA).

Contact:
Federal Aviation Administration (FAA) 800 Independence Avenue, SW Washington, DC 20591 1(800) 835-5322 www.faa.gov (http://www.faa.gov)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Connect learned theory with real-world problems and develop a logical solution to the problem.
• Locate, interpret, and apply technical data from industry manuals and apply that technical data to a maintenance situation.
• Determine several possible solutions for dealing with a given situation and then decide which solution(s) are ethical and which are not.
• Demonstrate proper use of aircraft repair equipment.
• Apply knowledge of aeronautics, aircraft maintenance, and aviation regulations.
• Inspect an aircraft/aircraft component and determine if the unit conforms to industry established standards.

Review Student Learning Outcomes (SLOs) for this program.

Animation (AS Degree S1006)

Arts Division
Degree S1006

The Animation Program offers an integrated/interdisciplinary approach to prepare students to meet current and future job market demands. The student will be given a balanced blend of art and technology-based skills essential for today's careers in animation. The program offers both an A.S. degree and certificates. Course content is driven by industry needs in order to provide the student with the best possible preparation for a career in animation or for transfer to an institution of higher learning.
This Animation AS Degree provides expertise leading to employment opportunities as junior animators, character designers, storyboard artists, 3D modelers and game designers.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 100</td>
<td>Digital Paint and Ink</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 101A</td>
<td>Drawing - Gesture and Figure</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 108</td>
<td>Principles of Animation</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 110</td>
<td>Animal Drawing</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 115</td>
<td>Storyboarding</td>
<td>3</td>
</tr>
<tr>
<td>ANIM 116</td>
<td>Character Development</td>
<td>1.5</td>
</tr>
</tbody>
</table>

### Required Electives

Choose one of the following specializations: 21-25

**Animation**

- ANIM 130 Introduction to 3D Modeling
- ANIM 132 Intermediate 3D Modeling
- ANIM 140 Introduction to 3D Animation
- ANIM 146 Intermediate 3D Animation
- ANIM 148 Demo Reel
- ANIM 172 Motion Graphics, Compositing and Visual Effects
- ANIM 175 Digital Animation

**Gaming**

- ANIM 122 Introduction to Virtual Reality Design and Technology
- ANIM 130 Introduction to 3D Modeling
- ANIM 131 Introduction to Game Design
- ANIM 140 Introduction to 3D Animation
- ANIM 141 Game Level Design
- ANIM 148 Demo Reel

Choose two courses from the following (6-7 units):

- ANIM 151 Team Game Development
- ANIM 210 Building Worlds in Virtual Reality
- CSCI 110 Fundamentals of Computer Science

Total Units: 37.5-41.5

### Animation & Gaming Website (http://mtsac.edu/animation/)

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be able to plan, produce, collaborate on, and create 2D art and animation assets for use in games and animation productions.
- Be able to plan, produce, collaborate on, and create 3D models of objects and environments that can be used in games, and animation productions.
- Be able to plan, develop, and collaborate on storyboards for short animation and game productions.
- Be able to design, collaborate on, work with external developers and produce board games, and digital games.
- Create a portfolio demonstrating a clear understanding of selecting and organizing to present their art portfolio to animation and game studios.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

---

### Applied Laboratory Science Technology (ALST) (AS Degree S0307)

**Natural Sciences Division**

**Degree S0307**

This program provides theoretical and technical training to prepare students for employment as entry-level chemical technicians in fields such as chemical quality control, chemical process control, analytical chemistry, water quality, and research and development. The program includes a broad-based overview of workforce options and emphasizes development of analytical skills, instrument proficiency, critical thinking, and troubleshooting of experimental designs and outcomes.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 20</td>
<td>Introductory Organic and Biochemistry</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td></td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>Choose six or seven units from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td></td>
</tr>
<tr>
<td>PHIL 12</td>
<td>Introduction to Ethics</td>
<td></td>
</tr>
<tr>
<td>or PHIL 12H</td>
<td>Introduction to Ethics - Honors</td>
<td></td>
</tr>
<tr>
<td>SPCH 26</td>
<td>Interpersonal Communication</td>
<td></td>
</tr>
<tr>
<td>or SPCH 26H</td>
<td>Interpersonal Communication - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 24-25

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- use critical thinking to analyze and solve problems.
- troubleshoot experimental designs and outcomes.
- perform entry-level chemical technician duties such as chemical quality control, chemical process control, water quality, and R&D.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

---

### Architectural Design Concentration (AS Degree S0390)

**Technology and Health Division**

This program provides theoretical and technical training to prepare students for employment as entry-level chemical technicians in fields such as chemical quality control, chemical process control, analytical chemistry, water quality, and research and development. The program includes a broad-based overview of workforce options and emphasizes development of analytical skills, instrument proficiency, critical thinking, and troubleshooting of experimental designs and outcomes.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 20</td>
<td>Introductory Organic and Biochemistry</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td></td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>Choose six or seven units from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td></td>
</tr>
<tr>
<td>PHIL 12</td>
<td>Introduction to Ethics</td>
<td></td>
</tr>
<tr>
<td>or PHIL 12H</td>
<td>Introduction to Ethics - Honors</td>
<td></td>
</tr>
<tr>
<td>SPCH 26</td>
<td>Interpersonal Communication</td>
<td></td>
</tr>
<tr>
<td>or SPCH 26H</td>
<td>Interpersonal Communication - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 24-25

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- use critical thinking to analyze and solve problems.
- troubleshoot experimental designs and outcomes.
- perform entry-level chemical technician duties such as chemical quality control, chemical process control, water quality, and R&D.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
**Degree S0390**

This program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment into the field or preparation for transfer to a professional school of architecture. The Design Concentration focuses upon studio-based design projects, drawing, and presentation skills. The student will develop a portfolio of work relevant to their concentration.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 101</td>
<td>Design I - Elements of Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 102</td>
<td>Design II - Architectural Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 121</td>
<td>CADD and Digital Design Media Level I</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 122</td>
<td>Architectural Presentations</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 142</td>
<td>Architectural Materials and Specifications</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 145</td>
<td>Building and Zoning Codes</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 146</td>
<td>Architectural Drawings and Fabrications</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 147</td>
<td>Architectural CAD and BIM</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 247</td>
<td>Architectural CAD Working Drawings</td>
<td>3</td>
</tr>
<tr>
<td>ECT 26</td>
<td>Civil Engineering Technology and CADD</td>
<td>3</td>
</tr>
<tr>
<td>ECT 70</td>
<td>Elements of Construction Management</td>
<td>3</td>
</tr>
<tr>
<td>ECT 71</td>
<td>Construction Estimating</td>
<td>3</td>
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<tr>
<td>Total Units</td>
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<td>40</td>
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</table>

ENGL 1C, MATH 150, and PHYS 2AG are typically required for transfer to a professional school of architecture. Verify all requirements with the transfer institution.

Architecture Website (http://www.mtsac.edu/architecture/)


### Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Successfully transfer to a four year university in a related major.
- Be employed or seeking employment in the field or in a related area.
- Present and evaluate the pros and cons of particular architectural design alternative solution.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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**Architectural Technology Concentration (AS Degree S0392)**

**Technology and Health Division**

**Degree S0392**

This program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment into the field or preparation for transfer to a professional school of architecture. The Technology Concentration focuses upon building and construction technology, documentation, codes, and computer applications. Current technology and computer (CAD) skills are integrated into the program.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 101</td>
<td>Design I - Elements of Design</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 121</td>
<td>CADD and Digital Design Media Level I</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 141</td>
<td>Design Drawing and Communication</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 142</td>
<td>Architectural Materials and Specifications</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 145</td>
<td>Building and Zoning Codes</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 146</td>
<td>Architectural Drawings and Fabrications</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 147</td>
<td>Architectural CAD and BIM</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 247</td>
<td>Architectural CAD Working Drawings</td>
<td>3</td>
</tr>
<tr>
<td>ECT 26</td>
<td>Civil Engineering Technology and CADD</td>
<td>3</td>
</tr>
<tr>
<td>ECT 70</td>
<td>Elements of Construction Management</td>
<td>3</td>
</tr>
<tr>
<td>ECT 71</td>
<td>Construction Estimating</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
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<td>37</td>
</tr>
</tbody>
</table>

An advanced MATH course and PHYS 2AG typically are required for transfer to a professional school of architecture. Verify all requirements with the transfer institution.

Architecture Website (http://www.mtsac.edu/architecture/)


### Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Be employed or actively seeking employment in the field or a related field.
- Create design development and working drawing sets reflecting refined job skills in architectural CAD.
- Transfer to a 4 year university in a related major.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

---

**Audio Arts (AS Degree S0434)**

**Arts Division**

The Audio Arts degree provides students with conceptual, technical, and creative skills necessary for employment in audio-related positions in a variety of industries. These industries include, but are not limited to, music, film, TV, radio, animation, gaming, theater, event management, theme parks, commercial installations, and integrated systems. The program provides training in audio production, engineering, and business for recordings, live events, and multimedia.

Students who successfully complete the Associate’s of Science program will be able to:

1. Collaborate effectively in the development of high-quality audio productions.
2. Lead and manage complex audio productions.
3. Develop audio productions for a specified purpose in a variety of settings.
4. Analyze and critique audio productions in their historical and cultural context.
5. Analyze emerging technology and industry developments to make strategic decisions.
6. Operate advanced audio systems in recording, live, and multimedia settings.
7. Apply technical knowledge and skills to the development of high-quality audio productions.
8. Apply creative audio techniques to the development of effective audio productions.

While the audio job market is competitive and position placement is in no way guaranteed, successful graduates will gain competitive skills necessary for pursuing entry-level employment as a (n):

1. Producer or director
2. Studio, mix, or live sound engineer
3. Sound designer or arranger
4. Sound editor
5. Entertainer or performer
6. Audio and video equipment technician
7. Media and communication worker
8. Communication equipment operator

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Aviation Science (AS Degree S0910)

Technology and Health Division
Degree S0910
This curriculum meets the requirements of the Federal Aviation Administration Air Traffic Collegiate Training Initiative (AT-CTI). Under an educational partnership agreement with the FAA, this CTI program prepares students for broad-based aviation careers. Students completing this CTI program may be recommended by the college for hiring by the FAA as air traffic controllers. There are no prerequisites or enrollment limitations.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSA 100</td>
<td>Fundamentals of Audio Technology</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 110</td>
<td>Acoustics for Audio Production</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 120</td>
<td>Electronic Music</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 130</td>
<td>Business of Audio Production</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 150</td>
<td>Audio Recording</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 160</td>
<td>Live Sound Engineering</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 200</td>
<td>Studio Engineering</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 210</td>
<td>Audio for Multimedia</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 220</td>
<td>Sound Design for Live Performance</td>
<td>3</td>
</tr>
<tr>
<td>MUSA 250</td>
<td>Audio Capstone</td>
<td>3</td>
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</table>

Required Electives

Select 6 units from the following

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
</tr>
<tr>
<td>THTR 14</td>
<td>Stagecraft</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
</tr>
<tr>
<td>MUSA 230</td>
<td>Songwriting</td>
</tr>
<tr>
<td>MUSA 299</td>
<td>Work Experience in Audio Arts</td>
</tr>
<tr>
<td>MUS 2</td>
<td>Music Theory</td>
</tr>
<tr>
<td>MUS 5A</td>
<td>Musicianship - Ear Training and Sight Singing</td>
</tr>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
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</table>

Total Units 36

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 150</td>
<td>Commercial Pilot Ground School</td>
<td>3</td>
</tr>
<tr>
<td>AERO 202</td>
<td>Aircraft and Engines</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
</tbody>
</table>

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0434&/38;desc=Aviation+Science%2C+AS+S0910)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Be familiar with how the National Airspace System has evolved into today’s complex airspace environment; understand current air traffic control separation standards and procedures for both terminal and en route operations; apply those separation standards, procedures, and techniques in a computer simulated environment while being aware of emerging air traffic control technologies and automation.
- Recognize, identify, and remember a wide variety of aircraft including the manufacturer, Federal Aviation Administration identification code, aircraft performance characteristics, and how those characteristics are applied to meet en route and terminal separation standards in a computer driven simulated environment.
- Understand the importance of teamwork among co-workers, the various stages of team development, coping and performing techniques and how to apply them in a scenario-based working environment.
environment; recognize a variety of personality types and team behaviors toward becoming a skilled team player as applied to today's intense air traffic control working environment.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Baking and Pastry (AS Degree S0456)

Business Division
Degree S0456

The Baking and Pastry Degree program prepares students for career opportunities in bakeries, restaurants, catering, hotels, and other food service businesses. Students gain practical training in the use of commercial equipment and acquire the skills necessary to be successful in the field of baking such as: production baking, candy making, specialty cakes, plated desserts and artisan breads, menu development, portion control, and cost control. Students who successfully complete the requirements for this degree will earn the Food Production Manager Certification. The program combines management theory and practical application of skills and abilities, preparing them to meet the needs of employers.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>HRM 56</td>
<td>Hospitality Supervision</td>
<td>3</td>
</tr>
<tr>
<td>HRM 57</td>
<td>Hospitality Cost Control</td>
<td>3</td>
</tr>
<tr>
<td>HRM 61</td>
<td>Menu Planning</td>
<td>3</td>
</tr>
<tr>
<td>CUL 101</td>
<td>Professional Cooking Foundations</td>
<td>3</td>
</tr>
<tr>
<td>CUL 102</td>
<td>Professional Cooking I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 105</td>
<td>Baking and Pastry I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 106</td>
<td>Baking and Pastry II</td>
<td>3</td>
</tr>
<tr>
<td>CUL 116</td>
<td>World Baking</td>
<td>3</td>
</tr>
<tr>
<td>CUL 117</td>
<td>Artisan Bread</td>
<td>3</td>
</tr>
<tr>
<td>CUL 91</td>
<td>Culinary Work Experience</td>
<td>5</td>
</tr>
<tr>
<td>CUL 114</td>
<td>Dining Room Service Management</td>
<td>3</td>
</tr>
<tr>
<td>CUL 115</td>
<td>Restaurant Operations</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Electives

Choose 3 units from the following:
HRM 62  Event Planning and Catering
HRM 72  Hospitality Purchasing and Procurement
CUL 111  Exploring Beverages
CUL 118  Specialty Cakes

Total Units: 43

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0456&/38;desc=Baking+%26+Pastry%2C+AS+S0456)

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Biology (AS Degree S0652)

Natural Sciences Division

The A.S. Biology degree offers the student a flexible way to earn a Biology Associate degree. After completing a one-year general biology sequence, the student chooses one of three tracks, biodiversity, cell and molecular biology, or pre-health professions, and takes three additional courses in biology based on those interests. The biodiversity track is for students interested in ecology, field biology, zoology, botany, and similar fields. The cell and molecular biology track is for students interested in molecular biology, genetics, cell biology, andbiochemistry. The pre-health professions track is for students interested in medicine, dentistry, and veterinary medicine. This degree may facilitate transfer to baccalaureate majors in biology, and in many cases may facilitate transfer to more specialized majors such as Botany, Ecology, Environmental Science, Genetics, Molecular biology, Microbiology, or Zoology. Students desiring transfer should see a counselor.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>BIOL 2</td>
<td>Plant and Animal Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 4</td>
<td>Biology for Majors</td>
<td>4</td>
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<tr>
<td>or BIOL 4H</td>
<td>Biology for Majors - Honors</td>
<td>4</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>or CHEM 51H</td>
<td>General Chemistry II - Honors</td>
<td>5</td>
</tr>
<tr>
<td>MATH 180</td>
<td>Calculus and Analytic Geometry</td>
<td>4</td>
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</table>

Only required for Cell and Molecular Biology track

<table>
<thead>
<tr>
<th>Course Prefix</th>
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<th>Units</th>
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</thead>
<tbody>
<tr>
<td>BIOL 8</td>
<td>Cell and Molecular Biology</td>
<td>4</td>
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</table>

Required Electives

Biodiversity track electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>BIOL 20</td>
<td>Marine Biology</td>
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<tr>
<td>BIOL 21</td>
<td>Marine Biology Laboratory</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 25</td>
<td>Conservation Biology</td>
<td>5</td>
</tr>
<tr>
<td>BTNY 3</td>
<td>Plant Structures, Functions, and Diversity</td>
<td>5</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>ZOOL 3</td>
<td>Fundamentals of Zoology</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 3</td>
<td>Ecology and Field Biology</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 34</td>
<td>Fundamentals of Genetics</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 34L</td>
<td>Fundamentals of Genetics Laboratory</td>
<td>5</td>
</tr>
</tbody>
</table>

Cell and Molecular Biology track electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 26</td>
<td>Introduction to Immunology</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 80</td>
<td>Organic Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 81</td>
<td>Organic Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 34</td>
<td>Fundamentals of Genetics</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 34L</td>
<td>Fundamentals of Genetics Laboratory</td>
<td>5</td>
</tr>
</tbody>
</table>

Pre-Health Professions track electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 38</td>
<td>Pathophysiology</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 8</td>
<td>Cell and Molecular Biology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 34</td>
<td>Fundamentals of Genetics</td>
<td>5</td>
</tr>
<tr>
<td>BIOL 34L</td>
<td>Fundamentals of Genetics Laboratory</td>
<td>5</td>
</tr>
</tbody>
</table>
**Building Automation (AS Degree S0308)**

**Technology and Health Division**

**Degree S0308**

This program is designed to prepare students for a career in the fields of Building Automation, Energy Management, and Green Building Technologies. Students desiring a bachelor's degree (transfer program) should consult with a counselor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRC 20</td>
<td>Refrigeration Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 25</td>
<td>Electrical Fundamentals for Air Conditioning and</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Refrigeration</td>
<td></td>
</tr>
<tr>
<td>AIRC 31</td>
<td>Commercial Electrical for Air Conditioning and</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Refrigeration</td>
<td></td>
</tr>
<tr>
<td>AIRC 34</td>
<td>Commercial Systems</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 61</td>
<td>Building Automation Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 65</td>
<td>Building Automation Networks and Programming</td>
<td>4</td>
</tr>
<tr>
<td>AIRC 67</td>
<td>Energy Management</td>
<td>4</td>
</tr>
<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Units 33-37

Building Automation Website (http://www.mtsac.edu/buildingautomation/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0308&/38;desc=Building+Automation%2C+AS+Degree+S0308)

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Identify the startup and operational sequence of a chiller plant.
- Understand the purpose and function of chiller plant economizers.
- Demonstrate the use and application of controlled devices.
- Develop programming strategies for a chiller plant.
- Evaluate the energy usage of a multi-story commercial building.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

**Business: Retail Management (AS Degree S0509)**

**Business Division**

**Degree S0509**

This program exposes students to the business world and the role of retail distribution. Students become familiar with careers in retail management as well as the latest trends in this fast changing field. Completion of this program aids the student's search for an entry-level job in retail management.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

Total Units 29.5

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 81</td>
<td>Work Experience in Business</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSM 85</td>
<td>Special Issues in Business</td>
<td>2</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
</tbody>
</table>

Business Management Website (http://www.mtsac.edu/management/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0506&/38;desc=Business%3A+Management%2C+AS+Degree+S0506)

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Identify how governments influence trade.
- Apply management concepts and functions.

Review Student Learning Outcomes (SLOs) for this program.

**Business: Management (AS Degree S0506)**

**Business Division**

**Degree S0506**

This program is intended to prepare students for employment following graduation. Students wishing a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>or BUSA 72</td>
<td>Bookkeeping - Accounting</td>
<td></td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 81</td>
<td>Work Experience in Business</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSM 85</td>
<td>Special Issues in Business</td>
<td>2</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
</tbody>
</table>

Business Division

**Degree S0509**

This program exposes students to the business world and the role of retail distribution. Students become familiar with careers in retail management as well as the latest trends in this fast changing field. Completion of this program aids the student's search for an entry-level job in retail management.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>or BUSA 72</td>
<td>Bookkeeping - Accounting</td>
<td></td>
</tr>
<tr>
<td>BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 81</td>
<td>Work Experience in Business</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSM 85</td>
<td>Special Issues in Business</td>
<td>2</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
</tbody>
</table>

Business Management Website (http://www.mtsac.edu/management/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0506&/38;desc=Business%3A+Management%2C+AS+Degree+S0506)

**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Identify how governments influence trade.
- Apply management concepts and functions.

Review Student Learning Outcomes (SLOs) for this program.
BUSM 60 Human Relations in Business 3
BUSM 61 Business Organization and Management 3
BUSM 62 Human Resource Management 3
BUSO 25 Business Communications 3
BUSO 26 Oral Communications for Business 3
BUSS 36 Principles of Marketing 3
CISB 15 Microcomputer Applications 3.5
BUSS 50 Retail Store Management and Merchandising 3
Total Units 32.5

Business Management Website (http://www.mtsac.edu/management/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0509/#38;desc=Business%3A+Retail+Management%2C+AS+S0509)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
• Define organizational culture, socialization, and mentoring.
• Apply management concepts and functions.
• Explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) for this program.

Child Development (AS Degree S1315)

Business Division
Degree S1315
This program provides a theoretical framework and practical experience developing skills necessary to work directly in preschool classrooms. Graduates can be employed at the teacher or master teacher level. The program develops students’ skills and abilities in observation and assessing, planning and executing activities, and classroom management based on developmentally appropriate practices. Degree requirements exceed the identified eight (8) courses for transfer by requiring additional practical experience and curriculum courses.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety, and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 68</td>
<td>Introduction to Children With Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 69</td>
<td>Early Childhood Development Field Work Seminar</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 84</td>
<td>Guidance and Discipline in Child Development Settings</td>
<td>1</td>
</tr>
</tbody>
</table>

CHLD 91 Early Childhood Development Field Work 1
Choose one of the following sequences:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 67 Early Childhood Education Practicum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 67L Early Childhood Education Practicum Laboratory</td>
<td>OR</td>
</tr>
<tr>
<td>CHLD 86 Infant Toddler Practicum Seminar</td>
<td></td>
</tr>
<tr>
<td>CHLD 87 Infant Toddler Practicum Field Work Experience</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 28

Note: These courses are acceptable for the Child Development requirements leading to the Child Development Permit.

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S1315/#38;desc=Child+Development%2C+AS+S1315)

Program Learning Outcomes
Upon successful completion of this program, a student will:
• Understand and use a wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child’s development and learning.
• Be able to evaluate Early care and Education Program regulations, standards, and policies according to Title 22 California.
• Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create environments that are healthy, respectful, supportive, and challenging for each child.
• Understand that successful programs depend upon partnerships with children’s families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children’s development and learning.
• Understand that child observation, documentation, and other forms of assessment are central to the practices of all early childhood professionals. Students use systematic observations, documentation, and other effective assessment strategies to positively influence the development of every child.
• Understand the importance of developmental domains and academic content areas. Students use their knowledge and other resources to design, implement, and evaluate meaningful challenging curriculum.
• Be able to identify and conduct themselves as members of the early childhood profession. They know ethical guidelines and other professional standards related to early childhood practices. They know ethical guidelines and other professional standards related to early childhood education.
• Be able to apply effective guidance and interaction strategies that support all children’s social learning, identity, and self-confidence.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Commercial Flight (AS Degree S0912)

Technology and Health Division
Degree S0912
The Commercial Flight curriculum prepares students for careers as aircraft pilots as well as related ground occupations in aviation. Students
have the opportunity for optional flight training with commensurate college credit. The pilot license is not required for graduation but it is desirable for career advancement.

This program prepares students for military and civilian aviation careers through transfer programs to bachelor’s degree aviation curricula throughout the nation. With concurrent flight training, students may achieve the commercial pilot certificate and instrument rating simultaneously with the A.S. degree.

Aeronautics Website (http://www.mtsac.edu/aeronautics/)

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 100</td>
<td>Primary Pilot Ground School</td>
<td>4</td>
</tr>
<tr>
<td>AERO 102</td>
<td>Aviation Weather</td>
<td>3</td>
</tr>
<tr>
<td>AERO 104</td>
<td>Federal Aviation Regulations</td>
<td>3</td>
</tr>
<tr>
<td>AERO 150</td>
<td>Commercial Pilot Ground School</td>
<td>3</td>
</tr>
<tr>
<td>AERO 152</td>
<td>Air Transportation</td>
<td>3</td>
</tr>
<tr>
<td>AERO 200</td>
<td>Aviation Safety and Human Factors</td>
<td>3</td>
</tr>
<tr>
<td>AERO 202</td>
<td>Aircraft and Engines</td>
<td>3</td>
</tr>
<tr>
<td>AERO 250</td>
<td>Navigation</td>
<td>3</td>
</tr>
<tr>
<td>AERO 252</td>
<td>Instrument Ground School</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 28

### Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRT 151</td>
<td>Aircraft Recognition and Performance</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: The Commercial Flight faculty recommend that students complement their studies with selected elective courses chosen from the list above. Students should meet with a professor of commercial flight to help them determine which electives would best suit their career plans.

Aeronautics Website (http://www.mtsac.edu/aeronautics/)


### Program Learning Outcomes

**Upon successful completion of this program, a student will be able to:**

- Recognize and comprehend terms and vocabulary associated with piloting and air traffic control; early federal legislation that was influential in shaping the aviation industry; the function of government in regulating the aviation industry; airline economics and demand; and career planning skills and resources.
- Recognize and comprehend physiology limitations humans experience in flight; comprehend the skills, techniques, and procedures of advanced crew resource management (ACRM), and applying ACRM principles in problem-solving scenarios; analyze aircraft accident case-studies and identify key factors leading to aircraft accidents.
- Identify and determine the characteristics of North American continental and worldwide weather systems; encode and decode hourly surface weather observations and pilot reports; encode and decode aviation weather forecasts and meteorological advisories; and summarize aviation weather conditions and forecasts using a variety of charts, observations, and forecasts with the goal of demonstrating good decision-making and problem-solving skills.
- Comprehend the skills, techniques, and procedures for safely operating aircraft in primary, instrument, and commercial flight operations. Students will be able to explain the principles of flight and aerodynamics as they relate to airplanes, helicopters, and other high-performance aircraft; analyze aircraft performance data necessary for takeoff and landing and evaluate problem-solving scenarios for “go” and “no-go” decisions; analyze and apply weight and balance principles in problem-solving scenarios.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Computer - Database Management Systems (AS Degree S0706)

#### Business Division

**Degree S0706**

The A.S. Degree in Database Management Systems is a two-year program designed to prepare students for careers in database management systems. The degree offers a balanced catalog of classes that prepares students to work with both small and enterprise-level computer databases required by industry. Emphasis is placed on current techniques used in relational database management systems, including creating and maintaining table data, setting appropriate relationships between tables, querying needed information, creating additional objects needed for the dissemination of information from the database and setting properties to help ensure the security of data. In addition, VBA (Visual Basic for Applications) programming is covered. The enterprise level also concentrates in SQL development. In addition, the degree covers the theory of database design, including normalization and other current database topics. Students wishing a bachelor's degree (transfer program) should meet with a counselor or advisor to discuss transferability of courses. Opportunities that are available after completion of this degree include, but are not limited to, database administrators, designers and developers, and database systems analysts.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISD 40</td>
<td>Database Design</td>
<td>3</td>
</tr>
<tr>
<td>CISM 11</td>
<td>Systems Analysis and Design</td>
<td>3.5</td>
</tr>
<tr>
<td>Choose one from the following:</td>
<td></td>
<td>3-3.5</td>
</tr>
<tr>
<td>CISN 21</td>
<td>Windows Operating System</td>
<td></td>
</tr>
<tr>
<td>CISN 31</td>
<td>Linux Operating System &amp; 31L</td>
<td></td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3-5</td>
</tr>
<tr>
<td>or BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td></td>
</tr>
<tr>
<td>Choose two lecture-lab combinations from the following:</td>
<td></td>
<td>7</td>
</tr>
<tr>
<td>CISD 11 &amp; 11L</td>
<td>Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory</td>
<td></td>
</tr>
</tbody>
</table>
CIS Program Website (http://www.mtsac.edu/cis/)


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Apply normalization rules to database design.
• Create a program using script and stored procedure.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Computer and Networking Technology (AS Degree S0725)

Technology and Health Division
Degree S0725
The Computer and Networking Technology program prepares students to become computer and networking service technicians. The program provides foundations in basic electricity and electronics, operating systems, computer service and troubleshooting, and customer relations, as well as more advanced training in networks, servers, and security. Students learn to install, configure, maintain, troubleshoot, and repair computers and networks. Students will become fully prepared to take the A+, Network+, Server+, and Security+ certification tests sponsored by CompTIA and offered at testing centers throughout the country. These industry certifications are recognized worldwide as benchmarks for the computer and networking technician. Further, students will have requisite skills upon which to seek additional I.T. certifications available for the computer and networking fields. Two certificate programs in Computer and Networking Technology are also available. Please see the “Certificates” section of the college catalog for descriptions and course requirements.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNET 50</td>
<td>Personal Computer (PC) Servicing</td>
<td>4</td>
</tr>
<tr>
<td>CNET 52</td>
<td>PC Operating Systems</td>
<td>4</td>
</tr>
<tr>
<td>CNET 54</td>
<td>PC Troubleshooting</td>
<td>4</td>
</tr>
<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>CNET 58</td>
<td>Server Systems</td>
<td>4</td>
</tr>
<tr>
<td>CNET 60</td>
<td>A+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>CNET 62</td>
<td>Network+ Certification Preparation</td>
<td>2</td>
</tr>
<tr>
<td>CNET 64</td>
<td>Server+ Certification Preparation</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 26.5-29

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3.5</td>
</tr>
<tr>
<td>or CNET 15</td>
<td>Microcomputer Applications</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 45-45.5

Computer Network Administration and Security Management (AS Degree S0701)

Business Division
Degree S0701
Computer Network Administration and Security Management is a two-year program leading to the Associate in Science (A.S.) degree. It prepares individuals for employment in the computer/information technology field in such areas as network administrator and security management administrator.

The curriculum is intended to help students develop skills to design, administer and manage the heterogeneous corporate network with security emphasis. The courses examine and illustrate network security with various industry-leading network operating systems. Individual
courses will assist students in preparing for related industry certification exams.

The main objective of the degree is to prepare students for employment following graduation. Students wishing a bachelor’s degree should meet with a counselor or advisor for choices to transfer to available CSU joint degree programs.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CISN 11</td>
<td>Telecommunications Networking</td>
<td>3</td>
</tr>
<tr>
<td>CISN 11L</td>
<td>Telecommunications/Networking Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISN 24</td>
<td>Window Server Network and Security</td>
<td>3</td>
</tr>
<tr>
<td>CISN 24L</td>
<td>Window Server Network and Security Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISN 51</td>
<td>Cisco CCNA Networking and Routing</td>
<td>3</td>
</tr>
<tr>
<td>CISN 51L</td>
<td>Cisco CCNA Networking and Routing Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISS 21</td>
<td>Network Vulnerabilities and Countermeasures</td>
<td>3</td>
</tr>
<tr>
<td>CISS 21L</td>
<td>Network Vulnerabilities and Countermeasures</td>
<td>0.5</td>
</tr>
<tr>
<td>CISS 23</td>
<td>Network Analysis, Intrusion Detection/Prevention Systems</td>
<td>3</td>
</tr>
<tr>
<td>CISS 23L</td>
<td>Network Analysis, Intrusion Detection/Prevention Systems Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISS 25</td>
<td>Network Security and Firewalls</td>
<td>3</td>
</tr>
<tr>
<td>CISS 25L</td>
<td>Network Security and Firewalls Laboratory</td>
<td>0.5</td>
</tr>
<tr>
<td>CISS 29</td>
<td>CNASM Service Learning</td>
<td>1</td>
</tr>
</tbody>
</table>

### Required Electives

Choose one lecture or one combination lecture/lab course from the following:

1-4

- CISB 11 Computer Information Systems
- CISN 21 Windows Operating System
- CISN 31 Linux Operating System & 31L Linux Operating System Laboratory
- CISN 34 Linux Networking and Security & 34L Linux Networking and Security Laboratory
- CISP 21 Programming in Java & 21L Programming in Java Laboratory
- CISP 31 Programming in C++ & 31L Programming in C++ Laboratory
- CISP 41 Programming in C & 41L Programming in C Laboratory
- CISS 13 Principles of Information Systems Security
- CISS 15 Operating Systems Security
- CISS 27 Cyber Defense
- CISS 31 Computer System Forensics

Total Units 23-26

CIS Program Website (http://www.mtsac.edu/cis/)


### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Configure and install a firewall.
- Implement a secured translation for service hosting through firewall.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Computer Programming (AS Degree S7302)

#### Business Division

**Degree S7302**

The A.S. Degree in Computer Programming is designed to prepare students for a career in computer programming. The degree offers a balanced set of classes that provides students with client, server and database programming skills required by the industry. Emphasis is placed on object-oriented programming applications, configuring servers, creating and navigating databases, and reusable software components. Students will demonstrate the ability to design and implement business environment applications that will contain the front end user interface and back end database. Student in this program select one of the following three programming language concentrations: C++, Visual Basic.NET or Java. Career opportunities available after the completion of this degree include programming for systems, mobile devices, device drivers and software engineering. Students wishing a bachelor's degree (transfer program) should meet with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education (https://catalog.mtsac.edu/programs/degrees-certificates/#gerequirementstext) coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>CISP 10</td>
<td>Principles of Object-Oriented Design</td>
<td>2.5</td>
</tr>
<tr>
<td>CISM 11</td>
<td>Systems Analysis and Design</td>
<td>3.5</td>
</tr>
<tr>
<td>CISN 21</td>
<td>Windows Operating System &amp; 31L Linux Operating System Laboratory</td>
<td>3 - 3.5</td>
</tr>
<tr>
<td>or CISN 31 &amp; 31L Linux Operating System Laboratory</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Choose from one of the following groups:

3.5

- CISD 11 Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory
- CISP 21 & 21L Database Management - Microsoft SQL Server and Database Management - Microsoft SQL Server Laboratory
- CISD 31 & 31L Database Management - Oracle and Database Management - Oracle Laboratory

### Required Electives

Choose one of the following concentrations: 6.5 - 10.5

C++
Culinary Arts Management (AS Degree S0448)

Business Division
Degree S0448

The program prepares students for career opportunities in restaurants, catering, hotels, theme parks and other food service businesses. Students gain practical training in the use of commercial equipment and acquire the skills necessary to be successful in the field of culinary arts such as: knife skills, food production, presentation, menu development, portion control, cost control, menu planning and nutrition. Students who successfully complete the requirements for this degree will also earn the Food Protection Manager Certification.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUL 101</td>
<td>Professional Cooking Foundations</td>
<td>3</td>
</tr>
<tr>
<td>CUL 102</td>
<td>Professional Cooking I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 103</td>
<td>Professional Cooking II</td>
<td>3</td>
</tr>
<tr>
<td>CUL 104</td>
<td>Garde Manger</td>
<td>3</td>
</tr>
<tr>
<td>CUL 105</td>
<td>Baking and Pastry I</td>
<td>3</td>
</tr>
<tr>
<td>CUL 111</td>
<td>Exploring Beverages</td>
<td>3</td>
</tr>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>HRM 56</td>
<td>Hospitality Supervision</td>
<td>3</td>
</tr>
<tr>
<td>HRM 57</td>
<td>Hospitality Cost Control</td>
<td>3</td>
</tr>
<tr>
<td>HRM 61</td>
<td>Menu Planning</td>
<td>3</td>
</tr>
</tbody>
</table>

Restaurant Operations (Must be taken together)

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUL 91</td>
<td>Culinary Work Experience</td>
<td>5</td>
</tr>
<tr>
<td>CUL 114</td>
<td>Dining Room Service Management</td>
<td>3</td>
</tr>
<tr>
<td>CUL 115</td>
<td>Restaurant Operations</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Electives

Select one from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUL 106</td>
<td>Baking and Pastry II</td>
<td>3</td>
</tr>
<tr>
<td>CUL 107</td>
<td>World Cuisines</td>
<td>3</td>
</tr>
<tr>
<td>CUL 108</td>
<td>Cooking for Special Diets</td>
<td>3</td>
</tr>
<tr>
<td>CUL 109</td>
<td>Butchery &amp; Charcuterie</td>
<td>3</td>
</tr>
<tr>
<td>CUL 110</td>
<td>Street Foods</td>
<td>3</td>
</tr>
<tr>
<td>CUL 112</td>
<td>Sustainability in Culinary Arts</td>
<td>3</td>
</tr>
<tr>
<td>HRM 62</td>
<td>Event Planning and Catering</td>
<td>3</td>
</tr>
<tr>
<td>HRM 72</td>
<td>Hospitality Purchasing and Procurement</td>
<td>3</td>
</tr>
</tbody>
</table>

Culinary Arts Management (AS Degree S0449)

Arts Division
Degree S0449

This degree is designed for students who want to specialize as drone camera imaging operators for multiple career applications in commercial
photography, cinematography, construction, surveying, inspection, and public safety.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 160</td>
<td>Unmanned Aircraft Systems Basic</td>
<td>4</td>
</tr>
<tr>
<td>AERO 210</td>
<td>Unmanned Aircraft Systems Advanced</td>
<td>4</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11B</td>
<td>Digital Capture Workflow</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 26</td>
<td>Video for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 50</td>
<td>Drone Basic Still and Motion Camera Operator</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 51</td>
<td>Drone Advanced Still and Motion Camera Operator</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 55</td>
<td>Drone Photogrammetry and Mapping</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 56</td>
<td>Drone Inspection and Thermal Imaging</td>
<td>3</td>
</tr>
</tbody>
</table>

### Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 130</td>
<td>Introduction to 3D Modeling</td>
<td></td>
</tr>
<tr>
<td>ANIM 172</td>
<td>Motion Graphics, Compositing and Visual Effects</td>
<td></td>
</tr>
<tr>
<td>ARTC 272</td>
<td>Motion Graphics, Compositing and Visual Effects</td>
<td></td>
</tr>
<tr>
<td>PHOT 9</td>
<td>Digital Image Editing for Photographers</td>
<td></td>
</tr>
<tr>
<td>PHOT 24</td>
<td>Advanced Digital Image Editing for Photographers</td>
<td></td>
</tr>
<tr>
<td>PHOT 28</td>
<td>Photography Portfolio Development</td>
<td></td>
</tr>
<tr>
<td>R-TV 04</td>
<td>Broadcast News Field Reporting</td>
<td></td>
</tr>
<tr>
<td>R-TV 06</td>
<td>Broadcast Traffic Reporting</td>
<td></td>
</tr>
<tr>
<td>R-TV 19A</td>
<td>Beginning Video Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 19B</td>
<td>Advanced Video Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 22</td>
<td>Editing for Film and Television</td>
<td></td>
</tr>
<tr>
<td>GEOG 10</td>
<td>Introduction to Geographic Information Systems</td>
<td></td>
</tr>
<tr>
<td>ECT 87</td>
<td>Fundamentals of Construction Inspection</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 29

Guided Pathways of Study Suggested Course Sequence: (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0375&/#38;desc=Educational+Paraprofessional%2F+Instructional+Assistant%2C+AS+S0375)

### Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

### Educational Paraprofessional (Instructional Assistant) (AS Degree S0375)

### Business Division

**Degree S0375**

This degree program prepares paraprofessionals to work with children in a variety of ways that enhance learning. Graduates will be able to assist classroom teachers in working with K-12 students, including students with special needs. This associate degree certifies that paraprofessionals are “highly qualified” as specified by federal legislation.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one from the following:

- CHLD 10 Child Growth and Lifespan Development
- CHLD 10H Child Growth and Lifespan Development - Honors
- CHLD 11 Child and Adolescent Development
- PSYC 14 Developmental Psychology
- PSYC 15 Introduction to Child Psychology
- CHLD 68 Introduction to Children With Special Needs
- EDUC 10 Introduction to Education
- EDUC 16 Aspects and Issues in Teaching

### Required Electives

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
<td></td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety, and Nutrition of Children</td>
<td></td>
</tr>
<tr>
<td>ENGL 81</td>
<td>Language Acquisition</td>
<td></td>
</tr>
<tr>
<td>KIN 3</td>
<td>First Aid and CPR</td>
<td></td>
</tr>
<tr>
<td>LIT 40</td>
<td>Children’s Literature</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 18

Guided Pathways of Study Suggested Course Sequence: (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0375&/#38;desc=Educational+Paraprofessional%2F+Instructional+Assistant%2C+AS+S0375)

### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Identify a variety of effective teaching strategies.

Review Student Learning Outcomes (SLOs) for this program.

### Electronics and Computer Engineering Technology (AS Degree S0906)

### Technology and Health Division

**Degree S0906**

The Electronics and Computer Engineering Technology (ECET) certificate program prepares individuals either for initial employment or for enhancement of existing skills in the electronics field, or for transfer into B.S. programs in Electronics Technology or Industrial Technology offered in the CSU system. Required courses for the certificate — many of which articulate directly to their equivalents at the CSUs are the same as for the ECET A.S. degree program except for the college General Education requirement. In addition to exposing students to core topics such as components and circuits, the program includes coursework in advanced areas including microcontrollers and interfacing, communications, and industrial electronic controls. Nearly all laboratories have new, state-of-the-art equipment to provide students with quality, hands-on learning experiences.

Students completing the ECET certificate program possess ample skills to make them versatile employees. Typical technician-level job classifications include field service technician, field engineer, computer service technician, customer service technician, communications technician, maintenance technician, and electronics technician. All students completing the certificate program are automatically eligible to receive, without further examination, the 4th class technician license.
from the National Association of Radio and Telecommunications Engineers (N.A.R.T.E.).

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 11</td>
<td>Technical Applications in Microcomputers</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 12</td>
<td>Computer Simulation and Troubleshooting</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 50B</td>
<td>Electronic Circuits (AC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 51</td>
<td>Semiconductor Devices and Circuits</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 53</td>
<td>Communications Systems</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54A</td>
<td>Industrial Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 54B</td>
<td>Industrial Electronic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 55</td>
<td>Microwave Communications</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 56</td>
<td>Digital Electronics</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 61</td>
<td>Electronic Assembly and Fabrication</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 74</td>
<td>Microcontroller Systems</td>
<td>4</td>
</tr>
<tr>
<td>TECH 60</td>
<td>Customer Relations for the Technician</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units: 45

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CISP 11</td>
<td>Programming in Visual Basic</td>
<td>3</td>
</tr>
<tr>
<td>ELEC 62</td>
<td>Advanced Surface Mount Assembly and Rework</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 76</td>
<td>FCC General Radiotelephone Operator License Preparation</td>
<td>2</td>
</tr>
<tr>
<td>ELEC 10</td>
<td>Introduction to Mechatronics</td>
<td>2</td>
</tr>
<tr>
<td>CNET 56</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
</tbody>
</table>

Electronics and Computer Technology Website (http://www.mtsac.edu/electronics/)


**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Apply knowledge of electronic principles to the areas of communications, industrial electronics, and microcontrollers.
- Demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- Quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- Communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- In advanced courses, connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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**Emergency Medical Services - Paramedic (AS Degree S1210)**

**Technology and Health Division**

**Degree S1210**

Students who complete the required courses listed below for the Paramedic Certificate and who also complete the graduation requirements of Mt. San Antonio College will be awarded the Associate in Science degree in Emergency Medical Services.

This Paramedic Program is accredited by the Committee on Accreditation of Allied Health Education Programs (CAAHEP) and approved by the Los Angeles County Emergency Medical Services Agency as meeting and exceeding the minimum standards as specified in Title 22 of the California Code of Regulations and the National Highway Traffic Safety Administration national standard curriculum. It is designed to train paramedics to work on ambulances and in the fire service.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 10</td>
<td>Paramedic Core Content</td>
<td>11</td>
</tr>
<tr>
<td>EMS 40</td>
<td>Emergency Care for Paramedics</td>
<td>4.5</td>
</tr>
<tr>
<td>EMS 50</td>
<td>Paramedic Skills Competency</td>
<td>5</td>
</tr>
<tr>
<td>EMS 70</td>
<td>Paramedic Clinical Internship</td>
<td>3</td>
</tr>
<tr>
<td>EMS 80</td>
<td>Paramedic Field Externship</td>
<td>9</td>
</tr>
</tbody>
</table>

Total Units: 32.5

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>FIRE 1</td>
<td>Fire Protection Organization</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td>3</td>
</tr>
<tr>
<td>SOC 1</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>or SOC 1H</td>
<td>Introduction to Sociology - Honors</td>
<td>3</td>
</tr>
</tbody>
</table>

The Emergency Medical Services faculty recommends that students complement their studies with selected elective courses chosen from the list above. Students should meet with a professor of Emergency Medical Services to help them determine which electives would best suit their career plans.

**Special Information**

To remain in the program, students must maintain a grade of “B” (80%) or better in all courses, per state regulations. Before starting clinical rotations, students must pass a criminal background check. Upon successful completion of the required courses, students are granted a certificate documenting completion of the Paramedic Program. Students are then eligible for licensure by taking and passing both the National Registry Exam and County Paramedic accreditation exam.

Public Safety Programs Website (http://www.mtsac.edu/public-safety-programs/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html)
Paramedic Program Readmission Policy

If the student fails any of the corequisite courses, EMS 10 - EMS 60, he/she will be dropped from the program. If the student wishes to repeat the program, a Success Plan and Contract will be developed with the faculty to increase the student's chances of success prior to re-entry. If the student withdraws or is dismissed from the program a second time, he/she will not be allowed to reenter the Paramedic Program at Mt. SAC.

Application Requirements

In addition to meeting Mt. San Antonio College academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Be an EMT currently certified in California.
2. Submit a letter on official stationery from a recognized EMS agency verifying completion of six (6) months of pre-hospital field experience as an EMT (approximately 1,200 hours) within the last 2 years.
3. File a College application and be accepted as a student at Mt. San Antonio College.
4. Submit an application for the Paramedic Program to the Health Science Programs Office (909) 274-5051. All applications are dated upon receipt in the Health Science Programs Office. The Paramedic Program begins two times per year.
5. Take the Assessment of Written English, Math Placement test, and Degrees of Reading Power tests. Placement examinations will be individually assessed to determine eligibility for the pre-courses. The placement tests are administered by the Assessment Center, located in the Student Services Center.
7. Forward two (2) official transcripts of all coursework completed (high school, EMT, Fire Science, and college work other than Mt. San Antonio College courses). One transcript must be sent to the Health Science Programs Office; the other to the Admissions and Records Office. For students who possess a college degree, the English placement examination is not required. However, it will be necessary for students to obtain two (2) official copies of the college transcript showing the degree issued. One official transcript must be sent to the Technology and Health Division Office; the other to the Admissions and Records Office. **Note:** If the course(s) were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts.
8. A physical examination, proof of certain immunizations, a criminal background check, and drug test are required of all candidates after acceptance to the program and before entrance into the clinical setting. Forms and information will be provided upon acceptance into the program.

All applicants are expected to meet the essential functions for success in the paramedic program.

Physical Demands

- Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift and carry at least 125 pounds)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands

- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devices)
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Emergency medical scene and patient management
- Subject to many interruptions
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Requires decisions/actions related to end of life issues
- Exposed to products containing latex

English Language Skills

Although proficiency in English is not a criterion for admission into the EMT-P program, students are encouraged to be able to speak, write and read English to complete classes successfully and ensure safety for themselves and others.

The Emergency Medical Services program is accredited by the Committee on Accreditation of Allied Health Education Programs (CAAHEP).

Contact:
Committee on Accreditation of Allied Health Education Programs (CAAHEP) 1361 Park Street Clearwater, Florida 33756 (727)210-2350 www.caahep.org (http://www.caahep.org/)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate competence in the following areas: patient assessment skills, scene management, knowledge of the laws governing Paramedic scope of practice, knowledge of the functions of cells, tissues, organs and organ systems as they relate to paramedic practices and patient care, the ability to utilize appropriate communications skills and demeanor with patients, family members, and field/hospital staff as well as display assertiveness in emergency situations as evidenced by proper assessment and selection of interventions.
- Demonstrate competence in the assessment and treatment of the following: Cardiovascular emergencies, Neurological emergencies, Respiratory emergencies, Abdominal emergencies, Diabetic emergencies, Endocrine/renal emergencies, Behavioral emergencies,
Traumatic emergencies, Environmental emergencies, Obstetrical emergencies, and Pediatric emergencies.

- Be employable/seeking employment in the field of paramedicine or a related field.
- Have demonstrated skills competency to State & National standards.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Engineering and Construction Technology (AS Degree S0430)

**Technology and Health Division S0430**

This degree is intended to prepare students for employment in the engineering and construction field. An understanding of building materials and architectural specifications in construction, building and zoning codes, permits, and architectural CAD and BIM will be developed. The development of these skills is critical for direct employment in the fields of construction, general or civil engineering technology, building inspection or construction management. Students desiring a Bachelor’s Degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 142</td>
<td>Architectural Materials and Specifications</td>
<td>4</td>
</tr>
<tr>
<td>ARCH 145</td>
<td>Building and Zoning Codes</td>
<td>3</td>
</tr>
<tr>
<td>ECT 16</td>
<td>CADD and Digital Design Media Level I</td>
<td>3</td>
</tr>
<tr>
<td>ECT 17</td>
<td>Legal Aspects of Construction</td>
<td>3</td>
</tr>
<tr>
<td>ECT 26</td>
<td>Civil Engineering Technology and CADD</td>
<td>3</td>
</tr>
<tr>
<td>ECT 67</td>
<td>Reading Construction Drawings</td>
<td>3</td>
</tr>
<tr>
<td>ECT 70</td>
<td>Elements of Construction Management</td>
<td>3</td>
</tr>
<tr>
<td>ECT 71</td>
<td>Construction Estimating</td>
<td>3</td>
</tr>
<tr>
<td>ECT 87</td>
<td>Fundamentals of Construction Inspection</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>29</td>
</tr>
</tbody>
</table>


**Student Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Be technically competent.
- Be employed or seeking employment in the field or a related field.

Review Student Learning Outcomes (SLOs) for this program.

### Fashion Design and Technologies (AS Degree S1320)

**Business Division**

**Degree S1320**

The Fashion Design and Technologies Degree consists of apparel design courses that prepare students for careers in apparel manufacturing, production, and technical design. This program emphasizes technology used in the apparel industry and technical design. Upon completion of the program, students will be proficient in technical drawing, computer patternmaking, and apparel-related software. Students will gain hands-on experience in using industry-related software and develop advanced technical design and production skills.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 8</td>
<td>Introduction to Fashion</td>
<td>3</td>
</tr>
<tr>
<td>FASH 10</td>
<td>Clothing Construction I</td>
<td>3</td>
</tr>
<tr>
<td>FASH 12</td>
<td>Clothing Construction II</td>
<td>3</td>
</tr>
<tr>
<td>FASH 14</td>
<td>Dress, Culture, and Identity</td>
<td>3</td>
</tr>
<tr>
<td>FASH 17</td>
<td>Textiles</td>
<td>3</td>
</tr>
<tr>
<td>FASH 21</td>
<td>Patternmaking I</td>
<td>3</td>
</tr>
<tr>
<td>FASH 22</td>
<td>Fashion Design By Draping</td>
<td>3</td>
</tr>
<tr>
<td>FASH 23</td>
<td>Patternmaking II</td>
<td>3</td>
</tr>
<tr>
<td>FASH 24</td>
<td>Fashion Patternmaking by Computer</td>
<td>3</td>
</tr>
<tr>
<td>FASH 25</td>
<td>Fashion Digital Illustration and Design</td>
<td>3</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>30</td>
</tr>
</tbody>
</table>


**Student Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Create an apparel collection including textile designs and flats (technical drawings) pursuant to apparel industry standards.
- Demonstrate their understanding of the fashion industry trend research process.

Review Student Learning Outcomes (SLOs) for this program.

### Fashion Merchandising (AS Degree S1308)

**Business Division**

**Degree S1308**

The A.S. Degree in Fashion Merchandising is designed to prepare students for entry-level careers in the apparel industry in Southern California. This A.S. program also offers students courses specializing in apparel retailing, advertising, textiles, and visual communications. The courses emphasize the business of fashion, wholesale merchandise planning, and apparel branding targeting specific markets. Upon completion of the program, students will be able to develop marketing strategies, create promotional campaigns, understand the buying process, and analyze retail businesses. Entry-level employment opportunities available after completion of this program may include retail sales, small store merchandising and showroom assisting.

This degree requires the completion of General Education coursework plus the following:
Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 8</td>
<td>Introduction to Fashion</td>
<td>3</td>
</tr>
<tr>
<td>FASH 10</td>
<td>Clothing Construction I</td>
<td>3</td>
</tr>
<tr>
<td>FASH 14</td>
<td>Dress, Culture, and Identity</td>
<td>3</td>
</tr>
<tr>
<td>FASH 17</td>
<td>Textiles</td>
<td>3</td>
</tr>
<tr>
<td>FASH 25</td>
<td>Fashion Digital Illustration and Design</td>
<td>3</td>
</tr>
<tr>
<td>FASH 59</td>
<td>Fashion Retailing</td>
<td>3</td>
</tr>
<tr>
<td>FASH 62</td>
<td>Retail Buying and Merchandising</td>
<td>4</td>
</tr>
<tr>
<td>FASH 63</td>
<td>Fashion Promotion</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Electives

Choose one of the following: 3

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>FASH 57</td>
<td>Fashion Retailing and Production Technologies</td>
</tr>
<tr>
<td>FASH 66</td>
<td>Visual Merchandising Display</td>
</tr>
</tbody>
</table>

Total Units: 28


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

1. Analyze the marketing and promotional techniques of fashion and apparel companies.
2. Demonstrate their understanding of the fashion industry trend research process.

Review Student Learning Outcomes (SLOs) for this program.

Fire Technology (AS Degree S2105)

Technology and Health Division

Degree S2105

The Fire Science major has been developed to offer pre-employment education for the undergraduate who desires to enter the field of fire science. It also provides the employed firefighter an opportunity for a professional education. Students intending to pursue a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 1</td>
<td>Fire Protection Organization</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 2</td>
<td>Fire Prevention Technology</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 3</td>
<td>Fire Protection Equipment and Systems</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 4</td>
<td>Building Construction for Fire Protection</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 5</td>
<td>Fire Behavior and Combustion</td>
<td>3</td>
</tr>
<tr>
<td>FIRE 13</td>
<td>Principles of Fire and Emergency Services Safety and Survival</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Electives

Choose two courses from the following: 5.5-22.5

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 6</td>
<td>Hazardous Materials/ICS</td>
</tr>
<tr>
<td>FIRE 7</td>
<td>Fire Fighting Tactics and Strategy</td>
</tr>
<tr>
<td>FIRE 8</td>
<td>Fire Company Organization and Management</td>
</tr>
<tr>
<td>FIRE 9</td>
<td>Fire Hydraulics</td>
</tr>
</tbody>
</table>

Total Units: 23.5-40.5


The Fire Technology program is a Regionally Accredited Training Program (ARTP). The Office of the State Fire Marshall (OSFM) has a responsibility for accreditation of ARTP’s throughout the State of California. An ARTP shall provide the following delivery components:

1. California Fire Service Training and Education System (CFSTES)
2. California Fire Service Training and Education Program (FSTEP)
3. Fire Incident Command Certification System (CICCS)
4. California Community College Chancellor’s Office Standard Fire Technology Degree Core Program

Contact:

Office of the State Fire Marshall 1131 S. Street Sacramento, CA 95811 (916) 445-8200

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

1. Define fire department organization, culture, and methods of communication of entry level fire department personnel.
2. Analyze and assess firefighter hazards, and demonstrate safe practices by using minimum standard safety procedures.
3. Demonstrate knowledge of fire prevention efforts and a resulting reduction of life and property loss.
4. Demonstrate knowledge of strategy and tactics required for the proper selection and safe use of firefighting methods, techniques, tools, and equipment.
5. Identify fire chemistry and behavior for the purpose of predicting fire dynamics and flame spread characteristics.
6. Identify components of built-in and portable fire protections systems and alarm and notification devises.
7. Demonstrate knowledge of the 5 basic types of construction. Identify the components and hazards related to each type.
8. Demonstrate knowledge of Leadership and Management concepts as they relate to emergency and non-emergency situations.

Review Student Learning Outcomes (SLOs) for this program.

General Business (AS Degree S0501)

Business Division

Degree S0501

This program is intended to prepare students for employment following graduation. Students wishing a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 10</td>
<td>Arson and Fire Investigation</td>
</tr>
<tr>
<td>FIRE 11</td>
<td>Fire Apparatus and Equipment</td>
</tr>
<tr>
<td>FIRE 12</td>
<td>Wildland Fire Control</td>
</tr>
<tr>
<td>FIRE 86</td>
<td>Basic Fire Academy</td>
</tr>
<tr>
<td>KINF 53</td>
<td>Physical Training for the Basic Fire Academy</td>
</tr>
</tbody>
</table>

Total Units: 23.5-40.5


The Fire Technology program is a Regionally Accredited Training Program (ARTP). The Office of the State Fire Marshall (OSFM) has a responsibility for accreditation of ARTP’s throughout the State of California. An ARTP shall provide the following delivery components:

1. California Fire Service Training and Education System (CFSTES)
2. California Fire Service Training and Education Program (FSTEP)
3. Fire Incident Command Certification System (CICCS)
4. California Community College Chancellor’s Office Standard Fire Technology Degree Core Program

Contact:

Office of the State Fire Marshall 1131 S. Street Sacramento, CA 95811 (916) 445-8200

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

1. Define fire department organization, culture, and methods of communication of entry level fire department personnel.
2. Analyze and assess firefighter hazards, and demonstrate safe practices by using minimum standard safety procedures.
3. Demonstrate knowledge of fire prevention efforts and a resulting reduction of life and property loss.
4. Demonstrate knowledge of strategy and tactics required for the proper selection and safe use of firefighting methods, techniques, tools, and equipment.
5. Identify fire chemistry and behavior for the purpose of predicting fire dynamics and flame spread characteristics.
6. Identify components of built-in and portable fire protections systems and alarm and notification devises.
7. Demonstrate knowledge of the 5 basic types of construction. Identify the components and hazards related to each type.
8. Demonstrate knowledge of Leadership and Management concepts as they relate to emergency and non-emergency situations.

Review Student Learning Outcomes (SLOs) for this program.
Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>or BUSA 72</td>
<td>Bookkeeping - Accounting</td>
<td></td>
</tr>
<tr>
<td>BUSL 18</td>
<td>Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BOSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>BOSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BOSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BOSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BOSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>BOSO 5</td>
<td>Business English</td>
<td>3</td>
</tr>
<tr>
<td>BOSO 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

Choose six units from the following: 6

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA</td>
<td>Business: Accounting</td>
<td>1-5</td>
</tr>
<tr>
<td>BUSC</td>
<td>Business: Economics</td>
<td>3</td>
</tr>
<tr>
<td>BUSL</td>
<td>Business: Law</td>
<td>1-3</td>
</tr>
<tr>
<td>BOSM</td>
<td>Business: Management</td>
<td>1-4</td>
</tr>
<tr>
<td>BOSU</td>
<td>Business: Sales, Merchandising and Marketing</td>
<td>1-4</td>
</tr>
<tr>
<td>CISB</td>
<td>Computer Information Systems Beginning</td>
<td>2-4</td>
</tr>
</tbody>
</table>

Total Units 41.5

Business Administration Website (http://www.mtsac.edu/businessadministration/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Describe the basic accounting system and how it is used to serve business needs.
• List and explain the foundations upon which business is built and the economic challenges facing the United States.
• Apply management concepts and functions.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Histologic Technician Training (AS Degree S1211)

Natural Sciences Division

Degree S1211

This program provides on-campus and on-site technical training in the field of histotechnology, focusing on routine tissue sample preparation, special stains and techniques such as immunohistochemistry, and in situ hybridization. Training on campus will utilize samples routinely prepared in both clinical and research facilities. As part of their formal training, students of histotechnology will work through study guides provided by the American Society of Clinical Pathologists (ASCP) for its certification examination. Partnerships with local facilities will allow for work experience and internship sites, required for certification of histotechnology graduates, and will provide further training for those interested in research and/or careers in the private sector.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose one course from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td>3-5</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td></td>
</tr>
<tr>
<td>MICR 26</td>
<td>Introduction to Immunology</td>
<td></td>
</tr>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td>5</td>
</tr>
</tbody>
</table>

Choose one course from the following: 5

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 10</td>
<td>Chemistry for Allied Health Majors</td>
<td></td>
</tr>
<tr>
<td>CHEM 40</td>
<td>Introduction to General Chemistry</td>
<td></td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td></td>
</tr>
<tr>
<td>CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Choose one course from the following: 4-5

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HT 1</td>
<td>Introduction to Histotechnology</td>
<td>1</td>
</tr>
<tr>
<td>HT 2</td>
<td>Scientific Basics for Histotechnicians</td>
<td>3</td>
</tr>
<tr>
<td>HT 10</td>
<td>Histology</td>
<td>3</td>
</tr>
<tr>
<td>HT 12</td>
<td>Beginning Histotechniques</td>
<td>5</td>
</tr>
<tr>
<td>HT 14</td>
<td>Advanced Histotechniques</td>
<td>5</td>
</tr>
<tr>
<td>HT 16</td>
<td>Histochemistry and Immunohistochemistry</td>
<td>4</td>
</tr>
<tr>
<td>HT 17</td>
<td>Work Experience in Histotechnology</td>
<td>4</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>4-5</td>
</tr>
<tr>
<td>or MICR 22</td>
<td>Microbiology</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 42-45

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S1211&/#38;desc=Histologic+Technician%2C+AS+S1211)

The Histologic Technician Training program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

Contact:
National Accrediting Agency for Clinical Laboratory Sciences 5600 N. River Rd., Suite 720 Rosemont, IL 60018-5199 (773) 714-8880 (773) 714-8886 (fax) info@naacls.org http://naacls.org/

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• successfully pass the Histotechnician American Society for Clinical Pathology Exam (ASCP)
• be employed as a histotechnician
• demonstrate superior technical skills

Review Student Learning Outcomes (SLOs) for this program.

Horse Ranch Management (AS Degree S0102)

Natural Sciences Division

Degree S0102

Horse Ranch Management offers students a look into the science, breeding, management and training of horses using a hands-on approach. It helps to prepare students for a variety of jobs in the horse industry and is molded around a core of horse science, agriculture, and general education courses. This program is intended to prepare students for employment following graduation. Students desiring a Bachelor's
Degree (transfer) program should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education (p. 45) coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 59</td>
<td>Work Experience in Agriculture</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 94</td>
<td>Animal Breeding</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 16</td>
<td>Horse Production and Management</td>
<td>4</td>
</tr>
<tr>
<td>AGLI 18</td>
<td>Horse Ranch Management</td>
<td>4</td>
</tr>
<tr>
<td>AGLI 19</td>
<td>Horse Hoof Care</td>
<td>2</td>
</tr>
<tr>
<td>AGLI 20</td>
<td>Horse Behavior and Training</td>
<td>2</td>
</tr>
<tr>
<td>AGLI 96</td>
<td>Animal Sanitation and Disease Control</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 97</td>
<td>Artificial Insemination of Livestock</td>
<td>2</td>
</tr>
</tbody>
</table>

### Required Electives

Choose six units from the following:

- AGOR 51: Tractor and Landscape Equipment Operations
- AGOR 53: Small Engine Repair I
- AGOR 71: Construction Fundamentals
- BUSM 20: Principles of Business
- BUSM 66: Small Business Management
- WELD 40: Introduction to Welding

Total Units: 32

1. Complete three units of AGAG 59

Animal Sciences Website (http://www.mtsac.edu/animal/)


### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Be able to design a comprehensive production/business plan for various horse-related activities.
- Demonstrate professional conduct in the industry.
- Be able to obtain an entry-level position in the horse industry.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

## Hospitality and Restaurant Management (AS Degree S1307)

### Business Division

Degree S1307

This Associate of Science in Hospitality and Restaurant Management prepares students for mid-level or Manager-In-Training position in the hospitality industry. Students gain practical and management training in: food safety and sanitation, food production, dining room service management, supervision, cost control, financial accounting, lodging management, and hospitality law. Students who successfully complete the requirements for this degree will also earn the Food Protection Manager Certification from the National Restaurant Association upon passing the ServSafe Exam. This program is designed to articulate with the Collins College of Hospitality Management at Cal Poly Pomona as well as other universities. Students planning to transfer should consult with Hospitality Management Coordinator and Counseling to discuss transfer options.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
<td>3</td>
</tr>
<tr>
<td>HRM 52</td>
<td>Food Safety and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>HRM 56</td>
<td>Hospitality Supervision</td>
<td>3</td>
</tr>
<tr>
<td>HRM 57</td>
<td>Hospitality Cost Control</td>
<td>3</td>
</tr>
<tr>
<td>HRM 59</td>
<td>Introduction to Food and Beverage Management</td>
<td>3</td>
</tr>
<tr>
<td>HRM 64</td>
<td>Hospitality Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>HRM 66</td>
<td>Hospitality Law</td>
<td>3</td>
</tr>
<tr>
<td>HRM 70</td>
<td>Introduction to Lodging</td>
<td>3</td>
</tr>
<tr>
<td>HRM 74</td>
<td>Introduction to Tourism</td>
<td>3</td>
</tr>
<tr>
<td>HRM 91</td>
<td>Hospitality Work Experience</td>
<td>1</td>
</tr>
</tbody>
</table>

Choose one course from the following:

- HRM 61: Menu Planning
- HRM 62: Event Planning and Catering
- HRM 74: Introduction to Tourism
- HRM 91: Hospitality Work Experience

Total Units: 29

1. This is a variable unit course. Three units are required.


### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Locate a current hospitality job, write a report on the prospective employer, write a cover letter and resume.
- Identify a recognized hospitality leader and accurately describing type of leadership style adopted by this leader and the characteristics that made them successful.
- Determine the presence of foodborne-illness outbreak.
- Identify foodborne pathogen, their sources, and resulting illnesses, and symptoms.
- Differentiate between the various styles of service including: American (Pre-plated), English (Family), Russian (Platter), French (Gueridon).
- Identify food safety and sanitation practices within a food service establishment.
- Plan a food production schedule and assemble the tools, equipment, and ingredients required to produce a recipe in an organized and efficient manner.
- Recipe knowledge, accuracy and execution: Follow recipe procedures to produce food at the appropriate temperature, consistency, texture, flavor, and in a timely manner.
- Identify leadership styles and recognize successful motivational techniques.
- Analyze the operational and cost control performance of a restaurant.
• Conduct break-even analysis on a food & beverage facility and conduct cost volume analysis to determine number of customers required to attain desired profits.
• Calculate the recipe cost of an entire menu.
• Analyze the popularity and profitability of a menu.
• Develop a business plan for a catering business and understand the enormity of planning for and opening a small business.
• Students will be able to meet with prospective clients and plan all elements of a special event.
• Develop an Income Statement (P&L) for a hospitality operation.
• Develop a Balance Sheet for a hospitality operation.
• Identify and differentiate the four sources of law
• Analyze a hospitality civil case and determine the facts, elements of negligence, possible consequences, and outcomes.
• Identify staffing needs for a hotel Front Desk based on occupancy, level of activity, and budget constraints.
• Establish room rates based on desired profits using the Hubbart formula.
• Develop measurable skill-based learning objectives, which they will attain at the end of their work experience period.
• Demonstrate proficiency of skills specified in the measurable objectives.

Human Resource Management (AS Degree S0530)

Business Division
Degree S0530
The Human Resource Management degree is intended to prepare students to enter the business world in the dynamic environment of human resources. Students become familiar with various approaches to business organization and the strategic nature of human resource management. Studies in human resource law, compensation systems, training, and development will provide the student a solid foundation from which to build a career in human resource management. Transfer students will gain a strong human resource management business elective base initiating further study in a variety of fields. Students active in the work arena will acquire new skills that are highly desirable in a fast-paced work force.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 5</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 70</td>
<td>Payroll and Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSL 19</td>
<td>Advanced Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td><strong>27.5</strong></td>
</tr>
</tbody>
</table>

Business Administration Website (http://www.mtsac.edu/businessadministration/)

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:
• Apply management concepts and functions
• Explain theory and practical application of Equal Employment Opportunity current employment laws
• Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content

Industrial Design Engineering (AS Degree S0331)

Technology and Health Division
Degree S0331
This program is designed to prepare the student for a career in a wide range of industries including product and industrial design firms and fabrication and manufacturing companies. Students are introduced to product development from design through prototyping and fabrication for manufacturing.

Portfolio or prototype development is required on each of the semester levels. In the Level Three certificate and AS Degree course work, this will culminate in a final “senior project,” which is a portfolio that includes two and three-dimensional design, documentation (accountability measures), presentation, and fabrication. This project will demonstrate the student’s mastery of the concepts and methodologies learned during the program.

Students desiring a Bachelor’s Degree should consult with a counselor or an educational advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IDE 110</td>
<td>Design Foundation-Visual Literacy</td>
<td>3</td>
</tr>
<tr>
<td>IDE 120</td>
<td>Introduction to CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 130</td>
<td>Introduction to Shop Processes</td>
<td>3</td>
</tr>
<tr>
<td>IDE 150</td>
<td>Design Foundation II</td>
<td>3</td>
</tr>
<tr>
<td>IDE 160</td>
<td>Intermediate CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 170</td>
<td>Introduction to Prototyping</td>
<td>3</td>
</tr>
<tr>
<td>IDE 210</td>
<td>Advanced Media</td>
<td>3</td>
</tr>
<tr>
<td>IDE 220</td>
<td>Advanced CAD</td>
<td>3</td>
</tr>
<tr>
<td>IDE 230</td>
<td>Introduction to Mechanical Principles</td>
<td>3</td>
</tr>
<tr>
<td>IDE 250</td>
<td>Product Design and Viability</td>
<td>6</td>
</tr>
<tr>
<td>IDE 270</td>
<td>Manufacturing Processes and Materials</td>
<td>3</td>
</tr>
</tbody>
</table>
Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELEC 50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
<td>4</td>
</tr>
<tr>
<td>ELEC 81</td>
<td>Laboratory Studies in Electronics Technology</td>
<td>1-2</td>
</tr>
<tr>
<td>MATH 51</td>
<td>Elementary Algebra</td>
<td>4</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
</tr>
<tr>
<td>WELD 30</td>
<td>Metal Sculpture</td>
<td>2</td>
</tr>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>2</td>
</tr>
</tbody>
</table>


Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Integrated Pest Management (AS Degree S0311)

Natural Sciences Division

Degree S0311

The Integrated Pest Management Program is part of the Agricultural Science Program and prepares students to design and implement comprehensive integrated pest management programs for private or public entities. It qualifies students to take the Pest Control Advisor (PCA) exam administered by the California Department of Pesticide Regulation. Pest Control Advisers provide written recommendations for the application of pesticides. Students learn how to design, install, and manage irrigation systems, set up and implement fertilizer and pest management programs, and properly identify and maintain trees, shrubs, and turf grasses. Students also learn personal management and budgeting skills. Most courses in the program provide hands-on experiences designed to give students a combination of practical skills and technical knowledge. Students who intend to transfer should meet with a counselor to review lower-division requirements of the college or university they plan to attend.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 39</td>
<td>Turf Grass Production and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 91</td>
<td>Work Experience in Horticulture</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose at least six units from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 2</td>
<td>Plant and Animal Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 3</td>
<td>Ecology and Field Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4</td>
<td>Biology for Majors</td>
<td>3</td>
</tr>
<tr>
<td>or BIOL 4H</td>
<td>Biology for Majors - Honors</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 8</td>
<td>Cell and Molecular Biology</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 42


Program Learning Outcomes

Upon successful completion of this program, a student will:

• be technically proficient
• demonstrate professional conduct in the industry
• be able to give a professional quality oral presentation
• be able to formulate and implement a complete Integrated Pest Management program for a specific site

Review Student Learning Outcomes (SLOs) for this program.

Interior Design (AS Degree S1301)

Business Division

Degree S1301

The Interior Design A.S. degree provides students with an excellent foundation for a successful career in interior design. Students will obtain the skill set necessary to obtain a variety of positions in the design field.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
<td>3</td>
</tr>
<tr>
<td>ID 20</td>
<td>Color and Design Theory I</td>
<td>3</td>
</tr>
<tr>
<td>ID 21</td>
<td>Color and Design Theory II</td>
<td>3</td>
</tr>
<tr>
<td>ID 22</td>
<td>Design Drawing for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 23</td>
<td>Computer Aided Drawing for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 25</td>
<td>Space Planning for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 26</td>
<td>Space Planning for Interior Design II</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units


Program Learning Outcomes

Upon successful completion of this program, a student will:

• be technically proficient
• demonstrate professional conduct in the industry
• be able to give a professional quality oral presentation
• be able to formulate and implement a complete Integrated Pest Management program for a specific site

Review Student Learning Outcomes (SLOs) for this program.
Mt. San Antonio College

ID 27 Rapid Visualization 3
ID 29 Interior Design Studio I 3
ID 31 Building Systems for Interior Design 3
ID 32 Lighting Design and Theory for Interior Design 3
ID 34 Computer Aided Drawing for Interior Design II 3
ID 36 Portfolio Development for Interior Design 3
or ID 37 Business Practices for Interior Design 3
ID 39 Interior Design Studio II 3

Required Electives
2
Select two from the following
ID 50 Interior Design Specialized Topics
ID 54 Internship in Interior Design
ID 56 Integrated Drawing Techniques for Interior Design
ID 58 Field Studies in Interior Design
ID 59 Computer Basics for Interior Design
ID 99 Special Projects in Interior Design

Total Units 50

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 122</td>
<td>Architectural Presentations</td>
<td></td>
</tr>
</tbody>
</table>

Interior Design Website (http://mtsac.edu/interiordesign/)


The Interior Design program is accredited from the Interior Design - National Kitchen and Bath Association NKBA.

Contact:
Interior Design - National Kitchen and Bath Association NKBA 687 Willow Grove St Hacketstown, NJ 07847 (800) 843-6522

Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Successfully design a space based on a concept.
- Successfully meet program requirements.
- Successfully demonstrate craftsmanship skills in the presentation of a space.

Review Student Learning Outcomes (SLOs) for this program.

Interior Design - Kitchen and Bath (AS Degree S1302)

Business Division
Degree S1302

The Interior Design: Kitchen and Bath Design A.S. degree provides students with specialized skills in the area of Kitchen and Bath Design and is accredited by the National Kitchen and Bath Association. Students will strengthen career perspectives and develop work to incorporate into a professional portfolio. This certificate may aid in the student's search for an intermediate position as an assistant to a kitchen and bath designer. Students completing this program and meeting the eligibility requirements will qualify to sit for the academic portion of the Certified Kitchen Designer (CKD) and Certified Bath Designer (CBD) designation.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID 10</td>
<td>Introduction to Interior Design</td>
<td>2</td>
</tr>
<tr>
<td>ID 10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>ID 12</td>
<td>Materials and Products for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 14</td>
<td>History of Furniture and Decorative Arts</td>
<td>3</td>
</tr>
<tr>
<td>ID 20</td>
<td>Color and Design Theory I</td>
<td>3</td>
</tr>
<tr>
<td>ID 21</td>
<td>Color and Design Theory II</td>
<td>3</td>
</tr>
<tr>
<td>ID 22</td>
<td>Design Drawing for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 23</td>
<td>Computer Aided Drawing for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 25</td>
<td>Space Planning for Interior Design I</td>
<td>3</td>
</tr>
<tr>
<td>ID 26</td>
<td>Space Planning for Interior Design II</td>
<td>3</td>
</tr>
<tr>
<td>ID 27</td>
<td>Rapid Visualization</td>
<td>3</td>
</tr>
<tr>
<td>ID 29</td>
<td>Interior Design Studio I</td>
<td>3</td>
</tr>
<tr>
<td>ID 31</td>
<td>Building Systems for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 32</td>
<td>Lighting Design and Theory for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 34</td>
<td>Computer Aided Drawing for Interior Design II</td>
<td>3</td>
</tr>
<tr>
<td>ID 37</td>
<td>Business Practices for Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>ID 39</td>
<td>Interior Design Studio II</td>
<td>3</td>
</tr>
<tr>
<td>ID 40</td>
<td>Kitchen and Bath Studio I</td>
<td></td>
</tr>
<tr>
<td>ID 41</td>
<td>Kitchen and Bath Studio II</td>
<td></td>
</tr>
<tr>
<td>ID 48</td>
<td>Internship in Kitchen and Bath</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 59

Interior Design Website (http://mtsac.edu/interiordesign/)


The Interior Design - Kitchen and Bath program is accredited by the Interior Design - National Kitchen and Bath Association NKBA.

Contact:
Interior Design - National Kitchen and Bath Association NKBA 687 Willow Grove St Hacketstown, NJ 07847 (800) 843-6522

Program Learning Outcomes:
Upon successful completion of this program, a student will be able to:

- Successfully design a kitchen based on NKBA standards.

Review Student Learning Outcomes (SLOs) for this program.
International Business (AS Degree S0507)

Business Division
Degree S0507

This program is intended to prepare students for employment following graduation. Students wishing a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSL 20</td>
<td>International Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 50</td>
<td>World Culture: A Business Perspective</td>
<td>3</td>
</tr>
<tr>
<td>or ANTH 5</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>or ANTH 5H</td>
<td>Cultural Anthropology - Honors</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 51</td>
<td>Principles of International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 52</td>
<td>Principles of Exporting and Importing</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one from the following:

- CHIN 1 Elementary Chinese
- FRCH 1 Elementary French
- GERM 1 Elementary German
- ITAL 1 Elementary Italian
- JAPN 1 Elementary Japanese
- SPAN 1 Elementary Spanish

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 81</td>
<td>Work Experience in Business</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSM 85</td>
<td>Special Issues in Business</td>
<td>2</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
</tbody>
</table>

Business Management Website (http://www.mtsac.edu/management/)


**Program Learning Outcomes**

Upon successful completion of this program, a student will be able to:

- Identify how governments influence trade.
- Explain how a small business can prepare to conduct export operations.
- Describe business planning for small business.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Licensed Vocational Nurse to RN (AS Degree S1201)

Technology and Health Division
Degree S1201

The Mt. San Antonio College Nursing Program, approved by the California Board of Registered Nursing, is a two-year program designed to prepare men and women to give direct nursing care to clients in various practice settings. The program consists of course work in nursing, science, general education, and clinical nursing practice at local hospitals and health agencies. Graduates of the program receive an Associate in Science Degree in Nursing and are eligible to take the NCLEX-RN examination leading to licensure as a Registered Nurse.

The Licensed Vocational Nurse is provided career mobility in the Nursing Program. The Licensed Vocational Nurse may choose between earning an Associate in Science Degree in Nursing or completing the LVN 30-Unit Option track which leads to a certificate, not a degree.

This degree requires the completion of General Education coursework plus the following:

**Prerequisite Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 81</td>
<td>Work Experience in Business</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSM 85</td>
<td>Special Issues in Business</td>
<td>2</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
<tr>
<td>CHIN 1</td>
<td>Elementary Chinese</td>
<td></td>
</tr>
<tr>
<td>FRCH 1</td>
<td>Elementary French</td>
<td></td>
</tr>
<tr>
<td>GERM 1</td>
<td>Elementary German</td>
<td></td>
</tr>
<tr>
<td>ITAL 1</td>
<td>Elementary Italian</td>
<td></td>
</tr>
<tr>
<td>JAPN 1</td>
<td>Elementary Japanese</td>
<td></td>
</tr>
<tr>
<td>SPAN 1</td>
<td>Elementary Spanish</td>
<td></td>
</tr>
</tbody>
</table>

**Non-course Requirements**

1. An overall grade point average of 2.5 for the Human Anatomy, Human Physiology and Microbiology prerequisite courses with no grade less than a "C" for each course and no more than one repetition of any one of these courses.
2. A cumulative grade point average (GPA) of 2.5 for all college coursework completed.
3. Eligibility for MATH 71 (Preferably MATH 71 or a college level math course completed).
4. High school graduation or GED or academic degree from an accredited college/university in the United States.
5. Possess a current, active California Licensed Vocational Nurse license.
6. A physical examination, including specific immunizations is required of all candidates prior to the beginning of nursing classes.
8. Criminal background check and drug screening must be completed prior to any patient contact.
9. Nursing 70: Role Transition must be completed with a credit grade prior to entrance into the program. (NURS 70: Role Transition – Due to the clinical component of NURS 70, applicants must submit their names to the Nursing Office for approval prior to enrollment in this
Applicants must have completed all prerequisite courses prior to taking NURS 70. Applicants must provide proof of current Vocational Nurse License, physical, CPR card, Background Check, and drug testing prior to the start of class.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 4</td>
<td>Maternity Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5</td>
<td>Psychiatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6</td>
<td>Pediatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 7</td>
<td>Medical-Surgical Nursing: Nutrition/Elimination/ Surgical Asepsis</td>
<td>7</td>
</tr>
<tr>
<td>NURS 8</td>
<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/Regulation</td>
<td>4</td>
</tr>
<tr>
<td>NURS 11</td>
<td>Preceptorship in Nursing</td>
<td>2</td>
</tr>
</tbody>
</table>

**Requirements for the Major**

Select one of the following sequences:

- ANAT 35 Human Anatomy
  & ANAT 36 Human Physiology
- ANAT 10A Introductory Human Anatomy
  & ANAT 10B Introductory Human Physiology
- MICR 1 Principles of Microbiology: 4-5
  or MICR 22 Microbiology
- ENGL 1A Freshman Composition: 4
  or ENGL 1AH Freshman Composition - Honors
- CHLD 10 Child Growth and Lifespan Development: 3
  or CHLD 10H Child Growth and Lifespan Development - Honors
  or PSYC 14 Developmental Psychology
- PSYC 1A Introduction to Psychology: 3
  or PSYC 1AH Introduction to Psychology - Honors
- SPCH 1A Public Speaking: 4
  or SPCH 1AH Public Speaking - Honors
  or SPCH 2 Survey of Communication Studies
  or SPCH 8 Professional and Organizational Speaking
  or SPCH 8H Professional and Organizational Speaking - Honors

Total Units: 54-57

**Nursing Website** (http://www.mtsac.edu/nursing/)

**Guided Pathways of Study Suggested Course Sequence**

(https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S1201#/38;desc=Licensed+Vocational+Nurse+to+RN%2C+AS+S1201)

**Selection Process**

Students applying for admission to the Nursing Program are required to see either a counselor or educational advisor to verify their eligibility to enter the Nursing program.

**Procedure**

Students must complete all course prerequisites prior to requesting an appointment for certifying readiness to enter into the Nursing program. Once eligibility has been established and the Admission Assessment Test has been passed, students will enter on a first come first served basis.

**The Eligibility Appointment**

1. Once a student has completed all course prerequisites, they may request an appointment with a counselor or educational advisor.
2. Students who have completed coursework at other colleges must bring the following information to their eligibility appointment:
   a. Official transcripts of all college work completed at all colleges.
   b. If the prerequisite courses were completed at another college, a course description and a copy of the course syllabus.
   c. Students completing college coursework outside of the United States will need to have their transcripts evaluated by an approved international transcript evaluation agency and must bring the final evaluation to their appointment (students may be able to obtain a list of agencies from the Admissions & Records Office).
   d. Due to specific college deadlines for International Student application, please inform the Counseling/Educational Advisor that this applies to you.
   e. All students will need to bring official proof of high school graduation, GED, or college graduation from an accredited institution in the United States.

Students should also be aware that once they have been admitted to the Nursing program and before beginning the clinical portion of the program, they will need to be able to pass both a criminal background check, including a screening by the Office of Inspector General for welfare or Social Security fraud, as well as testing negative for drug use.

All applicants are required to meet the essential functions for success in the nursing program.

**Physical Demands**

- Perform prolonged, extensive, or considerable standing/walking, lifting positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift/carry 50 lbs. or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

**Sensory Demands**

(May be corrected with adaptive devices)

- Color vision: ability to distinguish and identify colors
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

**Working Environment**

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Handle emergency or crisis situations
• Subject to many interruptions
• Requires judgment/action which could result in death of a patient
• Exposed to products containing latex

English Language Skills
Although proficiency in English is not a criteria for admission into the nursing program, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and for others.

REGARDING LICENSURE
The California Board of Registered Nursing (BRN) protects the consumer by screening applicants for licensure in order to identify potentially unsafe practitioners. The BRN may deny applications for interim permits, temporary licenses, and permanent licensure, if the applicant has been found guilty of dishonesty, fraud or deceit, felony child abuse, sex offender crimes, acts involving narcotics, dangerous drugs or devices, assault and/or battery, and other crimes. Applicants who have questions regarding limitations related to licensure, should contact the California Board of Registered Nursing at (916) 322-3350 or access its website at www.rn.ca.gov.

Contact:
California Board of Registered Nursing 1747 North Market Boulevard, Suite 150 Sacramento, CA 95834 (916) 322-3350 www.rn.ca.gov

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Successfully complete the Role Transition course to be accepted into the Nursing Program in the second semester.

Review Student Learning Outcomes (SLOs) for this program.

Livestock Management (AS Degree S0103)

Natural Sciences Division
Degree S0103
This program is designed to give students basic skills in livestock management for employment opportunities on farms, ranches, and agriculture sales and services.

This degree requires the completion of General Education (https://catalog.mtsac.edu/programs/degrees-certificates/#gerequirementstext) coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use, and Politics - A Global Perspective</td>
<td>3</td>
</tr>
<tr>
<td>AGAG 59</td>
<td>Work Experience in Agriculture</td>
<td>1-4</td>
</tr>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 94</td>
<td>Animal Breeding</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 14</td>
<td>Swine Production</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 17</td>
<td>Sheep Production</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGLI 30</td>
<td>Beef Production</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 34</td>
<td>Livestock Judging and Selection</td>
<td>2</td>
</tr>
<tr>
<td>AGLI 96</td>
<td>Animal Sanitation and Disease Control</td>
<td>3</td>
</tr>
<tr>
<td>AGLI 97</td>
<td>Artificial Insemination of Livestock</td>
<td>2</td>
</tr>
</tbody>
</table>

Required Electives
Agricultural Mechanics/Production
Choose three units from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 53</td>
<td>Small Engine Repair I</td>
<td></td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td></td>
</tr>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td></td>
</tr>
<tr>
<td>AGLI 16</td>
<td>Horse Production and Management</td>
<td></td>
</tr>
</tbody>
</table>

Business Management
Choose three units from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td></td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td></td>
</tr>
<tr>
<td>BUSS 35</td>
<td>Professional Selling</td>
<td></td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td></td>
</tr>
</tbody>
</table>

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 91</td>
<td>Agricultural Calculations</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 35-38

1 Complete one to four units of AGAG 59.

Animal Sciences Website (http://www.mtsac.edu/animal/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0103/&#38;desc=Livestock+Management%2C+AS+College+Ready+S0103)

Program Learning Outcomes
Upon successful completion of this program, a student:

• Will be able to design a comprehensive production/business plan for various livestock species
• Can successfully transfer to the CSU and UC system.
• Will address animals welfare requirements when designing and implementing a livestock management system.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Manufacturing Technology (AS Degree S0918)

Technology and Health Division
The Associate in Science degree in Manufacturing Technology is designed to prepare students for entrance into the manufacturing field in one of the machining occupations such as manual and computer numerical control (CNC) machinists, machinery technicians, or machinist apprentices, computer aided design (CAD) operators, draftsmen, or design engineers, and computer aided manufacturing (CAM) machine programmers. This program provides students with a broad foundation in common manufacturing processes such as injection molding, vacuum forming, sheet metal, casting processes, and laser cutting.

Graduates may enter the manufacturing field in areas dealing with production, research and development, tool and die construction, mold making, or computerized manufacturing. Laboratory practice utilizes industrial types of equipment and precision measuring instruments to
provide training in the various machining occupations. This degree covers setup and tooling procedures and part certification upon completion of the metal removing process. It includes instruction on industry-based CAD and CAM methodologies and all types of lathes, mills, grinders, and specialized equipment such as CNC. Supplementary instruction is also provided in mechanical literacy, bench work, layout, inspection process, blueprint reading, metal composition, heat treatment, assembly procedures, jig and fixture design, and construction.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MFG 110</td>
<td>Introduction to CAD</td>
<td>4</td>
</tr>
<tr>
<td>MFG 120</td>
<td>CAD for Manufacturing</td>
<td>4</td>
</tr>
<tr>
<td>MFG 130</td>
<td>Manufacturing Processes and Materials</td>
<td>3</td>
</tr>
<tr>
<td>MFG 140</td>
<td>Print Reading and Shop Practice</td>
<td>3</td>
</tr>
<tr>
<td>MFG 150</td>
<td>Manual Machining I</td>
<td>3</td>
</tr>
<tr>
<td>MFG 155</td>
<td>Manual Machining II</td>
<td>2</td>
</tr>
<tr>
<td>MFG 160</td>
<td>Introduction to Mechanical Principles</td>
<td>3</td>
</tr>
<tr>
<td>MFG 210</td>
<td>Advanced CAD</td>
<td>3</td>
</tr>
<tr>
<td>MFG 220</td>
<td>Computer Aided Manufacturing II</td>
<td>3</td>
</tr>
<tr>
<td>MFG 250</td>
<td>Introduction to CNC Programming</td>
<td>3</td>
</tr>
<tr>
<td>MFG 260</td>
<td>CNC Operation</td>
<td>3</td>
</tr>
<tr>
<td>Three (3) units of Work Experience</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDT 89</td>
<td>Engineering Design Technology Work Experience</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units**: 37

Manufacturing Website (http://www.mtsac.edu/manufacturing/)


### Program Learning Outcomes

*Upon successful completion of this program, a student will:*  
- Be technically competent.  
- Be employed or seeking employment in their area or a related area.  
- Demonstrate ability to create a CAD model, 2D print, or fabricate a part from a 2D print using manual or CNC methods.

Review Student Learning Outcomes (SLOs) for this program.

### Marketing Management (AS Degree S0510)

**Business Division**  
This program is intended to prepare students for employment following graduation. Students wishing a bachelor’s degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>or BUSA 72</td>
<td>Bookkeeping - Accounting</td>
<td></td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 35</td>
<td>Professional Selling</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

Choose one from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
<td></td>
</tr>
<tr>
<td>or BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSC 1B</td>
<td>Principles of Economics - Microeconomics</td>
<td></td>
</tr>
<tr>
<td>or BUSC 1BH</td>
<td>Principles of Economics - Microeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSC 17</td>
<td>Applied Business Statistics</td>
<td></td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td></td>
</tr>
<tr>
<td>BUSO 5</td>
<td>Business English</td>
<td></td>
</tr>
</tbody>
</table>

**Total Units**: 28.5

Business Administration Website (http://www.mtsac.edu/businessadministration/)


### Program Learning Outcomes

*Upon successful completion of this program, a student will be able to:*  
- Develop a working knowledge of marketing terminology.  
- List and explain the foundations upon which business is built and the economic challenges facing the United States.  
- List the characteristics of a successful salesperson.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

### Mental Health Technology - Psychiatric Technician (AS Degree S1208)

**Technology and Health Division**  
Completion of coursework leads to an Associate in Science degree. The Psychiatric Technology Program will prepare students to take the California State Licensure Examination for Psychiatric Technicians.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MENT 40</td>
<td>Introduction to Interviewing and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>MENT 56</td>
<td>Medical-Surgical Nursing for Psychiatric Technicians</td>
<td>9</td>
</tr>
<tr>
<td>MENT 56L</td>
<td>Medical-Surgical Clinical Experience</td>
<td>4</td>
</tr>
<tr>
<td>MENT 58D</td>
<td>Advanced Medical-Surgical Nursing and Pharmacology for Psychiatric Technician (PT)</td>
<td>4</td>
</tr>
</tbody>
</table>
Mental Health Technology - Psychiatric Technician (AS Degree S1208)

MENT 58L Advanced Medical-Surgical Nursing for Psychiatric Technicians Clinical 1.5
MENT 70 Introduction to Psychiatric Technology 1.5
MENT 70L Introduction to Psychiatric Technology Clinical 2
MENT 72 Nursing Care of the Developmentally Disabled Person 7
MENT 72L Nursing Care of the Developmentally Disabled Person - Clinical 5.5
MENT 73L Psychiatric Nursing for Psychiatric Technicians Clinical 5.5
MENT 73T Psychiatric Nursing for Psychiatric Technicians 6
MENT 82 Work Experience in Mental Health Technology 2
PSYC 1A or PSYC 1AH Introduction to Psychology 3

Total Units 54

Special Information
Additional general education courses needed for completion of the Degree requirements are listed in the Mt. San Antonio College Catalog, but are not required to qualify the student for the California State Board Examination.

To remain in the program, students must maintain a "C" or better grade in all courses.

The student will qualify to take the California State Board Examination upon completion of all the above courses, except MENT 82.

Mental Health Department Website (http://www.mtsac.edu/mental-health/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S1208&#38;desc=Mental+Health+Technology+Psychiatric+Technician%2C+AS+S1208)

Special Information
Additional general education courses needed for completion of the Associate in Science degree requirements are listed in the Mt. San Antonio College Catalog, but are not required to qualify the student for the California State Board Examination.

To remain in the program, students must maintain a "C" or better grade in all courses.

The student will qualify to take the California State Board Examination upon completion of all the above courses, except MENT 82.

Entrance Requirements
In addition to meeting Mt. San Antonio College's academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Be a high school graduate or equivalent. (All students who have taken coursework outside of the United States must have their transcript evaluated. Foreign transcripts will not be accepted without the evaluation.)
2. Be 18 years of age.
3. File a college application and be accepted as a student at Mt. San Antonio College.
4. Submit an electronic application (preferred) for the Mental Health/ Psychiatric Technician Program to techandhealth@mtsac.edu or a paper application to the Health Careers Resource Center (HCRC) (909) 274-4788. All applications are dated upon receipt in the Health Careers Resource Center. A program begins each winter and summer intersession with mandatory orientations each fall and spring. Orientations are unique to each cohort, so if a student does not begin classes the intersession following the orientation, then a new orientation must be attended before starting. Students that do not attend the mandatory orientation will not be eligible to start the following intersession even if an orientation had previously been attended.

5. Eligibility for ENGL 1A is currently required to take PSYC 1A, which is a co-requisite for courses within the program. If you have already taken PSYC 1A at Mt. SAC, or an equivalent course at another institution within the past five years this may be waived. If PSYC 1A (or equivalent course) was taken at another institution, send an official transcript from the institution where it was taken to Admissions and Records Office at Mt. SAC. An additional set of transcripts (may be unofficial) must be delivered to the Health Careers Resource Center. If there is no previously-approved course deemed as equivalent by the Psychology Department at Mt. SAC, the student will be required to request a variance for the course from the Psychology Department at Mt. SAC.

Testing is administered by the Assessment Center, located in the Student Service Center. Arrangements should be made with them to schedule a date and time to take the English Placement Test, if required. The Assessment Center is open Monday through Friday. You may contact them at (909) 594-5611, Ext. 4265.

6. For students who possess a college degree, the English Placement Test may not be required. However, it will be necessary for a student to obtain two official copies of the college transcript showing the degree issued. One transcript must be sent to the Health Careers Resource Center and the other to the Admission and Records Office.

7. Forward two official transcripts of all coursework complete (high school, nursing school, and other than Mt. San Antonio College courses.) One transcript must be sent to the Health Careers Resource Center and the other to the Admission and Records Office.

NOTE: Concerning Entrance Requirements ‘e,’ ‘f,’ and ‘g’ if the course(s) were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts. The Health Careers Resource Center processes applications for multiple programs, therefore indicate in the mailing address the program for which your transcript is being sent.

EXAMPLE:
Mt. San Antonio College
Health Careers Resource Center
Psychiatric Technician Program
1100 North Grand Avenue
Walnut, CA 91789-1399

8. A physical examination showing proof of specific immunizations (including seasonal influenza as appropriate), and consent/disclaimer for Hepatitis A/B vaccine is required of all candidates prior to beginning classes. Students must provide proof that he/she does not have tuberculosis. These requirements are in accordance with the healthcare agency policy that insure that students are in good health and free from communicable disease and able to perform their training functions. Drug testing may also be required as part of this physical examination. Proof of high school graduation or GED is required. Malpractice insurance may also be required.

9. Certain convictions may prevent a candidate from being licensed as a Psychiatric Technician. Certain facilities require Live Scanning (both Department of Justice (DOJ) and Federal Bureau of Investigation
Selection Procedure

The College will make every effort to notify the applicant of acceptance by mail no less than one month prior to the beginning of the program. All applicants are required to meet the Essential Functions for Success in the Mental Health Technology - Psychiatric Technician Program (listed below).

Essential Functions for Success in the Mental Health Technology-Psychiatric Technician Program:

Physical Demands:
- Perform prolonged, extensive, or considerable standing, walking, lifting positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Perform considerable reaching, stooping, bending, kneeling, and crouching
- Possess the ability to lift and carry at least 125 pounds
- Possess the ability to perform fine motor movements with hands and fingers

Sensory Demands:
- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devices)
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less

Hearing: able to recognize a full range of tones

Working Environment
- May be exposed to infectious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids, and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle potentially dangerous emergency or crisis situations or patients
- Subject to many interruptions
- Requires decisions and actions related to end of life issues
- Exposed to products containing latex
- Requires judgment and/or action which could affect the life or death of a patient.

English Language Skills:

Although proficiency in English is not a criterion for admission into the Mental Health Technology - Psychiatric Technician Program, students must be able to speak, write, and read English to ensure patient safety and to complete classes successfully.

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate the ability to provide client care, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate nursing skills, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to successfully intervene at all levels of client escalation/de-escalation, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to support client efforts to achieve and maintain optimal mental health, within scope of practice, to successfully practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to safely administer medications, with scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to participate in all areas of treatment plan development, within scope of practice, to safely practice as an entry-level licensed psychiatric technician.
- Demonstrate the ability to develop and achieve entry-level professional goals.

Review Student Learning Outcomes (SLOs) for this program.

Nursing (AS Degree S1203)

Technology and Health Division
Degree S1203

The Mt. San Antonio College Nursing Program, approved by the California Board of Registered Nursing, is a two-year program designed to prepare men and women to give direct nursing care to clients in various practice settings. The program consists of course work in nursing, science, general education, and clinical nursing practice at local hospitals and health agencies. Graduates of the program receive an Associate in Science Degree in Nursing and are eligible to take the NCLEX-RN examination leading to licensure as a Registered Nurse.

Enrollment in the Mt San Antonio Registered Nursing Program – Generic Option – is open to persons regardless of sex, age, marital status, disability, ethnic group, religion or national origin. Applications are accepted twice a year for the Fall and Spring semesters via on-line application process.

ADN General Education Requirements

All courses below must be completed with a grade of “C” or better. Due to the intensity of the program, students are highly encouraged to complete general education prior to admission into the program.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or CHILD 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
</tbody>
</table>
or CHLD 10H Child Growth and Lifespan Development - Honors

PSYC 1A Introduction to Psychology 2
or PSYC 1AH Introduction to Psychology - Honors 3

SPCH 1A Public Speaking
or SPCH 1AH Public Speaking - Honors
or SPCH 2 Survey of Communication Studies
or SPCH 8 Professional and Organizational Speaking
or SPCH 8H Professional and Organizational Speaking - Honors

1 Must be completed before NURS 6.
2 Must be completed before NURS 5.

Additional General Education Required for the Associate Degree
(These requirements are waived for students who have a Bachelor’s degree or higher from a regionally accredited institution in the United States.)

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>History or Political Science 1</td>
<td>Select one History or Political Science course 1</td>
<td>3</td>
</tr>
<tr>
<td>Arts</td>
<td>Select one course from the Arts area 1</td>
<td>3</td>
</tr>
<tr>
<td>Humanities</td>
<td>Select one course from the Humanities area 1</td>
<td>3</td>
</tr>
<tr>
<td>Physical Well-Being Requirement</td>
<td>Select at least one of the physical education activity courses with the following prefixes: DNCE, KINA, KINF, KINI, KINL, KINS, or KINX 1</td>
<td>.5-1</td>
</tr>
</tbody>
</table>

Intermediate Algebra

MATH 71 Intermediate Algebra 5
or MATH 71X Practical Intermediate Algebra
or MATH 71B Intermediate Algebra - Second Half

Reading Competency

Complete the requirement. 1

1 See Mt. SAC Catalog for applicable courses.

Requirements for Nursing

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 1A</td>
<td>The Nursing Process I</td>
<td>5</td>
</tr>
<tr>
<td>NURS 1B</td>
<td>The Nursing Process II</td>
<td>5</td>
</tr>
<tr>
<td>NURS 2</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>Units</td>
<td></td>
<td>12</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 3</td>
<td>Medical-Surgical Nursing: Locomotion/ Sensory/Integ/Oncology/Immu</td>
<td>3.5</td>
</tr>
<tr>
<td>NURS 4</td>
<td>Maternity Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6</td>
<td>Pediatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>Units</td>
<td></td>
<td>9.5</td>
</tr>
<tr>
<td>Semester 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 7</td>
<td>Medical-Surgical Nursing: Nutrition/ Elimination/ Surgical Asepsis</td>
<td>7</td>
</tr>
<tr>
<td>NURS 5</td>
<td>Psychiatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>Units</td>
<td></td>
<td>10</td>
</tr>
</tbody>
</table>

Semester 4

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 8</td>
<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/ Regulation</td>
<td>4</td>
</tr>
<tr>
<td>NURS 11</td>
<td>Preceptorship in Nursing</td>
<td>2</td>
</tr>
<tr>
<td>Units</td>
<td></td>
<td>12</td>
</tr>
<tr>
<td>Total Units</td>
<td></td>
<td>43.5</td>
</tr>
</tbody>
</table>

Requests for Equivalency
Request for equivalency for core sciences: Courses must meet or exceed the 4.0 unit minimum with a laboratory component, as required by the California Community College Chancellor’s office. If you are uncertain whether a course taken inside or outside the California Community College system is equivalent to the Mt. SAC course, please contact the Counseling Department.

Foreign Course Work
Course work completed in another country may be accepted to satisfy requirements for graduation. Foreign transcripts must be evaluated by a recognized foreign evaluation service. If you are selected as a candidate for the Nursing Program, please submit an official, sealed copy of the foreign evaluation during your counseling appointment.

High School Education or Equivalent
Applicants must provide proof of graduation from:

1. An accredited high school in the United States by transcripts or diploma or;
2. Documentation of a passing score on the General Education Development (GED) exam or;
3. Associate degree, or Baccalaureate degree from an accredited institution of higher education in the United States or;
4. Official evaluation of international diploma/degree

Other Program Requirements

1. Meet the minimum physical and mental qualifications to perform essential nursing functions (see Essential Functions).
2. Criminal background check and drug screening must be completed prior to any patient contact.
3. A physical examination, including specific immunization is required of all candidates prior to the beginning of nursing classes.
4. Current Health Care Provider CPR certification

Requirements for the Associate Degree
Students must develop an education plan with a counselor or educational advisor to complete college academic requirements for the AS degree. Contact the Counseling Department at (909) 274-4380 to schedule an appointment.

Requirements for Nursing

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Nursing Courses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 1A</td>
<td>The Nursing Process I</td>
<td>5</td>
</tr>
<tr>
<td>NURS 1B</td>
<td>The Nursing Process II</td>
<td>5</td>
</tr>
<tr>
<td>NURS 2</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
</tbody>
</table>
NURS 3 Medical-Surgical Nursing: Locomotion/Sensory/Integ/Oncology/Immune 3.5
NURS 4 Maternity Nursing 3
NURS 5 Psychiatric Nursing 3
NURS 6 Pediatric Nursing 3
NURS 7 Medical-Surgical Nursing: Nutrition/Elimination/Surgical Asepsis 7
NURS 8 Medical-Surgical Nursing: Circulation and Oxygenation 5
NURS 9 Leadership in Nursing 1
NURS 10 Medical-Surgical Nursing: Integration/Regulation 4
NURS 11 Preceptorship in Nursing 2

Required Prerequisite Courses for the Major
Select one of the following sequences: 8-10

ANAT 35 Human Anatomy
& ANAT 36 and Human Physiology
ANAT 10B Introductory Human Physiology
& ANAT 10A and Introductory Human Anatomy
MICR 1 Principles of Microbiology 4-5
or MICR 22 Microbiology
ENGL 1A Freshman Composition 4
or ENGL 1AH Freshman Composition - Honors

Other General Education Requirements

CHLD 10 Child Growth and Lifespan Development 3
or CHLD 10H Child Growth and Lifespan Development - Honors
or PSYC 14 Developmental Psychology
PSYC 1A Introduction to Psychology 3
or PSYC 1AH Introduction to Psychology - Honors
SPCH 1A Public Speaking 4
or SPCH 1AH Public Speaking - Honors
or SPCH 2 Survey of Communication Studies
or SPCH 8 Professional and Organizational Speaking
or SPCH 8H Professional and Organizational Speaking - Honors

Total Units 69.5-72.5

1 CHLD 10 or PSYC 14 must be completed prior to entrance into NURS 6
2 PSYC 1A must be completed prior to entrance into NURS 5

NOTE: Applicants planning to continue their education and enter a baccalaureate program in Nursing will need to meet with a counselor or educational adviser to discuss transferability of courses.

Nursing Website (http://www.mtsac.edu/nursing/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?p.hyvar=S1203&amp;/#38;desc=Nursing%2C+AS+%28Includes+Prerequisites%29%2C+S1203)

Prerequisite Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Anatomy</td>
<td>Human Anatomy, including a laboratory component.</td>
<td>4</td>
</tr>
<tr>
<td>Human Physiology</td>
<td>Human Physiology, including a laboratory component.</td>
<td>4</td>
</tr>
<tr>
<td>Microbiology</td>
<td>Microbiology, including a laboratory component.</td>
<td>4</td>
</tr>
<tr>
<td>ENGL 1A</td>
<td>Freshman Composition 1</td>
<td>4</td>
</tr>
</tbody>
</table>

1 Minimum grade of C.

Non-course requirements

1. An overall grade point average of 2.5 for the Human Anatomy, Human Physiology and Microbiology prerequisite courses with no grade less than a "C" for each course and no more than one repetition of any one of these courses.
2. A cumulative grade point average (GPA) of 2.5 for all college coursework completed.
3. Eligibility for MATH 71 Intermediate Algebra (Preferably MATH 71 or a college level math course completed).
4. High school graduation or GED or academic degree from an accredited college/university in the United States.
5. A physical examination, including specific immunizations is required of all candidates prior to the beginning of nursing classes.
7. Criminal background check and drug screening must be completed prior to any patient contact.

Generic (Registered Nursing) Option Prerequisites Taken Prior to Entry

The following prerequisites must be completed prior to entering the Generic ADN Option. These courses cannot be in progress.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td>4</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>ENGL 1A</td>
<td>Freshman Composition 1</td>
<td>4</td>
</tr>
</tbody>
</table>

Steps for Applying to the Associate Degree in Nursing (ADN) Generic Program

The application filing period does not begin until the announced application period. Two application periods in a year for enrollment of the Fall and Spring semesters. Applicants can prepare for the filing period by following the seven steps below.

1. Get a Mt. SAC ID number (if you don't already have one.) To do this, go to www.mtsac.edu/apply/ (http://www.mtsac.edu/apply/) (Apply to Mt. SAC Now!). This can take up to two weeks to process. You need a Mt. SAC ID number in order to apply to the RN program. If you are a current or returning student and already have an ID number you do not need to apply again.
2. Prerequisites and general education requirements. Prerequisites must be completed prior to applying to the Nursing Program. Due to the intensity of the Nursing Program, it is highly recommended that all general education requirements also be completed prior to entry.
3. Review the multi-criteria screening process grid. This will help you determine your eligibility to enter the Nursing Program at Mt. SAC.
4. Take the HESI A2 Assessment Test. Students who have taken the HESI at any location other than Mt. SAC can contact Elsevier Customer Services to request that their official HESI A2 results be sent directly to Mt. SAC's Nursing Program.
5. Gather ALL required documents. Using the multi-criteria screening form, compile all required supporting documentation. Documents need to be in PDF format or you may use an iPhone/iPad to upload pictures of documents.
6. Apply online during the open application filing period. The online link will only be available during the application period. Please check on-line at http://www.mtsac.edu/nursing for the application period. Applications will only be accepted during this time frame. You will need to upload your supporting documentation. Before submitting your application, you must review all uploaded documents to verify that the documents are legible and clear. Unreadable or inaccurate documents will result in the rejection of your application.

7. Counseling Appointment: If you are selected as a candidate for the Nursing Program, you will need to make an appointment with a designated Nursing Educational Advisor or Counselor. During this appointment you will need to bring your official sealed transcripts for review.

All applicants are required to meet the essential functions for success in the nursing program.

Physical Demands

- Perform prolonged, extensive, or considerable standing/walking, lifting positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift/carry 50 lbs. or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands

(May be corrected with adaptive devices)

- Color vision: ability to distinguish and identify colors
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires judgment/action which could result in death of a patient
- Exposed to products containing latex

English Language Skills

Although proficiency in English is not a criterion for admission into the nursing program, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and for others.

REGARDING LICENSURE

The California Board of Registered Nursing (BRN) protects the consumer by screening applicants for licensure in order to identify potentially unsafe practitioners. The BRN may deny applications for interim permits, temporary licenses, and permanent licensure, if the applicant has been found guilty of dishonesty, fraud or deceit, felony child abuse, sex offender crimes, acts involving narcotics, dangerous drugs or devices, assault and/or battery, and other crimes. Applicants who have questions regarding limitations related to licensure, should contact the California Board of Registered Nursing at (916) 322-3350 or access its website at www.rn.ca.gov (http://www.rn.ca.gov/).

Contact:
California Board of Registered Nursing 1747 North Market Boulevard, Suite 150 Sacramento, CA 95834 (916) 322-3350 www.rn.ca.gov (http://www.rn.ca.gov/)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Satisfy employers with the educational preparation of the Mt. SAC Nursing graduates.
- Score above the national average on the comprehensive predictor exam.
- Take the NCLEX exam for the 1st time and will cumulatively score above the national average.
- Deliver safe and competent patient care as newly licensed registered nurses.

Review Student Learning Outcomes (SLOs) for this program.

Ornamental Horticulture (AS Degree S0119)

Natural Sciences Division

The courses in ornamental horticulture are designed to enable students to prepare for exciting careers in the essential and diverse horticulture profession. Careers in nursery management, retail garden centers, landscape design, installation and maintenance, arboretum and botanical gardens, arboriculture, interior landscaping, education, and research are just some of the options.

This degree is part of our comprehensive agricultural sciences program. Our program is unique in that most courses provide hands-on experience and are designed to give the student a combination of practical skills and technical knowledge. Students who intend to transfer should meet with a counselor or advisor to check the lower division requirements in the catalog of the college or university which they will attend and also the semester and year in which courses are offered.

Listed below are the courses needed to satisfy major requirements. It is recommended that students consult with the department chairperson, advisor or counselor to file an educational plan. For additional information, please call the Agricultural Sciences Department, ext. 4540, or visit the Mt. SAC Web site at Agricultural Sciences. (http://www.mtsc.edu/agriculture/)

This degree requires the completion of General Education coursework plus the following:
### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use, and Politics - A Global Perspective</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 1</td>
<td>Horticultural Science</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 2</td>
<td>Plant Propagation/Greenhouse Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 13</td>
<td>Landscape Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 32</td>
<td>Landscaping and Nursery Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 39</td>
<td>Turf Grass Production and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 91</td>
<td>Work Experience in Horticulture</td>
<td>1-4</td>
</tr>
<tr>
<td></td>
<td>Choose six units from the following:</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>AGOR 15</td>
<td>Interior Landscaping</td>
</tr>
<tr>
<td></td>
<td>AGOR 35</td>
<td>Ornamental Plants for Southwest Climates</td>
</tr>
<tr>
<td></td>
<td>AGOR 40</td>
<td>Sports Turf Management</td>
</tr>
<tr>
<td></td>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
</tr>
<tr>
<td></td>
<td>AGOR 53</td>
<td>Small Engine Repair I</td>
</tr>
<tr>
<td></td>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
</tr>
<tr>
<td></td>
<td>AGOR 72</td>
<td>Landscape Hardscape Applications</td>
</tr>
<tr>
<td></td>
<td>AGOR 75</td>
<td>Urban Arboriculture</td>
</tr>
<tr>
<td></td>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
</tr>
</tbody>
</table>

**Total Units:** 43-46


### Program Learning Outcomes

**Upon successful completion of this program, a student will:**

- Be technically proficient.
- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) for this program.

### Paralegal/Legal Assistant (AS Degree S0310)

#### Business Division

The paralegal program is intended to prepare students for employment as paralegals in both private and public sectors following graduation. The American Bar Association (ABA) By-Laws Section 21.12 uses the terms paralegal and legal assistant interchangeably referring to persons who, although not members of the legal profession, are qualified through education, training, or work experience and are employed or retained by a lawyer, law office, governmental agency, or other entity in a capacity or function which involves the performance, under the direction and supervision of an attorney, of specifically delegated substantive legal work. Paralegals/legal assistants must comply with the legal restrictions in the practice of law by nonlawyer. The California Business & Professions Code, Section 6450 et seq, governs paralegals in California.

The American Bar Association does not recognize the following courses as meeting its definition of General Education: ARTB 14, ARTD 15A, ARTD 20, ARTD 25A, ARTS 30A, ARTS 40A, THTR 11, MUS 7, AD 3 and COUN 5. Students developing their educational plan should select another course from the Mt. SAC General Education area which will satisfy that area's General Education requirement.

This degree requires the completion of General Education coursework plus the following:

#### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLGL 30</td>
<td>Introduction to Paralegal/Legal</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 31</td>
<td>Legal Analysis and Writing</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 32</td>
<td>Advanced Legal Analysis and Writing</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 33</td>
<td>Civil Procedure</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 34</td>
<td>Law Office Procedures</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 35</td>
<td>Law Office Technology</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 37</td>
<td>Tort Law</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 38</td>
<td>Employment and Ethical Issues in Paralegalism</td>
<td>3</td>
</tr>
<tr>
<td>PLGL 39</td>
<td>Contract Law</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Units:** 30

Paralegal Program Website ([http://www.mtsac.edu/paralegal/](http://www.mtsac.edu/paralegal/))

Guided Pathways of Study Suggested Course Sequence ([https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0310&/#38;desc=Paralegal%2FLegal+Assistant%2C+AS+S0310](https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0310&/#38;desc=Paralegal%2FLegal+Assistant%2C+AS+S0310))

The Paralegal/Legal Assistant program is approved by the American Bar Association.

**Contact:**
The American Bar Association 321 N. Clark Street, 17<sup>th</sup> Floor Chicago, IL 60654-7598 (312)988-5618 [www.americanbar.org](http://www.americanbar.org)

### Program Learning Outcomes

**Upon successful completion of this program, a student will:**

- Have increased confidence in basic paralegal skills.
- Competently prepare basic legal documents such as motions and discovery, as they would be asked to do under the direction and supervision of a licensed attorney.
- Have earned LexisAdvance certification for paralegals.
- Have earned Westlaw certification for paralegals.
Park and Sports Turf Management (AS Degree S0116)

Natural Sciences Division
The courses in park and sports turf management are designed to enable students to prepare for a career in this essential and diverse profession. This degree is part of our comprehensive Agricultural Sciences Program. The program is unique in that most courses provide hands-on experience designed to give the student a combination of practical skills and technical knowledge. Students who intend to transfer should meet with a counselor to check the lower division requirements in the catalog of the college or university which they will attend and also the semester and year in which courses are offered.

This program is intended to prepare students to manage a park or sports facility and also for employment following graduation. Students will learn how to design, install and manage irrigation systems, set up and implement fertilizer and pest management programs, design and properly install a complete landscape (including all plants and hardScape), and properly identify and maintain trees, shrubs and turf grasses. In addition, students will learn about personnel management, budgeting and other management topics.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 5</td>
<td>Park Facilities</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 24</td>
<td>Integrated Pest Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 39</td>
<td>Turf Grass Production and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 40</td>
<td>Sports Turf Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 62</td>
<td>Irrigation Principles and Design</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 63</td>
<td>Irrigation Systems Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 71</td>
<td>Construction Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 75</td>
<td>Urban Arboriculture</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 91</td>
<td>Work Experience in Horticulture</td>
<td>1</td>
</tr>
</tbody>
</table>

Complete one unit from the following course:

**Horticulture Website** (http://www.mtsac.edu/horticulture/)

Guided Pathways of Study Suggested Course Sequence [https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=T0396&/38;desc=Landscape%2C+Certificate%2B+LevelII%2BT0396]

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Demonstrate professional conduct in the industry.
- Be able to give a professional quality oral presentation
- Be able to formulate and propose an all-inclusive management program for a sports turf area
- Be able to demonstrate proper pruning skills for pruning woody trees and shrubs.

Photography (AS Degree S1002)

Arts Division

This program is designed to prepare the student for employment in the field of photography. A variety of career opportunities are available in photography, art, cinema, communications, industrial arts, graphics, and journalism. Student desiring a bachelor's degree should consult with an advisor or catalog of the institution they wish to attend regarding transferability of courses.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHOT 9</td>
<td>Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11A</td>
<td>Intermediate Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 11B</td>
<td>Digital Capture Workflow</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 14</td>
<td>Commercial Lighting</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 15</td>
<td>History of Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 20</td>
<td>Color Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 28</td>
<td>Photography Portfolio Development</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 29</td>
<td>Studio Business Practices for Commercial Artists</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 12</td>
<td>Photographic Alternatives</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 24</td>
<td>Advanced Digital Image Editing for Photographers</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 17</td>
<td>Photocommunication</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 30</td>
<td>Advertising Photography</td>
<td>3</td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 1</td>
<td>Introduction to the Visual Arts and Art History</td>
<td>3</td>
</tr>
<tr>
<td>ARTB 1</td>
<td>Introduction to the Visual Arts and Art History</td>
<td>3</td>
</tr>
</tbody>
</table>

Photography Website (http://www.mtsac.edu/photography/)

Guided Pathways of Study Suggested Course Sequence [https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S1002&/38;desc=Photography%2C+AS++S1002]
Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Use critical thinking skills and be able to analyze and assess photographic situations, solve technical problems, and overcome creative challenges as they arise in the production of high quality still and motion imagery for professional, editorial, commercial, or fine art applications.
- Design and construct still and motion imagery that can communicate ideas or narratives effectively for commercial, editorial, or fine art purposes.
- Have the knowledge and skills pertinent to the operation of a freelance photography business and sound business practices in the trade.
- Usefully participate in the collaborative environment of commercial art fields.
- Analyze, discuss, and critique the various technical, aesthetic, conceptual, historical, and cultural aspects of a photograph.

Review Student Learning Outcomes (SLOs) for this program.

Psychiatric Technician to RN (AS Degree S1209)

Technology and Health Division
Degree S1209

The Mt. San Antonio College Nursing Program, approved by the California Board of Registered Nursing, is a two-year program designed to prepare men and women to give direct nursing care to clients in various practice settings. The program consists of course work in nursing, science, general education, and clinical nursing practice at local hospitals and health agencies. Graduates of the program receive an Associate in Science Degree in Nursing and are eligible to take the NCLEX-RN examination leading to licensure as a Registered Nurse. The Licensed Psychiatric Technician is provided career mobility into the Nursing Program to earn an Associate Degree in Nursing.

This degree requires the completion of General Education coursework plus the following:

Requirements for Nursing

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 3</td>
<td>Medical-Surgical Nursing: Locomotion/Sensory/Integ/Oncology/Immu</td>
<td>3.5</td>
</tr>
<tr>
<td>NURS 4</td>
<td>Maternity Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6</td>
<td>Pediatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 7</td>
<td>Medical-Surgical Nursing: Nutrition/Elimination/Surgical Asepsis</td>
<td>7</td>
</tr>
<tr>
<td>Semester 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURS 8</td>
<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/Regulation</td>
<td>4</td>
</tr>
</tbody>
</table>

NURS 11 | Preceptorship in Nursing | 2 |

Total Units: 28.5

Requirements for the Major

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td>5</td>
</tr>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>ENGL 1A</td>
<td>Freshman Composition</td>
<td>4</td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 14</td>
<td>Developmental Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 1A</td>
<td>Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>or SPCH 2</td>
<td>Survey of Communication Studies</td>
<td></td>
</tr>
<tr>
<td>or SPCH 8</td>
<td>Professional and Organizational Speaking</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Applicants planning to continue their education and enter a baccalaureate program in nursing will need to meet with a counselor or educational advisor to discuss transferability of courses.

Requirements for the Associate Degree

Students must develop an education plan with a counselor or educational advisor to complete college academic requirements for the A.S. degree. Contact the Counseling Department at (909) 274-4380 to schedule an appointment.

Requirements for Nursing

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 3</td>
<td>Medical-Surgical Nursing: Locomotion/Sensory/Integ/Oncology/Immu</td>
<td>3.5</td>
</tr>
<tr>
<td>NURS 4</td>
<td>Maternity Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6</td>
<td>Pediatric Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 7</td>
<td>Medical-Surgical Nursing: Nutrition/Elimination/Surgical Asepsis</td>
<td>7</td>
</tr>
<tr>
<td>NURS 8</td>
<td>Medical-Surgical Nursing: Circulation and Oxygenation</td>
<td>5</td>
</tr>
<tr>
<td>NURS 9</td>
<td>Leadership in Nursing</td>
<td>1</td>
</tr>
<tr>
<td>NURS 10</td>
<td>Medical-Surgical Nursing: Integration/Regulation</td>
<td>4</td>
</tr>
<tr>
<td>NURS 11</td>
<td>Preceptorship in Nursing</td>
<td>2</td>
</tr>
<tr>
<td>ANAT 35 &amp; ANAT 36</td>
<td>Human Anatomy &amp; Human Physiology</td>
<td>8-10</td>
</tr>
<tr>
<td>&amp; ANAT 10A &amp; ANAT 10B</td>
<td>Introductory Human Anatomy and Introductory Human Physiology</td>
<td></td>
</tr>
<tr>
<td>MICR 1 &amp; MICR 22</td>
<td>Principles of Microbiology &amp; Microbiology</td>
<td>4-5</td>
</tr>
<tr>
<td>ENGL 1A</td>
<td>Freshman Composition</td>
<td>4</td>
</tr>
<tr>
<td>or ENGL 1AH</td>
<td>Freshman Composition - Honors</td>
<td></td>
</tr>
<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>or CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
<td></td>
</tr>
<tr>
<td>or PSYC 14</td>
<td>Developmental Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td></td>
</tr>
</tbody>
</table>
Nursing Website (http://www.mtsac.edu/nursing/)


<table>
<thead>
<tr>
<th>Prerequisite Courses</th>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Anatomy, including a laboratory component.</td>
<td>MATH 71</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Human Physiology, including a laboratory component.</td>
<td>PSYC 1A</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Microbiology, including a laboratory component.</td>
<td>ENGL 1A</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Freshman Composition</td>
<td>CHLD 10</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Introduction to Psychology</td>
<td>PSYC 14</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Child Growth and Lifespan Development</td>
<td>PSYC 14</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

1 Minimum grade of C.
2 CHLD 10 or PSYC 14 must be completed prior to entrance into NURS 6.

Non-course requirements

1. An overall grade point average of 2.5 for the Human Anatomy, Human Physiology, and Microbiology prerequisite courses with no grade less than a "C" for each course and no more than one repetition of any one of these courses.
2. A cumulative grade point average (GPA) of 2.5 for all college coursework completed.
3. Eligibility for MATH 71 (Preferably MATH 71 or a college level math course completed).
4. High school graduation or GED or academic degree from an accredited college/university in the United States.
5. Possess a current, active California Psychiatric Technician License.
6. Criminal background check and drug screening must be completed prior to any patient contact.
7. A physical examination, including specific immunizations is required of all candidates prior to the beginning of nursing classes.
8. Current Healthcare Provider CPR certification
9. Nursing 70: Role Transition must be completed with a credit grade prior to entrance into the program. (Due to the clinical component of NURS 70, applicants must submit their names to the Nursing Office for approval prior to enrollment in this course. Applicants must have completed all prerequisite courses prior to taking NURS 70. Applicants must provide proof of current Psychiatric Technician License, physical, CPR card, Background Check, and drug testing prior to the start of class.)

Selection Process

Students applying for admission to the Nursing Program are required to see either a counselor or educational advisor to verify their eligibility to enter the Nursing program.

Procedure

Students must complete all course prerequisites prior to requesting an appointment for certifying readiness to enter into the Nursing program. Once eligibility has been established and the Admission Assessment Test has been passed, students will enter on a first come first served basis.

The Eligibility Appointment

1. Once a student has completed all course prerequisites, they may request an appointment with a counselor or educational advisor.
2. Students who have completed coursework at other colleges must bring the following information to their eligibility appointment:
   a. Official transcripts of all college work completed at all colleges.
   b. If the prerequisite courses were completed at another college, a course description and a copy of the course syllabus.
   c. Students completing college coursework outside of the United States will need to have their transcripts evaluated by an approved international transcript evaluation agency and must bring the final evaluation to their appointment (students may be able to obtain a list of agencies from the Admissions & Records Office).
   d. Due to specific college deadlines for International Student application, please inform the Counseling/Educational Advisor that this applies to you.
   e. All students will need to bring official proof of high school graduation, GED, or college graduation from an accredited institution in the United States. Students should also be aware that once they have been admitted to the Nursing Program and before beginning the clinical portion of the Program, they will need to be able to pass both a criminal background check, including a screening by the Office of Inspector General for Welfare or Social Security fraud, as well as testing negative for drug use.

All applicants are required to meet the essential functions for success in the Nursing Program.

Physical Demands

- Perform prolonged, extensive, or considerable standing/walking, lifting positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift/carry 50 lbs. or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

Sensory Demands

(May be corrected with adaptive devices)
- Color vision: ability to distinguish and identify colors
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationships
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

Working Environment

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
• Exposed to hazardous agents, body fluids and wastes
• Exposed to odorous chemicals and specimens
• Subject to hazards of flammable, explosive gases
• Subject to burns and cuts
• Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
• Handle emergency or crisis situations
• Subject to many interruptions
• Requires judgment/action which could result in death of a patient
• Exposed to products containing latex

English Language Skills

Although proficiency in English is not a criteria for admission into the nursing program, students are encouraged to be able to speak, write and read English to complete classes successfully and to ensure safety for themselves and for others.

REGARDING LICENSURE

The California Board of Registered Nursing (BRN) protects the consumer by screening applicants for licensure in order to identify potentially unsafe practitioners. The BRN may deny applications for interim permits, temporary licenses, and permanent licensure, if the applicant has been found guilty of dishonesty, fraud or deceit, felony child abuse, sex offender crimes, acts involving narcotics, dangerous drugs or devices, assault and/or battery, and other crimes. Applicants who have questions regarding limitations related to licensure, should contact the California Board of Registered Nursing at (916) 322-3350 or access its website at www.rn.ca.gov.

Contact:
California Board of Registered Nursing 1747 North Market Boulevard, Suite 150 Sacramento, CA 95834 (916) 322-3350 www.rn.ca.gov/ (http://www.rn.ca.gov/)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Complete the Role Transition course to be accepted into the Nursing Program in the second semester.

Review Student Learning Outcomes (SLOs) for this program.

Public Health (AS Degree S0428)

Natural Sciences Division

The AS degree in Public Health at Mt. San Antonio College is an interdisciplinary program grounded in the biological sciences and designed to prepare students for entry level employment in public health fields. Students completing this program will exemplify a high level of health literacy and will be exposed to a large variety of disciplines. Through this preparation, they will improve their understanding of the relationship of the environment to health, recognize and evaluate the essential services.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 10A &amp; ANAT 10B</td>
<td>Introductory Human Anatomy and Introductory Human Physiology</td>
<td>8 - 10</td>
</tr>
<tr>
<td>ANAT 35 &amp; ANAT 36</td>
<td>Human Anatomy and Human Physiology</td>
<td></td>
</tr>
<tr>
<td>ANTH 5</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>or SOCI 1</td>
<td>Introduction to Sociology</td>
<td></td>
</tr>
<tr>
<td>or SOCI 1H</td>
<td>Introduction to Sociology - Honors</td>
<td></td>
</tr>
<tr>
<td>MICR 1 or MICR 22</td>
<td>Principles of Microbiology</td>
<td></td>
</tr>
<tr>
<td>MATH 110 or MATH 110H or PSYC 10</td>
<td>Elementary Statistics or Elementary Statistics - Honors or Statistics for the Behavioral Sciences</td>
<td>3-4</td>
</tr>
<tr>
<td>PUBH 22</td>
<td>Introduction to Epidemiology</td>
<td>3</td>
</tr>
<tr>
<td>PUBH 26</td>
<td>Introduction to Global Public Health</td>
<td>3</td>
</tr>
<tr>
<td>PUBH 27</td>
<td>Public Health and the Environment</td>
<td>3</td>
</tr>
<tr>
<td>or PUBH 28</td>
<td>Public Health and Bioethics</td>
<td></td>
</tr>
<tr>
<td>BIOL 1 or BIOL 4 or BIOL 4H</td>
<td>General Biology or Biology for Majors or Biology for Majors - Honors</td>
<td>4</td>
</tr>
<tr>
<td>PUBH 24</td>
<td>Introduction to Public Health</td>
<td>3</td>
</tr>
<tr>
<td>NF 25 or NF 25H</td>
<td>Introduction to Nutrition Science or Introduction to Nutrition Science - Honors</td>
<td>3</td>
</tr>
<tr>
<td>Choose two courses from the following</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>BIOL 5</td>
<td>Contemporary Health Issues</td>
<td></td>
</tr>
<tr>
<td>PUBH 20</td>
<td>History of Western Medicine</td>
<td></td>
</tr>
<tr>
<td>PUBH 29</td>
<td>Public Health Microbiology</td>
<td></td>
</tr>
<tr>
<td>PUBH 30</td>
<td>Principles of Public Health and Infectious Disease Epidemiology</td>
<td></td>
</tr>
<tr>
<td>MICR 26</td>
<td>Introduction to Immunology</td>
<td></td>
</tr>
<tr>
<td>ANAT 38</td>
<td>Pathophysiology</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 43-47


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Explain how the history, philosophy, and literature of public health reflect broader social influences and movements that influence our view of health.
• Explain the population health perspective and the methods used in public health to define and address population-wide/social concerns and the needs of vulnerable populations through the provision of essential services.
• Apply options for intervention frameworks including when (primary, secondary, tertiary), who (individual, population at risk, general population), and how (education, motivation, obligation) to intervene.
• Explain principles of epidemiology that are necessary in order to understand health and impairments of health, including the uses of rates, the meaning of causation, and the evaluation of the effectiveness of interventions.
• Apply the principles of epidemiology to assigned reading of research articles, including case-control, cohort studies, and randomized clinical trials.
• Explain from a global perspective the burden of disease, socioeconomical determinants of health, the links between health and development, and approaches to global cooperation to monitor, promote, and protect health.
• Describe biological principles needed to understand public health issues across the life span and apply these principles to public health interventions to eliminate, prevent, and control disease and to minimize the impact of disease on health.
• Explain the use of clinical interventions for assessing, protecting, and improving health and preventing, detecting, treating, and minimizing the impact of disease.
• Explain the way biological, environmental, and social/cultural factors interact in disease production and understand how these influences can impact prevention strategies.
• Describe the historical examples of the changing definitions of public health in a variety of cultures and times, including major scientific advancements.

Review Student Learning Outcomes (SLOs) for this program.

Radio Broadcasting: Behind the Scenes (AS Degree S0606)

Arts Division

The Radio Broadcasting Behind-the-Scenes degree is designed for students who are interested in the non-performance side of the broadcasting industry. Instruction prepares students for entry-level jobs including production, promotion, copywriting, and management. Students also receive instruction in the business side of the industry and can further customize their program by selecting from a variety of courses. Practical hands-on experience is available at the campus radio stations.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 09</td>
<td>Broadcast Sales and Promotion</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 10</td>
<td>Radio Programming and Producer Techniques</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 11B</td>
<td>Advanced Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 15</td>
<td>Broadcast Law and Business Practices</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 96A</td>
<td>Beginning Campus Radio Station Lab: Studio Procedures and Equipment Operations</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 96B</td>
<td>Intermediate Campus Radio Station Lab: On-Air and Behind-the-Scenes Skills</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 96C</td>
<td>Advanced Campus Radio Station Lab: Program Hosting and Management Skills</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 97A</td>
<td>Radio and Entertainment Industry Seminar</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 97B</td>
<td>Radio/Entertainment Industry Work Experience</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 38</td>
<td>Radio Broadcasting Rules and Regulations</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Required Electives

Choose six units from the following:

- R-TV 05  Radio-TV Newswriting
- R-TV 06  Broadcast Traffic Reporting
- R-TV 17  Introduction to Podcasting
- R-TV 31  History of Radio DJs
- R-TV 32  Social Media in Broadcasting
- R-TV 35  Pop Culture in the Media
- R-TV 99  Special Projects in Broadcasting and Entertainment Industry
- R-TV 101  Work Experience in Broadcast Entertainment
- R-TV 39  Social Media and Online Ethics

Total Units: 30.5

Radio Broadcasting Website (http://www.mtsac.edu/radio/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Work in production, programming, or a variety of other behind-the-scenes positions at a commercial radio station.
• Use studio equipment to record and edit a pre-recorded piece.
• Operate the studio equipment required to produce a live broadcast.
• Use social media during a live radio show to engage with the audience.
• Develop and implement ideas for a radio show.
• Develop a format for a radio station.

Review Student Learning Outcomes (SLOs) for this program.

Radio Broadcasting: On the Air (AS Degree S0605)

Arts Division

Degree S0605

The Radio Broadcasting On-The-Air degree is designed to prepare students for an entry-level job in performance areas of the broadcasting industry, including disc jockey, news anchor, sportscaster, and commercial voice-overs. Students also receive instruction in the business side of the industry and can further customize their program by selecting from a variety of courses.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 02</td>
<td>On-Air Personality Development</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 05</td>
<td>Radio-TV Newswriting</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 15</td>
<td>Broadcast Law and Business Practices</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 17</td>
<td>Introduction to Podcasting</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 36</td>
<td>Beginning Commercial Voice-Overs</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 38</td>
<td>Radio Broadcasting Rules and Regulations</td>
<td>1.5</td>
</tr>
<tr>
<td>R-TV 96A</td>
<td>Beginning Campus Radio Station Lab: Studio Procedures and Equipment Operations</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 96B</td>
<td>Intermediate Campus Radio Station Lab: On-Air and Behind-the-Scenes Skills</td>
<td>1</td>
</tr>
<tr>
<td>R-TV 96C</td>
<td>Advanced Campus Radio Station Lab: Program Hosting and Management Skills</td>
<td>1</td>
</tr>
</tbody>
</table>

Radio Broadcasting Website (http://www.mtsac.edu/radio/)


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• Announcer skills and techniques
• Radio production and on-air procedures
• Social media usage
• Use studio equipment to record and edit a pre-recorded piece
• Use social media during a live radio show to engage the audience
• Develop and implement ideas for a radio show
• Develop a format for a radio station

Review Student Learning Outcomes (SLOs) for this program.
Radio and Entertainment Industry Seminar 1
Radio/Entertainment Industry Work Experience 1

Choose six units from the following: 6

Sportscasting and Reporting
Broadcast News Field Reporting
Broadcast Traffic Reporting
Broadcast Sales and Promotion
Radio Programming and Producer Techniques
Advanced Radio Production
History of Radio DJs
Social Media in Broadcasting
Pop Culture in the Media
Special Projects in Broadcasting and Entertainment Industry
Work Experience in Broadcast Entertainment
Advanced Voice-Overs Techniques
Interview, Talk, and Community Affairs Programming
Social Media and Online Ethics

Total Units 33.5


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Work as a DJ or newscaster on a commercial radio station.
- Use the studio equipment to record and edit a pre-recorded piece.
- Plan, set-up, and perform a radio station remote as an on-air personality.
- Use social media during a live radio show to engage with the audience.
- Operate the studio equipment required for a live radio broadcast.

Review Student Learning Outcomes (SLOs) for this program.

Radiologic Technology (AS Degree S1206)

Technology and Health Division
Degree S1206

The Radiologic Technology program, which is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT), is designed to prepare students to function as certified radiologic technologists. Students will gain knowledge and understanding of the diagnostic uses of x-ray, as well as the technical skills to use x-ray equipment in both laboratory and clinical settings. The courses are developed to enable students to operate x-ray equipment, assist in the diagnosis of disease, and to observe proper medical ethics. Students will learn the nature of radiation, the principles of electricity, the structure of x-ray machines, and the operation of a clinical x-ray department.

To remain in the program, students must maintain a grade of “C” or better in all courses.

Upon completion of the Associate in Sciences degree in Radiologic Technology, graduates are eligible to apply for the registry examination through the American Registry of Radiologic Technologists and the California Certification of Radiologic Technology. This is a licensed profession, and a valid Social Security number is required to obtain state certification and national licensure.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD 1A</td>
<td>Clinical Experience 1A</td>
<td>4.5</td>
</tr>
<tr>
<td>RAD 1B</td>
<td>Clinical Experience 1B</td>
<td>2.5</td>
</tr>
<tr>
<td>RAD 2A</td>
<td>Clinical Experience 2A</td>
<td>4.5</td>
</tr>
<tr>
<td>RAD 2B</td>
<td>Clinical Experience 2B</td>
<td>2.5</td>
</tr>
<tr>
<td>RAD 3A</td>
<td>Clinical Experience 3A</td>
<td>7</td>
</tr>
<tr>
<td>RAD 3B</td>
<td>Clinical Experience 3B</td>
<td>2.5</td>
</tr>
<tr>
<td>RAD 3C</td>
<td>Clinical Experience 3C</td>
<td>7</td>
</tr>
<tr>
<td>RAD 4</td>
<td>Clinical Experience 4</td>
<td>4</td>
</tr>
<tr>
<td>RAD 30</td>
<td>Radiographic Pathology</td>
<td>1.5</td>
</tr>
<tr>
<td>RAD 31</td>
<td>Fluoroscopy and Radiobiology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 32</td>
<td>Digital Imaging in Radiology</td>
<td>2</td>
</tr>
<tr>
<td>RAD 50</td>
<td>Introduction to Radiologic Science and Health Care</td>
<td>3</td>
</tr>
<tr>
<td>RAD 61A</td>
<td>Theory of Radiologic Technology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 61B</td>
<td>Radiographic Procedures I</td>
<td>3</td>
</tr>
<tr>
<td>RAD 61C</td>
<td>Radiographic Procedures I Laboratory</td>
<td>1.5</td>
</tr>
<tr>
<td>RAD 62A</td>
<td>Theory of Radiologic Technology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 62B</td>
<td>Radiographic Procedures II</td>
<td>3</td>
</tr>
<tr>
<td>RAD 62C</td>
<td>Radiographic Procedures II Laboratory</td>
<td>1.5</td>
</tr>
<tr>
<td>RAD 63</td>
<td>Theory of Radiologic Technology</td>
<td>1</td>
</tr>
<tr>
<td>RAD 64</td>
<td>Theory of Radiologic Technology</td>
<td>4</td>
</tr>
<tr>
<td>RAD 91</td>
<td>Patient Care in Radiologic Sciences</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>70</strong></td>
</tr>
</tbody>
</table>


Admission Requirements

In addition to meeting Mt. San Antonio College's academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. File a college application and be accepted as a student at Mt. San Antonio College.
2. Take the college placement examination which is used as an indicator. If you have already taken a college placement test exam within the past two years at another school, arrange to have your scores forwarded to the Health Careers Resource Center.
were tested at Mt. San Antonio College, the Health Careers Resource Center will obtain the test scores as long as an “Application for Admission” is on file with the Admission and Records Office.) Arrangement should be made with the Service Center to Schedule a date and time to take the college placement examination if required. The Assessment Center is open Monday through Friday. You may contact them at (909) 274-7500 ext. 4265. For students who possess a college degree, the English placement test is not required, however, it will be necessary for a student to obtain two official copies of the college transcript showing the degree issued. One official transcript must be sent to Health Careers Resource Center and the other to Admission and Records. If the courses were taken and/or the degree obtained at Mt. San Antonio College, it is not necessary to request transcripts. Request the transcript for the Division Office be addressed as follows:

Mt. San Antonio College
Health Careers Resource Center, Bldg. 67B, Room 250
Radiologic Technology Program
1100 North Grand Avenue
Walnut CA 91789-1299

3. Forward two official transcripts of all coursework completed (high school, and other than Mt. San Antonio College courses). One transcript must be sent to the Health Careers Resource Center and the other to Admission and Records.

4. Submit an application for the Radiologic Technology Program to the Health Careers Resource Center (909) 274-4788. All applications are dated upon receipt in the Health Careers Resource Center. A program begins each summer intersession.

5. Applicant must be 18 years of age upon entrance into the program.

6. High school graduate or equivalent. Please provide copy of diploma as proof of high school completion.

7. Possess a valid Social Security Card. This is a licensed profession, and a valid Social Security Number is required to obtain state certification and national licensure.

8. Complete all AS degree General Education requirements to include program prerequisites listed below (i) before admission to the program. Students are required to make an appointment with an educational advisor to review general education requirements for graduation.

9. Complete the following prerequisite courses with a minimum grade of “C” in each course. Students must complete prerequisite courses before admission to the program. Students may seek variances for courses completed at other institutions. Course must be an equivalent course or higher to the courses listed below and transcripts/course outlines must be reviewed by the Department Chair of the appropriate department to seek approval.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>or ANAT 35</td>
<td>Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td>4</td>
</tr>
<tr>
<td>or ANAT 36</td>
<td>Human Physiology</td>
<td></td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>4</td>
</tr>
<tr>
<td>MEDI 90</td>
<td>Medical Terminology</td>
<td>3</td>
</tr>
</tbody>
</table>

Acceptance Requirements

1. A mandatory orientation meeting with the Radiologic Technology Department will be held during the spring semester. You will be contacted with date and time of orientation once you have been accepted.

2. A physical examination, including certain immunization and drug testing is required as part of the physical examination for all radiologic technology students before entrance into the clinical setting. Forms and information will be provided at time of orientation.

3. All students will be required to pass a criminal background check prior to entering the clinical education phase (a valid Social Security number is required to complete this process.)

Selection Procedure

Selection of students is based upon the completion of the above admission requirements and date of application. The Department will make every effort to notify the applicant of the acceptance by mail no less than one month prior to beginning of a program.

Program Completion Requirements

1. All students entering the Radiologic Technology Program must complete all the major course requirements and the general education requirements necessary to complete the Associate degree before a certificate documenting completion in Radiologic Technology will be given. This certificate will permit the student to apply for the registry exam through the American Registry of Radiologic Technologist and the California Certification of Radiologic Technology.

2. In addition to the major requirements and general education, students must also complete a course in venipuncture for radiographers. This course is offered through Continuing Education but may be taken elsewhere with prior approval from the department.

3. A course in mammography is also offered in the final semester for graduate students and licensed radiographers. This course is optional.

Working Environment

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agent, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to hazards of flammable, explosive gases
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires decisions/actions critical to patient safety
- Exposed to products containing latex

Required Skills and Physical Abilities

In order to ensure student and patient safety and welfare, the radiologic technology student must have sufficient strength, motor coordination, manual dexterity, intellectual capacity, and sensory functions to be able to:

1. Transport, move, lift, or transfer patients from a wheelchair or gurney to an x-ray table or to a patient bed.
2. Lift arms above the head to move the x-ray tube assembly.
3. Move, adjust, and manipulate portable and fluoroscopic equipment according to established procedures and standards of speed and accuracy while conducting radiographic examinations.

4. Maneuver well enough to physically protect himself or herself from injury caused by patients exhibiting aggressive behaviors.

5. Physically place patients in the proper positions for the examination according to established procedures and standards of speed and accuracy.

6. Rapidly respond to situations involving the health and safety of patients, providing physical and emotional support to the patient during radiographic procedures, providing basic first aid and emergency care in the absence of or until a physician arrives.

7. Function adequately under stressful situations related to technical and procedural standards of patient care situations.

8. Hear well enough (average 30 decibels for both ears) to respond to directions or calls for help from individuals remote from the location of the student.

9. Speak English clearly enough to explain and direct procedural information to patients, and to communicate with physicians, technical staff, and faculty. Students for which English is a second language may be required to complete a verbal communication assessment prior to entering the program.

10. Calculate and select proper technical exposure factors according to the individual needs of the patient's condition and requirements of the procedure with speed and accuracy.

11. View and evaluate the recorded images of a radiograph for the purpose of identifying proper patient positioning, accurate procedural sequencing, proper exposure (and/or ”s” number), and other established technical qualities.

**English Language Skills**

Although proficiency in English is not a criterion for admission into the Radiologic Technology Program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

The Radiologic Technology program is accredited by The Joint Review Committee in Radiologic Technology (JRCERT).

**Contact:**
The Joint Review Committee in Radiologic Technology (JRCERT) 20 North Wacker Drive, Suite 2850 Chicago, IL 60606-3182 (312)704-5300 http://www.jrcert.org/

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Apply accurate positioning skills
- Select optimal technical factors
- Utilize appropriate radiation protection
- Demonstrate effective written communication skills
- Demonstrate effective oral communication skills
- Adapt standard procedures as needed
- Critique images to determine diagnostic quality
- Determine corrective measures for non-diagnostic images
- Provide patient-centered, clinically effective care for all patients regardless of age, gender, disability, special needs, ethnicity, or culture
- Demonstrate professional work ethics
- Participate in professional development activities
- Pass the ARRT examination
- Secure employment in the radiology profession
- Be well prepared to function as a competent entry-level radiologic technologist

Review Student Learning Outcomes (SLOs) for this program.

**Real Estate (AS Degree S0512)**

**Business Division**

This program prepares students for employment following graduation. Students wishing a bachelor’s degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses. The requirements for a degree in real estate include the eight classes needed prior to applying to take the Real Estate Broker License Exam as well as several additional classes designed to strengthen the skills needed to succeed in a career in real estate.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSR 50</td>
<td>Real Estate Principles</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 51</td>
<td>Legal Aspects of Real Estate</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 52</td>
<td>Real Estate Practice</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 53</td>
<td>Real Estate Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUSR 55</td>
<td>Real Estate Economics</td>
<td>3</td>
</tr>
<tr>
<td>or BUSA 11</td>
<td>Fundamentals of Accounting</td>
<td></td>
</tr>
<tr>
<td>BUSR 81</td>
<td>Appraisal: Principles and Procedures</td>
<td>3.5</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
</tbody>
</table>

**Required Electives**

Choose three of the following 9

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSR 59</td>
<td>Real Estate Property Management</td>
</tr>
<tr>
<td>BUSR 60</td>
<td>Real Estate Investment Planning</td>
</tr>
<tr>
<td>BUSR 62</td>
<td>Mortgage Loan Brokering and Lending</td>
</tr>
<tr>
<td>BUSR 76</td>
<td>Escrow Procedures I</td>
</tr>
<tr>
<td>BUSR 40</td>
<td>Landlord-Tenant Law</td>
</tr>
<tr>
<td>BUSL 18</td>
<td>Business Law</td>
</tr>
</tbody>
</table>

Total Units: 31

Real (http://www.mtsac.edu/realestate/) Estate Website (http://www.mtsac.edu/realestate/)


**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*

- Have the requisite knowledge to pass both the California Real Estate Sales and Broker’s Exams.
- Meet or exceed the state average for success or passage on the state licensing exam.

Review Student Learning Outcomes (SLOs) for this program.
Registered Veterinary Technology (AS Degree S0105)

Natural Sciences Division

The Registered Veterinary Technology Program, which is accredited by the American Veterinary Medical Association, is designed to enable students to prepare for a career in this essential and diverse profession. The department offers a comprehensive agricultural sciences program and is unique in that most courses provide hands-on experience designed to give the student a combination of practical skills and technical knowledge. Students who intend to transfer should check the lower division requirements in the catalog of the college or university which they plan to attend and also the semester and year in which courses are offered.

These programs are intended to prepare students for employment following graduation. Students desiring a bachelor’s degree (transfer program) should consult with the Program Director, counselor or advisor to discuss transferability of courses.

This degree is designed to prepare students for careers as Registered Veterinary Technicians who will work under the supervision of licensed private organizations including veterinary hospitals, research vivariums, animal shelters, and other animal care agencies. Students who satisfactorily complete the requirements of this program are eligible to take the appropriate licensing exam to become a Registered Veterinary Technician.

Students wishing to be admitted into the second-year courses will need to meet with the Program Director one semester prior to fill out application and to make sure all program requirements have been met.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAN 1</td>
<td>Animal Science</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 2</td>
<td>Animal Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>AGAN 51</td>
<td>Animal Handling and Restraint</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 54</td>
<td>Veterinary Office Procedures</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 64</td>
<td>Veterinary Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 79</td>
<td>Laboratory Animal Medicine and Care</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 86</td>
<td>Anatomy and Physiology of Domestic Animals</td>
<td>4</td>
</tr>
<tr>
<td>AGLI 96</td>
<td>Animal Sanitation and Disease Control</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Courses, 2nd year

<table>
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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGHE 60</td>
<td>Medical Nursing and Animal Care</td>
<td>4</td>
</tr>
<tr>
<td>AGHE 61</td>
<td>Animal Surgical Nursing</td>
<td>4</td>
</tr>
<tr>
<td>AGHE 62A</td>
<td>Clinical Pathology</td>
<td>3</td>
</tr>
<tr>
<td>AGHE 62B</td>
<td>Clinical Pathology</td>
<td>2</td>
</tr>
<tr>
<td>AGHE 65</td>
<td>Veterinary Radiography</td>
<td>2</td>
</tr>
<tr>
<td>AGHE 84B</td>
<td>Applied Animal Health Procedures</td>
<td>1</td>
</tr>
<tr>
<td>AGHE 85</td>
<td>Seminar in Registered Veterinary Technology</td>
<td>1</td>
</tr>
<tr>
<td>AGHE 83A</td>
<td>Work Experience in Veterinary Technology</td>
<td>4</td>
</tr>
</tbody>
</table>

Required Electives

Choose six units from the following:

- AGAN 94 Animal Breeding
- AGLI 12 Exotic Animal Management
- AGLI 14 Swine Production
- AGLI 16 Horse Production and Management

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGLI 17</td>
<td>Sheep Production</td>
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</tr>
<tr>
<td>AGLI 18</td>
<td>Horse Ranch Management</td>
<td></td>
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<tr>
<td>AGLI 19</td>
<td>Horse Hoof Care</td>
<td></td>
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<tr>
<td>AGLI 30</td>
<td>Beef Production</td>
<td></td>
</tr>
<tr>
<td>AGPE 70</td>
<td>Pet Shop Management</td>
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<tr>
<td>AGPE 71</td>
<td>Canine Management</td>
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<tr>
<td>AGPE 72</td>
<td>Feline Management</td>
<td></td>
</tr>
<tr>
<td>AGPE 73</td>
<td>Tropical and Coldwater Fish Management</td>
<td></td>
</tr>
<tr>
<td>AGPE 74</td>
<td>Reptile Management</td>
<td></td>
</tr>
<tr>
<td>AGPE 76</td>
<td>Aviculture - Cage and Aviary Birds</td>
<td></td>
</tr>
</tbody>
</table>

Total Units: 52

1 Complete four units of AGHE 83A.

Registered Veterinary Technology Website (http://www.mtsac.edu/vettech/)


Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be able to successfully perform all of the skills on the AVMA Task List.
- Be able to successfully obtain an entry level position as a veterinary technician.
- Be able to successfully pass the Veterinary Technician's National Exam (VTNE).

Review Student Learning Outcomes (SLOs) for this program.

Respiratory Therapy (AS Degree S1205)

Technology and Health Division

The Respiratory Therapy Program, which is accredited by the Committee on Accreditation for Respiratory Care (COARC), is designed to train students to function as Respiratory Therapists.

Respiratory Therapy is the application of technical skills involving a complete understanding of cardiopulmonary physiology and recognition of various pathological conditions that alter the patient’s ability to breathe effectively.

By applying medical gases under pressure - i.e., compressed air, oxygen, and other mixtures - to the Airways through the use of various kinds of equipment, the therapist, under the direction of the physician, treats the diseased or ineffective respiratory system.

Some mechanical aptitude and the ability to perform fine motor movements with hands and fingers is required in learning the operation of specialized equipment. This includes diagnostic apparatus which aids the physician in detecting cardiorespiratory diseases.

This degree requires the completion of General Education coursework plus the following:
Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESD 102</td>
<td>Theory and Principles of Respiratory Therapy</td>
<td>2</td>
</tr>
<tr>
<td>RESD 104</td>
<td>Respiratory Therapy Science</td>
<td>4</td>
</tr>
<tr>
<td>RESD 106</td>
<td>Pulmonary Anatomy and Physiology</td>
<td>3</td>
</tr>
<tr>
<td>RESD 108</td>
<td>Pharmacology for Respiratory Care</td>
<td>1.5</td>
</tr>
<tr>
<td>RESD 110</td>
<td>Respiratory Therapy Science</td>
<td>4</td>
</tr>
<tr>
<td>RESD 112</td>
<td>Cardiopulmonary Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>RESD 114</td>
<td>Comprehensive Pulmonary Assessment</td>
<td>3</td>
</tr>
<tr>
<td>RESD 116</td>
<td>Special Procedures for Respiratory Care</td>
<td>1.5</td>
</tr>
<tr>
<td>RESD 200A</td>
<td>Techniques of Respiratory Therapy</td>
<td>2.5</td>
</tr>
<tr>
<td>RESD 200B</td>
<td>Techniques of Respiratory Therapy</td>
<td>6</td>
</tr>
<tr>
<td>RESD 202</td>
<td>Adult Respiratory Intensive Care</td>
<td>3</td>
</tr>
<tr>
<td>RESD 204</td>
<td>Neonatal Intensive Care</td>
<td>3</td>
</tr>
<tr>
<td>RESD 200C</td>
<td>Techniques of Respiratory Therapy</td>
<td>2.5</td>
</tr>
<tr>
<td>RESD 200D</td>
<td>Techniques of Respiratory Therapy</td>
<td>6</td>
</tr>
<tr>
<td>RESD 206</td>
<td>Respiratory Therapeutic Modalities</td>
<td>3</td>
</tr>
<tr>
<td>RESD 208</td>
<td>Current Issues in Respiratory Care</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td><strong>51</strong></td>
</tr>
</tbody>
</table>

Respiratory Department website (http://www.mtsac.edu/respiratory/)


Entrance Requirements

In addition to meeting Mt. San Antonio College’s academic standards for admission, applicants must be in good standing and satisfy the following requirements:

1. Applicants must be at least 18 years of age upon entrance into the program and must be a high school graduate or equivalent.
2. Submit a college application and be accepted as a student at Mt. San Antonio College.
3. Complete the online orientation and the mandatory Assessment Questionnaire (AQ) for course placement in English, math, and reading. If you have taken English and math at another college, please provide official college transcripts to the Admissions and Records Office.
5. All foreign and domestic transcripts must be evaluated. See Admissions for details.

All applicants are required to meet the **Essential Functions for Success** in the Respiratory Therapy Program:

**Physical Demands**

- Perform prolonged, extensive, or considerable standing/walking, lifting, positioning, pushing, and/or transferring patients
- Possess the ability to perform fine motor movements with hands and fingers
- Possess the ability for extremely heavy effort (lift and carry at least 50 pounds or more)
- Perform considerable reaching, stooping, bending, kneeling, and crouching

**Sensory Demands**

- Color vision: ability to distinguish and identify colors (may be corrected with adaptive devises)
- Distance vision: ability to see clearly 20 feet or more
- Depth perception: ability to judge distance and space relationship
- Near vision: ability to see clearly 20 inches or less
- Hearing: able to recognize a full range of tones

**Working Environment**

- May be exposed to infectious and contagious disease, without prior notification
- Regularly exposed to the risk of blood borne diseases
- Exposed to hazardous agents, body fluids and wastes
- Exposed to odorous chemicals and specimens
- Subject to burns and cuts
- Contact with patients having different religious, culture, ethnicity, race, sexual orientation, psychological and physical disabilities, and under a wide variety of circumstances
- Handle emergency or crisis situations
- Subject to many interruptions
- Requires decisions/actions related to end of life issues
- Exposed to products containing latex

**English Language Skills**

Although proficiency in English is not a criterion for admission into the Respiratory Therapy Program, students must be able to speak, write and read English to ensure patient safety and to complete classes successfully.

**Other Requirements**

- RESD 50 pre-requisites ANAT 10A, ANAT 10B, CHEM 10, MATH 51 and MEDI 90 must be completed prior to entering the program.
- All students will be required to complete a background check prior to entering the clinical courses.
- A physical examination including drug testing and specific immunizations, is required of all students prior to entering clinical courses.

**A.S. Degree Requirement**

All students must complete all major course requirements and general education requirements necessary to complete the Associate degree before a certificate of completion in Respiratory Therapy will be given. The student may elect to pursue either the Associate in Science or Associate in Arts degree. An Associate degree in Respiratory Therapy is required to take National Board for Respiratory Care (NBRC) examinations.

**Special Information**

To remain in the program, students must maintain a “C” or better grade in all courses.

**Readmission Policy**
Students who are dropped, failed, or withdrew from the program may request readmission for the following year in the semester in which they were dropped or re-start the program. Students who fail or withdraw from the program must meet with the Program Director prior to re-entry into the program to discuss a remediation plan. Students who re-enter the program in the semester they stopped are required to demonstrate cognitive and psychomotor skills prior to re-entry. Students who re-start the program will be required to retake all Respiratory Therapy courses even if satisfactory grades were received.

Re-entry (readmission or re-start) may occur only one time. Re-entry is on a space-available basis and it is possible that readmission will be denied. Dismissals for reasons 1, 2, 5, 6 of the Program Dismissal Policy are NOT eligible for readmission to the Program. In accordance with California law, the Respiratory Care Board will also be notified of any violations, which prevent consideration for readmission.

The Respiratory Therapy program is accredited by the Committee on Accreditation for Respiratory Care (CoARC).

Contact:
Commission on Accreditation for Respiratory Care (CoARC) 1248 Hardwood Road Bedford, TX 76021-4244 (817) 283-2835 https://www.coarc.com/

Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Achieve the CRT and RRT credential.
- Demonstrate in the laboratory and clinical setting, the correct procedures for basic Respiratory Therapy treatment modalities.
- Demonstrate in the laboratory and clinical setting, the correct procedures for advanced Respiratory Therapy procedures to include manual and mechanical ventilator. Review Student Learning Outcomes (SLOs) for this program.

Sign Language/Interpreting (AS S0801)

Humanities and Social Sciences Division

The Mt. San Antonio College Interpreter Training Program is designed to prepare individuals for careers as Sign Language Interpreters. Interpreters are needed wherever communication happens between the hearing community and the Deaf and hard-of-hearing community. There are an endless number of settings in which this communication takes place. Interpreters are employed by school districts, cruiseship companies, corporations, government agencies, hospitals, colleges and universities, and a vast number of other organizations and private businesses.

Program Preparation: Preparation for the program includes fluency in American Sign Language demonstrated by the completion of SIGN 104, (or the equivalent skill) and English fluency demonstrated by the completion of ENGL 1A.

National Certification: There are many specialties within the field of Sign Language Interpreting, but the focus of this program is on preparing the interpreter generalist. Although requiring some type of certification is becoming more common in California, there are still many job opportunities for the precertified interpreter.

Completing the certificate in Sign Language/Interpreting does not make one a “Certified Interpreter”; however, graduates of this program are encouraged to apply for National Interpreting Certification (NIC) through the Registry of Interpreters for the Deaf (RID) at www.rid.org (http://www.rid.org).

Students who complete the required courses listed below and who also complete the graduation requirements of Mt. San Antonio College will be awarded the Associate in Science degree in Sign Language/Interpreting.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIGN 105</td>
<td>American Sign Language 5</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 108</td>
<td>Fingerspelling</td>
<td>2</td>
</tr>
<tr>
<td>SIGN 201</td>
<td>Introduction to Deaf Studies</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 202</td>
<td>American Deaf Culture</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 210</td>
<td>American Sign Language Structure</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 220</td>
<td>Translation: American Sign Language And English</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 223</td>
<td>Principles of Interpreting</td>
<td>3</td>
</tr>
<tr>
<td>SIGN 225</td>
<td>Ethical Decision Making for Interpreters</td>
<td>2</td>
</tr>
<tr>
<td>SIGN 227</td>
<td>Cognitive Processing for Interpreters</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 231</td>
<td>Interpreting</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 232</td>
<td>Advanced Interpreting</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 239</td>
<td>Applied Interpreting</td>
<td>2</td>
</tr>
</tbody>
</table>

Required Electives

Choose three courses from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIGN 240</td>
<td>Vocabulary Building for Interpreters</td>
<td>5-5.5</td>
</tr>
<tr>
<td>SIGN 250</td>
<td>Interpreting with Classifiers</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 260</td>
<td>Video Interpreting</td>
<td>4</td>
</tr>
<tr>
<td>SIGN 299</td>
<td>Special Projects in Sign Language/Interpreting</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Units 43-43.5

Sign Language/Interpreting Department Website (http://www.mtsac.edu/sign-language/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyyar=S0801/&#38;desc=Sign+Language%2F+Interpreting%2C+AS+S0508)

Program Learning Objectives

Upon successful completion of this program, a student will be able to:

- Apply Demand Control Schema (DC-S) Theory to the field of Sign Language Interpreting.
- Given an English narrative, successfully give a functional equivalent message in ASL in a simultaneous mode.

Review Student Learning Outcomes (SLOs) for this program.

Small Business Management (AS S0508)

Business Division

This program is intended to prepare students for employment following graduation. Students wishing a bachelor's degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.
This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSM 10</td>
<td>Principles of Continuous Quality Improvement</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 60</td>
<td>Human Relations in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 62</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSM 66</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSS 36</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td>29.5</td>
</tr>
</tbody>
</table>

### Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 81</td>
<td>Work Experience in Business</td>
<td>1-4</td>
</tr>
<tr>
<td>BUSM 85</td>
<td>Special Issues in Business</td>
<td>2</td>
</tr>
<tr>
<td>BUSS 85</td>
<td>Special Issues in Marketing</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td>18</td>
</tr>
</tbody>
</table>

The Small Business Management faculty recommends that students complement their studies with selected elective courses chosen from the list above. Students should meet with a professor of Small Business Management to help them determine which electives would best suit their career plans.


**Program Learning Outcomes**

*Upon successful completion of this program, a student will be able to:*

- Define and outline the key principles of continuous quality management.
- Describe business planning for small business.
- Develop a working knowledge of marketing terminology.

### Television Production (AS Degree S0602)

**Arts Division**

The Associate in Science degree in Television Production is designed to prepare students for entry-level jobs in the Television industry in a variety of areas including narrative, remote and studio production, writing, preproduction, editing, and finance.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>6</td>
</tr>
<tr>
<td>R-TV 14</td>
<td>Media Aesthetics</td>
<td></td>
</tr>
<tr>
<td>R-TV 28</td>
<td>Introduction to Writing for Electronic Media</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Choose two courses from the following:</strong></td>
<td>12</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td></td>
</tr>
<tr>
<td>R-TV 18</td>
<td>Introduction to Screenwriting</td>
<td></td>
</tr>
<tr>
<td>R-TV 19A</td>
<td>Beginning Video Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 19B</td>
<td>Advanced Video Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 20</td>
<td>Beginning TV Studio Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 21</td>
<td>Remote Multicamera Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 22</td>
<td>Editing for Film and Television</td>
<td></td>
</tr>
<tr>
<td>R-TV 23</td>
<td>Reality Show Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 24</td>
<td>American Film History</td>
<td></td>
</tr>
<tr>
<td>R-TV 25</td>
<td>World Cinema</td>
<td></td>
</tr>
<tr>
<td>R-TV 100</td>
<td>Work Experience in Film and TV</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Units</strong></td>
<td>18</td>
</tr>
</tbody>
</table>

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0602&/#/38;desc=Television+Production%2C+AS+S0602)

**Program Learning Outcomes**

*Upon successful completion of this program, a student will:*  
- Feel that they have an increased possession of the skills required for entry-level work in the entertainment industry.
- Function in three types of production: Narrative (film-style), TV Studio, and live Remote Multicamera production in any role.
- Use communication, artistic, and technical skills to collaboratively create programs as part of a team in any role, from writer to editor.
- Use Avid Media Composer to the level necessary for an editing internship.
- Present an ePortfolio containing video and written work to prospective employers, universities, and scholarship committees.
- Apply aesthetic and technical skills in telling a story visually.

Review Student Learning Outcomes (SLOs) for this program.

### Unmanned Aircraft Systems (AS Degree S0661)

**Technology and Health Division S0661**

The Unmanned Aircraft System (UAS) program prepares students for careers in the rapidly growing area of unmanned aircraft systems, including piloting, mission planning, risk management, sensing operations, data collection and analysis, and other related skills. The Federal Aviation Administration (FAA) Part 107 remote pilot operator certification is not required for graduation but it is desirable for career advancement. Through course work, simulation, and flight training students may achieve the FAA remote pilot operator certificate simultaneously with the A.S. degree.
Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AERO 98</td>
<td>Introduction to Aviation Careers</td>
<td>1.5</td>
</tr>
<tr>
<td>AERO 100</td>
<td>Primary Pilot Ground School</td>
<td>4</td>
</tr>
<tr>
<td>AERO 102</td>
<td>Aviation Weather</td>
<td>3</td>
</tr>
<tr>
<td>AERO 104</td>
<td>Federal Aviation Regulations</td>
<td>3</td>
</tr>
<tr>
<td>AERO 160</td>
<td>Unmanned Aircraft Systems Basic</td>
<td>4</td>
</tr>
<tr>
<td>AERO 200</td>
<td>Aviation Safety and Human Factors</td>
<td>3</td>
</tr>
<tr>
<td>AERO 210</td>
<td>Unmanned Aircraft Systems Advanced</td>
<td>4</td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td>3</td>
</tr>
<tr>
<td>PHOT 50</td>
<td>Drone Basic Still and Motion Camera Operator</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 28.5

Recommended Electives

- GEOG 10: Introduction to Geographic Information Systems
- PHOT 11B: Digital Capture Workflow

Guided Pathways of Study Suggested Course Sequence

Welding (AS Degree S0919)

Technology and Health Division
Degree S0919

This program is designed to prepare the student for employment in the broad field of welding. It leads to occupations in manufacturing and repair and helps prepare the student for positions in supervision.

Courses in the welding curriculum prepare students for welding certification. The college is a testing agency for the City of Los Angeles and is authorized to administer the performance test for the Structural Welding Certificate. There is a $50 charge for students and $60 for non-students to take this test. Topics of the written portion of the test which is administered by the city are reviewed in various welding courses offered by the college. This program is intended to prepare students for employment following graduation. Students desiring a bachelor’s degree (transfer program) should consult with a counselor or advisor to discuss transferability of courses.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 40</td>
<td>Introduction to Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 50</td>
<td>Oxyacetylene Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 51</td>
<td>Basic Electric Arc Welding</td>
<td>2</td>
</tr>
<tr>
<td>WELD 53A</td>
<td>Welding Metallurgy</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70A</td>
<td>Beginning Arc Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70B</td>
<td>Intermediate Arc Welding</td>
<td>3</td>
</tr>
<tr>
<td>WELD 70C</td>
<td>Certification for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 80</td>
<td>Construction Fabrication and Welding</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 21

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSM 61</td>
<td>Business Organization and Management</td>
<td>3</td>
</tr>
<tr>
<td>WELD 30</td>
<td>Metal Sculpture</td>
<td>2</td>
</tr>
<tr>
<td>WELD 60</td>
<td>Print Reading and Computations for Welders</td>
<td>3</td>
</tr>
<tr>
<td>WELD 81</td>
<td>Pipe and Tube Welding</td>
<td>3</td>
</tr>
</tbody>
</table>

Air Conditioning & Welding Website (http://www.mtsac.edu/airconditioning-welding/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0919&/38;desc=Welding%2C+AS%2C+S0919)

Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be prepared to pass the Los Angeles City Structural Steel Exam.
- Be employed or seeking employment in their area or a related area.

Review Student Learning Outcomes (SLOs) for this program.
Associate in Arts Degrees (AA)
with Emphases
Liberal Arts and Sciences with area of
emphasis in one of the following:

Business (AA Degree A8981) ......................................................... 182
Communication (AA Degree A8982) ............................................... 182
Dance (AA Degree A0444) ............................................................. 183
Environmental Studies (AA Degree A0411) ................................... 183
Fine Arts (AA Degree A8983) ........................................................ 184
Humanities (AA Degree A8984) ..................................................... 186
Information Technology (AA Degree A8985) ................................ 187
Kinesiology and Wellness (AA Degree A8986) .............................. 188
Language Arts (AA Degree A8987) .............................................. 189
Mathematics (AA Degree A8989) ............................................... 190
Natural Sciences (AA Degree A8988) ......................................... 191
Social & Behavioral Sciences (AA Degree A8991) ....................... 192
World Language & Global Studies (AA Degree A0429) .............. 193
Business Emphasis (AA Degree A8981)

**Degree A8981**

An emphasis in Business provides the student with an understanding of business and its role in society. Students will have knowledge of various business functions and economic analysis. Upon completion of this degree students will be prepared for an entry level job in the business world.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>or BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSC 1B</td>
<td>Principles of Economics - Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>or BUSC 1BH</td>
<td>Principles of Economics - Microeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>CISB 15</td>
<td>Microcomputer Applications</td>
<td>3.5</td>
</tr>
<tr>
<td>or CISB 11</td>
<td>Computer Information Systems</td>
<td></td>
</tr>
</tbody>
</table>

Choose a minimum of 3 courses from the following which should be selected in consultation with a counselor or educational advisor:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td></td>
</tr>
<tr>
<td>BUSA 8</td>
<td>Principles of Accounting - Managerial</td>
<td></td>
</tr>
<tr>
<td>BUSC 17</td>
<td>Applied Business Statistics</td>
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<tr>
<td>BUSL 18</td>
<td>Business Law</td>
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<tr>
<td>BUSM 20</td>
<td>Principles of Business</td>
<td></td>
</tr>
<tr>
<td>BUSO 25</td>
<td>Business Communications</td>
<td></td>
</tr>
</tbody>
</table>

Total Units 18.5-22.5

Business Administration Website (http://www.mtsac.edu/businessadministration/)


**Program Learning Outcomes**

**Upon successful completion of this program, a student will be able to:**

- Describe the basic accounting system and how it is used to serve business needs.
- List and explain the foundations upon which business is built and the economic challenges facing the United States.
- Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

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Communication Emphasis, AA Liberal Arts and Sciences

**Degree A8982**

An emphasis in Communication provides the student with an understanding of communication strategies, reasoning, logic, and critical analysis as it relates to human interaction within multiple cultural contexts.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPCH 1A</td>
<td>Public Speaking (Required course)</td>
<td></td>
</tr>
<tr>
<td>or SPCH 1AH</td>
<td>Public Speaking - Honors</td>
<td></td>
</tr>
<tr>
<td>or SPCH 2</td>
<td>Survey of Communication Studies</td>
<td></td>
</tr>
<tr>
<td>SPCH 26</td>
<td>Interpersonal Communication</td>
<td></td>
</tr>
<tr>
<td>or SPCH 26H</td>
<td>Interpersonal Communication - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Choose eleven units from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPCH 1A</td>
<td>Public Speaking</td>
<td></td>
</tr>
<tr>
<td>or SPCH 1AH</td>
<td>Public Speaking - Honors</td>
<td></td>
</tr>
<tr>
<td>SPCH 2</td>
<td>Survey of Communication Studies</td>
<td></td>
</tr>
<tr>
<td>SPCH 3</td>
<td>Voice and Diction</td>
<td></td>
</tr>
<tr>
<td>SPCH 4</td>
<td>Performance of Literature</td>
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</tr>
<tr>
<td>SPCH 6</td>
<td>Group Communication</td>
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<tr>
<td>SPCH 7</td>
<td>Intercultural Communication</td>
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<td>or SPCH 7H</td>
<td>Intercultural Communication - Honors</td>
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</tr>
<tr>
<td>SPCH 8</td>
<td>Professional and Organizational Speaking</td>
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<tr>
<td>or SPCH 8H</td>
<td>Professional and Organizational Speaking - Honors</td>
<td></td>
</tr>
<tr>
<td>SPCH 15</td>
<td>Forensics: Fundamentals of Contest Speech and Debate</td>
<td></td>
</tr>
<tr>
<td>SPCH 16</td>
<td>Forensics: Individual Event Team</td>
<td></td>
</tr>
<tr>
<td>SPCH 17</td>
<td>Forensics: Debate Team</td>
<td></td>
</tr>
<tr>
<td>SPCH 18</td>
<td>Forensics: Reader’s Theater Team</td>
<td></td>
</tr>
<tr>
<td>SPCH 20</td>
<td>Argumentation and Debate</td>
<td></td>
</tr>
<tr>
<td>or SPCH 20H</td>
<td>Argumentation and Debate - Honors</td>
<td></td>
</tr>
<tr>
<td>SPCH 30</td>
<td>Introduction to Communication Theory</td>
<td></td>
</tr>
<tr>
<td>SPCH 99</td>
<td>Special Projects in Speech</td>
<td></td>
</tr>
<tr>
<td>JOUR 100</td>
<td>Introduction to Mass Communications</td>
<td></td>
</tr>
<tr>
<td>JOUR 101</td>
<td>Beginning Writing and Reporting for the Mass Media</td>
<td></td>
</tr>
<tr>
<td>JOUR 102</td>
<td>Intermediate Writing and Reporting for Mass Media</td>
<td></td>
</tr>
<tr>
<td>JOUR 111</td>
<td>Writing Broadcast and Web News</td>
<td></td>
</tr>
<tr>
<td>PHOT 10</td>
<td>Basic Digital and Film Photography</td>
<td></td>
</tr>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td></td>
</tr>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 19A</td>
<td>Beginning Video Production</td>
<td></td>
</tr>
<tr>
<td>R-TV 99</td>
<td>Special Projects in Broadcasting and Entertainment Industry</td>
<td></td>
</tr>
</tbody>
</table>

**For Area of Emphasis**

Total Units 18

Communication Website (http://www.mtsac.edu/communication/)
Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Perform basic speech delivery skills.
- Critically analyze information and arguments.
- Select and research an appropriate topic and thesis.
- Logically organize supporting materials into a well-crafted presentation.
- Demonstrate effective verbal and non-verbal delivery skills to present a message to a live audience in a confident manner.
- Formulate communication solutions to problems in a range of contexts.
- Create messages appropriate for diverse audiences and listener.
- Develop an improved understanding of themselves as communicators.

Review Student Learning Outcomes (SLOs) for this program.

Dance Emphasis (AA Degree A0444)

Kinesiology

An emphasis in Dance provides the student with an understanding of the practices and theories of dance history, pedagogy and choreography. In addition to the foundational courses, students select courses from dance technique, performance and anatomy and Pilates categories.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>DN-T 18</td>
<td>Introduction to Dance</td>
<td>1.5</td>
</tr>
<tr>
<td>DN-T 20</td>
<td>History and Appreciation of Dance</td>
<td>3</td>
</tr>
<tr>
<td>DN-T 38</td>
<td>Dance Teaching Methods</td>
<td>3</td>
</tr>
<tr>
<td>DNCE 4</td>
<td>Choreography</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 9</td>
<td>Dance Audition Techniques</td>
<td>1</td>
</tr>
<tr>
<td>DNCE 33</td>
<td>Improvisation</td>
<td>0.5</td>
</tr>
</tbody>
</table>

Anatomy and Pilates: Complete a minimum of 3 Units

- DN-T 28  Functional Anatomy for Pilates 3
- DNCE 39  Pilates Fundamentals 3
- DNCE 40  Conditioning Through Dance 3
- KIN 24   Applied Kinesiology 3

Performance Ensemble: Complete a minimum of 3 Units

- DNCE 22  Dance Rehearsal 3
- DNCE 24  Dance Production 3
- DNCE 25  Dance Ensemble 3
- DNCE 35  Repertory 3

Ballet: Complete a minimum of 2 Units

- DNCE 2B  Ballet II 2
- DNCE 3   Ballet Performance 2
- DNCE 31  Classical Dance 2

Modern: Complete a minimum of 2 units

- DNCE 12B Modern II 2
- DNCE 13  Modern Performance 2
- DNCE 30  Contemporary Dance 2

Theatrical Dance: Complete a minimum of 1 units

- DNCE 8   Latin Dance I 1
- DNCE 18B  Tap II 1
- DNCE 19  Tap Performance 1

Total Units: 22

Guided Pathways of Study Suggested Course Sequence

Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.

Environmental Studies Emphasis (AA Degree A0411)

Humanities and Social Sciences Division

An emphasis in Environmental Studies is an interdisciplinary course of study that provides students with an integrated and critical understanding of the natural environment and human interactions with it. The coursework is designed to examine the interplay between natural and social systems and the ideological foundations of humanity's attitudes and behaviors in relation to its ever-changing environment. This program is designed to prepare students to research, analyze, and propose solutions to the myriad environmental challenges facing the world today through a well-rounded curriculum combining classroom, laboratory, and field study instruction. Students who are interested in an Environmental Science major are advised to follow the AA in Liberal Arts with an emphasis in natural sciences and to work with a counselor to select major courses appropriate to their intended transfer institution.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 6</td>
<td>Humans and the Environment</td>
<td></td>
</tr>
<tr>
<td>BIOL 6L</td>
<td>Humans and the Environment Laboratory</td>
<td></td>
</tr>
<tr>
<td>GEOL 9</td>
<td>Environmental Geology</td>
<td></td>
</tr>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
<td></td>
</tr>
<tr>
<td>BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>POLI 10</td>
<td>Environmental Politics</td>
<td></td>
</tr>
</tbody>
</table>

Scientific Inquiry and Quantitative Reasoning

- Choose a minimum of three units from the following: 3-5
  - BIOL 1  General Biology
  - BIOL 3  Ecology and Field Biology
  - BIOL 4  Biology for Majors
  - BIOL 4H Biology for Majors - Honors
  - BIOL 20 Marine Biology
  - BIOL 21 Marine Biology Laboratory
  - BIOL 25 Conservation Biology
  - BTNY 3 Plant Structures, Functions, and Diversity
  - CHEM 10 Chemistry for Allied Health Majors
  - CHEM 40 Introduction to General Chemistry
  - CHEM 50 General Chemistry

Choose a combination of any 3 courses: 9-11
or CHEM 50H General Chemistry I - Honors

GEOG 1 Physical Geography
or GEOG 1H Physical Geography - Honors

GEOG 1L Physical Geography Laboratory
or GEOG 1 LH Physical Geography Laboratory - Honors

GEOG 10 Introduction to Geographic Information Systems

GEOG 1 Physical Geography

or GEOG 8 Earth Science - Honors

GEOG 8L Earth Science Laboratory

MATH 110 Elementary Statistics
or MATH 110H Elementary Statistics - Honors

MATH 140 Calculus for Business

MATH 160 Precalculus Mathematics

MATH 180 Calculus and Analytic Geometry

METO 3 Weather and the Atmospheric Environment

METO 3L Weather and Atmospheric Environment Laboratory

BIOL 99A Special Projects in Biology

OCEA 10 Introduction to Oceanography
or OCEA 10H Introduction to Oceanography - Honors

OCEA 10L Introduction to Oceanography Laboratory

PHYS 1 Physics

PHYS 2A General Physics

PHYS 4A Engineering Physics

PHSC 3 Energy Science

PHSC 9 Physical Science

PSYC 10 Statistics for the Behavioral Sciences

Social Science
Choose two of the following options: 6

ANTH 5 Cultural Anthropology

BUSC 1B Principles of Economics - Microeconomics
or BUSC 1BH Principles of Economics - Microeconomics - Honors

GEOG 2 Human Geography
or GEOG 2H Human Geography - Honors

GEOG 5 World Regional Geography

GEOG 30 Geography of California
or GEOG 30H Geography of California - Honors

PHIL 12 Introduction to Ethics
or PHIL 12H Introduction to Ethics - Honors

POLI 1 Introduction to American Government and Politics
or POLI 1H Introduction to American Government and Politics - Honors

SOC 2 Contemporary Social Problems
or SOC 2H Contemporary Social Problems - Honors

Recommended Electives

GEOL 24 Geologic Field Studies: Central California

GEOL 25 Geologic Field Studies: Southern California

GEOL 29 Special Topics in Field Geology

HIST 1 History of the United States

HIST 4 World History: Early Modern to the Present

HIST 39 California History

Total Units: 18-22


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Demonstrate critical thinking skills in relation to environmental issues
- Demonstrate an ability to integrate the many disciplines and fields that intersect with environmental concerns
- Demonstrate an awareness, knowledge, and appreciation of ecological processes and their relationship they have with human communities
- Demonstrate an ability to integrate environmental issues within the concept of sustainability

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Fine Arts Emphasis (AA Degree A8983)

Degree A8983

An emphasis in Fine Arts provides the student with an understanding of the practices and theories of traditional and contemporary two- and three-dimensional studio arts and an introduction to the history of Western art. In addition to the foundation courses (24 units), students select twelve (12) units from one of the art categories.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 21</td>
<td>Design: Color and Composition</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 25A</td>
<td>Beginning Painting I</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 22</td>
<td>Design: Three-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Through Gothic</td>
<td></td>
</tr>
<tr>
<td></td>
<td>or AHIS 4H</td>
<td></td>
</tr>
<tr>
<td></td>
<td>History of Western Art: Prehistoric</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Through Gothic - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Through Modern</td>
<td></td>
</tr>
<tr>
<td></td>
<td>or AHIS 5H</td>
<td></td>
</tr>
<tr>
<td></td>
<td>History of Western Art: Renaissance</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Through Modern - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Choose twelve units from one of the following art categories: 12

Ceramics

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTS 30A</td>
<td>Ceramics: Beginning</td>
<td></td>
</tr>
<tr>
<td>ARTS 30B</td>
<td>Ceramics: Beginning II</td>
<td></td>
</tr>
<tr>
<td>ARTS 31</td>
<td>Ceramics: Intermediate</td>
<td></td>
</tr>
<tr>
<td>ARTS 33</td>
<td>Ceramics: Hand Construction</td>
<td></td>
</tr>
<tr>
<td>ARTS 34</td>
<td>The Sculptural Vessel</td>
<td></td>
</tr>
</tbody>
</table>

Drawing

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 15B</td>
<td>Drawing: Intermediate</td>
<td></td>
</tr>
<tr>
<td>ARTD 17B</td>
<td>Drawing: Life-Intermediate</td>
<td></td>
</tr>
<tr>
<td>ARTD 23A</td>
<td>Drawing: Heads and Hands</td>
<td></td>
</tr>
<tr>
<td>ANIM 101A</td>
<td>Drawing - Gesture and Figure</td>
<td></td>
</tr>
<tr>
<td>ANIM 110</td>
<td>Animal Drawing</td>
<td></td>
</tr>
<tr>
<td>ARTD 16</td>
<td>Drawing: Perspective</td>
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</table>

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 17A</td>
<td>Drawing: Life</td>
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</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 21</td>
<td>Design: Color and Composition</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 25A</td>
<td>Beginning Painting I</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 22</td>
<td>Design: Three-Dimensional</td>
<td>3</td>
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<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Through Gothic</td>
<td></td>
</tr>
<tr>
<td></td>
<td>or AHIS 4H</td>
<td></td>
</tr>
<tr>
<td></td>
<td>History of Western Art: Prehistoric</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Through Gothic - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Through Modern</td>
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<tr>
<td></td>
<td>or AHIS 5H</td>
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<tr>
<td></td>
<td>History of Western Art: Renaissance</td>
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</tr>
<tr>
<td></td>
<td>Through Modern - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Choose twelve units from one of the following art categories: 12

Ceramics

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTS 30A</td>
<td>Ceramics: Beginning</td>
<td></td>
</tr>
<tr>
<td>ARTS 30B</td>
<td>Ceramics: Beginning II</td>
<td></td>
</tr>
<tr>
<td>ARTS 31</td>
<td>Ceramics: Intermediate</td>
<td></td>
</tr>
<tr>
<td>ARTS 33</td>
<td>Ceramics: Hand Construction</td>
<td></td>
</tr>
<tr>
<td>ARTS 34</td>
<td>The Sculptural Vessel</td>
<td></td>
</tr>
</tbody>
</table>

Drawing

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTD 15B</td>
<td>Drawing: Intermediate</td>
<td></td>
</tr>
<tr>
<td>ARTD 17B</td>
<td>Drawing: Life-Intermediate</td>
<td></td>
</tr>
<tr>
<td>ARTD 23A</td>
<td>Drawing: Heads and Hands</td>
<td></td>
</tr>
<tr>
<td>ANIM 101A</td>
<td>Drawing - Gesture and Figure</td>
<td></td>
</tr>
<tr>
<td>ANIM 110</td>
<td>Animal Drawing</td>
<td></td>
</tr>
<tr>
<td>ARTD 16</td>
<td>Drawing: Perspective</td>
<td></td>
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</tbody>
</table>
Figure Drawing
- ARTD 17B Drawing: Life-Intermediate
- ARTD 23A Drawing: Heads and Hands
- ARTD 23B Drawing: Intermediate Heads and Hands
- ARTD 75 Anatomy for Artists
- ANIM 101A Drawing - Gesture and Figure
- ANIM 101B Figure Gesture - Design
- ANIM 101C Figure Gesture Expressive Design
- ANIM 107 Figure in Motion
- ANIM 110 Animal Drawing

Portrait Studies
- ARTD 17B Drawing: Life-Intermediate
- ARTD 19A Figure Painting
- ARTD 23A Drawing: Heads and Hands
- ARTD 23B Drawing: Intermediate Heads and Hands
- ARTS 41A Sculpture: Life
- ARTS 41B Sculpture: Intermediate Life

Painting
- ART 19A Figure Painting
- ART 25B Beginning Painting II
- ART 26A Intermediate Painting I
- ART 26B Intermediate Painting II
- ART 27 Painting: Watercolor

Printmaking
- ART 43A Introduction to Printmaking
- ART 43B Intermediate Printmaking in Intaglio and Relief
- ART 44A Printmaking: Introduction to Lithography I
- ART 46A Printmaking: Introduction to Monotype
- ART 48A Letterpress Book Arts

Applied Printmaking
- ART 43A Introduction to Printmaking
- ART 45A Printmaking: Introduction to Screenprinting
- ART 45B Printmaking: Intermediate Screenprinting
- ART 47A Printmaking: Photo and Alternative Processes
- ART 48A Letterpress Book Arts

Sculpture
- ARTS 40A Sculpture: Beginning
- ARTS 40B Sculpture: Intermediate
- ARTS 40C Sculpture: Carving
- ARTS 41A Sculpture: Life
- ARTS 41B Sculpture: Intermediate Life
- ARTS 42 Sculpture: Mold Making
- ARTS 46A Sculpture: Special Effects Makeup
- ARTS 46B Sculpture: Special Effects Makeup

Sculpture Special Effects Makeup
- ARTS 41A Sculpture: Life
- ARTS 41B Sculpture: Intermediate Life
- ARTS 42 Sculpture: Mold Making
- ARTS 46A Sculpture: Special Effects Makeup
- ARTS 46B Sculpture: Special Effects Makeup
- ARTD 75 Anatomy for Artists

Gallery
- ARTG 20 Art, Artists, and Society
- ARTG 21A Introduction to Exhibition Production
- ARTG 21B Intermediate Exhibition Production
- ARTG 23 Art Writing
- ARTG 24 Shop Practices for Art Careers

Graphic Design
- ARTC 100 Fundamentals of Graphic Design
- ARTC 120 Print Design and Advertising
- ARTC 140 Vector Design and Illustration
- ARTC 160 Typography
- ARTC 200 Web Design
- ARTC 210 Corporate Identity and Branding
- ARTC 220 Creative Design and Compositing

Illustration
- ARTC 100 Fundamentals of Graphic Design
- ARTC 163 Dynamic Sketching
- ARTC 165 Illustration
- ARTC 169 Contemporary Illustration
- ARTC 290 Portfolio
- ARTD 19A Figure Painting
- ARTC 167 Visual Development
  or ANIM 167 Visual Development

Photography
- PHOT 10 Basic Digital and Film Photography
- PHOT 12 Photographic Alternatives
- PHOT 20 Color Photography
- PHOT 9 Digital Image Editing for Photographers
  or PHOT 17 Photocommunication

Total Units: 36


Guided Pathways of Study Suggested Course Sequence - Ceramics emphasis (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A8983#/38;desc=Fine+Arts+2C+AA+Liberal+Arts+%26%20Sciences+Art+Emphasis+%28A8983%29)

Guided Pathways of Study Suggested Course Sequence - Drawing emphasis (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A8983#/38;desc=Fine+Arts+AA+Liberal+Arts+and+Sciences+Drawing+emphasis+%28A8983%29)

Guided Pathways of Study Suggested Course Sequence - Illustration emphasis (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A8983#/38;desc=Fine+Arts+2C+Liberal+Arts+%26%20Sciences+Illustration+emphasis+%28A8983%29)

Guided Pathways of Study Suggested Course Sequence - Printmaking emphasis (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A8983#/38;desc=Fine+Arts+AA+Liberal+Arts+and+Sciences+Printmaking+emphasis+%28A8983%29)

Guided Pathways of Study Suggested Course Sequence - Sculpture emphasis (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A8983#/38;desc=Fine+Arts+2C+Liberal+Arts+%26%20Sciences+Sculpture+emphasis+%28A8983%29)

Guided Pathways of Study Suggested Course Sequence - Special Effects Makeup emphasis (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A8983#/38;desc=Fine+Arts+2C+Liberal+Arts+%26%20Sciences+Special+Effects+Makeup+emphasis+%28A8983%29)

Program Learning Outcomes
Upon successful completion of this program, a student will:
• Have completed the foundation courses of the major which are the aesthetic base needed for transfer into bachelors programs or independent work as an artist.
• Be able to apply critical thinking skills to original work.
• Be able to apply the elements and principles of design to original art work.
• Be able to apply visual arts concepts that are basic to many forms and fields of art and design in visual, oral, and written communication.
• Be able to analyze historical, contemporary, peer, and personal visual artwork that range in modes of artistic expression.
• Be able to demonstrate in oral, written, and studio work familiarity with the history of western art.
• Be proficient in a variety of visual art techniques and tools using them to explore a range of subjects, media, styles, and formats.
• Create independent original work in the area of their focus demonstrating basic professional practices.

Review Student Learning Outcomes (SLOs) for this program.

**Humanities Emphasis (AA Degree A8984)**

**Degree A8984**

An emphasis in Humanities provides the student with an understanding of the interrelationship between art, religion, history, music, literature and the dramatic arts, and philosophical and political thought. This emphasis also strengthens the understanding of other cultures through the study of a foreign language.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMA 1</td>
<td>Humanities and the Human Experience</td>
<td>1</td>
</tr>
<tr>
<td>or HUMA 1H</td>
<td>Humanities and the Human Experience - Honors</td>
<td>1</td>
</tr>
<tr>
<td>AHIS 10</td>
<td>A History of Greek and Roman Art and Architecture</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 14</td>
<td>Rome: The Ancient City</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 15</td>
<td>Culture and Art of Pompeii</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 8</td>
<td>History of Medieval Art and Architecture</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 9</td>
<td>History of Asian Art and Architecture</td>
<td>3</td>
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<tr>
<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
<td>3</td>
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<tr>
<td>or AHIS 11H</td>
<td>History of African, Oceanic, and Native American Art - Honors</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 12</td>
<td>History of Pre Columbian Art and Architecture</td>
<td>3</td>
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<tr>
<td>or AHIS 12H</td>
<td>History of Pre Columbian Art and Architecture - Honors</td>
<td>3</td>
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<tr>
<td>AHIS 3</td>
<td>History of Women and Gender in Art</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 3H</td>
<td>History of Women and Gender in Art - Honors</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 6</td>
<td>History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 6H</td>
<td>History of Modern Art - Honors</td>
<td>3</td>
</tr>
<tr>
<td>AHIS 13</td>
<td>World Art and Visual Culture</td>
<td>3</td>
</tr>
<tr>
<td>HIST 3</td>
<td>World History: Prehistoric to Early Modern</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 3H</td>
<td>World History: Prehistoric to Early Modern - Honors</td>
<td>3</td>
</tr>
<tr>
<td>HIST 4</td>
<td>World History: Early Modern to the Present</td>
<td>3</td>
</tr>
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<td>or HIST 4H</td>
<td>World History: Early Modern to the Present - Honors</td>
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<td>LATN 2</td>
<td>Continuing Elementary Latin</td>
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<td>Continuing Elementary Latin - Honors</td>
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<td>HIST 10</td>
<td>History of Premodern Asia</td>
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<td>HIST 11</td>
<td>History of Modern Asia</td>
<td>3</td>
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<tr>
<td>HIST 19</td>
<td>History of Mexico</td>
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<tr>
<td>HIST 35</td>
<td>History of Africa</td>
<td>3</td>
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<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
<td>3</td>
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<tr>
<td>or HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
<td>3</td>
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<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
<td>3</td>
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<tr>
<td>or HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
<td>3</td>
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<tr>
<td>HIST 16</td>
<td>The Wild West - A History, 1800-1890</td>
<td>3</td>
</tr>
<tr>
<td>HIST 30</td>
<td>History of the African American 1619-1877</td>
<td>3</td>
</tr>
<tr>
<td>HIST 31</td>
<td>History of the African American</td>
<td>3</td>
</tr>
<tr>
<td>HIST 36</td>
<td>Women in American History</td>
<td>3</td>
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<tr>
<td>HIST 39</td>
<td>California History</td>
<td>3</td>
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<tr>
<td>HIST 40</td>
<td>History of the Mexican American</td>
<td>3</td>
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<tr>
<td>HIST 44</td>
<td>History of Native Americans</td>
<td>3</td>
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<tr>
<td>LIT 36</td>
<td>Introduction to Mythology</td>
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<tr>
<td>LIT 46</td>
<td>The Bible As Literature: Old Testament</td>
<td>3</td>
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<tr>
<td>LIT 47</td>
<td>The Bible As Literature: New Testament</td>
<td>3</td>
</tr>
<tr>
<td>LIT 6A</td>
<td>Survey of English Literature</td>
<td>3</td>
</tr>
<tr>
<td>LIT 6B</td>
<td>Survey of English Literature</td>
<td>3</td>
</tr>
<tr>
<td>LIT 10</td>
<td>Survey of Shakespeare</td>
<td>3</td>
</tr>
<tr>
<td>THTR 10</td>
<td>History of Theater Arts</td>
<td>3</td>
</tr>
<tr>
<td>LIT 11A</td>
<td>World Literature to 1650</td>
<td>3</td>
</tr>
<tr>
<td>LIT 11B</td>
<td>World Literature from 1650</td>
<td>3</td>
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</tbody>
</table>
FRCH 60  French Culture Through Cinema
ITAL 60  Italian Culture Through Cinema

Modern American Humanities
LIT 1  Early American Literature
LIT 2  Modern American Literature
LIT 3  Multicultural American Literature
LIT 14  Introduction to Modern Poetry
LIT 15  Introduction to Cinema
LIT 20  African American Literature
LIT 25  Contemporary Mexican American Literature

List D: Music and Dance
Western Humanities
MUS 13  Introduction to Music Appreciation
or MUS 13H  Introduction to Music Appreciation - Honors
DN-T 20  History and Appreciation of Dance

Global Humanities
MUS 14A  World Music

Modern American Humanities
MUS 12  History of Jazz
MUS 14B  American Folk Music
MUS 15  Rock Music History and Appreciation
or MUS 15H  Rock Music History and Appreciation - Honors

List E: Philosophy and Religion
Classical Humanities
PHIL 20A  History of Ancient Philosophy
or PHIL 20AH  History of Ancient Philosophy - Honors

Western Humanities
PHIL 20A  History of Ancient Philosophy
or PHIL 20AH  History of Ancient Philosophy - Honors
PHIL 20B  History of Modern Philosophy
or PHIL 20BH  History of Modern Philosophy - Honors

Global Humanities
PHIL 5  Introduction to Philosophy
or PHIL 5H  Introduction to Philosophy - Honors
PHIL 15  Major World Religions
or PHIL 15H  Major World Religions - Honors
PHIL 12  Introduction to Ethics
or PHIL 12H  Introduction to Ethics - Honors

Modern American Humanities
PHIL 20B  History of Modern Philosophy
or PHIL 20BH  History of Modern Philosophy - Honors

Total Units  18


Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- identify the influence and interrelationship of culture on human and artistic expression
- demonstrate an understanding of other cultures, including through the study of foreign language, the arts, and humanistic thought
- analyze modes of artistic expression (visual arts, music, and literature)

- demonstrate knowledge of philosophy and politics and the natural environment, including the relationship between social, political, and/or economic institutions and human behavior

Review Student Learning Outcomes (SLOs) for this program.

Information Technology Emphasis
(AA Degree A8985)

Business Division

The A.A. Degree in Liberal Arts and Sciences with an emphasis in Information Technology is designed to prepare students for a career in Information Technology. The degree offers a balanced set of classes that enables students to maintain and secure a computer, create and modify computer applications and databases, create customized reports, and use productivity software to solve business problems. Emphasis is placed on developing object-oriented, business-related applications, creating and maintaining a database, and utilizing operating system utilities to optimize, maintain and secure a computer. Career opportunities available after the completion of this degree include technical support and systems analyst. Students wishing a bachelor’s degree (transfer program) should meet with a counselor or advisor to discuss transferability of course.

This degree requires the completion of General Education (https://catalog.mtsac.edu/programs/degrees-certificates/#gerequirementstext) coursework plus the following:

Required Courses
Course Prefix  Course Name  Units

Information Technology Basics
Required Core
CISB 11  Computer Information Systems  3.5
CISB 15  Microcomputer Applications  3.5

Software Development
Choose one of the following sequences:  3.5
CISP 11 & 11L  Programming in Visual Basic
& Programming in Visual Basic Laboratory
CISP 21 & 21L  Programming in Java
& Programming in Java Laboratory
CISP 31 & 31L  Programming in C++
& Programming in C++ Laboratory
CISP 41 & 41L  Programming in C#
& Programming in C# Laboratory
CISP 52 & 52L  Mobile Device Programming
& Mobile Device Programming Laboratory
CISP 71 & 71L  Programming in Python
& Programming in Python Laboratory
CISW 21 & 21L  Secure Web Programming with ASP.NET
& Secure Web Programming with ASP.NET Laboratory
CISW 24 & 24L  Secure Web Server Programming in Python
and Secure Web Server Programming in Python Laboratory

Database Technology
Choose one of the following sequences:  3.5
CISD 11 & 11L  Database Management - Microsoft Access
and Database Management - Microsoft Access Laboratory
Kinesiology and Wellness Emphasis (AA Degree A8986)

Kinesiology Division

An emphasis in Kinesiology and Wellness provides the student with an understanding of kinesiology, health promotion, and the mechanics of human bodily movement. In addition to the foundational physical education and movement courses, students select courses from a scientific and nutrition and behavioral development and diversity cluster.

This degree requires the completion of General Education coursework plus the following:

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cluster 1: Kinesiology, Movement, and Health Promotion</strong></td>
<td></td>
<td>6</td>
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<tr>
<td>DN-T 18</td>
<td>Introduction to Dance</td>
<td></td>
</tr>
<tr>
<td>DN-T 20</td>
<td>History and Appreciation of Dance</td>
<td></td>
</tr>
<tr>
<td>KIN 3</td>
<td>First Aid and CPR</td>
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<tr>
<td>or KIN 5</td>
<td>Advanced First Aid/CPR/Emergency Response</td>
<td></td>
</tr>
<tr>
<td>KIN 13</td>
<td>Sports Officiating</td>
<td></td>
</tr>
<tr>
<td>KIN 17</td>
<td>Introduction to Kinesiology</td>
<td></td>
</tr>
<tr>
<td>KIN 19</td>
<td>Introduction to Care/Prevention of Activity/Sports-Related Injuries</td>
<td></td>
</tr>
<tr>
<td>KIN 34</td>
<td>Fitness for Living</td>
<td></td>
</tr>
<tr>
<td>KIN 39</td>
<td>Techniques of Fitness Testing</td>
<td></td>
</tr>
<tr>
<td>KIN 44</td>
<td>Theory of Coaching</td>
<td></td>
</tr>
</tbody>
</table>

**Cluster 2: Scientific and Nutrition Background**

Choose a minimum of 3 units from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>or ANAT 35</td>
<td>Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td></td>
</tr>
<tr>
<td>or ANAT 36</td>
<td>Human Physiology</td>
<td></td>
</tr>
<tr>
<td>ANAT 35</td>
<td>Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>ANAT 36</td>
<td>Human Physiology</td>
<td></td>
</tr>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
<td></td>
</tr>
<tr>
<td>or BIOL 4</td>
<td>Biology for Majors</td>
<td></td>
</tr>
<tr>
<td>or BIOL 4H</td>
<td>Biology for Majors - Honors</td>
<td></td>
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<tr>
<td>BIOL 5</td>
<td>Contemporary Health Issues</td>
<td></td>
</tr>
<tr>
<td>BIOL 13</td>
<td>Human Reproduction, Development and Aging</td>
<td></td>
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<tr>
<td>CHEM 10</td>
<td>Chemistry for Allied Health Majors</td>
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<tr>
<td>CHEM 40</td>
<td>Introduction to General Chemistry</td>
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<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
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<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
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<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
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<tr>
<td>MICR 22</td>
<td>Microbiology</td>
<td></td>
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<tr>
<td>NF 10</td>
<td>Nutrition for Health and Wellness</td>
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</tr>
<tr>
<td>or NF 12</td>
<td>Sports Nutrition</td>
<td></td>
</tr>
<tr>
<td>NF 25</td>
<td>Introduction to Nutrition Science</td>
<td></td>
</tr>
<tr>
<td>or NF 25H</td>
<td>Introduction to Nutrition Science - Honors</td>
<td></td>
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<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td></td>
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<tr>
<td>PHYS 2AG</td>
<td>General Physics</td>
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<tr>
<td>PSYC 1B</td>
<td>Biological Psychology</td>
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</table>

**Cluster 3: Behavioral Development and Diversity**

Choose a minimum of 3 units from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ANTH 5</td>
<td>Cultural Anthropology</td>
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<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
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<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
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<tr>
<td>or CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
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</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td></td>
</tr>
<tr>
<td>COUN 2</td>
<td>College Success Strategies</td>
<td></td>
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<tr>
<td>COUN 5</td>
<td>Career and Life Planning</td>
<td></td>
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<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td></td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td></td>
</tr>
<tr>
<td>PSYC 3</td>
<td>Introduction to Research Methods in Psychology</td>
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</tr>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
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</table>

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A8985#/38;desc=Information+Technology+Emphasis+AA+Liberal+Arts+and+Sciences+A8985)

Program Learning Outcomes

Upon successful completion of this program, a student will:

- Know the four primary operations of a computer and the hardware that performs these operations.
- Be able to create effective queries that answer needed questions.
- Be able to identify four types of common transmission media and be able to describe the basic characteristics of each.
- Be able to use decision making statements and loops in order to create a business application.
- Be able to understand the need for security.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.
PSYC 15 Introduction to Child Psychology
PSYC 17 Introduction to Human Services
PSYC 26 Psychology of Sexuality
PSYC 33 Psychology for Effective Living
SOC 1 Introduction to Sociology
or SOC 1H Introduction to Sociology - Honors
SOC 2 Contemporary Social Problems
or SOC 2H Contemporary Social Problems - Honors
SOC 15 Child Development
SOC 20 Introduction to Race and Ethnicity
or SOC 20H Introduction to Race and Ethnicity - Honors

Required Electives
Activity Courses
Choose a minimum of two courses from the following: (these units count towards the 18 required for the degree 1 - 5.5 units)
DNCE 1 Ballet Fundamentals
DNCE 10 Modern Fundamentals
DNCE 17 Jazz Fundamentals
DNCE 28 Theater Dance I
DNCE 41 Pilates I
KINA 8A Swimming - Beginning
KINF 10A Weight Training - Beginning
KINF 34A Cardiorespiratory Training Beginning
KINF 36A Circuit Training Beginning
KINF 38A Aerobics-Beginning
KINI 4A Badminton - Beginning
KINI 18A Golf - Beginning
KINI 29 Self Defense and Martial Arts
KINI 33A Kickboxing Beginning
KINI 50A Yoga
KINS 2A Basketball Beginning
KINS 10A Beginning Soccer
KINS 24A Volleyball - Beginning
KINX 88 Pre-Season Athletics
KINX 99 Off-Season Athletics
KINL 2 Physical Fitness for the Physically Limited
KINL 18 Weight Training for the Physically Limited

Must complete at least 18 units from clusters 1 – 3 including activity courses.

For Area of Emphasis
Total Units 18

Kinesiology, Athletics, and Dance Website (http://www.mtsac.edu/kinesiology/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A8986&/#38;desc=Kinesiology+and+Wellness+Emphasis%2C+AA+Liberal+Arts+and+Sciences+A8986)

Program Learning Objectives
Upon successful completion of this program, a student will:

- Have an understanding of kinesiology, health promotion, and the mechanics of human bodily movement.
- Have an understanding of Anatomy, Nutrition as well as Behavior Development as it applies to Kinesiology.
- Be able to demonstrate competence in several activities.
- Be provided with an opportunity to prepare for transfer or a career in the field of human movement and wellness.
- Be able to examine personal health-related behavioral patterns, select goals, and formulate appropriate health and fitness strategies.

Review Student Learning Outcomes (SLOs) for this program.

Language Arts Emphasis (AA Degree A8987)

Degree A8987
An emphasis in Language Arts provides the student with an understanding of the acquisition of language with a focus on reading, writing, listening, and speaking with a diverse environment. In addition to the foundational language acquisition courses, students select personal options that will strengthen their individual interest and goals within Language Arts.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Language Acquisition</td>
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<tr>
<td>Choose a minimum of nine units from the following:</td>
<td>9</td>
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<tr>
<td>CHLD 51</td>
<td>Early Literacy in Child Development</td>
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<tr>
<td>ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td></td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing - Honors</td>
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<td>or PHIL 9</td>
<td>Critical Thinking and Writing</td>
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<td>ENGL 81</td>
<td>Language Acquisition</td>
<td></td>
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<tr>
<td>READ 100</td>
<td>Analysis and Critical Reading</td>
<td></td>
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<tr>
<td>SIGN 210</td>
<td>American Sign Language Structure</td>
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<tr>
<td>STDY 100</td>
<td>University-level Practices for Academic Success</td>
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Language Arts Diversity

Choose a minimum of six units from the following: 6

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<tr>
<td>SPAN 1</td>
<td>Elementary Spanish</td>
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<tr>
<td>SPAN 2</td>
<td>Continuing Elementary Spanish</td>
</tr>
<tr>
<td>SPAN 3</td>
<td>Intermediate Spanish</td>
</tr>
<tr>
<td>SPAN 4</td>
<td>Continuing Intermediate Spanish</td>
</tr>
<tr>
<td>SPAN 1S</td>
<td>Spanish for the Spanish Speaking</td>
</tr>
<tr>
<td>SPAN 2S</td>
<td>Continuing Spanish for the Spanish Speaking</td>
</tr>
<tr>
<td>SPAN 53</td>
<td>Conversational Spanish</td>
</tr>
<tr>
<td>SPAN 54</td>
<td>Continuing Conversational Spanish</td>
</tr>
<tr>
<td>FRCH 1</td>
<td>Elementary French</td>
</tr>
<tr>
<td>FRCH 2</td>
<td>Continuing Elementary French</td>
</tr>
<tr>
<td>FRCH 3</td>
<td>Intermediate French</td>
</tr>
<tr>
<td>FRCH 4</td>
<td>Continuing Intermediate French</td>
</tr>
<tr>
<td>FRCH 53</td>
<td>Intermediate Conversational French</td>
</tr>
<tr>
<td>FRCH 54</td>
<td>Continuing Intermediate Conversational French</td>
</tr>
<tr>
<td>ITAL 1</td>
<td>Elementary Italian</td>
</tr>
<tr>
<td>ITAL 2</td>
<td>Continuing Elementary Italian</td>
</tr>
<tr>
<td>ITAL 3</td>
<td>Intermediate Italian</td>
</tr>
<tr>
<td>ITAL 4</td>
<td>Continuing Intermediate Italian</td>
</tr>
<tr>
<td>ITAL 53</td>
<td>Continuing Conversational Italian</td>
</tr>
<tr>
<td>ITAL 54</td>
<td>Advanced Conversational Italian</td>
</tr>
<tr>
<td>GERM 1</td>
<td>Elementary German</td>
</tr>
<tr>
<td>GERM 2</td>
<td>Continuing Elementary German</td>
</tr>
<tr>
<td>GERM 3</td>
<td>Intermediate German</td>
</tr>
</tbody>
</table>

Review Student Learning Outcomes (SLOs) for this program.
Mathematics Emphasis (AA Degree A8989)

Upon successful completion of this program, a student will be able to:

- demonstrate language acquisition and usage through reading, writing, listening, signing, or speaking within a diverse environment

Review Student Learning Outcomes (SLOs) for this program.

Mathematics Emphasis (AA Degree A8989)

Degree A8989

An emphasis in Mathematics provides the student with an understanding of college level mathematics. In addition to the foundational calculus courses, students may select from computer science programming options.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 130</td>
<td>College Algebra</td>
<td></td>
</tr>
<tr>
<td>MATH 140</td>
<td>Calculus for Business</td>
<td></td>
</tr>
<tr>
<td>MATH 150</td>
<td>Trigonometry</td>
<td></td>
</tr>
<tr>
<td>MATH 160</td>
<td>Precalculus Mathematics</td>
<td></td>
</tr>
<tr>
<td>MATH 180</td>
<td>Calculus and Analytic Geometry</td>
<td></td>
</tr>
<tr>
<td>MATH 181</td>
<td>Calculus and Analytic Geometry</td>
<td></td>
</tr>
<tr>
<td>MATH 245</td>
<td>A Transition to Advanced Mathematics</td>
<td></td>
</tr>
<tr>
<td>MATH 280</td>
<td>Calculus and Analytic Geometry</td>
<td></td>
</tr>
<tr>
<td>MATH 285</td>
<td>Linear Algebra and Differential Equations</td>
<td></td>
</tr>
<tr>
<td>CSCI 110</td>
<td>Fundamentals of Computer Science</td>
<td></td>
</tr>
<tr>
<td>CSCI 140</td>
<td>C++ Language and Object Development</td>
<td></td>
</tr>
<tr>
<td>CSCI 145</td>
<td>Java Language and Object Oriented Programming</td>
<td></td>
</tr>
</tbody>
</table>

Choose a minimum of 18 units from the following with at most two CSCI courses:

For Area of Emphasis

Total Units 18

Program Learning Outcomes

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyrvar=A89898/#38;desc=Mathematics+Emphasis%2C+AA+Liberal+Arts+and+Sciences+A89897)
Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Demonstrate critical thinking skills in solving an application problem in the math and computer science courses that the student takes.
- Analyze success rates for the math courses that are assigned to the AA Degree.

Review Student Learning Outcomes (SLOs) for this program.

Natural Sciences Emphasis (AA Degree A8988)

Natural Sciences Division

An emphasis in Natural Sciences provides the student with an understanding of living and non-living systems and promotes an appreciation of the methodologies and tools of science. Students may select courses that focus on a specific major and then select complementary courses to strengthen their selected focus or they may select courses that strengthen and broaden their overall understanding of the Natural Sciences.

This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Choose a minimum of 18 units from the following with at least one GE lab from each group:

**Group 1A: Physical Science Lecture Courses**

(May take one or more courses from Group 1A)

<table>
<thead>
<tr>
<th>Course</th>
<th>Required/Optional</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 5</td>
<td>Introduction to Astronomy</td>
<td>3</td>
</tr>
<tr>
<td>or ASTR 5H</td>
<td>Introduction to Astronomy - Honors</td>
<td>3</td>
</tr>
<tr>
<td>ASTR 7</td>
<td>Geology of the Solar System</td>
<td>3</td>
</tr>
<tr>
<td>ASTR 8</td>
<td>Introduction to Stars, Galaxies, and the Universe</td>
<td>3</td>
</tr>
<tr>
<td>ASTR 11</td>
<td>Introduction to Astrophysics</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 9</td>
<td>Chemistry of Everyday Life</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 1</td>
<td>Physical Geography</td>
<td>3</td>
</tr>
<tr>
<td>or GEOG 1H</td>
<td>Physical Geography - Honors</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 7</td>
<td>Geology of California</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 8</td>
<td>Earth Science</td>
<td>3</td>
</tr>
<tr>
<td>or GEOL 8H</td>
<td>Earth Science - Honors</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 9</td>
<td>Environmental Geology</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 10</td>
<td>Natural Disasters</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 30</td>
<td>Global Climate Change</td>
<td>3</td>
</tr>
<tr>
<td>METO 3</td>
<td>Weather and the Atmospheric Environment</td>
<td>3</td>
</tr>
<tr>
<td>OCEA 10</td>
<td>Introduction to Oceanography</td>
<td>3</td>
</tr>
<tr>
<td>or OCEA 10H</td>
<td>Introduction to Oceanography - Honors</td>
<td>3</td>
</tr>
</tbody>
</table>

**Group 1B: Physical Science Lab Courses**

(Must take at least one course from either Group 1B or 1C)

<table>
<thead>
<tr>
<th>Course</th>
<th>Required/Optional</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 5L</td>
<td>Astronomical Observing Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 1L</td>
<td>Physical Geography Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>or GEOG 1LH</td>
<td>Physical Geography Laboratory - Honors</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 8L</td>
<td>Earth Science Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 9L</td>
<td>Environmental Geology Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>METO 3L</td>
<td>Weather and Atmospheric Environment Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>OCEA 10L</td>
<td>Introduction to Oceanography Laboratory</td>
<td>3</td>
</tr>
</tbody>
</table>

**Group 1C: Physical Science Lecture-Lab Courses**

(Must take at least one course from either Group 1B or 1C)

<table>
<thead>
<tr>
<th>Course</th>
<th>Required/Optional</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 10</td>
<td>Chemistry for Allied Health Majors</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 20</td>
<td>Introductory Organic and Biochemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 40</td>
<td>Introduction to General Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>or CHEM 51H</td>
<td>General Chemistry II - Honors</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 80</td>
<td>Organic Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 81</td>
<td>Organic Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 1</td>
<td>Physical Geology</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 24</td>
<td>Geologic Field Studies: Central California</td>
<td>3</td>
</tr>
<tr>
<td>or GEOL 25</td>
<td>Geologic Field Studies: Southern California</td>
<td>3</td>
</tr>
<tr>
<td>GEOL 29</td>
<td>Special Topics in Field Geology</td>
<td>3</td>
</tr>
<tr>
<td>PHSC 3</td>
<td>Energy Science</td>
<td>3</td>
</tr>
<tr>
<td>PHSC 9</td>
<td>Physical Science</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 1</td>
<td>Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 2AG</td>
<td>General Physics</td>
<td>3</td>
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<td>PHYS 2BG</td>
<td>General Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 4A</td>
<td>Engineering Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 4B</td>
<td>Engineering Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 4C</td>
<td>Engineering Physics</td>
<td>3</td>
</tr>
</tbody>
</table>

**Group 2A: Life Sciences Lecture Courses**

(May take one or more courses from Group 2A)

<table>
<thead>
<tr>
<th>Course</th>
<th>Required/Optional</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 1</td>
<td>Biological Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>or ANTH 1H</td>
<td>Biological Anthropology - Honors</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 6</td>
<td>Humans and the Environment</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 17</td>
<td>Neurobiology and Behavior</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 20</td>
<td>Marine Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 25</td>
<td>Conservation Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 34</td>
<td>Fundamentals of Genetics</td>
<td>3</td>
</tr>
<tr>
<td>MICR 26</td>
<td>Introduction to Immunology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Group 2B: Life Science Lab Courses**

(Must take at least one course from either Group 2B or 2C)

Choose at least one from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Required/Optional</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 1L</td>
<td>Biological Anthropology Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 6L</td>
<td>Humans and the Environment Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 21</td>
<td>Marine Biology Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 34L</td>
<td>Fundamentals of Genetics Laboratory</td>
<td>3</td>
</tr>
</tbody>
</table>

**Group 2C: Life Science Lecture-Lab Courses**

(Must take at least one course from either Group 2B or 2C)

<table>
<thead>
<tr>
<th>Course</th>
<th>Required/Optional</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 2</td>
<td>Plant and Animal Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 3</td>
<td>Ecology and Field Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 4</td>
<td>Biology for Majors</td>
<td>3</td>
</tr>
<tr>
<td>or BIOL 4H</td>
<td>Biology for Majors - Honors</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 8</td>
<td>Cell and Molecular Biology</td>
<td>3</td>
</tr>
<tr>
<td>BTNY 3</td>
<td>Plant Structures, Functions, and Diversity</td>
<td>3</td>
</tr>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>3</td>
</tr>
<tr>
<td>or MICR 22</td>
<td>Microbiology</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 18

Natural Sciences Division Website (http://www.mtsac.edu/sciences/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?)
Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

- Analyze and model chemical, physical, or biological systems using scientific and/or mathematical methods.
- Analyze and model chemical, physical, or biological systems using scientific and/or mathematical methods.
- Critically read, interpret, and analyze a range of complex text and data to make connections and draw meaningful conclusions.
- Identify and model the professional and ethical responsibilities of a scientist.
- Communicate scientific principles and applications effectively, both verbally and in writing.
- Describe the impact of humans and our technology in an environmental and societal context.
- Pursue further study or life-long learning in the sciences.
- Work collaboratively to reach a common goal or solve a problem.

Review Student Learning Outcomes (SLOs) for this program.

Social & Behavioral Sciences Emphasis (AA Degree A8991)

Humanities and Social Sciences Division

The intent of this degree is to prepare students for careers and/or higher education in the social sciences, generally, or in the specific disciplines within the the overall social science designation. This degree emphasizes the nature of individual and collective human behavior; our interactions; the political economic, social, and psychological structures and institutions of human beings; and the challenges of developing and sustaining interpersonal and intercultural relationships. This degree will enhance their ability to explain how groups and subgroups operate to make responsible political, moral, and social decisions.

Select at least one course (three units minimum) from each category. Select additional 9 units from any course not already used in category 1, 2, or 3 for a total of 18 units. This degree requires the completion of General Education coursework plus the following:

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Core Courses</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Select at least one course from each of the three categories</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>Category 1: Psychology, Sociology and Human Development:</td>
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<tr>
<td></td>
<td>Choose a minimum of 3 units from the following</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 14</td>
<td>Developmental Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 15</td>
<td>Introduction to Child Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 19</td>
<td>Abnormal Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 25</td>
<td>The Psychology of Women</td>
<td></td>
</tr>
<tr>
<td>PSYC 26</td>
<td>Psychology of Sexuality</td>
<td></td>
</tr>
<tr>
<td>SOC 1</td>
<td>Introduction to Sociology</td>
<td></td>
</tr>
<tr>
<td>or SOC 1H</td>
<td>Introduction to Sociology - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 2</td>
<td>Contemporary Social Problems</td>
<td></td>
</tr>
<tr>
<td>or SOC 2H</td>
<td>Contemporary Social Problems - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 4</td>
<td>Introduction to Gerontology</td>
<td></td>
</tr>
<tr>
<td>SOC 5</td>
<td>Introduction to Criminology</td>
<td></td>
</tr>
<tr>
<td>or SOC 5H</td>
<td>Introduction to Criminology - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 14</td>
<td>Marriage and the Family</td>
<td></td>
</tr>
<tr>
<td>or SOC 14H</td>
<td>Marriage and the Family - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 15</td>
<td>Child Development</td>
<td></td>
</tr>
<tr>
<td>SOC 20</td>
<td>Introduction to Race and Ethnicity</td>
<td></td>
</tr>
<tr>
<td>or SOC 20H</td>
<td>Introduction to Race and Ethnicity - Honors</td>
<td></td>
</tr>
<tr>
<td>PUBH 24</td>
<td>Introduction to Public Health</td>
<td></td>
</tr>
<tr>
<td>PUBH 26</td>
<td>Introduction to Global Public Health</td>
<td></td>
</tr>
<tr>
<td>PUBH 27</td>
<td>Public Health and the Environment</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Category 2: Anthropology, Geography and Biology as it relates to Society</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Choose a minimum of three units from the following:</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 1</td>
<td>Biological Anthropology</td>
<td></td>
</tr>
<tr>
<td>or ANTH 1H</td>
<td>Biological Anthropology - Honors</td>
<td></td>
</tr>
<tr>
<td>ANTH 4</td>
<td>Archaeology</td>
<td></td>
</tr>
<tr>
<td>or ANTH 5</td>
<td>Cultural Anthropology</td>
<td></td>
</tr>
<tr>
<td>or ANTH 5H</td>
<td>Cultural Anthropology - Honors</td>
<td></td>
</tr>
<tr>
<td>ANTH 6</td>
<td>Language and Culture: An Introduction to Linguistic Anthropology</td>
<td></td>
</tr>
<tr>
<td>ANTH 30</td>
<td>The Native American</td>
<td></td>
</tr>
<tr>
<td>BIOL 6</td>
<td>Humans and the Environment</td>
<td></td>
</tr>
<tr>
<td>BIOL 6L</td>
<td>Humans and the Environment Laboratory</td>
<td></td>
</tr>
<tr>
<td>BIOL 17</td>
<td>Neurobiology and Behavior</td>
<td></td>
</tr>
<tr>
<td>BIOL 25</td>
<td>Conservation Biology</td>
<td></td>
</tr>
<tr>
<td>GEOG 1</td>
<td>Physical Geography</td>
<td></td>
</tr>
<tr>
<td>GEOG 1H</td>
<td>Physical Geography - Honors</td>
<td></td>
</tr>
<tr>
<td>GEOG 1L</td>
<td>Physical Geography Laboratory</td>
<td></td>
</tr>
<tr>
<td>GEOG 1LH</td>
<td>Physical Geography Laboratory - Honors</td>
<td></td>
</tr>
<tr>
<td>GEOG 2</td>
<td>Human Geography</td>
<td></td>
</tr>
<tr>
<td>GEOG 2H</td>
<td>Human Geography - Honors</td>
<td></td>
</tr>
<tr>
<td>GEOG 5</td>
<td>World Regional Geography</td>
<td></td>
</tr>
<tr>
<td>GEOG 8</td>
<td>Urban Geography</td>
<td></td>
</tr>
<tr>
<td>GEOG 30</td>
<td>Geography of California</td>
<td></td>
</tr>
<tr>
<td>or GEOG 30H</td>
<td>Geography of California - Honors</td>
<td></td>
</tr>
<tr>
<td>PUBH 24</td>
<td>Introduction to Public Health</td>
<td></td>
</tr>
<tr>
<td>PUBH 26</td>
<td>Introduction to Global Public Health</td>
<td></td>
</tr>
<tr>
<td>PUBH 27</td>
<td>Public Health and the Environment</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Category 3: Economics, History, and Political Science</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Choose a minimum of three units from the following:</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGAG 1</td>
<td>Food Production, Land Use, and Politics - A Global Perspective</td>
<td></td>
</tr>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
<td></td>
</tr>
<tr>
<td>or BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSC 1B</td>
<td>Principles of Economics - Microeconomics</td>
<td></td>
</tr>
<tr>
<td>or BUSC 1BH</td>
<td>Principles of Economics - Microeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSM 50</td>
<td>World Culture: A Business Perspective</td>
<td></td>
</tr>
<tr>
<td>HIST 1</td>
<td>History of the United States</td>
<td></td>
</tr>
<tr>
<td>Course Prefix</td>
<td>Course Name</td>
<td>Units</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------------------------------------------</td>
<td>-------</td>
</tr>
</tbody>
</table>

### World Languages & Global Studies Emphasis (AA Degree A0429)

**Humanities and Social Studies Division**

**A0429 Degree**

The Associate of Arts in World Languages and Global Studies is a multidisciplinary course of study that encourages global awareness and intercultural understanding through the acquisition of at least one modern language other than English, namely Arabic, Chinese, French, German, Italian, Japanese, and Spanish. The coursework is designed with the dual intent of examining the nature of language and relating it to multiculturalism around the globe and in the United States. Overall, the program prepares students to function effectively in a global world by promoting a level of linguistic competence and cultural sensitivity that allows individuals to build ties of trust and collaboration across a number of career fields, such as International Business, Government, Teaching, Travel and Arts, Journalism, etc. The elective component of the program allows students to frame their foreign language acquisition within regional cultural studies, global cultural studies or international relations.

This degree requires the completion of General Education coursework plus the following:

### Required Courses

#### Language Core Courses

<table>
<thead>
<tr>
<th>Option 1: Choose sixteen units of sequential courses in one language.</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHIN 1</td>
</tr>
<tr>
<td>CHIN 2</td>
</tr>
<tr>
<td>CHIN 3</td>
</tr>
<tr>
<td>CHIN 4</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>FRCH 1</td>
</tr>
<tr>
<td>FRCH 2</td>
</tr>
<tr>
<td>FRCH 3</td>
</tr>
<tr>
<td>FRCH 4</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>ITAL 1</td>
</tr>
<tr>
<td>ITAL 2</td>
</tr>
<tr>
<td>ITAL 3</td>
</tr>
<tr>
<td>ITAL 4</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>JAPN 1</td>
</tr>
<tr>
<td>JAPN 2</td>
</tr>
<tr>
<td>JAPN 3</td>
</tr>
<tr>
<td>JAPN 4</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>SPAN 1</td>
</tr>
<tr>
<td>SPAN 2</td>
</tr>
<tr>
<td>SPAN 3</td>
</tr>
<tr>
<td>SPAN 4</td>
</tr>
</tbody>
</table>

#### Recommended Electives

<table>
<thead>
<tr>
<th>MATH 110</th>
<th>Elementary Statistics</th>
</tr>
</thead>
<tbody>
<tr>
<td>or MATH 110H</td>
<td>Elementary Statistics - Honors</td>
</tr>
<tr>
<td>PSYC 10</td>
<td>Statistics for the Behavioral Sciences</td>
</tr>
<tr>
<td>SPCH 7</td>
<td>Intercultural Communication</td>
</tr>
<tr>
<td>SDC 23</td>
<td>Introduction to Statistics in Sociology and Social Sciences</td>
</tr>
<tr>
<td>SPCH 26</td>
<td>Interpersonal Communication</td>
</tr>
<tr>
<td>or SPCH 26H</td>
<td>Interpersonal Communication - Honors</td>
</tr>
<tr>
<td>PSYC 3</td>
<td>Introduction to Research Methods in Psychology</td>
</tr>
<tr>
<td>LIBR 1</td>
<td>Library Research Methods and Resources</td>
</tr>
</tbody>
</table>


**Program Learning Objectives**

*Upon successful completion of this program, a student will be able to:*

- Analyze cultural and gender diversity in humans.
- Explain the development of the person within society.
- Explain how biology relates to behavior or society.
- Discuss historical and political implications on society.

Review Student Learning Outcomes (SLOs) for this program.
SIGN 103  American Sign Language 3
SIGN 104  American Sign Language 4
SIGN 105  American Sign Language 5
SPAN 1S  Spanish for the Spanish Speaking
SPAN 2S  Continuing Spanish for the Spanish Speaking

Choose three units within one of the following tracks:

**Track A - Regional Cultural Studies**

For China and Japan:
- AHIS 9  History of Asian Art and Architecture
- HIST 10  History of Premodern Asia
- HIST 11  History of Modern Asia
- JAPN 53  Conversational Japanese
- JAPN 62  Japanese Culture Through Anime and Manga
- LING 3  Languages, Cultures, and Writing in East Asia

For France:
- FRCH 53  Intermediate Conversational French
- FRCH 60  French Culture Through Cinema

For Italy:
- AHIS 14  Rome: The Ancient City
- AHIS 15  Culture and Art of Pompeii
- ITAL 53  Continuing Conversational Italian
- ITAL 60  Italian Culture Through Cinema
- ITAL 61  Italian Culture through Food
- GERM 60  German Culture through Cinema

For Spanish Speaking Countries:
- AHIS 12  History of Precolumbian Art and Architecture
- HIST 19  History of Mexico
- HIST 40  History of the Mexican American
- POLI 25  Latino Politics in the United States
- SPAN 30  Spanish Composition: Exploring U.S. Latino Topics
- SPAN 50  Spanish of the Barrio: A Socio-linguistic Perspective
- SPAN 53  Conversational Spanish

**Track B - Global Cultural Studies**

- ARCH 250  World Architecture: Prehistory to the Middle Ages
- ARCH 251  World Architecture: Renaissance through the Contemporary Era
- FASH 14  Dress, Culture, and Identity
- HIST 3  World History: Prehistoric to Early Modern
- HIST 4  World History: Early Modern to the Present
- MUS 14A  World Music
- CUL 107  World Cuisines
- LIT 11A  World Literature to 1650
- LIT 11B  World Literature from 1650
- NF 28  Cultural and Ethnic Foods
- R-TV 25  World Cinema

**Track C - International Relations**

- GEOG 2  Human Geography
- GEOG 5  World Regional Geography
- PHIL 15  Major World Religions
- POLI 9  International Relations
- SPCH 7  Intercultural Communication
- or SPCH 7H  Intercultural Communication - Honors
- LING 2  Languages, Gender, and Power

Total Units 19

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A0429/#38;desc=World+Languages+%26+Global+Studies+%2c+AA+A0429)

**Program Learning Outcomes**

Upon completion of the program students should be able to:
- Demonstrate proficiency in at least one language other than English
- Demonstrate understanding of at least one culture other than their native on
- Demonstrate awareness of the interconnected nature of language and culture
- Recognize cultural expressions across disciplines

Review Student Learning Outcomes (SLOs) for this program.
Associate Degrees for Transfer (AA-T & AS-T)

Associate in Arts for Transfer Degree (AA-T)

Anthropology (AA-T Degree A0668) .............................................. 196
Art History (AA-T Degree A0330) ............................................... 196
Communication Studies (AA-T Degree A0325) .............................. 197
English (AA-T Degree A0332) .................................................... 198
Geography (AA-T Degree A0356) .................................................. 199
History (AA-T Degree A0334) ....................................................... 199
Journalism (AA-T Degree A0400) ................................................. 200
Kinesiology (AA-T Degree A0454) ................................................ 201
Music (AA-T Degree A0347) ....................................................... 202
Philosophy (AA-T Degree A0424) ............................................... 203
Political Science (AA-T Degree A0345) ....................................... 203
Psychology (AA-T Degree A0324) ............................................... 204
Social Justice (AA-T Degree A0669) ............................................. 205
Sociology (AA-T Degree A0419) .................................................. 206
Studio Arts (AA-T Degree A0395) ................................................. 207
Theater Arts (AA-T Degree A0346) .............................................. 207

Associate in Science for Transfer Degree (AS-T)

Administration of Justice (AS-T Degree S0362) .............................. 208
Business Administration (AS-T Degree S0418) .............................. 208
Early Childhood Education (AS-T Degree S0401) ......................... 209
Film, Television, and Electronic Media (AS-T Degree S0442) ............ 210
Geology (AS-T Degree S0670) ..................................................... 210
Hospitality Management (AS-T Degree S0451) ............................. 210
Mathematics (AS-T Degree S0333) ............................................. 211
Nutrition and Dietetics (AS-T Degree S0422) ............................... 211
Plant Science (AS-T Degree S0420) ............................................ 212
Anthropology (AA-T Degree A0668)

Natural Sciences Division

Anthropology is the holistic study of humans today and in the past, with a focus on cultural diversity and bi-cultural variation and a scope that include our ancestors and close relatives in the primates. Students will be introduced to the core concepts, research methods, and theories of the major subfields of anthropology. Anthropological skills and concepts are useful for a variety of public and private sector careers, including those in journalism, business, public health, social services, economic development, and museums, to name a few.

The Associate in Arts in Anthropology for Transfer degree at Mt. San Antonio College prepares students for post-secondary study and to transfer to the California State University system (CSU). Students planning to transfer to anthropology programs at other universities (including the University of California and private four-year institutions) should research those programs and meet with a counselor to plan a course of study at Mt. San Antonio College beyond the Anthropology core requirements.

To earn an Associate in Arts in Anthropology for Transfer degree, a student must complete a minimum of 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of at least 18 units or more. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. A “P” (Pass) grade is not an acceptable grade for courses in the major.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 1</td>
<td>Biological Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ANTH 5</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ANTH 4</td>
<td>Archaeology</td>
<td>4</td>
</tr>
<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
<td>3-4</td>
</tr>
<tr>
<td>PSYC 10</td>
<td>Statistics for the Behavioral Sciences</td>
<td></td>
</tr>
<tr>
<td>BUSC 17</td>
<td>Applied Business Statistics</td>
<td></td>
</tr>
<tr>
<td>PSYC 3</td>
<td>Introduction to Research Methods in Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYC 3H</td>
<td>Introduction to Research Methods in Psychology - Honors</td>
<td></td>
</tr>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
<td></td>
</tr>
<tr>
<td>GEOG 10</td>
<td>Introduction to Geographic Information Systems</td>
<td></td>
</tr>
</tbody>
</table>

List A

Select one course from the following: 3-5

- ANTH 6: Language and Culture: An Introduction to Linguistic Anthropology
- MATH 110: Elementary Statistics
- PSYC 10: Statistics for the Behavioral Sciences
- BUSC 17: Applied Business Statistics

List B

Select one or two courses from the following or any course not already selected from List A: 3-4

- PSYC 3: Introduction to Research Methods in Psychology
- PSYC 3H: Introduction to Research Methods in Psychology - Honors
- SOC 12: Introduction to Research Methods in the Social Sciences
- ANAT 10A: Introductory Human Anatomy
- GEOG 10: Introduction to Geographic Information Systems

List C

Select one course or any course not already selected from List A or List B: 3

- ANTH 30: The Native American
- AHIS 11: History of African, Oceanic, and Native American Art
- or AHIS 11H: History of African, Oceanic, and Native American Art - Honors

Art History (AA-T Degree A0330)

Humanities and Social Sciences Division

The academic discipline of Art History involves the study of visual objects as both works of art and as artifacts of the historical and cultural contexts in which they were created. The Associate in Arts in Art History for Transfer (AA-T) will provide the student with a solid foundation in both European and non-European art and visual culture from the periods of pre-history through modern. The degree program requires students to critically analyze visual objects from a variety of perspectives, utilizing various modes of analysis.

To earn an Associate in Arts in Art History for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 Units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.
### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses</strong></td>
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<td></td>
</tr>
<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
<td></td>
</tr>
<tr>
<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
<td>3</td>
</tr>
</tbody>
</table>

**List A**

Choose one from the following:

- AHIS 9 History of Asian Art and Architecture
- AHIS 11 History of African, Oceanic, and Native American Art
- AHIS 11H History of African, Oceanic, and Native American Art - Honors
- AHIS 12 History of Precolumbian Art and Architecture
- or AHIS 12H History of Precolumbian Art and Architecture - Honors
- AHIS 13 World Art and Visual Culture

**List B**

Choose two from the following or any one course not selected from List A:

- ARTB 14 Basic Studio Arts
- ARTD 17A Drawing: Life
- ARTD 20 Design: Two-Dimensional
- ARTG 20 Art, Artists, and Society
- ARTS 22 Design: Three-Dimensional
- ARTS 30A Ceramics: Beginning I
- ARTS 40A Sculpture: Beginning
- PHOT 10 Basic Digital and Film Photography

**List C**

Choose two from the following or one course from the following and one course not selected from List A:

- AHIS 3 History of Women and Gender in Art
- or AHIS 3H History of Women and Gender in Art - Honors
- AHIS 6 History of Modern Art
- or AHIS 6H History of Modern Art - Honors
- AHIS 8 History of Medieval Art and Architecture
- AHIS 10 A History of Greek and Roman Art and Architecture
- AHIS 14 Rome: The Ancient City
- AHIS 15 Culture and Art of Pompeii

**Total Units for Major**

- 21

**CSU General Education or IGETC Pattern**

- 39-42

**Total Units**

- 60

---

1 Courses may be double-counted with either CSU-GE or IGETC.

---

**Program Learning Outcomes**

*Upon successful completion of this program:*

- Students will demonstrate the ability to critically analyze visual objects as works of art.
- Students completing a course in 'Area C: Arts' will be able to analyze modes of artistic expression.
- Students will demonstrate the ability to critically analyze visual objects as artifacts of visual culture from a variety of perspectives, utilizing various modes of analysis.
- Student completing an assignment will be able to identify the influence of culture on human expression.

---

**Communication Studies (AA-T Degree A0325)**

**Humanities and Social Sciences Division**

Communication Studies is a broad-based discipline with foundational coursework in oral communication theory and skills development, augmented with course options that add dimension and depth to the student’s understanding of the discipline – such as interpersonal, group, organizational and intercultural communication, argumentation, journalism, forensics, and communication research methods.

The degree program requires students to critically analyze information and arguments, select and research an appropriate topic and thesis, and logically organize the supporting material into a well-crafted presentation. Students will employ appropriate verbal and nonverbal delivery skills and visual aids to present a message to an audience in a conversational and confident manner; and formulate communication solutions to problems in a range of contexts. Students will create messages appropriate for diverse audiences and listeners and develop an improved understanding of themselves as communicators.

To earn an Associate in Arts in Communication Studies for Transfer a student must complete 60 semester Units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 Units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPCH 1A</td>
<td>Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>or SPCH 1AH</td>
<td>Public Speaking - Honors</td>
<td></td>
</tr>
</tbody>
</table>

**List A**

Choose two courses from the following:

- SPCH 6 Group Communication
- SPCH 20 Argumentation and Debate
- or SPCH 20H Argumentation and Debate - Honors
- SPCH 26 Interpersonal Communication
- or SPCH 26H Interpersonal Communication - Honors

**List B**

Choose any two courses from the following or any one course not selected from List A:

- SPCH 2 Survey of Communication Studies
- SPCH 4 Performance of Literature

---

1 Courses may be double-counted with either CSU-GE or IGETC.

---

**Guided Pathways of Study Suggested Course Sequence**

[https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A0330&/##8;desc=Art+History%2C+AA-T+%28CSU+29+or+A0330](https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A0330&/##8;desc=Art+History%2C+AA-T+%28CSU+29+or+A0330)
SPCH 7 Intercultural Communication
or SPCH 7H Intercultural Communication - Honors

Limit of three units from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOUR 100</td>
<td>Introduction to Mass Communications</td>
</tr>
<tr>
<td>SPCH 15</td>
<td>Forensics: Fundamentals of Contest Speech and Debate</td>
</tr>
<tr>
<td>or SPCH 16</td>
<td>Forensics: Individual Event Team</td>
</tr>
<tr>
<td>or SPCH 17</td>
<td>Forensics: Debate Team</td>
</tr>
<tr>
<td>or SPCH 18</td>
<td>Forensics: Reader’s Theater Team</td>
</tr>
</tbody>
</table>

List C

Choose at least one course from the following or any course not selected from List A or List B:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1C</td>
<td>Critical Thinking and Writing</td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing - Honors</td>
</tr>
<tr>
<td>JOUR 101</td>
<td>Beginning Writing and Reporting for the Mass Media</td>
</tr>
<tr>
<td>SPCH 3</td>
<td>Voice and Diction</td>
</tr>
<tr>
<td>or SPCH 8H</td>
<td>Professional and Organizational Speaking - Honors</td>
</tr>
<tr>
<td>or SPCH 8</td>
<td>Professional and Organizational Speaking</td>
</tr>
<tr>
<td>or SPCH 30</td>
<td>Introduction to Communication Theory</td>
</tr>
</tbody>
</table>

Total Units for Major 19-21

CSU General Education or IGETC Pattern 1 39-42

Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

Communication Website (http://www.mtsac.edu/communication/)

Program Learning Objectives

Upon successful completion of this program, a student will be able to:

• Critically analyze information and arguments.
• Select and research an appropriate topic and thesis.
• Logically organize supporting materials into a well-crafted presentation.
• Demonstrate effective verbal and non-verbal delivery skills to present a message to a live audience in a confident manner.
• Formulate communication solutions to problems in a range of contexts.
• Create messages appropriate for diverse audiences and listener.
• Develop an improved understanding of themselves as communicators.

Review Student Learning Outcomes (SLOs) for this program.

English (AA-T Degree A0332)

Humanities and Social Sciences Division

Degree A0332

The Associate in Arts in English for Transfer introduces students to literature written in English and gives them the option of studying creative writing. Completion of the degree provides students with the core skills and knowledge needed to pursue a baccalaureate degree in English. Those core skills and knowledge include the ability to analyze literature and the ability to write researched analytical papers. Students who earn this degree will be able to write a literary analysis, analyze major themes and concerns in literature, and identify the influence of culture on human expression.

To earn an Associate in Arts in English for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 1B</td>
<td>English - Introduction to Literary Types</td>
<td>3</td>
</tr>
<tr>
<td>or ENGL 1BH</td>
<td>English - Introduction to Literary Types - Honors</td>
<td></td>
</tr>
<tr>
<td>ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td>4</td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing - Honors</td>
<td></td>
</tr>
</tbody>
</table>

List A: Choose one sequence from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIT 1</td>
<td>Early American Literature</td>
</tr>
<tr>
<td>&amp; LIT 2</td>
<td>and Modern American Literature</td>
</tr>
<tr>
<td>LIT 6A</td>
<td>Survey of English Literature</td>
</tr>
<tr>
<td>&amp; LIT 6B</td>
<td>and Survey of English Literature</td>
</tr>
<tr>
<td>LIT 11A</td>
<td>World Literature to 1650</td>
</tr>
<tr>
<td>&amp; LIT 11B</td>
<td>and World Literature from 1650</td>
</tr>
</tbody>
</table>

List B: Choose one course from the following or any course not selected from List A:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 8A</td>
<td>Creative Writing - Fiction</td>
</tr>
<tr>
<td>ENGL 8B</td>
<td>Creative Writing - Poetry</td>
</tr>
<tr>
<td>ENGL 8F</td>
<td>Creative Writing - Nonfiction</td>
</tr>
<tr>
<td>ENGL 81</td>
<td>Language Acquisition</td>
</tr>
</tbody>
</table>

List C: Choose one course from the following or any course not selected from List A or List B:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOUR 100</td>
<td>Introduction to Mass Communications</td>
</tr>
<tr>
<td>JOUR 101</td>
<td>Beginning Writing and Reporting for the Mass Media</td>
</tr>
<tr>
<td>LIT 10</td>
<td>Survey of Shakespeare</td>
</tr>
<tr>
<td>LIT 14</td>
<td>Introduction to Modern Poetry</td>
</tr>
<tr>
<td>LIT 15</td>
<td>Introduction to Cinema</td>
</tr>
<tr>
<td>LIT 25</td>
<td>Contemporary Mexican American Literature</td>
</tr>
<tr>
<td>LIT 36</td>
<td>Introduction to Mythology</td>
</tr>
<tr>
<td>LIT 40</td>
<td>Children’s Literature</td>
</tr>
<tr>
<td>LIT 46</td>
<td>The Bible As Literature: Old Testament</td>
</tr>
<tr>
<td>LIT 47</td>
<td>The Bible As Literature: New Testament</td>
</tr>
</tbody>
</table>

Total Units for Major 19

CSU General Education or IGETC Pattern 1 39-42

Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

English, Literature, and Journalism Website (http://www.mtsac.edu/elj/)

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A0332&/#38;desc=English+AA-T+A0332)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

• write an essay using appropriate academic format
• write researched analytical papers using proper documentation
• analyze major themes in a range of literary genres
• compare and contrast literary elements such as authorial approaches, narrative styles, character development, and thematic concerns
• recognize cultural influences on literature

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Geography (AA-T Degree A0356)

Humanities and Social Sciences Division

Geography is a diverse discipline, with foundational coursework in both Earth and Social Sciences. Such foundational courses are augmented by coursework that applies geographic principles to particular world regions and by courses that explore the fundamental human-environment relationship, including coursework in Anthropology, Political Science, Biology and Earth Sciences.

To earn an Associate in Arts in Geography for Transfer degree, a student must complete 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of a minimum of 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 1</td>
<td>Physical Geography</td>
<td>3</td>
</tr>
<tr>
<td>or GEOG 1H</td>
<td>Physical Geography - Honors</td>
<td></td>
</tr>
<tr>
<td>GEOG 1L</td>
<td>Physical Geography Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>or GEOG 1LH</td>
<td>Physical Geography Laboratory - Honors</td>
<td></td>
</tr>
<tr>
<td>GEOG 2</td>
<td>Human Geography</td>
<td>3</td>
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<tr>
<td>or GEOG 2H</td>
<td>Human Geography - Honors</td>
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<tr>
<td>List A:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GEOG 5</td>
<td>World Regional Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 30</td>
<td>Geography of California</td>
<td>3</td>
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<tr>
<td>or GEOG 30H</td>
<td>Geography of California - Honors</td>
<td></td>
</tr>
<tr>
<td>GEOG 10</td>
<td>Introduction to Geographic Information Systems</td>
<td>3</td>
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<tr>
<td>List B:</td>
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<td></td>
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<tr>
<td>ANTH 5</td>
<td>Cultural Anthropology</td>
<td>3</td>
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<td>Total Units for Major</td>
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<td>39-42</td>
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<tr>
<td>Total Units</td>
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</tbody>
</table>

1 Courses may be double-counted with either CSU-GE or IGETC.

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A0356&/#38;desc=Geography%2C+AA-T+A0356)

Program Learning Objectives

Upon successful completion of this program, a student will be able to:

• Apply geographic principles to particular world regions.
• Analyze the fundamental human-environment relationship.
• Evaluate spatial variation in human and physical processes.

Review Student Learning Outcomes (SLOs) for this program.

History (AA-T Degree A0334)

Humanities and Social Sciences Division

History is a broad-based academic discipline with foundational coursework in both World History and The History of the United States, augmented with course options that add dimension and depth to the student’s understanding of the discipline—such as history courses outside of the Western World, courses in the humanities or social sciences (including history) that address any historically under-represented group or non-western subject matter fulfilling transfer level GE categories and courses in foreign languages.

The degree program requires students to critically analyze material from a variety of sources and to develop links and connections in abstracting fundamental meaning of historical data. The course distribution of the degree will expose the students to the complexity and diversity of the historical past, thus placing the present day issues and problems within a meaningful historical context.

To earn an Associate in Arts in History for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
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<tr>
<td>or HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
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<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
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<tr>
<td>or HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
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<tr>
<td>List A:</td>
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<tr>
<td>HIST 3</td>
<td>World History: Prehistoric to Early Modern</td>
<td>3</td>
</tr>
<tr>
<td>or HIST 3H</td>
<td>World History: Prehistoric to Early Modern - Honors</td>
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<tr>
<td>HIST 4</td>
<td>World History: Early Modern to the Present</td>
<td>3</td>
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<td>or HIST 4H</td>
<td>World History: Early Modern to the Present - Honors</td>
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<td>List B:</td>
<td>Choose one course from each group:</td>
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<tr>
<td>Group 1: Diversity Course</td>
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<tr>
<td>AHIS 9</td>
<td>History of Asian Art and Architecture</td>
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<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
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</tr>
<tr>
<td>AHIS 12</td>
<td>History of Precolumbian Art and Architecture</td>
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</tr>
<tr>
<td>AHIS 12H</td>
<td>History of Precolumbian Art and Architecture - Honors</td>
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<td>ARAB 2</td>
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<tr>
<td>CHIN 1</td>
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<tr>
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<td></td>
</tr>
<tr>
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</tr>
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<td>FRCH 2</td>
<td>Continuing Elementary French</td>
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<tr>
<td>Course Code</td>
<td>Course Title</td>
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<tr>
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<td>FRCH 3</td>
<td>Intermediate French</td>
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<td>FRCH 4</td>
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<tr>
<td>GERM 1</td>
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<td>GERM 2</td>
<td>Continuing Elementary German</td>
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<tr>
<td>GERM 3</td>
<td>Intermediate German</td>
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<tr>
<td>HIST 10</td>
<td>History of Premodern Asia</td>
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<tr>
<td>HIST 11</td>
<td>History of Modern Asia</td>
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<tr>
<td>HIST 19</td>
<td>History of Mexico</td>
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<td>HIST 30</td>
<td>History of the African American</td>
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<td>HIST 31</td>
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<td>HIST 35</td>
<td>History of Africa</td>
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<td>HIST 36</td>
<td>Women in American History</td>
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<td>HIST 40</td>
<td>History of the Mexican American</td>
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<td>HIST 44</td>
<td>History of Native Americans</td>
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<tr>
<td>ITAL 2</td>
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</tr>
<tr>
<td>ITAL 3</td>
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<td>ITAL 4</td>
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<tr>
<td>JAPN 1</td>
<td>Elementary Japanese</td>
<td></td>
</tr>
<tr>
<td>JAPN 2</td>
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<td>JAPN 3</td>
<td>Intermediate Japanese</td>
<td></td>
</tr>
<tr>
<td>JAPN 4</td>
<td>Continuing Intermediate Japanese</td>
<td></td>
</tr>
<tr>
<td>JAPN 5</td>
<td>Advanced Japanese</td>
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</tr>
<tr>
<td>LATN 1</td>
<td>Elementary Latin</td>
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<tr>
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<td>Continuing Elementary Latin</td>
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<tr>
<td>LIT 20</td>
<td>African American Literature</td>
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<td>LIT 25</td>
<td>Contemporary Mexican American Literature</td>
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<td>POLI 25</td>
<td>Latino Politics in the United States</td>
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</tr>
<tr>
<td>POLI 35</td>
<td>African American Politics</td>
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</tr>
<tr>
<td>SPAN 1</td>
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<tr>
<td>SPAN 2</td>
<td>Continuing Elementary Spanish</td>
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</tr>
<tr>
<td>SPAN 3</td>
<td>Intermediate Spanish</td>
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<td>Continuing Intermediate Spanish</td>
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<tr>
<td>SIGN 102</td>
<td>American Sign Language 2</td>
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<td>SIGN 103</td>
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<td>SIGN 104</td>
<td>American Sign Language 4</td>
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<td>SIGN 202</td>
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<tr>
<td>AHIS 1</td>
<td>History of Prehistoric Through Gothic</td>
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<tr>
<td>AHIS 3</td>
<td>History of Women and Gender in Art</td>
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<td>History of Women and Gender in Art - Honors</td>
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<td>History of Western Art: Prehistoric Through Gothic</td>
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<td>AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
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<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
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<td>AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
<td></td>
</tr>
<tr>
<td>AHIS 6</td>
<td>History of Modern Art</td>
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<tr>
<td>AHIS 6H</td>
<td>History of Modern Art - Honors</td>
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</tr>
<tr>
<td>AHIS 9</td>
<td>History of Asian and Architecture</td>
<td></td>
</tr>
<tr>
<td>AHIS 10</td>
<td>A History of Greek and Roman Art and Architecture</td>
<td></td>
</tr>
<tr>
<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
<td></td>
</tr>
<tr>
<td>AHIS 12</td>
<td>History of Pre Columbian Art and Architecture</td>
<td></td>
</tr>
</tbody>
</table>

**Program Learning Outcomes**

Upon successful completion of this program, a student will:

- Analyze the relationship between social, political, and/or economic institutions and human behavior from a historical perspective.
- Identify and evaluate major agents of change/reform across time in the United States and other countries and continents.
- Differentiate among changes in American Constitutional government over time and discuss its impact.
- Identify the influence of culture on human expression and analyze cultural and gender diversity in humans.

Review Student Learning Outcomes (SLOs) for this program.

**Humanities and Social Science Division**

The Associate in Arts in Journalism for Transfer provides a broad base of education in the discipline and introduces students to journalism and multimedia. It gives students the option of studying journalistic writing for traditional and online media. Completion of the degree provides students with the core skills and knowledge needed to pursue a baccalaureate degree in Journalism. Students who earn this degree will be able to transfer to university or enter the local job market. In this program, students will gain hands-on experience with all aspects of news gathering, organizing, writing, and disseminating information.

To earn an Associate in Arts degree for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGTC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses...
in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOUR 100</td>
<td>Introduction to Mass Communications</td>
<td>3</td>
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<tr>
<td>JOUR 101</td>
<td>Beginning Writing and Reporting for the Mass Media</td>
<td>3</td>
</tr>
<tr>
<td>JOUR 114</td>
<td>Student News Media Staff</td>
<td>3</td>
</tr>
</tbody>
</table>

LIST A
Choose one course from the following:

- JOUR 102 Intermediate Writing and Reporting for Mass Media
- JOUR 108 Introduction to Public Relations
- JOUR 115 Student News Media Editing Staff
- JOUR 116 Multimedia Storytelling

LIST B
Choose two courses from the following:

- BUSC 1A Principles of Economics - Macroeconomics
  or BUSC 1AH Principles of Economics - Macroeconomics - Honors
- ENGL 1C Critical Thinking and Writing
  or ENGL 1CH Critical Thinking and Writing - Honors
- PHOT 10 Basic Digital and Film Photography
- POLI 1 Introduction to American Government and Politics
  or POLI 1H Introduction to American Government and Politics - Honors
- POLI 2 Comparative Politics
- SPCH 20 Argumentation and Debate
  or SPCH 20H Argumentation and Debate - Honors

Total Units for Major 18-19

CSU General Education or IGETC Pattern 1 39-42

Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC

Journalism Website (http://mtsac.edu/elj/journ/aatdegree.html)


Program Learning Outcomes

Upon successful completion of this program, a student will:

- Critically and ethically evaluate and apply functions of the mass media.
- Create and/or analyze content in diverse settings.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Kinesiology (AA-T Degree A0454)

Kinesiology Division

Associate in Arts in Kinesiology for Transfer degree is designed to prepare students for transfer into the CSU system to complete a baccalaureate degree in kinesiology, exercise science, pre-physical therapy, athletic training, and other related health professions. This degree provides guaranteed admission with junior status to the CSU system. Upon completion of the Associate in Arts in Kinesiology for Transfer degree, students will attain a scientific foundation of Kinesiology as well as a movement-based competency that prepares them in pursuing a bachelor’s or master’s degree and/or professional certification in sports medicine, exercise science, sports management, athletic training, physical therapy, nutrition, health promotion, and coaching or related fields.

To earn an Associate in Arts in Kinesiology for Transfer, students must complete 60 semester units that are eligible for transfer to the CSU that consist of IGETC pattern of CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree of transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 17</td>
<td>Introduction to Kinesiology</td>
<td>1</td>
</tr>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
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</tr>
<tr>
<td>ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td></td>
</tr>
</tbody>
</table>

Movement Based Course List - Select one (1) course from three (3) separate areas for a total of three (3) units:

Aquatics

KINA 8A Swimming - Beginning
KINA 8B Swimming - Intermediate
KINA 14 Water Polo
KINA 20 Aquatic Fitness

Combatives

KINI 25 Mixed Martial Arts
KINI 27A Jeet Kune Do - Beginning
KINI 27B Jeet Kune Do - Intermediate
KINI 29 Self Defense and Martial Arts
KINI 30A Filipino Martial Arts - Beginning
KINI 30B Filipino Martial Arts - Intermediate
KINI 31A Jiujitsu - Beginning
KINI 31B Jiujitsu - Intermediate
KINI 34 Women’s Self Defense
KINI 37A Tai Chi Chuan - Beginning
KINI 37B Tai Chi Chuan - Intermediate
KINI 33A Kickboxing Beginning
KINI 33B Kickboxing Intermediate

Dance

DNCE 2A Ballet I
DNCE 2B Ballet II
DNCE 12A Modern I
DNCE 14A Jazz I
DNCE 18A Tap I
DNCE 39 Pilates Fundamentals
DNCE 11A Social Dance Forms I
DNCE 11B Social Dance Forms II
DNCE 1 Ballet Fundamentals
DNCE 8 Latin Dance I
DNCE 10 Modern Fundamentals
DNCE 12B Modern II
Music (AA-T Degree A0347)

Arts Division

Music is a broad-based academic discipline with foundational coursework in theory and performance. By providing a theoretical understanding of the development and creation of music, along with requisite technical proficiency, it is expected that these skills will be used to demonstrate musical sensitivity and creativity as a soloist or in the context of a musical ensemble. To further foster these skills, optional courses in the areas of piano and music history should also be taken. The degree requires four semesters of theory, four semesters of applied music (lessons), and four semesters of musical ensemble to provide the skills necessary for transferring to a 4-year institution to pursue a degree in music, including composition, performance, and/or music education.

To earn an associate degree for transfer, a student must complete 60 semester units that are eligible for transfer to a CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Music (AA-T Degree A0347)

Arts Division

Music is a broad-based academic discipline with foundational coursework in theory and performance. By providing a theoretical understanding of the development and creation of music, along with requisite technical proficiency, it is expected that these skills will be used to demonstrate musical sensitivity and creativity as a soloist or in the context of a musical ensemble. To further foster these skills, optional courses in the areas of piano and music history should also be taken. The degree requires four semesters of theory, four semesters of applied music (lessons), and four semesters of musical ensemble to provide the skills necessary for transferring to a 4-year institution to pursue a degree in music, including composition, performance, and/or music education.

To earn an associate degree for transfer, a student must complete 60 semester units that are eligible for transfer to a CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theory &amp; Musicianship</td>
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</tr>
<tr>
<td>MUS 2</td>
<td>Music Theory</td>
<td>3-4</td>
</tr>
<tr>
<td>&amp; MUS 5A    &amp; and Musicianship - Ear Training and Sight Singing</td>
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</tr>
<tr>
<td>MUS 7</td>
<td>Fundamentals of Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 3A</td>
<td>Harmony - Diatonic</td>
<td>3</td>
</tr>
<tr>
<td>MUS 3B</td>
<td>Harmony - Chromatic I</td>
<td>3</td>
</tr>
<tr>
<td>MUS 3C</td>
<td>Harmony - Chromatic II</td>
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</tr>
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<td>MUS 5B</td>
<td>Musicanship - Diatonic</td>
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<tr>
<td>MUS 6A</td>
<td>Musicanship - Chromatic I</td>
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<tr>
<td>MUS 6B</td>
<td>Musicanship - Chromatic II</td>
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<td>MUS 16</td>
<td>Individual Instruction</td>
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Team Sports

Select two from the following:

<table>
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<tbody>
<tr>
<td>KINS 2A</td>
<td>Basketball Beginning</td>
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<tr>
<td>KINS 2B</td>
<td>Basketball Intermediate</td>
</tr>
<tr>
<td>KINS 10A</td>
<td>Beginning Soccer</td>
</tr>
<tr>
<td>KINS 10B</td>
<td>Soccer Intermediate</td>
</tr>
<tr>
<td>KINS 16</td>
<td>Softball</td>
</tr>
<tr>
<td>KINS 24A</td>
<td>Volleyball - Beginning</td>
</tr>
<tr>
<td>KINS 24B</td>
<td>Volleyball - Intermediate</td>
</tr>
<tr>
<td>KINS 24C</td>
<td>Volleyball - Advanced</td>
</tr>
</tbody>
</table>

Required Electives

Select two (6 units minimum)

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<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
<td>3</td>
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<tr>
<td>or MATH 110H</td>
<td>Elementary Statistics - Honors</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 1</td>
<td>General Biology</td>
<td>3</td>
</tr>
<tr>
<td>or BIOL 4</td>
<td>Biology for Majors</td>
<td>3</td>
</tr>
<tr>
<td>or BIOL 4H</td>
<td>Biology for Majors - Honors</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td>3</td>
</tr>
<tr>
<td>PHYS 2AG</td>
<td>General Physics</td>
<td>3</td>
</tr>
<tr>
<td>or PHYS 4A</td>
<td>Engineering Physics</td>
<td>3</td>
</tr>
<tr>
<td>KIN 3</td>
<td>First Aid and CPR</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units 60

Guided Pathways of Study
Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyyar=A0454&/38;desc=Kinesiology%2C+AA-T+A0454)
Music Department Website (http://mtsac.edu/music/)


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate proficiency in the rehearsal, collaboration, and performance of music across a wide range of compositional styles and in a variety of venues.
• Demonstrate proficiency in the analysis and composition of tonal music.
• Students will demonstrate proficiency in the dictation and sight singing of tonal music.
• Demonstrate proficiency in sight reading, transposition, and improvisation at the keyboard.
• Comprehend and communicate in writing the cultural and historical contexts of music, as well as stylistic differences, in the Western classical traditions.

Review Student Learning Outcomes (SLOs) for this program.

Philosophy (AA-T Degree A0424)

Humanities and Social Science Division

Philosophy studies basic issues in ethics, social philosophy, metaphysics, epistemology, and contemporary philosophies of life. Special consideration is given to an understanding of sound thinking and constructing well thought out arguments. The degree program requires students to develop a foundational knowledge necessary to pursue post-secondary degrees in philosophy and a variety of specializations in the field. Moreover, the program fosters critical thinking and critically analysis of philosophical arguments. The degree provides students with a core curriculum that instills the knowledge, skills, and practices of philosophical content, theory and methodology. The Associate in Arts in Philosophy for Transfer degree is designed to assist students in seamlessly transferring to a CSU major in Philosophy.

To earn an Associate in Arts in Philosophy for Transfer degree, a student must complete 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirement.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 3</td>
<td>Introduction to Logic</td>
<td>6</td>
</tr>
<tr>
<td>or PHIL 3H</td>
<td>Introduction to Logic - Honors</td>
<td></td>
</tr>
<tr>
<td>Plus one course from:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHIL 5</td>
<td>Introduction to Philosophy</td>
<td></td>
</tr>
<tr>
<td>or PHIL 9H</td>
<td>Introduction to Ethics - Honors</td>
<td></td>
</tr>
<tr>
<td>or PHIL 9</td>
<td>Critical Thinking</td>
<td></td>
</tr>
<tr>
<td>or PHIL 10H</td>
<td>Major World Religions - Honors</td>
<td></td>
</tr>
<tr>
<td>or PHIL 10</td>
<td>Major World Religions</td>
<td></td>
</tr>
<tr>
<td>or ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td></td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing-Honors</td>
<td></td>
</tr>
</tbody>
</table>

LIST A 3
Choose three units from the following list or any course not selected from core courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 20A</td>
<td>History of Ancient Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 20AH</td>
<td>History of Ancient Philosophy - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 20B</td>
<td>History of Modern Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 20BH</td>
<td>History of Modern Philosophy - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 8</td>
<td>Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 9H</td>
<td>Critical Thinking and Writing-Honors</td>
<td></td>
</tr>
<tr>
<td>or PHIL 9</td>
<td>Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 15H</td>
<td>Major World Religions - Honors</td>
<td></td>
</tr>
<tr>
<td>or PHIL 15</td>
<td>Major World Religions</td>
<td>3</td>
</tr>
<tr>
<td>or ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td></td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing-Honors</td>
<td></td>
</tr>
</tbody>
</table>

LIST B: Select any two courses from LIST A not already used. 6-7
LIST C: Select any one course from LIST A not already used 3-4
Total Units for the Major 18-19
CSU General Education or IGETC Pattern 1
Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=A0424/#38;desc=Philosophy%2C+AA-T+A0424+CSU)

Program Learning Outcomes
Review Student Learning Outcomes (SLOs) for this program.

Political Science (AA-T Degree A0345)

Humanities and Social Sciences Division

Political Science introduces students to political science theories and methodologies used in the scientific study of political institutions and behavior. The Associate in Arts in Political Science for Transfer degree will provide students with the foundational knowledge necessary to identify research and statistical methods appropriate to political science, to compare and contrast the major theoretical perspectives in political science, and synthesize the analysis of institutions and individuals. The Associate in Arts in Political Science for Transfer degree is designed to assist students in seamlessly transferring to a CSU major in Political Science.

To earn an associate degree for transfer, a student must complete 60 semester units that are eligible for transfer to a CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>or PHIL 5H</td>
<td>Introduction to Philosophy</td>
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</tr>
<tr>
<td>PHIL 12</td>
<td>Introduction to Ethics</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 12H</td>
<td>Introduction to Ethics - Honors</td>
<td></td>
</tr>
<tr>
<td>Plus one course from:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHIL 20A</td>
<td>History of Ancient Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 20AH</td>
<td>History of Ancient Philosophy - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 20B</td>
<td>History of Modern Philosophy</td>
<td>3</td>
</tr>
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<td>or PHIL 20BH</td>
<td>History of Modern Philosophy - Honors</td>
<td></td>
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<td>PHIL 8</td>
<td>Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 9H</td>
<td>Critical Thinking and Writing-Honors</td>
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</tr>
<tr>
<td>or PHIL 9</td>
<td>Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 15H</td>
<td>Major World Religions - Honors</td>
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</tr>
<tr>
<td>or PHIL 15</td>
<td>Major World Religions</td>
<td>3</td>
</tr>
<tr>
<td>or ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td></td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing-Honors</td>
<td></td>
</tr>
</tbody>
</table>

LIST A 3
Choose three units from the following list or any course not selected from core courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 20A</td>
<td>History of Ancient Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 20AH</td>
<td>History of Ancient Philosophy - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 20B</td>
<td>History of Modern Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 20BH</td>
<td>History of Modern Philosophy - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 8</td>
<td>Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 9H</td>
<td>Critical Thinking and Writing-Honors</td>
<td></td>
</tr>
<tr>
<td>or PHIL 9</td>
<td>Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 15H</td>
<td>Major World Religions - Honors</td>
<td></td>
</tr>
<tr>
<td>or PHIL 15</td>
<td>Major World Religions</td>
<td>3</td>
</tr>
<tr>
<td>or ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td></td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing-Honors</td>
<td></td>
</tr>
</tbody>
</table>

LIST B: Select any two courses from LIST A not already used. 6-7
LIST C: Select any one course from LIST A not already used 3-4
Total Units for the Major 18-19
CSU General Education or IGETC Pattern 1
Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLI 1</td>
<td>Introduction to American Government and Politics</td>
<td>3</td>
</tr>
<tr>
<td>or POLI 1H</td>
<td>Introduction to American Government and Politics - Honors</td>
<td>3</td>
</tr>
</tbody>
</table>

List A

Choose three courses from the following: 9-10

- MATH 110  Elementary Statistics
  - MATH 110H  Elementary Statistics - Honors
- PSYC 10  Statistics for the Behavioral Sciences
- POLI 2  Comparative Politics
- POLI 5  Political Theory I - Ancient to Contemporary
- POLI 9  International Relations

List B

Choose two courses from the following or any course not selected in List A: 6

- ANTH 5  Cultural Anthropology
- BUSC 1A  Principles of Economics - Macroeconomics
  - BUSC 1AH  Principles of Economics - Macroeconomics - Honors
- GEOG 2  Human Geography
  - GEOG 2H  Human Geography - Honors
- GEOG 5  World Regional Geography
- GEOG 30  Geography of California
  - GEOG 30H  Geography of California - Honors
- HIST 1  History of the United States
- HIST 4  World History: Early Modern to the Present
  - HIST 4H  World History: Early Modern to the Present - Honors
- HIST 7  History of the United States to 1877
  - HIST 7H  History of the United States to 1877 - Honors
- HIST 8  History of the United States from 1865
  - HIST 8H  History of the United States from 1865 - Honors
- POLI 7  Political Theory II - Early Modern to Contemporary
- POLI 10  Environmental Politics
- POLI 25  Latino Politics in the United States
- POLI 35  African American Politics
- PSYC 1A  Introduction to Psychology
  - PSYC 1AH  Introduction to Psychology - Honors
- SDC 1  Introduction to Sociology
  - SDC 1H  Introduction to Sociology - Honors

Total Units for Major: 18-19

CSU General Education or IGETC Pattern 1 39-42

Total Units: 60

1 Courses may be double-counted with either CSU-GE or IGETC.

Program Learning Objectives

Upon successful completion of this program, a student will be able to:

- Explain political institutions and processes of the United States government.
- Identify research and statistical methods appropriate to Political Science.
- Compare and contrast major theoretical perspectives in Political Science.
- Analyze the relationships between governments globally.
- Compare and contrast the institutions and processes of governments around the world.

Review Student Learning Outcomes (SLOs) for this program.

Psychology (AA-T Degree A0324)

Humanities and Social Sciences Division

Degree A0324

The Associate in Arts in Psychology for Transfer introduces students to the psychological principles and methodologies used in the scientific study of mental processes and behaviors. Students will acquire the foundational knowledge necessary to pursue post-secondary degrees in psychology and a variety of specialization in the field. The goals of this degree are to prepare students to identify research and statistical methods appropriate to psychology, to compare and contrast the major theoretical perspectives in psychology, and synthesize the relationships between biological and behavioral functions.

To earn an associate degree for transfer, a student must complete 60 semester units that are eligible for transfer to CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 3</td>
<td>Introduction to Research Methods in Psychology</td>
<td>4</td>
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</tbody>
</table>

Choose one of the following: 3-4

- PSYC 10  Statistics for the Behavioral Sciences
- MATH 110  Elementary Statistics
- MATH 110H  Elementary Statistics - Honors

List A

Biol 1  General Biology  3-4

List B

Choose one course from the following or any course not already selected from List A: 3-4

- PSYC 14  Developmental Psychology
- BIOL 13  Human Reproduction, Development and Aging
- CHLD 10  Child Growth and Lifespan Development
- CHLD 10H  Child Growth and Lifespan Development - Honors
- ENGL 1C  Critical Thinking and Writing
- ENGL 1CH  Critical Thinking and Writing - Honors
- PHIL 3  Introduction to Logic
- PHIL 3H  Introduction to Logic - Honors
- PHIL 8  Critical Thinking
- PHIL 9  Critical Thinking - Honors
- SDC 1  Introduction to Sociology
- SDC 1H  Introduction to Sociology - Honors
The Associate in Arts in Social Justice Studies for Transfer is an interdisciplinary program that provides students with the core knowledge and skills needed to pursue a baccalaureate degree in Social Justice or a related field. In this program, students will be introduced to the basic principles of social justice, social equity, and social change. Students will be challenged to explore and identify how deficits within the social structure—rather than deficits within marginalized individuals—are the primary cause of the inequitable distribution of and access to wealth and health, education and occupations, power and privilege. The Associates in Arts in Social Justice Studies for Transfer can be earned as follows:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
   A. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
   B. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the Mt. San Antonio College District.
2. Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A ‘P’ (Pass) grade is not an acceptable grade for courses in the major.

Students earning an Associate Degree for Transfer in Social Justice Studies will not be required to complete any other local graduation requirements.
Sociology introduces students to the systematic and scientific study of human relations and social structures which emphasizes the interaction between personality, culture, and society. The Associate in Arts in Sociology for Transfer degree requires students to use sociological theories and research to evaluate the basic dimensions of social inequality and social change, and assess how social forces shape, guide, and influence individual and group behavior. Students will acquire the foundational knowledge necessary to pursue post-secondary degrees in sociology and a variety of specializations in the field. The Associate in Arts in Sociology for Transfer degree is designed to assist students in seamlessly transferring to a CSU major in Sociology.

To earn an Associate in Arts in Sociology for Transfer degree, a student must complete 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of 18 units more. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses</td>
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<td></td>
</tr>
<tr>
<td>SOC 1</td>
<td>Introduction to Sociology</td>
<td>3</td>
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<tr>
<td>or SOC 1H</td>
<td>Introduction to Sociology - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 2</td>
<td>Contemporary Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>or SOC 2H</td>
<td>Contemporary Social Problems - Honors</td>
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<tr>
<td>SOC 5</td>
<td>Introduction to Criminology</td>
<td>3</td>
</tr>
<tr>
<td>or SOC 5H</td>
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</tr>
<tr>
<td>SOC 14</td>
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<td>3</td>
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<tr>
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</tr>
<tr>
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<td>Child Development</td>
<td>3</td>
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<tr>
<td>SPCH 7</td>
<td>Intercultural Communication</td>
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<tr>
<td>or SPCH 7H</td>
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</tr>
<tr>
<td>List A</td>
<td></td>
<td>6</td>
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<tr>
<td>Select two courses from the following or any course not already selected from core courses:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC 14</td>
<td>Marriage and the Family</td>
<td>3</td>
</tr>
<tr>
<td>or SOC 14H</td>
<td>Marriage and the Family - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 20</td>
<td>Introduction to Race and Ethnicity</td>
<td>3</td>
</tr>
<tr>
<td>or SOC 20H</td>
<td>Introduction to Race and Ethnicity - Honors</td>
<td></td>
</tr>
<tr>
<td>SOC 5</td>
<td>Introduction to Criminology</td>
<td>3</td>
</tr>
<tr>
<td>or SOC 5H</td>
<td>Introduction to Criminology - Honors</td>
<td></td>
</tr>
<tr>
<td>List B</td>
<td></td>
<td>3-4</td>
</tr>
<tr>
<td>Select one course from the following or any course not already selected from list A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC 4</td>
<td>Introduction to Gerontology</td>
<td>3</td>
</tr>
<tr>
<td>SOC 7</td>
<td>Sociology of Religion</td>
<td>3</td>
</tr>
<tr>
<td>SOC 15</td>
<td>Child Development</td>
<td>3</td>
</tr>
<tr>
<td>SOC 36</td>
<td>Asian American Communities</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1C</td>
<td>Critical Thinking and Writing</td>
<td>3</td>
</tr>
<tr>
<td>or ENGL 1CH</td>
<td>Critical Thinking and Writing - Honors</td>
<td></td>
</tr>
<tr>
<td>GEOG 2</td>
<td>Human Geography</td>
<td>3</td>
</tr>
<tr>
<td>or GEOG 2H</td>
<td>Human Geography - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 3</td>
<td>Introduction to Logic</td>
<td>3</td>
</tr>
<tr>
<td>or PHIL 3H</td>
<td>Introduction to Logic - Honors</td>
<td></td>
</tr>
<tr>
<td>PHIL 8</td>
<td>Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 9</td>
<td>Critical Thinking and Writing</td>
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</tr>
<tr>
<td>or PHIL 9H</td>
<td>Critical Thinking and Writing - Honors</td>
<td></td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Total Units for Major 18-21

CSU General Education or IGETC Pattern 1

<table>
<thead>
<tr>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>39-42</td>
</tr>
</tbody>
</table>

Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.


**Program Learning Objectives**

Upon successful completion of this program, a student will be able to:
• Analyze cultural and gender diversity in humans.
• Explain the development of the person within society.
• Explain how biology relates to behavior or society.
• Discuss historical and political implications on society.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/ instruction/outcomes/sloinfo.html) for this program.

### Studio Arts (AA-T Degree A0395)

**Arts Division**

The Associate of Arts in Studio Arts for Transfer is designed to facilitate successful transfer to baccalaureate art degree programs. This degree provides students with the lower division breadth and depth of the field of art. This degree exposes students to the core principles and practices in the field. Students will learn to visually express personal experience and thought with skill and clarity. Students will acquire fundamental visual experiences and concepts basic to many forms and fields of art, animation and design.

To earn an Associate in Arts in Studio Arts for Transfer (AA-T) a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

#### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
<td>3</td>
</tr>
<tr>
<td>or AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
<td></td>
</tr>
<tr>
<td>ARTD 15A</td>
<td>Design: Beginning</td>
<td>3</td>
</tr>
<tr>
<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>ARTS 22</td>
<td>Design: Three-Dimensional</td>
<td>3</td>
</tr>
<tr>
<td>LIST A</td>
<td>Choose one from the following:</td>
<td>3</td>
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<tr>
<td></td>
<td>AHIS 4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>History of Western Art: Prehistoric Through Gothic</td>
<td></td>
</tr>
<tr>
<td></td>
<td>or AHIS 4H</td>
<td></td>
</tr>
<tr>
<td></td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
<td></td>
</tr>
<tr>
<td>LIST B</td>
<td>ARTD 17A</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>Drawing: Life</td>
<td></td>
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<tr>
<td></td>
<td>ARTD 21</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Design: Color and Composition</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ARTD 25A</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Beginning Painting I</td>
<td></td>
</tr>
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</table>

**Total Units for Major**

24

**CSU General Education or IGETC Pattern 1**

39-42

Total Units: 60

1 Courses may be double-counted with either CSU-GE or IGETC.

**Fine Arts Website** (http://www.mtsac.edu/finearts/)


### Program Learning Outcomes

**Upon the successful completion of this program, a student will:**

- Be prepared to transfer to the California State University system or other public and private colleges and universities to complete Bachelor of Arts or Bachelor of Fine Arts in Art, Studio Art, Fine Art, or Visual Art degrees.
- Be able to apply visual arts concepts that are basic to many forms and fields of art and design in visual, oral, and written communication.
- Be able to analyze historical, contemporary, peer, and personal visual artwork that range in modes of artistic expression.

Review Student Learning Outcomes (SLOs) for this program.

### Theater Arts (AA-T A0346)

**Arts Division**

**Degree A0346**

The Associate in Arts in Theater Arts for Transfer develops confidence, improves communication skills and provides experiences to work in a collaborative endeavor. In each course, students learn to perfect the skills needed for the discipline of theater while learning to work cooperatively with others in theater-related disciplines. The program emphasizes self-reliance and creative problem solving along with personal artistic development. To earn an Associate in Arts in Theater, a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. The degree allows students the flexibility to pursue a particular area of interest; however, any student who completes the AA-T in Theater Arts will be prepared to pursue an emphasis in acting, technical theater, design, playwriting or general theater. The degree has been designed to assist students who wish to obtain a baccalaureate in Theater. The degree is intended to help the student make an uninterrupted transition to a C.S.U. Students must have a minimum GPA of 2.0 in all major requirements to receive an Associate in Arts in Theater for Transfer degree and all courses in the major must be completed with a C or better. Students earning an Associate in Arts in Theater for Transfer degree will not be required to complete any other local graduation requirements.

#### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>THTR 9</td>
<td>Introduction to Theater Arts</td>
<td>9</td>
</tr>
<tr>
<td>or THTR 10</td>
<td>History of Theater Arts</td>
<td></td>
</tr>
<tr>
<td>THTR 11</td>
<td>Principles of Acting I</td>
<td></td>
</tr>
<tr>
<td>THTR 15</td>
<td>Play Rehearsal and Performance - Acting</td>
<td></td>
</tr>
<tr>
<td>or THTR 13</td>
<td>Play Rehearsal and Performance - Technical</td>
<td></td>
</tr>
</tbody>
</table>

**List A**

Choose 9 units from the following or any course not already selected from the core courses:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>THTR 12</td>
<td>Principles of Acting II</td>
<td></td>
</tr>
<tr>
<td>THTR 14</td>
<td>Stagecraft</td>
<td></td>
</tr>
<tr>
<td>THTR 15</td>
<td>Play Rehearsal and Performance - Acting</td>
<td></td>
</tr>
<tr>
<td>THTR 16</td>
<td>Theatrical Make-Up</td>
<td></td>
</tr>
<tr>
<td>THTR 19</td>
<td>Theatrical Costuming</td>
<td></td>
</tr>
<tr>
<td>THTR 20</td>
<td>Introduction to Script Analysis for the Theater</td>
<td></td>
</tr>
<tr>
<td>THTR 21</td>
<td>Introduction to Theater Design</td>
<td></td>
</tr>
<tr>
<td>THTR 22</td>
<td>Stage Lighting</td>
<td></td>
</tr>
</tbody>
</table>
Total Units for Major 18
CSU General Education or IGETC Pattern 1 39-42

1 Courses may be double-counted with either CSU-GE or IGETC.

Theater Arts Website (http://www.mtsac.edu/theater/)


Program Learning Outcomes
Upon the successful completion of this program, a student will:

• Use script analysis and performance techniques to create a character in a live theater performance.
• Analyze and critique the various aspects of a theater production (acting, directing and design) without making value judgments.
• Perform various tasks associated with the creation and implementation of the technical elements (lights, sound, lighting, costumes, and makeup) of a live theater production.
• Understand the interactions of the various theater disciplines and be able to usefully participate in the collaborative environment of theater.
• Analyze and critique elements of the production in their historical and cultural context.

Review Student Learning Outcomes (SLOs) for this program.

Administration of Justice( AS-T Degree S0362)

Technology and Health Division
Degree S0362
The Associate of Science in Administration of Justice for Transfer provides a broad base of education in the discipline. Students will acquire the ability to identify and apply legal precedents in field work, be prepared to understand the use of criminal codes in the investigation and documentation of crime, and become familiarized with the social factors that involve police interaction within the community. The degree will support students interested in branching out into undergraduate studies in the social sciences.

To earn an associate degree for transfer, a student must complete 60 units that are eligible for transfer to CSU that consist of: IGETC pattern (https://catalog.mtsac.edu/programs/transferring-to-4-year-institutions/#theuniversityofcaliforniatext) or CSU GE breadth (https://catalog.mtsac.edu/programs/transferring-to-4-year-institutions/#theuniversityofcaliforniatext) and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADJU 1</td>
<td>The Administration of Justice System</td>
<td>3</td>
</tr>
<tr>
<td>ADJU 3</td>
<td>Concepts of Criminal Law</td>
<td>3</td>
</tr>
</tbody>
</table>

List A
Choose two from the following: 6

ADJU 2 Principles and Procedures of the Justice System
ADJU 4 Legal Aspects of Evidence
ADJU 5 Community Relations
ADJU 20 Principles of Investigation
ADJU 50 Introduction to Forensics for Criminal Justice

List B
Choose two from the following: 6

MATH 110 Elementary Statistics
or MATH 110H Elementary Statistics - Honors
PSYC 1A Introduction to Psychology
or PSYC 1AH Introduction to Psychology - Honors
SOC 1 Introduction to Sociology
or SOC 1H Introduction to Sociology - Honors

Total Units for Major 18
CSU General Education or IGETC Pattern 1 39-42
Total Units 60

1 Courses may be double-counted with either CSU-GE or IGETC.

Additional Notations
In addition to List C, any CSU transferable Administration of Justice lower division course or courses outside the Administration of Justice discipline that are articulated as lower division major preparation for the Criminal Justice or Criminology Major at any CSU.


Program Learning Outcomes
Upon successful completion of this program, a student will be able to:

• Demonstrate the principals involved in documenting the investigation of criminal activity.
• Identify and apply legal precedents in field work.
• Demonstrate familiarity with the social factors related to police interaction with communities.
• Demonstrate understanding of how criminal codes are used and how statutory law is practically applied.
• Demonstrate the ability to use technology and other resources to research social and legal aspects of the criminal justice system.
• Demonstrate the ability to present information in diverse circumstances, with various cultures and communities, involving public and media issues.
• Understand professional skills related to court testimony, interview, interrogation, and law enforcement nomenclature.

Review Student Learning Outcomes (SLOs) (http://www.mtsac.edu/instruction/outcomes/sloinfo.html) for this program.

Business Administration(AS-T Degree S0418)

Business Division
The Associate in Arts in Business Administration for Transfer provides a broad base of education in the discipline and introduces students to the fundamental principles underlying organizations and basic analytical tools of business. It gives students a basis in various business functions and economic analysis. Completion of the degree provides students with the core skills and knowledge needed to pursue a baccalaureate degree in Business Administration. Students who earn this degree will be able to transfer to CSU campus or enter the local job market.

To earn an Associate in Science degree for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>BUSA 7</td>
<td>Principles of Accounting - Financial</td>
<td>5</td>
</tr>
<tr>
<td>BUSA 8</td>
<td>Principles of Accounting - Managerial</td>
<td>5</td>
</tr>
<tr>
<td>BUSC 1A</td>
<td>Principles of Economics - Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>or BUSC 1AH</td>
<td>Principles of Economics - Macroeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSC 1B</td>
<td>Principles of Economics - Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>or BUSC 1BH</td>
<td>Principles of Economics - Microeconomics - Honors</td>
<td></td>
</tr>
<tr>
<td>BUSL 18</td>
<td>Business Law</td>
<td>3</td>
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<tr>
<td>List A</td>
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<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
<td>3</td>
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<tr>
<td>or MATH 110H</td>
<td>Elementary Statistics - Honors</td>
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<tr>
<td>List B</td>
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<td>6.5</td>
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<tr>
<td>CISB 11</td>
<td>Computer Information Systems</td>
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<td>BUSO 25</td>
<td>Business Communications</td>
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<td></td>
<td><strong>Total Units for Major</strong></td>
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<tr>
<td></td>
<td>CSU General Education (CSU-GE or IGETC) Units</td>
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<td></td>
<td><strong>Total Units</strong></td>
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</tr>
</tbody>
</table>

1 Courses may be double counted with either CSU-GE or IGETC.

Learning outcomes for children. Child observation, documentation, and assessment are explored as essential practices in order to develop effective curriculum and interventions. The California Title 22 regulations, standards, and policies required for early care and education programs are examined. Ethical guidelines, professional practices, and advocacy are assessed to inform future practitioners of standards in the early childhood profession. The Associate in Science in Early Childhood Education for Transfer degree qualifies students for transfer to a California State University (CSU) to complete a Baccalaureate degree in Early Childhood Education or related majors.

To earn an Associate in Science in Early Childhood Education for Transfer degree, a student must complete 60 semester units that are eligible for transfer to the CSU including only CSU GE breadth and a major of at least 24 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
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<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety, and Nutrition of Children</td>
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</tr>
<tr>
<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
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</tr>
<tr>
<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 67</td>
<td>Early Childhood Education Practicum</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 67L</td>
<td>Early Childhood Education Practicum Laboratory</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Total Units for Major</strong></td>
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<td>CSU General Education or IGETC Pattern</td>
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<tr>
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<td><strong>Total Units</strong></td>
<td><strong>60</strong></td>
</tr>
</tbody>
</table>

1 Courses may be double-counted with either CSU-GE or IGETC.

**Early Childhood Education (AS-T Degree S0401)**

**Business Division**

**Degree S0401**

The Associate in Science in Early Childhood Education for Transfer requires students to critically analyze child development theory, developmentally appropriate approaches, and instructional strategies that positively influence children's learning and development. Students explore the importance of developmental domains and use their knowledge to design, implement, and evaluate meaningful curriculum and environments that promote comprehensive developmental learning outcomes for children. Child observation, documentation, and assessment are explored as essential practices in order to develop effective curriculum and interventions. The California Title 22 regulations, standards, and policies required for early care and education programs are examined. Ethical guidelines, professional practices, and advocacy are assessed to inform future practitioners of standards in the early childhood profession. The Associate in Science in Early Childhood Education for Transfer degree qualifies students for transfer to a California State University (CSU) to complete a Baccalaureate degree in Early Childhood Education or related majors.

To earn an Associate in Science in Early Childhood Education for Transfer degree, a student must complete 60 semester units that are eligible for transfer to the CSU including only CSU GE breadth and a major of at least 24 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHLD 1</td>
<td>Child, Family, School and Community</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 5</td>
<td>Principles and Practices in Child Development Programs</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 6</td>
<td>Introduction to Child Development Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 50</td>
<td>Teaching in a Diverse Society</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 64</td>
<td>Health, Safety, and Nutrition of Children</td>
<td>3</td>
</tr>
<tr>
<td>CHLD 66</td>
<td>Early Childhood Development Observation and Assessment</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 66L</td>
<td>Early Childhood Development Observation and Assessment Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>CHLD 67</td>
<td>Early Childhood Education Practicum</td>
<td>2</td>
</tr>
<tr>
<td>CHLD 67L</td>
<td>Early Childhood Education Practicum Laboratory</td>
<td>1</td>
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<td><strong>Total Units for Major</strong></td>
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<tr>
<td></td>
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<td><strong>Total Units</strong></td>
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</tr>
</tbody>
</table>

1 Courses may be double-counted with either CSU-GE or IGETC.

**Program Learning Outcomes**

Review Student Learning Outcomes (SLOs) for this program.

Guided Pathways of Study Suggested Course Sequence (p. 208)

For more information visit the Business Administration Website (http://www.mtsac.edu/businessadministration/)
Film Television and Electronic Media (AS-T Degree S0442)

Arts Division

Upon successful completion of Associate in Science in Mt. San Antonio College's Film, Television, and Electronic Media for Transfer degree requirements, the student will have demonstrated understanding of coursework and foundational training in all stages of television and film production, including the historical, business and legal underpinnings of the industry; writing for the screen; visual and aural aesthetics; live and pre-recorded television and film production techniques; and post production aesthetics and techniques. This degree can prepare students for careers in film, television, advertising, and other electronic media as writers, directors, production crew, editors, postproduction crew, and producers. This coursework will satisfy the lower division requirements at the California State University in and students are guaranteed admission with junior status to the CSU system will be granted in Radio-TV-Film, Film and Electronic Arts, Television Production, Film Production, Cinema, Screenwriting and Producing.

To earn an Associate in Science degree in Film, Television, and Electronic Media for Transfer degree a student must complete 60 semester units that are eligible for transfer to the CSU that consist of IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>R-TV 01</td>
<td>Introduction to Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 28</td>
<td>Introduction to Writing for Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 14</td>
<td>Media Aesthetics</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 29</td>
<td>Introduction to Audio Production for Film and Television</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 11A</td>
<td>Beginning Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 19A</td>
<td>Beginning Video Production</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 02</td>
<td>On-Air Personality Development</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 24</td>
<td>American Film History</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 25</td>
<td>World Cinema</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 18</td>
<td>Introduction to Screenwriting</td>
<td>3</td>
</tr>
<tr>
<td>R-TV 22</td>
<td>Editing for Film and Television</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Units: 18

Geology (AS-T Degree S0670)

Natural Sciences Division

Mt. San Antonio College Associate in Science in Geology for Transfer degree includes such topics as mineral and rock identification, earthquakes, plate tectonics, history of geological and evolutionary change, volcanism, climate change and geomorphology. The Associate in Science in Geology prepares students with the foundational knowledge necessary to pursue post-secondary degrees in geology and careers with a variety of specializations in the geosciences. The Associate in Science in Geology is designed to assist students in seamlessly transferring to a CSU major in Geology.

To earn an Associate in Science in Geology for Transfer, a student must complete a minimum of 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of at least 18 units more. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOL 1</td>
<td>Physical Geology</td>
<td>4</td>
</tr>
<tr>
<td>GEOL 2</td>
<td>Historical Geology</td>
<td>4</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td>5</td>
</tr>
<tr>
<td>CHEM 51</td>
<td>General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>or CHEM 51H</td>
<td>General Chemistry II - Honors</td>
<td>5</td>
</tr>
<tr>
<td>MATH 180</td>
<td>Calculus and Analytic Geometry</td>
<td>4</td>
</tr>
<tr>
<td>MATH 181</td>
<td>Calculus and Analytic Geometry</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Units: 26

Hospitality Management (AS-T Degree S0451)

Business Division

The Hospitality Management for Transfer degree prepares students for mid-level or Manager-In-Training positions in the hospitality industry. Students gain practical and management training in: food safety and sanitation, food production, dining room service management, supervision, cost control, financial accounting, lodging management, and hospitality law.

To earn a Hospitality Management for Transfer degree, a student must complete 60 semester units that are eligible for transfer to CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive a Hospitality Management for Transfer degree and all courses in the major must be completed with a C or better. Students earning the Hospitality Management for transfer degree will not be required to complete any other local graduation requirements.

This degree requires the completion of General Education coursework plus the following:

Guided Pathways of Study Suggested Course Sequence

[https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0442&hash=38;desc=Film%2C+Television%2C+and+Electronic+Media%2C+AST%2B+S0442]

Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.
### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>HRM 51</td>
<td>Introduction to Hospitality</td>
<td>3</td>
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</table>

### Required Electives

**List A**

Select 8 to 9 units or three courses:

- BUSC 1B Principles of Economics - Microeconomics
- or BUSC 1BH Principles of Economics - Microeconomics - Honors
- HRM 52 Food Safety and Sanitation
- HRM 59 Introduction to Food and Beverage Management
- HRM 66 Hospitality Law
- HRM 70 Introduction to Lodging
- CUL 102 Professional Cooking I

**List B**

Select 7 to 8 units or two courses or any courses from List A not already used:

- BUSA 7 Principles of Accounting - Financial
- BUSL 18 Business Law
- MATH 110 Elementary Statistics
- MATH 110H Elementary Statistics - Honors
- HRM 57 Hospitality Cost Control
- HRM 64 Hospitality Financial Accounting
- HRM 91 Hospitality Work Experience

Total Units: 18-20

Guided Pathways of Study Suggested Course Sequence (https://www.mtsac.edu/guided-pathways/pathway-results.html?pthwyvar=S0451&/#38;desc=Hospitality+Management%2C+AS-T+S0451)

### Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Translate real world phenomena and conceptual ideas into mathematical symbols and equations.
- Use mathematical tools to manipulate, simplify, and transform mathematical expressions.
- Model real world phenomenon using mathematical equations.
- Develop techniques to analyze and interpret data.
- Use mathematical tools to effectively communicate outcomes of experiments and describe the nature of real world phenomenon and conceptual ideas.
- Develop ability to effectively use numbers and other abstract representations of real world phenomenon and conceptual ideas.

Review Student Learning Outcomes (SLOs) for this program.

### Mathematics (AS-T Degree S0333)

**Natural Sciences Division**

The Associate in Science in Mathematics for Transfer is designed to facilitate successful transfer to a baccalaureate mathematics program. This degree provides the lower division breadth and depth of calculus, differential equations, and linear algebra. Students who complete the requirements for this degree will be prepared to continue their studies in mathematics. Students in the STEM fields can complete a majority, if not all, of their lower division Math requirements by completing the Associate in Science in Mathematics for Transfer degree requirements.

To earn an Associate in Science in Mathematics for Transfer a student must complete 60 semester units that are eligible for transfer to the CSU that consist of: IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 180</td>
<td>Calculus and Analytic Geometry</td>
<td>4</td>
</tr>
<tr>
<td>MATH 181</td>
<td>Calculus and Analytic Geometry</td>
<td>4</td>
</tr>
<tr>
<td>MATH 280</td>
<td>Calculus and Analytic Geometry</td>
<td>5</td>
</tr>
</tbody>
</table>

**List A**

- MATH 260 Linear Algebra
- MATH 290 Differential Equations

Total Units for Major: 20

CSU General Education of IGETC Pattern

Total Units: 39-42

1 Courses may be double-counted with either CSU-GE or IGETC.

Math and Computer Science Website (http://www.mtsac.edu/math/)


### Nutrition and Dietetics (AS-T Degree S0422)

**Business Division**

S0422

The Associate in Science in Nutrition and Dietetics for Transfer introduces students to the principles and methodologies used in the study of nutrition and dietetics. Students will acquire the foundational knowledge necessary to pursue post-secondary degrees in nutrition and dietetics.

To earn an Associate of Science in Nutrition for Transfer degree, a student must complete 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of 18 units more. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NF 25</td>
<td>Introduction to Nutrition Science</td>
<td>3</td>
</tr>
<tr>
<td>or NF 25H</td>
<td>Introduction to Nutrition Science - Honors</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 1A</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSYC 1AH</td>
<td>Introduction to Psychology - Honors</td>
<td>3</td>
</tr>
</tbody>
</table>
Plant Science (AS-T Degree S0420)

Natural Science Division

Plant Science includes topics such as propagation, plant production practices, nursery operations, soil science, plant pest and disease control, and landscape management. The Associate in Science in Plant Science for Transfer prepares students with the foundational knowledge necessary to pursue post-secondary degrees in Plant Science and careers within a variety of specializations in the field. The Associate in Science in Plant Science for Transfer is designed to assist students in seamlessly transferring to a CSU major in Plant Science.

To earn an Associate in Science in Plant Science for Transfer, a student must complete a minimum of 60 semester units that are eligible for transfer to the CSU system that consist of the IGEC pattern or CSU GE breadth and a major of at least 18 units more. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 50</td>
<td>Soil Science and Management</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 50</td>
<td>General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>or CHEM 50H</td>
<td>General Chemistry I - Honors</td>
<td></td>
</tr>
</tbody>
</table>

Select one course:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MICR 1</td>
<td>Principles of Microbiology</td>
<td>4-5</td>
</tr>
<tr>
<td>or MICR 22</td>
<td>Microbiology</td>
<td></td>
</tr>
</tbody>
</table>

**List A**

Choose two courses from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy ¹</td>
<td>1</td>
</tr>
<tr>
<td>or ANAT 10B</td>
<td>Introductory Human Physiology</td>
<td></td>
</tr>
<tr>
<td>MATH 110</td>
<td>Elementary Statistics</td>
<td>3</td>
</tr>
<tr>
<td>or MATH 110H</td>
<td>Elementary Statistics - Honors</td>
<td></td>
</tr>
<tr>
<td>or PSYC 10</td>
<td>Statistics for the Behavioral Sciences</td>
<td></td>
</tr>
</tbody>
</table>

**List B**

Select any course not already used above, or none or one course from the following list:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGOR 2</td>
<td>Plant Propagation/Greenhouse Management</td>
<td>3</td>
</tr>
<tr>
<td>AGOR 29</td>
<td>Ornamental Plants - Herbaceous</td>
<td></td>
</tr>
<tr>
<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
<td></td>
</tr>
<tr>
<td>AGOR 51</td>
<td>Tractor and Landscape Equipment Operations</td>
<td></td>
</tr>
</tbody>
</table>

Total Units for the Major 20-23

CSU General Education or IGEC Pattern ¹ 39-42

Total Units 60

¹ Students cannot be awarded credit for

Course may be double-counted with either CSU-GE or IGEC.

Nutrition and Food Website (http://www.mtsac.edu/nutrition/)


Program Learning Outcomes

Review Student Learning Outcomes (SLOs) for this program.
## Transferring to 4-Year Institutions

Students may earn credit for Advanced Placement (AP) test with scores 3, 4, and 5. AP Credit can be used to meet California State University General Education (CSUGE) Breadth and Intersegmental General Education Transfer Credit (IGETC). Students must turn in AP exam results to the Mt. San Antonio College (Mt. SAC) Admission and Records Office. The table below lists how the California State University (CSU) and the University of California (UC) will accept AP Credit to meet CSU and IGETC general education areas and the minimum units awarded toward each general education area. The table also lists the minimum CSU and UC units accepted toward the 60 units needed to meet transfer admission unit requirements. The CSU or UC campus to which the student transfers determines the total number of units awarded for Advanced Placement examinations and the applicability to other graduation requirements. A table that lists how AP is accepted for Mt. SAC general education is available in the Academic Policies and Requirements section.

### AP Examinations in CSU/UC

**College Credit for Advanced Placement (AP) Tests**

<table>
<thead>
<tr>
<th>Exam</th>
<th>CSU GE Breadth Units</th>
<th>CSU Units</th>
<th>IGETC Units</th>
<th>UC Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>3 semester (Area C1 or C2)</td>
<td>6 semester</td>
<td>3 semester (Area A2 and C2)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Biology</td>
<td>4 semester (Area B2 and B3)</td>
<td>6 semester</td>
<td>4 semester (Area B1 and C2)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Calculus AB (^1)</td>
<td>3 semester (Area B4)</td>
<td>3 semester</td>
<td>3 semester (Area A2)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>Calculus BC (^1)</td>
<td>3 semester (Area B4)</td>
<td>6 semester</td>
<td>3 semester (Area A2A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Chemistry (^2)</td>
<td>4 semester (Area A1 and B3)</td>
<td>6 semester</td>
<td>4 semester (Area A1A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Chinese Language and Culture (^3)</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A3 or Area A4)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Computer Science A (^1), (^8)</td>
<td>N/A</td>
<td>3 semester</td>
<td>N/A</td>
<td>2 quarter/1.3 semester</td>
</tr>
<tr>
<td>Computer Science AB (^1), (^8)</td>
<td>N/A</td>
<td>6 semester</td>
<td>N/A</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>Computer Science Principles</td>
<td>3 semester (Area B4)</td>
<td>6 semester</td>
<td>N/A</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Economics - Macroeconomics (Area D)</td>
<td>3 semester (Area D)</td>
<td>3 semester</td>
<td>3 semester (Area D)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>Economics - Microeconomics (Area D)</td>
<td>3 semester (Area D)</td>
<td>3 semester</td>
<td>3 semester (Area D)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>English Language and Composition (^8)</td>
<td>3 semester (Area A2)</td>
<td>6 semester</td>
<td>3 semester (Area A1A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>English Literature and Composition (^8)</td>
<td>6 semester (Area A2 and C2)</td>
<td>6 semester</td>
<td>3 semester (Area A1A or Area A3B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Environmental Science (^3)</td>
<td>4 semester (Area B1 and B3)</td>
<td>6 semester</td>
<td>3 semester (Area A5A with lab)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>French Language (^4)</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A3B and Area A6A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>French Language and Culture</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A3B and Area A6A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>French Literature (^5)</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A3B and Area A6A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>German Language (^4)</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A3B and Area A6A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>German Language and Culture</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A3B and Area A6A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Government &amp; Politics - Comparative</td>
<td>3 semester (Area A)</td>
<td>3 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>Government &amp; Politics - U.S.</td>
<td>3 semester (Area C and Area D)</td>
<td>3 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>History - European</td>
<td>3 semester (Area A5B and Area A6A)</td>
<td>6 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>History - U.S. (^6)</td>
<td>3 semester (Area A4 and Area A5B)</td>
<td>6 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>History - World</td>
<td>3 semester (Area C2 and Area D)</td>
<td>6 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Human Geography</td>
<td>3 semester (Area C2 and Area D)</td>
<td>3 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>Italian Language and Culture (^6)</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Japanese Language and Culture</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Latin</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Latin - Vergil</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>Latin - Literature (^5)</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area A1B and Area A3B)</td>
<td>4 quarter/2.6 semester</td>
</tr>
<tr>
<td>Music Theory (^5), (^8), (^10)</td>
<td>3 semester (Area C1)</td>
<td>6 semester</td>
<td>N/A</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Physics B (^7), (^8)</td>
<td>4 semester (Area B1 and Area B3)</td>
<td>6 semester</td>
<td>4 semester (Area A5A with lab)</td>
<td>8 quarter/5.3 semester</td>
</tr>
</tbody>
</table>
Physics C - Mechanics 7, 8 4 semester 4 semester 3 semester (Area 5A with lab) 4 quarter/2.6 semester
Physics C - Electricity/ Magnetism 7, 8 4 semester 4 semester 3 semester (Area 5A with lab) 4 quarter/2.6 semester
Physics 1 7 4 semester 4 semester 4 semester (Area 5A with lab) 8 quarter/5.3 semester
Physics 2 7 4 semester 4 semester 4 semester (Area 5A with lab) 8 quarter/5.3 semester
Psychology 3 semester 3 semester 3 semester (Area 4) 4 quarter/2.6 semester
Seminar N/A 3 semester N/A N/A
Spanish Language 4 3 semester 6 semester 3 semester (Area 3B and 6A) 8 quarter/5.3 semester
Spanish Language and Culture 3 semester (Area C2) 6 semester 3 semester (Area 3B and 6A) 8 quarter/5.3 semester
Spanish Literature 4 3 semester (Area C2) 6 semester 3 semester (Area 3B and 6A) 8 quarter/5.3 semester
Spanish Language and Culture 3 semester (Area C2) 6 semester 3 semester (Area 3B and 6A) 8 quarter/5.3 semester
Statistics 3 semester (Area C2) 3 semester 3 semester (Area 2A) 4 quarter/2.6 semester
Studio Art - 2D Design 8 N/A 3 semester N/A 8 quarter/5.3 semester
Studio Art - 3D Design 8 N/A 3 semester N/A 8 quarter/5.3 semester
Studio Art - Drawing 8 N/A 3 semester N/A 8 quarter/5.3 semester

1. If a student passes more than one AP exam in calculus or computer science, only one examination may be applied to the baccalaureate.
2. Students who pass AP Chemistry earn 6 units of credit. Tests prior to Fall 2009 may apply 4 units to area B1+B3 of GE Breadth. Tests after Fall of 2009 may apply 4 units to area B1+B3.
3. Students who pass AP Environmental Science earn 4 units of credit. Tests prior to Fall 2009 may apply to either B1+B3 or B2+B3. Fall of 09 or later, those credits may only apply to B1+B3.
4. Students who pass AP French Language, German Language, Spanish Language, and Spanish Literature earn 6 units of credit. Tests prior to Fall 2009 may apply 6 units to area C2 of GE Breadth. Tests after Fall of 2009 may apply 3 units to area C2.
5. Students seeking certification in GE Breadth prior to transfer must have passed the test before Fall 2009.
6. Students seeking certification in GE Breadth prior to transfer must have passed the test before Fall 2010.
7. If a student passes more than one AP exam in physics, only six units of credit may be applied to the baccalaureate, and only four units of credit may be applied to a certification in GE Breadth. Students who pass AP Physics B earn 6 units of credit. Tests prior to Fall 2009 may apply 6 units to area B1+B3 of GE Breadth. Tests after Fall of 2009 may apply 4 units to area B1+B3.
8. At all UC Campuses, a maximum of 8 quarter units are allowed in each of the following areas: Art (Studio), English, Mathematics, Music and Physics. A maximum of 4 quarter units are allowed in Computer Science.
9. Students who take the Calculus BC examination and earn a subscore of 3 or higher on the Calculus AB portion will receive UC credit for the Calculus AB examination, even if they do not receive a score of 3 or higher on the BC examination.
10. The UC will grant credit for the full Music Theory exam. Students who earn only a subscore will not receive exam credit.

International Baccalaureate (IB) Exams
Students may earn credit for International Baccalaureate (IB) test with a score* of 5, 6, or 7 on Higher Level exams. IB credit can be used to meet the California State University General Education (CSUGE) Breadth and Intersegmental General Education Transfer Credit (IGETC). Student must turn in IB exam results to the Mt. San Antonio College (Mt. SAC) Admissions and Records Office. The table below lists how the California State University (CSU) and the University of California (UC) will accept IB credit to meet CSU and IGETC general education areas and the minimum units toward each general education area. The table also lists the minimum CSU and UC accepted toward the 60 units needed to meet transfer admission unit requirements. The CSU or UC campus to which the student transfers determine the total number of units awarded for International Baccalaureate examinations and the applicability to other graduation requirements. A table that list how IB is accepted for Mt. SAC general education is available in the Academic Policies and Requirements section.

College Credit for International Baccalaureate (IB) Exams

<table>
<thead>
<tr>
<th>Exam</th>
<th>CSU GE Breadth Units</th>
<th>CSU Units</th>
<th>IGETC Units</th>
<th>UC Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology HL</td>
<td>3 semester (Area B2)</td>
<td>6 semester</td>
<td>3 semester (Area 5B)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Chemistry HL</td>
<td>3 semester (Area B1)</td>
<td>6 semester</td>
<td>3 semester (Area 5A)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Economics HL</td>
<td>3 semester (Area D)</td>
<td>6 semester</td>
<td>3 semester (Area 4)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Geography HL</td>
<td>3 semester (Area C2 or D)</td>
<td>6 semester</td>
<td>3 semester (Area B or 4)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Language A Literature (any language, except English) HL</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area 3B and 6)</td>
<td>8 quarter/5.3 semester</td>
</tr>
<tr>
<td>Language A Language and Literature (any language, except English) HL</td>
<td>3 semester (Area C2)</td>
<td>6 semester</td>
<td>3 semester (Area 3B and 6)</td>
<td>8 quarter/5.3 semester</td>
</tr>
</tbody>
</table>

* Students who take the Calculus BC examination and earn a subscore of 3 or higher on the Calculus AB portion will receive UC credit for the Calculus AB examination, even if they do not receive a score of 3 or higher on the BC examination.
To apply for CSU/UC Cross Enrollment, students must complete the CSU/UC Cross Enrollment application. The form is available in the Transfer Center and online (Transfer (http://transfer.mtsac.edu/)).

California’s fully-accredited independent colleges and universities provide many options at the undergraduate, graduate, and professional levels for students planning to continue their education beyond the community college. Admission requirements vary and are listed in the catalogs of the various universities and colleges.

For more information about California Independent Colleges and Universities, visit college/university websites, www.aiccu.edu (http://www.aiccu.edu/), or Mt. SAC Transfer Services.

Out-of-State Colleges and Universities
Students may also consider transferring to colleges and universities in other states. Admission requirements vary by school. For more information, visit college/university websites or Mt. SAC Transfer Services.

California State University
Upper Division Transfer Admission Requirements
Students are eligible for admission with 60 or more transferable semester units (90 quarter units) if they:

- Have a college grade point average of 2.00 or better in all transferable college units attempted.
- Are in good standing at the last college or university attended, i.e. are eligible to re-enroll.
- Have completed or will complete prior to transfer at least 30 semester units (45 quarter units) of courses equivalent to general education requirements with a grade of “C-” or better. The 30 units must include all of the general education requirements in communication in the English language (English composition, oral communication, and critical thinking) and at least one course of at least 3 semester units (4 quarter units) required in college-level mathematics.
- Students are advised to complete major preparation classes prior to transfer. For some majors/campuses, these courses may be required for admission. Consult university websites, counselors/advisors, and visit Mt. SAC Transfer Services for more information. Also, visit ASSIST (http://www.assist.org/) to find community college courses that fulfill major requirements.

Note: These are the minimum admission standards. Many campuses and majors are impacted (more competitive) and may require a higher GPA and/or completion of specific courses for admission.

Lower Division Transfer Admission Requirements
Please be aware that most CSU campuses do not admit lower-division transfer students. California residents may be eligible for CSU admission with fewer than 60 transferable semester units (90 quarter units) if they:

- Have a college grade point average of 2.00 or better in all transferable college units attempted.
- Are in good standing at the last college or university attended, i.e., eligible to re-enroll.
- Meet the admission requirements for a first-time freshman or have successfully completed necessary courses to make up the deficiencies from high school if the student did not complete the 15-unit pattern of college preparatory subjects.
- Meet the eligibility index required of a freshman.

Some campuses may require lower-division transfer students to have completed English composition and general education mathematics prior to transfer. Contact the transfer campus of choice to determine whether there are admission limits on the number of lower-division transfer students.
California State University General Education Requirements 2020-21

The requirements listed below are for the 2020-21 academic year and are based upon information available at the time of catalog publication.

Forty-eight units of general education are required to graduate from campuses of the CSU system. A maximum of 39 units may be certified by community colleges; nine units must be taken at the upper division level. Acceptable courses are grouped in five areas, A through E. A maximum of 30 units may be certified from Areas B through D collectively. The list of certifiable courses will be subject to change year by year, but students are assured that courses taken to meet General Education-Breadth Requirements will be honored if they are on the list during the year taken.

The following program is structured so that a student who completes the program will be assured of properly meeting the General Education-Breadth Requirements of CSU. Area A and Mathematics must be completed with a minimum grade of "C-". Students who have attended other colleges are urged to consult with a counselor or educational advisor for advice on satisfying General Education-Breadth Requirements.

Students beginning Fall 2020 must follow 2020-2021 CSU GE–Breadth requirements. Courses are approved for the academic year in which they were completed.

Area A: The English Language and Critical Thinking

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td></td>
<td><strong>Choose one course from each group:</strong></td>
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<tr>
<td>A-1: Oral Communication</td>
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<tr>
<td>SPCH 2</td>
<td>Survey of Communication Studies</td>
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<tr>
<td>SPCH 8</td>
<td>Professional and Organizational Speaking</td>
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<td>SPCH 8 H</td>
<td>Professional and Organizational Speaking - Honors</td>
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<tr>
<td>A-2: Written Communication</td>
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<td>A-3: Critical Thinking</td>
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<td>ENGL 1 C</td>
<td>Critical Thinking and Writing</td>
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<tr>
<td>PHIL 3</td>
<td>Introduction to Logic</td>
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<td>PHIL 3 H</td>
<td>Introduction to Logic - Honors</td>
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<td>PHIL 8</td>
<td>Critical Thinking</td>
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<td>PHIL 9</td>
<td>Critical Thinking and Writing</td>
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<td>PHIL 9 H</td>
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<td>PSYC 5</td>
<td>Psychology of Reasoning and Problem Solving</td>
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Area B: The Physical Universe & Life

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<tr>
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<td><strong>Choose one course from each group. Also, one lab course must be included in one of the science groups:</strong></td>
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<tr>
<td>B-1: Physical Science</td>
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<tr>
<td>ASTR 5</td>
<td>Introduction to Astronomy</td>
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Transferring to 4-Year Institutions

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<th>Course Name</th>
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<tr>
<td>BIOL 6L</td>
<td>Humans and the Environment Laboratory ¹</td>
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<tr>
<td>BIOL 8</td>
<td>Cell and Molecular Biology ¹</td>
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<td>BIOL 17</td>
<td>Neurobiology and Behavior</td>
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<td>BIOL 20</td>
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<td>BIOL 21</td>
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<td>BIOL 25</td>
<td>Conservation Biology</td>
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<td>BIOL 34</td>
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B-3: Lab Science

This requirement is met by taking one of the lab courses above. Lab must be a corresponding section to the lecture course taken. ¹

B-4: Mathematics

Select at least one course from the following:

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<td>MATH 130</td>
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<td>MATH 140</td>
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<td>MATH 150</td>
<td>Trigonometry</td>
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<td>MATH 160</td>
<td>Precalculus Mathematics</td>
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<td>Calculus and Analytic Geometry</td>
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<td>MATH 181</td>
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<td>MATH 260</td>
<td>Linear Algebra</td>
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<td>MATH 280</td>
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<td>MATH 285</td>
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<td>MATH 290</td>
<td>Differential Equations</td>
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<td>Introduction to Statistics in Sociology and Social Sciences</td>
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Area C: Arts, Literature, Philosophy and Foreign Languages

Choose three courses, with at least one course from 'Arts' and one course from 'Humanities':

C-1: Arts

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<td>AHIS 1</td>
<td>Introduction to the Visual Arts and Art History</td>
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<td>Introduction to the Visual Arts and Art History</td>
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<td>AHIS 3H</td>
<td>History of Women and Gender in Art - Honors ²</td>
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<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
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<tr>
<td>AHIS 4H</td>
<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
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<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
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<tr>
<td>AHIS 5H</td>
<td>History of Western Art: Renaissance Through Modern - Honors</td>
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<tr>
<td>AHIS 6</td>
<td>History of Modern Art</td>
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</tr>
<tr>
<td>AHIS 6H</td>
<td>History of Modern Art - Honors</td>
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<tr>
<td>AHIS 8</td>
<td>History of Medieval Art and Architecture</td>
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<tr>
<td>AHIS 9</td>
<td>History of Asian Art and Architecture ²</td>
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<td>A History of Greek and Roman Art and Architecture</td>
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<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
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<td>AHIS 11H</td>
<td>History of African, Oceanic, and Native American Art - Honors</td>
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<td>History of Pre Columbian Art and Architecture - Honors</td>
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<td>World Art and Visual Culture</td>
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<td>AHIS 14</td>
<td>Rome: The Ancient City</td>
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<td>AHIS 15</td>
<td>Culture and Art of Pompeii</td>
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<td>ARCH 250</td>
<td>World Architecture: Prehistory to the Middle Ages</td>
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<td>ARCH 251</td>
<td>World Architecture: Renaissance through the Contemporary Era</td>
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<td>Basic Studio Arts</td>
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<td>ARTD 15A</td>
<td>Drawing: Beginning</td>
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<td>ARTD 20</td>
<td>Design: Two-Dimensional</td>
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<td>ARTD 25A</td>
<td>Beginning Painting I</td>
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<td>ARTD 46A</td>
<td>Printmaking: Introduction to Monotype</td>
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<td>ARTD 47A</td>
<td>Printmaking: Photo and Alternative Processes</td>
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<td>ARTG 20</td>
<td>Art, Artists, and Society</td>
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<td>Design: Three-Dimensional</td>
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<td>ARTS 40A</td>
<td>Sculpture: Beginning</td>
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<td>History and Appreciation of Dance</td>
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<td>FASH 9</td>
<td>History of Fashion</td>
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<td>History of Furniture and Decorative Arts</td>
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<td>Fundamentals of Music</td>
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<td>MUS 11A</td>
<td>Music Literature Survey</td>
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<td>Music Literature Survey</td>
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<td>MUS 12</td>
<td>History of Jazz</td>
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<td>MUS 13</td>
<td>Introduction to Music Appreciation</td>
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<td>MUS 13H</td>
<td>Introduction to Music Appreciation - Honors</td>
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<td>MUS 14A</td>
<td>World Music</td>
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<td>MUS 14B</td>
<td>American Folk Music</td>
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<td>MUS 15</td>
<td>Rock Music History and Appreciation</td>
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<td>MUS 15H</td>
<td>Rock Music History and Appreciation - Honors</td>
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<td>PHOT 15</td>
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<td>Performance of Literature</td>
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<td>THTR 9</td>
<td>Introduction to Theater Arts</td>
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<td>THTR 10</td>
<td>History of Theater Arts</td>
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<td>THTR 11</td>
<td>Principles of Acting I</td>
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C-2: Humanities

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<tr>
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<td>CHIN 1</td>
<td>Elementary Chinese</td>
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<td>CHIN 2</td>
<td>Continuing Elementary Chinese</td>
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<tr>
<td>CHIN 3</td>
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<td>CHIN 4</td>
<td>Continuing Intermediate Chinese</td>
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<td>ENGL 1B</td>
<td>English - Introduction to Literary Types</td>
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<td>English - Introduction to Literary Types - Honors</td>
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<td>FRCH 2</td>
<td>Continuing Elementary French</td>
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<td>FRCH 3</td>
<td>Intermediate French</td>
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<td>FRCH 4</td>
<td>Continuing Intermediate French</td>
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Area C: Arts, Literature, Philosophy and Foreign Languages

Choose three courses, with at least one course from 'Arts' and one course from 'Humanities':

C-1: Arts

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<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>AHIS 1</td>
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<td>or ARTB 1</td>
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<td>History of Women and Gender in Art ²</td>
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<tr>
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<tr>
<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
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<tr>
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<tr>
<td>AHIS 5</td>
<td>History of Western Art: Renaissance Through Modern</td>
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<td>AHIS 5H</td>
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<td>AHIS 6</td>
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Area C: Arts, Literature, Philosophy and Foreign Languages

Choose three courses, with at least one course from 'Arts' and one course from 'Humanities':

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<tr>
<td>or ARTB 1</td>
<td>Introduction to the Visual Arts and Art History</td>
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<tr>
<td>AHIS 3</td>
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<td>AHIS 4</td>
<td>History of Western Art: Prehistoric Through Gothic</td>
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<td>History of Western Art: Prehistoric Through Gothic - Honors</td>
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<td>AHIS 5</td>
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<td>World History: Prehistoric to Early Modern - Honors</td>
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<td>World History: Early Modern to the Present - Honors</td>
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<td>History of the United States to 1877 - Honors</td>
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<td>History of the United States from 1865</td>
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<td>History of Premodern Asia</td>
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<td>HIST 11</td>
<td>History of Modern Asia</td>
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<td>Humanities and the Human Experience</td>
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<td>Multicultural American Literature</td>
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<td>World Literature from 1650</td>
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### Area D: Social, Political, and Economic Institutions and Behavior; Historical Background

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<td>History of Asian Art and Architecture</td>
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<td>AHIS 11</td>
<td>History of African, Oceanic, and Native American Art</td>
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<td>AHIS 11H</td>
<td>History of African, Oceanic, and Native American Art - Honors</td>
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<td>AHIS 12</td>
<td>History of Pre Columbian Art and Architecture</td>
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<td>AHIS 12H</td>
<td>History of Pre Columbian Art and Architecture - Honors</td>
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<td>AHIS 13</td>
<td>World Art and Visual Culture</td>
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<td>Rome: The Ancient City</td>
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<td>AHIS 15</td>
<td>Culture and Art of Pompeii</td>
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<td>Cultural Anthropology</td>
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<td>Language and Culture: An Introduction to Linguistic Anthropology</td>
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<td>Principles of Economics - Macroeconomics</td>
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### BUSC 1BH
Principles of Economics - Microeconomics - Honors

### BUSL 100
American Law and Democracy

### CHLD 1
Child, Family, School and Community

### CHLD 10
Child Growth and Lifespan Development

### CHLD 10H
Child Growth and Lifespan Development - Honors

### CHLD 11
Child and Adolescent Development

### FASH 14
Dress, Culture, and Identity

### GEOG 2
Human Geography

### GEOG 2H
Human Geography - Honors

### GEOG 5
World Regional Geography

### GEOG 8
Urban Geography

### GEOG 30
Geography of California

### GEOG 30H
Geography of California - Honors

### HIST 1
History of the United States

### HIST 3
World History: Prehistoric to Early Modern

### HIST 3H
World History: Prehistoric to Early Modern - Honors

### HIST 4
World History: Early Modern to the Present

### HIST 4H
World History: Early Modern to the Present - Honors

### HIST 7
History of the United States to 1877

### HIST 7H
History of the United States to 1877 - Honors

### HIST 8
History of the United States from 1865

### HIST 8H
History of the United States from 1865 - Honors

### HIST 10
History of Premodern Asia

### HIST 11
History of Modern Asia

### HIST 16
The Wild West - A History, 1800-1890

### HIST 19
History of Mexico

### HIST 30
History of the African American 1619-1877

### HIST 31
History of the African American

### HIST 35
History of Africa

### HIST 36
Women in American History

### HIST 39
California History

### HIST 40
History of the Mexican American

### HIST 44
History of Native Americans

### JOUR 100
Introduction to Mass Communications

### JOUR 107
Race, Culture, Gender, and Mass Media Images

### NF 28
Cultural and Ethnic Foods

### POLI 1
Introduction to American Government and Politics

### POLI 1H
Introduction to American Government and Politics - Honors

### POLI 2
Comparative Politics

### POLI 5
Political Theory I - Ancient to Contemporary

### POLI 7
Political Theory II - Early Modern to Contemporary

### POLI 9
International Relations

### POLI 10
Environmental Politics

### POLI 25
Latino Politics in the United States

### POLI 35
African American Politics

### PSYC 1A
Introduction to Psychology

### PSYC 1AH
Introduction to Psychology - Honors

### PSYC 14
Developmental Psychology

### PSYC 14H
Developmental Psychology - Honors

### PSYC 15
Introduction to Child Psychology

### PSYC 19
Abnormal Psychology

### PSYC 20
Introduction to Social Psychology

### PSYC 25
The Psychology of Women

### R-TV 01
Introduction to Electronic Media

### SOC 1
Introduction to Sociology

### SOC 1H
Introduction to Sociology - Honors

### SOC 2
Contemporary Social Problems

### SOC 2H
Contemporary Social Problems - Honors

### SOC 4
Introduction to Gerontology

### SOC 5
Introduction to Criminology

### SOC 5H
Introduction to Criminology - Honors

### SOC 12
Introduction to Research Methods in the Social Sciences

### SOC 14
Marriage and the Family

### SOC 14H
Marriage and the Family - Honors

### SOC 15
Child Development

### SOC 20
Introduction to Race and Ethnicity

### SOC 20H
Introduction to Race and Ethnicity - Honors

### SOC 40
Introduction to Sex and Gender Roles

### SOC 110
Introduction to Social Justice

### SOC 130
Introduction to LGBTQ Studies

### SPCH 7
Intercultural Communication

### SPCH 7H
Intercultural Communication - Honors

### SPCH 26
Interpersonal Communication

### SPCH 26H
Interpersonal Communication - Honors

### SPCH 30
Introduction to Communication Theory

### Area E: Lifelong Understanding & Self Development

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<td>AD 3</td>
<td>Chemical Dependency: Intervention, Treatment and Recovery</td>
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<tr>
<td>BIOL 5</td>
<td>Contemporary Health Issues</td>
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<tr>
<td>BIOL 13</td>
<td>Human Reproduction, Development and Aging</td>
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<tr>
<td>BIOL 15</td>
<td>Human Sexuality</td>
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<td>BIOL 15H</td>
<td>Human Sexuality - Honors</td>
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<tr>
<td>CHLD 10</td>
<td>Child Growth and Lifespan Development</td>
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<td>CHLD 10H</td>
<td>Child Growth and Lifespan Development - Honors</td>
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<td>CHLD 11</td>
<td>Child and Adolescent Development</td>
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<td>Career and Life Planning</td>
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<td>Fitness for Living</td>
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<td>NF 10</td>
<td>Nutrition for Health and Wellness</td>
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<td>NF 12</td>
<td>Sports Nutrition</td>
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<td>Introduction to Nutrition Science</td>
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<td>Introduction to Nutrition Science - Honors</td>
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<td>NF 28</td>
<td>Cultural and Ethnic Foods</td>
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<td>Developmental Psychology</td>
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<td>PSYC 26</td>
<td>Psychology of Sexuality</td>
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<td>Psychology for Effective Living</td>
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<td>PUBH 24</td>
<td>Introduction to Public Health</td>
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<td>SOC 15</td>
<td>Child Development</td>
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<tr>
<td>SPCH 26</td>
<td>Interpersonal Communication</td>
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</table>

Choose a at least one course.
Notes
1. Upper division transfer students (60-70 semester baccalaureate units), will need to have at least 30 semester units of general education. Within those 30 units, Area A (9) semester units and Mathematics (3) semester units must be completed with grades of “C-” or better.
2. Courses on this list have been approved by the CSU Office of the Chancellor for Fall 2020 and beyond. If a course was completed prior to approval, it cannot be certified for CSU General Education–Breadth requirements.
3. Some majors require specific general education courses. Students planning to transfer are advised to plan their schedules carefully in order to maintain progress.

CSU American Institutions & U.S. History Graduation Requirement
It is recommended that you use one of the options below as part of the 9 units required in General Education Area C or D.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
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<td>or HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
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<tr>
<td>Plus</td>
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<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
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<tr>
<td>or HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
<td></td>
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</tbody>
</table>

If Option 1 is selected, DO NOT select another History course as your third General Education Area D course.

| Option 2      |                                                  |       |
|---------------|                                                  |       |

Choose one course from U.S. History plus one course from American Institutions:

United States History
- HIST 1 History of the United States
- HIST 7 History of the United States to 1877
- HIST 7H History of the United States to 1877 - Honors
- HIST 8 History of the United States from 1865
- HIST 8H History of the United States from 1865 - Honors
- HIST 30 History of the African American 1619-1877
- HIST 31 History of the African American
- HIST 36 Women in American History
- HIST 40 History of the Mexican American
- HIST 44 History of Native Americans

American Institutions
- POLI 1 Introduction to American Government and Politics
- POLI 1H Introduction to American Government and Politics - Honors
- POLI 25 Latino Politics in the United States
- POLI 35 African American Politics

The University of California
Upper Division Transfer Admission Requirements
The vast majority of transfer students come to UC at the junior level from California community colleges. To be considered for UC admission as a junior, you must fulfill both of the following:

- Complete 60 semester (90 quarter) units of transferable college credit with a GPA of at least 2.4 (2.8 for nonresidents). No more than 14 semester (21 quarter) units may be taken Pass/Not Pass.
- Complete the following course pattern requirements, and earn a grade of C or better in each course:
  - Two transferable college courses (3 semester or 4-5 quarter units each) in English composition
  - One transferable college course (3 semester or 4-5 quarter units) in mathematical concepts and quantitative reasoning
  - Four transferable college courses (3 semester or 4-5 quarter units each) chosen from at least two of the following subject areas:
    - Arts and Humanities
    - Social and Behavioral Sciences
    - Physical and Biological Sciences

Note: Meeting these minimum requirements does not guarantee admission to the campus or major of your choice. Many campuses and majors receive more applications than they have spaces available. To be competitive, you should work toward meeting the specific requirements for the campuses and majors that interest you. Consult university websites, counselors/advisors, and visit Mt. SAC Transfer Services for more information. Also, visit www.assist.org (http://www.assist.org/) to find community college courses that fulfill major requirements.

Lower Division Transfer Admission Requirements
While all UC campuses welcome a large pool of junior-level transfers, most admit only a very limited number of lower-division transfers (students with fewer than 60 units). You may establish eligibility for lower division transfer:

- If you were eligible for admission to UC when you graduated from high school, meaning you satisfied the subject, examination and scholarship requirements, you are eligible for transfer if you have a 2.0 GPA in your transferable college coursework (2.8 GPA for nonresidents). Visit the UC admissions website for more information about these requirements: www.universityofcalifornia.edu/admissions (http://www.universityofcalifornia.edu/admissions/).

If you met the scholarship requirement in high school, but did not satisfy the 15-course subject requirement, you must take transferable college courses in the missing subjects, earn a grade of C or better in each required course and have an overall 2.0 GPA in all transferable coursework to be eligible to transfer (a 2.8 GPA is required for nonresidents).

Intersegmental General Education Transfer Curriculum (IGETC) 2020-2021
The requirements listed below are for the 2020-2021 academic year and are based upon information available at the time of catalog publication.

Completion of the IGETC will permit a student to transfer from Mt. SAC to a campus in either the University of California (UC) system or California State University (CSU) without the need, after transfer, to take additional lower-division general education courses to satisfy university general education requirements. It should be noted that completion of the IGETC is not an admission requirement for transfer to UC or CSU, nor is it the
only way to fulfill the lower-division general education requirements of UC or CSU prior to transfer. Students pursuing majors that require extensive lower-division preparation may not find the IGETC option to be advantageous (i.e. Engineering, Sciences).

The requirements listed below must be completed in their entirety for full certification to the UC and CSU. For students who have completed coursework at multiple campuses, the campus of last attendance prior to transfer to UC or CSU will certify the coursework. Mt. SAC will certify coursework from other campuses according to the IGETC list of the originating campus. A minimum grade of “C” is required in each course. (A grade of “C–” is not acceptable.)

Students beginning Fall 2020 must follow 2020-2021 IGETC requirements. Courses are approved for the academic year in which they were completed.

**Area 1: English Communication**

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<th>Units</th>
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<td>Freshman Composition</td>
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<td>Freshman Composition - Honors</td>
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<td>Group B: Critical Thinking - Composition</td>
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<td>ENGL 1C</td>
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<td>Critical Thinking and Writing - Honors</td>
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<td>ENGR 1C</td>
<td>Engineering Critical Thinking</td>
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<td>Group C: Oral Communication</td>
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**Area 2: Mathematical Concepts and Quantitative Reasoning**

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<td>MATH 160</td>
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<td>Calculus and Analytic Geometry</td>
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<td>MATH 181</td>
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<td>MATH 260</td>
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<td>MATH 280</td>
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<td>MATH 285</td>
<td>Linear Algebra and Differential Equations</td>
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<tr>
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**Area 3: Arts and Humanities**

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### Area 5: Physical and Biological Sciences

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<tr>
<th>Course Prefix</th>
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<td>ASTR 5</td>
<td>Introduction to Astronomy</td>
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<tr>
<td>ASTR 5L</td>
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<td>ASTR 7</td>
<td>Geology of the Solar System</td>
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<td>ASTR 8</td>
<td>Introduction to Stars, Galaxies, and the Universe</td>
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<td>CHEM 9</td>
<td>Chemistry of Everyday Life</td>
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<td>Introductory Human Anatomy</td>
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<td>Introductory Human Physiology</td>
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<td>ANAT 35</td>
<td>Human Anatomy</td>
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<td>ANAT 36</td>
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<td>BIOL 2</td>
<td>Plant and Animal Biology</td>
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<td>BIOL 3</td>
<td>Ecology and Field Biology</td>
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<td>BIOL 25</td>
<td>Conservation Biology</td>
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<tr>
<td>BIOL 34</td>
<td>Fundamentals of Genetics</td>
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</table>

1-Courses may not be double counted to satisfy more than one area, even if a course is listed in more than one area.
BIOL 34L Fundamentals of Genetics Laboratory
MICR 1 Principles of Microbiology
MICR 22 Microbiology
PSYC 1B Biological Psychology

Notes
UC limits transfer credit for some courses. Students may review the UC Transfer Course Agreement (TCA) with an educational advisor or counselor in the Student Services Center. Students must see an educational advisor or counselor for preliminary IGETC certification. For IGETC certification, the course must be on the list during the year taken. Students from non-English speaking countries should see a counselor for language proficiency equivalences.

UC Requirement Only
Language other than English
The minimum proficiency required is met by completing one of the courses listed below or by completion of two years of high school study in the same language.

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<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tr>
<td>ARAB 1</td>
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<tr>
<td>CHIN 1</td>
<td>Elementary Chinese</td>
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<tr>
<td>FRCH 1</td>
<td>Elementary French</td>
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</tr>
<tr>
<td>GERM 1</td>
<td>Elementary German</td>
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<tr>
<td>ITAL 1</td>
<td>Elementary Italian</td>
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<tr>
<td>JAPN 1</td>
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<td>KORE 1</td>
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<td>LATN 1</td>
<td>Elementary Latin</td>
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<td>SIGN 101</td>
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<td>SPAN 1</td>
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<td>SPAN 1S</td>
<td>Spanish for the Spanish Speaking</td>
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</table>

CSU Graduation Requirements Only in U.S. History, Constitution, and American Ideals
Note: UCSB requires a college-level U.S. history or government course. It is recommended that you use one of the options below as part of required courses in IGETC Area 3 or 4.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
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<tr>
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<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
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<tr>
<td>or HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
<td></td>
</tr>
<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
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</tr>
<tr>
<td>or HIST 8H</td>
<td>History of the United States from 1865 - Honors</td>
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</table>
If Option 1 is selected, DO NOT select another History course as your third IGETC Area 3 course.

Option 2
Choose one course from U.S. History plus one course from American Institutions:

<table>
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<tr>
<td>HIST 1</td>
<td>History of the United States</td>
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<tr>
<td>HIST 7</td>
<td>History of the United States to 1877</td>
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<tr>
<td>HIST 7H</td>
<td>History of the United States to 1877 - Honors</td>
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<tr>
<td>HIST 8</td>
<td>History of the United States from 1865</td>
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<tr>
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<td>History of the United States from 1865 - Honors</td>
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American Institutions
<table>
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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
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<tbody>
<tr>
<td>POLI 1</td>
<td>Introduction to American Government and Politics</td>
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<tr>
<td>POLI 1H</td>
<td>Introduction to American Government and Politics - Honors</td>
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<tr>
<td>POLI 25</td>
<td>Latino Politics in the United States</td>
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<tr>
<td>POLI 35</td>
<td>African American Politics</td>
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</table>
DEFINITION OF TERMS

Definition of Terms

Advisory
An advisory is a course which is advised, but not required, to be taken either before or in conjunction with enrollment in a course.

Associate Degree
Associate in Science degrees and Associate in Arts degrees in Liberal Arts and Sciences with Emphases are referred to as Associate degrees.

Certificate of Achievement
Certificates of Achievement are certificates of at least 16 units.

Corequisite
A corequisite is a course which is required to be taken simultaneously in order to enroll in another course.

Course Identification Numbering System (C-ID)
The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID number next to a course signals that participating California colleges and universities have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number. Thus, if a schedule of classes or catalog lists a course bearing a C-ID number, for example ENGL 100, students at that college can be assured that it will be accepted in lieu of a course bearing the C-ID ENGL 100 designation at another community college. In other words, the C-ID designation can be used to identify comparable courses at different community colleges. However, students should always go to www.assist.org (http://www.assist.org) to confirm how each college's course will be accepted at a particular four-year college or university for transfer credit. The C-ID numbering system is useful for students attending more than one community college and is applied to many of the transferable courses students need as preparation for transfer. Students may consult the ASSIST database at www.assist.org (http://www.assist.org) for specific information on C-ID course designations. Counselors are also available in the Counseling Center to help students interpret this information.

CSU Transfer
Courses designated 'CSU' are baccalaureate level and will transfer to all of the California State Universities and count toward graduation at Mt. San Antonio College.

Eligibility
In listing a prerequisite for enrolling in a course, an 'eligibility' may also be listed. An eligibility requirement specifies the course level the student must qualify to enroll in—not that the course has to be completed prior to enrollment. For example, the prerequisite 'eligibility for English 68' requires that the student must qualify to enroll in English 68 in order to enroll in the particular course.

Not Degree Applicable
Courses designated 'Degree Applicable' are college-level classes which are a part of an associate degree or certificate program.

Prerequisite
A prerequisite is a course which must be taken as preparation for enrolling in another course.

Skills Certificate
Skills Certificates are certificates of less than 16 units.

Transfer Degree
Associate in Arts for Transfer and Associate in Science for Transfer are referred to as Transfer degrees.

UC Credit for Kinesiology Activity Courses
A maximum of four semester units of UC Credit will be awarded for Kinesiology Activity Courses. Courses of a vocational nature will not be awarded UC credit.

UC Credit Limitation
UC limits credit for some courses. Students contemplating transfer to UC should consult with a counselor and review www.assist.org (http://www.assist.org) for course credit limitations and changes.

UC Transfer
Courses Designated 'UC' are baccalaureate level and will transfer to all of the University of California campuses and California State Universities, and will count toward graduation at Mt. San Antonio College.

UC Credit Limitation Courses
UC limits credit for the following courses. Students contemplating transfer to UC should consult with a counselor and review www.assist.org (http://www.assist.org/) for course credit limitations and changes.

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<td>AGOR 30</td>
<td>Ornamental Plants - Trees and Woody Shrubs</td>
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<tr>
<td>ANAT 10A</td>
<td>Introductory Human Anatomy</td>
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<td>ANAT 10B</td>
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<td>BTNY 3</td>
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<td>CHEM 9</td>
<td>Chemistry of Everyday Life</td>
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<td>CHEM 10</td>
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<td>CHEM 80</td>
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<td>COUN 2</td>
<td>College Success Strategies</td>
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<td>Off-Season Athletics</td>
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<td>Weight Training - Beginning</td>
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<td>Weight Training - Intermediate</td>
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<tr>
<td>KINF 19</td>
<td>Strength Training</td>
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<td>KINF 25</td>
<td>Core Performance and Foundation Movement</td>
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<tr>
<td>KINF 34A</td>
<td>Cardiorespiratory Training Beginning</td>
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<td>KINF 34B</td>
<td>Cardiorespiratory Training Intermediate</td>
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<tr>
<td>KINF 36A</td>
<td>Circuit Training Beginning</td>
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<td>KINF 36B</td>
<td>Circuit Training Intermediate</td>
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<td>KINF 38B</td>
<td>Aerobics-Intermediate</td>
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<td>KINI 4A</td>
<td>Badminton - Beginning</td>
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<td>KINI 4B</td>
<td>Badminton - Intermediate</td>
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<td>KINI 4C</td>
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<td>KINI 18A</td>
<td>Golf - Beginning</td>
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<td>KINI 18C</td>
<td>Golf - Advanced</td>
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<td>KINI 25</td>
<td>Mixed Martial Arts</td>
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<td>KINI 27A</td>
<td>Jeet Kune Do - Beginning</td>
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<td>KINI 30A</td>
<td>Filipino Martial Arts - Beginning</td>
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<td>KINI 34</td>
<td>Women's Self Defense</td>
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<td>KINI 37A</td>
<td>Tai Chi Chuan - Beginning</td>
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<tr>
<td>KINI 37B</td>
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Access (ACCS)

ACCS 25 Language Development for Deaf Students in ASL and English
2 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 108
Formerly DSPS 25.
Language Development to improve written English and ASL communication for Deaf or hard of hearing students who use sign language.
Course Schedule

ACCS 26 Language Enhancement for Deaf Students in ASL and English
2 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 108
Advisory: ACCS 25 or DSPS 25
Formerly DSPS 26.
Language enhancement for Deaf or hard of hearing students who use sign language to improve written English and ASL communication
Course Schedule

ACCS 30 Academic Success Strategies for Students with Disabilities
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Formerly DSPS 30.
Strategies for academic success intended for students with physical or learning-related disabilities. Addresses techniques to improve language, memory, and reasoning that can be applied to specific courses.
Course Schedule

ACCS 31 Memory Strategies for Students with Disabilities
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Advisory: Eligibility for READ 80. Student should have at least one other academic class for application of strategies.
Formerly DSPS 31. Principles of the memory process as it applies to academic coursework. Focuses on the memory process, improving specific memory components, identifying key concepts to memorize, and the independent application of memory strategies to other academic courses.
Course Schedule

ACCS 33 Strategies for Success in Math for Students with Disabilities
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Advisory: Concurrent enrollment in MATH 50 to MATH 130
Formerly DSPS 33.
Strategies for students currently in math courses for academic success in relationship to disabilities. Emphasis on effects of and strategies for processing, language expression, memory, reasoning, and processing speed as they relate to math.
Course Schedule

ACCS 34 Writing Strategies
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Formerly DSPS 34.
Strategies for success for students who struggle with writing and are concurrently enrolled in an English class. These strategies are applied to student’s English writing assignments by supporting the student’s strengths and compensating for their weaknesses in writing.
Course Schedule

Administration of Justice: Law Enforcement (ADJU)

ADJU 1 The Administration of Justice System
3 Units (Degree Applicable, CSU, UC, C-ID #: AJ 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
History and philosophy of the justice system, subsystems, roles, relationships and theories of crime causation and correction.
Course Schedule

ADJU 2 Principles and Procedures of the Justice System
3 Units (Degree Applicable, CSU, C-ID #: AJ 122)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Due process in criminal proceedings from pre-arrest through trial and appeal using statutory law and legal precedent.
Course Schedule

ADJU 3 Concepts of Criminal Law
3 Units (Degree Applicable, CSU, UC, C-ID #: AJ 120)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 45 Lab: 27
Classification of crime, elements of crimes, common and statutory law, and evidence as observed through the study of case law decisions by state and federal courts.
Course Schedule

ADJU 4 Legal Aspects of Evidence
3 Units (Degree Applicable, CSU, C-ID #: AJ 124)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Criminal evidence, including admissibility, witness competency, privileged communication, hearsay, and collection and preservation of evidence.
Course Schedule

ADJU 5 Community Relations
3 Units (Degree Applicable, CSU, UC, C-ID #: AJ 160)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population.
Course Schedule
ADJU 6 Concepts of Enforcement Services
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Responsibilities, techniques and methods of police patrol with emphasis on the knowledge required in handling common police occurrences.
Course Schedule

ADJU 9 Introduction to Homeland Security
3 Units (Degree Applicable, CSU)
Lecture: 54
Public management policies and issues relevant to the security of the United States. Roles and responsibilities of federal, state, and local law enforcement agencies. Emphasis on the role of first responders to threats and events through theories, concepts, and case studies.
Course Schedule

ADJU 10 Introduction to Correctional Sciences
3 Units (Degree Applicable, CSU, C-ID #: AJ 200)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
The philosophy behind past and present practices used in the criminal justice and correctional processes. Includes the analysis of punishment and alternatives including their impact in corrections within the criminal justice system. The examination of the types of clients within correctional institutions and various contemporary correctional issues.
Course Schedule

ADJU 13 Concepts of Traffic Services
3 Units (Degree Applicable)
Lecture: 54
Traffic management, collision reconstruction, collision factors including law violations and human factors, collision evidence, traffic enforcement techniques and traffic management specialization. Emphasis is placed on service to the motoring public.
Course Schedule

ADJU 20 Principles of Investigation
3 Units (Degree Applicable, CSU, C-ID #: AJ 140)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 45  Lab: 27
Investigation, 4th Amendment issues including crime scene search and recording, collection and preservation of physical evidence, modus operandi, suspect profiling, scientific aids, sources of information, use of informants, interviews and interrogation, follow up, and case preparation.
Course Schedule

ADJU 38 Narcotics Investigation
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Investigation and arrest techniques for drug enforcement. Drug effects, use of informants, constitutional issues, and handling of evidence.
Course Schedule

ADJU 50 Introduction to Forensics for Criminal Justice
3 Units (Degree Applicable, CSU, C-ID #: AJ 150)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 45  Lab: 27
Collecting, preserving, and analyzing physical evidence. Focuses on the reliability of physical evidence for the purpose of establishing facts and proof.
Course Schedule

ADJU 59 Gangs and Corrections
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Contemporary street and prison gang issues, including historical and current perspectives, gang dynamics, identification of characteristics, and cultural differences of gang philosophy. Includes law enforcement and correction’s role in intervention and suppression.
Course Schedule

ADJU 68 Administration of Justice Report Writing
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 45  Lab: 27
Prerequisite: Eligibility for ENGL 1A
Techniques for proper documentation of crime reports and related law enforcement records. Use of simulations and role-playing.
Course Schedule

ADJU 74 Vice Control
3 Units (Degree Applicable)
Lecture: 54
Code and case law dealing with vice detection and suppression, apprehension and prosecution of violators, gambling, prostitution, and sex crimes.
Course Schedule

ADJU 90 Work Experience in Administration of Justice
1-4 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 60-300
Prerequisite: Prior approval by ADJU department faculty and compliance with Work Experience regulations as designated in the College Catalog
Provides actual on-the-job experience at an approved work site which is related to classroom instruction in Administration of Justice. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. If this is a volunteer program on or off campus, a minimum number hours per month will be required as part of the 60 hour total. Students who repeat this course will have an opportunity to create a performance contract with a supervisor and the end of the course which will detail specific learning objectives to achieve during the next phase.
Course Schedule
Aeronautics (AERO)

AERO 98 Introduction to Aviation Careers
1.5 Units (Degree Applicable)
Lecture: 27

Aviation industry career preparation for pilots, air traffic controllers, aircraft dispatchers, aircraft maintenance technicians, flight attendants, airport operation specialists, airport security specialists, and unmanned aircraft specialists. In this course students will explore the fundamentals of aircraft operations, as well as history and development of the aviation industry. Students will also explore and learn the requirements for completing the Associate degree in commercial flight, aviation science, and other degrees. This course is developed in conjunction with industry partners to address emerging industry needs. Field trips may be required for completion of this course.

Course Schedule

AERO 100 Primary Pilot Ground School
4 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72

Aerodynamics, aircraft performance, Federal Aviation Regulations, aviation weather factors, and cross-country navigation procedures; provides introductory material on radio navigation, aeromedical factors, and radio communications procedures. Meets the preparation requirements for the FAA Private Pilot knowledge examination and FAA Air Traffic Control Basics.

Course Schedule

AERO 102 Aviation Weather
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Weather elements, atmosphere, weather mechanics, weather disturbances, weather analysis and forecasts. Evaluation of aviation weather reports and forecasts.

Course Schedule

AERO 104 Federal Aviation Regulations
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Federal Aviation Regulations (FAR), pertaining to pilot certification, aircraft maintenance, and general operating rules. Air traffic control practices and procedures and reporting of aircraft accidents.

Course Schedule

AERO 120 Flying Team Fundamentals
1.5 Units (Not Degree Applicable)
Lecture: 18 Lab: 27
Prerequisite: Member of the Mt. SAC Flying Team

Participation in one or more intercollegiate competitions as part of the Mt. SAC Flying Team. Instructions in preparatory procedures for these competitions including techniques in precision flying and aviation academic testing. Student has option to choose areas of interest.

Competition attendance required outside regularly scheduled class hours. Students who repeat this course will benefit from additional competition experiences. Field trips are required.

Course Schedule

AERO 150 Commercial Pilot Ground School
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: AERO 23 or AERO 100

Federal Aviation Administration (FAA) Commercial Pilot certification requirements, including aerodynamics, commercial pilot maneuvers, complex aircraft operations, multi-engine aircraft operations, aircraft weight and balance, aircraft performance charts, and radio navigation using advanced instrumentation. Prepares students for completion of the FAA Commercial Pilot Computerized Knowledge Examination.

Course Schedule

AERO 152 Air Transportation
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Survey course of the air transportation industry. Topics include an introduction to air transportation, structure and economics of the airlines, general aviation operations, and aviation career planning.

Course Schedule

AERO 160 Unmanned Aircraft Systems Basic
4 Units (Degree Applicable)
Lecture: 54 Lab: 54
Advisory: AERO 100

Piloting of Unmanned Aircraft Systems. This class includes instruction toward Remote Pilot certification Federal Aviation Administration (FAA) Part 107 licensing. Students will receive instruction on the principles of operating unmanned aircraft systems, pre-flight, flight, and post-flight operations and procedures. Meets the preparation requirements for the FAA Remote Pilot knowledge examination. Field trips are required for this course.

Course Schedule

AERO 200 Aviation Safety and Human Factors
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: AERO 23 or AERO 100

Evaluation and analysis of factors leading to aircraft accidents as it relates to the environment of the pilot and air traffic controller.

Course Schedule
AERO 202  Aircraft and Engines
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: AERO 100 or AERO 23

Aircraft design, subsystems, repair and maintenance. Principles of internal combustion engines, fuel system, engine construction and design, lubrication and cooling methods, ignition system, basic troubleshooting. Turbine engine basic design and operational characteristics.
Course Schedule

AERO 210  Unmanned Aircraft Systems Advanced
4 Units (Degree Applicable)
Lecture: 54  Lab: 54
Prerequisite: AERO 160

Advanced skills in operating unmanned aircraft systems. Topics include analyzing flight characteristics, utilizing flight planning software, sensor selection and software use, spectrum analysis, safety practices and risk analysis, incident reporting, and data analysis. Field trips are required.
Course Schedule

AERO 250  Navigation
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: AERO 23 or AERO 100

Dead reckoning navigation procedures. Aeronautical computers and their application in cross-country flying. Use of radio navigation aids, flight planning, flight directors, global positioning system, and electronic flight instrumentation systems.
Course Schedule

AERO 252  Instrument Ground School
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: (AERO 23 or AERO 100) and (AERO 25 or AERO 102)

Instrument Flight Rules (IFR), Air Traffic Control communications and procedures, air navigation radio aids, instrument landing systems, flight instruments, aircraft performance, aeronautical publications, instrument approach procedures, IFR cross-country navigation, and instrument weather. Meets the preparation requirements for the FAA Instrument Pilot computerized knowledge exam.
Course Schedule

AERO 254  Aircraft Dispatcher Operations
4 Units (Degree Applicable)
Lecture: 54  Lab: 54
Prerequisite: AERO 100, and AERO 102, and AERO 104, and AERO 150, and AERO 152, and AERO 200, and AERO 202, and AERO 250, and AERO 252

Elements and techniques of aircraft dispatch operations. Includes aircraft dispatcher briefings to a simulated flight crew. This course prepares students to enter employment as a certified aircraft dispatcher in the airline industry, air-medical industry, corporate aircraft operators, and aviation weather service companies. Successful completion of this course enables students to take the Federal Aviation Administration (FAA) written, oral, and practical tests for the FAA Aircraft Dispatcher Certificate. Students who pass the FAA Aircraft Dispatcher Knowledge Test will qualify to take the FAA Oral and Practical Examination for the FAA aircraft dispatcher certificate.
Course Schedule

AERO 256  Flight Instructor Ground School
3 Units (Degree Applicable)
Lecture: 54
Advisory: (AERO 25 or AERO 150) and (AERO 30 or AERO 252)

Basic teaching principles and application of those principles in teaching student pilots. Analysis of flight maneuvers and instruments. Prepares students for Federal Aviation Administration (FAA) knowledge tests for Flight Instructors.
Course Schedule

AERO 258  Multi-Engine Turbine Aircraft Operations
3 Units (Degree Applicable)
Lecture: 54
Advisory: (AERO 25 or AERO 100) and (AERO 30 or AERO 252)

Design features and operational characteristics of a multi-engine turbine aircraft utilized in regional airline operations and corporate aviation, with emphasis on aircraft and engine systems. Off-campus trips maybe required.
Course Schedule

Agriculture: Animal Health Technology (AGHE)

AGHE 54  Veterinary Office Procedures
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Veterinary medical records, client relations, medical terminology, filing of governmental reports, legal responsibilities of registered veterinary technicians, and veterinary medical ethics.
Course Schedule
AGHE 60  Medical Nursing and Animal Care
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite: AGHE 86 and AGHE 64 and Formal admittance to the Registered Veterinary Technology program
Corequisite: AGHE 62A (may have been taken previously)

Animal examination for health and disease conditions in the animal hospital, including sanitation, administration of medicine, emergency treatment, therapeutic techniques, dental prophylaxis, venipuncture, electrocardiography, and application of casts, splints, and other appliances. Includes diseases both infectious and zoonotic, their causes and effects, and immunology of animals. Formal admittance to the Registered Veterinary Technology program required.

Course Schedule

AGHE 61  Animal Surgical Nursing
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite: AGHE 60 and formal admittance to the Registered Veterinary Technology Program
Corequisite: AGHE 62B

Surgical preparation, surgical assistance, post-operative care, administering and monitoring anesthesia, dentistry, cardiopulmonary resuscitation (CPR), sterilization, and the maintenance of a sterile environment.

Course Schedule

AGHE 62A  Clinical Pathology
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: AGHE 86 and Formal Admittance to the Registered Veterinary Technology Program

Hematology, clinical chemistries, internal parasites, immunology, serology, and vaginal cytology of domestic animals.

Course Schedule

AGHE 62B  Clinical Pathology
2 Units (Degree Applicable, CSU)
Lecture: 18  Lab: 54
Prerequisite: AGHE 86 and Formal Admittance to the Registered Veterinary Technology Program

Bacteriology, clinical chemistry, urinalysis, external parasites and cytology of domestic animals.

Course Schedule

AGHE 64  Veterinary Pharmacology
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: AGHE 86 and (MATH 71, MATH 71B, or MATH 71X)

Pharmaceuticals and biologics commonly used in the maintenance of animal health. Includes generic terminology, abbreviations for prescriptions, labeling requirements, state and federal laws, classification of materials, weights and measures, drug dosage flow rates, pharmacological mathematics and the metric system, side effects, and drug interactions.

Course Schedule

AGHE 65  Veterinary Radiography
2 Units (Degree Applicable, CSU)
Lecture: 18  Lab: 54
Prerequisite: AGHE 86 and formal admittance to the registered veterinary technology program

Concepts and skills of veterinary positioning of canine, feline, avian, reptilian species, and livestock for radiography; processing of the radiograph; radiation safety; technique and instrumentation; contrast radiography, dental radiology and advanced imaging such as ultrasound, MRI, CT scan, nuclear isotopes scans. Emphasizes performance of x-ray procedures for the veterinary practitioner.

Course Schedule

AGHE 79  Laboratory Animal Medicine and Care
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54

Laboratory animal medicine, care, and procedures. Rules and regulations governing laboratory animals.

Course Schedule

AGHE 83A  Work Experience in Veterinary Technology
1-4 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: AGAN 51 and Compliance with Work Experience regulations as designated in the College Catalog

This course is designed to provide Registered Veterinary Technician majors with actual on-the-job experience at an approved work station which is related to classroom instruction. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester. Instructor approval required.

Course Schedule

AGHE 84B  Applied Animal Health Procedures
1 Unit (Degree Applicable)
Lab: 54
Prerequisite: Formal Admittance to the Registered Veterinary Technology Program

A field study course that emphasizes practical experience in applied clinical procedures and techniques, including treatments, preventive health care and minor surgical procedures with school owned domestic farm animals. Experiences with animals will vary due to seasonal changes and different husbandry practices during fall and spring.

Course Schedule

AGHE 85  Seminar in Registered Veterinary Technology
1 Unit (Degree Applicable)
Lecture: 18
Prerequisite: AGHE 60 and completion of the Registered Veterinary Technology program.

Prepares students for national and state veterinary technician registration examinations. Includes exposure to the types of questions encountered in registration examinations, question analysis strategies, and review of important anatomical, physiological, and nursing concepts.

Course Schedule
Agriculture: Animal Science - General (AGAN)

AGAN 1  Animal Science
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
A scientific approach to the livestock industry encompassing aspects of animal anatomy, physiology, nutrition, genetics, and epidemiology. Emphasis on the origin, characteristics, adaptations, and contributions of livestock to the modern agriculture industry. Field trips may be required.
Course Schedule

AGAN 2  Animal Nutrition
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Composition of feeds and their utilization by domestic animals, including digestive physiology, animal assessment, feed appraisal and compiling of rations.
Course Schedule

AGAN 51  Animal Handling and Restraint
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Methods of proper handling for large and small animals, including chemical and physical techniques of restraint. Field trip required.
Course Schedule

AGAN 94  Animal Breeding
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
The science of animal breeding, including fundamentals of inheritance, reproduction, and breeding systems for domestic animals. Artificial insemination, embryo manipulation, and current topics in reproductive biotechnology will also be included.
Course Schedule

AGHE 86  Anatomy and Physiology of Domestic Animals
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Advisory: BIOL 1
Analyzes the body structures and systems, comparing domestic animals commonly found in veterinary medicine. The physiology section will emphasize functions of internal organs and body systems.
Course Schedule

Agriculture: General Subjects (AGAG)

AGAG 1  Food Production, Land Use, and Politics - A Global Perspective
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Surveys the world's food producing systems in terms of economic, political, and cultural forces. Emphasizes ethical, sustainable food producing agriculture.
Course Schedule

AGAG 59  Work Experience in Agriculture
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog
This course is designed to provide Animal Science majors with actual on-the-job experience in an approved work station which is related to classroom instruction. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester. Instructor approval required.
Course Schedule

AGAG 91  Agricultural Calculations
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: Eligibility for MATH 51
Calculating the proper dosages of veterinary drugs, application rates of farm and horticultural chemicals inclusive of fertilizer and pesticide materials, feed rations, land area and volume measurements, calibrating application equipment, plotting production rates and feed conversion, determining proper concentrations and dilutions.
Course Schedule

AGAG 99  Special Projects in Agriculture
2 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lecture: 36
Offers selected students recognition for their academic interests and ability and the opportunity to explore their disciplines in greater depth. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor authorization is required to enroll.
Course Schedule
Agriculture: Livestock Production (AGLI)

AGLI 12 Exotic Animal Management
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Care and management of exotic and alternative livestock species with emphasis on identification, health maintenance, handling techniques, nutrition and reproduction. Includes analysis of industry trends and principal marketing uses of exotic animals.
Course Schedule

AGLI 14 Swine Production
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54

Study of the principles and practices in the purebred and commercial pork production industries; emphasis on the importance of breeds, breeding principles, selection, nutrition, environmental management, health, marketing and recordkeeping to ensure scientifically-based management decisions and consumer product acceptance.
Course Schedule

AGLI 16 Horse Production and Management
4 Units (Degree Applicable, CSU, UC)
Lecture: 54 Lab: 54

Selection, utilization, and management of the light horse. Emphasis is on evaluation, health care, and handling skills.
Course Schedule

AGLI 17 Sheep Production
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54

Survey of the sheep and goat industries; management of commercial, purebred and small farm flocks; selecting, feeding, breeding, and basic care of small ruminants plus marketing of sheep, goats and their products. Laboratory and field trips required.
Course Schedule

AGLI 18 Horse Ranch Management
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54

Skills and procedures used in the management of an equine business. Includes business plans and record keeping, staff and financial management, horse care and training, and farm design for a variety of horse operations.
Course Schedule

AGLI 19 Horse Hoof Care
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18 Lab: 54

Proper horse hoof care; shoeing, trimming, and disease recognition and control.
Course Schedule

AGLI 20 Horse Behavior and Training
2 Units (Degree Applicable)
Lecture: 18 Lab: 54
Corequisite: AGLI 16

Breaking and starting young horses. Concentrates on halter training of foals, ground work on yearlings, and green-breaking two-year-olds and up. Includes lunging techniques, driving, and breaking to a saddle. Training in collection, tuning, backing, leads, and trailer loading.
Course Schedule

AGLI 30 Beef Production
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54

Purebred and commercial beef cattle production; emphasis on the importance of breeds, breeding principles, selection, nutrition, environmental management, health, marketing, and recordkeeping to ensure scientifically-based management decisions and consumer product acceptance as applied to beef cattle. Laboratory required. Field trips required.
Course Schedule

AGLI 34 Livestock Judging and Selection
2 Units (Degree Applicable, CSU, UC)
Lecture: 18 Lab: 54

Study of form and appearance of farm animals as related to their function. Includes judging of breeding and terminal livestock as well as carcass evaluation. May require field trip.
Course Schedule

AGLI 96 Animal Sanitation and Disease Control
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Prevention and control of infectious diseases affecting domestic animals including basic disease concepts, transmission of infectious diseases, principles of sanitation, and fundamentals of immunology.
Course Schedule

AGLI 96L Animal Sanitation and Disease Control Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: AGLI 96

Application and development of biosecurity protocols, stressing humane handling and housing, use of disinfectants, and parasite control of domestic animals in the animal sanitation and control lab.
Course Schedule

AGLI 97 Artificial Insemination of Livestock
2 Units (Degree Applicable)
Lecture: 18 Lab: 54

Theory and application of artificial insemination of domestic animals, including semen evaluation and processing, heat synchronization, and pregnancy diagnosis.
Course Schedule
Agriculture: Ornamental Horticulture (AGOR)

AGOR 1 Horticultural Science
3 Units (Degree Applicable, CSU, C-ID #: AG-PS 104)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Course Schedule

AGOR 2 Plant Propagation/Greenhouse Management
3 Units (Degree Applicable, CSU, C-ID #: AG-EH 116L)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Plant propagation and production practices with emphasis on florists’ plants, woody ornamentals, and fruits. Commercial techniques include seed propagation, cuttings, grafting and budding, layering, fern sporing, and division. Stresses greenhouses and other environmental structures for plant propagation and production.
Course Schedule

AGOR 5 Park Facilities
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Management and operation of different types of park facilities. Includes the management of sports fields, recreation centers, campgrounds, aquatic facilities, and golf courses.
Course Schedule

AGOR 13 Landscape Design
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Landscape design for residential and small commercial sites including the design process, drafting, graphics, site evaluation, landscaping materials, and plant usage. Field trips and off-campus assignments required.
Course Schedule

AGOR 14 Advanced Landscape Design
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: AGOR 13
Computer Assisted Design and Drafting (CAD) with applications for landscape horticultural businesses. Includes applied CAD for plan, detail, elevation, and section drawings with exposure to CAD associated databases and plant selection programs. Field trips required.
Course Schedule

AGOR 15 Interior Landscaping
3 Units (Degree Applicable)
Lecture: 54
Design, installation, and maintenance practices used in interior landscaping. Includes identification, culture, and care of plants suitable for interior use.
Course Schedule

AGOR 24 Integrated Pest Management
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Common agricultural pests in Southern California and physical, biological, and chemical pest control principles and practices, including integrated pest management (IPM). Stresses use, safety, equipment, laws, and regulations of pesticides. Field trips are required.
Course Schedule

AGOR 29 Ornamental Plants - Herbaceous
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 36  Lab: 54
Identification, growth habits, culture, and ornamental use of landscape annuals, biennials, perennials, ferns, indoor plants, groundcovers, and vines adapted to climates of California. Plants emphasized will come from the California Association of Nurseries and Garden Centers (CANGC) and California Landscape Contractors Association (CLCA) certification test plant lists. Off campus meetings required.
Course Schedule

AGOR 30 Ornamental Plants - Trees and Woody Shrubs
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 36  Lab: 54
Identification, growth habits, culture, and ornamental use of landscape trees and shrubs adapted to climates of California. Plants emphasized will come from the California Association of Nurseries and Garden Centers (CANGC) and California Landscape Contractors Association (CLCA) certification test plant lists. Off campus meetings required.
Course Schedule

AGOR 32 Landscaping and Nursery Management
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Operation and management of wholesale and retail nurseries. Includes site location and layout of areas, greenhouse management, soil mixes, proper use of fertilizers, insecticides, fungicides, herbicides, growth regulators, irrigation, mechanization, financing, personnel management, retail displays, advertising, customer relationships, federal, state, and local laws and regulations. Field trips are required.
Course Schedule
AGOR 35 Ornamental Plants for Southwest Climates
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Identification, growth habits, culture, and ornamental use of annuals, perennials, groundcovers, shrubs, trees, cacti, and succulents which are native to California and the Southwest, or drought tolerant in Southern California.
Course Schedule

AGOR 39 Turf Grass Production and Management
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Cultivation, maintenance, and management of turfgrasses utilized for athletic fields, golf courses, parks, cemeteries, and commercial and residential lawns. Identification, installation, cultural requirements, and maintenance practices are emphasized. Field trips required.
Course Schedule

AGOR 40 Sports Turf Management
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Prepares students to work in the sports turf industry. Emphasizes turf cultural techniques used in sports turf management. Includes turf surfaces used on baseball, football, soccer, tennis, golf courses, driving ranges, and other sports fields in both professional and amateur sports. Field trips required.
Course Schedule

AGOR 50 Soil Science and Management
3 Units (Degree Applicable, CSU, UC, C-ID #: AG-PS 128L)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Principles of soil management, including management of air, water, nutrients, organic matter. Study of soil including physical, chemical, and biological properties, classification, derivation, use, function, and management including erosion, moisture retention, structure, cultivation, organic matter, and microbiology as they pertain to optimized plant growth. Laboratory topics include soil type, classification, soil reaction, soil fertility, and physical properties of soil. Laboratory required. Field trips are required.
Course Schedule

AGOR 51 Tractor and Landscape Equipment Operations
3 Units (Degree Applicable, CSU, C-ID #: AG-MA 108L)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Selection, operation, repair and maintenance of power equipment used in the agriculture and landscape industry. Includes two- and four-wheel drive tractors, skip loaders, skid steer loaders, backhoes, lawn mowers, edgers, weed eaters, blower vacuums, rototillers, chainsaws, spraying equipment and all-terrain vehicles. Laboratory includes use of this equipment.
Course Schedule

AGOR 53 Small Engine Repair I
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Principles and repair of small engines used in landscape, industrial and agricultural applications. Includes repairs of lawn mowers, chainsaws, 2-cycle engines, 4-cycle engines, spraying equipment, all-terrain vehicles, and other related gas-powered equipment.
Course Schedule

AGOR 56 Engine Diagnostics
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Analysis and evaluation of tractor engine power failures with hands-on experience in the proper diagnostic procedures of power equipment. Includes service, maintenance and repair of tractor electrical systems: electrical wiring, voltage regulators, generators, alternators, switches, gauges, batteries, and test equipment. Field trips are required.
Course Schedule

AGOR 62 Irrigation Principles and Design
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Principles of irrigation, design techniques, sprinkler system components, and hydraulic principles used in nursery management, interior design, residential, and commercial landscapes. Special emphasis is given to water conservation. Field trips are required.
Course Schedule

AGOR 63 Irrigation Systems Management
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Systematic approach to water conservation in landscapes. Soil-plant-water relationships, evapotranspiration, irrigation schedules, salinity and drainage, and irrigation efficiency. Water measurement, soil moisture measurement, irrigation systems, and practical constraints affecting scheduling. California water supply and budget, water rights, local, state, and federal water institutions, and California water issues. Irrigation efficiency testing will be incorporated to demonstrate proper methods of water audits and system evaluation. Field trips are required.
Course Schedule

AGOR 64 Irrigation - Drip and Low Volume
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Conservation of water in landscapes by utilization of drip and low-flow irrigation practices. Design, installation techniques, operation, and maintenance of drip and low-flow irrigation systems, including determination of irrigation requirements, selection of emitters and low-flow devices, and uniformity of water distribution. Includes hands-on experience in design and installation techniques. Field trips are required.
Course Schedule
AGOR 71  Construction Fundamentals  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 54  
Construction techniques and tools used in landscaping with construction projects that include surveying techniques, utilities (gas, water, and electricity), woodworking, and masonry.  
Course Schedule

AGOR 72  Landscape Hardscape Applications  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 54  
Landscape construction pertaining to hardscape featured in the landscape. Estimation and installation of fences, walks, planters, patios, lighting, barbecues, gazebos, decks, ponds, spas, forests, and pools. Students will gain hands-on experience in the laboratory activities.  
Course Schedule

AGOR 73  Landscaping Laws, Contracting, and Estimating  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Landscaping laws, contracting, and estimating as they pertain to landscape construction. Information covered will be helpful for the Landscape Contractor's (C-27 classification) licensing exam administered by the state of California. Off campus assignments required.  
Course Schedule

AGOR 75  Urban Arboriculture  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 54  
Care and management of ornamental trees. Includes pruning techniques, fruit tree care, bracing, cabling, and pest control. Safe practices in the use of equipment including the use of ropes, chippers, boom trucks, chain saws, and identification and evaluation of common trees. Prepares students for the tree worker and arborist certification (ISA) exams.  
Course Schedule

AGOR 91  Work Experience in Horticulture  
1-4 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 75-300  
Prerequisite: Three units of any AGOR course, with the exception of AGOR 1, must be taken prior to or concurrent with AGOR 91. Compliance with work experience regulations as designated in the College Catalog.  
This course is designed to provide majors with actual on-the-job experience at an approved work site using skills and knowledge from classroom instruction. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester.  
Course Schedule

AGPE 70  Pet Shop Management  
3 Units (Degree Applicable)  
Lecture: 54  
Pet shop operations and the economic aspects of the pet industry. Organization and operation of pet shops, animal care practices, and sound business management practices.  
Course Schedule

AGPE 71  Canine Management  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 54  
Selection, feeding, housing, breeding and management of dogs, including commercial aspects of the dog as a domestic pet. Laboratory work will include practical experience in the handling and training of dogs. May include field trips.  
Course Schedule

AGPE 72  Feline Management  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Advisory: Eligibility for ENGL 68  
Care and management of cats including breed identification and characteristics, grooming, showing, nutrition, practical care, behavior, breeding, and housing.  
Course Schedule

AGPE 73  Tropical and Coldwater Fish Management  
2 Units (Degree Applicable)  
Lecture: 36  
Advisory: Eligibility for ENGL 68  
Care and keeping of marine and freshwater aquarium fishes, plants, and invertebrates. Guidance on setting up aquariums, choosing compatible species, feeding, health care, breeding, and raising fish.  
Course Schedule

AGPE 74  Reptile Management  
2 Units (Degree Applicable)  
Lecture: 36  
Advisory: Eligibility for ENGL 68  
Care and maintenance of reptiles and amphibians, including snakes, lizards, turtles, tortoises, newts, salamanders and frogs. Identification and characteristics of reptiles commonly kept as pets. Housing, feeding, health maintenance, breeding and raising of reptiles.  
Course Schedule

AGPE 76  Aviculture - Cage and Aviary Birds  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Cage and aviary birds marketed in the wholesale and retail pet trade. Identification, nutrition, breeding, disease prevention and control, and aviary construction. Psittacines, soft bills, finches, game birds, poultry, and ornamental waterfowl.  
Course Schedule

Correction 09/23/19: Removed CSU transfer notation from AGPE 71 & 72.
Air Conditioning & Refrigeration (AIRC)

AIRC 10  Technical Mathematics in Air Conditioning and Refrigeration
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 27  Lab: 27
Develops mathematical skills required for the study and application of air conditioning and refrigeration, including measurements and equations applied to heat loads, air distribution, electricity, and the design of air conditioning and refrigeration equipment.
Course Schedule

AIRC 11  Welding for Air Conditioning and Refrigeration
2 Units (Degree Applicable)
Lecture: 18  Lab: 54
Fundamentals of welding related to the field of air conditioning and refrigeration with emphasis on the sterile techniques and skills required for joining copper refrigerant lines and the procedures for light fabrication.
Course Schedule

AIRC 12  Air Conditioning Codes and Standards
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Building codes and standards as they apply to the air conditioning and refrigeration industry. Develops skills necessary to read and interpret building codes and resolve installation and service problems as they apply to the construction industry.
Course Schedule

AIRC 20  Refrigeration Fundamentals
4 Units (Degree Applicable)
Lecture: 54  Lab: 71
Principles of mechanical refrigeration based on the refrigeration cycle and associated mechanical components. Develops skills for interpreting service gauge pressures and sensible temperatures, system dehydration techniques, and the safe handling and containment of refrigerants.
Course Schedule

AIRC 25  Electrical Fundamentals for Air Conditioning and Refrigeration
5 Units (Degree Applicable)
Lecture: 72  Lab: 54
Electrical principles and practices used in air conditioning, refrigeration, and heat pump systems as applied to the development and interpretation of schematics and the sequential approach to wiring circuits including power supplies, motors, and controls. Develops skills for designing electrical circuits, and electrical trouble shooting.
Course Schedule

AIRC 26  Gas Heating Fundamentals
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Advisory: AIRC 12 and AIRC 25
Theory, operation, and application of natural gas and propane heating systems used in residential and light commercial heating installations, including the properties of fuel gasses, gas combustion, furnace construction, pilot proving devices, and ignition systems.
Course Schedule

AIRC 30  Heat Load Calculations and Design
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Advisory: AIRC 20
Heat loss and heat gain will be examined, developed, and applied to residential dwellings air conditioning systems. Equipment sizing, selection, and duct design based on the Heat Load of the structure. Heat Load calculation software will be explored and used to aid in the process.
Course Schedule

AIRC 31  Commercial Electrical for Air Conditioning and Refrigeration
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Advisory: AIRC 25
Electrical control of commercial air conditioning and refrigeration equipment emphasizing time clocks, defrost, three phase transformers, three phase motors, Variable Frequency Drives and troubleshooting of three phase systems.
Course Schedule

AIRC 32A  Air Properties and Measurement
1.5 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 27
Advisory: AIRC 20 and AIRC 30
Investigates the air-side operating theory and application of comfort cooling systems. This course will broaden the student's understanding of air conditioning systems by addressing psychrometrics to include the measurement of dry bulb and wet bulb temperatures, relative humidity, dew point temperatures, and sensible and latent heat processes.
Course Schedule

AIRC 34  Commercial Systems
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 63  Lab: 27
Advisory: AIRC 20 and AIRC 25
This course is designed for the advanced student to gain familiarity with commercial systems, which are not limited to air handlers, cooling towers, water pumps, chillers, and thermal storage. Students will also increase their understanding of how large complex buildings are to be conditioned.
Course Schedule
AIRC 61 Building Automation Fundamentals
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Advisory: AIRC 20 and AIRC 25 and AIRC 31 and AIRC 34
Basics of commercial heating, ventilation, and air conditioning (HVAC) control theory as it applies to control systems. Building automation systems (BAS) controller wiring for power, communication, inputs, and outputs. Navigating the computer operating system environment, BAS software, and applications. Word processing, spreadsheets, and flowcharts for use with BAS systems.
Course Schedule

AIRC 65 Building Automation Networks and Programming
4 Units (Degree Applicable)
Lecture: 54  Lab: 54
Advisory: AIRC 61
Programming heating, ventilation, and air conditioning (HVAC) direct digital controllers using line (text) programming, icon based programming, and block programming. Stresses good programming practices including complete program documentation.
Course Schedule

AIRC 67 Energy Management
4 Units (Degree Applicable)
Lecture: 72
Advisory: AIRC 31 and AIRC 34 and AIRC 65
Course Schedule

AIRC 95 Work Experience in Air Conditioning and Refrigeration
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Approval of college Work Experience supervisor and compliance with Work Experience regulations as designated in the College Catalog.
Work experience in Air Conditioning & Refrigeration at an approved work site with related classroom instruction. This work experience may be during a regular semester or during a summer session. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester. Instructor approval required.
Course Schedule

Aircraft Maintenance Technology (AIRM)

AIRM 65A Aircraft Powerplant Theory
13 Units (Degree Applicable, CSU)
Lecture: 108  Lab: 378
Advisory: AIRM 71
Theory and overhaul of aircraft reciprocating and turbine powerplants. Approved and required for the FAA powerplant certification.
Course Schedule

AIRM 65B Aircraft Powerplant Systems
13 Units (Degree Applicable, CSU)
Lecture: 108  Lab: 378
Prerequisite: AIRM 65A
Advisory: AIRM 71
Reciprocating and turbine engine systems and components. Approved and required for the Federal Aviation Administration (FAA) powerplant certification.
Course Schedule

AIRM 66A Aircraft Airframe Maintenance Structures
13 Units (Degree Applicable, CSU)
Lecture: 108  Lab: 378
This course is approved by the Federal Aviation Administration and meets requirements for for all Aircraft Powerplant and Airframe Maintenance Technology majors. Structure topics span nomenclature and aerodynamics, set back and bend allowance, riveting, wood, fabric, paint, repairing aluminum, plastics, composites, rigging, and periodic inspections.
Course Schedule

AIRM 66B Aircraft Airframe Maintenance Systems
13 Units (Degree Applicable, CSU)
Lecture: 108  Lab: 378
Airframe systems in hydraulics, landing gear, pneumatics, pressurization, instruments, fuel, fire, communication, navigation, autopilots, and RADAR. Approved by the Federal Aviation Administration (FAA).
Course Schedule

AIRM 70A Aircraft Maintenance Electricity and Electronics
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Advisory: AIRM 71
Electrical theory, series and parallel circuits, batteries, and electrical measuring instruments. Required for Federal Aviation Administration (FAA) certification.
Course Schedule

AIRM 70B Aircraft Maintenance Electricity and Electronics
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: AIRM 70A
Advisory: AIRM 71
Principles of alternating current electricity with emphasis on components and circuits. Required for FAA certification.
Course Schedule
AIRM 71  Aviation Maintenance Science  
6 Units (Degree Applicable)  
Lecture: 108  
Federal aviation regulations, interpretation of aircraft drawings, basic physics, technical mathematics, and aircraft weight and balance computations. Federal Aviation Administration (FAA) approved course required of all aircraft powerplant and airframe maintenance technology majors.  
Course Schedule  

AIRM 72  Aircraft Materials and Processes  
1.5 Units (Degree Applicable)  
Lecture: 18  Lab: 36  
Advisory: AIRM 71 and AIRM 73  
Part 147 Federal Aviation Administration (FAA) approved course covering aviation materials, non-destructive testing, basic heat-treating and machining.  
Course Schedule  

AIRM 73  Aircraft Welding  
1.5 Units (Degree Applicable)  
Lecture: 18  Lab: 36  
Advisory: AIRM 71 or AIRM 72  
Theory and techniques of gas and inert gas welding used in aircraft construction and repair. Required for Federal Aviation Administration (FAA) airframe and powerplant certification.  
Course Schedule  

AIRM 74  Aircraft Maintenance Technology - Work Experience  
0.5-2 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 30-150  
Prerequisite: Compliance with work experience regulations as designated in the College Catalog.  
Combines aircraft maintenance experience in addition to classroom instruction for college credit. Two units of credit will be earned as a result of 150 unpaid or 120 paid work hours. The employer and evaluator will have the student perform aircraft maintenance work under direct supervision at a maintenance facility.  
Course Schedule  

AIRM 80  Laboratory Studies in Aircraft Maintenance Technology  
0.5-1 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 27-54  
Additional lab instruction for students lacking Federal Aviation Authority (FAA) mandated hours to complete a training certificate, required remediation of program modules or laboratory assignments.  
Course Schedule  

AIRM 90A  Airframe Theory  
3 Units (Degree Applicable)  
Lecture: 27  Lab: 81  
Advisory: AIRM 70A or AIRM 70B or AIRM 71 or AIRM 72 or AIRM 73  
A Federal Aviation Administration (FAA) approved course covering aircraft flight, flight control, and construction methods and procedures.  
Course Schedule  

AIRM 90B  Airframe Wood, Fabric, and Paint  
3 Units (Degree Applicable)  
Lecture: 27  Lab: 81  
Prerequisite: AIRM 90A  
Aircraft structural designs, wood structures, fabric covering, and aircraft finishes. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.  
Course Schedule  

AIRM 91A  Airframe Aluminum Repair and Plastics  
3 Units (Degree Applicable)  
Lecture: 27  Lab: 81  
Prerequisite: AIRM 90A and AIRM 90B  
Aircraft structural repair of aluminum and aircraft plastics. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.  
Course Schedule  

AIRM 91B  Airframe Composites, Rigging, and Inspection  
3 Units (Degree Applicable)  
Lecture: 27  Lab: 81  
Prerequisite: AIRM 90A and AIRM 90B and AIRM 91A  
Composite materials used in aircraft construction, rigging, and inspection. Approved by the Federal Aviation Association (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.  
Course Schedule  

AIRM 92A  Airframe Hydraulics and Pneumatics  
3 Units (Degree Applicable)  
Lecture: 27  Lab: 81  
Prerequisite: AIRM 90A and AIRM 90B and AIRM 91A and AIRM 91B  
Aircraft hydraulic and pneumatic power systems, landing gear, and wheel and brake systems. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.  
Course Schedule  

AIRM 92B  Airframe Fuel and Environmental Systems  
3 Units (Degree Applicable)  
Lecture: 27  Lab: 81  
Prerequisite: AIRM 92A  
Aircraft environmental systems, instrument systems, and fuel systems. Approved by the Federal Aviation Association (FAA) and required for the Aircraft Airframe and Powerplant Maintenance Technology major.  
Course Schedule  

AIRM 93A  Airframe Warning and Fire Systems  
3 Units (Degree Applicable)  
Lecture: 27  Lab: 81  
Prerequisite: AIRM 92A and AIRM 92B  
Federal Aviation Administration (FAA) approved course covering aircraft cabin heating and cooling, communication and navigation systems, and ice and rain control systems in small and large aircraft.  
Course Schedule
AIRM 93B Aircraft Communication, Navigation, Radar, and Autopilot Systems
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Prerequisite: AIRM 92A and AIRM 92B and AIRM 93A

Aircraft navigation and communication systems, radar systems, and autopilot systems. Course approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology major.
Course Schedule

AIRM 95A Aircraft Powerplant Theory
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Advisory: AIRM 70A and AIRM 70B and AIRM 71 and AIRM 72 and AIRM 73

Federal Aviation Administration (FAA) approved course covering piston powerplant theory. Includes calculations and construction methods.
Course Schedule

AIRM 95B Aircraft Powerplant Inspection and Maintenance
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Prerequisite: AIRM 95A

Federal Aviation Administration (FAA) approved course covering piston engine overhaul, inspection, and troubleshooting procedures.
Course Schedule

AIRM 96A Aircraft Turbine Engines
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Prerequisite: AIRM 95A and AIRM 95B

Aircraft turbine engine history, construction, thrust formulas and turbine engine types. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology Major. Required for FAA certification.
Course Schedule

AIRM 96B Aircraft Propellers
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Prerequisite: AIRM 95A and AIRM 95B and AIRM 96A

Propeller theory, nomenclature, application, constant speed devices, and propeller controls. Approved by the Federal Aviation Administration (FAA) and required for the Airframe and Aircraft Powerplant Maintenance Technology Major. Required for FAA certification.
Course Schedule

AIRM 97A Aircraft Power Plant Instrumentation
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Prerequisite: AIRM 95A and AIRM 95B and AIRM 96A and AIRM 96B

Federal Aviation Administration (FAA) approved course covering instrumentation, fire and smoke detection, and fire suppression systems used in small and large aircraft.
Course Schedule

AIRM 97B Aircraft Powerplant Fuel Systems
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Prerequisite: AIRM 97A

Reciprocating engine and turbine engine fuels, fuel metering devices, and system operation. Approved by the Federal Aviation Administration (FAA).
Course Schedule

AIRM 98A Aircraft Power Plant Ignition Systems
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Prerequisite: AIRM 97A and AIRM 97B

Reciprocating and turbine engine ignition system theory and maintenance. Approved by the Federal Aviation Administration (FAA).
Course Schedule

AIRM 98B Aircraft Power Plant Lubricating Systems
3 Units (Degree Applicable)
Lecture: 27  Lab: 81
Prerequisite: AIRM 97A and AIRM 97B and AIRM 98A

Reciprocating and turbine engine lubricants and lubricating systems. Approved by the Federal Aviation Administration (FAA).
Course Schedule

Air Traffic Control (AIRT)

AIRT 151 Aircraft Recognition and Performance
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: AERO 23 or AERO 100

Designed for students who want to become air traffic controllers for the Federal Aviation Administration (FAA). Students will learn to recognize the distinctive features of aircraft, identify types of aircraft, classify aircraft as to FAA category and class, and analyze aircraft for performance characteristics required for air traffic control separation. Commercial Pilot majors are encouraged to take the class as an elective course.
Course Schedule

AIRT 201 Terminal Air Traffic Control
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: AERO 23 or AERO 100 and AIRT 41 or AIRT 151

Designed for students who want to become air traffic controllers for the Federal Aviation Administration (FAA). Students will learn about aircraft operation in the National Airspace System, control tower operations, terminal radar control, radio communication techniques and phraseology, and responding to emergencies.
Course Schedule
AIRT 201L  Air Traffic Control Laboratory
1 Unit (Degree Applicable)
Lab: 54
Advisory: AERO 100

Concepts, procedures, and skills related to air traffic control. Microphone technique, voice control, phraseology, facility and interfacility coordination, strip markings, airport traffic control, weather observing, and control tower functions.
Course Schedule

AIRT 203  Enroute Air Traffic Control
3 Units (Degree Applicable, CSU)
(Lecture: 54)
Advisory: AERO 23 or AERO 100 and AIRT 41 or AIRT 151

Enroute air traffic control operations in the National Airspace System. Includes radar and non-radar separation rules, enroute air traffic control clearances, emergencies and search & rescue, and future air traffic control technologies. This course is designed for students who want to become air traffic controllers for the Federal Aviation Administration (FAA).
Course Schedule

AIRT 203L  Enroute Radar Laboratory
1 Unit (Degree Applicable)
Lab: 54
Advisory: AERO 100

Simulation of an air traffic control radar facility concentrating on air route traffic control, and approach and departure procedures using appropriate phraseology, flight progress strip markings and radar separation standards.
Course Schedule

AIRT 251  Air Traffic Control Team Skills
1.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 27
Advisory: AIRT 201 or AIRT 42A

Leadership skills for aviation professionals, with emphasis on FAA Crew Resource Management. This course will introduce students to the skills required to work in an aviation group environment. Students will be able to identify personality types and temperaments, analyze skills necessary to manage and improve individual performance, work effectively in the team environment, and recognize human factors that affect air traffic control, identify threat and error; countermeasures.
Course Schedule

Alcohol Drug Counseling (AD)

AD 1  Alcohol and Drug Dependency
3 Units (Degree Applicable, CSU)
Lecture: 54

Presents an overview of alcohol and chemical dependencies and ramifications. Explores the impact these dependencies have upon the individual's social, psychological, economic, and physiological well-being as well as community and family concerns. Examines the myths, images, and stereotypes about substances and substance abusers. Explores various approaches to recovery. Includes familiarization with terms.
Course Schedule

AD 2  Physiological Effects of Alcohol and Drugs
3 Units (Degree Applicable, CSU, C-ID #: ADS 140X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Examines effects of alcohol and drugs on the human body. Includes tolerance, habituation, cross-tolerance, and synergistic effect.
Course Schedule

AD 3  Chemical Dependency: Intervention, Treatment and Recovery
3 Units (Degree Applicable, CSU)
Lecture: 54

Examines techniques used in chemical dependency treatment. Analyzes types of treatment programs and the essentials of recovery. Focus on evidence-based treatments of addiction.
Course Schedule

AD 4  Issues in Domestic Violence
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

History, law, and psychology of domestic violence. Cultural, social aspects, and relationship to substance abuse explored.
Course Schedule

AD 5  Chemical Dependency: Prevention and Education
1.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 27

Reviews and examines drug abuse prevention effectiveness, at both the private and public level. Evaluates current drug abuse prevention programs and the necessary steps for developing, funding, and managing a program.
Course Schedule

AD 6  Dual Diagnosis
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Overview of the complex interactions of mental disorders and chemical dependency. Reviews and examines the key areas involving dual diagnosis: definition, diagnosis, treatment, and aftercare.
Course Schedule
AD 8 Group Process and Leadership
3 Units (Degree Applicable, C-ID #: ADS 130X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: (AD 1 and AD 2 and AD 3 and AD 4 and AD 5 and AD 6) taken prior or concurrently

Theory and practice of group counseling, the group process, and
dynamics of group interaction.
Course Schedule

AD 9 Family Counseling
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: (AD 1 and AD 2 and AD 3) taken prior and (AD 4 and AD 5 and AD 6) taken prior or concurrently

Theory and practice of family counseling, family systems and dynamics,
effects of chemical dependency, and counseling techniques.
Course Schedule

AD 10 Case Management and Documentation
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: AD 1 and AD 2 and AD 3
&l; b&gt;Corequisite:(AD 4 and AD 5 and AD 6) taken prior or concurrently

The importance of record keeping and how to complete comprehensive
documentation to meet clinical and legal regulations. Students will
gain hands on experience with a variety of current, industry accepted
documents with an emphasis on state and federal expectations
impacting substance abuse treatment records.
Course Schedule

AD 11 Techniques of Intervention and Referral
3 Units (Degree Applicable, C-ID #: ADS 120 X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: (AD 1 and AD 2 and AD 3) taken prior and (AD 4 and AD 5 and AD 6) taken prior or concurrently

Practice techniques used for crisis intervention, counseling, intake and
referral. Experiential format, allows participants to practice skills in
attentive listening, and responding to levels of client communication.
Course Schedule

AD 15A Introduction to Laws and Ethics for Addictions Counselors
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Prerequisite: AD 1 and AD 2 and AD 3 and AD 4 and AD 5 and AD 6
Corequisite: AD 82

Introduction to ethical, legal, and clinical standards for addictions
counselors.
Course Schedule

AD 15B Law and Ethics For Addictions Counselors
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Prerequisite: AD 15A
Corequisite: AD 82

 Seminar in professional ethics, laws, and clinical practice standards
for addiction counselors. Students will become proficient in the ethical
and legal requirements for addiction counselors. Students will become
proficient in the identification and application of clinical practice
standards for addiction counselors. Requires concurrent enrollment in
AD 82.
Course Schedule

AD 82 Work Experience in Addiction Counseling
2 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Prerequisite: Compliance with Work Experience regulations as designated
in the College Catalog
Corequisite: AD 15A or AD 15B

Work experience in an addiction treatment program or facility. Students
will gain actual work experience by observing and performing the
core functions of an addictions counselor. Students must complete a
minimum of 252 hours in two semesters. 126 hours in two separate
semesters is required. Students must take this course twice in order to
complete the 252 hours required for the certificate.
Course Schedule

American Language (AMLA)

AMLA 1A College Composition for Non-Native English Speakers
4 Units (Degree Applicable, CSU)
Lecture: 72
Prerequisite: ENGL 68 or AMLA 90 or appropriate placement

Engages non-native English students in the reading and writing process
with emphasis on college-level reading, critical analysis, research skills,
and expository and argumentative composition mindful of purpose and
audience while developing an awareness of fundamental principles
of cultural competence and linguistic awareness that are inherent in
language learning.
Course Schedule

AMLA 21S Accent Reduction
2 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36

Pronunciation for non-native speakers with emphasis on analysis of
individual strengths and weaknesses. Focus on improving articulation,
stress, intonation patterns, and listening.
Course Schedule
AMLA 22S American Language Interpersonal Communication
2 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Enhances ability of non-native speakers to communicate in personal and academic situations. Emphasis on grammatical accuracy and sophistication as well as increasing confidence in communication.
Course Schedule

AMLA 23S American Language Formal Speaking
2 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Advisory: Eligibility for AMLA 43W
Enhances the ability of non-native speakers to listen effectively and speak formally. Emphasis is on note taking, outlining, organizing speeches, and verbal articulation of ideas.
Course Schedule

AMLA 24 Idiomatic English
2 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Advisory: Eligibility for AMLA 42W
Intermediate course in the study of idiomatic language, including common American idioms and proverbs, as used in everyday language situations.
Course Schedule

AMLA 31R American Language Basic Reading
4 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Advisory: Eligibility for AMLA 41W
Basic reading and vocabulary for non-native speakers.
Course Schedule

AMLA 32R American Language Intermediate Reading
4 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Advisory: Eligibility for AMLA 42W
Intermediate reading and vocabulary for non-native speakers.
Course Schedule

AMLA 33R American Language Advanced Reading
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Advisory: Eligibility for AMLA 43W
Advanced reading and vocabulary for non-native speakers.
Course Schedule

AMLA 41W American Language Basic Writing
4 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: Satisfactory score on the English Placement Test or successful completion of noncredit ESL Level 4
Advisory: AMLA 31R taken previously or concurrently
Basic grammar and writing for non-native speakers.
Course Schedule

AMLA 42W American Language Intermediate Writing
4 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: Satisfactory score on the English Placement Test or successful completion of AMLA 41W or noncredit ESL Level 5 or 6 or VESL
Advisory: AMLA 32R taken prior or concurrently
Intermediate grammar and writing for non-native speakers.
Course Schedule

AMLA 70 Basic to Intermediate Writing and Reading
5 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 90
Advisory: Placement recommendation into AMLA 70 or completion of ESL Level 4
Basic to intermediate level accelerated writing and reading for non-native speakers with an emphasis on preparation for academic writing, critical thinking, and vocabulary development.
Course Schedule

AMLA 80 Intermediate to Advanced Writing and Reading
5 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 90
Advisory: Completion of AMLA 70, placement recommendation into AMLA 80, or completion of ESL Levels 5, or ESL 6, or VESL
Intermediate to advanced accelerated writing and reading for non-native speakers with an emphasis on preparation for academic writing, critical thinking, and vocabulary development.
Course Schedule

AMLA 90 Accelerated Developmental Writing for AMLA
5 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 90
Prerequisite: Successful completion of AMLA 42W or eligibility for AMLA 43W
Develops English language reading, writing, and communicating proficiency while nurturing metacognitive and critical thinking skills in a thematic context to prepare English language learners for college-level course work.
Course Schedule
Anatomy & Physiology (ANAT)

ANAT 10A Introductory Human Anatomy
4 Units (Degree Applicable, CSU, UC, C-ID #: BIOL 110B)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Advisory: BIOL 1

Macroscopic and microscopic structures of the human body. Emphasis on cell structures, skeletal, muscular, respiratory, circulatory, nervous, digestive, excretory, endocrine, and reproductive systems. Comparison of normal, aging, and diseased structures.

Course Schedule

ANAT 10B Introductory Human Physiology
4 Units (Degree Applicable, CSU, UC, C-ID #: BIOL 120B)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: ANAT 10A or ANAT 35
Advisory: (CHEM 10 or CHEM 40) and BIOL 1

Integrated study of the function and interaction between the skeletal, muscular, respiratory, circulatory, nervous, digestive, excretory (including electrolyte and acid-base balance), endocrine, and reproductive systems (including human genetics and embryology).

Course Schedule

ANAT 35 Human Anatomy
5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54  Lab: 108
Prerequisite: BIOL 1 or BIOL 4 or BIOL 4H

Structure of the organ systems at the gross, subgross, and microscopic levels based on human material and dissection of the cat. Designed to serve as an introduction to vertebrate embryology.

Course Schedule

ANAT 36 Human Physiology
5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 108
Prerequisite: (BIOL 1 or BIOL 4 or BIOL 4H) and ANAT 35 and (CHEM 10 or CHEM 40)

Human physiology at the cellular and molecular levels covering muscular, nervous, circulatory, respiratory, renal, digestive, endocrine, and reproductive systems. Includes regulation and integration of organ systems where appropriate.

Course Schedule

ANAT 38 Pathophysiology
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: (ANAT 10B or ANAT 36) and (MICR 1 or MICR 22)

Alterations in homeostasis and cellular function and diseases of bodily systems. Emphasis is placed on a comparison between disease states and structure and function in healthy individuals.

Course Schedule

ANAT 40A Human Prosection
2 Units (Degree Applicable, CSU)
Lab: 108
Prerequisite: ANAT 35

Techniques for human prosection. Regional exploration of superficial and deep human muscles at the gross level. Anatomy 40A and 40B must be taken in sequence in order to receive credit for college level prosection.

Course Schedule

ANAT 40B Human Prosection
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: ANAT 40A

Techniques for human prosection. Regional exploration of the human organ systems at the gross level with emphasis on the organs, blood vessels and nerves of the body cavities.

Course Schedule

ANAT 99 Special Projects in Anatomy
2 Units (Degree Applicable, CSU)
Lecture: 36

Offers selected students recognition for their academic interest in anatomy and the opportunity to explore the discipline of anatomy in greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor's authorization is required to enroll in this course.

Course Schedule

Anthropology (ANTH)

ANTH 1 Biological Anthropology
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Evolutionary biology of primates with particular emphasis on hominid evolution and behavior. The genetic and evolutionary mechanisms underlying evolution, human variation, primate field studies, and the hominid palentological record are stressed.

Course Schedule
ANTH 1H Biological Anthropology - Honors
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Advisory: ANTH 1L taken concurrently
Evolutionary biology of primates with particular emphasis on hominid evolution and behavior. The genetic and evolutionary mechanisms underlying evolution, human variation, primate field studies, and the hominid paleontological record are stressed. An honors course designed to provide an enriched experience. Students may not receive credit for both ANTH 1 and ANTH 1H.
Course Schedule

ANTH 1L Biological Anthropology Laboratory
1 Unit (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Corequisite: ANTH 1 or ANTH 1H (May have been taken previously)
Scientific study of human evolution. Students will generate and test hypotheses using the techniques and materials of biological anthropology. Includes genetic observations and calculations, osteological techniques and measurements, and primate behavior observations. One field trip to a zoo for primate observation is required.
Course Schedule

ANTH 4 Archaeology
4 Units (Degree Applicable, CSU, UC, C-ID #: ANTH 150)
UC Credit Limitation
Lecture: 54 Lab: 54
Prerequisite: Eligibility for ENGL 1A
Advisory: Eligibility for READ 90
Concepts, theories, data, models, and ethics of anthropological archaeology that contribute to our knowledge of the human past. The nature of scientific inquiry; history and interdisciplinary nature of archaeological research; dating techniques; methods of survey, excavation, analysis, and interpretation; cultural resource management; professional ethics; and selected cultural sequences. Hands-on learning in lab component.
Course Schedule

ANTH 5 Cultural Anthropology
3 Units (Degree Applicable, CSU, UC, C-ID #: ANTH 120)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Anthropological approach to the study of culture and human behavior from a cross-cultural and comparative perspective. Concept of culture and the theories and methods used to study it. Language, subsistence, economics, social and political organization, marriage, kinship systems, religion, world views, the arts, and patterns of change across the world's diverse cultures.
Course Schedule

ANTH 5H Cultural Anthropology - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ANTH 120)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Anthropological approach to the study of culture and human behavior from a cross-cultural and comparative perspective. Concept of culture and the theories and methods used to study it. Language, subsistence, economics, social and political organization, marriage, kinship systems, religion, world views, the arts, and patterns of change across the world's diverse cultures. This is an Honors course. Students may not receive credit for both ANTH 5 and ANTH 5H.
Course Schedule

ANTH 6 Language and Culture: An Introduction to Linguistic Anthropology
3 Units (Degree Applicable, CSU, UC, C-ID #: ANTH 130)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Surveys three core areas in linguistic anthropology. Structural linguistics examines phonetics, phonology, morphology and syntax, as well as the biocultural basis of language. Historical linguistics examines origins, evolution and change, dialects, language families, and linguistic diversity. Sociocultural linguistics examines language acquisition in cultural context, emphasizing the relationship between language and culture and issues of language conservation and loss.
Course Schedule

ANTH 15 Peoples and Cultures of Latin America and the Caribbean
3 Units (Degree Applicable, CSU)
Lecture: 54
A holistic, anthropological approach to the comparison of human populations and their diverse cultural traditions within Latin America and the Caribbean. Special attention is given to the effects of colonialism and global inequality. Students are introduced to the main theories and methods of anthropology through an intensive focus on this vital region.
Course Schedule

ANTH 16 Peoples and Cultures of South Asia
3 Units (Degree Applicable, CSU)
Lecture: 54
A holistic, anthropological approach to the comparison of human populations and their diverse cultural traditions within the South Asian region (Bangladesh, Bhutan, India, the Maldives, Nepal, Pakistan, Sri Lanka, and Afghanistan). Special attention is given to the effects of colonialism and global inequality. Students are introduced to the main theories and methods of anthropology through an intensive focus on this culture area.
Course Schedule
ANTH 17  Peoples and Cultures of the Middle East
3 Units (Degree Applicable, CSU)
Lecture: 54

A holistic, anthropological approach to the comparison of human populations and their diverse cultural traditions within the Middle East, broadly defined to include the nations of North Africa, the eastern Mediterranean, Arabian Peninsula, and the Islamic societies of Central Asia. Special attention is given to the effects of colonialism and global inequality. Students are introduced to the main theories and methods of anthropology through an intensive focus on this vital region.

Course Schedule

ANTH 30  The Native American
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for READ 100

Prehistory and history of Native Americans. Overview of the classification system used to organize particular groups into culture areas related to adaptive strategies. Identification of world contributions and contemporary issues for modern Native Americans.

Course Schedule

ANTH 50  Introduction to Science, Technology, and Society
3 Units (Degree Applicable, CSU)
Lecture: 54

Team-based game development training focusing on building a small game prototype ready to be independently published.

Course Schedule

ANTH 99  Special Projects in Anthropology
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18-36
Prerequisite: Instructor authorization needed prior to enrollment
Advisory: An introductory course in one of the subfields of anthropology (biological anthropology, archaeology, cultural anthropology, or linguistic anthropology), or at least one other anthropology course, is recommended prior to undertaking independent research in that area.

To offer selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor authorization needed prior to enrollment.

Course Schedule

ARAB 2  Continuing Elementary Arabic
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: ARAB 1 or equivalent

Continues to develop elementary reading, writing, and speaking skills in Modern Standard Arabic. Emphasizes verbs, word patterns, and vocabulary building; introduces short authentic texts. Includes some exposure to Formal Spoken Arabic.

Course Schedule

Architectural Technology (ARCH)

ARCH 99  Special Projects in Environmental Design
1-3 Units (Degree Applicable)
Lab: 54-162
Prerequisite: Instructor authorization needed prior to enrollment

Extended laboratory experiences pursuing specialized and directed projects in Environmental Design and Architecture. The extended experiences are supplementary to those available in the regular program and allow the student to focus on laboratory projects and experiments of specialized interest. Portfolio pieces will be produced. Students will be able to pursue more advanced and complex laboratory projects and experiments. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor authorization is needed prior to enrollment. Field trips required.

Course Schedule

ARCH 101  Design I - Elements of Design
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Corequisite: ARCH 121

Design and design process including conceptualization, visualization, form making, presentation, expression, and site analysis of physical, contextual, and cultural aspects of design and the urban environment. Portfolio will be produced. Field trips are required.

Course Schedule

ARCH 102  Design II - Architectural Design
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Corequisite: ARCH 122 or ARCH 23
Advisory: (ARCH 10 and ARCH 11) or (ARCH 101 and ARCH 141)

Second level architectural design studio with a focus on site analysis, design conceptualization, form making, program development and presentation. Emphasis is on critical thinking and problem solving integrated with the artistic design process. Investigations will stress symbolic expression, aesthetics, craftsmanship, technical skills, vocabulary and physical object making through the design of multi-family residential, institutional and cultural buildings. Field trips are required.

Course Schedule

Arabic (ARAB)

ARAB 1  Elementary Arabic
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72

Intended for students with little or no previous exposure to Arabic. Begins to develop elementary reading, writing, and speaking skills in Modern Standard Arabic. Focuses on mastery of Arabic script, pronunciation, simple grammatical structures, and basic vocabulary, along with an introduction to Arab culture.

Course Schedule
ARCH 121  CADD and Digital Design Media Level I  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  Lab: 54  
Corequisite: ARCH 101  
CADD (Computer Aided Design and Drafting) Level 1 and computer applications in architecture, engineering, and related fields including spreadsheet, drawing, and presentation application. Field trips required.  
Course Schedule

ARCH 122  Architectural Presentations  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  
Corequisite: ARCH 21 or ARCH 102  
Advisory: (ARCH 10 and ARCH 11) or (ARCH 101 and ARCH 141)  
Analysis and preparation of architectural presentation projects, including schematic and final design, architectural models, oral presentation techniques, board layouts using hand-drawn and computer-aided techniques, and development of project portfolio. Field trips required.  
Course Schedule

ARCH 141  Design Drawing and Communication  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  
Architectural drawing techniques including graphic standards, scales, orthographic, paraline, and perspective projections. Field trips required.  
Course Schedule

ARCH 142  Architectural Materials and Specifications  
4 Units (Degree Applicable, CSU)  
Lecture: 54  Lab: 54  
Advisory: Eligibility for MATH 51  
Building materials and specifications used in architecture and construction. Includes a lab component of common building material applications. Field trips required.  
Course Schedule

ARCH 145  Building and Zoning Codes  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Advisory: ARCH 11 or ARCH 141  
Building and zoning codes, including code requirements related to architectural design and construction documentation. Process of obtaining design approvals and building permits from proper authorities having jurisdiction.  
Course Schedule

ARCH 146  Architectural Drawings and Fabrications  
3 Units (Degree Applicable, CSU)  
Lecture: 53  Lab: 53  
Advisory: ARCH 141 or ARCH 11  
Architectural working drawings and construction documents for light frame construction. Field trips required.  
Course Schedule

ARCH 147  Architectural CAD and BIM  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 71  
Advisory: (ARCH 141 or ARCH 11) or (ARCH 121 or ARCH 16)  
3-D Computer Aided Design and Drafting (CAD) and Building Information Modeling (BIM) for architectural design and design development. Portfolio of 3-D building models and extracted 2-D drawings will be produced. Field trips required.  
Course Schedule

ARCH 180  Science Concepts for Sustainable Design and Environmental Control  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Simplified and contextualized science concepts focused on sustainable design and environmental control. Applicable elements from several disciplines will be brought together and investigated in a non-mathematical and experiential format. Topics such as human thermal comfort, thermal energy, solar geometry, insolation, and energy conservation will be examined in the context of the built environment.  
Course Schedule

ARCH 201  Design III - Environmental Design  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 54  Lab: 54  
Corequisite: ARCH 221  
Advisory: ARCH 102  
Theory and principles of environmental design as applied to architecture, landscape architecture, urban design, urban planning, and civil engineering. Portfolio will be produced. Field trips required.  
Course Schedule

ARCH 202  Design IV - Sustainable Design Advanced Project  
4 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  Lab: 54  
Corequisite: ARCH 222  
Advisory: ARCH 201  
Fourth level architectural design studio focusing on sustainability, energy efficiency, and environmental conservation. Emphasis is on critical thinking and problem solving involving material selection, envelope design, advanced space planning, and the development of designs from complex building programs. Investigations will stress logical organization, craftsmanship, technical skills, vocabulary, and physical object making through the design complex building types. Field trips are required.  
Course Schedule
ARCH 221 Architectural Rendering and Illustration
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71
Corequisite: ARCH 201
Advisory: ARCH 122

Architectural and interior illustration including perspective drawing, sketching, shades and shadows, entourage, and color application utilizing various media and development of project portfolio. Field trips required.
Course Schedule

ARCH 222 Advanced Digital Media, Generative, and Algorithmic Design and Illustration
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Corequisite: ARCH 202

Architectural computational and algorithmic design. Course focuses on design mathematics, visual interface coding, and the development of digital models from computational definitions. Computer Aided Design (CAD), 3 dimensional (3-D) illustration and modeling. Development of interior and exterior 3-D models and how they interact with solar lighting.
Course Schedule

ARCH 247 Architectural CAD Working Drawings
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Advisory: (ARCH 15 or ARCH 146) or (ARCH 147 or ARCH 18)

Architectural Computer Aided Design (CAD) for design development and working drawings. Portfolio of working drawings using Building Information Modeling (BIM) and CAD applications of integrated 3-D and 2-D BIM/CAD models will be produced. Field trips required.
Course Schedule

ARCH 250 World Architecture: Prehistory to the Middle Ages
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 45  Lab: 27

Development of world architecture from pre-history to the Middle Ages. Influence of geography, religion, and socio-economic background on architecture from ancient Egypt, Europe through the Middle Ages, and classic civilizations of Asia and the Americas. Field trips required.
Course Schedule

ARCH 251 World Architecture: Renaissance through the Contemporary Era
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 45  Lab: 27

Development of world architecture from the Renaissance to the present. Influence of environment, religion, and socio-economic movements on modern architecture. Field trips required.
Course Schedule

ARCH 280 Structural Design Level I
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: Eligibility for MATH 71

Theories of structural design and the relationship of structure to form, function, and economics. Analysis of structural systems including statics, strength of materials, and structural properties as well as the demonstration of forces and stresses.
Course Schedule

ARCH 290 Architectural Work Experience
1-2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 60-150
Prerequisite: Compliance with work experience regulations as designated in the College Catalog

Provide work experience in architecture at an approved work site related to classroom instruction. A minimum of 75 paid or 60 non-paid)clock hours per semester of supervised work is required for each unit of credit.
Field trips are required
Course Schedule

Art: Animation (ANIM)

ANIM 100 Digital Paint and Ink
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71

Illustration skills used in digital animation and game production. Focuses on digital illustration tools, including painting and drawing using vector and bitmap for animation environments.
Course Schedule

ANIM 101A Drawing - Gesture and Figure
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71

Contemporary and traditional approaches to sketching the human figure using drawing techniques for rapid visualization. Emphasizes and develops perceptual and technical skills for capturing basic visual mechanics of motion and gesture.
Course Schedule

ANIM 101B Figure Gesture - Design
3 Units (Degree Applicable)
Lecture: 36
Prerequisite: ANIM 101A

Contemporary and traditional approaches to sketching the human figure using drawing techniques for rapid visualization. Emphasizes and develops elements of design for the purposes of visual communication and storytelling.
Course Schedule
ANIM 101C Figure Gesture Expressive Design
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: ANIM 101A

Contemporary and traditional approaches to sketching the human figure using drawing techniques for rapid visualization. Emphasizes and develops personal interpretation, individual expression, and media exploration.
Course Schedule

ANIM 104 Drawing Fundamentals
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71

Creative expression through the use of drawing media and techniques. Emphasis is placed on use of construction, light logic, atmospheric and linear perspective, and gesture directed toward animation. Includes basic drawing skills and methods of achieving compositional integrity through objective analysis and synthesis. May require off-campus assignments.
Course Schedule

ANIM 107 Figure in Motion
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: ANIM 101A or ARTD 17A

Drawing human figures in motion. Anatomical landmarks, proportion, light and shadow, line composition, figure-ground relationship, the interaction of form and content, and the expressive potential of the human figure will be explored.
Course Schedule

ANIM 108 Principles of Animation
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71

Principles of drawing for traditional animation concentrating on the mechanics of movement, timing, and emotion for the creation of expressive line drawings.
Course Schedule

ANIM 109 Advanced Principles of Animation
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: ANIM 108

Advanced principles of animation applied to the process of creating an animated film. Includes mechanics of motion, weighted movement, lip sync and expression applied to story, staging, and character development. Focus will be on the animated film process from script to storyboards, timing sheets, key posing, inbetweening, and clean-up through the completion of a final animated short film.
Course Schedule

ANIM 110 Animal Drawing
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: ARTD 15A or ANIM 104

Traditional and contemporary approaches to sketching and drawing animals for visual communication and storytelling. Gesture, anatomical structure, proportion, line, and action analysis will be explored. Requires off-campus field trips.
Course Schedule

ANIM 115 Storyboarding
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: ANIM 100

Storyboarding with emphasis on storytelling, cinematography, drawing, and notation as it relates to the animation industry.
Course Schedule

ANIM 116 Character Development
1.5 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18  Lab: 36
Prerequisite: ARTD 15A or ANIM 104

Drawing and development of characters for animation. Observation of details for character attitude, personality, movement, posing, dialogue, mouth positions, body language, and consistent drawing techniques for model sheets will be explored.
Course Schedule

ANIM 122 Introduction to Virtual Reality Design and Technology
3 Units (Degree Applicable)
Lecture: 36  Lab: 71

Virtual Reality (VR) tools and technologies for the beginner. Through a series of hands-on projects, the student learns techniques, tools, and the thinking involved in constructing games, narratives, and visual communication using VR.
Course Schedule

ANIM 130 Introduction to 3D Modeling
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71

Three-dimensional (3D) modeling techniques using animation and gaming industry-standard software.
Course Schedule

ANIM 131 Introduction to Game Design
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 71

Introduction to game design including the principles, tools, and strategies for designing analog and computer games.
Course Schedule
ANIM 132 Intermediate 3D Modeling
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ANIM 100 &lt;/p&gt; 3D modeling and texturing methods used in the film and game industries. Topics covered include modeling, materials, UV unwrapping, real time texture painting, lighting, and rendering techniques.

Course Schedule

ANIM 137A Work Experience in New Digital Media
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 60-225
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog

Work experience in areas of new digital media at an approved worksite related to a certificate or degree program of study. A minimum of 60 non-paid clock hours or 75 paid clock hours of supervised work per semester is required for each unit of credit. Instructor approval required.

Course Schedule

ANIM 140 Introduction to 3D Animation
3 Units (Degree Applicable)
Lecture: 36 Lab: 71

Three dimensional (3D) character animation including staging, posing, timing, and motion as used in games, film, and television. Through a series of lectures and projects, the student gets an introduction to the 3D animation industry workflow and thinking.

Course Schedule

ANIM 141 Game Level Design
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: ANIM 131

Design of computer game levels with an emphasis on art and animation assets creation, gameplay development, and story.

Course Schedule

ANIM 146 Intermediate 3D Animation
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: ANIM 140 or ANIM 130

Team based course in three-dimensional (3D) animation production focusing on the animation production process including, story development, assets creation, animation, rendering, sound design and post processing. Students work in teams focusing on one of the areas of responsibilities to create a short animation production by the end of the program.

Course Schedule

ANIM 148 Demo Reel
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: Completion of a minimum of 9 semester units in one of the following programs: Graphic Design, Illustration, Animation, Web Design, Architectural Design, Art, Fashion Merchandising, Industrial Design, Interior Design, or Photography.

Production of a demo reel and portfolio representative of interest, strength and skills for entry into animation fields, professional schools or baccalaureate institutions.

Course Schedule

ANIM 151 Team Game Development
3 Units (Degree Applicable)
Lecture: 18 Lab: 108
Prerequisite: ANIM 131

Team-based game development training focusing on building a small game prototype ready to be independently published.

Course Schedule

ANIM 167 Visual Development
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTC 163 or (ANIM 101A and ARTD 16)

Development of conceptual designs for illustration in video games, film, animation, and comic books, using composition, shape, value, and color as visual tools for storytelling. Students cannot receive credit for both ARTC 167 and ANIM 167.

Course Schedule

ANIM 172 Motion Graphics, Compositing and Visual Effects
3 Units (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71
Prerequisite: ARTC 100 or ANIM 100

Elements of motion graphics, motion art, and visual effects including design, animation, character art, typography, compositing, and editing in a production environment (i.e. TV, film, DVD, or web). Focuses on using Adobe After Effects and other industry standard software. ANIM 172 and ARTC 272 cannot both be taken for credit.

Course Schedule

ANIM 175 Digital Animation
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: ANIM 100

Principles of animation using digital software for multimedia.

Course Schedule
ANIM 210 Building Worlds in Virtual Reality
3 Units (Degree Applicable)
Lecture: 36  Lab: 71
Prerequisite: ANIM 131 or ANIM 141 or ANIM 151

Design, planning, and processes to build immersive three dimensional (3D) worlds using Virtual Reality (VR). The successful student would come away with a complex VR world designed and built to immerse a user with interactive elements, 3D geometry, and sound while effectively communicating a story or a message.

Course Schedule

Art: Basic Studio Arts (ARTB)

ARTB 1 Introduction to the Visual Arts and Art History
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Visual art, art history and visual culture, and the role art plays in various contexts. Field trips may be required. Students may not earn credit for ARTB 1 and AHIS 1.

Course Schedule

ARTB 14 Basic Studio Arts
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: Eligibility for ENGL 68

Creative expression through the visual and applied arts. Painting, drawing, printmaking, and sculpture are explored. May require field trips.

Course Schedule

Art: Gallery & Professional Practices (ARTG)

ARTG 20 Art, Artists, and Society
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71

Art and artists studied through class lectures and required field trips. Public art display and exhibition design, with an overview of art movements, styles, symbols, theories, and terms.

Course Schedule

ARTG 21A Introduction to Exhibition Production
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Prerequisite: ARTG 20 and ARTG 23

Concepts and hands-on applications of curatorial processes, management skills, and gallery operations. The professional side of the arts with emphasis on contemporary art, theories, and media will be explored. Field trips required.

Course Schedule

ARTG 21B Intermediate Exhibition Production
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 71
Prerequisite: ARTG 21A

Exhibition planning, research, operation and management. Art as a profession, with emphasis on historical and contemporary terms, theories, movements and media in the context of an art exhibition production. Field trips required.

Course Schedule

ARTG 22A Exhibition Design and Art Gallery Operation Work Experience
1-3 Units (Degree Applicable)
Lab: 75-225
Prerequisite: ARTG 21B

Provides on-the-job experience in exhibition design and art gallery operation at an approved work site related to the classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each one unit of credit. It is recommended that the hours per week are equally distributed throughout the semester.

Course Schedule

ARTG 23 Art Writing
1.5 Units (Degree Applicable)
Lecture: 27
Prerequisite: ENGL - 1A & ARTG - 20 Or ARTD - 15A Or ARTD - 25A - Or ARTD - 43A Or ARTS - 30A Or ARTS - 33 Or ARTS - 40A Or ARTS - 41A

Basic art-exhibition writing skills and analyses. Topics include art-specific terminology, formal and contextual visual analyses, journals and influences, understanding theory, criticism, exhibition reviews, artist statements, and other contemporary art writing.

Course Schedule

ARTG 24 Shop Practices for Art Careers
1.5 Units (Degree Applicable)
Lecture: 18  Lab: 36
Prerequisite: ARTG - 20 Or ARTD - 15A Or ARTD - 25A - Or ARTD - 43A Or ARTS - 30A Or ARTS - 33 Or ARTS - 40A Or ARTS - 41A

Current practices specific to art culture for machine and hand tools, materials handling, and safety procedures. Lectures, demonstrations, and hands-on experience will familiarize students with machinery and equipment. Students will develop basic construction projects relevant to art culture.

Course Schedule

Art: Graphic Design and Illustration (ARTC)

ARTC 100 Fundamentals of Graphic Design
3 Units (Degree Applicable, CSU, C-ID #: ARTS 250)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Advisory: ARTD 15A and ARTD 20

Fundamentals of graphic design for the commercial art industry. Technology, creativity, design, and production. Adobe Photoshop to produce effective commercial art.

Course Schedule
ARTC 120 Print Design and Advertising
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTC 100
Corequisite: ARTD 20 (May be taken previously)

Theories, concepts, and skills for the design and layout of printed commercial art. Covers typical printed products including advertisements, flyers, brochures, posters, books, and catalogs. Focuses on using Adobe InDesign with additional exposure to Adobe Photoshop and Adobe Illustrator.
Course Schedule

ARTC 140 Vector Design and Illustration
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTC 100
Corequisite: ARTD 20

Theories, concepts, and skills for the design and illustration of vector commercial art. Students design and produce vector illustration projects including characters, products, posters, and info graphics. Adobe Illustrator is the primary development tool.
Course Schedule

ARTC 160 Typography
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTC 100
Corequisite: ARTD 20 (may have been taken previously)

Design and use of basic letterforms, type families, characteristics, history, and principles of typography in graphic design. Traditional and digital skills for the art of typeface design, typographic layout, expressive typography, and conceptual thinking.
Course Schedule

ARTC 163 Dynamic Sketching
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A or ANIM 104

Tools to conceptualize, communicate, and express creative ideas dynamically through the art of sketching. Emphasis on problem solving through the sketching process for illustrators, animators, entertainment designers, and fine artists. Off-campus meetings required.
Course Schedule

ARTC 165 Illustration
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A or ANIM 104
Corequisite: ARTD 20 or ARTD 21 or ARTD 17A or ANIM 101A (any of which may have been taken previously)

Contemporary illustration with an emphasis on story, editorial, and advertising applications. Proper uses of illustrative rendering techniques in traditional drawing and painting media, paper, and their integration to electronic media. Using professional illustration software, peripherals, and color laser printing, students advance to produce more complex illustrations.
Course Schedule

ARTC 167 Visual Development
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTC 163 or (ANIM 101A and ARTD 16)

Development of conceptual designs for illustration in video games, film, animation, and comic books, using composition, shape, value, and color as visual tools for storytelling. Students cannot receive credit for both ARTC 167 and ANIM 167.
Course Schedule

ARTC 169 Contemporary Illustration
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A and (ARTD 25A or ARTC 165)
Advisory: ANIM 101A

Development of visual concepts to create unique and provocative illustrations based on social, cultural, and political issues. Exploration of personal style and media with emphasis on contemporary art trends.
Course Schedule

ARTC 200 Web Design
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTC 100
Corequisite: ARTD 20 (may have been taken previously)

Theories, concepts, and skills for the design and production of websites. Covers usability, interactivity, responsive design, web animation, multimedia integration, Hypertext Markup Language (HTML), Cascading Style Sheet (CSS), and JavaScript. Focuses on using Adobe Dreamweaver and Adobe Photoshop as the primary development tools.
Course Schedule

ARTC 210 Corporate Identity and Branding
3 Units (Degree Applicable)
Lecture: 36 Lab: 71
Prerequisite: ARTC 140 and ARTC 160

Creative techniques, design theory, and process methods for developing effective logos, corporate identity systems, and brands.
Course Schedule
ARTC 220  Creative Design and Compositing  
**3 Units (Degree Applicable)**  
Lecture: 36  Lab: 71  
Prerequisite: ARTC 100 and ARTD 20  
Advisory: ARTC 140  
Advanced creative and compositing skills for graphic designers. Covers advanced photo editing and photo retouching techniques for the development of photo-illustrations, editorial compositions, advertisements, and other commercial art. Focuses on using Adobe Photoshop as the primary development tool with some exposure to Adobe Illustrator.  
Course Schedule

ARTC 230  Web Design II  
**3 Units (Not Degree Applicable)**  
Lecture: 36  Lab: 71  
Prerequisite: ARTC 200  
Intermediate level design, usability, production, and marketing of websites, mobile sites, and mobile apps.  
Course Schedule

ARTC 272  Motion Graphics, Compositing and Visual Effects  
**3 Units (Degree Applicable)**  
Lecture: 36  Lab: 71  
Prerequisite: ARTC 100 or ANIM 100  
Elements of motion graphics, motion art, and visual effects including design, animation, character art, typography, compositing, and editing in a production environment (i.e. TV, film, DVD, or web). Focuses on using Adobe After Effects and other industry standard software. ANIM 172 and ARTC 272 cannot both be taken for credit.  
Course Schedule

ARTC 290  Portfolio  
**3 Units (Degree Applicable)**  
Lecture: 36  Lab: 71  
Prerequisite: Completion of a minimum of 15 semester units in one of the following programs: Graphic Design, Illustration, Animation and Gaming, Architectural Design, Art, Fashion Merchandising, Industrial Design, Interior Design, or Photography.  
Selection, preparation, and assembly of a portfolio, book, or package of works of art, including digital and multimedia formats, that represent individual interests and strengths of students from the visual arts disciplines for use in entering a four-year institution, professional art school, or professional field of choice. Also includes cover letter and resume preparation. The instructor will verify that the prerequisite has been met.  
Course Schedule

ARTC 299  Work Experience in Graphic Design  
**1-3 Units (Not Degree Applicable)**  
(May be taken for Pass/No Pass only)  
Lab: 75-225  
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog  
Advisory: ARTD 20 and PHOT 58 and ARTC 100 and ARTC 120 and ARTC 140 and ARTC 160 (Graphic Design - Level 1 Certificate)  
Work experience in graphic design, web design, media design, advertising design, illustration or other graphic design related field in an approved work site. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each unit of credit. It is recommended that the hours per week are equally distributed throughout the semester.  
Course Schedule

**Art History (AHIS)**

AHIS 1  Introduction to the Visual Arts and Art History  
**3 Units (Degree Applicable, CSU, UC)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Visual art, art history and visual culture, and the role art plays in various contexts. Field trips may be required. Students may not earn credit for both ARTB 1 and AHIS 1.  
Course Schedule

AHIS 3  History of Women and Gender in Art  
**3 Units (Degree Applicable, CSU, UC)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Roles of women and gender in cultural creation and production with a focus on the visual arts. A historical and global survey, covering the role of women artists in the history of art and the representation of gender in a variety of cultures and time periods. Field trips may be required.  
Course Schedule

AHIS 3H  History of Women and Gender in Art - Honors  
**3 Units (Degree Applicable, CSU, UC)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Roles of women and gender in cultural creation and production with a focus on the visual arts. A historical and global survey, covering the role of women artists in the history of art and the representation of gender in a variety of cultures and time periods. Field trips may be required. Students may not receive credit for both AHIS 3 and AHIS 3H.  
Course Schedule
AHIS 4 History of Western Art: Prehistoric Through Gothic
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Western art from the Prehistoric through Gothic periods, demonstrating the relationship of various visual art forms to each other and to the cultural context in which they were produced.

Course Schedule

AHIS 4H History of Western Art: Prehistoric Through Gothic - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 110)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Western art from the Prehistoric through Gothic periods, demonstrating the relationship of various visual art forms to each other and to the cultural context in which they were produced. This is an honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 4 and AHIS 4H.

Course Schedule

AHIS 5 History of Western Art: Renaissance Through Modern
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 120)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Western art from the Renaissance through Modern periods, demonstrating the relationship of various visual art forms to each other and to the cultural context in which they were produced. Off-campus assignments may be required.

Course Schedule

AHIS 5H History of Western Art: Renaissance Through Modern - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 120)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Western art from the Renaissance through Modern periods, demonstrating the relationship of various visual art forms to each other and to the cultural context in which they were produced. An honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 5 and AHIS 5H. Off-campus assignments may be required.

Course Schedule

AHIS 6 History of Modern Art
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 150)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Artistic movements, influences, and individuals who have formed the Modern tradition. Emphasis is on the 20th century; the international and multicultural character of Modern art will be explored. Off campus trips may be required.

Course Schedule

AHIS 6H History of Modern Art - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 150)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Artistic movements, influences, and individuals who have formed the Modern tradition. Emphasis is on the 20th century; the international and multicultural character of Modern art will be explored. Off campus trips may be required. Students may not receive credit for both AHIS 6 and AHIS 6H.

Course Schedule

AHIS 8 History of Medieval Art and Architecture
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Medieval art and architecture in Europe and the Mediterranean. Jewish, Christian, and Islamic arts will be studied in their cultural contexts.

Course Schedule

AHIS 9 History of Asian Art and Architecture
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Asian artistic traditions. Major monuments of painting, sculpture, architecture, and other visual art forms are studied within their religious and cultural contexts.

Course Schedule

AHIS 10 A History of Greek and Roman Art and Architecture
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

History of Greek and Roman art and architecture before 500 Common Era (CE) will be examined in their cultural contexts. Historical perceptions of Classical art and culture and their impact on Europe and America.

Course Schedule

AHIS 11 History of African, Oceanic, and Native American Art
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTH 140)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Traditional, colonial, and contemporary arts of Africa, Oceania, Australia, and Indigenous North America. Visual arts including painting, sculpture, architecture, body decoration, and postcolonial visual culture will be studied.

Course Schedule

AHIS 11H History of African, Oceanic, and Native American Art - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Traditional, colonial, and contemporary arts of Africa, Oceania, Australia, and Indigenous North America. Visual arts including painting, sculpture, architecture, body decoration, and postcolonial visual culture will be studied. This is an Honors course. Students may not receive credit for both AHIS 11 and AHIS 11H.

Course Schedule
AHIS 12  History of Precolumbian Art and Architecture
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for English 68
The arts of Pre-Columbian Mesoamerica and Andean South America. Major monuments of sculpture, painting, architecture, ceramics, and textiles from civilizations including the Maya, Aztecs, and Inca will be studied in their cultural contexts.
Course Schedule

AHIS 12H  History of Precolumbian Art and Architecture - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
The arts of Pre-Columbian Mesoamerica and Andean South America. Major monuments of sculpture, painting, architecture, ceramics, and textiles from civilizations including the Maya, Aztecs, and Inca will be studied in their cultural contexts. An honors course designed to provide an enriched experience. Students may not receive credit for both AHIS 12 and AHIS 12H.
Course Schedule

AHIS 13  World Art and Visual Culture
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Thematic survey of the art and visual culture of Asia, Africa, the Islamic world, Oceania, and the Americas, covering the ancient, traditional, post-colonial, and contemporary art of each region. Artistic and cultural traditions will be examined in context. Methodologies of contemporary and global visual culture will be studied. Field trips may be required.
Course Schedule

AHIS 14  Rome: The Ancient City
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
The art and culture of the ancient city of Rome. Major works of art and architecture will be studied in cultural and historical context. The importance of Rome and the Romans to later cultures will be explored.
Course Schedule

AHIS 15  Culture and Art of Pompeii
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Art, architecture, and culture of Pompeii and neighboring cities destroyed in the volcanic eruption of 79 CE. Major monuments and archaeological remains will be studied in cultural and historical context.
Course Schedule

AHIS 99  Special Projects in Art History
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Advisory: AHIS 1
Offers selected students recognition for their academic interest and ability, and the opportunity to explore the discipline in greater depth. The content of this course and the methods of study vary and depend on the particular project under consideration.
Course Schedule

Art: Special Studio Arts (ARTZ)

ARTZ 50  Specialized Studio-Art Studies
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18  Lab: 54
Allows the student to pursue more advanced studio projects and experiments in an area of interest in studio arts specialization. Professor authorization needed prior to enrollment.
Course Schedule

Art: Three-Dimensional Studio Arts (ARTS)

ARTS 22  Design: Three-Dimensional
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 101)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Prerequisite: Eligibility for ENGL 68
Develops perception and enhances design decision making within the three-dimensional world. Emphasis is placed on concept development and artistic expression utilizing principles and elements of three-dimensional design as well as practical experiments with a variety of materials.
Course Schedule

ARTS 30A  Ceramics: Beginning I
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Investigation of clay processes, glazing, and firing through lecture and projects in hand building and on the wheel. Emphasis on developing skills, vocabulary, analysis of form, function, and aesthetics through projects, and oral and written criticism. Field trip required.
Course Schedule

ARTS 30B  Ceramics: Beginning II
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71
Clay processes, glazing, and firing. Emphasis is on repetition of forms, integrating hand building, and wheel work for a single object, using up to 5 pounds of clay and developing vocabulary, skill, and aesthetics. Field trip required.
Course Schedule
ARTS 31 Ceramics: Intermediate Studio
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: ARTS 30B
Intermediate study of ceramics with emphasis on integrating form and surface with content, developing skill, and a personal style. Familiarity with kilns and variety of firing temperatures included. Field trips required. Course Schedule

ARTS 33 Ceramics: Hand Construction
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Investigation of clay processes, glazing, and firing through projects that are hand built. Emphasis on developing skills, vocabulary, and analysis of form, function, and craftsmanship through projects, discussion, and oral and written criticism. Field trip required.
Course Schedule

ARTS 34 The Sculptural Vessel
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTS 30A
Advisory: ARTS 33
Advanced study of the ceramic vessel through the integration of technique, form, and content. Field trips required.
Course Schedule

ARTS 40A Sculpture: Beginning
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTS 40A
Traditional and contemporary approaches to sculpture. Principles of sculptural design, concept development, technique, and materials as an integral part of creative expression.
Course Schedule

ARTS 40B Sculpture: Intermediate
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTS 40A
Sculpture projects in subtractive, additive, and manipulative approaches.
Course Schedule

ARTS 40C Sculpture: Carving
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTS 40A
Advanced projects in stone or wood carving offering the opportunity to further explore carving using hand, power, and pneumatic tools. Emphasis is on individual interpretation.
Course Schedule

ARTS 41A Sculpture: Life
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Modeling from the human figure with emphasis on composition, gesture, motion, and human anatomy as it informs sculptural form. Development of perceptual and technical skills in clay modeling from the human figure.
Course Schedule

ARTS 41B Sculpture: Intermediate Life
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTS 41A
Sculptural study of the human figure with emphasis on artistic development and stylistic exploration of human anatomy using materials and techniques suitable for the human form.
Course Schedule

ARTS 42 Sculpture: Mold Making
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Construction and use of flexible and plaster molds.
Course Schedule

ARTS 46A Sculpture: Special Effects Makeup
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Advisory: ARTS 42
Modeling, molding, casting of makeup appliances and masks to the human figure.
Course Schedule

ARTS 46B Sculpture: Special Effects Makeup
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTS 46A
Sculpture special effects modeling, molding, and casting techniques and materials applied to create appliances for the full human head, torso or mouth.
Course Schedule

ARTS 96 Special Studies: Mold Making
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: ARTS 42 and requires instructor permission
Extended mold making experiences supplementary to those available in sculpture mold making course. Allows the student to pursue more advanced and complex mold making projects with emphasis on the development of an individual creative direction. Content of each course and the methods of study vary from semester to semester. Requires instructor permission.
Course Schedule
ARTS 97 Special Studies: Special Effects Makeup
2 Units (Degree Applicable)
Prerequisite: ARTS 46B and requires instructor permission

Extended sculpture special effects makeup experiences supplementary to those available in sculpture special effects makeup courses. Allows the student to pursue more advanced and complex special effects makeup projects with emphasis on the development of an individual creative direction. Content of each course and the methods of study vary from semester to semester. Requires instructor permission. Course Schedule

ARTS 98 Special Studies: Life Sculpture
2 Units (Degree Applicable)
Prerequisite: ARTS 41B and requires instructor permission

Extended figure sculpture experiences supplementary to those available in ARTS 41B Sculpture: Intermediate Life. Allows the student to pursue more advanced and complex figure sculpture projects with emphasis on the development of an individual creative direction. Content of each course and the methods of study vary from semester to semester. Requires instructor permission. Course Schedule

ARTS 99 Sculpture Special Studies
2 Units (Degree Applicable, CSU)
Prerequisite: ARTS 22 or ARTS 40A or ARTS 41A

Extended sculpture experiences supplementary to those available in sculpture courses. Allows the student to pursue more advanced and complex sculpture projects with emphasis on the development of an individual creative direction. Content of each course and the methods of study vary from semester to semester. Instrucor authorization required to enroll in this course. Course Schedule

Art: Two-Dimensional Studio Arts (ARTD)

ARTD 15A Drawing: Beginning
3 Units (Degree Applicable, CSU, UC)
Prerequisite: Eligibility for ENGL 68

An entry-level course emphasizing creative expression through the use of black and white drawing media. Emphasis is placed on basic drawing methods and skills, composition, and exploration of drawing media. Course Schedule

ARTD 15B Drawing: Intermediate
3 Units (Degree Applicable, CSU, UC)
Prerequisite: ARTD 15A

Drawing course emphasizing perceptual and technical skills to compose in dry and fluid media. Uses the formal elements and principles in black, white, and color in representational and expressionistic styles. Course Schedule

ARTD 16 Drawing: Perspective
3 Units (Degree Applicable, CSU, UC)
Prerequisite: ARTD 15A or ANIM 104

Linear perspective drawing techniques for artists and illustrators. Course Schedule

ARTD 19A Figure Painting
3 Units (Degree Applicable)
Prerequisite: ARTD 17A

Painting the draped and nude figure with emphasis on observation and accurate representation. Through poses of various lengths, students will learn to depict the human figure using light logic, color palettes, compositional devices, and painting techniques. Course Schedule

ARTD 20 Design: Two-Dimensional
3 Units (Degree Applicable, CSU, UC, C-ID #: ARTS 100)
Prerequisite: Eligibility for ENGL 68

Two-dimensional composition in achromatic value and color using the elements and principles of art and design. Emphasis on vocabulary, theory, and analysis of the formal elements and principles as they apply to studio projects in design for all disciplines of the arts. Off-campus assignments may be required. Course Schedule
ARTD 21  Design: Color and Composition
3 Units  (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71
Prerequisite: ARTD 20

Color theory and relationships of pigment and light. Emphasis on color harmonies, color matching, the effects of light, color perception and expression in their application to design and composition and as used in all disciplines of the arts.

Course Schedule

ARTD 23A  Drawing: Heads and Hands
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A or ANIM 104

Contemporary and traditional approaches to constructing images of the human head and hands. Anatomy, proportion, light logic, composition, expression, and the interaction of form and content. Field trip may be required.

Course Schedule

ARTD 23B  Drawing: Intermediate Heads and Hands
3 Units  (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 23A

Contemporary and traditional approaches to drawing the human head and hands. Emphasizes and develops techniques for rendering as well as capturing a likeness.

Course Schedule

ARTD 25A  Beginning Painting I
3 Units  (Degree Applicable, CSU, UC, C-ID #: ARTS 210)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 25A

Development of basic paint applications in various styles and subjects focusing on the formal elements of composition, light logic, and color.

Course Schedule

ARTD 25B  Beginning Painting II
3 Units  (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71
Prerequisite: ARTD 25A

Creation of large paintings through various styles including mixed media. Includes conceptualization and communication of ideas and solving compositional and technical painting problems with a variety of materials.

Course Schedule

ARTD 26A  Intermediate Painting I
3 Units  (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71
Prerequisite: ARTD 25B

Creation of large paintings focusing on conceptual issues and art historical influences. Conceptualization of work is done by responding to current and past art movements and popular culture in order to create unique artworks.

Course Schedule

ARTD 26B  Intermediate Painting II
3 Units  (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71
Prerequisite: ARTD 26A

Development of a personal style focusing on conceptual issues and art historical influences. Students will conceptualize their work by responding to current and past art movements and popular culture in order to create unique artworks.

Course Schedule

ARTD 27  Painting: Watercolor
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 15A or ARTD 20 or ARTD 25A

Watercolor techniques as they relate to compositional and technical processes in painting. Emphasis is placed upon painting skills as related to transparent watercolor methods as well as exploration into opaque and mixed-media approaches. Off-campus assignments may be required.

Course Schedule

ARTD 43A  Introduction to Printmaking
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 43A

Techniques in fine art printmaking using relief and intaglio processes. Developing skills, vocabulary and analysis of its aesthetics, historical context, cultural traditions and craftsmanship through projects, discussion, and oral and written criticism. Field trips may be required.

Course Schedule

ARTD 43B  Intermediate Printmaking in Intaglio and Relief
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 71
Prerequisite: ARTD 43A

Creation of complex editioned color prints in relief and intaglio printmaking from multiple matrices. Focus is on color registration, project collaboration, and learning how to combine different printing techniques in order to realize personal artistic expression. Field trips may be required.

Course Schedule

ARTD 44A  Printmaking: Introduction to Lithography I
3 Units  (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 71
Prerequisite: ARTD 43A

Creative techniques in planographic printmaking using lithography. Emphasis is on skill development, vocabulary expansion, and critical analysis of aesthetics, historical context, and craftsmanship through projects, discussion, and oral and written criticism. Field trips may be required.

Course Schedule
ARTD 45A  Printmaking: Introduction to Screenprinting  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 71  
Creative techniques in fine art screenprinting printmaking. Emphasis is on developing skills, vocabulary and critical understanding of the different stencil methods used in serigraphy. Screenprinting's aesthetics, historical context and role in contemporary society are examined through projects, discussion of craftsmanship and content by oral and written discussion and criticism. Field trips may be required.  
Course Schedule

ARTD 45B  Printmaking: Intermediate Screenprinting  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 71  
Prerequisite: ARTD 45A  
Complex multi-color registration in screenprinting. Emphasis on registration of colors, exploration of printing on a variety of substrates, and integration of social and political issues in print design. Field trips may be required.  
Course Schedule

ARTD 46A  Printmaking: Introduction to Monotype  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 36  Lab: 71  
Painterly printmaking with a focus on monotype, monoprint, and collography printing. Field trips may be required.  
Course Schedule

ARTD 46A  Printmaking: Photo and Alternative Processes  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 36  Lab: 71  
Contemporary printmaking approaches using a variety of light-sensitive polymer plates, carborundum plates, and other alternatives to classic printmaking processes. Images are prepared by digital and manual means and combine new processes with traditional methods. Emphasis is on teaching graphic art concepts to develop visual statements and commentary, vocabulary, technical skills, and analysis of printmaking aesthetics, historical context, cultural traditions and craftsmanship through projects, discussion, and oral and written criticism. Field trips may be required.  
Course Schedule

ARTD 48A  Letterpress Book Arts  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 71  
Personal vision and concepts applied to the book form as contemporary art, the history and aesthetics of the development of letterforms, creation of illustrative imagery, and Gutenberg letterpress printing. Emphasis is on the integration of word and picture in a historic and contemporary context to create visual statements and social commentary through group projects involving analysis of artist book aesthetics, historical context, cultural traditions, vocabulary, technique, discussion, and oral and written criticism. Field trips may be required.  
Course Schedule

ARTD 45A  Printmaking: Introduction to Screenprinting  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 71  
Creative techniques in fine art screenprinting printmaking. Emphasis is on developing skills, vocabulary and critical understanding of the different stencil methods used in serigraphy. Screenprinting's aesthetics, historical context and role in contemporary society are examined through projects, discussion of craftsmanship and content by oral and written discussion and criticism. Field trips may be required.  
Course Schedule

ARTD 45B  Printmaking: Intermediate Screenprinting  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 71  
Prerequisite: ARTD 45A  
Complex multi-color registration in screenprinting. Emphasis on registration of colors, exploration of printing on a variety of substrates, and integration of social and political issues in print design. Field trips may be required.  
Course Schedule

ARTD 46A  Printmaking: Introduction to Monotype  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 36  Lab: 71  
Painterly printmaking with a focus on monotype, monoprint, and collography printing. Field trips may be required.  
Course Schedule

ARTD 46A  Printmaking: Photo and Alternative Processes  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 36  Lab: 71  
Contemporary printmaking approaches using a variety of light-sensitive polymer plates, carborundum plates, and other alternatives to classic printmaking processes. Images are prepared by digital and manual means and combine new processes with traditional methods. Emphasis is on teaching graphic art concepts to develop visual statements and commentary, vocabulary, technical skills, and analysis of printmaking aesthetics, historical context, cultural traditions and craftsmanship through projects, discussion, and oral and written criticism. Field trips may be required.  
Course Schedule

ARTD 48A  Letterpress Book Arts  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 71  
Personal vision and concepts applied to the book form as contemporary art, the history and aesthetics of the development of letterforms, creation of illustrative imagery, and Gutenberg letterpress printing. Emphasis is on the integration of word and picture in a historic and contemporary context to create visual statements and social commentary through group projects involving analysis of artist book aesthetics, historical context, cultural traditions, vocabulary, technique, discussion, and oral and written criticism. Field trips may be required.  
Course Schedule

ARTD 75  Anatomy for Artists  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 71  
Prerequisite: ARTD 15A or ANIM 104  
Artistic representation of human skeletal and muscular systems with emphasis on their functional relationships in the human figure. Students will work from life models, anatomical drawings, and casts.  
Course Schedule

ARTD 90  Special Studies: Figure Painting  
2 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 108  
Prerequisite: ARTD 19A  
Exploration of advanced and complex figure painting to develop an individual creative direction. Offers selected students recognition for their academic interest in figure painting. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration. Requires instructor permission.  
Course Schedule

ARTD 91  Special Studies: Illustration  
2 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 108  
Prerequisite: ARTC 165 and instructor permission  
Exploration of advanced and complex illustration to develop an individual creative direction. Offers selected students recognition for their academic interest in illustration. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration. Requires instructor permission.  
Course Schedule

ARTD 93  Special Studies: Color and Design  
2 Units (Degree Applicable)  
Lab: 108  
Prerequisite: ARTD 21  
Extended experiences in color and design supplementary to those available in Color and Composition (ARTD 21). Allows the student to pursue additional in-depth projects in color and design. Content of each course and the methods of study vary from semester to semester. Requires instructor permission.  
Course Schedule

ARTD 94  Special Studies: Intaglio and Relief Printmaking  
2 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Prerequisite: (ARTD 48A or ARTD 43B or ARTD 45B or ARTD 44A or ARTD 46A or ARTD 47A) and instructor permission  
Offers an opportunity for extended exploration of relief and intaglio printmaking to selected students in recognition of their academic interest. Allows the student to pursue more advanced and complex relief and intaglio projects with emphasis on the development of an individual creative direction. Content and the methods of study vary by project. Requires instructor permission.  
Course Schedule
ARTD 95 Special Studies: Planographic Printmaking
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: (ARTD 48A or ARTD 43B or ARTD 45B or ARTD 46A or ARTD 47A or ARTD 44A) and instructor permission

Offers an opportunity for extended exploration of planographic printmaking to selected students in recognition of their academic interest. Allows the student to pursue more advanced and complex planographic printmaking projects with emphasis on the development of an individual creative direction. Content and the methods of study vary by project. Requires instructor permission.
Course Schedule

ARTD 96 Special Studies: Letterpress Printmaking
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: (ARTD 48A or ARTD 43B or ARTD 45B or ARTD 44A or ARTD 46A or ARTD 47A) and instructor permission

Offers an opportunity for extended exploration of letterpress printmaking to selected students in recognition of their academic interest. Allows the student to pursue more advanced and complex letterpress projects with emphasis on the development of an individual creative direction. Content and the methods of study vary by project. Requires instructor permission.
Course Schedule

ARTD 97 Special Studies: Drawing
2 Units (Degree Applicable)
Lab: 108
Prerequisite: (ARTD 15B or ARTD 27) and instructor permission required

Offers selected students opportunities with exploratory, advanced, and more complex topics related to drawing. Allows students to pursue projects in various dry, wet, and mixed drawing media to develop an individual creative direction. Specific content will vary from semester to semester. Requires instructor permission.
Course Schedule

ARTD 99 Figure Drawing Special Studies
2 Units (Degree Applicable, CSU)
Lab: 108
Prerequisite: ARTD 17A or ANIM 101A or ARTD 23A

Offers selected students recognition for their academic interest in advanced and complex figure related to drawing. Allows the student to pursue projects in various dry, wet, and mixed drawing media to develop an individual creative direction. Specific content will vary from semester to semester. Requires instructor permission.
Course Schedule

Astronomy (ASTR)

ASTR 5 Introduction to Astronomy
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

An introductory, non-technical survey of the universe. Fundamental concepts and facts of astronomy. Topics include the origin and evolution of planets, stars, and galaxies; results of space exploration and modern cosmology. Enroll in ASTR 5L to receive laboratory science credit. Field trips may be required.
Course Schedule

ASTR 5H Introduction to Astronomy - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A; Acceptance into the Honors Program

An honors course designed to provide an enriched experience. An introductory, non-technical survey of the universe. Fundamental concepts and facts of astronomy. Topics include the origin and evolution of planets, stars, and galaxies; results of space exploration and modern cosmology. Enroll in ASTR 5L to receive laboratory science credit. Field trips may be required. Students may not receive credit for both ASTR 5H and ASTR 5.
Course Schedule

ASTR 5L Astronomical Observing Laboratory
1 Unit (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Corequisite: ASTR 5 or ASTR 5H or ASTR 7 or ASTR 8 (May have been taken previously)
Advisory: MATH 51

Practical experience in astronomy including use of telescopes and demonstrations in the college planetarium. Occasional evening observing sessions with the telescopes and other field trips are required.
Course Schedule

ASTR 7 Geology of the Solar System
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Geological features and evolution in the solar system. Course surveys techniques used to study cratering, tectonic and volcanic activity, weathering, landsliding, erosion, and faulting. Emphasis on solid surfaces other than Earth. Enroll in ASTR 5L to receive lab science credit. Field trips required.
Course Schedule

ASTR 8 Introduction to Stars, Galaxies, and the Universe
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Survey of current astronomical models, structure and evolution of stars, galaxies, and the universe. Field trip(s) required. Enroll in ASTR 5L to receive lab science credit.
Course Schedule
ASTR 11 Introduction to Astrophysics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: PHYS 2AG

Quantitative introduction to astrophysics. Topics include: Kepler’s Laws, radiation, stars, stellar evolution, the Milky Way and other galaxies, cosmology, and extrasolar planets. Evening observations required.

Course Schedule

ASTR 99 Special Projects in Astronomy
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108

In order to offer students recognition for their academic interests and ability, and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Student must have instructor’s authorization before enrolling in this class. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

ASTR 99A Special Projects in Astronomy - Telescope research
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Instructor authorization required.

This course is designed to give students an authentic research experience to help them make long term career decisions. Students will learn how to operate a telescope properly, take research quality data, process it using astronomy research software, write a professional research paper/poster and present their research. Students will also learn specialized concepts and skills that can help them transfer to an astronomy internship program. Students must regularly attend telescope lab until midnight. Instructor authorization required.

Course Schedule

ASTR 99B Special Projects in Astronomy - Astrophotography
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Advisory: Instruction authorization required.

Correctly setup and align a telescope as well as use of a DSLR camera to take pictures of the night sky. Techniques in camera settings, filters, stacking, and software processing to get the most of their images. This course includes several overnight field trips to dark sky areas where better images can be taken of the night sky. Instructor authorization required.

Course Schedule

ASTR 99C Special Projects in Astronomy - Planetarium
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Advisory: Instructor authorization required

Operate and present a planetarium show focusing on presentation planning, public speaking and presenting skills, and technical programming.

Course Schedule

ASTR 99D Special Projects in Astronomy - Research
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Advisory: Instructor authorization required.

Offers select students opportunities to explore astronomy in greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration. This course is designed for students doing research outside of the college through an internship or other research program. Instructor authorization needed prior to enrollment.

Course Schedule

Biology (BIOL)

BIOL 1 General Biology
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54 Lab: 54
Prerequisite: Eligibility for ENGL 68
Advisory: READ 90

Major principles and concepts, including cellular biology, energy relationships, biological systems, heredity, evolution and ecology for non-science majors.

Course Schedule

BIOL 2 Plant and Animal Biology
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54 Lab: 54
Prerequisite: BIOL 1 or BIOL 4; and MATH 71

Organismal biology including concepts in systematics, evolution, plant and animal physiology, ecology, and biotic relationships. Field trips are required.

Course Schedule
BIOL 3  Ecology and Field Biology  
**4 Units** (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  Lab: 54  
Advisory: Eligibility for ENGL 1A  
Identification and ecological relationships of common local plants and animals. Emphasizes evolutionary relationships; ecology including animal behavior, communities, ecosystems, wilderness and wildlife preservation, and population dynamics. Techniques of collecting and preserving. Many laboratory meetings conducted off campus; most trips require walking and/or hiking. Hiking, weekend and other field trips required.  
Course Schedule

BIOL 4  Biology for Majors  
**4 Units** (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  Lab: 71  
Prerequisite: (CHEM 10 or CHEM 40) and MATH 71  
Advisory: Eligibility for ENGL 1A  
Principles of biology required for advanced study, including cellular and molecular biology, bioenergetics, genetics, reproduction, evolution, biodiversity, and ecology. General Biology for science majors. One hour discussion group per week. Field trips with extensive hiking required.  
Course Schedule

BIOL 4H  Biology for Majors - Honors  
**4 Units** (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  Lab: 71  
Prerequisite: Acceptance into the Honors Program; (CHEM 40 or CHEM 10) and MATH 71  
Principles of biology required for advanced study including concepts of cellular and molecular biology, bioenergetics, genetics, reproduction, evolution, biodiversity and ecology. An honors course designed to provide an enriched experience. Students may not receive credit for both BIOL 4 and BIOL 4H. Field trips with extensive hiking required.  
Course Schedule

BIOL 5  Contemporary Health Issues  
**3 Units** (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Contemporary health issues known to affect the quality and longevity of life. Topics include sexuality and reproduction, stress management, fitness and nutrition, substance use and abuse, and environmental quality. Emphasis on prevention of illness and injuries.  
Course Schedule

BIOL 6  Humans and the Environment  
**3 Units** (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Ecological concepts to aid understanding the Earth’s environmental crisis and determining courses of action to correct the problem. Emphasis will be placed on specific problems of population, pollution, preservation of wildlife and wilderness, and open space. A historical appraisal of human attitudes toward the land and of the necessity of developing a new land ethic.  
Course Schedule

BIOL 6L  Humans and the Environment Laboratory  
**2 Units** (Degree Applicable, CSU, UC)  
Lab: 108  
Prerequisite: BIOL 6 (may be taken concurrently)  
Investigates major principles and problems of humans and the environment in the field and in the biological science laboratory. Most laboratory meetings will be conducted at off-campus locations. Some trips will require significant amounts of walking. Course includes one weekend field trip.  
Course Schedule

BIOL 8  Cell and Molecular Biology  
**4 Units** (Degree Applicable, CSU, UC, C-ID #: BIOL 190)  
Lecture: 54  Lab: 54  
Prerequisite: (BIOL 4 or BIOL 4H) and (CHEM 50 or CHEM 50H)  
Cell and molecular biology including eukaryotic cells, eukaryotic organelles, protein structure and functions; DNA and RNA structure and functions; protein synthesis; genome organization in viruses, prokaryotes, and eukaryotes; gene cloning; protein and DNA technology and applications of genetic engineering.  
Course Schedule

BIOL 13  Human Reproduction, Development and Aging  
**3 Units** (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Human Development, from conception to death. Conception, growth, maturation and aging are studied as a natural continuum, influenced by our biophysical and psychosocial environment. Includes developmental theories and scientific methods used to study development. Field trips to several off-campus sites are required  
Course Schedule

BIOL 15  Human Sexuality  
**3 Units** (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Surveys biological, behavioral, cultural and ethical aspects of human sexuality. Contains mature and sexually explicit content.  
Course Schedule
BIOL 15H  Human Sexuality - Honors  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Surveys biological, behavioral, cultural and ethical aspects of human sexuality. Contains mature and sexually explicit content. An honors course designed to provide an enriched experience. Students may not receive credit for both BIOL 15 and BIOL 15H.  
Course Schedule

BIOL 17  Neurobiology and Behavior  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
An integrated analysis of the biological, ecological and evolutionary bases of animal behavior (ethology.) Historical and evolutionary contexts are emphasized through a detailed consideration of the psychobiological, ecological, ontological and sociobiological determinants of animal behavior. Field trip required.  
Course Schedule

BIOL 20  Marine Biology  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Marine environment including the principles of marine science, biology of marine invertebrates and vertebrates, structure and function of marine ecosystems, and human impact on the ocean. Field trip required.  
Course Schedule

BIOL 21  Marine Biology Laboratory  
1 Unit (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54  
Corequisite: BIOL 20 (May have been taken previously)  
Field and laboratory aspects of the marine environment. Emphasizes the structure and functional biology of marine invertebrates and vertebrates, ecology of intertidal organisms, and ecology of estuaries. Completion or concurrent enrollment in BIOL 20 is required. Field trips are required.  
Course Schedule

BIOL 25  Conservation Biology  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Concepts of conservation biology for natural resources, including biogeography, biodiversity and extinction, environmental law, public lands, and conservation organizations. Emphasis on strategies important to addressing biological conservation and sustainable management of natural and managed ecosystems. A field trip is required.  
Course Schedule

BIOL 34  Fundamentals of Genetics  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: BIOL 4 or BIOL 4H  
Theory and applications of genetics. Major topics include Mendelian and molecular genetics, mechanisms of inheritance, gene expression, linkage and chromosome mapping, mutations and evolution, population genetics, and ethical and moral implications of biotechnology.  
Course Schedule

BIOL 34L  Fundamentals of Genetics Laboratory  
1 Unit (Degree Applicable, CSU, UC)  
Lab: 54  
Corequisite: BIOL 34 (May have been taken previously)  
Experiments and problem solving in genetics including Mendelian Genetics, linkage and recombination, cell division, mutation, molecular genetics including use of polymerase chain reaction (PCR) and electrophoresis, population genetics, and bioinformatics.  
Course Schedule

BIOL 50  Biology Basic Skills  
0.5 Units (Not Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lecture: 9  
Basic skills needed for students to succeed in biological science classes. Topics include a contrast of the academic demands of science to non-science disciplines, preparation for biological laboratory experiences as well as lectures, development of personal study plan to manage the large volume of information, introduction to common Latin and Greek words to build vocabulary, use of memorization techniques, application of test-taking strategies for exams, especially lab practica, and analysis of test results. These techniques and strategies will be discussed using biological concepts and vocabularies as examples. It is recommended that this class be taken concurrently with another biological science class.  
Course Schedule

BIOL 99A  Special Projects in Biology  
1-2 Units (Degree Applicable, CSU)  
Lecture: 18-36  
In order to offer students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students must have instructor's authorization before enrolling in this course.  
Course Schedule
Botany (BTNY)

**BTNY 3 Plant Structures, Functions, and Diversity**

*5 Units (Degree Applicable, CSU, UC)*

UC Credit Limitation

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 54  
Lab: 108

Advisory: (BIOL 1 or BIOL 4) and Eligibility for ENGL 1A

Structures, functions, and diversity of plants, fungi, and algae. Includes comparative morphology and phylogenetic relationships of organisms from bacteria to angiosperms with an emphasis on ethnobotany, evolution, classification, ecology, and conservation. Several laboratory meetings are mandatory field trips, conducted off-campus, and students must provide their own transportation.

Course Schedule

Business: Accounting (BUSA)

Correction 09/23/19: Removed degree applicability from BUSA 68.

**BUSA 7 Principles of Accounting - Financial**

*5 Units (Degree Applicable, CSU, UC, C-ID #: ACCT 110)*

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 90

Prerequisite: BUSA 11 or eligibility for MATH 51

Advisory: Eligibility for ENGL 1A

Financial accounting required of Business Administration and Accounting majors. Defines financial accounting and its relevance to business decision makers, accounting concepts and techniques, analysis and recording of financial transactions, and preparation, analysis and interpretation of financial statements focusing on application of generally accepted accounting practices. Includes asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls, ethics, and financial statement analysis. General Ledger Accounting Software program is integrated throughout and used to complete various homework assignments.

Course Schedule

**BUSA 8 Principles of Accounting - Managerial**

*5 Units (Degree Applicable, CSU, UC, C-ID #: ACCT 120)*

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 90

Prerequisite: BUSA 7

Managerial accounting concepts and principles. Includes the role of managerial accounting, cost management concepts, cost behavior and relevant costs, job order and process costing, cost-volume-profit analysis, absorption and variable costing, profit planning and budgeting, standard costing and flexible budgeting, responsibility accounting and segment reporting, capital budgeting decisions, activity based costing, and cost management for just-in-time environments. Excel spreadsheet software is used to solve accounting problems and decision making in business.

Course Schedule

**BUSA 11 Fundamentals of Accounting**

*3 Units (Degree Applicable)*

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 54

Prerequisite: BUSA 68 or eligibility for MATH 50

Accounting vocabulary and theory, equations to solve word problems, simple and compound interest, present value, consumer and business credit, mortgages, financial statements and ratios, inventory, depreciation, business taxes, and investments.

Course Schedule

**BUSA 21 Cost Accounting**

*4 Units (Degree Applicable)*

Lecture: 72

Prerequisite: BUSA 7

Advisory: BUSA 8

Practical and theoretical concepts of cost accounting. Includes variable and fixed costs, cost-volume-profit analysis, job order and process costing, activity-based costing, general and flexible budgeting, standard costs, product costing and pricing methods, cost allocation, inventory management, capital budgeting, and transfer pricing.

Course Schedule

**BUSA 52 Intermediate Accounting I**

*3 Units (Degree Applicable)*

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 54

Prerequisite: BUSA 7

Advisory: BUSA 8

Accounting concepts and principles and an in-depth examination of the conceptual framework for financial reporting of the balance sheet and income statement. Emphasis is placed on the changing nature of principles and practices, the application of present-value concepts, inventory valuation concepts, the acquisition and disposition of property, plant and equipment, the complexity of transactions that arise in a multifaceted economic environment, and the use of accounting information in decision making.

Course Schedule

**BUSA 52B Intermediate Accounting II**

*3 Units (Degree Applicable)*

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 54

Prerequisite: BUSA 7

Advisory: BUSA 52

Intermediate accounting concepts and principles with an emphasis placed on current liabilities and contingencies, long-term liabilities, stockholders' equity, accounting for investments, accounting for income taxes, accounting for pensions and post-retirement benefits, and accounting changes and error analysis.

Course Schedule
BUSA 58 Federal Income Tax Law
4 Units (Degree Applicable)
Lecture: 72
Prerequisite: BUSA 7 or BUSA 72

United States Federal and California state income tax law as it relates to individuals, sole proprietors, and other business entities. This course is certified by the California Tax Education Council (CTEC) as fulfilling the 60-hour qualifying education requirement imposed by the State of California for becoming a registered tax return preparer.

Course Schedule

BUSA 59 Volunteer Income Tax Assistance I
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18
Prerequisite: BUSA 7 or BUSA 72

Education, software training, and completion of Internal Revenue Service (IRS) Volunteer Income Tax Assistance (VITA) certification exams for preparation of tax returns in the VITA program. This is the first in a sequence of two courses for the VITA program. Upon successful completion of the IRS VITA Basic and Intermediate exams, students will be able to assist low income individuals and families with tax return preparation through the IRS sponsored VITA program.

Course Schedule

BUSA 60 Volunteer Income Tax Assistance II
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Prerequisite: BUSA 59

The second in a sequence of two courses designed for students in the Volunteer Income Tax Assistance (VITA) program. Students who successfully passed BUSA 59 will apply their tax knowledge by assisting low income individuals and families with tax return preparation. Current tax preparation software will be used to file tax returns with the IRS under the scope of the VITA program. Students will assist in development of a tax practice administration, a system of quality control, and enhance communication skills through taxpayer interviews and explaining results of tax returns.

Course Schedule

BUSA 68 Business Mathematics
3 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Addition, subtraction, multiplication, division, decimals, percentages, fractions, signed numbers, equations, and problem solving.

Course Schedule

BUSA 70 Payroll and Tax Accounting
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: BUSA 68 or Eligibility for MATH 50

On-the-job payroll accounting. Surveys the various tax procedures required by the employer and employee in filing the correct forms for Social Security, federal, and state income taxes and their reconciliation. Laws related to Worker's Compensation, State Disability Benefit Laws, and Fair Employment Practices are discussed.

Course Schedule

BUSA 71 Personal Financial Planning
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Integrative approach to personal finance focusing on practical financial decision making as well as the social, psychological, and physiological contexts in which those decisions are made. Students will examine their relationships with money, set personal goals, and develop a plan to meet those goals. Topics include consumerism, debt, healthcare, investing, retirement, long-term care, disability, death, and taxes. Students may not earn credit for both BUSA 71 and FCS 80.

Course Schedule

BUSA 72 Bookkeeping - Accounting
5 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 90
Prerequisite: BUSA 68 or eligibility for MATH 50

Bookkeeping and accounting principles, including the accounting cycle for service and merchandising companies, cash management, payroll, and special journals. Computerized simulations and completion of an accounting project for a company.

Course Schedule

BUSA 75 QuickBooks for Accounting
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: BUSA 7 or BUSA 72

Accounting concepts utilizing QuickBooks, a general-ledger software program. Hands-on use of a microcomputer to process accounting transactions, prepare statements and reports, and complete accounting cycle tasks.

Course Schedule
BUSA 76  Excel for Accounting
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: BUSA 7 or BUSA 72

Analysis of financial data and preparation of managerial accounting reports using Excel software. The development of comprehensive analysis models using Microsoft Excel formulas, pivot tables, and pivot charts to summarize complex managerial accounting data into information for decision making. Includes manufacturing and consolidation worksheets, financial statement analysis, and statement of cash flows. The ability to demonstrate the use of presentation methods like Microsoft PowerPoint to effectively communicate analysis of managerial accounting information.
Course Schedule

BUSA 81  Work Experience in Accounting
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog
Advisory: BUSA 7 or BUSA 72

Provides accounting students with on-the-job experience in an approved, on-campus or off-campus work site which is related to classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each unit of credit. Work experience placement is not guaranteed, but assistance is provided. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule

Business : Business Communication (BUSO)

BUSO 5  Business English
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Skills and techniques of English, as applied to business situations, with emphasis on effective document structure.
Course Schedule

BUSO 25  Business Communications
3 Units (Degree Applicable, CSU, C-ID #: BUS 115)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 1A

Written communications, including letters and memos, for a variety of situations in the business environment. Includes writing of good news, bad news, sales, claims, and persuasive correspondence; letters and resumes appropriate to job seeking and application; and practicing oral skills as applied to job interviews and business reports.
Course Schedule

BUSO 26  Oral Communications for Business
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Oral communication used in business situations such as training sessions, presentations, professional discussions, and telephone interactions.
Course Schedule

Business: Economics (BUSC)

BUSC 1A  Principles of Economics - Macroeconomics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A, and successful completion of MATH 71, or MATH 71B, MATH 71X, or higher

Principles of aggregate economic analysis; economic cycles including recession, unemployment, inflation and economic growth; national income accounts; money and financial institutions; monetary and fiscal policy; alternative economic viewpoint; budget deficits and public debts; international trade and finance.
Course Schedule

BUSC 1AH  Principles of Economics - Macroeconomics - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program and MATH 71, or MATH 71B, MATH 71X, or higher

Principles of aggregate economic analysis; economic cycles including recession, unemployment, inflation and economic growth; national income accounts; money and financial institutions; monetary and fiscal policy; alternative economic viewpoint; budget deficits and public debts; international trade and finance. An honors course designed to provide and enriched experience students may not receive credit for both BUSC 1A and BUSC 1AH.
Course Schedule

BUSC 1B  Principles of Economics - Microeconomics
3 Units (Degree Applicable, CSU, UC, C-ID #: ECON 201)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: BUSC 1A or BUSC 1AH

Economic analysis with emphasis on price and distribution theory, scarcity, opportunity costs, supply, demand, elasticity of supply and demand, consumer’s behavior, cost theory and output determination under various market structures, factor markets, public choice, income distribution, externalities and government regulation, and comparative economic systems.
Course Schedule
BUSC 1BH  Principles of Economics - Microeconomics - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ECON 201)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: BUSC 1A or BUSC 1AH

Economic analysis with emphasis on price and distribution theory, scarcity, opportunity costs, supply, demand, elasticity of supply and demand, consumer’s behavior, cost theory and output determination under various market structures, factor markets, public choice, income distribution, externalities and government regulation, and comparative economic systems. This is an honors course designed to provide an enriched experience. Students may not receive credit for both BUSC 1B and BUSC 1BH.
Course Schedule

BUSC 17  Applied Business Statistics
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: MATH 71

Statistical reasoning and application of primary statistical techniques used in solving managerial problems. Topics include collection and interpretation of data, measures of central tendency and dispersion, probability distributions, sampling and estimation, hypothesis testing, analysis of variance, linear regression, and correlation and index numbers.
Course Schedule

Business: Law (BUSL)

BUSL 18  Business Law
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Principles of business law emphasizing legal setting of business, nature of the law and court procedures, principles of contract law, sales of goods under the Uniform Commercial Code, torts, ethics, the U.S. Constitution, and criminal law.
Course Schedule

BUSL 19  Advanced Business Law
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54
Advisory: BUSL 18

Principles of business law emphasizing commercial paper, agency, partnerships, corporations, bankruptcy, regulation of trade, and real property.
Course Schedule

BUSL 20  International Business Law
3 Units (Degree Applicable)
Lecture: 54
Advisory: Eligibility for ENGL 68

A comparative approach to the study of the international legal environment for business. Cultural, political, economic, and ethical issues are emphasized as well as traditional business law subjects, such as sales, commercial paper, corporate law, agency, licensing, employment, crimes, trade regulation, and technology transfers.
Course Schedule

BUSL 100  American Law and Democracy
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

An interdisciplinary exploration of themes such as equality, citizenship, civil rights, and access to justice. Critical examination of legal structures and limits on democracy, as well as democracy as a universal value. An exploration of the U.S. Constitution and U.S. law and how they limit and empower democracy.
Course Schedule

Business: Management (BUSM)

BUSM 10  Principles of Continuous Quality Improvement
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: BUSO 5 or eligibility for ENGL 68

History and evolution of thought in Continuous Quality Improvement (CQI), including the theories and methods of Deming, Juran, and Crosby. Practical application of Quality management processes and tools are presented for the continuous improvement of (organizational quality. Relevant case studies are included.
Course Schedule

BUSM 20  Principles of Business
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Business and its functions, background, development, organization, and opportunities. Business terms, current trends, methods, contemporary and future problems, and current business practices are covered.
Course Schedule

BUSM 50  World Culture: A Business Perspective
3 Units (Degree Applicable, CSU)
Lecture: 54

An overview of the effects of culture on business communication and interaction. Cultural roles and components are described and related to the business environment and the student’s own culture.
Course Schedule
BUSM 51 Principles of International Business
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: Eligibility for ENGL 68 or BUSO 5

International business environment with a global perspective. Introduces global viewpoints across the full spectrum of business functions, including, but not limited to: accounting, finance, human resources, management, operations, production, purchasing, and strategic planning. Course Schedule

BUSM 52 Principles of Exporting and Importing
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: Eligibility for ENGL 68 or BUSO 5

Practical information needed to participate in activities related to the exporting and importing of goods and services. Includes vocabulary, acronyms, trends, regulations, regional agreements, documentation, and challenges related to the exporting and importing of goods and services. Course Schedule

BUSM 53 Supply Chain Management
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

The supply chain and its key elements. Students are exposed to concepts, models, and terminology used in demand planning, inventory planning, material planning, distribution planning, fulfillment planning, and related components of a supply chain. Course Schedule

BUSM 56 Human Resource Management
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Direction of people including guidance, control, supervisory problems, training, job analysis, interviewing, testing, rating, and other functions involving human resources. Designed to improve the overall understanding of the relationship between the individual and the business organization. Course Schedule

BUSM 66 Small Business Management
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Organizing, starting, and operating a small business enterprise. Emphasis on entrepreneurial applications in a small business environment. Course Schedule

BUSM 81 Work Experience in Business
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Corequisite: BUSM 20 (May have been taken previously)

Provides business students with on-the-job experience in an approved, off-campus worksite which is related to classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester is required for each unit of credit. Work experience placement is not guaranteed, but assistance is provided. Students who repeat this course will improve skills through further instruction and practice. Course Schedule

BUSM 85 Special Issues in Business
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36

Provide business majors with a forum to gain knowledge, develop techniques, problem solve and implement solutions in an actual business situation to add to the creation of a career portfolio. Course Schedule

Business: Real Estate (BUSR)

BUSR 40 Landlord-Tenant Law
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: BUSR 50
Formerly PLGL 40

Landlord-tenant law and creation of legal documentation to represent the landlord-tenant relationship. Examination of the rights and liabilities of the landlord and the tenant. Course Schedule
BUSR 50  Real Estate Principles  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Real estate law, public control, property valuation, finance, and real estate practice. Meets some of the California Real Estate Salesperson and Broker License requirements and meets 30 hours toward Basic Appraisal Procedures 2008 Appraiser Qualifications Board (AQB) requirements for certified-residential/certified-general appraiser license. Also provides 30 hours toward Bureau of Real Estate Appraisers (BREA) requirements for state licensing. Required by the Department of Real Estate (DRE) for all real estate salespersons.  
Course Schedule

BUSR 51  Legal Aspects of Real Estate  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Advisory: BUSR 50  
Real estate contracts, leases, deeds, foreclosures, homesteads, agency, and disclosures. Can be used to meet the additional educational requirements for the salesperson or broker license.  
Course Schedule

BUSR 52  Real Estate Practice  
3 Units (Degree Applicable)  
Lecture: 54  
Corequisite: BUSR 50 (May have been taken previously)  
Office procedures and practices in listings, advertising, prospecting, financing, exchanges, property management, salesmanship, land utilization, and public relations. Must be completed prior to applying to take the Salesperson License Exam.  
Course Schedule

BUSR 53  Real Estate Finance  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Advisory: BUSR 50  
Real estate financing sources, loans underwriting, applications, and appraisals. Can be used to meet the additional education requirement of the salesperson or broker license.  
Course Schedule

BUSR 55  Real Estate Economics  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: BUSR 50  
International, national, and local factors that determine the value of real estate.  
Course Schedule

BUSR 59  Real Estate Property Management  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: BUSR 50  
Property management for owners and managers of residential and commercial income properties. Meets California real estate license requirements for salesperson and broker.  
Course Schedule

BUSR 60  Real Estate Investment Planning  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Advisory: BUSR 50  
Investment strategies, techniques, systems, and theories involving all forms of real estate with emphasis on research methods needed for successful investing.  
Course Schedule

BUSR 62  Mortgage Loan Brokering and Lending  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: BUSR 50  
State and Federal laws that govern the practice of mortgage loan brokerage and lending in California as well as mortgage lending history and process. May be used as an elective for the salesperson or broker license.  
Course Schedule

BUSR 76  Escrow Procedures I  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: BUSR 50  
Escrow procedures including processing of case study sale escrows with and without new trust deed financing, including escrow vocabulary, drawing of documents, and other processing details pertinent to handling escrows from inception to closing. May be used as an elective for the salesperson or broker license.  
Course Schedule

BUSR 81  Appraisal: Principles and Procedures  
3.5 Units (Degree Applicable)  
Lecture: 63  
Advisory: BUSR 50  
Principles and procedures of appraising real property with emphasis on residential properties. Required by Bureau of Real Estate Appraisers (BREA) for all appraisal licenses and by the Department of Real Estate (DRE) for real estate broker license. Provides 60 hours toward BREA requirements for state licensing. Includes all topics listed in Appraisal Qualifications Board (AQB) Basic Appraisal Principles and Basic Appraisal Procedures modules. May be used as the elective course for the salesperson license.  
Course Schedule
Business: Sales, Merchandising & Marketing (BUSS)

BUSS 33 Advertising and Promotion
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Characteristics and role of advertising and promotion in business. Emphasis is placed on promotional mix, trend and forecast research, and developing a comprehensive multimedia promotion plan including advertising layout and copy.
Course Schedule

BUSS 35 Professional Selling
3 Units (Degree Applicable, CSU)
Prerequisite: Eligibility for ENGL 68

Principles of selling and the role of a salesperson in the marketing process. Includes characteristics and skills necessary for a successful salesperson, techniques for prospecting and/or qualifying buyers, buyer behavior and critical steps in the selling process. Students develop and offer a sales presentation for a selected product, service or concept.
Course Schedule

BUSS 36 Principles of Marketing
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Prerequisite: Eligibility for ENGL 68

Organization and function of system of distributing goods and services from the point of production to the consumer. Preparation of a marketing plan using product, distribution, promotional and pricing strategies.
Course Schedule

BUSS 50 Retail Store Management and Merchandising
3 Units (Degree Applicable, CSU)
Lecture: 54

Principles and practices used in the management and merchandising of retail stores. Includes critical buying function, merchandising, promotional techniques, site selection, layout, staffing, market positioning and customer service.
Course Schedule

BUSS 79 Work Experience in Marketing Management
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: BUSS 33 or BUSS 35 or BUSS 36 or BUSS 50 and compliance with Work Experience regulations as designated in the College Catalog

Job experience in an approved work site relating to classroom-based learning for marketing students. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester.
Course Schedule

BUSS 85 Special Issues in Marketing
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36

Provides marketing students with an opportunity to problem solve and develop a marketing plan or related project as requested by a local business to add to the creation of a career portfolio.
Course Schedule

Chemistry (CHEM)

CHEM 9 Chemistry of Everyday Life
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Chemistry for non-majors. States of matter, scientific measurements and experimentation, periodic table, nomenclature, atomic and molecular structure, bonding, solubility, reactions, and acids and bases. Emphasis on chemistry principles and the scientific method as applied in medicine, health, environment, and everyday lives.
Course Schedule

CHEM 10 Chemistry for Allied Health Majors
5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72 Lab: 54
Prerequisite: Eligibility for MATH 71

Measurements, structure, nomenclature (includes organic), formulas, reactions, radioactivity, energy, acids, bases, solutions and pH, and properties of solid, liquid, and gas. This course is appropriate for allied health majors. Completion does not give eligibility for CHEM 50.
Course Schedule

CHEM 20 Introductory Organic and Biochemistry
5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54 Lab: 108
Prerequisite: CHEM 10 or CHEM 40

Nomenclature, structure, function, and reactions of major classes of organic compounds and of biomolecules, including amino acids, lipids, carbohydrates, nucleic acids (DNA and RNA), and proteins. Structure and function of vitamins, coenzymes, and enzymes. Metabolic pathways and biochemical energy. Recommended for allied health majors.
Course Schedule
CHEM 40 Introduction to General Chemistry
5 Units (Degree Applicable, CSU, UC, C-ID #: CHEM 101)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72  Lab: 54
Prerequisite: Eligibility for MATH 71
Advisory: Eligibility for ENGL 1A

Measurements, atomic structure, chemical equations, stoichiometry, gases, solutions, acids and bases, bonding, nomenclature, matter, and energy. Completion prepares students to take CHEM 50.
Course Schedule

CHEM 50 General Chemistry I
5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Prerequisite: CHEM 40 or satisfactory score on Chemistry Placement Examination; and MATH 71 or MATH 71B or MATH 71X or equivalent.

General Chemistry topics including chemical formulas, equations, nomenclature, reactions, stoichiometry, thermochemistry, periodic trends, atomic structure, chemical bonding and structure, and properties of gases, liquids, solids, and solutions. Emphasis is on critical thinking as well as mathematical and dimensional analysis problem-solving. Laboratory experiments emphasize the scientific method as well as computer-based technologies in data acquisition and analysis. Introduces laboratory report writing skills.
Course Schedule

CHEM 50H General Chemistry I - Honors
5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 108
Prerequisite: Acceptance into the Honors Program. CHEM 40 or satisfactory score on Chemistry Placement Examination; and MATH 71, 71B, or 71X or equivalent.

General Chemistry topics including chemical formulas, equations, nomenclature, reactions, stoichiometry, thermochemistry, periodic trends, atomic structure, chemical bonding and structure, and properties of gases, liquids, solids, and solutions. Emphasis is on critical thinking as well as mathematical and dimensional analysis problem-solving. Laboratory experiments emphasize the scientific method as well as computer-based technologies in data acquisition and analysis. Introduces laboratory report writing skills. An honors course designed to provide an enriched experience. Students may not receive credit for both CHEM 50 and CHEM 50H.
Course Schedule

CHEM 51 General Chemistry II
5 Units (Degree Applicable, CSU, UC)
Prerequisite: CHEM 50 or CHEM 50H

Kinetics, equilibrium, thermodynamics, acid-base and oxidation-reduction reactions, transition metals, electrochemistry, and nuclear chemistry. Emphasis is on critical thinking and mathematical problem-solving. Laboratory experiments support lecture topics and use a variety of instrumentation and technology in data acquisition and analysis.
Course Schedule

CHEM 51H General Chemistry II - Honors
5 Units (Degree Applicable, CSU, UC)
Prerequisite: Acceptance into the Honors Program and CHEM 50 or CHEM 50H

Kinetics, equilibrium, thermodynamics, acid-base and oxidation-reduction reactions, transition metals, electrochemistry, and nuclear chemistry. Emphasis is on critical thinking and mathematical problem-solving. Laboratory experiments support lecture topics and use a variety of instrumentation and technology in data acquisition and analysis. An honors course designed to provide an enriched experience. Students may not receive credit for both CHEM 51 and CHEM 51H.
Course Schedule

CHEM 80 Organic Chemistry I
5 Units (Degree Applicable, CSU, UC, C-ID #: CHEM 160S, (80+81))
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 108
Prerequisite: CHEM 51

Designed for chemistry, biochemistry, chemical engineering and biology majors; also for those in pre-professional programs such as medicine, veterinary medicine, dentistry, optometry and pharmacy. Nomenclature, structure-reactivity relationships, energetics, reactions, reaction mechanisms, synthesis, separation, characterization and spectroscopic methods for organic compounds.
Course Schedule

CHEM 81 Organic Chemistry II
5 Units (Degree Applicable, CSU, UC, C-ID #: CHEM 160S, (80 + 81))
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 108
Prerequisite: CHEM 80

The second semester of a one-year course. Fundamental principles and concepts of organic chemistry including, structure, bonding, nomenclature, stereochemistry, and functional groups with emphasis on reactions and reaction mechanisms of aromatic compounds, phenols, ethers, carbonyl compounds, carboxylic acids, amines, and their derivatives. Multi-step syntheses, stereochemistry of reactions, and structure elucidation using modern instrumental methods are also included. An introduction to biomolecules (carbohydrates, lipids, and proteins) is presented.
Course Schedule

CHEM 99 Special Projects in Chemistry
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: CHEM 50

Offers selected students recognition for their academic interest and ability and the opportunity to explore their disciplines to greater depth. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students must have an instructor’s authorization before enrolling in this class.
Course Schedule
Child Development (CHLD)

CHLD 1 Child, Family, School and Community
3 Units (Degree Applicable, CSU, UC, C-ID #: CDEV 110)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Home, child, school, and community relationships as they pertain to the historical and contemporary perspectives on the education and socialization of children. Family systems and community resources and the influences of age, gender, culture, diverse abilities, socioeconomic status, and public policies factors that affect children and families.

Course Schedule

CHLD 5 Principles and Practices in Child Development Programs
3 Units (Degree Applicable, CSU, C-ID #: ECE 120)
Lecture: 54

Examine historical context, philosophies, and theoretical framework in early childhood education, including ethical conduct, career pathways, professional standards, and advocacy. Explore culturally relevant practice and developmentally appropriate curriculum when planning learning environments for diverse learners from birth through age 8. Assesses best practices related to child observations, teaching strategies, and state regulations. Evaluate the key role of relationships and adult-child interactions in supporting children’s physical, social, emotional, language, and cognitive development. TB clearance and 4-6 hours observation required.

Course Schedule

CHLD 6 Introduction to Child Development Curriculum
3 Units (Degree Applicable, CSU, C-ID #: ECE 130)
Lecture: 54
Advisory: CHLD 5 or CHLD 11

Curriculum designs, content areas, and environments related to early education programs. Teaching strategies and curriculum development based on theoretical frameworks, observation, and assessment through a cultural lens to explain and plan for children’s development across the curriculum, including all content areas. Materials and resources used to plan and implement developmentally appropriate curriculum and learning environments for children from birth to 8 years old. TB test and observations required.

Course Schedule

CHLD 10 Child Growth and Lifespan Development
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54

Human lifespan and developmental influences. Developmental approach to the study of the individual identifying effects on growth processes from conception through the end of life. Meets requirements for Title 22 and Title V Regulations pertaining to Child Development Permit. TB clearance and out-of-class observations and interviews required.

Course Schedule

CHLD 10H Child Growth and Lifespan Development - Honors
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Human lifespan and developmental influences. Developmental approach to the study of the individual identifying forces affecting growth processes from conception through the end of life. Meets requirements for Title 22 and Title V Regulations pertaining to Child Development Permit. An honors course designed to provide an enriched experience for accelerated students. TB test required. Students may not receive credit for both CHLD 10 and CHLD 10H.

Course Schedule

CHLD 11 Child and Adolescent Development
3 Units (Degree Applicable, CSU, UC, C-ID #: CDEV 110)
UC Credit Limitation
Lecture: 54

Examines major physical, psychosocial, cognitive, language, and brain developmental processes prenatal through adolescence. Emphasis on developmental theory, research methodologies, maturational processes, and environmental factors. Students observe children and analyze characteristics of development at various stages according to developmental theories. Meets Title 22 and Title V requirements for the Child Development Permit. TB test, out-of-class observations, and interviews required.

Course Schedule

CHLD 50 Teaching in a Diverse Society
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: CHLD 1 and ENGL 1A or ENGL 1AH

Examination of the impact of various societal influences on the development of children’s social identity within a diverse society including theoretical and practical implications. Various classroom strategies will be explored emphasizing culturally competent practices to effectively work with diverse populations of children and families. Evaluation of teaching approaches and classroom environments will help students develop the skills and dispositions necessary to support all children in becoming competent members of a pluralistic society. This course includes research, self-examination, and reflection on issues related to social identity, inclusion, equity, and diversity.

Course Schedule

CHLD 51 Early Literacy in Child Development
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: CHLD 61

Examines the developmental continuum of language arts through the developmental period. Considerations of cultural and linguistic diversity are applied to the study of language arts. An appreciation of the importance of cooperation between home and school underlies the exploration of language arts development. Issues of early literacy in education policy are reviewed. TB test and observations required.

Course Schedule
CHLD 61 Language Arts and Art Media for Young Children  
3 Units (Degree Applicable)  
Lecture: 54

Exploration of early childhood curriculum and teaching methods that develop creativity and literacy skills in young children. It includes planning and developing interactive, art and language experiences for children ages birth- to 8-years old. Teaching practices, curriculum and materials, and appropriate sociocultural learning environments that enhance the child’s creativity and language development are examined, including standards established by the California State Department of Education.

Course Schedule

CHLD 62 Music and Motor Development for Young Children  
3 Units (Degree Applicable, CSU)  
Lecture: 54

Exploration of the relationship between music and movement and a young child’s physical, cognitive, and psycho-social development. Participation and interactions and strategies that encourage children to participate in music, movement, singing and musical instruments.

Course Schedule

CHLD 63 Math and Science for Young Children  
3 Units (Degree Applicable, CSU)  
Lecture: 54

This course explores children’s thinking processes and problem-solving abilities as they become aware of the physical world. It includes planning and developing interactive, engaging mathematics and science experiences for children ages 3- to 8. Teaching practices that enhance children’s natural interest in math and science will be investigated, including standards established by the California State Department of Education.

Course Schedule

CHLD 64 Health, Safety, and Nutrition of Children  
3 Units (Degree Applicable, CSU, C-ID #: ECE 220)  
Lecture: 54

Introduction to the laws, regulations, standards, policies and procedures, and early childhood curriculum related to child health, safety, and nutrition. The key components that ensure physical health, mental health, and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Focus on integrating the concepts into everyday planning and program development for all children.

Course Schedule

CHLD 66 Early Childhood Development Observation and Assessment  
2 Units (Degree Applicable, CSU, C-ID #: ECE 200, (66+66L))  
Lecture: 36  
Prerequisite: CHLD 5 and CHLD 11 and ENGL 1A  
Corequisite: CHLD 66L

The appropriate use of observation and assessment strategies to document children’s behavior, development, and growth. Recording strategies, documentation panels, rating systems, and multiple assessment tools are explored. Note: Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at http://mtsac.edu/cdc/immunization

Course Schedule

CHLD 66L Early Childhood Development Observation and Assessment Laboratory  
1 Unit (Degree Applicable, CSU, C-ID #: ECE 200, (66+66L))  
Lab: 54  
Prerequisite: CHLD 5 and CHLD 11 and ENGL 1A  
Corequisite: CHLD 66

Document child development through observation and assessment in the Early Childhood Education Laboratory School. A holistic approach to child study is emphasized. Students synthesize information which they have recorded and relate it to various domains of the preschool child’s growth and development. CHLD 66L must be taken concurrently. Students must provide documentation of influenza, pertussis (TDap), and measles immunization as well as tuberculosis (TB) clearance as required by SB792 prior to being permitted to enroll in this class. Instructions on submitting documentation are available at http://mtsac.edu/cdc/immunization or at the Child Development Department office.

Course Schedule

CHLD 67 Early Childhood Education Practicum  
2 Units (Degree Applicable, CSU, C-ID #: ECE 210, (67+67L))  
Lecture: 36  
Prerequisite: CHLD 1 and CHLD 6 and CHLD 66 and CHLD 66L  
Corequisite: CHLD 67L  
Advisory: CHLD 61 or CHLD 62 or CHLD 63

Child development principles in the preschool classroom setting and recognition of skills necessary for the teacher of young children. Evaluation of participation experiences. Note: Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class.

Course Schedule

CHLD 67L Early Childhood Education Practicum Laboratory  
1 Unit (Degree Applicable, CSU, C-ID #: ECE 210, (67+67L))  
Lab: 63  
Corequisite: CHLD 67

Supervised teaching experience with young children. Child centered, play-oriented approaches to teaching, learning, and assessment. Student teachers design, implement, and evaluate curriculum for groups of children. Note: Students must provide documentation of influenza, pertussis (TDap), and measles immunization, as well as TB clearance, as required by SB792 prior to being permitted to enroll in this class.

Course Schedule
CHLD 68  Introduction to Children With Special Needs
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68 and (CHLD 10 or CHLD 10H or CHLD 11)

Typical and atypical characteristics in physical, cognitive, and social-emotional development of children with special needs. Topics relevant to the inclusive classroom are examined from a culturally sensitive, family-centered perspective. Examines current and historical legal issues, current educational trends, the referral process and community resources. TB test and observations required.

Course Schedule

CHLD 69  Early Childhood Development Field Work Seminar
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: (CHLD 67 and CHLD 67L) or (CHLD 86 and CHLD 87)
Corequisite: CHLD 91

Selected problem-solving topics related to student teaching at community sites. Topics include philosophical orientation, curriculum, parent involvement, staff relations, professionalism, and professional growth.

Course Schedule

CHLD 71A  Administration of Child Development Programs
3 Units (Degree Applicable, CSU)
Lecture: 54

Introduction to the administration of early care and education programs including program structures, philosophies, organization, budget, record keeping, administrator characteristics, personnel supervision, staffing policies and procedures, and California laws and regulations.

Course Schedule

CHLD 71B  Personnel and Leadership in Child Development Programs
3 Units (Degree Applicable, CSU)
Lecture: 54

Leadership and strategic planning for early childhood programs, including legal and ethical responsibilities, supervision techniques, professional development, and reflective practices for a diverse and inclusive program. Personnel management practices designed to facilitate administrator and staff relationships, teamwork, and leadership skill building.

Course Schedule

CHLD 72  Teacher, Parent, and Child Relationships
3 Units (Degree Applicable)
Lecture: 54

Child-parent-teacher relationships to better understand family dynamics and to recognize influences in the child development program setting. Theories of sequential changes in parent-child-school relations within the larger social context. Strategies addressing issues that emerge when working with children and their families in the school setting.

Course Schedule

CHLD 73  Infant and Toddler Development
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: CHLD 11 and Eligibility for ENGL 68

Infants and toddlers from pre-conception to age three including physical, cognitive, language, social, and emotional growth and development. Applies theoretical frameworks to interpret behavior and interactions between heredity and environment. Emphasizes the role of family and relationships in development. Documentation of tuberculosis (TB) clearance is required.

Course Schedule

CHLD 74  Program Planning for the School Age Child
3 Units (Degree Applicable)
Lecture: 54
Advisory: Eligibility for ENGL 68 and (CHLD 10 or CHLD 10H or CHLD 11)

Designing, planning and implementing developmentally appropriate child development programs, and working with school-age children in before-and after-school care settings. Techniques for discipline, guidance, conflict resolution, and relationships. This class meets the Title 22 licensing requirements for personnel in school-age programs. TB test required for observations.

Course Schedule

CHLD 75  Supervising Adults in Early Childhood Settings
2 Units (Degree Applicable, CSU)
Lecture: 36
Advisory: CHLD 1 and CHLD 5

Functions of leadership as an important role in working with and supervising adults in the early childhood education setting. Emphasis is on effective leadership skills for teachers of young children who function as role models and mentors to new teachers as they address the needs of children, parents and staff.

Course Schedule

CHLD 79  Infant and Toddler Care and Education
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: CHLD 73
Advisory: CHLD 11 and Eligibility for ENGL 68

Applies current theory and research to the care and education of infants and toddlers in group settings. Examines essential policies, principles, and practices that lead to quality care and developmentally appropriate curriculum for children from birth to 36 months. Documentation of influenza, pertussis, and measles immunization and tuberculosis (TB) clearance as required by Senate Bill (SB) No. 792.

Course Schedule
**CHLD 80  Curriculum and Strategies for Children with Special Needs**  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: CHLD 68  
Advisory: Eligibility for ENGL 68  
Covers curriculum and intervention strategies for working with children with special needs in partnership with their families. Focuses on the use of observation and assessment in meeting the individualized needs of children in inclusive and natural environments. Includes the role of the teacher as a professional working with families, collaboration with interdisciplinary teams, and cultural competence. TB test required.  
Course Schedule

**CHLD 87  Infant Toddler Practicum Field Work Experience**  
1 Unit (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 75  
Prerequisite: CHLD 66 and CHLD 66L and CHLD 73 and CHLD 79  
Corequisite: CHLD 86  
Supervised teaching experience with infants and toddlers. 75 paid or 60 non-paid hours required per unit of credit. Knowledge of care routines and relationship-based content areas will be emphasized as student teachers design, implement, and evaluate experiences that promote positive development and learning for young children while supporting an inclusive and culturally diverse environment. Documentation of influenza, pertussis, and measles immunization and TB clearance as required by SB792.  
Course Schedule

**CHLD 83  Current Issues in Child Development**  
1 Unit (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Advisory: CHLD 5 and CHLD 11  
Current research in child development that is applied to programs and teaching. Issues covered will change with course offerings.  
Course Schedule

**CHLD 84  Guideline and Discipline in Child Development Settings**  
1 Unit (Degree Applicable, CSU)  
Lecture: 18  
Advisory: CHLD 5  
Introduce developmentally appropriate guidance strategies for promoting pro-social behaviors with individual and groups of children. Emphasis on positive guidance principles to create responsive, supportive and respectful environments between children, caregivers and parents.  
Course Schedule

**CHLD 85  Infants At Risk**  
3 Units (Degree Applicable)  
Lecture: 54  
Prerequisite: CHLD 10 or CHLD 10H or CHLD 11  
Advisory: CHLD 73  
Principles and methods of working with infants who are disabled or at-risk. Emphasis on prenatal prevention, postnatal intervention, and support programs. Course will prepare caregivers of infants at risk for appropriate program planning. TB test and out-of-class observations required.  
Course Schedule

**CHLD 86  Infant Toddler Practicum Seminar**  
2 Units (Degree Applicable, CSU)  
Lecture: 36  
Prerequisite: CHLD 66 and CHLD 66L and CHLD 73 and CHLD 79  
Corequisite: CHLD 87  
Developmentally appropriate early childhood teaching competencies under guided supervision in an infant/toddler classroom. Students utilize practical classroom experiences to make connections between theory and practice, develop professional behaviors, and build a comprehensive understanding of children and families. Child-centered, play-oriented approaches to teaching, learning, and assessment.  
Course Schedule

**Chinese (CHIN)**

**CHIN 1  Elementary Chinese**  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Intended for students without previous exposure to Chinese. Begins to develop the ability to converse, read, and write in Mandarin Chinese. Includes the study of essentials of pronunciation, vocabulary, idioms, and grammatical structures along with an introduction to Chinese culture.  
Course Schedule

**CHIN 2  Continuing Elementary Chinese**  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 72  
Prerequisite: CHIN 1 or equivalent  
Further develops conversational, reading, and writing skills in Mandarin Chinese with special emphasis on verbs, grammar, and extension of vocabulary.  
Course Schedule
**CHIN 3 Intermediate Chinese**

*4 Units (Degree Applicable, CSU, UC)*

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 72

Prerequisite: CHIN 2

Further development of Mandarin Chinese language skills and their use as tools in exploring Chinese civilization. Further study and review of grammar, exercises in word building, derivation, and the extension of the active and recognition vocabularies.

Course Schedule

**CHIN 4 Continuing Intermediate Chinese**

*4 Units (Degree Applicable, CSU, UC)*

Lecture: 72

Prerequisite: CHIN 3

Using Mandarin in traveling, telling stories, describing experiences, and discussing Chinese literary works, festivals, food, and advanced grammar.

Course Schedule

**Computer and Networking Technology (CNET)**

**CNET 50 Personal Computer (PC) Servicing**

*4 Units (Degree Applicable)*

Lecture: 54  Lab: 54

Personal computer (PC) and peripheral servicing techniques, preventative maintenance, hardware configurations, software configurations, software diagnostics, and the use of test equipment.

Course Schedule

**CNET 52 PC Operating Systems**

*4 Units (Degree Applicable)*

Lecture: 54  Lab: 54

Advisory: CNET 50

Current operating systems required for A+ and Network+ Certification and general computer servicing. Includes: identification of major components, installation, configuration, upgrading, and troubleshooting.

Course Schedule

**CNET 54 PC Troubleshooting**

*4 Units (Degree Applicable)*

Lecture: 54  Lab: 54

Advisory: CNET 50

Personal computer (PC) servicing. Includes isolating, identifying, and repairing specific problems in the computer environment at the hardware level. Prepares students for the A+ Certification Exam.

Course Schedule

**CNET 56 Computer Networks**

*4 Units (Degree Applicable)*

Lecture: 54  Lab: 54

Advisory: CNET 54

Standards, terminology, design, implementation, and troubleshooting techniques as they relate to both local and wide area networks. Emphasis on hardware and software components, network architecture, and data transmission methods. Of special interest to computer and network technicians and those seeking certification in A+, Network+, or other certifications.

Course Schedule

**CNET 58 Server Systems**

*4 Units (Degree Applicable)*

Lecture: 54  Lab: 54

Advisory: CNET 56

Server systems, both physical and virtual. Server installation, configuration, and management. Includes hardware and software components, virtual server configurations, troubleshooting techniques using flow charts and diagnostic tools, and disaster recovery concepts. Emphasis on hardware components. Covers the core material needed for the Server+ Certification. Software content in this course is covered only to the extent that is required for hardware troubleshooting, repair and implementation per CompTIA.

Course Schedule

**CNET 60 A+ Certification Preparation**

*2 Units (Degree Applicable)*

Lecture: 36

Advisory: CNET 50 and CNET 52

Prepares the student and qualified computer technician for the A+ certification examination. All aspects of the A+ Essentials and A+ Practical Application test modules will be stressed through both lecture review and test simulation software.

Course Schedule

**CNET 62 Network+ Certification Preparation**

*2 Units (Degree Applicable)*

Lecture: 36

Advisory: CNET 56

Prepares the student or A+ certified technician for the Network+ (Net+) certification examination. Includes Open System Interconnection (OSI) model, Transmission Control Protocol/Internet Protocol (TCP/IP), and implementing, installing, maintaining, and supporting networks.

Course Schedule

**CNET 64 Server+ Certification Preparation**

*2 Units (Degree Applicable)*

Lecture: 36

Advisory: CNET 58

Prepares the computer/network service technician for the CompTIA Server+ certification examination.

Course Schedule
CNET 66  Security+ Certification Preparation  
2 Units (Degree Applicable)  
Lecture: 36  
Advisory: CNET 54 and CNET 56

Prepares the computer/network service technician for the CompTIA sponsored Security+ Certification examination. Security information is covered only as it pertains to enabling the service technician to troubleshoot a computer system that may have a security problem.  
Course Schedule

Computer Information Systems:  
Beginning (CISB)

CISB 10  Office Skills  
3 Units (Degree Applicable)  
Lecture: 54

Skills necessary to work in an office setting including: alpha and numeric keyboarding, email etiquette and standards, electronic calendaring, ten-key, composing, formatting and storing business documents, and telephone techniques.  
Course Schedule

CISB 11  Computer Information Systems  
3.5 Units (Degree Applicable, CSU, UC, C-ID #: BUS 140, ITIS 120)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  Lab: 27

Overview of computer information systems including computer hardware, software, networking, programming, databases, Internet, security, systems analysis, ethics, and problem solving using business applications.  
Course Schedule

CISB 15  Microcomputer Applications  
3.5 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  Lab: 27

Windows operating system (OS) and applications, simple business examples using up-to-date browser, word processing, spreadsheet, database management and presentation software, and integration of software applications.  
Course Schedule

CISB 16  Macintosh Applications  
2 Units (Degree Applicable, CSU)  
Lecture: 27  Lab: 27

Macintosh operating system and related tools; creating files using office applications; storing and sharing files using iCloud.  
Course Schedule

CISB 21  Microsoft Excel  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54

Spreadsheet concepts using Microsoft Excel including formatting, formulas and functions, charts, linked worksheets, pivot tables, macros, and Visual Basic for Applications (VBA) code.  
Course Schedule

CISB 31  Microsoft Word  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54

Word processing with Microsoft Word and its editing, formatting, and language tools to create, edit, and format business and publication documents. Includes creating flyers, newsletters, and other publication documents using advanced formatting techniques and tools.  
Course Schedule

CISB 51  Microsoft PowerPoint  
3 Units (Degree Applicable, CSU)  
Lecture: 54

Using PowerPoint to plan, design, and produce effective presentations. Includes creating charts, diagrams, and storyboards; developing appropriate text content; and adding sound, animation, and movies.  
Course Schedule

CISB 81  Work Experience in Office Technology  
1-4 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 60-300

Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog

Provides students with actual on-the-job experience in an approved worksite, which is related to classroom-based learning. A minimum of 75 paid clock hours or 60 nonpaid clock hours per semester of supervised work is required for each one unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided.  
Course Schedule

Computer Information Systems:  
Database (CISD)

CISD 11  Database Management - Microsoft Access  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Corequisite: CISD 11L  
Advisory: CISB 15 or CISB 11

Design, creation, and management of relational databases using Microsoft Access. Basic database design, creation of tables, queries, forms, reports, and macros. Creation of custom graphical user interface and introduction to Visual Basic for Applications (VBA) code.  
Course Schedule
CISD 11L Database Management - Microsoft Access Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISD 11

Laboratory for CISD 11 - Database Management - Microsoft Access. Exercises focusing on design and development of a business database using Microsoft Access software, including creation of tables and relationships between tables, queries, forms, reports, macros, and an introduction to Visual Basics for Applications (VBA) programming language to make a fully-functioning, user-friendly Access database.

Course Schedule

CISD 14 VBA for Excel and Access
3 Units (Degree Applicable)
Lecture: 54
Corequisite: CISD 14L
Advisory: CISD 11 and CISB 21

Excel and Access programming using Visual Basic for Applications (VBA) programming language for business applications. Event-driven programming, Excel and Access Object Models, ActiveX Data Objects model (ADO), VBA structures, arrays, embedded SQL (Structured Query Language) into Access VBA, and error-handling.

Course Schedule

CISD 14L Visual Basic for Applications (VBA) Excel and Access Lab
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISD 14

Laboratory component for the CISD 14 course. Visual Basic for Applications (VBA) programming language exercises in both Excel and Access applications. Uses the structures learned in the CISD 14 course, including decision statements, looping, array manipulation, and error-handling. Use the Excel and Access Object Models and the ActiveX Data Objects model in programming projects.

Course Schedule

CISD 21 Database Management - Microsoft SQL Server
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISD 21L
Advisory: CISB 11 or CISB 15

Structured Query Language (SQL) and Transact-SQL for Microsoft SQL Server. Topics include creating database objects, retrieving and updating data, writing scripts, developing stored procedures and functions, developing triggers, and creating cursors. Student must be enrolled in CISD 21L, a concurrent lab co-requisite.

Course Schedule

CISD 21L Database Management - Microsoft SQL Server Laboratory
0.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISD 21

Laboratory for CISD 21 - Structured Query Language (SQL) and Transact-SQL for Microsoft SQL Server. Topics include creating database objects, retrieving and updating data, writing scripts, developing stored procedures, functions, triggers, and creating cursors. Student must be enrolled in CISD 21, a concurrent lecture co-requisite.

Course Schedule

CISD 31 Database Management - Oracle
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISD 31L
Advisory: CISB 11 or CISB 15

Oracle database management system (DBMS) functions, concepts, and terms. Procedure Language/Structured Query Language (PL/SQL) is used to code, test, and implement stored procedures, functions, triggers, and packages. Relational database projects will be built using PL/SQL. Concurrent enrollment in CISD 31L is required.

Course Schedule

CISD 31L Database Management - Oracle Laboratory
0.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISD 31

Laboratory for CISD 31 - Oracle database management system (DBMS) functions, concepts, and terms. Procedure Language/Structured Query Language (PL/SQL) is used to code, test, and implement stored procedures, functions, triggers, and packages. Relational database projects will be built using PL/SQL. Concurrent enrollment in CISD 31 is required.

Course Schedule

CISD 40 Database Design
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: CISD 11 and CISD 11L

Database design principles. Understanding database needs and functions; creating data models, entity-relationship (E-R), and Unified Modeling Language (UML) diagrams; using normalization rules and principles to create databases; learning basic database administrator objectives and tasks; and understanding the role of data warehousing and data mining.

Course Schedule
CISD 41  Introduction to Data Science
3.5 Units (Degree Applicable)
Lecture: 54  Lab: 27
Advisory: CISP 10

Introduces students to the evolving domain of data science. Addresses the key knowledge domains in data science, including data development and management, statistical analysis, data visualization, and inference. Provides an exposure to some of the technologies involved in application of data science. Goals are to learn how to use tools for acquiring, cleaning, analyzing, exploring, and visualizing data; making data-driven inferences and decisions; and effectively communicating results.

Course Schedule

CISD 42  Big Data Integration and Processing
3.5 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 27
Prerequisite: CISD 41
Advisory: CISP 10


Course Schedule

CISD 43  Big Data Modeling and Analysis
3.5 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 27
Prerequisite: CISD 41
Advisory: CISP 10

Introduces students to various Big Data management systems and analytical tools. Addresses data mining vs predictive analytics. Provides an exposure to data modeling, data mining, text mining, analytics, real-time analytics, and graph analytics from Big Data perspective.

Course Schedule

Computer Information Systems: Networking (CISN)

CISN 11  Telecommunications Networking
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISN 11L
Advisory: CISB 11

Prepares students for the first year Cisco Certified Network Associate (CCNA) and Network+ certification. Telecommunications networking focusing on network concepts and designs; network standards; Transmission Control Protocol and Internet Protocol (TCP/IP) version 4 (IPv4) and version 6 (IPv6); Open Systems Interconnection (OSI); network protocols; transmission media; switch; hardware architecture; local area network (LAN); wide area network (WAN); remote connectivity; Microsoft and Linux network operating system; network troubleshooting, maintenance, and upgrade; network and wireless security; system vulnerability; and network sniffing analysis.

Course Schedule

CISN 11L  Telecommunications/Networking Laboratory
0.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISN 11

Telecommunications Networking lab preparing students for first year Cisco Certified Network Associate (CCNA) and Network+ certification. Telecommunications Networking focusing on network concepts and designs, network standards, Transmission Control Protocol and Internet Protocol (TCP/IP) version 4 (IPv4) and version 6 (IPv6), Open Systems Interconnection (OSI), network protocols, transmission media, switch, hardware architecture, local area network (LAN), wide area network (WAN), remote connectivity, Microsoft and Linux network operating system, network troubleshooting, maintenance, and upgrade, network and wireless security, system vulnerability, and network sniffing analysis.

Course Schedule

CISN 21  Windows Operating System
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: CISB 11 or CISB 15

Windows operating system installation and performance tweaking, including hardware and software issues, Windows system files, and Windows security.

Course Schedule

Computer Information Systems: Management (CISM)

CISM 11  Systems Analysis and Design
3.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 27
Advisory: CISB 11

Information systems and the discipline of systems analysis in relation to the system development life cycle. Develops skills in applying the tools, techniques, and concepts of systems analysis to information systems development. Application of structured analysis and design methods and tools, including Computer Aided System Engineering (CASE) tools.

Course Schedule
CISN 24 Window Server Network and Security Administration

3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISN 24L
Advisory: CISN 11

Computer Network Administration and Security Management (CNASM) core. Microsoft Certified Solutions Expert (MCSE) topics, Active Directory security and Group Policy management, Hyper-V virtual server installation, Dynamic Host Configuration Protocol (DHCP), Domain Name Service (DNS), file system security, logon script, software deployment, network printing, Remote Desktop (RD) Gateway and RD Web Access, Network Address Translation (NAT), Internet Protocol Security (IPsec) and secure Virtual Private Network (VPN), Internet Protocol (IP) version 6 (v6) DHCPv6, DNSv6, and IPv6 Routing.

Course Schedule

CISN 24L Window Server Network and Security Administration Laboratory
0.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISN 24

Laboratory applications for Microsoft Server Certification Expert (MCSE) topics, Active Directory security and Group Policy management, Hyper-V virtual server installation, Dynamic Host Configuration Protocol (DHCP), Domain Name Service (DNS), file system security, logon script, software deployment, network printing, Remote Desktop (RD) Gateway and RD Web Access, Network Address Translation (NAT), Internet Protocol Security (IPsec) and secure Virtual Private Network (VPN), Internet Protocol (IP) version 6 (v6) DHCPv6, DNSv6, and IPv6 Routing. Student must be enrolled in CISN 24 - Window Server Network and Security Administration, a concurrent lecture co-requisite.

Course Schedule

CISN 31 Linux Operating System

3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISN 31L
Advisory: CISB 11

Concepts and skills in planning and installing Linux Operating System (OS) and its graphical user interface (GUI); using Linux Shells and system administration commands; managing user accounts; installing hardware and software; and maintaining file systems and system resources.

Course Schedule

CISN 31L Linux Operating System Laboratory
0.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISN 31

Laboratory for planning, installing, and managing Linux Operating System (OS) and its graphical user interface (GUI); using Linux Shells and system administration commands; managing user accounts; installing hardware and software; and maintaining file systems and system resources. Concurrent enrollment in CISN 31 lecture course is required.

Course Schedule

CISN 34 Linux Networking and Security

3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISN 34L
Advisory: CISN 31

Installation and management of Linux operating system networks and security modules. Concept study and installation of Transmission Control Protocol/Internet Protocol (TCP/IP) protocols, Internet Protocol (IP) addressing, network protocols and servers, routers, and network applications. Creating Linux intranets and connecting to Internet. Student must take CISN 34L, a concurrent lab co-requisite.

Course Schedule

CISN 34L Linux Networking and Security Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISN 34

Laboratory for installation and management of Linux operating system networks and security modules. Concept study and installation of Transmission Control Protocol/Internet Protocol (TCP/IP) protocols, Internet Protocol (IP) addressing, network protocols and servers, routers, and network applications. Creating Linux intranets and connecting to Internet. Student must be enrolled in CISN 34, a concurrent lecture course co-requisite.

Course Schedule

CISN 51 Cisco CCNA Networking and Routing

3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISN 51L
Advisory: CISN 11

Computer Network Administration and Security Management (CNASM) core. Preparation for Cisco Certified Network Associate (CCNA) certification. Design and configuration of local area networks (LAN), wide area networks (WAN), open systems interconnection (OSI) model, advanced Subnetting, route summarization, command line Interface (CLI), transmission control protocol and Internet protocol (TCP/IP), Cisco internetwork operating system (IOS), router, advanced switching, virtual LAN (VLAN), access control lists (ACL), wireless and network security, Internet protocol version 6 (IPv6), point-to-point protocol (PPP), voice over Internet protocol (VoIP), and routing protocols including static route, routing information protocol (RIP), enhanced interior gateway routing protocol (EIGRP), and open shortest path first (OSPF). Student must be enrolled in CISN 51L, a concurrent lab co-requisite.

Course Schedule
CISN 51L  Cisco CCNA Networking and Routing Laboratory  
0.5 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 27  
Corequisite: CISN 51  
Lab to prepare for Cisco Certified Network Associate (CCNA) certification. Design and configuration of local area networks (LAN), wide area networks (WAN), open systems interconnection (OSI) model, advanced subnetting, route summarization, command line interface (CLI), transmission control protocol and Internet protocol (TCP/IP), Cisco internetwork operating system (IOS), router, advanced switching, virtual LAN (VLAN), access control lists (ACL), wireless and network security, Internet protocol version 6 (IPv6), point-to-point protocol (PPP), voice over Internet protocol (VoIP), and routing protocols including static route, routing information protocol (RIP), enhanced interior gateway routing protocol (EIGRP), and open shortest path first (OSPF). Student must be enrolled in CISN 51 - Cisco CCNA Networking and Routing, a concurrent lecture co-requisite.  
Course Schedule  

CISN 61  Cloud and Virtualization Network Security  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: CISB 11 or CISN 21 or CISN 31  
Plan, configure, secure, install, and maintain Virtual Machines, Containers, and latest virtual and cloud systems from prominent vendors: Amazon AWS, Microsoft Azure, VMWare, Oracle, Docker, and others.  
Course Schedule  

CISN 71  Introduction to Cloud Computing  
3 Units (Degree Applicable)  
Lecture: 54  
Advisory: CISB 11  
Concepts and principles of cloud computing that shift information systems from on-premises computing infrastructure to highly scalable internet architectures. Topics includes cloud computing technologies, cloud services (storage, servers and software applications), cloud providers, industry cloud practices, cloud careers, and industry demand for cloud skills. Students analyze a variety of case studies to effectively evaluate and assess the business and technical benefits of cloud computing and cloud applications.  
Course Schedule  

CISN 72A  Cloud Computing Database Essentials for Amazon Web Services  
3 Units (Degree Applicable)  
Lecture: 54  
Prerequisite: CISN 71  
Concepts and skills in planning, designing, and using different cloud database data storage solutions; define, operate and scale both Structured Query Language (SQL) and NoSQL data storage solutions; using Amazon Relational Database Service (RDS) and SQL to create and fill tables, retrieve and manipulate data; using object-based Application Programming Interface (APIs) to serialize objects to Amazon DynamoDB for NoSQL solutions and other topics like automated backups, transaction logs, restoration, and retention.  
Course Schedule  

CISP 10  Principles of Object-Oriented Design  
2.5 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 27  Lab: 54  
Advisory: Advisory corequisites CISP 11 or CISP 21 or CISP 31 or CISP 41  
Object-oriented design, patterns, and use of Unified Modeling Language (UML) in different programming languages that will enable students to build large packages and business applications. The course also covers Agile and Scrum methodologies.  
Course Schedule  

CISP 11  Principles of Object-Oriented Design  
2.5 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: CISN 71  
Concepts and skills on protecting confidentiality, integrity, and availability of computing systems and data; how Amazon Web Service (AWS) uses redundant and layered controls, continuous validation and testing, and a substantial amount of automation to ensure the underlying infrastructure is continuously monitored and protected; AWS Shared Responsibility Model; and identifying through the AWS Management Console the security tools and features provided by the AWS platform.  
Course Schedule  

CISP 71A  Security in Amazon Web Services  
3 Units (Degree Applicable)  
Lecture: 54  
Prerequisite: CISN 71  
Concepts and skills on building cloud computing systems using a common set of core technologies, algorithms, and design principles centered around distributed systems; using Amazon Web Services (AWS) Management Console to provision, load-balance, and scale applications with compute engines like Elastic Compute Cloud (EC2) and the AWS Elastic Beanstalk (EB); and rationale for using AWS and design principles of scalable cloud applications.  
Course Schedule  

CISP 74A  Security in Amazon Web Services  
3 Units (Degree Applicable)  
Lecture: 54  
Prerequisite: CISN 71  
Concepts and skills on protecting confidentiality, integrity, and availability of computing systems and data; how Amazon Web Service (AWS) uses redundant and layered controls, continuous validation and testing, and a substantial amount of automation to ensure the underlying infrastructure is continuously monitored and protected; AWS Shared Responsibility Model; and identifying through the AWS Management Console the security tools and features provided by the AWS platform.  
Course Schedule  

CISP 81  Work Experience in Computer Networking  
1-4 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 60-300  
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog.  
Provides students with actual on-the-job computer networking work experience in an approved worksite, which is related to classroom based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester of supervised work is required for each one unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided.  
Course Schedule  

Computer Information Systems: Programming (CISP)
CISP 11  Programming in Visual Basic
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISP 11L
Advisory: CISB 11 or CISB 15 or CISP 10

Visual Basic (VB) programming in the business environment includes: planning and writing object-oriented applications using Windows Forms and Web Forms; user interface design classes, objects, properties, methods and events; control structures; lists and arrays; printing and print previews; accessing a database.
Course Schedule

CISP 11L  Programming in Visual Basic Laboratory
0.5 Units (Degree Applicable, CSU, UC)
Lab: 27
Corequisite: CISP 11

Laboratory for CISP 11 Programming in Visual Basic (VB). Planning and writing object-oriented applications in the business environment; using Windows Forms and Web Forms; user interface design classes, objects, properties, methods, and events; control structures; lists and arrays; printing and print previews; accessing a database.
Course Schedule

CISP 21  Programming in Java
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Corequisite: CISP 21L
Advisory: CISP 10 and (CISB 11 or CISB 15)

Design and development of object-oriented Java programming applications. Includes object-oriented business programs and applications, documentation and debugging techniques, user-interface, objects, various data types, methods, events, elementary control structures, arrays, and inheritance. Student must take CISP 21L concurrently.
Course Schedule

CISP 21L  Programming in Java Laboratory
0.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISP 21

Laboratory for CISP 21 - Java Programming exercises focusing on design and development of object-oriented business programs and applications, documentation and debugging techniques, user-interface, objects, variables, methods, events, elementary control structures, lists, arrays, and inheritance. Concurrent enrollment in the lecture course CISP 21 - Programming in Java is required.
Course Schedule

CISP 24  Advanced Java Programming
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISP 24L
Advisory: CISP 21 and CISP 21L

Advanced object-oriented programming using Java: designing, coding, testing, and implementing multi-tier applications in serialization, multithreading, Advanced Swing Components (ASC), networking, server-side technology which include servlets, remote method invocation (RMI), Java server pages, Java Database Connectivity (JDBC), public key infrastructure (PKI), mobile applications, and security. Student must be enrolled in CISP 24L, a concurrent lab co-requisite.
Course Schedule

CISP 24L  Advanced Java Laboratory
0.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISP 24
Advisory: CISP 21 and CISP 21L

Laboratory for advanced programming concepts using Java: designing, coding, testing, and implementing multi-tier applications in serialization, multithreading, Advanced Swing Components (ASC), networking, server-side technology which include servlets, remote method invocation (RMI), Java server pages, Java Database Connectivity (JDBC), public key infrastructure (PKI), mobile applications, and security. Student must be enrolled in CISP 24, a concurrent lecture co-requisite.
Course Schedule

CISP 31  Programming in C++
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISP 31L
Advisory: CISP 10 or (CISP 11 and CISP 11L) or (CISP 21 and CISP 21L)

Object-oriented programming in C++ including object-oriented design, documentation, and debugging techniques. Elementary control structures, classes, overload operators and functions, and single and multiple inheritance. Student must be enrolled in CISP 31L, a concurrent laboratory co-requisite.
Course Schedule

CISP 31L  Programming in C++ Laboratory
0.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISP 31

Laboratory for object-oriented programming in C++ including object-oriented design, documentation, and debugging techniques. Elementary control structures, classes, overload operators and functions, and single and multiple inheritance. Student must be enrolled in CISP 31, a concurrent lecture co-requisite.
Course Schedule
CISP 34  Advanced C++ Programming
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISP 34L
Advisory: CISP 31 and CISP 31L
Object-oriented programming in C++ concepts and principles. Covers data structures: vectors, linked lists, queues, stacks and hash tables, graphical-user interface (GUI), database access, and web services. Students must be enrolled in CISP 34L, a concurrent lab co-requisite. Course Schedule

CISP 34L  Advanced C++ Programming Laboratory
0.5 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISP 34
Laboratory for object-oriented programming in C++ concepts. Covers principles covers data structures: vectors, linked lists, queues, stacks and hash tables, graphical-user interface (GUI), database access, and web services. Students must be enrolled in CISP 34, a concurrent lecture co-requisite. Course Schedule

CISP 41  Programming in C#
3 Units  (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISP 41L
Advisory: CISP 10 and CISB 11 and CISB 15
Programming in C# using Windows Forms and Web Forms. Course covers control structures (loops, if statements, and switch blocks), database access, multiple forms, and object-oriented programming concepts. Student must be enrolled in CISP 41L, a concurrent lab co-requisite. Course Schedule

CISP 41L  Programming in C# Laboratory
0.5 Units  (Degree Applicable, CSU)
Lab: 27
Corequisite: CISP 41
Laboratory for programming in C# using Windows Forms and Web Forms. Course covers control structures (loops, if statements, and switch blocks), database access, multiple forms, and object-oriented programming concepts. Student must be enrolled in CISP 41, a concurrent lecture co-requisite. Course Schedule

CISP 52  Mobile Device Programming
3 Units  (Degree Applicable)
Lecture: 54
Corequisite: CISP 52L
Advisory: CISP 10 and CISW 21
User interface patterns and design, connectivity, and application (app) architecture and design. Student must be enrolled in CISP 52L, a concurrent lab co-requisite. Course Schedule

CISP 52L  Mobile Device Programming Laboratory
0.5 Units  (Degree Applicable)
Lab: 27
Corequisite: CISP 52
User interface, connectivity, and application (app) architecture and design. Student must be enrolled in CISP 52, a concurrent lecture co-requisite.

CISP 53  iOS Programming
3 Units  (Degree Applicable)
Lecture: 54
Corequisite: CISP 53L
Advisory: CISP 10 and CISP 52 and CISP 52L
Programming for iOS devices covers user interface patterns and design, connectivity, and application (app) architecture. Students must be enrolled in CISP 53L, a concurrent lab co-requisite.

CISP 53L  iOS Programming Laboratory
0.5 Units  (Degree Applicable)
Lab: 27
Corequisite: CISP 53
iOS programming laboratory: user interface, connectivity, and application (app) architecture and design. Student must be enrolled in CISP 53, a concurrent lecture co-requisite.

CISP 54  Programming for Android Devices
3 Units  (Degree Applicable)
Lecture: 54
Corequisite: CISP 54L
Advisory: CISP 10 and CISP 52 and CISP 52L
Android device programming, user interface patterns and design, connectivity, and application (app) architecture with an emphasis on creating effective mobile apps. Student must be enrolled in CISP 54L, a concurrent lab co-requisite.

CISP 54L  Android Programming Laboratory
0.5 Units  (Degree Applicable)
Lab: 27
Corequisite: CISP 54
Laboratory for Android programming user interface, connectivity, and application (app) architecture and design. Student must be enrolled in CISP 54, a concurrent lecture co-requisite.

CISP 71  Programming in Python
3 Units  (Degree Applicable)
Lecture: 54
Design and development of object-oriented Python programming applications. Includes object-oriented business programs and applications, documentation and debugging techniques, user-interface, objects, various data types, methods, events, elementary control structures, arrays, inheritance, polymorphism, file operations, database interaction, and networking. Student must take CISP 71L concurrently. Course Schedule
CISP 71L Programming in Python Laboratory
0.5 Units (Degree Applicable)
Lab: 27

Laboratory for CISP 71- Python Programming exercises focusing on design and development of object-oriented business programs and applications, documentation and debugging techniques, user-interface, objects, variables, methods, events, elementary control structures, lists, arrays, inheritance, polymorphism, file operations, database interaction, and networking. Concurrent enrollment in CISP 71 is required.

Course Schedule

CISP 81 Work Experience in Computer Programming
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 60-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog.

Provides students with actual on-the-job experience in computer programming at an approved worksite, which is related to classroom based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester of supervised work is required for each one unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided.

Course Schedule

Computer Information Systems: Security (CISS)

CISS 11 Practical Computer Security
2 Units (Degree Applicable)
Lecture: 27  Lab: 27
Advisory: CISB 11

Computer security for all computer users. Provides awareness for computer users to protect user accounts and computer systems from attacks. Projects illustrate security software and hardware configuration.

Course Schedule

CISS 13 Principles of Information Systems Security
4 Units (Degree Applicable)
Lecture: 72
Advisory: CISS 11 and CISB 11

Systems Security Certified Practitioner (SSCP) exam course preparation including practical technical skills for operational information technology (IT) roles.

Course Schedule

CISS 15 Operating Systems Security
3 Units (Degree Applicable)
Lecture: 54
Advisory: CISB 11 or CISN 21

Operating systems security concepts and techniques: covers how attackers operate, how viruses strike, strengthening operating systems, repelling attacks, and applying security techniques to different operating systems like Windows, Unix, Linux, etc.

Course Schedule

CISS 21 Network Vulnerabilities and Countermeasures
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISS 21L
Advisory: CISN 11

Network vulnerabilities from a hacker's perspective. Cyber security legal and ethical issues. Written security, use policy, and instance response policy. Scanning and penetration tests, vulnerability assessments, and countermeasures for Windows and Linux operating systems. Secure programming, virtual private network (VPN), cryptography, wireless, Web, and remote access securities. Student must be enrolled in CISS 21L, a concurrent lab co-requisite.

Course Schedule

CISS 23 Network Analysis, Intrusion Detection/Prevention Systems
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISS 23L
Advisory: CISN 11

WireShark, Netflow network analyzer, and computer forensic tools to troubleshoot network problems and monitor network traffics. Detect and block network attacks with standalone Cisco Intrusion Detection Systems and Intrusion Prevention Systems (IDS/IPS), integrated Cisco Adaptive Security Appliance (ASA) IPS, Linux Snort and Windows IDS/IPS. Student must be enrolled in CISS 23L, a concurrent lab co-requisite.

Course Schedule

CISS 23L Network Analysis, Intrusion Detection/Prevention Systems Laboratory
0.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISS 23

Laboratory course using WireShark, and computer forensic tools to troubleshoot network problems and monitor network traffics. Detect and block network attacks with standalone Cisco Intrusion Detection Systems and Intrusion Prevention Systems (IDS/IPS), integrated Cisco Adaptive Security Appliance (ASA) IPS, Linux Snort and Windows IDS/IPS. Student must be enrolled in CISS 23, a concurrent lecture co-requisite.

Course Schedule
CISS 25 Network Security and Firewalls
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISS 25L
Advisory: CISN 11
Design, configure, and implement firewalls to secure enterprise, medium, and small businesses networks. Cisco Adaptive Security Appliance (ASA) with intrusion prevention system (IPS) and Linux firewall with IPS integration. Site to site and remote client Virtual Private Network (VPN), Access Control Lists (ACL), content filtering, Confidentiality Integrity Availability (CIA), Radius, and Certificate Authentication (CA). Cisco ASA and Linux firewall troubleshooting technique. Student must enroll in CISS 25L concurrently.
Course Schedule

CISS 25L Network Security and Firewalls Laboratory
0.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 27
Corequisite: CISS 25
Laboratory course to design, configure, and implement firewall to secure enterprise, medium, and small businesses networks. Cisco Adaptive Security Appliance (ASA) with intrusion prevention system (IPS) and Linux firewall with IPS integration. Site to site and remote client Virtual Private Network (VPN), Access Control Lists (ACL), content filtering, Confidentiality Integrity Availability (CIA), Radius, and Certificate Authentication (CA). Cisco ASA and Linux firewall troubleshooting technique. Student must enroll in CISS 25, a concurrent lecture corequisite.
Course Schedule

CISS 27 Cyber Defense
1 Unit (Degree Applicable)
Lab: 54
Advisory: CISN 11 and CISN 11L
Cyber security hands-on activities in defending, responding, mitigating, and analyzing attacks through IT infrastructure and application service vulnerabilities. Prepare students to secure, configure, monitor, and analyze computer, switch, router, firewall, Intrusion Prevention Systems (IPS), Voice over IP (VoIP), smart phone, and application services such as Web, email, Structured Query Language (SQL) database, Domain Name Systems (DNS), and Virtual Private Network (VPN).
Course Schedule

CISS 29 CNASM Service Learning
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Explore career objectives and advanced skills from Computer Network Administration and Security Management (CNASM) courses through lab activities and community services.
Course Schedule

CISS 31 Computer System Forensics
3 Units (Degree Applicable)
Lecture: 54
Advisory: CISN 11 and CISN 11L
Computer system forensics including an overview of computer crimes and the role of computer forensics specialists in using current and emerging technologies, tools, techniques, and methods to perform evidence gathering and analysis in the field and laboratories.
Course Schedule

CISS 81 Work Experience in Computer Security
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 60-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog.
Provides students with actual on-the-job experience in computer security at an approved work site, which is related to classroom based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester of supervised work is required for each one unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided.
Course Schedule

Computer Information Systems: Web Applications (CISW)

CISW 15 Web Site Development
3.5 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 27
Advisory: CISB 15 or CISB 16
Plan, develop, implement, publish, and maintain Web sites with a professional visual Web-authoring application, includes working with text and images, internal and external hyperlinks, image maps, tables, Cascading Style Sheets (CSS), Web page content, Web forms, multimedia objects (Flash text, Flash buttons, sounds, and video), interactions and behaviors, and Web page templates. Principles of Web site structures, documentation, management, and maintenance will be discussed.
Course Schedule

CISW 17 HTML, CSS, and JavaScript Programming
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: CISB 11
Plan, program, implement, publish, and maintain web sites using Hypertext Markup Language version 5 (HTML5), Cascading Style Sheets version 3 (CSS3), and JavaScript. Includes working with text, semantic, and multimedia objects, tables, forms, Application Programming Interfaces (APIs), Document Object Model (DOM), cross-browser compatibility, markup validation, client-side interactivity, and principles of web page design, web site construction, documentation, and publishing.
Course Schedule
CISW 21 Secure Web Programming with ASP.NET
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: CISW 21L
Advisory: CISB 15

Secure Web programming using programming, scripting and markup languages such as eXtensible Markup Language(XML), XML HyperText Markup Language (XHTML), Dynamic HTML, Javascript, Asynchronous Javascript and XML (AJAX), and Active Server Pages .NET (ASP.NET) with Visual Basic .NET (VB.NET ) or C Sharp (C#) for designing user interfaces, processing user input, and accessing Web servers and databases. Students must be enrolled in CISW 21L, a concurrent lab co-requisite.
Course Schedule

CISW 21L Secure Web Programming with ASP.NET Laboratory
0.5 Units (Degree Applicable, CSU)
Lab: 27
Corequisite: CISW 21

Laboratory for secure Web server programming using programming, scripting and markup languages such as XML (eXtensible Markup Language), XHTML (XML HyperText Markup Language), Dynamic HTML, Javascript, AJAX (Asynchronous Javascript and XML), and ASP.NET (Active Server Pages .NET) with VB.NET (Visual Basic .NET) or C# (C Sharp) for designing user interfaces, processing user input, and accessing Web servers and databases. Student must be enrolled in CISW 21, a concurrent lecture co-requisite.
Course Schedule

CISW 24 Secure Web Server Programming in Python
3 Units (Degree Applicable)
Lecture: 54
Corequisite: CISW 24L

Secure web programming to create user interfaces, extract information and manage databases, manage files, format reports, and access web servers using Python programming language. Student must be enrolled in CISW 24L, a concurrent lab co-requisite.
Course Schedule

CISW 24L Secure Web Server Programming in Python Laboratory
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISW 24

Laboratory for secure web programming to create user interfaces, extract information and manage databases, manage files, format reports, and access web servers using Python programming language. Student must be enrolled in CISW 24, a concurrent lecture co-requisite.
Course Schedule

CISW 31 Secure Web Server Programming in PHP
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CISW 31L
Advisory: (CISN 34 and CISN 34L) or (CISW 24 and CISW 24L)

Plan, install, and manage secure Apache Web servers using server side programming language like PHP (PHP Hypertext Preprocessor) to access, manage, and secure MySQL databases. Student must be enrolled in CISW 31L, a concurrent lab co-requisite.
Course Schedule

CISW 31L Secure Web Server Programming in PHP Laboratory
0.5 Units (Degree Applicable)
Lab: 27
Corequisite: CISW 31

Laboratory to plan, install, and manage secure Apache Web servers using server side programming language like PHP (PHP Hypertext Preprocessor) to access, manage, and secure MySQL databases. Student must be enrolled in CISW 31, a concurrent lecture co-requisite.
Course Schedule

CISW 81 Work Experience in Web Programming
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 60-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog.

Provides students with actual on-the-job experience in web programming at an approved work site, which is related to classroom based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester of supervised work is required for each one unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided.
Course Schedule

Computer Science (CSCI)

CSCI 110 Fundamentals of Computer Science
3.5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54 Lab: 27
Prerequisite: MATH 71 or MATH 71B or MATH71X
Advisory: Eligibility for ENGL 1A

Computer hardware and software. General computer organization and information representation. Binary and hexadecimal number systems. Algorithm design and problem-solving techniques. Introduction to programming using a high level language such as C++, Java, or Python.
Course Schedule
CSCI 140  C++ Language and Object Development
4 Units (Degree Applicable, CSU, UC, C-ID #: COMP 122)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: CSCI 110

For computer science, mathematics, engineering and other science students. C++ programming and object-oriented paradigm. Control structures, functions, arrays, pointers and strings, classes and data abstraction, C++ object programming, operator overloading, inheritance, virtual functions and polymorphism, stream input and output, templates, exception handling, file processing. Data structures in C++, string processing and recursion.

Course Schedule

CSCI 145  Java Language and Object Oriented Programming
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: CSCI 110

Java language and object-oriented programming (OOP) with Java as well as general concepts and techniques of computer programming. Topics include: Java expressions, flow control, methods and program structure, Java classes, overloading, object references, inheritance, Java library packages, exceptions, file input/output (I/O), applets, graphical user interface (GUI), and event handling. A course for computer science, engineering, mathematics, and other science students.

Course Schedule

CSCI 150  Assembly Language/Machine Architecture
3.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 27
Prerequisite: CSCI 110
Advisory: CSCI 140 or CSCI 145

Organization and operation of real computer systems at the assembly language level using the Intel 80x86 family of processors; mapping statements and constructs in a high-level language onto sequences of machine instructions; internal representations of simple data types and structures; numerical computation, noting various data representation errors and potential procedural errors; investigation of basic principles of operating systems; and programming language translation process.

Course Schedule

CSCI 190  Discrete Mathematics Applied to Computer Science
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: MATH 71 or equivalent

A study of set theory, propositional and predicate calculus, modular arithmetic, counting techniques, combinatorics, mathematical induction, recursion, binary search trees, graphs, and finite probability. For students in computers science, engineering, mathematics and other sciences.

Course Schedule

CSCI 220  Data Structures I
3.5 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 27
Prerequisite: CSCI 140 or CSCI 145

Abstract data types and running time analysis tools. Linear data structures including sets, stacks, queues, and linked lists. Trees, binary search trees, heaps, and priority queues. Many procedures are discussed using an algorithmic language and selected problems are programmed in a higher level language.

Course Schedule

CSCI 230  Data Structures II
3.5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 27
Prerequisite: CSCI 220

Basic searching/sorting algorithms, hashing, graphs, memory/disk management, indexing, B-trees, advanced tree structures and analysis.

Course Schedule

Counseling (COUN)

COUN 1  Introduction to College
1 Unit (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18

Higher education and the college experience including orientation to college and higher education resources. Explores degree and transfer requirements, factors in educational decision-making, educational planning.

Course Schedule

COUN 1H  Introduction to College - Honors
1 Unit (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 18
Prerequisite: Acceptance into Honors Program.

Higher education and the college experience including orientation to college and resources. Explores degree and transfer requirements, factors in educational decision-making, and educational planning. May not receive credit for both COUN 1 and COUN 1H.

Course Schedule

COUN 2  College Success Strategies
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Strategies and techniques to be a successful college student including self-management, study habits, campus resources, career exploration and educational planning. Develop skills necessary to reach educational and career goals.

Course Schedule
CULinary (CUL)

COUN 5 Career and Life Planning
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Advisory: Eligibility for AMLA 33R or Eligibility for READ 90
A systematic approach to self-exploration related to the career and life planning process, including identification of values, interests, skills, and self-management style. Develop decision making and goal setting skills and identify barriers to success. Explores and evaluates careers and job search techniques.
Course Schedule

COUN 7 Introduction to the Transfer Process
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Advisory: Eligibility for ENGL 1A
Exploration of transfer requirements, admission procedures and requirements for majors. Explore academic and support services, financial aid and other transitional issues to enable students to make informed choices on majors, four-year institutions and academic planning. Off campus assignments are required.
Course Schedule

COUN 12 Career Exploration and Planning for Students with Disabilities
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Advisory: Eligibility for ENGL 67 and eligibility for READ 80
Formerly DSPS 12.
Systematic approach to self-exploration, occupational research, and career decision making. Students will identify interests, personality style, and skills. Educational and functional limitations, as well as reasonable accommodations will be explored. Designed for students with disabilities.
Course Schedule

COUN 13 Orientation to College for Students with Disabilities
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18
Examine the college experience in relationship to disabilities. Develop an understanding of how disability related factors may influence the educational decision-making process.
Course Schedule

COUN 20 Introduction to Peer Mentoring
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: Eligibility for ENGL 68
Group experience with interpersonal communication and approaches to student to student peer mentoring. Provide opportunities to develop skills with a variety of communication styles that include open expression, active listening, and feedback.
Course Schedule

COUN 51 Career Exploration and Planning
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Introductory career planning course designed for students who want assistance in making informed career decisions. A variety of assessments, inventories, and computer generated information will be used to help students explore careers and majors.
Course Schedule

COUN 54 Student Success for Single Parents
3 Units (Degree Applicable)
Lecture: 54
Identify behavior patterns that influence student success. Develop skills and strategies to be a successful single parent college student. Topics include communication, assertiveness, conflict resolution, goal setting, decision making, time management, educational planning, career assessment, college resources, self-advocacy, and building a strong support system.
Course Schedule

Culinary (CUL)

Correction 09/23/19: Added CSU transfer notation to CUL 114.

CUL 91 Culinary Work Experience
5 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 300
Corequisite: HRM 53 (may be taken previously) and CUL 115
Capstone culinary work experience course that will challenge students to use knowledge learned in prior coursework and apply it to the day-to-day operations of a student-run restaurant. Students will understand and utilize food and beverage principles, practices, philosophies, and systems in managing a full-service restaurant, through planning, managing and evaluating the daily operations. This course will provide knowledge and skills necessary to manage and make intelligent business decisions within a food and beverage operation or department. A minimum of 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is guaranteed at the student-run restaurant.
Course Schedule

CUL 101 Professional Cooking Foundations
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Foundational skills required for future culinary course work. Topics include professionalism, food safety, menus and recipes, equipment identification, knife care and use, weights and measures, culinary nutrition, and principles of cooking.
Course Schedule
CUL 102 Professional Cooking I
3 Units (Degree Applicable, CSU, C-ID #: HOSP 160, HOSP 160 X)
Lecture: 36  Lab: 54
Prerequisite: HRM 52
Formerly HRM 54.
Fundamental culinary principles, techniques, and operations. Professional cooking, tasting, and evaluating techniques for commercial operations. Students apply skills in product identification, ingredient handling, recipe costing, commercial recipe development, cooking fundamentals, and professional standards of commercial kitchen operations. Uniform and student knife set required. Students must be certified by a nationally recognized food safety organization.
Course Schedule

CUL 103 Professional Cooking II
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: HRM 52 and (CUL 102 or HRM 54)
Advanced professional cooking techniques with a hands-on approach to cooking, tasting, and evaluating. Students will demonstrate how ingredient quality, flavor profiles, and cooking techniques affect product outcomes. No recipes will be used in this class.
Course Schedule

CUL 104 Garde Manger
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Formerly HRM 81.
Preparation and presentation of cold kitchen foods, including sauces, soups, salads, sandwiches, appetizers, hors d’oeuvres, and buffets.
Course Schedule

CUL 105 Baking and Pastry I
3 Units (Degree Applicable, C-ID #: HOSP 180 X)
Lecture: 36  Lab: 54
Formerly HRM 82.
Preparation of baked goods and pastries, including breads, cakes, icing, laminated pastries, cookies, pies, tarts, and frozen and plated desserts.
Course Schedule

CUL 106 Baking and Pastry II
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: HRM 52 and (CUL 105 or HRM 82)
Theory and principles of fine baking, pastry, and desserts with emphasis on the European tradition. Students will create and decorate cakes, fine pastry, chocolate work, and classic and modern desserts with emphasis on organization, speed, and presentation. This course is intended for students interested in commercial application in restaurants, bakeries, and other food service facilities.
Course Schedule

CUL 107 World Cuisines
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Formerly HRM 83.
Preparation of world cuisines from Europe, the Middle East, Asia, and the Americas. Emphasis will be placed on regional dishes from each country or region covered.
Course Schedule

CUL 108 Cooking for Special Diets
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: HRM 52
Skills and techniques needed to address special diets while providing culinary inspiration for healthy wholesome meals for consumers and guests. Nutrition information, healthy ingredients, and substitutions are covered. Exploring the wide range of dietary challenges of which chefs should be conscious, including celiac disease, diabetes, high blood pressure, high cholesterol, food allergies, and more.
Course Schedule

CUL 109 Butchery & Charcuterie
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: HRM 52
Creation and preparation of artisanal meat products and charcuterie items. Examination, identification, and fabrication of poultry, beef, lamb, and pork. Emphasis on safety and sanitation practices. Students will gain experience with common charcuterie items, preparing sausages, utilizing curing methods, and hot and cold smoking methods.
Course Schedule

CUL 110 Street Foods
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: HRM 52
Preparation of popular street foods from around the globe. Includes origin, serving style, and associated condiments of various street foods. The food truck trend will be discussed as well as how to turn street food into small plates for a restaurant.
Course Schedule

CUL 111 Exploring Beverages
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
(Lecture: 54
Production methods and service of non-alcoholic beverages, beer, wine, and spirits. Students identify beverages using sensory evaluation techniques. Selection, storage, service of wines, wine lists, and evaluation of wine will be emphasized. Students will also be introduced to food and wine pairing strategies. Beverage costing and profitability are discussed. Note: Students must be 21 years or older with a valid photo identification (ID) in order to taste alcoholic beverages. Students under 21 years of age will not be allowed to taste alcoholic beverages.
Course Schedule
CUL 112 Sustainability in Culinary Arts
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Explore sustainability in culinary arts. Examine current thinking, trends, and production methods of food, before moving into the often hidden methods and difficulties in processing, storing, distributing, preparing, and consuming these foods. Various business models and management systems will be explored, with an emphasis on sustainable values that focus on profitability, environmental concerns, and consumer satisfaction. Farm-to-table ideals will be explored through the cultivation of organic vegetables.

Course Schedule

CUL 114 Dining Room Service Management
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: CUL 91 and CUL 115

Formerly HRM 53.
Skills and knowledge needed for all aspects of dining room service. Exploration of the various styles of service. Table setting styles, buffet set-ups, wine and beverage service, and service as a sales tool are covered. Safety of both customer and staff are discussed. Field trip required.

Course Schedule

CUL 115 Restaurant Operations
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: HRM 52 and (CUL 102 or HRM 54) and HRM 57 and HRM 61
Corequisite: CUL 91 and (CUL 114 or HRM 53) may be taken previously
Advisory: HRM 56

Restaurant operation and management strategies utilized in managing a full-service restaurant. Planning, managing, and evaluating the daily operation. This course will provide knowledge and skills necessary to make intelligent business decisions within a food and beverage operation. Emphasis is on financial management, customer service, and human resources. Restaurant Operations is designed to support students with the capstone course CUL 91, Culinary Work Experience.

Course Schedule

CUL 116 World Baking
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: HRM 52

This class will explore the flavor profiles and techniques of baked goods from around the world. Students will take a global tour of the baking world, learning techniques and flavors that are specific to different regions of the world. Emphasis on Europe, Asia, the Americas, Africa, India, the Caribbean, and the South Pacific.

Course Schedule

CUL 117 Artisan Bread
3 Units (Degree Applicable)
Lecture: 36 Lab: 54

Systematic approach to bread, including details of mixing, fermenting, shaping, and baking bread. The course covers baker’s math, ingredient selection and function, how mixing affects fermentation, and other bread baking fundamentals. Includes prefermenters such as sourdoughs, levain, wild yeasts, mothers, and poolish. Introduction to breads of the world and breads for special diets.

Course Schedule

CUL 118 Specialty Cakes
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: HRM 52 and CUL 105

Focus on a variety of cake mixing methods, creams, and fillings. Students will study cake composition, assembly and design and practice various decorative skills. The student will move from making rustic cakes towards creating visually spectacular, intricate cakes featuring complex textures and exquisite flavors.

Course Schedule

Dance: Activity (DNCE)

DNCE 1 Ballet Fundamentals
0.5-2 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108

Fundamental vocabulary, technique, and movement combinations for ballet. Includes ballet floor work, ballet barre, center practice, floor progressions, and musicality and phrasing.

Course Schedule

DNCE 2A Ballet I
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Beginning vocabulary, technique, and movement combinations for ballet. Includes barre work, center floor work, floor progressions, preparation for turning, and musicality and phrasing.

Course Schedule

DNCE 2B Ballet II
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)

Intermediate technique, vocabulary, and movement combinations for ballet. Includes intermediate barre work, demi-pointe work, use of épaulement and increasingly difficult center floor combinations. Students who repeat this course will improve proficiency through continued instruction and practice.

Course Schedule
DNCE 3  Ballet Performance  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Advanced barre work, center work, floor progressions, and performance of classical ballet variations for ballet dance.  
Course Schedule

DNCE 4  Choreography  
0.5-2 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-108  
Techniques of choreography and dance composition. Designed for the experienced dancer.  
Course Schedule

DNCE 8  Latin Dance I  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Latin styles of dance. Includes Cha Cha, Samba, Rumba, Pasodoble and Jive.  
Course Schedule

DNCE 9  Dance Audition Techniques  
1 Unit (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 9  Lab: 36  
Advisory: DNCE 14A  
Dance audition preparation, practice, and skill development for the commercial industry. Designed for the intermediate or advanced dancer.  
Course Schedule

DNCE 10  Modern Fundamentals  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Fundamental vocabulary, technique, and movement combinations for Modern Dance. Includes floor work, center work, floor progressions, musicality and phrasing.  
Course Schedule

DNCE 11A  Social Dance Forms I  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Fundamentals of music, dance positions, dance formations, and choreography to be used in the study of, but not limited to Swing, Salsa, Waltz, Foxtrot, and Tango.  
Course Schedule

DNCE 11B  Social Dance Forms II  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Advanced study of dance positions, dance formations, music and choreography to be used in the study of, but not limited to Swing, Salsa, Waltz, Foxtrot and Tango.  
Course Schedule

DNCE 12A  Modern I  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Beginning terminology, technique, and movement combinations for Modern dance.  
Course Schedule

DNCE 12B  Modern II  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Intermediate terminology, technique, and movement combinations for Modern dance. Students who repeat this course will improve skills through further instruction and practice.  
Course Schedule

DNCE 13  Modern Performance  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Performance aspects of Modern dance, including advanced terminology, technique, choreographic elements, and performance for the experienced dance student.  
Course Schedule

DNCE 14A  Jazz I  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Beginning vocabulary, technique, and movement combinations for jazz dance. Includes warm-up, progressions, and center floor routines.  
Course Schedule

DNCE 14B  Jazz II  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Intermediate vocabulary, technique, and movement combinations for jazz dance. Includes warm-up, progressions, and center floor routines.  
Course Schedule
DNCE 15  Jazz Performance  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Introduces the experienced dancer to the performance styles and techniques of jazz dance. Includes advanced warm-up, floor progressions, and performance of complex jazz dance routines.  
Course Schedule

DNCE 17  Jazz Fundamentals  
0.5-2 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-108  
Introduces fundamental vocabulary, technique, and movement combinations for jazz dance. Includes floor work, center work, floor progressions, routines, and musicality and phrasing.  
Course Schedule

DNCE 18A  Tap I  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Beginning level technique, rhythms and routines for tap dance.  
Course Schedule

DNCE 18B  Tap II  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Intermediate technique, rhythms, and routines for tap dance.  
Course Schedule

DNCE 19  Tap Performance  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Introduces the experienced dancer to the performance aspects of tap by providing advanced techniques leading to the performance of compositions.  
Course Schedule

DNCE 22  Dance Rehearsal  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Beginning rehearsal elements for the experienced dancer participating in concert production, competitions and community performances. Students who repeat this course will improve skills through further instruction and practice.  
Course Schedule

DNCE 24  Dance Production  
1-2 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54-108  
Intermediate choreography to perform on stage and at competitions. Students will apply choreographic skill, conduct stage rehearsals, and learn costuming techniques. Students who repeat this course will improve skills through further instruction and practice.  
Course Schedule

DNCE 25  Dance Ensemble  
1.5 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 81  
Prerequisite: Admission by audition  
Small ensemble dance experience with a focus on production elements. Includes experience in story development, choreography, and performance culminating in the practical application of a series of public presentations. Attendance is required at all public performances including off-campus locations.  
Course Schedule

DNCE 28  Theater Dance I  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Beginning theatre dance variations drawn from a variety of theater musicals and movies. Includes concepts of acting and staging incorporated with musical theatre choreography.  
Course Schedule

DNCE 29  Theater Dance II  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Advanced theatre dance variations for the technically skilled dancer drawn from a variety of theater musicals and movies. Includes concepts of acting and staging incorporated with musical theatre choreography.  
Course Schedule

DNCE 30  Contemporary Dance  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Advisories: DNCE 12B and DNCE 13  
Intermediate to advanced terminology, technique, and movement combinations for Contemporary dance.  
Course Schedule

DNCE 31  Classical Dance  
0.5-2 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-108  
Advanced ballet repertoire focusing on the different schools of technique including Balanchine, Bournonville, and Vaganova.  
Course Schedule
DNCE 32 Commercial Dance  
0.5-1 Units (Degree Applicable, CSU, UC) 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Beginning terminology, styles, techniques, and movement combinations for Hip Hop dance. Includes Hip Hop choreographic skills. 
Course Schedule

DNCE 33 Improvisation  
0.5-1 Units (Degree Applicable, CSU, UC) 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Beginning to advanced improvisation in dance and choreography. 
Course Schedule

DNCE 34 Dance Directives  
0.5-1 Units (Degree Applicable, CSU) 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Provides the intermediate or advanced student the practical experience to assist an instructor in the creation and instruction of a dance class. 
Course Schedule

DNCE 35 Repertory  
2 Units (Degree Applicable, CSU, UC) 
(May be taken four times for credit) 
(May be taken for option of letter grade or Pass/No Pass) 
Advanced choreography and repertory to perform at workshops, competitions, and special events. Students who repeat this course will improve skills through further instruction and practice. 
Course Schedule

DNCE 36 Commercial Dance II  
0.5-1 Units (Degree Applicable, CSU, UC) 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Intermediate to advanced terminology, styles, and movement combinations for Hip Hop dance. Includes Hip Hop choreographic skills. 
Course Schedule

DNCE 39 Pilates Fundamentals  
0.5-1 Units (Degree Applicable, CSU, UC) 
UC Credit Limitation 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Pilates foundation mat-work. Conditioning exercises and body awareness resulting in improved alignment, strength, flexibility, control, and coordination. Includes an introduction to the Pilates Reformer. 
Course Schedule

DNCE 40 Conditioning Through Dance  
0.5-1 Units (Degree Applicable, CSU, UC) 
UC Credit Limitation 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Improves fitness through the coordination of dance exercises. Focuses on strength, flexibility, and range of motion. Designed for the dancer and non-dancer. 
Course Schedule

DNCE 41 Pilates I  
0.5-1 Units (Degree Applicable, CSU, UC) 
UC Credit Limitation 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Advisory: DNCE 39 or DNCE 39A 
Pilates beginning and intermediate mat-work and beginning Reformer. Includes Pilatesstick and the Magic Circle. 
Course Schedule

DNCE 42 Pilates II  
0.5-1 Units (Degree Applicable, CSU, UC) 
UC Credit Limitation 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Advisory: DNCE 41 
Pilates intermediate mat, reformer, and Pilatesstick and beginning Wunda Chair, step barrel, and Ped-a-Pul. Includes use of physioball in mat work. 
Course Schedule

DNCE 43 Pilates III  
0.5-1 Units (Degree Applicable, CSU, UC) 
UC Credit Limitation 
(May be taken for option of letter grade or Pass/No Pass) 
Lab: 36-54 
Prerequisite: DNCE 42 
Pilates intermediate and advanced mat, reformer (with use of Jumpboard), Wunda Chair (with use of split pedal), and Pilatesstick. Includes beginning Cadillac and High Barrel. 
Course Schedule

Dance: Theory (DN-T)

DN-T 18 Introduction to Dance  
1.5 Units (Degree Applicable, CSU, UC) 
Lecture: 18  Lab: 27 
A survey of the profession of dance through lecture, discussion, demonstration, and participation. Includes philosophies, historical overviews of each genre, and the study of vocational roles in dance. This course will include participation and a general overview in dance forms such as ballet, modern, jazz, and cultural dance. 
Course Schedule
DN-T 20 History and Appreciation of Dance
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for ENGL 68

Theatrical dance in western civilization. History of dance in chronological sequence emphasizing the cultural background and historical development of various forms and styles of dance to include discussion of the influence of theatrical dance on other art forms.

Course Schedule

DN-T 27 Theory and Principles of Pilates
3 Units (Degree Applicable)
Lecture: 54
Corequisite: DNCE 39 (may have been taken previously)

Teaching skills for the Pilates method of physical and mental conditioning. Concepts and principles as applied to the mat and apparatus repertoire.

Course Schedule

DN-T 28 Functional Anatomy for Pilates
2 Units (Degree Applicable)
Lecture: 36
Advisory: DNCE 39

Functional human anatomy as applied to the Pilates method of conditioning.

Course Schedule

DN-T 29 Teaching Pilates Mat Repertoire
1.5 Units (Degree Applicable)
Lecture: 18 Lab: 36
Corequisite: DN-T 27 (may have been taken previously)

Learning to teach the Pilates mat exercises and principles. Includes basic, intermediate, and advanced levels focusing on pedagogy and the development of correct neuromuscular patterning.

Course Schedule

DN-T 30 Teaching Pilates Reformer Repertoire
1.5 Units (Degree Applicable)
Lecture: 18 Lab: 36
Prerequisite: DN-T 29

Learning to teach the Pilates Reformer exercises and principles. All levels are covered with a focus on the development of correct neuromuscular patterning.

Course Schedule

DN-T 31 Pilates Teaching-Mat and Reformer
3 Units (Degree Applicable)
Lecture: 18 Lab: 108
Prerequisite: DN-T 28 and DN-T 30

Prepares students to teach Pilates in a variety of settings and situations. Teaching reinforces knowledge and understanding of the Pilates exercises and concepts. Includes lecture, observation, self-integration, assistant teaching, one-on-one teaching, and content. Off-campus observations may be required.

Course Schedule

DN-T 32 Teaching Pilates Cadillac and Wunda Chair Repertoire
1.5 Units (Degree Applicable)
Lecture: 18 Lab: 36
Prerequisite: DN-T 27 and DN-T 29 and DN-T 30

Learning to teach the Pilates repertoire of exercises on the Cadillac and Wunda Chair. All levels are covered with a focus on the development of correct neuromuscular patterning.

Course Schedule

DN-T 33 Teaching Pilates Ped-a-Pul, Barrels and Auxiliary Equipment Repertoire
1.5 Units (Degree Applicable)
Lecture: 18 Lab: 36
Prerequisite: DN-T 30 and DN-T 32

Learning to teach Pilates exercises on the following apparatus: Ped-a-Pul, Ladder Barrel, Step Barrel, Arc Barrel, Magic Circle, C-cushion, and props. All levels are covered with a focus on the development of correct neuromuscular patterning.

Course Schedule

DN-T 34 Pilates Teaching-Cadillac, Wunda Chair, & Auxiliary Equipment Repertoire
3 Units (Degree Applicable)
Lecture: 18 Lab: 108
Prerequisite: DN-T 33

Prepares students to teach Pilates in a variety of settings and situations. Teaching reinforces knowledge and understanding of the Pilates exercises and concepts. Includes lecture, observation, self-integration, assistant teaching, and one-on-one teaching. Off-campus observations may be required.

Course Schedule

DN-T 38 Dance Teaching Methods
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Corequisite: DNCE 2B or DNCE 12B or DNCE 14B

The application of pedagogical methods in dance. Explores teaching strategies, imagery, motivational techniques, music for class instruction, and injury prevention. Focus is on the genres of ballet, jazz, and modern dance. Course will involve on- and off-campus dance teaching observations.

Course Schedule
Disabled Students (DSPS)

DSPS 32 Technology for Students with Learning Related Disabilities
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Advisory: Eligibility for ENGL 67 or AMLA 42W and Eligibility for READ 80 or AMLA 32R. Concurrent enrollment in an academic class that requires reading and writing.

Students with learning related disabilities can improve reading comprehension and written expression through the use of technology. A variety of strategies using technology will be introduced to aid students in understanding reading assignments and in expressing their ideas in writing. Students will select several technological strategies to explore in-depth and will apply these strategies in academic classes. Concurrent enrollment in an academic class that requires reading and writing is advised.

Course Schedule

Education (EDUC)

EDUC 10 Introduction to Education
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Concepts and issues related to teaching diverse learners in contemporary public schools (K-12). Topics include historical and philosophical foundations of the American education system, teaching as a profession and career, contemporary education issues, California Content Standards and framework, and teacher performance standards. In addition to class time, 45-hours of structured fieldwork are required at an approved public school elementary classrooms with a certified classroom teacher and students that represent California's diverse population. Proof of a negative TB test and fingerprint clearance are required for classroom observations.

Course Schedule

EDUC 16 Aspects and Issues in Teaching
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: Eligibility for ENGL 68

Survey of the K-12 teaching profession, including teaching and learning styles, common core standards and testing, current California and national legislation, social issues, school funding, and teacher and student rights and responsibilities. Off-campus assignments required.

Course Schedule

Electronics (ELEC)

ELEC 11 Technical Applications in Microcomputers
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54

Personal computer (PC) applications used in electronics technology. Includes word processing, spreadsheets, database, computer presentation methods, and internet research specifically designed for electronics technology.

Course Schedule

ELEC 12 Computer Simulation and Troubleshooting
2 Units (Degree Applicable)
Lecture: 18 Lab: 54
Advisory: ELEC 51 and ELEC 56

Troubleshooting of electronic hardware, including use of computer-based tools for simulation and troubleshooting of analog and digital circuits. National Instruments Multisim software will be used for circuit analysis, value substitution, and fault diagnostics.

Course Schedule

ELEC 50A Electronic Circuits - Direct Current (DC)
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Advisory: Eligibility for MATH 51

Direct Current (DC) electrical circuits and their applications. Covers DC sources, analysis, test equipment, measurements, and troubleshooting of resistive devices and other basic components. Includes Ohm’s Law, Kirchhoff’s law, and network theorems. (Students seeking a survey course in electronics should take ELEC 10, Introduction to Mechatronics, rather than ELEC 50A or 50B.)

Course Schedule

ELEC 50B Electronic Circuits (AC)
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Advisory: ELEC 50A

Alternating Current (AC) electrical circuits and their applications. Covers AC sources, analysis (using complex numbers), test equipment, measurements, and troubleshooting of basic circuits with capacitors, inductors, and resistors. Includes impedance, resonance, filters, and decibels.

Course Schedule

ELEC 51 Semiconductor Devices and Circuits
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Advisory: ELEC 50B

Solid-state devices and circuits, including bipolar-junction and field-effect transistors, rectifier diodes, operational amplifiers, and thyristors. Analog circuits studied include discrete and integrated circuit amplifiers, voltage regulators, oscillators and timers. Emphasizes configurations, classes, load lines, characteristic curves, gain, troubleshooting, measurements, and frequency response.

Course Schedule

ELEC 10 Introduction to Mechatronics
2 Units (Degree Applicable)
Lecture: 18 Lab: 54

A combination of conventional electronic technology with mechanical and computer technology. Special emphasis is on robotics. Hands-on activities include the building of a robot.

Course Schedule
ELEC 53 Communications Systems  
4 Units (Degree Applicable)  
Lecture: 54 Lab: 54  
Advisory: ELEC 51 taken prior or concurrently

Analog and digital communications systems. Emphasizes analog and digital modulation principles, multiplexing, protocols, and telecommunications circuits and systems.  
Course Schedule

ELEC 54A Industrial Electronics  
4 Units (Degree Applicable, CSU)  
Lecture: 54 Lab: 54  
Advisory: ELEC 50A and ELEC 50B

Industrial electronic components and basic control circuits. Includes time delay controls, thyristor controls, relays, optoelectronic (opto) devices, direct current (DC) and alternating current (AC) motor control, transducers, silicon controlled rectifier (SCR) and unijunction transistor (UJT) devices.  
Course Schedule

ELEC 54B Industrial Electronic Systems  
3 Units (Degree Applicable, CSU)  
Lecture: 36 Lab: 54

Systems application of industrial electronics including industrial production and processes, automation, and programmable and motor controllers. Emphasis is on programmable logic controllers (PLCs).  
Course Schedule

ELEC 55 Microwave Communications  
4 Units (Degree Applicable)  
Lecture: 54 Lab: 54  
Advisory: ELEC 50B taken prior

Microwave components and circuits. Stresses transmission lines, Smith Charts, impedance matching, antenna characteristics, wave propagation, frequency analysis, and measurement techniques.  
Course Schedule

ELEC 56 Digital Electronics  
4 Units (Degree Applicable, CSU)  
Lecture: 54 Lab: 54

Combinational and sequential logic circuits emphasizing number systems, binary math, basic gates, Boolean algebra, Karnaugh maps, flip-flops, counters, and registers. Stresses design and troubleshooting techniques.  
Course Schedule

ELEC 61 Electronic Assembly and Fabrication  
3 Units (Degree Applicable, CSU)  
Lecture: 36 Lab: 54  
Advisory: ELEC 50A and ELEC 50B

Manufacturing and fabrication processes associated with the electronics industry. Printed circuit board (PCB) design from conception to completion. Emphasizes electrical schematics, bill of material (BOM), component selection, layout design, manufacturability, assembly, soldering, de-soldering, and surface-mount technology.  
Course Schedule

ELEC 62 Advanced Surface Mount Assembly and Rework  
2 Units (Degree Applicable)  
Lecture: 18 Lab: 54  
Advisory: ELEC 61

Advanced course in assembly and repair (soldering) on surface mount assemblies (SMT). Material is similar in content to the Institute for Printed Circuits (IPC) surface mount assembly and rework certification.  
Course Schedule

ELEC 74 Microcontroller Systems  
4 Units (Degree Applicable, CSU)  
Lecture: 54 Lab: 54  
Advisory: ELEC 56

Microcontroller systems and programming methods; programmable logic devices (PLDs); serial communications; conversion of signals from analog to digital formats and the converse. Industry applications, interfacing, and troubleshooting.  
Course Schedule

ELEC 76 FCC General Radiotelephone Operator License Preparation  
2 Units (Degree Applicable)  
Lecture: 18 Lab: 54  
Advisory: ELEC 50B

Prepares qualified electronics and aviation technicians for the Federal Communications Commission (FCC) commercial General Radiotelephone Operator License (GROL).  
Course Schedule

ELEC 81 Laboratory Studies in Electronics Technology  
1-2 Units (Degree Applicable)  
Lab: 54-108  
Advisory: ELEC 50B taken prior or concurrently

Extended laboratory experience supplementary to that available in the regular program. Allows the student to pursue more advanced and complex laboratory projects and experiments.  
Course Schedule

ELEC 91 Work Experience in Electronics  
1-4 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 75-300  
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog  
Advisory: ELEC 56

Provides on-the-job experience in electronics at an approved work site which is related to classroom instruction. A minimum of five hours per week of supervised work (60 non-paid clock hours or 75 paid clock hours per semester) is required for each one unit of credit.  
Course Schedule
Emergency Medical Service (EMS)

EMS 1 Paramedic Preparatory Course
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: Completed Paramedic Program application and current California EMT certificate and 1000 hours employment as an EMT and Eligibility for ENGL 68 and Eligibility for READ 90 and Eligibility for MATH 51

Assessment and review of required Emergency Medical Technician (EMT) competencies as part of the preparation for the Paramedic Academy. Includes current practices, medical terminology, mathematical skills for drug calculations, and applied physiology and anatomy of human body systems.

Course Schedule

EMS 10 Paramedic Core Content
11 Units (Degree Applicable)
Lecture: 180 Lab: 54
Prerequisite: Admission to Paramedic Program and EMS 1
Corequisite: EMS 40 and EMS 50

Didactic and psychomotor paramedic core content including anatomy, pathophysiology, and pharmacology for paramedics.

Course Schedule

EMS 40 Emergency Care for Paramedics
4.5 Units (Degree Applicable)
Lecture: 72 Lab: 27
Prerequisite: Admission to Paramedic Program and EMS 1
Corequisite: EMS 10 and EMS 50

Familiarizes the paramedic with the normal, abnormal, and diseased heart, patient assessments, assessment tools, interpretation of dysrhythmias, and paramedic interventions. Certifies students in Pediatric Advanced Life Support (PALS), and Advanced Cardiac Life Support (ACLS) in accordance with the American Heart Association (AHA).

Course Schedule

EMS 50 Paramedic Skills Competency
5 Units (Degree Applicable)
Lecture: 54 Lab: 108
Prerequisite: Admission to the Paramedic Program and EMS 1
Corequisite: EMS 10 and EMS 40

Paramedic skills required for field operation as a paramedic and for licensing in competency-based exams.

Course Schedule

EMS 70 Paramedic Clinical Internship
3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 162

Clinical experience and application of paramedic theory and practice with an emphasis on patient assessment and utilization of paramedic skills in a hospital setting.

Course Schedule

EMS 80 Paramedic Field Internship
9 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 486

Application of concepts of paramedic theory and practices, with emphasis on patient assessment and utilization of paramedic skills in a field setting on an operational paramedic unit.

Course Schedule

Emergency Medical Technician (EMT)

EMT 91 Emergency Medical Technician I Refresher
1.5 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 16 Lab: 16
Prerequisite: Completion of an approved California State EMT course and possession of a currently valid EMT certificate or one which has expired for no more than 20 months

Renews EMT certification. Approved by the L.A. County and State Departments of Health. Fulfills updates for Emergency Medical Technician personnel every two years in order to maintain eligibility for employment in an emergency response agency and to keep certification valid. Course covers all required material and current changes/updates in pre-hospital emergency care at the EMT level. Special approval required to enroll.

Course Schedule

Engineering (ENGR)

ENGR 1 Introduction to Engineering
2 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18 Lab: 54

Engineering professions including academic requirements, licensure, articulation agreements with four-year institutions, transfer, engineering study as a preparation for other careers, and academic and employment strategies. Engineering design, creativity, and problem solving processes including working as a team member on an engineering design project. Field trips are required.

Course Schedule

ENGR 1C Engineering Critical Thinking
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Prerequisite: ENGL 1A or ENGL 1AH
Advisory: MATH 71 or equivalent

A critical thinking course for science and engineering students. Analyze, criticize, and reason inductively and deductively and reach well-supported factual or judgmental conclusions. Main topics include: identifying topics for investigation, developing planning strategies, locating pertinent information, critically analyzing sources of information, testing hypotheses, synthesizing and organizing results for effective written and verbal communication. Students will complete a hands-on experience with a client-centered engineering design project to develop critical thinking skills.

Course Schedule
ENGR 6  Introduction to Engineering Programming Concepts and Methodologies
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 120)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: Math 160

Fundamental concepts of procedure-oriented programming, associated abstraction mechanisms and design processes, interface of software with the physical world, use of sensors, and application of numerical techniques.
Course Schedule

ENGR 7  Programming Applications for Engineers
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 220)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: Math 180

Engineering computation using MATLAB and Simulink. Topics include matrix computation, statistical analysis, graphics, and numerical methods. Common examples and applications of physics and engineering are used throughout the course.
Course Schedule

ENGR 8  Properties of Materials
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 140)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: CHEM 50 and (PHYS 4A or PHYS 2AG)

Mechanical, electrical, magnetic, optical, and thermal properties of engineering materials and their relation to the materials' internal structure. Atomic structure and bonding, crystalline structures, phase and phase diagrams, metals, polymers, ceramics, composites, mechanical deformation and fracture, structural design and influence of properties, materials naming and designating systems, corrosion process, lasers, semiconductors, and electronic packaging materials.
Course Schedule

ENGR 18  Introduction to Engineering Graphics
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Fundamental engineering graphics and problem solving techniques. Skills in freehand and instrument drawing are developed and applied to the solution of problems. Orthographic, isometric and oblique drawings.
Course Schedule

ENGR 24  Engineering Graphics
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 1150)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 108
Prerequisite: MATH 150 and (ENGR 18 or instructor approval)
Advisory: CISB 15

2D and 3D Computer-aided design (CAD) for engineering students. The principles of engineering drawing and sketching for mechanical design, the use of computer graphics and solid modeling in design representation of 3D objects, assembly and simulation as well as ASME standards on geometric dimensioning and tolerances.
Course Schedule

ENGR 40  Statics
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 130)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: PHYS 4A and MATH 181

Vector approach to static equilibrium of rigid bodies, forces, couples in two-and three-dimensional space. Application of equilibrium principles to trusses, frames and machines. Calculation of center of mass and centroid. Friction, moment of inertia, distributed and concentrated loads. Forces in cables and beams. Fluid statics. Introduction to virtual work.
Course Schedule

ENGR 41  Dynamics
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 230)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGR 40

Vector approach to classical mechanics including absolute and relative motion of particles and rigid bodies in translational and rotational motion. Instantaneous center of rotation. Application of Newton's Second Law, work-energy and impulse-momentum methods, and introduction to mechanical vibrations.
Course Schedule

ENGR 42  Mechanics of Materials
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 240)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: ENGR 40

Mechanics of deformable bodies subjected to axial, torsional, shearing, and bending loads. Includes combined stresses, statically indeterminate structures, deflection and stress analysis of beams, stability of columns, strain energy methods, and design of pressure vessels and structures.
Course Schedule

ENGR 44  Electrical Engineering
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: PHYS 4B
Corequisite: ENGR285 or MATH 290 (may have been taken previously)

Electrical circuit analysis including applications of Kirchoff's Laws and Thevenin's Theorems to direct current (DC) and alternating current (AC) circuits. Fundamental principles, including steady state and transient circuit response, complex impedance and admittance, Fourier and Laplace transforms, and three-phase circuits. Application of fundamental circuit principles to operational amplifier and transistor circuits.
Course Schedule
ENGR 50A  Robotics Team Project Development
2 Units (Degree Applicable, CSU)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Instructor approval required for robotics competition team members

This course is for members of the Robotics Team. Introduces the knowledge, skills and activities needed to organize, promote and manage the design phase of a robotics competition team. Includes a survey of problem analysis, programming, mechanical design, and project management. Intended for students with an interest in robotics who need to gain experience as members of an engineering design team. Instructor approval required. Off-campus competition required.

Course Schedule

ENGR 99  Special Projects in Engineering
1-2 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54-108
Corequisite: PHYS 1 or PHYS 2AG or PHYS 4A (May have been taken previously)

In order to offer selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer special projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students who repeat this course will meet with the instructor and make individual contracts of a more advanced nature to ensure that proficiencies are enhanced.

Course Schedule

ENGR 285  Differential Equations and Linear Algebra for Engineers
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite:MATH 181

Linear algebra, ordinary and partial differential equations, systems of differential equations, Fourier series, and Laplace and Fourier transforms and their applications in engineering. Applications include mechanics, vibration, circuits, and computer vision.

Course Schedule

Engineering Construction Technology (ECT)

ECT 16  CADD and Digital Design Media Level I
4 Units (Degree Applicable)
Lecture: 54  Lab: 54

Computer Aided Design and Drafting (CADD) Level 1 and computer applications in building construction, engineering, and related fields, including spreadsheet and presentation applications. Field trips required.

Course Schedule

ECT 17  Legal Aspects of Construction
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: INSP 70 or ECT 70 taken prior or concurrently

Formerly INSP 17
Legal aspects of the construction industry involving the owner, contractor, builder or developer, and design professional. Includes codes, licensing, contracts, bonds, and lien laws. May include off-campus assignments.

Course Schedule

ECT 26  Civil Engineering Technology and CADD
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 71

Formerly EDT 26
Theory of civil engineering projects with hands-on instruction in civil drawings and Computer Aided Drafting and Design (CADD) applications. Layout, topography maps, grading plans, sections, street improvements, and interpretation of surveyor’s data are covered. Set of CADD drawings produced for a final portfolio.

Course Schedule

ECT 67  Reading Construction Drawings
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Formerly INSP 67
Reading construction drawings as they apply to architecture, construction, interior design, and related fields. Off-campus assignments may be required.

Course Schedule

Course Schedule
ECT 87 Fundamentals of Construction Inspection
3 Units (Degree Applicable, CSU)
Lecture: 54
Formerly INSP 87
Construction inspection of light frame wood construction and steel structures. Topics include vertical and horizontal loads, stress analysis, framing and structural standards of lumber and steel, metallurgy, and welding.
Course Schedule

Engineering Design Technology (EDT)

EDT 89 Engineering Design Technology Work Experience
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 60-180
Prerequisite: Application approved by department faculty and compliance with Work Experience regulations as designated in the College Catalog.
Provides on-the-job experience at an approved worksite which is related to classroom instruction in Engineering Design Technology. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. If this is a volunteer program on or off campus, a minimum number of hours per month will be required as part of the 60 hour total.
Course Schedule

English: Composition (ENGL)

ENGL 1A Freshman Composition
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 100, ENGL 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: ENGL 68 or AMLA 90 or appropriate placement
Develops effective expository writing skills and investigates the principles and methods of composition as applied to the research process and the writing of essays. Emphasizes critical reading of academic material.
Course Schedule

ENGL 1AH Freshman Composition - Honors
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 100, ENGL 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: Acceptance into the Honors Program
Develops effective expository writing skills and investigates the principles and methods of composition as applied to the research process and the writing of essays. Emphasizes critical reading of academic material. An honors course designed to provide an enriched experience. Students may not receive credit for both ENGL 1A and ENGL 1AH.
Course Schedule

ENGL 1AM College Composition for Non-Native English Speakers
4 Units (Degree Applicable, CSU)
Lecture: 72
Prerequisite: ENGL 68 or AMLA 90 or appropriate placement
Engages non-native English students in the reading and writing process with emphasis on college-level reading, critical analysis, research skills, and expository and argumentative composition mindful of purpose and audience while developing an awareness of fundamental principles of cultural competence and linguistic awareness that are inherent in language learning.
Course Schedule

ENGL 1B English - Introduction to Literary Types
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 120, ENGL-LIT 100)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 1A or ENGL 1AH
Critical, oral, and written evaluation, analysis, and interpretation of short and long fiction, poetry, and drama. Develops a foundation for personal, cultural, and intellectual growth.
Course Schedule

ENGL 1BH English - Introduction to Literary Types - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 120, ENGL-LIT 100)
Lecture: 54
Prerequisite: ENGL 1A or ENGL 1AH and acceptance into the Honors Program
Critical, oral, and written evaluation, analysis, and interpretation of short and long fiction, poetry, and drama. Develops a foundation for personal, cultural, and intellectual growth. An honors course designed to provide an enriched experience. May not receive credit for both ENGL 1B and ENGL 1BH.
Course Schedule

ENGL 1C Critical Thinking and Writing
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 105)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: ENGL 1A or ENGL 1AH
Develops critical thinking, reading, and writing skills beyond the level achieved in ENGL 1A. Increases the student’s capacity for logical analysis and argumentative writing.
Course Schedule

ENGL 1CH Critical Thinking and Writing - Honors
4 Units (Degree Applicable, CSU, UC, C-ID #: ENGL 105)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: ENGL 1A or ENGL 1AH and acceptance into the Honors Program
The nature of arguments, the basic principles of logic, and the rhetorical strategies necessary to write effective argumentative essays. Emphasizes the appraisal of information, close analysis of a variety of texts, and the essential principles involved in the practice of reasoned decision-making. An honors course designed to provide an enriched experience. May not receive credit for both ENGL 1C and ENGL 1CH.
Course Schedule
ENGL 8A Creative Writing - Fiction  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: ENGL 1A or ENGL 1AH  
Elements, processes, and techniques of fiction writing. Includes genre, setting, point of view, character development, plot development, description, and dialogue with an emphasis on student development as a writer of fiction through practice and discussion.  
Course Schedule

ENGL 8B Creative Writing - Poetry  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: ENGL 1A or ENGL 1AH  
Emphasizes the student’s development as a poet.  
Course Schedule

ENGL 8E Creative Writing - Memoir  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: ENGL 1A  
Analysis and writing of memoirs including stylistic and syntactic forms and composition strategies used when writing memoir.  
Course Schedule

ENGL 8F Creative Writing - Nonfiction  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: ENGL 1A  
Analysis and writing of creative nonfiction including stylistic and syntactic forms and composition strategies used when writing creative nonfiction.  
Course Schedule

ENGL 58 Paragraph Writing  
1 Unit (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  
Formerly ENGL 66  
Analysis and writing of paragraphs. Through the process of writing, the student learns to state and support an idea about a focused topic.  
Course Schedule

ENGL 67 Writing Fundamentals  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: Satisfactory score on the English Placement Test or completion of AMLA 42W or completion of LERN 81  
Emphasizes sentence, outlining, summary, paragraph and essay skills, and critical thinking through combining reading and writing.  
Course Schedule

ENGL 68 Preparation for College Writing  
4 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: ENGL 67 or AMLA 43W or satisfactory score on the English Placement Test  
Development of the academic essay based on critical reading of texts. Reviews paragraph structure and introduces principles of documentation. Continues to develop critical thinking through reading of and writing about increasingly complex texts.  
Course Schedule

ENGL 75 Vocabulary Building  
3 Units (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Expands students’ reading, writing, and speaking vocabularies through study of the principles of word formation, emphasizing prefixes, roots, suffixes, and the effective use of content clues as well as dictionaries and other reference works.  
Course Schedule

ENGL 81 Language Acquisition  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: ENGL 1A  
Language structure, linguistics, and language development. Explores first and second-language acquisition as it pertains to K-12 learners. Meets the Commission on Teaching Credentialing standards for Language Acquisition requirement for elementary school teaching credential.  
Course Schedule
ENGL 90  Accelerated Developmental Writing
5 Units  (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 90
Prerequisite: Eligibility for ENGL 67
Advisory: Eligibility for READ 90 or eligibility for AMLA 33
Critical thinking skills, contextual analysis, and conventions of essay writing in a thematic context to prepare students for college-level composition. Addresses metacognitive skills and affective factors with a process-based, integrative approach to writing.
Course Schedule

ENGL 99  Special Projects in English
2 Units  (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Prerequisite: ENGL 1A
Offers selected students recognition for their academic interest and ability, and the opportunity to explore the discipline in greater depth. The content of this course and the methods of study vary and depend on the particular project under consideration. Instructor authorization needed prior to enrollment.
Course Schedule

English: Literature (LIT)

LIT 1  Early American Literature
3 Units  (Degree Applicable, CSU, UC, C-ID #: ENGL 130)
Lecture: 54
Prerequisite: ENGL 1A
American literature of the Seventeenth, Eighteenth, and Nineteenth Centuries. Emphasizes writers who created an American literary identity and shaped America’s cultural mythology.
Course Schedule

LIT 2  Modern American Literature
3 Units  (Degree Applicable, CSU, UC, C-ID #: ENGL 135)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 1A
Emphasizes characteristic late 19th, 20th, and 21st century concerns as they relate to American literary form and content.
Course Schedule

LIT 3  Multicultural American Literature
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Analyzes the representative contributions of diverse groups to American literature and culture. Covering a wide spectrum of historical periods and literary genres, the course will focus on issues of ethnic identity, assimilation, acculturation, cultural pluralism, and family and gender roles in order to heighten awareness of diversity in America. Representative literature may include that of or by Black Americans, Latino/a Americans, Native Americans, Asian Americans, LGBTQ Americans, and people with differing abilities and religions.
Course Schedule

LIT 6A  Survey of English Literature
3 Units  (Degree Applicable, CSU, UC, C-ID #: ENGL 160, ENGL-LIT 160)
Lecture: 54
Prerequisite: ENGL 1A
A chronological study of major works from Beowulf and the Anglo-Saxon period to the mid-18th century.
Course Schedule

LIT 6B  Survey of English Literature
3 Units  (Degree Applicable, CSU, UC, C-ID #: ENGL 165)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 1A
Major works from the late 18th century on to the Romantic Era through the Victorian and Modern periods to contemporary texts.
Course Schedule

LIT 10  Survey of Shakespeare
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ENGL 1A
Shakespeare’s histories, tragedies, comedies, and selected sonnets with their historical and literary contexts, emphasizing their relevance to contemporary culture and values.
Course Schedule

LIT 11A  World Literature to 1650
3 Units  (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A or ENGL 1AH
Survey of selected works derived from antiquity to 1650 from Europe, the Near and Mid East, Egypt, Asia, Greece, and Rome. The course explores the relationships between world literatures, art, society, politics, and philosophy.
Course Schedule

LIT 11B  World Literature from 1650
3 Units  (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A
LIT 11B conducts a comparative survey of selected works of literature, in English translation, originating since 1650 to the 21st century, from Europe, Asia, Africa, the Middle East, and South America. The course explores relationships between world literatures, art, culture, politics and philosophy.
Course Schedule

LIT 14  Introduction to Modern Poetry
3 Units  (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A
Examines the significant poetry of England and America in the 20th and 21st centuries, with the major emphasis on contemporary poems.
Course Schedule
LIT 15 Introduction to Cinema
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: ENGL 1A  
Explores the broad range of human experience inherent in the study of film as art. Using a number of films drawn from various genres, examines film from historical, social, technological and aesthetic perspectives.  
Course Schedule

LIT 20 African American Literature
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: ENGL 1A  
Surveys Eighteenth through Twenty-first Century writings of African Americans. Emphasizes the oral traditions, the development of protest literature, the interpretation of literary genres and thematic elements of the literary canon.  
Course Schedule

LIT 25 Contemporary Mexican American Literature
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: ENGL 1A  
Contemporary Mexican-American literature, drama, and film. Includes discussion of the roles played by gender, religion, language, education, family, ethnic identity, and class. Also addresses application of literary tools such as symbolism, language, and theme.  
Course Schedule

LIT 36 Introduction to Mythology
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: ENGL 1A  
Major myths, including creation, fertility, and hero myths. Theories and approaches to these archetypal stories and the ways that they reflect and shape culture. Emphasis is on Classical myths, but myths from around the world will be included.  
Course Schedule

LIT 40 Children's Literature
3 Units (Degree Applicable, CSU, C-ID #: ENGL 180, ENGL-LIT 145)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: ENGL 1A  
A survey of children's literature. Emphasis is given to analysis and interpretation of thematic and literary elements, suitability for age group, quality of writing and illustration, award-winning books, and issues related to cultural patterns, bias, and persuasiveness.  
Course Schedule

LIT 46 The Bible As Literature: Old Testament
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: ENGL 1A  
Considers the Bible as a collection of literary texts and applies the principles of literary analysis to the Old Testament in their historical and cultural contexts.  
Course Schedule

LIT 47 The Bible As Literature: New Testament
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: ENGL 1A  
Considers the Bible as a collection of literary texts and applies the principles of literary analysis to selected books of the New Testament in their historical and cultural contexts.  
Course Schedule

Family & Consumer Sciences (FCS)

FCS 41 Life Management
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Life skills for effective self-management now and in the future. Examines theories of life management including Maslow's Hierarchy of Needs and how it can be applied to daily use of one's resources including energy, abilities, priorities, and money. Major topics include steps in value clarification, goal setting, resource allocation, decision-making, priority management, money management, workplace management, communication skills, and healthy habits. In addition, the course explores the effect of cultural forces and future trends.  
Course Schedule

FCS 51 Consumerism: The Movement, its Impact, and Issues
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Analysis of the role of consumption in economic systems. The consumer movement past, present, and future viewed as a response to economic and social conditions. Contemporary consumer issues, information sources, legislation, and protection.  
Course Schedule

FCS 80 Personal Financial Planning
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Integrative approach to personal finance focusing on practical financial decision making as well as the social, psychological, and physiological contexts in which those decisions are made. Students will examine their relationships with money, set personal goals, and develop a plan to meet those goals. Topics include consumerism, debt, healthcare, investing, retirement, long-term care, disability, death, and taxes. Students may not earn credit for both BUSA 71 and FCS 80.  
Course Schedule
FCS 91 Work Experience in Family and Consumer Sciences
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: Compliance with work experience regulations as designated in the College Catalog
Provides Family and Consumer Science majors with actual on-the-job experience in an approved work site related to classroom-based learning. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed but assistance is provided by the Family and Consumer Sciences faculty. Instructor approval required.

Course Schedule

**Fashion Merchandising & Design (FASH)**

FASH 8 Introduction to Fashion
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Fashion industry as a whole, including raw materials, manufacturing, retailing, technology, world economics, globalization, and careers. Includes apparel design, manufacturing, retail merchandising, sales, promotion, textile production, and career opportunities.
Course Schedule

FASH 9 History of Fashion
3 Units (Degree Applicable, CSU)
Lecture: 54
Survey of Western costume and fashion from antiquity to contemporary times. Emphasis is placed on style development as it relates to social, economic, and political forces, and the relationship of historic styles to current fashion.
Course Schedule

FASH 10 Clothing Construction I
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Essentials of industry standard apparel construction techniques using a variety of machines and equipment. Students will be given instruction in single needle machine operation, industrial lock operation, and garment assembly.
Course Schedule

FASH 12 Clothing Construction II
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: FASH 10
Advanced industry construction techniques using overlock and single needle machines.
Course Schedule

FASH 14 Dress, Culture, and Identity
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
The interrelatedness of socio-psychological, economic, cultural, and political/religious influences on dress, adornment, and fashion in historical perspective. Includes cross-cultural analysis of Western and non-Western dress.
Course Schedule

FASH 15 Aesthetic Design in Fashion
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: FASH 25
Design principles and influences in apparel selection and fashion design. Projects applying design elements and principles using computer-aided design (CAD) software.
Course Schedule

FASH 16 Corset Construction
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: FASH 10
History of the corset, types of corset fabrics, trims and methods of embellishment. Essentials of standard apparel corset construction techniques using a variety of tools and equipment. Skills learned can be applied to historical or contemporary corsets.
Course Schedule

FASH 17 Textiles
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Course Schedule

FASH 21 Patternmaking I
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: FASH 10
Theory and application of basic flat patternmaking techniques to create garment designs using industry standards. By means of dart and seam manipulation, patterns will be created, constructed, and fitted.
Course Schedule

FASH 22 Fashion Design By Draping
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: FASH 10
Advisory: FASH 21
Three dimensional dress design through draping fabrics directly to a dress form to create original designs and patterns to interpret fashion illustrations and technical flats.
Course Schedule
FASH 23 Patternmaking II  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 54  
Prerequisite: FASH 21 and FASH 25  

Intermediate pattern drafting and flat patternmaking with an introduction to technical packages. Students apply patternmaking theories to create ready-to-wear sportswear designs for misses and women's wear.  
Course Schedule

FASH 24 Fashion Patternmaking by Computer  
3 Units (Degree Applicable)  
Lecture: 36  Lab: 54  
Prerequisite: FASH 21  

Industrial fashion patternmaking and grading using Gerber computer-aided design (CAD) technology. Exploration of drawing techniques, pattern development, flat pattern manipulation, and the sizing and grading of patterns.  
Course Schedule

FASH 25 Fashion Digital Illustration and Design  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 54  
Advisory: FASH 10  

Technical fashion drawing techniques using Adobe Illustrator and Photoshop. Includes drawing production flats, colorization, and digital fashion figures using a computer as a drafting tool. Exploration of popular computer techniques and apparel industry design methods.  
Course Schedule

FASH 57 Fashion Retailing and Production Technologies  
3 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 54  

Apparel wholesale to retail concepts and technologies used in fashion merchandising environment systems. The emphasis is on practical knowledge and use of software in the fashion industry.  
Course Schedule

FASH 59 Fashion Retailing  
3 Units (Degree Applicable, CSU)  
Lecture: 54  

Overview of fashion retailing, on site environments, online fashion stores, management and multi-channel retailers. Principles focus on the fashion segment of the retailing industry and the merchandising of fashion products.  
Course Schedule

FASH 62 Retail Buying and Merchandising  
4 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Advisory: MATH 51  

Principles and practices used in retail buying and merchandising environment. This course emphasizes the buyer's role in merchandising management, quantitative retail formulas, costing calculations, pricing strategies, and managing profit. Students will apply concepts learned using Microsoft Excel.  
Course Schedule

FASH 63 Fashion Promotion  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  

Principles and techniques of integrated marketing communications for apparel wholesale and retail products. Emphasis focuses on principles of integrated marketing and communication strategy, market and consumer research, branding, and the comprehensive nature of promotion in the fashion merchandising environment and emphasizes the changing nature of promotion in a global marketplace.  
Course Schedule

FASH 66 Visual Merchandising Display  
3 Units (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  
Prerequisite: FASH 25 or ARTC 140  

Design principles, color theory, space and lighting in relation to visual merchandising display areas and interior design of stores using various applications of computer graphics programs.  
Course Schedule

FASH 81 Work Experience in Fashion Merchandising and Retail  
1-3 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 75-225  
Prerequisite: FASH 8 and FASH 62  

Provides fashion merchandising students with on-the-job experience in an approved work site which, is related to classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester in apparel merchandising, buying, and retail business required for each unit of credit. Students are responsible for securing their own internships and must be ready for the first week of class.  
Course Schedule

FASH 84 Work Experience in Fashion Design  
1-2 Units (Not Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 60-150  
Prerequisite: FASH 23 and FASH 24  

Provides fashion design students with on-the-job experience in an approved work site which is related to classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester in apparel technical design, patternmaking, and apparel production required for each unit of credit. Students are responsible for securing their own internships and must be ready for the first week of class.  
Course Schedule
Fire Technology (FIRE)

FIRE 1  Fire Protection Organization
3 Units  (Degree Applicable, CSU)
Lecture: 54

Careers in fire protection and related fields, history of fire protection, fire loss analysis, and public, quasi-public, and private fire protection services. Also includes specific fire protection functions and fire behavior, suppression, and extinguishment.

Course Schedule

FIRE 2  Fire Prevention Technology
3 Units  (Degree Applicable, CSU, C-ID #: FIRE 110 X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

History of fire prevention, including codes, identification (ID) and correction of hazards, investigation, and public safety education.

Course Schedule

FIRE 3  Fire Protection Equipment and Systems
3 Units  (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: FIRE 1

Portable fire extinguishing equipment, sprinkler and standpipe systems, protection systems for special hazards, fire alarm and detection systems, maintenance, design and operation of sprinkler systems, water supply, pump, tanks, and connections.

Course Schedule

FIRE 4  Building Construction for Fire Protection
3 Units  (Degree Applicable, CSU, C-ID #: FIRE 130 X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: FIRE 1

Building construction and fire code safety effects on pre-planning, engineering, inspections, fire ground operations, fire and building codes relationships.

Course Schedule

FIRE 5  Fire Behavior and Combustion
3 Units  (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: FIRE 1

Theory of how and why fires start, spread and are controlled; in depth study of fire chemistry and physics, characteristics of materials, extinguishing of materials, extinguishing agents and fire control techniques.

Course Schedule

FIRE 6  Hazardous Materials/ICS
3 Units  (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: FIRE 1

Hazardous chemicals, their physical properties, use in industry, characteristics when involved in spills, fire, and accidents. Information regarding emergency procedures, legal requirements, compliance to regulations, health effects and treatment, and protocols that meet Occupational Safety and Health Administration (OSHA) requirements.

Course Schedule

FIRE 7  Fire Fighting Tactics and Strategy
3 Units  (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: FIRE 1 or equivalent taken prior

Principles of fire control through utilization of staff, equipment and extinguishing agents, fire command and control procedures, understanding types of building construction as they relate to fire control, review of fire chemistry, pre-fire planning, organized approach to decision making on the fire scene, and basic firefighting strategies and tactics.

Course Schedule

FIRE 8  Fire Company Organization and Management
3 Units  (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1

Fire department company organization, management, leadership, company officer responsibilities, personnel issues, administration, communication, firefighter safety and wellness, firefighting capability, records, and reports.

Course Schedule

FIRE 9  Fire Hydraulics
3 Units  (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1 or equivalent taken prior and eligibility for MATH 51

Mathematics, hydraulic laws, and formulas as applied to fire service. Application of formulas and mental calculation to hydraulic problems, water supply problems, and underwriter requirements for pumps.

Course Schedule

FIRE 10  Arson and Fire Investigation
3 Units  (Degree Applicable, CSU)
Lecture: 54
Advisory: FIRE 1 or equivalent taken prior

Cause, origin, arson, incendiaries, related laws, and types of incendiary fires. Methods of determining fire cause, recognizing and preserving evidence, interviewing and detaining witnesses, adult and juvenile fire setters, court procedure, and testimony.

Course Schedule
FIRE 11  Fire Apparatus and Equipment
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: FIRE 1 or equivalent taken prior

Mechanized equipment operated by fire service personnel and regulations pertaining to their use. Includes driving laws, driving techniques, construction and operation of pumping engines, ladder trucks, aerial platforms, specialized equipment, and apparatus maintenance.
Course Schedule

FIRE 12  Wildland Fire Control
4.5 Units (Degree Applicable, CSU)
Lecture: 65  Lab: 14
Advisory: Eligibility for ENGL 68

Addresses wildland fire behavior, safety considerations, strategy, tactics, and operational differences within the wildland urban interface. Field trip required.
Course Schedule

FIRE 13  Principles of Fire and Emergency Services Safety and Survival
3 Units (Degree Applicable, CSU)
Lecture: 54

Fire Technology principles. History of the National Firefighter Life Safety Initiative and need for cultural and behavioral change. This course meets the National Fire and Emergency Services Higher Education objectives as it pertains to firefighter safety and survival techniques used in today's fire service.
Course Schedule

FIRE 86  Basic Fire Academy
14.5 Units (Degree Applicable)
Lecture: 135  Lab: 383

Standard fire department apparatus and equipment, salvage covers, and fire extinguishment techniques in accordance with the State Board of Fire Services. Prepares students to meet manipulative skills standards established by the local fire agencies, associations, and unions.
Course Schedule

FIRE 91  Fire Academy Ladder Orientation
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 8  Lab: 32

Intensive training in ladder manipulation to prepare students for Fire Academy and physical fitness tests given by the fire departments.
Course Schedule

FIRE 93  Firefighter 1 Skills Review and Testing
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 4  Lab: 36
Prerequisite: FIRE-86 Basic Fire Academy course completion

Review of skills learned in the basic fire academy in accordance with the State Fire Marshal Firefighter 1 curriculum. This course also provides the student the opportunity to take the National Capstone tests for International Fire Service Accreditation Congress (IFSAC) and National Board on Fire Services Professional Qualifications (Pro Board) certification. Successful completion of this course would provide the student with the opportunity to apply for employment outside the state of California with those states that offer reciprocity.
Course Schedule

FIRE 96  Work Experience Fire Science
1-4 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog. Completion of a minimum of 12 units in Fire Science.

Work experience in fire service at an approved work site which is related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. This course is available to students achieving a minimum of 12 units in fire service.
Course Schedule

FIRE 100  Company Officer 2C: Fire Inspections and Investigations
1.5 Units (Degree Applicable)
Lecture: 33  Lab: 7

Company Officer's role in fire prevention and investigation, the relationship between life safety and building construction, the elements of a quality company inspection program, determination of origin and cause of fire scene and how to address complex hazards encountered during an inspection.
Course Schedule

FIRE 101  Company Officer 2D All Risk Command Operations
1.5 Units (Degree Applicable)
Lecture: 20  Lab: 20
Prerequisite: Fire Academy Course Completion Certificate and 200 online certificate and Hazardous Material Incident Commander (CSTI) Certification

Principles of command for the Company Officer including the development of incident priorities, strategy, tactics, safety, and the risk management process. An overview of Company Officer pre- and post-incident planning considerations, and crew roles and responsibilities. Each student will have the opportunity to gain experience through structure fire incident simulations and role play.
Course Schedule
FIRE 102  Company Officer 2B General Administrative Functions  
1 Unit (Degree Applicable)  
Lecture: 15  Lab: 5  
Company Officer 2B general administrative functions and the implementation of department policies and procedures. Addresses the fire department's role, image, and mission to the public.  
Course Schedule  

FIRE 103  Company Officer 2E: Wildland Incident Operations  
1.5 Units (Degree Applicable)  
Lecture: 24  Lab: 16  
Prerequisite: Fire Academy Course Completion Certificate and FIRE 101 and S-290 (classroom delivery only)  
Principles of command in the wildland urban interface environment. Overview of the concepts of command safety and the risk management process, personnel qualifications, preincident planning considerations, command considerations at wildland incidents, fire behavior forecasting, firefighting limitations, key points from historic fires, the challenges of local conditions, and public expectations.  
Course Schedule  

FIRE 104  Instructional Methodology  
1.5 Units (Degree Applicable)  
Lecture: 24  Lab: 16  
This course is part of the Company Officer Certification track for the California State Fire Marshal. Methods and techniques for training in accordance with the latest concepts in career education; selecting, adapting, organizing, and using instructional materials appropriate for teaching cognitive lessons; criteria and methods to evaluate teaching and learning efficiency; and an opportunity to apply major principles of learning through teaching demonstrations.  
Course Schedule  

FIRE 107  Company Officer 2A: Human Resource Management for Company Officers  
1.5 Units (Degree Applicable)  
Lecture: 33  Lab: 7  
Company Officer 2A Human Resource Management for Company Officers course prepares or enhances the ability of the first line supervisor to supervise subordinates through the use of human resource management skills to accomplish assignment, evaluate member performance, and integrate health and safety plans, policies, and procedures into daily activities as well as the emergency scene.  
Course Schedule  

FIRE 108  ICS 300: Advance Incident Command  
1 Unit (Degree Applicable)  
Lecture: 16  Lab: 8  
Prerequisite: ICS 100 and ICS 200 online FEMA certificates  
ICS 300 is part of the State Fire Marshal Officer Certification track and intended for persons serving as command staff, section chiefs, strike team leaders, task force leaders, unit leaders, division/group supervisors, branch directors, and multi-agency coordination system/emergency operations center staff. Topics include Incident Command System (ICS) staffing and organization, transfer of command, unified command functions in a multi-jurisdictional or multi-agency incident, ICS forms, resource management, interagency mission planning and procurement.  
Course Schedule  

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French (FRCH)  
FRCH 1  Elementary French  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Beginning course for students without prior exposure to French. Begins to develop the ability to converse, read, and write in French. Emphasis is on oral proficiency. Includes the study of principles of language learning, pronunciation, basic vocabulary, and grammatical structures. Extensive exposure to the cultures of French-speaking countries.  
Course Schedule  

FRCH 2  Continuing Elementary French  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: FRCH 1  
Further development of conversational, reading, and writing skills in French, with emphasis on communicative skills, expansion of vocabulary, and understanding of structure. Extensive exploration and analysis of the cultures of French-speaking countries.  
Course Schedule  

FRCH 3  Intermediate French  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: FRCH 2 or equivalent  
Expansion of vocabulary and structural components. Further development of communicative proficiency with increasing emphasis on reading and writing. Extensive exposure to culture from France and other French-speaking countries.  
Course Schedule  

FRCH 4  Continuing Intermediate French  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: FRCH 3  
Continued development of intermediate-level proficiency in French. Increasing emphasis on reading and writing. Extensive exposure to cultural elements such as art, music, film, and history from France and other French-speaking countries.  
Course Schedule  

FRCH 53  Intermediate Conversational French  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Intermediate level fluency through expansion of vocabulary and practical use of language.  
Course Schedule
FRCH 54  Continuing Intermediate Conversational French  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: FRCH 3 or FRCH 53 or equivalent  
Continuing to intermediate fluency through further expansion of vocabulary and practical use of language.  
Course Schedule  

FRCH 60  French Culture Through Cinema  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
French culture and history as presented in classic and contemporary French films. Analysis of characters and political, social, and artistic movements in France and other Francophone countries as reflected in the works of French-speaking film directors and writers. Lectures and class discussions conducted in English. All films with English subtitles.  
Course Schedule  

Geography (GEOG)  

GEOG 1  Physical Geography  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 110)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Study of the natural processes creating the Earth's physical environments with emphasis on the inter-relationships of natural processes and systems; general atmospheric circulation, Earth-sun relationships, oceanic circulation, water and energy budgets, plate tectonics, and the shaping of the physical landscape.  
Course Schedule  

GEOG 1H  Physical Geography - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 110)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Study of the natural processes creating the Earth's physical environments with emphasis on the inter-relationships of natural processes and systems; general atmospheric circulation, Earth-sun relationships, oceanic circulation, water and energy budgets, plate tectonics, and the shaping of the physical landscape. An honors course designed to provide an enriched experience. Students may not receive credit for both GEOG 1 and GEOG 1H.  
Course Schedule  

GEOG 1L  Physical Geography Laboratory  
1 Unit (Degree Applicable, CSU, UC, C-ID #: GEOG 111)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54  
Corequisite: GEOG 1 or GEOG 1H (May have been taken previously)  
Advisory: MATH 50  
Geographical observations, experiments, and demonstrations in a laboratory setting to explore natural earth processes and systems.  
Course Schedule  

GEOG 1LH  Physical Geography Laboratory - Honors  
1 Unit (Degree Applicable, CSU, UC, C-ID #: GEOG 111)  
Lab: 54  
Prerequisite: Acceptance into the Honors Program  
Corequisite: GEOG 1 or GEOG 1H (May have been taken previously)  
Advisory: MATH 50  
Geographical observations, experiments, and demonstrations in a laboratory setting to explore natural earth processes and systems. An honors course designed to provide an enriched experience. Students may not receive credit for both GEOG 1L and GEOG 1LH.  
Course Schedule  

GEOG 2  Human Geography  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 120)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Human geography with emphasis on critical areas of inquiry and research. Focus on the interconnections of place and process in several sites around the globe; comprehension of important terms and concepts; and literacy in the geography of place names and in world regional understanding.  
Course Schedule  

GEOG 2H  Human Geography - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 120)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Human geography with emphasis on critical areas of inquiry and research. Focus on the interconnections of place and process in several sites around the globe; comprehension of important terms and concepts; and literacy in the geography of place names and in world regional understanding. An honors course designed to provide an enriched experience. Students may not receive credit for both GEOG 2 and GEOG 2H.  
Course Schedule  

GEOG 5  World Regional Geography  
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 125)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Developmental study of the world's regions, addressing the major regions of the world in terms of population, resources, economic development, physical environment, and geographic problems.  
Course Schedule
GEOG 8 Urban Geography
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Study of urban society and space. Cities are examined as complex social-economic groupings of people, material landscapes of buildings, and public and private spaces. Attention is paid to the evolution of urban experience of the past and present as well as to ever-changing ideas about urban planning and design for the future. While the overall perspective of the course is global, its primary focus is on the cities of North America and, in particular, the Los Angeles metropolitan area. The global-local emphasis is applied both in the classroom and in possible field trips.

Course Schedule

GEOG 10 Introduction to Geographic Information Systems
3 Units (Degree Applicable, CSU, UC)
Lecture: 36  Lab: 54

Principles, theory, and operations of geographic information systems (GIS), including geospatial data models, analytical functions, data quality, map design and visual communication, and social and environmental applications of GIS.

Course Schedule

GEOG 30 Geography of California
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 140)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Thematic approach to issues, processes, and topics relevant to the study of California. Includes an examination of the physical processes that shape the landscapes of California, the interaction of humans with these physical processes (particularly the importance of water), and the cultural and social landscapes that have evolved as a result of this human-environment interface. A field trip may be required.

Course Schedule

GEOG 30H Geography of California - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: GEOG 140)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Thematic approach to issues, processes, and topics relevant to the study of California. Includes an examination of the physical processes that shape the landscapes of California, the interaction of humans with these physical processes (particularly the importance of water), and the cultural and social landscapes that have evolved as a result of this human-environment interface. A field trip may be required. An honors course designed to provide an enriched experience. Students may not receive credit for both GEOG 30 and GEOG 30H.

Course Schedule

Geology (GEOL)

GEOL 1 Physical Geology
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Advisory: MATH 50 Completed

Minerals, rocks, earthquakes, volcanoes, and landscapes are presented within a framework of plate tectonics operating in concert with atmospheric and oceanic processes. A required course for students entering geoscience majors. May be taken by non-majors as a transferable physical science plus lab. Required field trips may involve overnight camping.

Course Schedule

GEOL 2 Historical Geology
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: GEOL 1 or GEOL 8L

An Earth systems approach applied to tracing the tectonic, biologic, and climatic development of Earth, with focus on North America, through geologic time. Study of Earth history using geologic maps, cross-sections, minerals, rocks, and fossils and integrating basic geological field methods. Required field trips may involve overnight camping.

Course Schedule

GEOL 7 Geology of California
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Natural provinces of California, namely their mineral, rock, and petroleum resources, volcanoes and earthquakes, landscapes, and geologic history as influenced by plate tectonic and surface processes. Field trips are required and may involve overnight camping.

Course Schedule

GEOL 8 Earth Science
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54

Fundamentals of geology, oceanography, meteorology, and astronomy. A field trip is required. Take with GEOL 8L for lecture/lab credit.

Course Schedule

GEOL 8H Earth Science - Honors
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54
Prerequisite: Acceptance into the Honors Program

An honors course designed to provide an enriched experience. Fundamentals of geology, oceanography, meteorology, and astronomy. A field trip is required. Students may not receive credit for both GEOL 8 and GEOL 8H.

Course Schedule
GEOL 8L Earth Science Laboratory
1 Unit (Degree Applicable, CSU, UC)
UC Credit Limitation
Lab: 54
Corequisite: GEOL 8 or GEOL 8H (May have been taken previously)
Laboratory applications and problem-solving in geology, oceanography, meteorology, and astronomy. Recommended for students needing a lab to transfer to a 4-year college or university.
Course Schedule

GEOL 9 Environmental Geology
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: ENGL 1A and (GEOL 1 or GEOL 8)
Human interactions with the geological environment. Relevant aspects of the geological environment and the problems currently caused by humans as they use the earth and its resources. Geologic hazards, including earthquakes, volcanoes, landslides, floods, and subsidence. Emphasis on geological viewpoints concerning waste disposal, pollution, geothermal energy, fossil fuels, and mining. Geologic practices related to sound land management, conservation of resources, and protection of the environment. Field trips required.
Course Schedule

GEOL 9L Environmental Geology Laboratory
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Corequisite: GEOL 9 (May have been taken previously)
Common laboratory practices and exercises in environmental geology. Laboratory exercises include analyzing topographic and geological maps and aerial and satellite imagery. Also included are identifying common mineral and rock samples, water and soil analysis, and integrating data from lab activities in problem solving exercises. Field trip required.
Course Schedule

GEOL 10 Natural Disasters
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Surveys the hazards faced by humans from the natural environment. Analyzes a variety of hazards from a geological perspective. Studies the impact humans have on influencing or exacerbating natural disasters. Includes the role of government in responding to natural disasters. Field trips required.
Course Schedule

GEOL 24 Geologic Field Studies: Central California
4 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54 Lab: 54
Field studies of selected Central California geological provinces and surrounding areas. Overnight field trips with substantial hiking required.
Course Schedule

GEOL 25 Geologic Field Studies: Southern California
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Field studies of selected Southern California geological provinces and surrounding areas. Overnight field trips required. Trips require significant hiking.
Course Schedule

GEOL 29 Special Topics in Field Geology
3 Units (Degree Applicable, CSU)
Lecture: 18 Lab: 108
Advisory: GEOL 1 or GEOL 8
Field studies of designated geologic provinces and regions. Emphasis on rock identification and interpretation of geologic histories of field areas. Extended overnight field trips, camping, and strenuous hiking required.
Course Schedule

GEOL 30 Global Climate Change
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
History of Earth's changing climate through geologic time and the application of the scientific method to the global climate change debate. Topics include the feedback systems that regulate the climate over long and short-term time scales, the interrelationships among short and long-term carbon cycling, plate tectonics, ocean and atmosphere circulation, the influence and origin of greenhouse gases and the major reservoirs of the exchangeable carbon on Earth. Required field trips may involve overnight camping.
Course Schedule

GEOL 31 Geotechnical Methods for Geotech
1 Unit (Degree Applicable)
Prerequisite: GEOL 9L Introduction to methods and skills utilized by professionals in the geotechnical sector. Emphasis on technical and soft skills required for entry-level positions. For Geotechnician Certificate Program students. Mandatory day and overnight field trips may require camping and hiking.
Course Schedule

GEOL 32 Work Experience in Geotechnician/Environmental Technician Skills
1-4 Units (Degree Applicable)
Prerequisite: GEOL 31 Provides geotechnician program students with actual on-the-job experience in an approved work site that is related to classroom-based learning. A minimum of 75 paid clock hours or 60 non-paid clock hours per semester in the geotechnical, environmental technical, or petroleum technical fields required for each one unit of credit. Students are responsible for securing their own internships and internships must be arranged to begin the first week of class.
Course Schedule
GEOL 33 Geotechnical Methods for Geotech 2
1 Unit (Degree Applicable)
Lab: 54
Prerequisite: GEOL 31

Introduction to advanced methods and skills utilized by professionals in the geotechnical sector. Emphasis on technical and soft skills required for entry-level positions as soil technicians, environmental techs working with soils and sediments, petroleum techs and other positions focused on non-aqueous settings. For Geotechnician Certificate Program students who have completed Geotechnical Methods I. Mandatory day and overnight field trips to various field sites may require camping and hiking. Course Schedule

GEOL 99 Special Projects in Geology
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108

In order to offer students recognition for their academic interests and abilities and the opportunity to explore their disciplines in greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester, and depend on the particular project under consideration. Students must have an instructor’s authorization before enrolling in this course. Field trips may be required. Course Schedule

German (GERM)

GERM 1 Elementary German
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72

For students with no previous German. Develops the ability to converse, read, and write in German. Emphasis on oral proficiency. Includes essentials of pronunciation, vocabulary, idioms, and grammatical structures along with an introduction to Germanic culture. Course Schedule

GERM 2 Continuing Elementary German
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: GERM 1

Further development of conversational reading and writing skills in German with emphasis on communication skills, expansion of vocabulary, and understanding of structure. Further study of Germanic culture. Course Schedule

GERM 3 Intermediate German
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: GERM 2

Communicative proficiency in German and exploration of Germanic culture. Further study and review of grammar and expansion of vocabulary. Increasing emphasis on reading and writing in German. Course Schedule

GERM 60 German Culture through Cinema
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

A survey of German culture from 1870 to the present as reflected in the works of German film-makers. Special emphasis is placed on aesthetic, historical, and social movements in Germany. Films are shown in German with English subtitles. Class discussion and lectures are conducted in English. Course Schedule

History (HIST)

HIST 1 History of the United States
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

History of the United States from the colonial period to the present. Course Schedule

HIST 3 World History: Prehistoric to Early Modern
3 Units (Degree Applicable, CSU, UC)
Prerequisite: Eligibility for ENGL 1A

Human societies from their origins to the Early Modern period from a global and comparative perspective including social, political, religious, economic, and cultural institutions and changes. Course Schedule

HIST 3H World History: Prehistoric to Early Modern - Honors
3 Units (Degree Applicable, CSU, UC)
Prerequisite: Acceptance into the Honors Program

Human societies from their origins to the Early Modern period from a global and comparative perspective including social, political, religious, economic, and cultural institutions and changes. An honors course designed to provide an enriched experience. Students may not receive credit for both HIST 3 and HIST 3H. Course Schedule

HIST 4 World History: Early Modern to the Present
3 Units (Degree Applicable, CSU, UC)
Prerequisite: Eligibility for ENGL 1A

Social, political, economic, and cultural changes during the modern period from a global and comparative perspective. Course Schedule
HIST 4H  World History: Early Modern to the Present - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Social, political, economic, and cultural changes during the modern period from a global and comparative perspective. An honors course designed to provide an enriched experience. Includes extensive reading and writing assignments. Students may not receive credit for both HIST 4 and HIST 4H.

Course Schedule

HIST 7  History of the United States to 1877
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Survey of American history from Native American origins through post-Civil War Reconstruction. Studies the United States and its major ethnic and social groups. Explores the influence of the geography and environment of North America and the ethnic, social, and religious complexity of the population. Examines political, cultural, philosophical, and intellectual influences on the people and political institutions of the United States. Requires substantial reading and writing assignments. Satisfies the requirement for a course in American history, including the study of American institutions and ideas and the Constitution of the United States as required by Title 5 of the California Administrative Code.

Course Schedule

HIST 7H  History of the United States to 1877 - Honors
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Survey of American history from Native American origins through post-Civil War Reconstruction. Studies the United States and its major ethnic and social groups. Explores the influence of the geography and environment of North America and the ethnic, social, and religious complexity of the population. Examines political, cultural, philosophical, and intellectual influences on the people and political institutions of the United States. Requires substantial reading and writing assignments. Satisfies the requirement for a course in American history, including the study of American institutions and ideas and the Constitution of the United States as required by Title 5 of the California Administrative Code. An honors course designed to provide an enriched experience. Students may not receive credit for both HIST 7 and HIST 7H.

Course Schedule

HIST 8  History of the United States from 1865
3 Units (Degree Applicable, CSU, UC, C-ID #: HIST 140)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
United States history from 1865 to the present. Examines social, economic, political, intellectual, and military themes and patterns of United States development. Designed for history, social science, or humanities majors, or for transfer students who need a year course in United States history to meet general education requirements. Satisfies the requirement for a course in American history, including the study of American institutions and ideals and the principles of State and local government as required by Title 5 of the California Administrative Code.

Course Schedule

HIST 8H  History of the United States from 1865 - Honors
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
United States history from 1865 to the present. Examines social, economic, political, intellectual, and military themes and patterns of United States development. Designed for history, social science, or humanities majors, or for transfer students who need a year course in United States history to meet general education requirements. Satisfies the requirement for a course in American history, including the study of American institutions and ideals and the principles of State and local government as required by Title 5 of the California Administrative Code. An honors course designed to provide an enriched experience. Students may not receive credit for both HIST 8 and HIST 8H.

Course Schedule

HIST 9  Asian American and Pacific Islander History
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Surveys American history through the lens of Asians and Pacific Islanders, beginning with European colonialism in the 17th century to the present. This course highlights transnational and intergroup relations, paying close attention to Asian American and Pacific Islander American cultural development and influences on the social, political, cultural, and economic meanings of freedom in the United States.

Course Schedule

HIST 10  History of Premodern Asia
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
History of East, South, and Southeast Asia from the prehistoric age to the early modern period. Emphasizes social, political, economic, and cultural changes in Asia from a regional and comparative perspective.

Course Schedule
HIST 10H  History of Premodern Asia - Honors
3 Units  (Degree Applicable)
Lecture: 54
Prerequisite: Acceptance to the Honors Program

History of East, South, and Southeast Asia from the prehistoric age to the early modern period. Emphasizes social, political, economic, and cultural changes in Asia from a regional and comparative perspective. An honors course is designed to provide an enriched experience. Students may not receive credit for both HIST 10 and HIST 10H.

Course Schedule

HIST 11  History of Modern Asia
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

History of East, South, and Southeast Asia from the early modern period to the present. Emphasizes social, political, economic, and cultural changes in Asia during the modern period from a regional and comparative perspective.

Course Schedule

HIST 11H  History of Modern Asia - Honors
3 Units  (Degree Applicable)
Lecture: 54
Prerequisite: Acceptance to the Honors Program

History of East, South, and Southeast Asia from the early modern period to the present. Emphasizes social, political, economic, and cultural changes in Asia during the modern period from a regional and comparative perspective. An honors course is designed to provide an enriched experience. Students may not receive credit for both HIST 11 and HIST 11H.

Course Schedule

HIST 16  The Wild West - A History, 1800-1890
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

History of the 19th Century Trans-Mississippi West (also known as the Wild West or the 19th Century American West) including significant historical, economic, and political events and personalities which make up this time period.

Course Schedule

HIST 18  History of Latin America
3 Units  (Degree Applicable, CSU)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

History of Latin America from early human societies to the present. Topics include ancient societies, European colonialism, revolution and the emergence of independent Latin American states, the range and influence of Latin American culture, and the social and economic changes of recent decades.

Course Schedule

HIST 19  History of Mexico
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Cultural and social history of the Mexican people from pre-Colombian civilization to modern Mexico.

Course Schedule

HIST 30  History of the African American 1619-1877
3 Units  (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

The history of African Americans from 1619 to 1877, including historical processes and their impact on modern U.S. society. A critical analysis will be made of the contributions of African Americans to the historical development of the United States, and the transformations that have occurred as a result. Satisfies the requirement for a course in American institutions and ideals and the Constitution of the United States as required by Title 5 of the California Administrative Code.

Course Schedule

HIST 31  History of the African American
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

History of African Americans from the Reconstruction period to the present, including historical processes and their impact on modern U.S. society. A critical analysis will be made of the contributions of African Americans to the historical development of the United States, and the transformations that have occurred as a result. Satisfies the requirement for a course in American institutions and ideals and the Constitution of the United States as required by Title 5 of the California Administrative Code.

Course Schedule

HIST 35  History of Africa
3 Units  (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

History of Africa from prehistoric times to the present, addressing the diversity of the continent. Students learn about cultures, religions, art and architecture, literature, and social and political history. Topics include ancient African societies, colonialism and decolonization, and independent African states in the last 50 years.

Course Schedule
HIST 36  Women in American History
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Women's experience placed within the context of major themes of United States history, addressing issues and debates related to gender construction and identity from Colonial times to the present. Political, economic, and social currents within the context of race, ethnicity, sexual orientation, and class are examined and analyzed. This course satisfies the requirement for a course in American history including the study of American institutions and ideals, as required by Title 5 of the California Administrative Code.

Course Schedule

HIST 39  California History
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

The social, intellectual, economic, and political development of California and the Pacific Coast from earliest times to the present.

Course Schedule

HIST 40  History of the Mexican American
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

U.S. history from colonial times to the present with a special emphasis on the role of Mexican Americans in the development of the nation. Satisfies the requirement for a course in American History including the study of American institutions and ideals as required by Title 5 of the California Administrative Code.

Course Schedule

HIST 44  History of Native Americans
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for English 68

History of the United States from Colonial times to the present with a special emphasis on the role of Native Americans. Examines the role Euro-American social, political, and economic movements play in the Native American experience and the mutual relationships generated through these factors. Critically analyzes how the Native American narrative is woven into the fabric of U.S. history and is an essential component of the complete American story.

Course Schedule

HIST 99  Special Projects in History
2 Units (Degree Applicable, CSU)
Prerequisite: Eligibility for ENGL 1A and instructor approval.

Offers selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to a greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor authorization needed prior to enrollment.

Course Schedule

Histotechnology (HT)

HT 1  Introduction to Histotechnology
1 Unit (Degree Applicable)
Lecture: 18
Advisory: Eligibility for ENGL 1A

The role of histotechnicians in preparation and analysis of tissues samples for diagnostic and research purposes. Internet resources, support organizations and periodical references for histotechnicians, as well as regulatory agencies. Set up of an educational plan and portfolio to be used throughout the program.

Course Schedule

HT 2  Scientific Basics for Histotechnicians
3 Units (Degree Applicable)
Lecture: 54
Advisory: CHEM 10 and Eligibility for ENGL 1A

General laboratory issues including general laboratory protocols (GLP's), safety, ethics, and terminology relative to the preparation of tissue samples.

Course Schedule

HT 10  Histology
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: ANAT 35

Microscopy, cell structure, cell reproduction, and staining. Identification of tissues, organs, and special microstructures, and their detailed morphology. Involves distinguishing normal features from pathological conditions.

Course Schedule

HT 12  Beginning Histotechniques
5 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54 Lab: 108
Prerequisite: HT 1 and HT 2
Advisory: MICR 22

Theory and practical applications and skill-building in tissue fixation, processing, embedding, sectioning, microtomy, hematoxylin-eosin staining (H&E), and microorganism staining. Quality control as it relates to routine histological techniques and equipment.

Course Schedule
HT 14 Advanced Histotechniques
5 Units (Degree Applicable)
Lecture: 54  Lab: 108
Prerequisite: HT 12

Practical applications of special stains for carbohydrates, amyloid, connective tissues, muscle and nervous tissues, including silver stains. Introduction to frozen sections, cytology preparation, and microwave technology. Field trip required.
Course Schedule

HT 16 Histochemistry and Immunohistochemistry
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: HT 10 and HT 12

Practical applications of enzyme and immunological reactions as they relate to tissue staining. Field trip required.
Course Schedule

HT 17 Work Experience in Histotechnology
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Prerequisite: HT 12 and compliance with Work Experience regulations as designated in the College Catalog

Provides histotechnology students with actual on-the-job experience in an approved work setting which is related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Students who repeat this course will improve skills through further instruction and practice. Placement by Program Director.
Course Schedule

Hospitality & Restaurant Management (HRM)

HRM 51 Introduction to Hospitality
3 Units (Degree Applicable, CSU, C-ID #: HOSP 100)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Overview of structure and financial performance of hospitality industry; food and lodging, resorts, tourism enterprises, attractions and related operations. Focus on orientation to customer service, cultural and economic trends, and career opportunities.
Course Schedule

HRM 52 Food Safety and Sanitation
2 Units (Degree Applicable, CSU, C-ID #: HOSP 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Prerequisite: Eligibility for ENGL 68

Sanitation practices affecting individual and commercial food service operations. Prevention and control of foodborne illnesses through flow of food and Hazard Analysis Critical Control Point (HACCP) management. Also includes study of worker safety. Students will take a nationally recognized Food Safety Manager Certification exam as part of this course.
Course Schedule

HRM 56 Hospitality Supervision
3 Units (Degree Applicable, CSU, C-ID #: HOSP 170 X)
Lecture: 54

Human resource management procedures and skills needed to hire, train, and manage employees in the hospitality industry. Role, responsibilities, and legal issues related to supervision. Application of management techniques including: effective communication, recruitment, selection, training, coaching, team building, performance evaluation, discipline, and conflict management.
Course Schedule

HRM 57 Hospitality Cost Control
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: HRM 51 (May have been taken previously)

Analyzing and managing food, beverage, labor, and other costs within a hospitality operation. Emphasis on problem solving, applying cost control techniques to maximize profits while managing expenses. Topics include establishing standards, cost-volume-profit analysis, forecasting, purchasing and storage controls, menu costing and pricing, theft prevention, and labor control.
Course Schedule

HRM 59 Introduction to Food and Beverage Management
3 Units (Degree Applicable, CSU, C-ID #: HOSP 130)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Techniques and procedures of management are explored and developed as they relate to commercial and institutional food and beverage facilities. Topics include functions of management, marketing, menu development, effective cost controls in purchasing, labor and service techniques.
Course Schedule

HRM 61 Menu Planning
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: HRM 51

Menu development, design, and analysis. Emphasis on demographics and market research, facility assessment, costing, pricing, menu analysis, menu design, and layout. Includes a practical concept-to-creation capstone project.
Course Schedule
HRM 62  Event Planning and Catering
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: HRM 52

Event planning and catering with an emphasis on the business and culinary aspects of catering. Includes event types, revenue-cost analysis, menu pricing, staff coordination, organizing logistical components, client negotiation and contracts, contracting vendors, conflict resolutions, and marketing. On-campus catering events are required for the lab. Duties may include setting tables, preparing food, serving food, building buffet stations, cleaning, and setting up and breaking down of events.

Course Schedule

HRM 64  Hospitality Financial Accounting
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: BUSA 11 or Eligibility for MATH 50

Financial accounting specific to hospitality businesses. Emphasis on: bookkeeping, financial statements development and analysis, and tailoring the Uniform System of Accounting to hotels, restaurants, clubs, and other food service operations.

Course Schedule

HRM 66  Hospitality Law
3 Units (Degree Applicable, CSU)
Prerequisite: HRM 51

Legal relationship and considerations of hotel, restaurant, travel, and tourism operations. Field trip required.

Course Schedule

HRM 70  Introduction to Lodging
3 Units (Degree Applicable, CSU, C-ID #: HOSP 140)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Introduction to the operating system and components of a hotel-resort facility, which includes front office, housekeeping, food and beverage, sales and marketing, accounting, property maintenance, human resource management, and information systems. Independent field trips required for this course.

Course Schedule

HRM 72  Hospitality Purchasing and Procurement
3 Units (Degree Applicable, CSU)
Lecture: 54

Policies, procedures, controls, and their implementation in purchasing merchandise and supplies for the hospitality industry including equipment, service ware, furniture, fixtures, contract services, and food and beverage supplies. The focus of this course is on optimal procurement, purchasing, and selection policies and procedures for the hospitality industry.

Course Schedule

HRM 74  Introduction to Tourism
3 Units (Degree Applicable, CSU)
Lecture: 54

Introductory study of travel and tourism management, its principles, practices, philosophies, and systems. Examination of tourism as a developing industry including its travel modes, organizations, laws, and environmental, and socio-economic impact.

Course Schedule

HRM 91  Hospitality Work Experience
1-4 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog

Provides students with actual on-the-job experience in an approved worksite which is related to classroom-based learning. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided by faculty.

Course Schedule

Humanities (HUMA)

HUMA 1  Humanities and the Human Experience
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Comparative, thematic study of the human experience, as documented and expressed through the arts and culture from antiquity to the present day.

Course Schedule

HUMA 1H  Humanities and the Human Experience - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Comparative, thematic study of the human experience, as documented and expressed through the arts and culture from antiquity to the present day. This is an Honors course; students may not earn credit for both HUMA 1 and HUMA 1H.

Course Schedule

Industrial Design Engineering (IDE)

IDE 110  Design Foundation-Visual Literacy
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Corequisite: IDE 120 and IDE 130

A portfolio-based course that explores sketching, rendering and physical sketch-modeling techniques based on formal design concepts and principles. Promotes efficient communication between designers, engineers, clients and users through rapid, focused concept and form development.

Course Schedule
IDE 120 Introduction to CAD
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Corequisite: IDE 110 and IDE 130

Computer Aided Design (CAD) applications and design processes used in industrial design and manufacturing. A portfolio-based course that requires students to generate industry standard CAD drawings used for manufacturing.

Course Schedule

IDE 130 Introduction to Shop Processes
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Corequisite: IDE 110 and IDE 120

Methods and tools used for creating production prototypes, breadboards, and mock-ups used for fabrication and manufacturing industries. Focus is on tool and process selection, safety, and mastery of machine operation skills and techniques.

Course Schedule

IDE 150 Design Foundation II
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Prerequisite: IDE 110 and IDE 120 and IDE 130
Corequisite: IDE 160 and IDE 170

Intermediate form development and visual communication skills used to create and convey complex design and manufacturing concepts. Focuses on design solutions for conceptual and structural problems with an emphasis on sketch modeling, intermediate design principles, rapid visualization, and Computer Assisted Design (CAD) techniques required for effective visual communication in industry.

Course Schedule

IDE 160 Intermediate CAD
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Prerequisite: IDE 110 and IDE 120 and IDE 130
Corequisite: IDE 150 and IDE 170

Applications, methods, theories, and industrial design processes used in engineering and industrial design fields. A portfolio-based course that develops skills in sketching, communicating, constructing mock ups and displays, prototyping, and 2D and 3D Computer Assisted Design (CAD) parametric solid modeling.

Course Schedule

IDE 170 Introduction to Prototyping
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: IDE 110 and IDE 120 and IDE 130
Corequisite: IDE 150 and IDE 160

Processes and materials typically employed when creating high fidelity proof of concept models, form studies and production-intent prototypes. Provides hands-on experience with fabrication techniques including laser cutting, manual and cnc machining, 3D printing, related tools and machinery. Emphasis is placed on how the design process is influenced by material and manufacturing limitations.

Course Schedule

IDE 210 Advanced Media
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: IDE 150 and IDE 160 and IDE 170
Corequisite: IDE 220 and IDE 230

Design methods used for creating and presenting 2D and 3D industrial product concepts and manufacturing details. Develops illustration and conceptualization skills using media and technology such as computer aided design (CAD) software, digital photography, 2D scanners, sketch tablets, and presentation and illustration software. Emphasis is placed on form development and completion of a comprehensive portfolio.

Course Schedule

IDE 220 Advanced CAD
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Prerequisite: IDE 150 and IDE 160 and IDE 170
Corequisite: IDE 210 and IDE 230

Advanced CAD modeling course with an emphasis on advanced surface and hybrid modeling, includes in-context modeling, motion studies, sheet metal, reverse engineering, and other CAD skills required to produce professional level CAD data for use in the product design, engineering, and manufacturing fields. Some of the work from this course will be used in the IDE 230 prototyping course.

Course Schedule

IDE 230 Introduction to Mechanical Principles
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: IDE 150 and IDE 160 and IDE 170
Corequisite: IDE 210 and IDE 220

Mechanical devices, concepts and principles common to manufactured products and manufacturing processes. Analysis, discussion, and problem solving related to mechanical design scenarios and supported by computer aided design (CAD). Exploration of inherent strengths and weaknesses of specific devices and various design approaches. Emphasis on the way mechanical principles affect design strategies.

Course Schedule
IDE 250  Product Design and Viability
6 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 162
Prerequisite: IDE 210 and IDE 220 and IDE 230
Corequisite: IDE 270
Product life cycle from design through manufacturing and distribution. Portfolio-based course that includes fabrication of a viable product and incorporates every stage of project management including research, graphic presentation, parts sourcing, material choices and fabrication of prototype.
Course Schedule

IDE 270  Manufacturing Processes and Materials
3 Units (Degree Applicable, CSU)
Lecture: 9  Lab: 135
Prerequisite: IDE 210 and IDE 220 and IDE 230
Corequisite: IDE 250
Overview of common manufacturing processes and associated materials and their impact on the design process. Covers sourcing, costing, bills of materials, project documentation and presentation. Reverse engineering and computer aided design (CAD) model construction assists with understanding common design approaches and real-world manufacturing problems and solutions.
Course Schedule

Interior Design (ID)

ID 10  Introduction to Interior Design
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Interior design and the planning of total interior environments that meet individual, functional, and environmental needs. Field trips may be required.
Course Schedule

ID 10L  Introduction to Interior Design Laboratory
1 Unit (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Corequisite: ID 10 (May have been taken previously)
Application of the interior design practice and the planning of total interior environments that meet individual, functional, and environmental needs. Field trips may be required.
Course Schedule

ID 12  Materials and Products for Interior Design
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Advisory: ID 10
Analysis, application, and evaluation of products and materials used in interior design. Field trips required.
Course Schedule

ID 14  History of Furniture and Decorative Arts
3 Units (Degree Applicable, CSU)
Lecture: 54
Historic development of structure, interior spaces, furniture, and decorative arts throughout the world. Interior architecture is illustrated in this overview of design heritage from antiquity to present. Emphasis is placed on style development as it relates to social, economical, and political influences as well as the use of materials and technology. Field trips may be required.
Course Schedule

ID 20  Color and Design Theory I
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Elements and principles of design and the creative process of identifying and solving interior design problems. Formal visual properties of line, shape, form, pattern, texture, and color are studied in their relationship to the organizational systems and unifying principles that create balanced designs. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 21  Color and Design Theory II
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Advisory: ID 20
Systematic process of designing three-dimensional (3D) objects including color theory, surface, and volume investigation for interior design. Elements include visualization, perception, presentation, expression, and site analysis of physical, contextual, and cultural aspects of design and the urban environment. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 22  Design Drawing for Interior Design
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Communication elements required to convey design ideas to building trades via the written language of design and construction documents. Graphic and drawing techniques, including interior design graphics standards, building construction fundamentals, methods of drawings, computer aided drawing (CAD), and the basics of compiling construction documentation sets. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 23  Computer Aided Drawing for Interior Design I
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: ID 22
Advisory: ARCH 141
Computer Aided Drawing (CAD) as a communication element required to convey interior design ideas to building trades. Interior design graphic and drawing techniques, building construction fundamentals, methods of drawings, three-dimensional computer modeling, rendering, lighting, and construction documentation sets. Portfolio pieces will be produced. Field trips may be required.
Course Schedule
ID 25  Space Planning for Interior Design I  
**3 Units** (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: ID 22 or ID 23 or ARCH 141  
Federal and state codes and specifications concerning life-safety issues, barrier-free access, and universal design requirements relative to residential and contract interior design. Attention is given to performance, health safety, and universal design for specifying interior materials and products. Portfolio pieces will be produced. Field trips may be required.  
Course Schedule

ID 26  Space Planning for Interior Design II  
**3 Units** (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: ID 22 or ID 23 or ARCH 141  
Advisory: ID 25  
Space planning with an emphasis on programming, behavioral aspects of space, and use of furniture standards and applicable codes. Planning skills are gained through the application of basic principles to actual spaces. Portfolio pieces will be produced. Field trips may be required.  
Course Schedule

ID 27  Rapid Visualization  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36 Lab: 54  
Prerequisite: ID 22 or ID 23 or ARCH 141  
Methods, techniques, and tools used in illustrating interior spaces with an emphasis on rapid production. Includes techniques of drawing and rendering volume, tone, texture, perspective, and composition using sketching, rapid visualization, and formal composition of one- and two-point perspectives. Portfolio pieces will be produced. Field trips may be required.  
Course Schedule

ID 29  Interior Design Studio I  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36 Lab: 54  
Prerequisite: ID 26  
Advisory: ID 12, ID 21, OR ID 27  
Analysis and application of design concepts to interior environments. Focuses on the creative process of identifying, evaluating, and solving design problems while incorporating universal and sustainable design in a studio environment. Includes research and analysis of end-user needs, space requirements, existing architectural elements, and site conditions. Portfolio pieces will be produced. Field trips may be required.  
Course Schedule

ID 31  Building Systems for Interior Design  
**3 Units** (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: ID 22 or ID 23 or ARCH 141  
Residential and commercial construction systems and materials. Includes typical building systems used in construction that affect interior design and elements that make up the foundation, floors, walls, and roof. Field trips may be required.  
Course Schedule

ID 32  Lighting Design and Theory for Interior Design  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36 Lab: 54  
Prerequisite: ID 22 or ID 23 or ARCH 141  
Advisory: ID 26  
Principles and theory of interior lighting design, lighting technology, terminology, development of lighting design concepts, and selection and placement of luminaries to achieve the desired result. Portfolio pieces will be produced. Field trips may be required.  
Course Schedule

ID 34  Computer Aided Drawing for Interior Design II  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36 Lab: 54  
Prerequisite: ID 23  
Three-dimensional computer modeling, rendering, lighting, and fly-throughs as used in interior design. Portfolio pieces will be produced. Field trips may be required.  
Course Schedule

ID 36  Portfolio Development for Interior Design  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36 Lab: 54  
Advisory: ID 29  
Development of individual professional identities through self-branding as a marketing strategy. Emphasis is on personal, educational, and professional qualifications required for entry into interior design and related professions. Surveys the interior design profession, industry, and related occupations. Portfolio pieces will be produced. Field trips may be required.  
Course Schedule

ID 37  Business Practices for Interior Design  
**3 Units** (Degree Applicable)  
Lecture: 54  
Principles, procedures, and systems necessary for interior design professionals to start a business. Emphasis will be placed on contracts, legal issues, budgets, revenue generation, purchasing, billing, compensation and collection, interactions with clients, designers, installers, and suppliers. Field trips may be required.  
Course Schedule
ID 39  Interior Design Studio II
3 Units (Degree Applicable, CSU)
Lecture: 36  Lab: 54
Prerequisite: ID 26
Advisory: ID 29

Analysis and application of design concepts to interior environments. Focusses on the creative process of identifying and solving design problems incorporating universal and sustainable design. Includes research and analysis of client requirements for complex programs and their solutions in order to satisfy end-user needs, functional space requirements, public image, existing architectural elements, and site conditions. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 40  Kitchen and Bath Studio I
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: ID 22
Advisory: ID 32 and ID 31 and ID 25

Kitchen and bath design that focuses on ergonomic principles and specific materials including floor and wall surfaces, window treatments, cabinet selection, appliance and fixture selection, counter top selection, and lighting. Projects will consist of dimensioned floor plans, elevations, isometric drawings, perspective drawings, and section drawings completed in accordance with National Kitchen and Bath Association (NKBA) standards and nomenclature. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 41  Kitchen and Bath Studio II
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: ID 40
Advisory: ID 32

Kitchen and bath design that focuses on universal design, design concepts, and historical design for kitchen and bath projects. Emphasis is placed on ergonomics and Americans with Disabilities Act (ADA) considerations. Projects will utilize graphic standards as recommended by the National Kitchen and Bath Association (NKBA). Field trips may be required.
Course Schedule

ID 48  Internship in Kitchen and Bath
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: Compliance with Work Experience/Internship regulations as designated in the College Catalog
Corequisite: ID 40 (May have been taken previously)

On-the-job experience in the interior design profession at a National Kitchen and Bath Association (NKBA) member work site, which relates to students' classroom based learning. Placement is not guaranteed but assistance is provided by the interior design faculty. A minimum 75 paid clock hours or 60 non-paid clock hours per unit is required.
Course Schedule

ID 50  Interior Design Specialized Topics
1 Unit (Degree Applicable)
Lecture: 18

Exploratory design topics to enhance interior design. The content of each course and the methods of study vary each semester and depend on the particular topic under consideration. Students will explore interior design concepts and presentation techniques. Field trips may be required.
Course Schedule

ID 54  Internship in Interior Design
1-3 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: Compliance with Work Experience/Internship regulations as designated in the College Catalog

Formerly ID 38. Designed to provide the student with actual on-the-job experience in the interior design profession, which relates to classroom based learning. Placement is not guaranteed but assistance is provided by the interior design faculty. A minimum 75 paid clock hours or 60 non-paid clock hours per unit is required.
Course Schedule

ID 56  Integrated Drawing Techniques for Interior Design
1 Unit (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Prerequisite: ID 26 and ID 27

Integrating methods, techniques, tools, and software used to draw and render interior spaces with an emphasis on integrating multiple techniques used to rendering volume, tone, and texture to create a desired atmosphere. Portfolio pieces will be produced. Field trips may be required.
Course Schedule

ID 58  Field Studies in Interior Design
1 Unit (Degree Applicable)
Lab: 54

Exploring different areas and trades in the interior design profession by collecting data outside of the class room setting via face-to-face interviews, surveys, and direct observation. Emphasis on soft skills and professional qualifications required for entry into interior design and related professions. Field trips will be required.
Course Schedule

ID 59  Computer Basics for Interior Design
1 Unit (Degree Applicable)
Lab: 54

Software and applications used in the field of interior design. Fundamental concepts of computer hardware and software will be covered in addition to a general knowledge on a variety of computer applications, drawing, and multimedia presentations.
Course Schedule
**ID 99 Special Projects in Interior Design**

1-3 Units (Degree Applicable)
Lab: 54-162
Prerequisite: ID 10

Extended laboratory experiences supplementary to those available in the regular program and allows the student to pursue more advanced and complex laboratory projects and experiments. Portfolio pieces will be produced. Offers students recognition for their academic interests in interior design and the opportunity to explore the discipline of interior design to greater depth. Students will be able to pursue more advanced and complex laboratory projects and experiments. Portfolio pieces will be produced. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration. Instructor authorization is needed prior to enrollment.

**Course Schedule**

**Italian (ITAL)**

**ITAL 1 Elementary Italian**

4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72

Intended for students without previous exposure to Italian. Begins to develop the ability to converse, read, and write in Italian. Includes the study of essentials of pronunciation, vocabulary, idioms, and grammatical structures along with an introduction to Italian culture.

**Course Schedule**

**ITAL 2 Continuing Elementary Italian**

4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: ITAL 1

Further development of conversational, reading, and writing skills in Italian with special emphasis on verbs, grammar, and extension of vocabulary. Includes study of Italian culture.

**Course Schedule**

**ITAL 3 Intermediate Italian**

4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: ITAL 2

Development of intermediate Italian language skills and their application in exploring Italian culture. Review and expansion of grammatical structures, practice in word building, and extension of both active and recognition vocabulary. Extensive exposure to Italian culture in the target language, using film, music, and authentic cultural materials.

**Course Schedule**

**ITAL 4 Continuing Intermediate Italian**

4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: ITAL 3

Further practice in speaking and writing of intermediate Italian. Collateral reading in Italian. Extensive exposure to cultural elements from Italy such as art, music, film, and history.

**Course Schedule**

**ITAL 53 Continuing Conversational Italian**

3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ITAL 2 or ITAL 52

Development of intermediate Italian conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Italian culture. Grammar is presented in context.

**Course Schedule**

**ITAL 54 Advanced Conversational Italian**

3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: ITAL 3 or ITAL 53

Development of advanced Italian conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Italian culture. Grammar is presented in context.

**Course Schedule**

**ITAL 60 Italian Culture Through Cinema**

3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Italian culture through cinema from 1900 - present through analysis of the aesthetic, literary, artistic and philosophical movements in Italy as reflected in the works of the Italian film makers and writers. Lecture and class discussion to be conducted in English; film presentation with English subtitles.

**Course Schedule**

**ITAL 61 Italian Culture through Food**

3-3 Units (Degree Applicable, CSU)
Lecture: 54-54

Defining the essence of Italy through its extensive food culture and civilization of the table. Emphasis is placed on the country's marked regionalism and on the pre-eminence of its urban centers. The course addresses historical influences on Italian cuisine and national identity and relates the significance of food to family dynamics and social status. Other topics include the importance of local and sustainable food production, the relation of food to personal health, and the peculiar role of food in forging national identity.

**Course Schedule**
Japanese (JAPN)

JAPN 1 Elementary Japanese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72

Elementary course for students without prior exposure to Japanese. Includes the study of essentials of pronunciation, vocabulary, idioms, and grammatical structures and an introduction to Japanese culture. Course Schedule

JAPN 2 Continuing Elementary Japanese
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: JAPN 1

Further development of elementary skills in Japanese including conversational, reading, and writing skills with special emphasis on verbs, grammar, and extension of vocabulary. Includes a discussion of Japanese culture. Course Schedule

JAPN 3 Intermediate Japanese
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: JAPN 2

Continued development of writing ability emphasizing development of thought through Kanji, Hiragana, and Katakana. Additional development of cultural application of Japanese. Course Schedule

JAPN 4 Continuing Intermediate Japanese
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: JAPN 3

Continuing intermediate study and review of grammar and vocabulary. Readings and discussions of Japanese cultural topics and introduction to Japanese literature. Course Schedule

JAPN 5 Advanced Japanese
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: JAPN 4 or equivalent

Japanese communication skills with emphasis on conversational skills for daily and social settings in Japanese culture. Advanced study of grammar, vocabulary, Kanji characters, listening, speaking, reading, and writing. Extensive exposure to cultural elements from Japan such as art, music, film, and history. Course Schedule

JAPN 53 Conversational Japanese
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: JAPN 2 or equivalent

Development of intermediate Japanese conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Japanese culture. Grammar is presented in context. Course Schedule

JAPN 62 Japanese Culture Through Anime and Manga
3-3 Units (Degree Applicable, CSU)
Lecture: 54

The focus of this course is to examine, analyze, and discuss selected themes of Japanese culture and society through the investigation of Japanese animation (anime) as well as printed cartoons and graphic novels (manga). Students will be exposed to works of various key anime and manga artists. They will explore how these works reflect and influence Japanese culture from historical, spiritual, and global angles. Classes are conducted in English. Course Schedule

Journalism (JOUR)

JOUR 100 Introduction to Mass Communications
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A

Mass media and interrelationships with society, including history, structure, and trends. Additionally, the following topics will be covered as they pertain to the mass media: economics, law, ethics, technology, and such social issues as gender and cultural diversity. Course Schedule

JOUR 101 Beginning Writing and Reporting for the Mass Media
3 Units (Degree Applicable, CSU, UC, C-ID #: JOUR 110)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Gathering, organizing, and writing news in journalistic style across multiple platforms. Writing and reporting based on original interviews and research. Covering meetings, speeches and events, writing under deadline, and the use of Associated Press (AP) Style. Role of the journalist and related legal and ethical issues. Course Schedule

JOUR 102 Intermediate Writing and Reporting for Mass Media
3 Units (Degree Applicable, CSU, UC, C-ID #: JOUR 210)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: JOUR 101

Newsgathering, organizing, and writing news and features in journalistic style across multiple platforms. Public affairs, local and regional government, police, courts, arts and entertainment, and sports beats writing and reporting on and off campus. Course Schedule
JOUR 103 Magazine Staff Production Laboratory
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Advisory: JOUR 110
Practical experience in a lab setting writing and producing the print and online editions of the college student magazine. Writing and editing articles; creating multimedia to accompany stories and images for print, web, and broadcast.
Course Schedule

JOUR 104 Student Media Photography Laboratory
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Practical lab experience in the creation, preparation, and publishing of photos for the student digital media. Provides learning through the use of digital cameras, Photoshop image editing, emerging technology, and scanners. Students may choose to use their own digital cameras, but digital cameras are available in the newsroom for checkout.
Course Schedule

JOUR 105 Editor Training
1 Unit (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Advisory: JOUR 101
Leadership skills in a journalistic setting using the student media as a practical laboratory. Designed for students selected to serve as editors or managers of the student media.
Course Schedule

JOUR 106 Online Media Laboratory
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Practical experience in a newsroom lab setting in a variety of online publishing activities to produce and enhance the online student media. Use of computers, software and emerging technologies including audio, video, live broadcast, and wireless computer technology, as well as social media applications.
Course Schedule

JOUR 107 Race, Culture, Gender, and Mass Media Images
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Role of mass media and advertising in the integration of minorities, cultures, women, and the queer community into American society. Examines how the mass media impacts public attitudes.
Course Schedule

JOUR 108 Introduction to Public Relations
3 Units (Degree Applicable, CSU, C-ID #: JOUR 150)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Theory, principles, and professional practice of public relations. Concepts of planning and executing effective communication strategies including writing news releases and press pieces and writing for and distribution through traditional, online, and social media outlets, for any organization.
Course Schedule

JOUR 109 Public Relations Internship
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 225
Advisory: JOUR 108 or JOUR 8
Field work in public relations. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester.
Course Schedule

JOUR 110 Magazine Writing and Production
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Advisory: JOUR 101
Writing and production of a student-run magazine. Artistic design, harmony, creativity, and layout are stressed. Writing and editing magazine features, designing pages, selecting photographs and illustrations and preparing them for production, working under deadlines, and other aspects of the magazine business are included.
Course Schedule

JOUR 111 Writing Broadcast and Web News
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
News gathering and writing for radio, television and the Web. Newscast planning, story organization, and functions of a broadcast and multimedia newsroom are explored. Lecture and discussion of issues facing broadcast journalists in a new media environment will include ethics, law, and emerging technologies along with shooting video, recording audio, and editing video and audio. Opportunities to contribute to the campus student media.
Course Schedule
JOUR 112 Work Experience in Journalism
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 225
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog.
Corequisite: Students must have secured a journalism internship that meets the requirements of the Mt. SAC work Experience Program.

Provides majors with actual on-the-job experience in an approved workstation, which is related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester.
Course Schedule

JOUR 114 Student News Media Staff
3 Units (Degree Applicable, CSU, C-ID #: JOUR 130)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18 Lab: 108

Newsgroup lab setting writing and producing the college student news publications. Researching, writing and editing articles for both publications; photography, videography, and multimedia to create stories and images for print, web and broadcast; layout, design and graphic illustrations. Basic fundamentals of journalism law and ethics.
Course Schedule

JOUR 115 Student News Media Editing Staff
3 Units (Degree Applicable, CSU, C-ID #: JOUR 131)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18 Lab: 108
Prerequisite: JOUR 114

Management and leadership involvement in writing and producing the college student publications. Researching, writing and editing articles for both publications; photography, videography, multimedia, and emerging new technologies to create stories and images for print, web and broadcast; art direction, layout, design and graphic illustrations. Journalism law, copyright and ethics.
Course Schedule

JOUR 116 Multimedia Storytelling
3 Units (Degree Applicable, CSU, C-ID #: JOUR 120)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54

Multimedia storytelling with a journalism emphasis. Techniques explored include the use of video, photos, audio, and text to convey interactive news and feature stories for online publishing. Cultivates skills in interviewing, sourcing and information, gathering content using photographic, audio, and video recording equipment.
Course Schedule

Kinesiology: Adaptive (KINL)

KINL 2 Physical Fitness for the Physically Limited
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)

A modified physical fitness conditioning program incorporating cardiovascular training exercises, specifically designed for students with a disability or limitation. Students who repeat this course will improve their fitness level through further instruction and practice.
Course Schedule

KINL 18 Weight Training for the Physically Limited
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)

Designed to assist students with a disability or limitation develop strength, endurance, flexibility, and physical fitness through weight training.
Course Schedule

Kinesiology: Aquatics (KINA)

KINA 8A Swimming - Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)

Designed to teach basic swimming strokes and aquatic skills to individuals with little or no swimming ability.
Course Schedule

KINA 8B Swimming - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)

Designed to improve competence in swimming ability for individuals who have had instruction in all of the basic strokes and can swim 25 yards in deep water. Students should be able to demonstrate proper mechanics for front crawl and backstroke.
Course Schedule

KINA 8C Swimming - Advanced
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Students must show competency in all competitive strokes and be able to swim 500 yards using any of the following: freestyle, backstroke, or breaststroke

Designed to offer aquatic techniques of an advanced level and to refine the skill of the competent swimmer. Students must show competency in all competitive strokes and be able to swim 500 yards using any of the following: freestyle, backstroke, or breaststroke at the beginning of the term.
Course Schedule
KIN 14 Water Polo

0.5-1 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken for option of letter grade or Pass/No Pass)

Fundamental water polo skills including conditioning, drills, and game situations. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KIN 20 Aquatic Fitness

0.5-1 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken for option of letter grade or Pass/No Pass)

Designed to improve and maintain aquatic fitness. Emphasis on building strength, endurance, and cardiovascular fitness.

Course Schedule

Kinesiology: Athletics (KINX)

KINX 2 Beach Volleyball - Women

0.5-3.5 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken four times for credit)

(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Beach Volleyball Team candidates in the components of training and conditioning related to the sport of Beach Volleyball. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 6 Baseball - Men

0.5-3 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken two times for credit)

(May be taken for option of letter grade or Pass/No Pass)

Provides instruction for Men's Intercollegiate Baseball Team candidates in the components of training and conditioning related to the sport of baseball. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 8 Basketball - Men

0.5-3.5 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken four times for credit)

(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Basketball Team candidates to provide instruction in the components of training and conditioning related to the sport of basketball. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 9 Conditioning for Sports

0.5-1 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken four times for credit)

(May be taken for option of letter grade or Pass/No Pass)

Conditioning course for athletes to develop muscular strength and endurance, flexibility, core training skills, and cardiorespiratory fitness.

Course Schedule

KINX 10 Basketball - Women

0.5-3 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken four times for credit)

(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Women's Intercollegiate Basketball Team candidates to provide instruction in the components of training and conditioning related to the sport of basketball. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 11 Cross Country - Men

0.5-3 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken two times for credit)

(May be taken for option of letter grade or Pass/No Pass)

Provides instruction for Men's Intercollegiate Cross Country Team candidates in the components of training and conditioning related to the sport of cross country. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 12 Cross Country - Women

0.5-3 Units (Degree Applicable, CSU, UC)

UC Credit Limitation

(May be taken four times for credit)

(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Women's Intercollegiate Cross Country Team candidates to provide instruction in the components of training and conditioning related to the sport of cross country. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule
KINX 16 Football - Men
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Men's Intercollegiate Football Team candidates to provide instruction in the components of training and conditioning related to the sport of football. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 18 Golf - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Golf Team candidates to provide instruction in the components and training related to the sport of golf. Classes will be held on and off campus and require some traveling. Students who repeat this course will improve skills through further instruction and practice. Students must have their own golf clubs.

Course Schedule

KINX 19 Golf - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Golf Team candidates to provide instruction in the components and training related to the sport of golf. Classes will be held on and off campus and require some traveling. Students who repeat this course will improve skills through further instruction and practice. Students must have their own golf clubs.

Course Schedule

KINX 24 Soccer - Men
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Soccer Team candidates to provide instruction in the components of training and conditioning related to the sport of soccer. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 25 Soccer - Women
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Women's Intercollegiate Soccer Team candidates to provide instruction in the components of training and conditioning related to the sport of soccer. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 26 Softball - Women
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Women's Softball Team candidates to provide instruction in the components of training and conditioning related to the sport of softball. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 28 Swimming - Men
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for the Men's Intercollegiate Swim Team candidates to provide instruction in the components of training and conditioning related to the sport of swimming. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 30 Swimming - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Swim Team candidates and to provide instruction in the components of training and conditioning related to the sport of swimming. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule
KINX 32 Tennis - Men
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Men's Intercollegiate Tennis Team candidates to provide instruction in the sport of tennis. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 34 Tennis - Women
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Women's Intercollegiate Tennis Team candidates to provide instruction in the sport of tennis. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 38 Track and Field - Men
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Men's Intercollegiate Track and Field team candidates to provide instruction in the components of training and conditioning related to the sport of track and field. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 42 Track and Field - Women
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Women's Intercollegiate Track and Field Team candidates to provide instruction in the components of training and conditioning related to the sport of track and field. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 46 Volleyball - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Volleyball Team candidates in the components of training and conditioning related to the sport of volleyball. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

KINX 48 Water Polo - Men
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Prerequisite: Enrollment requires instructor and head coach approval.

Intended for Men's Intercollegiate Water Polo Team candidates to provide instruction in the components of training and conditioning related to the sport of water polo. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.

Course Schedule

KINX 49 Water Polo - Women
0.5-3.5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Women's Intercollegiate Water Polo Team candidates to provide instruction in the components of training and conditioning related to the sport of water polo. Students who repeat course will improve skills through further instruction and practice.

Course Schedule

KINX 50 Wrestling - Men
0.5-3.5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Intended for Men's Intercollegiate Wrestling Team candidates to provide instruction in the components and conditioning related to the sport of wrestling. Students who repeat this course will improve through further instruction and practice.

Course Schedule

KINX 70 Pep Squad
0.5-3.5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)

Provides training and experience for members of the pep squad who are directly supportive of Mt. SAC activities. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule
KINX 88 Pre-Season Athletics
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-180
Pre-season intercollegiate athletics. Enrollment is limited to athletic team candidates and includes sport specific aerobic and anaerobic conditioning, drill technique, strength conditioning, speed development, and game play. Students who repeat this course will improve skills and fitness through further instruction and practice. Enrollment requires instructor and head coach approval.
Course Schedule

KINX 99 Off-Season Athletics
0.5-3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Prerequisite: Enrollment requires instructor and head coach approval
Designed for athletic team candidates in an off-season program. Includes sport-specific training with the purpose of developing areas of individual weaknesses. Students who repeat this course will improve skills through further instruction and practice. Enrollment requires instructor and head coach approval.
Course Schedule

Kinesiology: Fitness (KINF)

KINF 4 Cardiovascular Conditioning
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Designed to improve fitness levels through cardiovascular activities.
Course Schedule

KINF 10A Weight Training - Beginning
0.5-2 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Muscular conditioning program using machines and free weights for students with little or no prior experience. Students will develop a personal fitness program to align with personal fitness goals.
Course Schedule

KINF 10B Weight Training - Intermediate
0.5-2 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Advisory: KINF 10A or weight training experience
Muscular conditioning using machine and free weights for students with prior experience. Students will develop a personal program identifying baseline and improvements across the course.
Course Schedule

KINF 19 Strength Training
0.5-2 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Designed for students concentrating on strength development through various types of exercise.
Course Schedule

KINF 25 Core Performance and Foundation Movement
1-2 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Body core training and foundation movement for students interested in improving their fitness level. Training and strengthening of the muscles that stabilize, align, and move the trunk.
Course Schedule

KINF 34A Cardiorespiratory Training Beginning
0.5-2 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Beginning individualized cardiovascular exercise for students needing to start fitness training at a fundamental or low level of intensity. Utilizes stationary bikes, treadmills, elliptical trainers, step climbers and/or rowing machines as training modalities. This course will not challenge students with above average fitness abilities.
Course Schedule

KINF 34B Cardiorespiratory Training Intermediate
0.5-2 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Individualized cardiovascular exercise for students able to participate in aerobic activity at a moderate to high fitness level of intensity. Utilizes stationary bikes, treadmills, elliptical trainers, step climbers and/or rowing machines as training modalities.
Course Schedule

KINF 36A Circuit Training Beginning
0.5-2 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lab: 36-108
Beginning Circuit Training for individuals with little or no weight training experience. Course is for students needing to begin at a fundamental or low level intensity of strength training. Utilizes circuit training machines, floor core work, and light dumbbells. This course will not challenge students with above average fitness abilities.
Course Schedule
KINF 36B  Circuit Training Intermediate  
0.5-2 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Individualized circuit training for students with previous strength training experience and capable of performing moderate to high levels of strength development on circuit training equipment. Students need to be familiar with strength and repetition ratios. Utilizes circuit training machines, floor core work, medicine balls, exercise balls, Bosu Balance Trainer and dumbbells.  
Course Schedule

KINF 38A  Aerobics-Beginning  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Beginning group exercise to improve cardiovascular fitness using aerobic activity. This course is designed for students with little or no previous group fitness experience and have a need to start at a fundamental level of exercise and lower exercise intensity levels. This course will not challenge students with average to above average fitness abilities.  
Course Schedule

KINF 38B  Aerobics-Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 36-54  
Group aerobic exercise for students with experience in group fitness and able to exercise at moderate levels of fitness and mid to high target heart rate training zones. Class includes various types of high and low impact aerobic exercises including choreographed movements to music within a group fitness setting. Endurance strength training includes the use of elastic bands, light hand held weights, core exercises and weighted bars.  
Course Schedule

KINF 51A  Agility Test Preparation Law and Fire - Beginning  
1 Unit (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 71  
Physical agility skills for individuals with little or no agility training. Designed specifically for those interested in law enforcement and fire technology. There may be off-campus assignments.  
Course Schedule

KINF 51B  Agility Test Preparation Law and Fire - Intermediate  
1 Unit (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Advisory: KINF 51A  
Designed to enhance competence in physical agility testing for individuals who have had instruction in primary agility training. There may be off-campus assignments.  
Course Schedule

KINF 52A  Fitness and Conditioning for Law and Fire - Beginning  
1 Unit (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Components of fitness used to perform agility tasks in the fields of law enforcement and fire technology.  
Course Schedule

KINF 52B  Fitness and Conditioning for Law and Fire - Intermediate  
1 Unit (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Advisory: KINF 52A  
Principles of exercise used to enhance fitness performance in the fields of law enforcement and fire technology.  
Course Schedule

KINF 53  Physical Training for the Basic Fire Academy  
2.5 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Prepares the Basic Fire Academy student for the physical demands of the fire service. Through a supervised individualized training program, the student acquires cardiovascular endurance, flexibility, and strength.  
Course Schedule

Kinesiology: Individual (KINI)

KINI 4A  Badminton - Beginning  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Beginning badminton fundamentals and techniques, including singles and doubles play.  
Course Schedule

KINI 4B  Badminton - Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Intermediate badminton techniques, including singles and doubles play.  
Course Schedule

KINI 4C  Badminton - Advanced  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Advanced badminton techniques, including singles and doubles tournament play.  
Course Schedule

KINI 18A  Golf - Beginning  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Golf fundamentals with an emphasis on technique, strategy, and rules.  
Course Schedule
KINI 18B  Golf - Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Instruction to individuals who have had previous golf experience and have played a regulation eighteen-hole course. Classes will be held at sites both on and off the Mt. SAC campus. Golf clubs and off site classes required.  
Course Schedule  

KINI 18C  Golf - Advanced  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Instruction and practice for the proficient golfer (Sub 15 Handicap). Emphasis on golf swing analysis. Golf classes will be held at sites both on and off the Mt.SAC campus. Clubs and off-campus classes required.  
Course Schedule  

KINI 25  Mixed Martial Arts  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Introductory course in the sport of mixed martial arts. An integration of various forms of martial arts such as kickboxing, jiu-jitsu, and other forms of traditional martial arts.  
Course Schedule  

KINI 27A  Jeet Kune Do - Beginning  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Fundamentals and principles of Bruce Lee's martial art. Emphasis on footwork, distance, and technique for combat efficiency in self-defense.  
Course Schedule  

KINI 27B  Jeet Kune Do - Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Intermediate principles of Bruce Lee's martial art. Intermediate level footwork, distance, and technique (punching, kicking, and grappling) for combat efficiency.  
Course Schedule  

KINI 29  Self Defense and Martial Arts  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Basic concepts of self-defense and martial arts. Covers technique in three ranges of combat: grappling, kick and punch, and weapons range. Students will acquire self-defense skills, including escapes from grabs and holds, how and where to strike an assailant, how to roll and fall safely, and theories of attack and defense such as throwing, grappling, and submission techniques.  
Course Schedule  

KINI 30A  Filipino Martial Arts - Beginning  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
The Filipino martial arts of Esgrima and Arnis. Basic weapons training for defense in armed and unarmed scenarios.  
Course Schedule  

KINI 30B  Filipino Martial Arts - Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
The Filipino martial arts of Esgrima and Arnis. Intermediate weapons training for defense in armed and unarmed scenarios.  
Course Schedule  

KINI 31A  Jiujitsu - Beginning  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Fundamentals of Brazilian Jiujitsu. Basic positions, breakfalls, training techniques, strategy, finishing holds, competition, history, and philosophy. Students are required to provide their own Judo or Jiujitsu gi uniform.  
Course Schedule  

KINI 31B  Jiujitsu - Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Intermediate Brazilian Jiujitsu. Transitioning from positions, countering submissions and finishing holds, application of strategy, competition, and philosophy. Students provide own uniform.  
Course Schedule  

KINI 33A  Kickboxing Beginning  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Prerequisite: KINI 33A  
Presents the martial sport of kickboxing including the basic techniques for offense and defense, cardiovascular endurance, strategy and training modes. Designed for students with little or no experience.  
Course Schedule  

KINI 33B  Kickboxing Intermediate  
0.5-1 Units (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Prerequisite: KINI 33A  
Refines the martial sport of kickboxing. Includes intermediate techniques for offense and defense, cardiovascular endurance, strategy and training modes.  
Course Schedule
KINI 34 Women's Self Defense
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Techniques for personal protection and safety with emphasis on
defensive tactics for women.
Course Schedule

KINI 37A Tai Chi Chuan - Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Fundamentals of Tai Chi Chuan as a martial art exercise for health
and fitness, meditation, relaxation, and self-defense. Basic therapeutic
exercises in the Tai Chi Chuan format will be presented.
Course Schedule

KINI 37B Tai Chi Chuan - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Intermediate tai chi chuan fundamentals and principles including
instruction in a traditional long form.
Course Schedule

KINI 37C Tai Chi Chuan - Advanced
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Instruction and practice for the experienced Tai Chi Chuan practitioner.
Emphasis will be on the sword form.
Course Schedule

KINI 40A Tennis - Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Beginning tennis fundamentals and techniques.
Course Schedule

KINI 40B Tennis - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Intermediate tennis techniques and strategies for the individual who has
previous experience and instruction in tennis.
Course Schedule

KINI 40C Tennis - Advanced
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Advanced tennis techniques and strategies for the experienced player.
Course Schedule

KINI 50A Yoga
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Yoga instruction with emphasis on yoga postures, breathing techniques,
relaxation strategies, and philosophy.
Course Schedule

KINI 50B Yoga - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Intermediate yoga instruction with further development of a deeper
and expanded focus on eight-limbs of yoga with emphasizing Asana
(intermediate postures), Pranaya (breathing techniques), Dhyana
(meditation), and philosophy.
Course Schedule

Kinesiology: Team Sport (KINS)

KINS 2A Basketball Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Designed to teach skills, fundamentals, rules, and strategies for team play
in basketball for those with little or no experience.
Course Schedule

KINS 2B Basketball Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Designed to teach enhancement skills, fundamentals, rules, and
strategies for team play in basketball for students with previous-
experience.
Course Schedule

KINS 10A Beginning Soccer
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Fundamental technical skills and tactics to students with beginning
soccer ability.
Course Schedule

KINS 10B Soccer Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Advisory: KINS 10A
Designed to improve competence in technical and tactical skills for
students who have had instruction in soccer. Students will be able to
apply learned skills to small and full sided games.
Course Schedule
KINS 12A Beginning Baseball
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Beginning-level baseball and training in skills, techniques, and strategies of baseball.
Course Schedule

KINS 12B Intermediate Baseball
0.5-1 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Intermediate-level and training in skills, techniques, and strategies of baseball.
Course Schedule

KINS 16 Softball
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Basic skills, rules, and strategies for team play in the sport of slow-pitch softball.
Course Schedule

KINS 16B Co-Ed Slow Pitch Softball Intermediate
0.5-1 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Intermediate skills, advanced rules, and strategies for team play in the sport of co-ed slow pitch softball.
Course Schedule

KINS 24A Volleyball - Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Techniques and strategies of volleyball including passing, setting, hitting, and serving.
Course Schedule

KINS 24B Volleyball - Intermediate
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Designed for individuals with previous experience in techniques and strategies of volleyball. Includes serving and passing consistency, ball control, and transitioning between offense and defense.
Course Schedule

KINS 24C Volleyball - Advanced
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Designed for individuals with previous experience in techniques and strategies of volleyball. Includes advanced skills and offensive and defensive strategies.
Course Schedule

KINS 26A Beach Volleyball - Beginning
0.5-1 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Basic techniques and strategies of beach volleyball.
Course Schedule

KINS 26B Beach Volleyball - Intermediate
0.5-1 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Intermediate techniques and strategies of beach volleyball.
Course Schedule

Kinesiology: Theory (KIN )

KIN 3 First Aid and CPR
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Advisory: Eligibility for ENGL 68
Training in caring for victims of injuries, sudden illness, and other medical emergencies; includes Community Cardiopulmonary Resuscitation (CPR). Students who successfully pass all requirements, will earn the appropriate American Red Cross First Aid certificate, CPR certificate, or both.
Course Schedule

KIN 5 Advanced First Aid/CPR/Emergency Response
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: Eligibility for ENGL 68
First responder training, training and certifications, including laboratory experience for developing the First Aid (FA) and Cardiopulmonary Resuscitation (CPR) skills required by public safety personnel, athletic trainers, emergency response team members, flight attendants, coaches, and nurses. Students who successfully pass all requirements will receive an American Red Cross (ARC) Certificate in Emergency Response, CPR for the professional rescuer, or both.
Course Schedule

KIN 13 Sports Officiating
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54
Introduction to the fundamentals and techniques of officiating various sports. This course will provide students with the opportunity to acquire knowledge, skill, and experience to function effectively as a sport official.
Course Schedule

KIN 15 Administration of Fitness Programs
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Leadership training and administrative skills related to fitness specialists, personal trainers, and physical educators. Current issues, curriculum topics, and practical skills related to careers in fitness and physical education.
Course Schedule
KIN 17  Introduction to Kinesiology
3 Units (Degree Applicable, CSU, UC, C-ID #: KIN 100)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Kinesiology as a profession and academic discipline. Explores sub-
disciplines, opportunities in the field, philosophy, scientific basis, and
analysis.
Course Schedule

KIN 19  Introduction to Care/Prevention of Activity/Sports -Related
Injuries
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Techniques and procedures for prevention and treatment of activity and
sports-related injuries. Includes the responsibilities of the athletic trainer,
policies and procedures of the athletic training room and the operation of
rehabilitative modalities.
Course Schedule

KIN 24  Applied Kinesiology
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
The study of movement as it relates to exercise and the interrelationships
of body segments involved in human movement activity, actions of joints,
nerves, and muscle exercise.
Course Schedule

KIN 34  Fitness for Living
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Surveys the fundamentals of wellness including the five components
of health related fitness, fitness program design, nutrition, weight
maintenance, and stress management. Presents solid foundation for
optimal health. Multiple opportunities are offered for self-evaluation
within this course.
Course Schedule

KIN 38  Physiology of Exercise for Fitness
3 Units (Degree Applicable)
Lecture: 54
Theory of basic physiological concepts as they pertain to exercise
training and the prescription of individual fitness programs.
Course Schedule

KIN 39  Techniques of Fitness Testing
2 Units (Degree Applicable, CSU)
Lecture: 36
Theory and techniques of fitness testing, assessment, evaluation, and
exercise program design. Includes laboratory experience and practical
applications. This course is part of the Fitness Specialist Certificate.
Course Schedule

KIN 40  Techniques of Strength Training and Conditioning
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Principles and techniques of strength training and cardiovascular
conditioning. Includes both theory and practical instruction of strength
training and cardiovascular exercise, special needs considerations,
professional responsibilities and liabilities, skills needed for those
entering the fitness training job field. This course is a part of Fitness
Specialist Certificate.
Course Schedule

KIN 41  Techniques of Teaching Weight Training
2 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Part of the Fitness Specialist Certificate covering the principles and
techniques of teaching weight training. Includes muscle structure and
function, training sequences, free weight and machine equipment, safety
factors, including contraindications for exercise.
Course Schedule

KIN 44  Theory of Coaching
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54
Challenges coaches to define their coaching philosophy, objectives,
and style; enhance communication and motivational skills; become
more effective teachers; and improve team, relationship, risk, and self-
management skills. Theory of coaching covers the fundamentals of being
a successful coach, on and off the field.
Course Schedule

KIN 50  Mt. Sac Fire Academy Physical Ability Entrance Exam
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 9
Prerequisite: Approval to enroll by Fire Technology Office
Physical ability test for admission into the Mt. SAC Fire Academy.
Candidates must be approved by Fire Technology Office.
Course Schedule

KIN 81  Work Experience for Coaching
2-2.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 120-150
Prerequisite: Compliance with Work Experience regulations as designated
in the College Catalog.
Provides students with on-the-job experience in approved worksites
related to coaching. A minimum of 75 paid or 60 non-paid clock hours per
semester is required for each unit of credit. Work experience placement
is not guaranteed, but assistance is provided by the Coaching Certificate
faculty advisor.
Course Schedule
**KIN 85**  Fitness Specialist Work Experience  
1 Unit (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 75  
Prerequisite: Compliance with work experience regulations as designated in the college catalog. Must have completed most courses required for the Fitness Specialist Certificate. Prior approval by professor required.  
Final course in the Fitness Specialist Certificate. Provides students finishing the certificate on-the-job skill development in fitness testing, program design, and client relationships. A minimum of 75 paid or 60 non-paid hours is required.  
Course Schedule

**KIN 92**  Work Experience - Athletic Training  
2-3 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 120-180  
Prerequisite: Compliance with work experience regulations as designated in the college catalog.  
Provides athletic trainer aides and physical education students with actual on-the-job experience in an approved worksite related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided by the athletic trainer faculty and staff. Students who repeat this course will improve skills through further instruction and practice. Compliance with work experience regulations as designated in the college catalog.  
Course Schedule

**Korean (KORE)**

**KORE 1**  Elementary Korean  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 72  
Elementary course for students without prior exposure to Korean. Includes essential study of grammatical structures, pronunciation, vocabulary, idioms, and an introduction to Korean culture.  
Course Schedule

**KORE 2**  Continuing Elementary Korean  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 72  
Prerequisite: KORE 1  
Further development of elementary skills in Korean including conversational, reading, and writing skills. Emphasis is placed on grammatical structures, the extension of vocabulary and idioms, and a more in-depth discussion of Korean culture.  
Course Schedule

**Latin (LATN)**

**LATN 1**  Elementary Latin  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Advisory: Eligibility for READ 90 or eligibility for AMLA 33R  
Emphasizes the ability to read basic Latin as it was written during the early, classical, and post-classical periods. Includes the study of vocabulary, grammar, Roman culture, and the history of the Latin language. For students with little or no prior experience in Latin.  
Course Schedule

**LATN 1H**  Elementary Latin - Honors  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 72  
Prerequisite: Admission to the Honors Program  
Advisory: Eligibility for READ 90 or eligibility for AMLA 33R  
Emphasizes the ability to read basic Latin as it was written during the early, classical, and post-classical periods. Includes the study of vocabulary, grammar, Roman culture, and the history of the Latin language. For students with little or no prior experience in Latin. This is an Honors course. Students may not receive credit for both Latin 1 and Latin 1H.  
Course Schedule

**LATN 2**  Continuing Elementary Latin  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: LATN 1  
Second semester of coursework for students with prior coursework in Latin. Development of vocabulary, grammar, and reading. Explores Roman history and culture.  
Course Schedule

**LATN 2H**  Continuing Elementary Latin - Honors  
4 Units (Degree Applicable, CSU, UC)  
Lecture: 72  
Prerequisite: LATN 1 or LATN 1H and admission to the Honors Program  
Advisory: Eligibility for READ 90 or eligibility for AMLA 33R  
Second semester of coursework for students with prior coursework in Latin. Development of vocabulary, grammar, and reading. Explores Roman history and culture. This is an Honors course; credit will not be given for both LATN 2 and 2H.  
Course Schedule
Leadership (LEAD)

LEAD 55 Exploring Leadership
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: Eligibility for ENGL 68

Explores leadership theories and models, values and beliefs. Develops a personal philosophy of leadership that includes an understanding of self, others and community. Prepares students for leadership roles in any environment including college life.

Course Schedule

Learning Assistance (LERN)

LERN 48 Basic Math Skills Review
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54

Math fundamentals: adding, subtracting, multiplying and dividing whole numbers, and adding, subtracting and multiplying decimals. Emphasis on math learning strategies such as organization and managing math anxiety.

Course Schedule

LERN 49 Math Skills Review
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Prerequisite: LERN 48 or appropriate placement

Improves knowledge of basic math. Includes operations and applied problems in whole numbers, fractions, decimals, proportions, percents, and integers. Covers math study strategies such as learning preferences and self-assessment.

Course Schedule

LERN 81 Improving Writing
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54

Develop as a writer through practice and reflection. Improve writing process and product through prewriting, writing, editing, and revising. Develop writing strategies and confidence in a community of writers.

Course Schedule

Learning Communities (LCOM)

LCOM 80 Learning Communities: Individual Connections
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18
Corequisite: Concurrent enrollment in a learning community is required.

Explores connections between self, courses, and learning community themes. Develops social networking skills, cognitive strategies, academic behaviors and confidence, and team building as related to success within a learning community. Concurrent enrollment in a learning community is required.

Course Schedule

LCOM 90 Learning Communities: Campus Connections
1 Unit (Degree Applicable)
Lecture: 18
Corequisite: Concurrent enrollment in a learning community is required.

Analyze connections between the individual and the campus. Focus on the benefits of campus involvement and being part of a community. Identify connections between the content area course and the learning community. Explore problem based learning. Concurrent enrollment in a learning community is required. Field trips may be required.

Course Schedule

LCOM 100 Learning Communities: Interdisciplinary Connections
1 Unit (Degree Applicable)
Lecture: 18
Corequisite: Concurrent enrollment in a learning community is required

Interprets the connections between real world problems, course content, and learning community themes. Synthesizes interdisciplinary connections utilizing problem-based learning within a learning community. Evaluates successful team selection based on specific criteria including leadership skills and interpersonal relationships to establish collective efficacy. Concurrent enrollment in a learning community is required. Field trips required.

Course Schedule

Library & Instructional Media (LIBR)

LIBR 1 Library Research Methods and Resources
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54
Advisory: Eligibility for ENGL 68

Development of academic research plans to answer research questions with selection, synthesis, and ethical use of sources. Includes research question development and modification, use of a variety of types of sources, synthesis and communication of ideas, and attribution and citation of sources.

Course Schedule

LIBR 1A Introduction to Library Research
1 Unit (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Advisory: Eligibility for ENGL 68

Introduction to academic research, with finding, evaluating, and citing sources. Includes research topic development, search techniques, criteria to evaluate information, and ethical use of sources. This class is recommended for students who have not taken LIBR 1.

Course Schedule
Manufacturing Technology (MFG)

MFG 110 Introduction to CAD
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Advisory: Eligibility for MATH 51

Basic Computer Aided Design (CAD) and computer applications (AutoCAD and SolidWorks) in engineering and related fields, including basic word processing, spreadsheet, CAD, and presentation applications. Production card and digital calipers required.

Course Schedule

MFG 120 CAD for Manufacturing
4 Units (Degree Applicable, CSU)
Lecture: 54 Lab: 54
Prerequisite: MFG 110 or CSWA Certification

Formerly EDT 18
Intermediate CAD (Computer Aided Design) for engineering related industries, 2D and 3D environments, 3D parametric solid modeling. Construct assemblies & subassemblies; use and editing of mates. Certified SolidWorks Associate (CSWA) exit exam. Production card and digital calipers required.

Course Schedule

MFG 130 Manufacturing Processes and Materials
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54

Formerly MFG 85
Common manufacturing processes and associated materials including rapid prototyping technologies, non-machining manufacturing processes such as metal and plastic bending, forming, molding and casting. Investigates structural concepts and joining methods.

Course Schedule

MFG 140 Print Reading and Shop Practice
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54

Print reading, layout, tools, and methods used in fabrication and manufacturing industries. Print reading fundamentals and mastery of tool and process selection, safety; proficiency in basic machine operation skills.

Course Schedule

MFG 150 Manual Machining I
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Prerequisite: MFG 140

Formerly MFG 11
Conventional mill and lathe safety and machining practices, tool nomenclature, lathe and mill operation, application and tooling. Application to Computer Numerical Control (CNC) machines. Production cards and calipers required.

Course Schedule

MFG 155 Manual Machining II
2 Units (Degree Applicable, CSU)
Lecture: 18 Lab: 54
Prerequisite: MFG 150

Intermediate application of conventional mill and lathe safety and machining practices, tool nomenclature, lathe and mill operation, application and tooling. Production cards; safety glasses, hearing protection, and calipers required.

Course Schedule

MFG 160 Introduction to Mechanical Principles
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Prerequisite: EDT 16 or MFG 110

Use of mechanical demonstration kits, computer aided design (CAD) and other media to survey mechanical devices, concepts, and principles common to manufactured products and manufacturing processes. Analysis, discussion, and problem solving related to mechanical design scenarios and supported by CAD. Emphasis on mechanical literacy.

Production cards and calipers required. Field trips may be required.

Course Schedule

MFG 180 Introduction to MasterCAM
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Advisory: MFG 155

Use MasterCAM X software to create wire-frame part geometry, add tool paths, and create computer numerical control (CNC) code for CNC mills and CNC lathes. Overview of tooling and tooling nomenclature.

Course Schedule

MFG 210 Advanced CAD
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: MFG 120 or CSWA Certification

Formerly EDT 24
Advanced engineering Computer Aided Design (CAD) for developing detailed working drawings in 3D environments, incorporating 3D parametric solid modeling, bill of materials, and surface development. Production card required. Field trip required.

Course Schedule

MFG 220 Computer Aided Manufacturing II
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 71
Prerequisite: MFG 120 and MFG 180

Formerly MFG 38B
Advanced use of industry standard computer aided manufacturing (CAM) software (MasterCam) to generate tool paths and create computer numerical control (CNC) code for operation of CNC mills and CNC lathes. Production cards and calipers required.

Course Schedule
MFG 250  Introduction to CNC Programming
3 Units  (Degree Applicable)
Lecture: 18  Lab: 108
Prerequisite: MFG 150

Theory and practice of manually developing Computer Numerical Control (CNC) programs. Writing and editing program code for CNC mills and lathes. Methods of transmitting data to CNC machines and operation of CNC mills and lathes.
Course Schedule

MFG 260  CNC Operation
3 Units  (Degree Applicable)
Lecture: 18  Lab: 108
Advisory: MFG 250

Operation of computer numerical control (CNC) machines and their applications in manufacturing. Students will learn to analyze and interpret industry prints to determine datums, orient work to the machines, set up, and apply work holding solutions and basic tooling and machining strategies common in the industry. Students will be involved in producing and machining industry representative parts.
Course Schedule

Mathematics (MATH)

MATH 50  Pre-Algebra
3 Units  (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: LERN 49 or appropriate placement.

Fundamental principles of mathematics designed to ease the transition from arithmetic to algebra. Concepts, computational skills, thinking skills and problem-solving skills are balanced to build proficiency in elementary topics from algebra and mastery in arithmetic.
Course Schedule

MATH 51  Elementary Algebra
4 Units  (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: MATH 50 or appropriate placement

Basic algebra, equivalent to first year high school algebra. Includes: operations with signed numbers and algebraic expressions; linear, quadratic, rational, and radical equations; linear inequalities of one and two variables; slope, graphing, and equations of lines; introduction to functions; systems of linear equations; exponent rules; polynomial operations; scientific notation; factoring; rational expressions; variation; radicals; fractional exponents; formulas; applications.
Course Schedule

MATH 51A  Elementary Algebra - First Half
3 Units  (Not Degree Applicable)
Lecture: 54
Prerequisite: MATH 50 or appropriate placement

Contains the first half of elementary algebra. Operations with signed numbers and algebraic expressions, linear equations and inequalities, exponent rules, polynomial operations, scientific notation, factoring, solving quadratic equations by factoring, rational expressions and equations, formulas, variation, and applications.
Course Schedule

MATH 51B  Elementary Algebra - Second Half
3 Units  (Not Degree Applicable)
Lecture: 54
Prerequisite: MATH 51A

Contains the second half of elementary algebra. Includes: Cartesian Coordinate System, slope, graphing, and equations of lines, solving systems of linear equations, algebraic operations with radicals, solving equations with radicals, solving second degree equations using methods of completing the square and the quadratic formula. Students must complete both MATH 51A and MATH 51B to have taken the equivalent of Elementary Algebra (MATH 51).
Course Schedule

MATH 61  Plane Geometry
3 Units  (Degree Applicable)
Lecture: 54
Prerequisite: MATH 51 or MATH 51B or appropriate placement

Points, lines, polygons and circles; their relationships to each other on plane surfaces; congruence, similarity and area. Introduction to inductive, deductive and indirect reasoning. The formal proof is introduced and practiced throughout the course. Stress is placed on accuracy of statement as a background for analytical and scientific reasoning.
Course Schedule

MATH 70S  Integrated Intermediate Algebra
5 Units  (Degree Applicable)
Lecture: 90
Prerequisite: MATH 50 or appropriate placement

Math 70S and 110S form a two-semester sequence that leads students through college level statistics. Simplification, solving of equations, graphing, and applications are covered. Each is applied to the following mathematical functions: polynomial, rational, radical, exponential and logarithmic. Rates and proportions, linear systems of equations, inequalities, sequence, series, design of experiments, one- and two-variable descriptive statistics are also covered.
Course Schedule
MATH 71 Intermediate Algebra
5 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 90
Prerequisite: MATH 51 or MATH 51B or appropriate placement.
Extends concepts from elementary algebra to prepare students for
college-level mathematics courses. Polynomial, rational, radical,
exponential and logarithmic expressions are simplified, equations solved
and functions graphed and studied; linear and nonlinear systems of
equations and inequalities; conic sections; sequence, series and the
binomial theorem
Course Schedule

MATH 71A Intermediate Algebra - First Half
3 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: MATH 51 or MATH 51B or appropriate placement.
Algebra of functions, polynomials, and rational expressions; functions
and their graphs; systems of equations with two or three variables;
absolute value and compound inequalities. Covers approximately half of
the MATH 71 topics. A student must complete both MATH 71A and 71B
to have taken the equivalent of MATH 71, Intermediate Algebra.
Course Schedule

MATH 71B Intermediate Algebra - Second Half
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: MATH 71A
Quadratic equations and graphs; exponents, radicals and logarithms;
conic sections. Covers remaining MATH 71 topics. A student must
complete both MATH 71A AND 71B to have taken the equivalent of MATH 71, Intermediate Algebra.
Course Schedule

MATH 71X Practical Intermediate Algebra
5 Units (Degree Applicable)
Lecture: 90
Prerequisite: MATH 51 or MATH 51B or appropriate placement
Intermediate Algebra for the non-calculus path. Polynomial, rational,
radical, exponential, and logarithmic expressions are simplified, equations
solved, and real-world phenomena are modeled using least-squares
methods, functions graphed and analyzed; linear and nonlinear systems of
equations and inequalities; sequences, series, and probabilities; data
gathering instruments are used to sample data for curve fitting.
Course Schedule

MATH 96 Strategies for Math Success
1 Unit (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18
Perspectives, understandings, and strategies to utilize a learning system
for acquiring, understanding, remembering, and producing mathematical
knowledge. Course is appropriate for all levels of mathematics students.
Course Schedule

MATH 99 Special Projects in Mathematics
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: Instructor authorization
In order to offer selected students recognition for their academic
interests and ability and the opportunity to explore their disciplines to
greater depth, the Math Department from time to time offers special
projects courses. The content of each course and the methods of study
vary from semester to semester and depend on the particular project
under consideration. Instructor authorization needed prior to enrollment.
Course Schedule

MATH 100 Survey of College Mathematics
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: MATH 71 or MATH 71X or MATH 71B or appropriate
placement
Mathematical methods and reasoning. Topics include: set theory, logic,
counting methods, probability and statistics, with additional topics
selected from numeration and mathematical systems, number theory,
geometry, graph theory, and mathematical modeling.
Course Schedule

MATH 110 Elementary Statistics
3 Units (Degree Applicable, CSU, UC, C-ID #: MATH 110)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: MATH 71 or MATH 71X or MATH 71B or appropriate
placement
Descriptive and inferential statistics and probability with emphasis
on understanding statistical methods. Descriptive analysis of sample
statistics, distribution of discrete and continuous random variables,
estimation theory, tests of hypotheses, regression, correlation, and
analysis of variance.
Course Schedule

MATH 110H Elementary Statistics - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: MATH 110)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: (MATH 71 or MATH 71X or MATH 71B or appropriate
placement) and acceptance into the Honors Program.
Descriptive and inferential statistics and probability with an emphasis
on understanding statistical methods. Descriptive analysis of sample
statistics, distribution of discrete and continuous random variables,
estimation theory, tests of hypotheses, regression, correlation, and
analysis of variance. An honors course designed to provide an enriched
experience. May not receive credit for MATH 110 and MATH 110H.
Course Schedule
MATH 110S Integrated Statistics
5 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 90
Prerequisite: MATH 70S or appropriate placement.

An elementary course in descriptive and inferential statistics designed to support students who need more time to learn in an active learning environment. Observational and experimental studies, design of experiments, descriptive statistics, probability, discrete and continuous probability distributions, estimates, and hypothesis tests. For categorical data, inferences include one or two sample proportions, one- and two-way tables (chi-square goodness of fit). For quantitative data, inferences for one or two sample means, one-way Analysis of Variance (ANOVA). Inferences in linear correlation and regression are included.

Course Schedule

MATH 120 Finite Mathematics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MATH 71 or MATH 71X or MATH 71B or appropriate placement


Course Schedule

MATH 130 College Algebra
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: MATH 71 or MATH 71B or appropriate placement

College-level Algebra course. Study of real numbers and sets, algebraic functions and relations, radicals and exponents, linear and quadratic equalities and inequalities, exponential and logarithmic functions, systems of linear and quadratic equations, complex numbers, series, theory of equations, mathematical induction and binomial formula.

Course Schedule

MATH 140 Calculus for Business
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: MATH 130 or MATH 160 or appropriate placement

Calculus for business, social science, and non-science majors. Algebraic, logarithmic, and exponential functions; limits; differentiation with applications; various techniques of integration with applications; differential equations; and multivariable calculus.

Course Schedule

MATH 150 Trigonometry
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: MATH 71 or MATH 71B or appropriate placement on assessment measures

Trigonometric functions and inverse trigonometric functions and the graphical representations of these functions; solutions to right and oblique triangles with laws of sines and cosines; vectors; solutions to trigonometric equations; identities; polar coordinates; complex numbers; and DeMoivre’s Theorem.

Course Schedule

MATH 160 Precalculus Mathematics
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: MATH 150 or appropriate placement

Prepares students for the calculus sequence. Real-valued functions, including algebraic, trigonometric, exponential, and logarithmic functions. Also includes proofs, inequalities, introductory analytical geometry, series, sequences, and vectors.

Course Schedule

MATH 180 Calculus and Analytic Geometry
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: MATH 160 or appropriate placement

Differential and integral calculus with applications. Functions, limits, the derivative, curve sketching, optimization, and rules for differentiation of algebraic, exponential, logarithmic, and trigonometric functions with their inverses, with applications. Indefinite and definite integrals.

Course Schedule

MATH 181 Calculus and Analytic Geometry
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: MATH 180

Differential and integral calculus with infinite series and applications. Includes applications of integration, techniques of integration, numerical integration, indeterminate forms and improper integrals, differential equations, and polar coordinates.

Course Schedule
MATH 245  A Transition to Advanced Mathematics  
3 Units  (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: MATH 181  
A transition to the rigors of upper-division mathematics courses. Basic set theory and logic, relations, functions, mathematical induction, the well-ordering principle, countable and uncountable sets, the Schroder-Bernstein Theorem, the axiom of choice, Zorn’s Lemma, the Heine-Borel Theorem, the Bolzano-Weierstrass Theorem. Special emphasis on how to present and understand mathematical proofs.  
Course Schedule  

MATH 260  Linear Algebra  
3 Units  (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: MATH 181  
Matrices, linear systems, determinants, vector and inner product spaces, linear transforms, eigenvalues, and eigenvectors.  
Course Schedule  

MATH 280  Calculus and Analytic Geometry  
5 Units  (Degree Applicable, CSU, UC, C-ID #: MATH 230)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 90  
Prerequisite: MATH 181  
Multivariate and vector calculus, which includes vectors in two and three space and surfaces in space. Analysis of vector-valued functions. Partial derivatives, differentials, the chain rule, directional derivatives, and the gradient. Extrema of functions of several variables with applications.  
Multiple integrals in various coordinate systems with applications. Vector fields, line integrals, and independence of path. Green’s Theorem, surface integrals, flux, divergence, and curl. Stokes’ Theorem and the Divergence Theorem.  
Course Schedule  

MATH 285  Linear Algebra and Differential Equations  
5 Units  (Degree Applicable, CSU, UC)  
Lecture: 90  
Prerequisite: MATH 280  
First order ordinary differential equations, with applications and numerical methods. Solutions to higher order differential equations using undetermined coefficients, variation of parameters, and power series, with applications. Solutions to linear and non-linear systems of differential equations, including numerical solutions. Matrix algebra, solutions of linear systems of equations, and determinants.  
Vector spaces, linear independence, basis and dimension, subspace and inner product space, including the Gram-Schmidt procedure. Linear transformations, kernel and range, eigenvalues, eigenvectors, diagonalization and symmetric matrices.  
Course Schedule  

MATH 290  Differential Equations  
4 Units  (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: MATH 280  
First-order ordinary differential equations, including separable, linear, homogeneous, Bernoulli, and exact, with applications and numerical methods. Solutions to higher-order differential equations using undetermined coefficients, variation of parameters, power series, and Laplace transforms, with applications. Solutions to linear and non-linear systems of differential equations, including numerical solutions.  
Course Schedule  

Medical Terminology (MEDI)  

MEDI 90  Medical Terminology  
3 Units  (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
This course is an introduction to the use and meaning of the medical terminology used in various allied health fields.  
Course Schedule  

Mental Health/Psychiatric Technician (MENT)  

MENT 40  Introduction to Interviewing and Counseling  
3 Units  (Degree Applicable)  
Lecture: 54  
Theory and practice in interviewing skills. Stresses application of counseling theories, helping skills, and consultation theories to allow exploration of self as a helper and learn facilitating skills to bring about change. Emphasis on establishing rapport, obtaining information, and developing a supportive relationship in a variety of mental health settings.  
Course Schedule  

MENT 56  Medical-Surgical Nursing for Psychiatric Technicians  
9 Units  (Degree Applicable)  
Lecture: 162  
Prerequisite: Admission to the Psychiatric Technician Program  
Corequisite: MENT 56L  
Holistic approach to assessment and intervention in the care of the medical-surgical patient. Examines physiological modes of rest and exercise, regulation, circulation, ventilation, reproductive, elimination, and the sensory system; medical-surgical nursing; care of the dying patient and cardiovascular problems; calculations of drug dosage and administration of medications; study of anatomy and physiology of the human body.  
Course Schedule
MENT 56L Medical-Surgical Clinical Experience
4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 216
Corequisite: MENT 56

Application, assessment, intervention, and evaluation of nursing treatment in the physiological modes of rest and exercise, regulation, nutrition, elimination, application of emergency procedures, circulation, ventilation, fluids, and electrolytes. Psychosocial aspects of care including interdependence, role function, self-concept, care of aged, and cultural aspects. Development and application of nursing skills for those with medical-surgical problems and special needs. Calculation and administration of medications. Roy’s Adaptation Model serves as the conceptual framework.

Course Schedule

MENT 56 Advanced Medical-Surgical Clinical Experience
4 Units (Degree Applicable)
Lab: 216
Corequisite: MENT 56

Course Schedule

MENT 58D Advanced Medical-Surgical Nursing and Pharmacology for Psychiatric Technician (PT)
4 Units (Degree Applicable)
Lecture: 72
Prerequisite: MENT 56 and MENT 56L
Corequisite: MENT 58L

Concepts of nursing assessment and intervention for disease processes affecting body systems. Principles related to the safe administration of medications including classifications of medications and knowledge of specific medications. Roy’s Adaptation Model serves as the conceptual framework.

Course Schedule

MENT 58L Advanced Medical-Surgical Nursing for Psychiatric Technicians Clinical
1.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 90
Prerequisite: MENT 56 and MENT 56L
Corequisite: MENT 58D

The application of nursing skills to patients with medical-surgical disorders which includes administration of medications utilizing the Nursing Process. Sister Callista Roy’s Adaptation Model serves as the conceptual framework.

Course Schedule

MENT 70 Introduction to Psychiatric Technology
1.5 Units (Degree Applicable)
Lecture: 27
Prerequisite: Admission to Psychiatric Technician Program
Corequisite: MENT 70L

Role and function of the Psychiatric Technician. Includes mental health theories of personality development, self-concept, role function, and interdependence. Also includes developmental disabilities theories of sensorimotor techniques and positive behavior support techniques.

Course Schedule

MENT 70L Introduction to Psychiatric Technology Clinical
2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 108
Corequisite: MENT 70

Clinical experience at mental health facilities within the community which serve individuals diagnosed with mental health and/or intellectual, physical, and other developmental disabilities. Acceptance into the Psychiatric Technician Program is required to take this course.

Course Schedule

MENT 72 Nursing Care of the Developmentally Disabled Person
7 Units (Degree Applicable)
Lecture: 126
Prerequisite: MENT 56 and MENT 56L and MENT 70 and MENT 70L
Corequisite: MENT 72L

Knowledge, skills, and attitudes necessary to safely teach individuals diagnosed with intellectual and developmental disabilities. Techniques of positive behavior intervention and support, behavior modification, and sensorimotor training are used, focusing on maximizing independence. Examines normal development from infancy to the aged. Examines the etiology of developmental disabilities.

Course Schedule

MENT 72L Nursing Care of the Developmentally Disabled Person - Clinical
5.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 297
Corequisite: MENT 72

Application of skills needed to teach and provide care for individuals with developmental disabilities.

Course Schedule

MENT 73L Psychiatric Nursing for Psychiatric Technicians Clinical
5.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 297
Prerequisite: Admission to Psychiatric Technician Program.MENT 56 and MENT 56L
Corequisite: MENT 73T

Clinical instruction in the assessment and treatment of individuals diagnosed with mental disorders.

Course Schedule

MENT 73T Psychiatric Nursing for Psychiatric Technicians
6 Units (Degree Applicable)
Lecture: 108
Prerequisite: MENT 56 and MENT 56L
Corequisite: MENT 73L and PSYC 1A (may have been taken previously)
Advisory: MENT 40

Theoretical instruction in the assessment and treatment of individuals diagnosed with mental disorders, medications used in the treatment of mental disorders, therapeutic communication and other therapeutic techniques, and assertiveness and leadership skills necessary for safe practice as a licensed Psychiatric Technician.

Course Schedule
MENT 82 Work Experience in Mental Health Technology
2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 150
Prerequisite: MENT 72 and MENT 73T and compliance with Work
Experience regulations as designated in the College Catalog.

Provides students with on-the-job experience in the field of mental health,
nursing skills, addiction paraprofessional training, and/or developmental
disability, related to classroom instruction, at an approved work site. On-
the-job experience at an approved work site. Requires 150 paid or 120
non-paid hours.
Course Schedule

Meteorology (METO)

METO 3 Weather and the Atmospheric Environment
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Processes that influence weather and climate: seasonality, structure
of the atmosphere, atmospheric stability, severe weather (hurricanes,
tornadoes, thunderstorms), climate change, and the causes and effects
of air pollution. Students will use a variety of weather instruments and
the course may include either field-work or field trips.
Course Schedule

METO 3L Weather and Atmospheric Environment Laboratory
1 Unit (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Corequisite: METO 3 (May have been taken previously)

Laboratory applications and problem solving related to the atmospheric
environment. Emphasizes the collection and analysis of weather and
climate data.
Course Schedule

Microbiology (MICR)

MICR 1 Principles of Microbiology
5 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 108
Prerequisite: CHEM 10 or CHEM 40

Fundamental concepts of microbiology with emphasis on bacteria.
Survey of microbial classification, morphology, physiology, and genetics;
beneficial and pathologic aspects; growth and control of microbes;
virology, immunology, and host-microbe interactions. Important infectious
diseases of humans are surveyed. Laboratory exercises examine
microbial morphology, physiology, and genetics as well as environmental
influences of microorganisms. Laboratory techniques include culturing,
examining, and identifying microorganisms. Field trips are required.
Course Schedule

MICR 22 Microbiology
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54  Lab: 54
Prerequisite: CHEM 10 or CHEM 40
Advisory: BIOL 1 or BIOL 4 or BIOL 4H

Fundamental concepts of microbiology including viruses, bacteria, fungi,
protozoa and parasitic worms.
Course Schedule

MICR 26 Introduction to Immunology
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: MICRO 1 or MICRO 22
Advisory: BIOL 1, BIOL 4 or BIOL 4H

Immunology including principles of innate and adaptive immunity,
B and T lymphocyte structure, function, and development, the major
histocompatibility complex, immune system errors, and applications
and techniques in the immunology field as they pertain to medical
diagnostics, immunohistochemistry, and biotechnology.
Course Schedule

Music (MUS)

MUS 2 Music Theory
3 Units (Degree Applicable, CSU, UC, C-ID #: MUS 120)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: MUS 5A

Preparation for the study of harmony and form as it is practiced in
Western tonal music. Topics include scales, intervals, chords, cadences,
counterpoint and Roman numeral analysis. Ability to read music notation
is advised. Required for music majors.
Course Schedule

MUS 3A Harmony - Diatonic
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: MUS 2
Corequisite: MUS 5B

An examination of harmony and form as it is practiced in Western tonal
music. This course covers diatonic harmony, from its syntax to its
contrapuntal conventions, with musical examples drawn primarily from
Renaissance ground basses, American folksong and the chorales of
Bach.
Course Schedule

MUS 3B Harmony - Chromatic I
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: MUS 3A
Corequisite: MUS 6A

Harmony and form as it is practiced in Western tonal music. This course
focuses on secondary chromaticism and modulation.
Course Schedule
MUS 3C Harmony - Chromatic II
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: MUS 3B
Corequisite: MUS 6B

Examination of harmony and form as it is practiced in Western tonal music with a focus on advanced chromatic harmony. The course concludes with a study of sonata form as practiced by Haydn, Mozart and Beethoven.

Course Schedule

MUS 5A Musicianship - Ear Training and Sight Singing
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 125)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Corequisite: MUS 2

Training in diatonic sight singing, rhythm reading, aural recognition and the dictation of rhythm and diatonic melody. Ability to read music and match pitch is advised. Required for music majors.

Course Schedule

MUS 5B Musicianship - Diatonic
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 135)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Prerequisite: MUS 5A
Corequisite: MUS 3A

Training in sight singing, rhythm reading, aural recognition and the dictation of rhythm, melody and harmony. This course covers diatonic music.

Course Schedule

MUS 6A Musicianship - Chromatic I
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 145)
Lab: 54
Prerequisite: MUS 5B
Corequisite: MUS 3B

Sight singing and dictation of music with chromatic embellishments, secondary functions and modulations to closely-related keys.

Course Schedule

MUS 6B Musicianship - Chromatic II
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 155)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Prerequisite: MUS 6A
Corequisite: MUS 3C

Sight singing and dictation of music with borrowed chords, linear chromaticism and modulation to foreign keys.

Course Schedule

MUS 7 Fundamentals of Music
3 Units (Degree Applicable, CSU, UC, C-ID #: MUS 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Introduction to music notation and the elements of music. Staff notation, pitch, rhythm, diatonic scales, intervals, and tertian harmony.

Course Schedule

MUS 10A Keyboard Skills
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: Ability to read music notation

Keyboard (piano) skills required for music majors emphasizing practical skills applicable to professional positions in music education. Exercises include harmonization of melodies, transposition, sight-reading, improvisation, and theory as applied to the keyboard. Emphasizes proficiency with scales, broken triads and seventh chords of major and minor keys, using hands separately and together, up to two octaves.

Course Schedule

MUS 10B Keyboard Skills
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Prerequisite: MUS 10A or admission by audition

Keyboard (piano) skills, required for music majors, including harmonization of melodies, transposition, sight-reading, improvisation, and theory. Emphasizes proficiency with scales as well as arpeggios of triads and seventh chord of both major and minor keys up to two octaves; harmonization of melodies with tonic, subdominant, and dominant triads and seventh chords; transposition of simple melodies by a minor and major second, higher and lower; improvisation on given progression; and realization of diatonic figured bass with first and second inversions.

Course Schedule

MUS 11A Music Literature Survey
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Western music from the 15th through the 18th century, including examples of non-western cultures, for music majors. Lectures are augmented by sound recordings. Attending a live concert may be required.

Course Schedule

MUS 11B Music Literature Survey
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Western music from the 18th to the early 21st century including examples from several non-western cultures that have influenced music of those style periods. Lectures are augmented by recordings and other support media pertinent to the cultures and periods being studied. Attending at least one live concert is required.

Course Schedule
MUS 12  History of Jazz  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
A survey of jazz as a significant American art form from its roots in African music to the present. Major styles, leading performers, significant compositions and recordings, and the social, economic, and cultural contexts of the music will be stressed.  
Course Schedule

MUS 13  Introduction to Music Appreciation  
3 Units (Degree Applicable, CSU, UC, C-ID #: MUS 100)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Western music from the medieval period through the 21st century, including music from a variety of cultures. Lectures are augmented by recordings and other support media pertinent to the culture and period being studied. Attending at least one live concert is required.  
Course Schedule

MUS 13H  Introduction to Music Appreciation - Honors  
3 Units (Degree Applicable, CSU, UC, C-ID #: MUS 100)  
Prerequisite: Acceptance into the Honors Program  
Western music from the medieval period through the 21st century, including music from a variety of cultures. Lectures are augmented by recordings and other support media pertinent to the culture and period being studied. Attending at least one live concert is required. An honors course designed to provide an enriched experience. Students may not receive credit for both MUS 13 and MUS 13H.  
Course Schedule

MUS 14A  World Music  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Examines the dominant musical cultures of the world within Africa, the Americas, Europe, and Asia and compares these to Western popular music. Identifies vocal and instrumental genres within selected cultures and examines the harmonic, melodic, and rhythmic characteristics of each style. Lectures, films, recordings, and media presentations will assist the student in exploring the ways in which music is used around the world for aesthetic, social, and spiritual purposes.  
Course Schedule

MUS 14B  American Folk Music  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
The study of American folk music by both region and period. Instruction will include lecture, reading, and listening assignments, and various audio-visual materials. No previous musical experience required.  
Course Schedule

MUS 15  Rock Music History and Appreciation  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Historical survey of rock music from its beginnings in the early 1950s to the present. Rhythm & blues, rockabilly, the British Invasion, Motown, soul, folk rock, hard rock, punk, metal, and various alternative rock styles will be discussed. Personalities and musical styles will be related to the sociology of the time period being studied.  
Course Schedule

MUS 15H  Rock Music History and Appreciation - Honors  
3 Units (Degree Applicable, CSU, UC)  
Lecture: 54  
Historical survey of rock music from its beginnings in the early 1950s to the present. Rhythm & blues, rockabilly, the British Invasion, Motown, soul, folk rock, hard rock, punk, metal, and various alternative rock styles will be discussed. Personalities and musical styles will be related to the sociology of the time period being studied. An honors course designed to provide enriched experience. Students may not receive credit for both MUS 15 and MUS 15H.  
Course Schedule

MUS 16  Individual Instruction  
0.5 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 32  
Prerequisite: Admission by audition  
Applied music for students also enrolled in a major performing group. Instruction includes a private one-half hour lesson per week. Individual problems of performance techniques, interpretation, and repertoire are included. Students who repeat this course will improve skills through further instruction and practice.  
Course Schedule

MUS 17A  Elementary Piano  
1 Unit (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54  
Reading and performance of piano literature with emphasis on scales, chord progressions, and sight reading. No prior musical experience is required.  
Course Schedule

MUS 17B  Intermediate Piano  
1 Unit (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54  
Advisory: MUS 17A  
Reading and performances of piano literature with emphasis on major and minor scales in multiple octaves utilizing multiple textures. Includes use of damper pedal.  
Course Schedule
MUS 18  Advanced Piano
1 Unit (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Advisory: MUS 17B

Style, technique, and interpretation of piano music from the 17th century to the present are studied collectively and individually. Sight reading, improvisation, and ensemble playing will be emphasized. Recommended for music majors.
Course Schedule

MUS 20A  Elementary Voice
1 Unit (Degree Applicable, CSU, UC)
Lab: 54

Group singing instruction with an emphasis on breathing, posture, performance techniques, and vocal quality. English and American songs are studied and performed.
Course Schedule

MUS 20B  Intermediate Voice
1 Unit (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Advisory: MUS 20A

Group and individual instruction concentrating on individual vocal development and emphasizing singing techniques required for singing popular, theatrical, and classical music. Includes singing in foreign languages.
Course Schedule

MUS 21  Advanced Voice
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 20B

Group and individual study of the style, techniques, and interpretation of art songs and songs from operas and musicals. Emphasis will be placed on diction and pronunciation in Italian, German, and French.
Course Schedule

MUS 22  Conducting
1.5 Units (Degree Applicable, CSU)
Lecture: 18  Lab: 27

Beat patterns, score reading, and rehearsal techniques for conducting. Includes techniques needed for group direction and leadership.
Course Schedule

MUS 23A  Elementary Guitar
1 Unit (Degree Applicable, CSU, UC)
Lab: 54

Acoustic guitar playing, note reading, strumming, finger picking, and improvisation. Students must furnish their own guitars.
Course Schedule

MUS 23B  Intermediate Guitar
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 23A

Techniques for reading and playing music arranged for the solo guitar. Students must furnish their own acoustic guitar.
Course Schedule

MUS 24  Advanced Guitar
1 Unit (Degree Applicable, CSU, UC)
Lab: 54
Advisory: MUS 23B

Style, technique, and interpretation of guitar music of the 18th and 19th centuries. Includes sight reading and ensemble playing. Students must furnish their own acoustic guitars.
Course Schedule

MUS 25A  Jazz Improvisation
1 Unit (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54

Styles and techniques of jazz improvisation. Students must furnish their own musical instruments to play for and with the class.
Course Schedule

MUS 25B  Advanced Jazz Improvisation
1 Unit (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54
Advisory: MUS 25A

Advanced techniques of jazz improvisation. Includes minor, dominant, and pentatonic scales along with arpeggiating polychords, altered chords, chord progressions, and 32-bar jazz standards. Students must furnish their instruments and be able to perform individually and with the class.
Course Schedule

MUS 27  Chamber Music
1.5 Units (Degree Applicable, CSU, UC, C-ID #: MUS 180)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 81
Prerequisite: Admission by audition

Select ensemble of winds, strings, guitar, and percussion instrumentalists specializing in the performance of chamber music from the medieval period to the present. The course may include brass quintets, woodwind quintets, saxophone quartets, and mixed instrumental ensembles of two through twenty performers. Students must have previous instrumental experience and pass an entrance audition during the first week of instruction. Public performances on campus and in the community are required. Students who repeat this course will improve skills through further instruction and practice.
Course Schedule
MUS 29  Choral Workshop
1 Unit (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
Lab: 54

Choral music of all genres with an emphasis on strengthening choral skills, including sight singing, tone, blend, balance and good vocal technique. Covers choral tone of the Renaissance to correct use of the microphone when singing pop or vocal jazz. Students who repeat this course will improve skills through further instruction and practice. Open to all students without an audition.

Course Schedule

MUS 30  Collegiate Chorale
1 Unit (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
Lab: 54

A non-auditioned mixed choral ensemble open to all students. A variety of mixed choral repertoire will be studied and performed, from music of the Renaissance to contemporary Pop, Broadway, and Vocal Jazz. Rehearsal time will also be devoted to vocal development and improving music theory skills. Students who repeat this course will improve skills through further instruction and practice. Attendance at performances is required.

Course Schedule

MUS 31  Concert Choir
1.5 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
Lab: 72  
Prerequisite: Admission by audition

A large mixed choral ensemble in which students perform a variety of major choral works. Classical songs are rehearsed in class and performed for a public audience. Sight singing skills and proper vocal technique are emphasized. Voice placement auditions are held the first week of class. Attendance at all performances including those off-site is required. Students who repeat this course will improve skills through further instruction and practice. Auditions held first week of the semester.

Course Schedule

MUS 34  Women's Vocal Ensemble
1 Unit (Degree Applicable, CSU, UC, C-ID #: MUS 180)  
Lab: 54  
Prerequisite: Admission by audition during the first week of class

This ensemble is for the study, rehearsal and public performance of treble voiced choral literature with an emphasis on the development of skills needed to perform within a specialized ensemble. Repertoire selected throughout the year will include music from different time periods, languages, and styles. Different literature will be studied each semester. This course is repeatable for credit the maximum times allowable by regulation. Attendance is required at all public performances including off-campus locations. Auditions held the first week.

Course Schedule

MUS 36  Wind Symphony
1 Unit (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54

A wind and percussion ensemble open to students with prior instrumental experience. A variety of wind band repertoire will be studied and performed, from music of the medieval period to contemporary compositions. Rehearsal time will also be devoted to instrumental and aural skills development. Opportunities to conduct, arrange and compose music, and perform as a soloist may be provided. Students who repeat this course will improve skills through further instruction and practice. Public performances on campus and in the community may be required each semester.

Course Schedule

MUS 38  Ensemble
0.5-2 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
Lab: 36-108  
Prerequisite: Ability to read music or admission by audition

This course is for the study, rehearsal, and public performance of literature appropriate to the ensemble, with an emphasis on the development of skills needed to perform within a specialized ensemble, namely chamber instrumentation, also including percussion, guitar, and piano ensembles. In addition, ensembles particular to Jazz genres would be included, such as combo instrumental ensembles and specialized vocal arrangement ensembles. Different literature will be studied each semester. Choice of ensemble is based on each student's identified major instrument or voice. The course is repeatable for credit the maximum times allowable by regulation. On campus performances may be required.

Course Schedule

MUS 39  Laboratory Band
2 Units (Degree Applicable, CSU)  
(May be taken four times for credit)  
Lab: 72  
Prerequisite: Admission by audition

Study and performance of improvisation, jazz, and pop music of all types. Open to all students with prior instrumental experience. Audition may be required.

Course Schedule

MUS 44  Vocal Jazz Ensemble
2 Units (Degree Applicable, CSU, UC)  
(May be taken four times for credit)  
Lab: 72  
Prerequisite: Admission by audition

This course is for the study, rehearsal, and public performance of literature appropriate for an intermediate vocal jazz ensemble. This group will perform vocal jazz charts accompanied by a rhythm section, as well as a cappella pieces. Topics of study will include basics of singing jazz, vocal improvisation, group singing techniques, and microphone techniques. The ensemble will perform locally and/or at vocal jazz festivals. Attendance at performances and competitions is required. Different literature will be studied each semester. This course is repeatable for credit the maximum times allowable by regulation. Admission by audition each Fall semester.

Course Schedule
MUS 45 Chamber Singers
3 Units (Degree Applicable, CSU, UC) (May be taken four times for credit)
Lab: 162
Prerequisite: Admission by audition

This course is for the study, rehearsal, and public performance of advanced choral repertoire with an emphasis on the development of skills needed to perform difficult and challenging choral pieces. A wide variety of choral literature is performed publicly several times each semester, and a performance tour occurs each spring semester. Emphasizes advanced musical skills and vocal techniques while focusing on the importance of blend, balance, and tone. Auditions for this course are held each May. This course is repeatable for credit the maximum times allowable by regulation. Off-campus performances are required.

Course Schedule

MUS 47 Jazz Ensemble
2 Units (Degree Applicable, CSU, UC, C-ID #: MUS 180) (May be taken four times for credit)
Lab: 108
Prerequisite: Admission by audition.

Study and performance of jazz and big band music. Provides an opportunity to learn techniques applicable to the large jazz ensemble. Off-campus public performance required. Students who repeat this course will improve skills through further instruction and practice.

MUS 50 Jazz Improvisation and Performance Choir
2 Units (Degree Applicable, CSU, C-ID #: MUS 180) (May be taken four times for credit)
Lab: 72
Prerequisite: Admission by audition.

This course is for the study, rehearsal, and public performance of advanced vocal jazz literature with an emphasis on improvisation and skills needed to perform within a highly select vocal jazz ensemble. This choir will perform vocal jazz arrangements, and students will study the historical, theoretical, and technical aspects of both instrumental and vocal jazz. Solo singing techniques and scat singing will be rehearsed, and the choir will perform at least one concert each semester at Mt. SAC along with attending and performing at a variety of musical venues. Work with guest artists and make CD recordings. Attendance is required at assigned public performances. The course is repeatable for credit the maximum number of times allowable by regulation. Admission by audition. Off-campus performances are required.

Course Schedule

MUS 52 Madrigal Singers
2 Units (Not Degree Applicable, CSU) (May be taken four times for credit) (May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Prerequisite: Admission by audition.

and public performance of early polyphonic choral literature, with an emphasis on the development of skills needed to perform with a small, elite choral ensemble. The primary focus is on literature from the Medieval and Renaissance periods. The number of singers is limited as to conform to performance practices of that time period. Different literature will be studied each semester. Concerts will be performed each semester at Mt. SAC along with possible performance tours. Singers focus on proper vocal technique, sight singing, blending and balancing within the choir, and singing in foreign languages. Auditions will be held at the beginning of each semester.

Course Schedule

MUS 48 Men's Vocal Ensemble
2 Units (Degree Applicable, CSU, UC, C-ID #: MUS 180) (May be taken four times for credit)
Lab: 54
Prerequisite: Admission by audition the first week of class

This course is for the study, rehearsal and performance of repertoire suited for a men's choral ensemble. The repertoire will be drawn from a variety of styles and time periods. Different literature will be studied each semester. Attendance is required at all public performances including off-campus locations. This course is repeatable for credit the maximum times allowable by regulation. Auditions held the first week.

Course Schedule

MUS 49 Wind Ensemble
2 Units (Degree Applicable, CSU, UC, C-ID #: MUS 180) (May be taken for option of letter grade or Pass/No Pass)
Lab: 72
Prerequisite: Admission by audition

The premiere classical wind and percussion ensemble at the College. Students must have previous musical training, a standard band instrument, and pass an entrance audition. A variety of wind band repertoire will be studied and performed, from music of the medieval period to contemporary compositions. Public performances on campus and in the community are required each semester, and a concert tour may be included. Opportunities to conduct, arrange and compose music, and perform as a soloist may be provided to capable students. Students who repeat this course will improve skills through further instruction and practice.

Course Schedule

MUS 55 Special Projects in Music
1-2 Units (Degree Applicable, CSU) (May be taken for option of letter grade or Pass/No Pass)
Lab: 54-108

Offered to selected students in recognition of academic interests and abilities to give them the opportunity to explore these interests and abilities in greater depth. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students must have an instructor's approval before enrolling in this course. Projects must be approved in advance.

Course Schedule
Music Audio (MUSA)

MUSA 100 Fundamentals of Audio Technology
3 Units (Degree Applicable, CSU, C-ID #: CMUS 100 X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Fundamental terminology, equipment, techniques, and technical concepts related to audio technology. Topics include the basic principles and practices of signal flow, analog audio, digital audio, computer workstations, musical instrument digital interface (MIDI), synthesis, and sound recording utilizing modern hardware and software. These topics will be explored from a technical perspective.
Course Schedule

MUSA 110 Acoustics for Audio Production
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Scientific and practical concepts of acoustic sound for audio production. Topics include the science of sound, sound generation, sound in the free field, acoustic spaces, psychoacoustics, and techniques for acoustic management. Students will be able to critically analyze acoustic phenomena and apply this knowledge in audio production settings.
Course Schedule

MUSA 120 Electronic Music
3 Units (Degree Applicable, CSU, C-ID #: CMUS 110 X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Creative techniques and elements of electronic audio. Topics include digital audio workstations, musical instrument digital interface (MIDI), synthesis, sampling, sequencing, editing, composition, arranging, and mixing. Compositions are expected of students utilizing electronic audio techniques.
Course Schedule

MUSA 130 Business of Audio Production
3 Units (Degree Applicable, C-ID #: CMUS 140 X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Business and legal aspects of the audio industry. Topics include contracts, publishing, licensing, distribution, and copyright. In addition, the duties and responsibilities of producers, agents, managers, promoters, and performing artists will be examined. Students will gain a firm understanding of past and current business practices related to audio production.
Course Schedule

MUSA 150 Audio Recording
3 Units (Degree Applicable, C-ID #: CMUS 130 X)
Lecture: 36  Lab: 54
Prerequisite: MUSA 100 and MUSA 110

Intermediate concepts and skills for audio recording. Topics include recording techniques, signal flow, microphone principles and usage, equipment, signal processing, digital audio workstation recording functions, and recording procedures. Students will produce quality audio recordings from a variety of sound sources.
Course Schedule

MUSA 160 Live Sound Engineering
3 Units (Degree Applicable, C-ID #: CMUS 120 X)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: MUSA 100 and MUSA 110

Intermediate concepts and skills for audio engineering live events. Topics will include microphones, mixers, amplifiers, monitoring, setup and teardown, sound reinforcement, cabling and wiring, and duties and roles for stages, clubs, theaters, churches, and industrial venues. Students will be able to engineer a multi-input live sound performance.
Course Schedule

MUSA 200 Studio Engineering
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: MUSA 150

Advanced studio-recording techniques. Topics include recording sessions, applied acoustics, multi-microphone configurations, overdub sessions, cue mixes, control room configuration, roles and duties, editing, and mixing. Students will learn to apply audio technology and recording concepts in a multitrack studio environment.
Course Schedule

MUSA 210 Audio for Multimedia
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: MUSA 100 and MUSA 120

Intermediate creative, technical, and collaborative techniques for producing audio for recorded multimedia. Topics include games, animation, video, commercials, radio, virtual reality, Internet, and motion graphics. Students will be able to produce quality audio tracks for use in a variety of multimedia settings.
Course Schedule

MUSA 220 Sound Design for Live Performance
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: MUSA 120 and MUSA 160

Advanced creative, technical, and collaborative skills for designing and performing audio for live events. Topics include music concerts, theater performances, dance performances, theme parks, and artistic and commercial installations. Students will perform or have their productions performed at a live event or installation.
Course Schedule

MUSA 230 Songwriting
3 Units (Degree Applicable, C-ID #: CMUS 150 X)
Lecture: 54
Prerequisite: MUS 2 and MUS 5A and MUSA 120

Processes and techniques of songwriting. Songs will be analyzed on chord structure, form, rhythm, melody, harmony, and lyrics. Original compositions and performances are expected from all students.
Course Schedule
MUSA 250 Audio Capstone

3 Units (Degree Applicable)

Lecture: 36  Lab: 54

Prerequisite: MUSA 120 and MUSA 130 and MUSA 150

Advanced creative, organizational, and leadership skills for large-scale audio productions. Students will lead complex multi-track, multi-artist productions from conceptualization to delivery.

Course Schedule

MUSA 299 Work Experience in Audio Arts

1-3 Units (Degree Applicable)

(May be taken for Pass/No Pass only)

Prerequisite: MUSA 150 or MUSA 160 or MUSA 210 and compliance with Work Experience regulations as designated in the College Catalog.

Job experience in audio production in an approved work site. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be distributed throughout the semester. Instructor approval required. A maximum of three units can be earned for this course.

Course Schedule

Nursing (NURS)

NURS 1A The Nursing Process I

5 Units (Degree Applicable, CSU)

Lecture: 45  Lab: 135

Prerequisite: Admission to Nursing Program; ANAT 35 or equivalent and ANAT 36 or equivalent, or ANAT 10A or equivalent and ANAT 10B or equivalent, and MICR 22 or equivalent, or MICR 1 or equivalent, and ENGL 1A or equivalent

Corequisite: NURS 2

Principles of nursing as related to a culturally diverse population, adulthood through senescence. Theory and application of the Nursing Process including meaning of illness, promoting health patterns, hygiene, safety, asepsis, medication administration, elimination, and communication. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 1B The Nursing Process II

5 Units (Degree Applicable, CSU)

Lecture: 45  Lab: 135

Prerequisite: NURS 1A

Corequisite: NURS 2

Principles of nursing as related to a culturally diverse population, adulthood through senescence. Theory and application of the Nursing Process including wound care, legal/ethical aspects, comfort, fluid and electrolytes, spirituality, and nursing trends.

Course Schedule

NURS 2 Pharmacology

2 Units (Degree Applicable, CSU)

Lecture: 36

Prerequisite: Admission to Nursing Program and eligibility for MATH 51

Corequisite: NURS 1A

Ethical and legal responsibilities in the administration of medications. Application of mathematical concepts, the nursing process, and drug therapy to the administration of fluids and medications.

Course Schedule

NURS 3 Medical-Surgical Nursing: Locomotion/Sensory/Integ/Oncology/Immu

3.5 Units (Degree Applicable, CSU)

Lecture: 30  Lab: 108

Prerequisite: NURS 1B and NURS 2 or NURS 70 for Advanced Placement or instructor approval

Concepts of nursing assessment and intervention with application to clients with integumentary and immunologic disorders as well as dysfunctions of sensation and locomotion. An introduction to oncology nursing is included. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 4 Maternity Nursing

3 Units (Degree Applicable, CSU)

Lecture: 27  Lab: 81

Prerequisite: NURS 3 or Advanced Placement

Concepts of nursing assessment and intervention with application to maternity and newborn clients. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 5 Psychiatric Nursing

3 Units (Degree Applicable, CSU)

Lecture: 27  Lab: 81

Prerequisite: (NURS 7 and (PSYC 1A or PSYC 1AH)) or instructor approval

Concepts of nursing assessment and intervention with application to clients with psychiatric disorders in a mental health setting. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 6 Pediatric Nursing

3 Units (Degree Applicable, CSU)

Lecture: 27  Lab: 81

Prerequisite: NURS 4 and CHLD 10 or CHLD 10H or PSYC 14 or instructor approval

Concepts of nursing assessment, diagnosis, planning, implementation, and evaluation with application to pediatric clients. The Betty Neuman Model serves as the conceptual framework.

Course Schedule
NURS 7  Medical-Surgical Nursing: Nutrition/Elimination/ Surgical Asepsis
7 Units  (Degree Applicable, CSU)
Lecture: 63  Lab: 189
Prerequisite: NURS 6

Nursing assessment and intervention with application to clients with problems of nutrition, elimination, and the reproductive systems. Clients in pre-, intra-, and post-operative settings are included. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 8  Medical-Surgical Nursing: Circulation and Oxygenation
5 Units  (Degree Applicable, CSU)
Lecture: 45  Lab: 135
Prerequisite: NURS 5 or Advanced Placement (NURS 70)
Corequisite: NURS 9

Nursing assessment and intervention with application to clients with cardiovascular and pulmonary problems. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 9  Leadership in Nursing
1 Unit  (Degree Applicable, CSU)
Lecture: 18
Prerequisite: NURS 5 or instructor approval
Corequisite: NURS 8 (May have been taken previously)

Cognitive and leadership skills for first level management positions. Includes exploration and analysis of current trends and issues in nursing.

Course Schedule

NURS 10  Medical-Surgical Nursing: Integration/Regulation
4 Units  (Degree Applicable, CSU)
Lecture: 45  Lab: 81
Prerequisite: NURS 8 and NURS 9

Concepts of nursing assessment and intervention with application to clients with neurological and endocrine disorders. The Betty Neuman Model serves as the conceptual framework.

Course Schedule

NURS 11  Preceptorship in Nursing
2 Units  (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 108
Prerequisite: NURS 10 or Advanced Placement

Students participate as a pre-licensed Registered Nurse immediately prior to graduation. Students assume responsibility for a group of clients under direct supervision of a qualified registered nurse.

Course Schedule

NURS 20  Nursing Work Experience Program
1-4 Units  (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 60-300
Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog. Current satisfactory status in the Nursing Program.

On-the-job experience for nursing students in an approved work setting related to classroom, theory, and clinical instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester.

Course Schedule

NURS 70  Role Transition
3 Units  (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 36  Lab: 54
Prerequisite: Advanced Placement; PT (Psychiatric Technician) or LVN (Licensed Vocational Nurse); ANAT 35 and ANAT 36 or ANAT 10A and ANAT 10B, and MICR 22, or MICR 1, and ENGL 1A or ENGL 1AH, and PSYC 1A or PSYC 1AH, and CHLD 10 or CHLD 10H or PSYC 14.

For the Licensed Vocational Nurse (LVN), Psychiatric Technician (PT) or advanced placement student transitioning into the role of the Registered Nurse (RN). Theory and application of concepts of physical assessment, the relationship of homeostatic mechanisms to fluid and electrolyte balance and imbalance utilizing the Betty Neuman Model as the conceptual framework.

Course Schedule

Nutrition & Food (NF)

NF 1  Introduction to Nutrition as a Career
2 Units  (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Prerequisite: NF 10 or NF 25 or NF 25H

Careers in dietetics, nutrition, and the food industry. Includes program requirements for nutrition and dietetics majors, career opportunities, professional organizations, ethics, and future directions. Students should be considering a major in nutrition, dietetics, nutrition science, or food science upon transfer. Field trips may be required.

Course Schedule

NF 10  Nutrition for Health and Wellness
3 Units  (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Principles of nutrition and their relationship to optimum health and wellness. Emphasizes nutrient needs, food selection, and weight control during the various life stages from prenatal to adult. Student food intake is evaluated several ways including computer diet analysis. This course is intended for non-health science majors.

Course Schedule
**NF 12 Sports Nutrition**  
**3 Units** (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Principles of nutrition are studied and applied to the athlete and active individuals. Includes macro and micro nutrient intakes, hydration, pre and post event food choices, supplements and ergogenic aids, body composition, weight loss/gain. This course also examines the cultural, sociological, and psychological influences related to nutrition, fitness and athletic achievement.  
Course Schedule

**NF 20 Principles of Food with Laboratory**  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  
Prerequisite: Eligibility for ENGL 68 and Eligibility for MATH 50  
Application of food science principles with emphasis on ingredient function and interaction, food preparation techniques, sensory evaluation standards, food safety and sanitation, and nutrient composition of food.  
Course Schedule

**NF 25 Introduction to Nutrition Science**  
**3 Units** (Degree Applicable, CSU, UC, C-ID #: NUTR 110)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Scientific concepts of nutrition related to the function of nutrients and current health issues with emphasis on individual needs. Topics include: functions and sources of nutrients; scientific principles to analyze and evaluate nutrition information; Dietary Guidelines and current nutrition recommendations; digestion, absorption, and metabolism; health, fitness, and disease; and nutrition in the life span. Students will record their diet, analyze its composition, and evaluate its nutrient content.  
Course Schedule

**NF 25H Introduction to Nutrition Science - Honors**  
**3 Units** (Degree Applicable, CSU, UC, C-ID #: NUTR 110)  
UC Credit Limitation  
Prerequisite: Acceptance into the Honors Program  
Scientific concepts of nutrition related to the function of nutrients and current health issues with emphasis on individual needs. Topics include: functions and sources of nutrients; scientific principles to analyze and evaluate nutrition information; Dietary Guidelines and current nutrition recommendations; digestion, absorption, and metabolism; health, fitness, and disease; and nutrition in the life span. Students will record their diet, analyze its composition, and evaluate its nutrient content. An honors course designed to provide an enriched experience. Students may not receive credit for both NF 25 and NF 25H.  
Course Schedule

**NF 28 Cultural and Ethnic Foods**  
**3 Units** (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Regional, ethnic, cultural, religious, historical, and social influences on food patterns and cuisines. Core components include specialized equipment and utensils related to cultures, traditional foods of selected cultures, geographic factors in food availability, and global food issues. Includes in-depth study of a selected culture group.  
Course Schedule

**NF 30 Food Science Technologies**  
**3 Units** (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68 and Eligibility for MATH 50  
Food chemistry, food processing, and technology and how these affect the color, flavor, texture, aroma and quality of foods. Core components: government regulation of processing and labeling, sensory evaluation, scientific research methods, function of water in foods, pH and acidity, food processing technologies, nutritional labeling, and packaging; dispersion systems, enzyme reactions, food additives, composition and properties of food.  
Course Schedule

**NF 40 Healthy American Cuisine**  
**3 Units** (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Course Schedule

**NF 81 Cooking for Health and Wellness**  
**1 Unit** (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 9  Lab: 27  
Advisory: (NF 10 or NF 12 or NF 25 or NF 25H or knowledge equivalent to an introductory nutrition course) and (NF 20 or CUL 102 or basic food preparation knowledge, skills, and experience)  
Principles and techniques of healthful food preparation, investigation of chronic disease prevention through dietary means, and recipe modification. Includes laboratory experience in preparation of healthful foods and meals. Off-campus meetings may be required.  
Course Schedule
**Mt. San Antonio College**

**NF 82 Vegetarian Cuisine**

**1 Unit** (Degree Applicable)

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 9  Lab: 27

Advisory: (NF 10 or NF 12 or NF 25 or NF 25H or knowledge equivalent to an introductory nutrition course) and (NF 20 or HRM 54 or CUL 102 or basic food preparation knowledge, skills, and experience)

Principles and techniques of vegetarian food preparation and investigation of issues related to vegetarian eating practices. Includes laboratory experience in preparation of vegetarian foods and meals. Off-campus meetings may be required.

Course Schedule

**NF 91 Work Experience in Nutrition and Dietetics**

**1-3 Units** (Degree Applicable)

(May be taken for Pass/No Pass only)

Lab: 60-225

Prerequisite: Compliance with Work Experience regulations as designated in the College Catalog.

Provides students with on-the-job experience in an approved worksite which is related to classroom-based learning. A minimum of 75 paid or 60 unpaid clock hours per semester of supervised work in a clinical, community, or long-term nutrition facility is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Work experience placement is not guaranteed, but assistance is provided by faculty. Instructor approval required.

Course Schedule

**Oceanography (OCEA)**

**OCEA 10 Introduction to Oceanography**

**3 Units** (Degree Applicable, CSU, UC)

(May be taken for option of letter grade or Pass/No Pass)

Lecture: 54

Geological, chemical, physical, and biological aspects of the Earth’s ocean. Plate tectonics, physiography of ocean basins and continental margins, ocean sediment, atmosphere and ocean circulation, waves and tides, coasts, and marine ecology. The companion Oceanography Lab (OCEA 10L) is recommended for students needing a lab to transfer to a four-year college or university. Field trip(s) are required.

Course Schedule

**OCEA 10H Introduction to Oceanography - Honors**

**3 Units** (Degree Applicable, CSU, UC)

Lecture: 54

Prerequisite: Acceptance into the Honors Program

An honors course designed to provide an enriched experience. Geological, chemical, physical, and biological aspects of the Earth’s ocean. Plate tectonics, physiography of ocean basins and continental margins, ocean sediment, atmosphere and ocean circulation, waves and tides, coasts, and marine ecology. The companion Oceanography Lab (OCEA 10L) is recommended for students needing a lab to transfer to a 4-year college or university. Field trip(s) required. Students may not receive credit for both OCEA 10 and OCEA 10H.

Course Schedule

**OCEA 10L Introduction to Oceanography Laboratory**

**1 Unit** (Degree Applicable, CSU, UC)

(May be taken for option of letter grade or Pass/No Pass)

Lab: 54

Corequisite: OCEA 10 or OCEA 10H (May have been taken previously)

Laboratory applications and problem solving in oceanography, including related aspects of geology, physics, chemistry, and marine biology. A hands-on approach to the marine environment and oceanic processes. Recommended for students needing a lab to transfer to a 4-year college or university.

Course Schedule

**Paralegal (PLGL)**

**PLGL 30 Introduction to Paralegal/Legal**

**3 Units** (Degree Applicable, CSU)

Lecture: 54

Prerequisite: Eligibility for ENGL 1A

Federal and state legal systems, role of the paralegals and relationship of paralegals to attorneys, basic civil litigation, legal writing, investigation of claims, and legal ethics for paralegals.

Course Schedule

**PLGL 31 Legal Analysis and Writing**

**3 Units** (Degree Applicable, CSU)

Lecture: 54

Corequisite: PLGL 30 (May have been taken previously)

Formerly PLGL 31A

Law library for legal research and references including reading and analyzing cases, statutes, constitutions, secondary sources, and preparation of case briefs.

Course Schedule

**PLGL 32 Advanced Legal Analysis and Writing**

**3 Units** (Degree Applicable, CSU)

Lecture: 54

Prerequisite: PLGL 30 and (PLGL 31 or PLGL 31A)

Formerly PLGL 31B


Course Schedule

**PLGL 33 Civil Procedure**

**3 Units** (Degree Applicable, CSU)

Lecture: 54

Corequisite: PLGL 30 (May have been taken previously)

Pre-trial procedural steps of litigating a cause of action to post-trial remedies. Jurisdiction, venue, parties, default judgments, pleadings, and pretrial law and motion. Discovery, summary judgments, settlements and preparation for and support at trial, including post-trial remedies and enforcement of judgments.

Course Schedule
PLGL 34 Law Office Procedures
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: PLGL 30 (may have been taken previously)

Formerly PLGL 35A.
Procedures utilized by a paralegal in a law office. Court systems, preparation and filing of legal papers and court documents, and drafting specialized documents in estate planning, real estate, divorce, unlawful detainer, adoption, corporations, conservatorships, and guardianships.
Course Schedule

PLGL 35 Law Office Technology
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: PLGL 30
Advisory: CISB 15

Course Schedule

PLGL 36 Paralegal Internship
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75
Prerequisite: (PLGL 31 or PLGL 31A) and (PLGL 33 or PLGL 33A) and (PLGL 34 or PLGL 35A)
Corequisite: (PLGL 31B or PLGL 31B) and (PLGL 33 or PLGL 33B) and PLGL 37 and PLGL 39 (All may have been taken previously)

On-the-job experience in the paralegal profession, which relates to student's classroom based learning. Placement is not guaranteed but assistance is provided by the paralegal faculty. A minimum of five hours per week of supervised work (minimum 75 paid clock hours or 60 non-paid clock hours per semester) is required.
Course Schedule

PLGL 37 Tort Law
3 Units (Degree Applicable, CSU)
Lecture: 54

Analysis of the law of torts, including intentional torts such as assault, battery, false imprisonment, defamation, privacy, trespass, and nuisance; negligence; and strict liability. Examination of insurance defense issues.
Course Schedule

PLGL 38 Employment and Ethical Issues in Paralegalism
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: (PLGL 31 or PLGL 31A) and (PLGL 33 or PLGL 33A) and (PLGL 34 or PLGL 35A)
Corequisite: (PLGL 32 or PLGL 31B) and (PLGL 35 or PLGL 35B) and PLGL 37 and PLGL 39 (All may have been taken previously)

Job search skills including preparation of professional resumes and cover letters, interviewing techniques, networking, application of these skills in beginning the search for paralegal employment, and paralegal and attorney ethics.
Course Schedule

PLGL 39 Contract Law
3 Units (Degree Applicable, CSU)
Lecture: 54

Course Schedule

PLGL 41 Property Law
3 Units (Degree Applicable, CSU)
Lecture: 54

Examination of the law relating to real and personal property. Analysis of the various forms of ownership of real property; easements, covenants, conditions, and licenses; constitutional questions; types of real estate deeds; and land use controls.
Course Schedule

PLGL 42 Family Law
3 Units (Degree Applicable, CSU)
Lecture: 54

Laws relating to marriage, dissolution, nullity, and legal separation. Includes topics of community property, child custody, child support, spousal support, and prenuptial and antenuptial agreements.
Course Schedule

PLGL 43 Wills and Trusts
3 Units (Degree Applicable, CSU)
Lecture: 54

Legal principles of the laws of wills and trusts, organization, and jurisdiction of the California Probate Courts, estate planning and estate taxes.
Course Schedule

PLGL 44 Bankruptcy Law
3 Units (Degree Applicable, CSU)
Lecture: 54

Creation, scope, and administrative function of federal bankruptcy proceedings, including Chapter 7, 11, and 13 cases.
Course Schedule

PLGL 48 Criminal Law and Procedures
3 Units (Degree Applicable, CSU)
Lecture: 54

General principles of criminal law and procedure, elements of crimes against person and property, parties to a crime, defenses to crimes. Analysis of procedural law relating to arrest, search and seizure, rights to counsel and a jury, evidentiary issues, sentencing, and appeal.
Course Schedule

PLGL 49 Evidence Law
3 Units (Degree Applicable, CSU)
Lecture: 54

Evidence law in civil and criminal cases: principles of relevance and competence of evidence, hearsay and character evidence rules, evidentiary privileges, use and authentication of writings. Use of evidence at trial, burdens of proof and presumptions, constitutional issues.
Course Schedule
PLGL 100 The Litigation Practice and eDiscovery
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Role of eDiscovery in modern day litigation, court rules and procedure, overview of the Electronic Discovery Reference Model (EDRM) process, data privacy laws, and related ethical issues.
Course Schedule

PLGL 101 Project Management Principles in eDiscovery
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Project management, review of the lifecycle of litigation, and application of project management principles to eDiscovery.
Course Schedule

PLGL 102 Litigation Support Technology from Data Collection to Trial
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Role of the litigation lifecycle from data collection, document review, and production to use at trial. Role of technology and litigation support department and teams in the acquisition of data and eDiscovery processing.
Course Schedule

PLGL 103 Litigation Support Applications
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: PLGL 102
Use of litigation support software and technology in the forensic data collection process and eDiscovery. Practical training in contemporary document review software.
Course Schedule

Philosophy (PHIL)

PHIL 3 Introduction to Logic
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
The use of arguments both in their occurrence in ordinary discourse and in academic disciplines within the humanities, social sciences, and natural sciences with particular focus on deductive logic. Deductive and inductive reasoning techniques will be critically examined to establish their logical correctness or identify their fallaciousness.
Course Schedule

PHIL 3H Introduction to Logic - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 110)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
The use of arguments in ordinary discourse and in academic disciplines within the humanities, social sciences, and natural sciences with particular focus on deductive logic. Deductive and inductive reasoning techniques will be critically examined to establish their logical correctness or identify their fallaciousness. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 3 and PHIL 3H.
Course Schedule

PHIL 5 Introduction to Philosophy
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 100)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Philosophical ideas concerning knowledge, reality, and values. Topics will include the sources and limits of knowledge and the nature of reality. Other topics may include the nature of self, truth, ethics, religion, science, language, beauty and art, political theory, and mind.
Course Schedule

PHIL 5H Introduction to Philosophy - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: PHIL 100)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Philosophical ideas concerning knowledge, reality, and values. Topics will include the sources and limits of knowledge and the nature of reality. Other topics may include the nature of self, truth, ethics, religion, science, language, beauty and art, political theory, and mind. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 5 and PHIL 5H.
Course Schedule

PHIL 8 Critical Thinking
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Effective use of critical thinking in contemporary living, including recognizing faulty arguments, the usefulness of validity and truth, and identifying and avoiding common fallacies in thinking.
Course Schedule

PHIL 9 Critical Thinking and Writing
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: ENGL 1A or ENGL 1AH
Function and use of formal and informal logic, argument, critical evaluation, and language in written composition.
Course Schedule
PHIL 9H  Critical Thinking and Writing - Honors  
3 Units  (Degree Applicable, CSU, UC)  
Lecture: 54  
Prerequisite: ENGL 1A or ENGL 1AH and Acceptance into the Honors Program  
Function and use of formal and informal logic, argument, critical evaluation, and language in written composition. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 9 and PHIL 9H.  
Course Schedule

PHIL 12  Introduction to Ethics  
3 Units  (Degree Applicable, CSU, UC, C-ID #: PHIL 120)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Concepts of morality and values, representative ethical theories, and applications to moral problems.  
Course Schedule

PHIL 12H  Introduction to Ethics - Honors  
3 Units  (Degree Applicable, CSU, UC, C-ID #: PHIL 120)  
Prerequisite: Acceptance into the Honors Program  
Concepts of morality and values, representative ethical theories, and applications to moral problems. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 12 and PHIL 12H.  
Course Schedule

PHIL 15  Major World Religions  
3 Units  (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
History, doctrines, and practices of the world’s major and enduring religions. Religion is approached as the expression of one’s ultimate concern as a means of understanding the historic and ideological foundations and aspirations of the peoples of the world. The following (or more) religions are presented and examined both appreciatively and critically: Hinduism, Buddhism, Jainism, Sikhism, Taoism, Confucianism, Judaism, Christianity, Islam. Off-campus assignments are required.  
Course Schedule

PHIL 15H  Major World Religions - Honors  
3 Units  (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
History, doctrines, and practices of the world’s major and enduring religions. Religion is approached as the expression of one’s ultimate concern as a means of understanding the historic and ideological foundations and aspirations of the peoples of the world. The following (or more) religions are presented and examined both appreciatively and critically: Hinduism, Buddhism, Jainism, Sikhism, Taoism, Confucianism, Judaism, Christianity, Islam. Off-campus assignments are required. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 15 and PHIL 15H.  
Course Schedule

PHIL 20A  History of Ancient Philosophy  
3 Units  (Degree Applicable, CSU, UC, C-ID #: PHIL 130)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Major philosophers and philosophical ideas from pre-Socratic to medieval times. Emphasis on the development of Greek philosophy from the pre-Socratics through Aristotle and may also include Hellenistic, Roman, Medieval, and non-Western thinkers.  
Course Schedule

PHIL 20AH  History of Ancient Philosophy - Honors  
3 Units  (Degree Applicable, CSU, UC, C-ID #: PHIL 130)  
Prerequisite: Acceptance into the Honors Program  
Major philosophers and philosophical ideas from pre-Socratic to medieval times. Emphasis on the development of Greek philosophy from the pre-Socratics through Aristotle and may also include Hellenistic, Roman, Medieval, and non-Western thinkers. An honors course is designed to provide an enriched experience. Students may not receive credit for both PHIL 20A and PHIL 20AH.  
Course Schedule

PHIL 20B  History of Modern Philosophy  
3 Units  (Degree Applicable, CSU, UC, C-ID #: PHIL 140)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Major philosophers and philosophical ideas from the Renaissance to the present, with an emphasis on Western philosophy.  
Course Schedule

PHIL 20BH  History of Modern Philosophy - Honors  
3 Units  (Degree Applicable, CSU, UC, C-ID #: PHIL 140)  
Prerequisite: Acceptance into the Honors Program  
Major philosophers and philosophical ideas from the Renaissance to the present, with an emphasis on Western philosophy. An honors course designed to provide an enriched experience. Students may not receive credit for both PHIL 20B and PHIL 20BH.  
Course Schedule
PHIL 99  Special Projects Philosophy
2 Units (Degree Applicable, CSU)
Lecture: 36

Offers students recognition for their academic interests in philosophy and the opportunity to explore the discipline of philosophy to greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration.
Course Schedule

**Photography (PHOT)**

Correction 09/23/19: Added the proper advisory course to PHOT 11B.

**PHOT 1A  Laboratory Studies: Beginning Black and White Photography**
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 10

Extended black-and-white laboratory experiences to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.
Course Schedule

**PHOT 1B  Laboratory Studies: Advanced Black and White Photography**
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 11 or PHOT 11A or PHOT 12 or PHOT 17

Extended advanced black and white laboratory experiences. Using medium and large format cameras to improve skills and pursue more advanced photographic printing, processing, and enlarging techniques.
Course Schedule

**PHOT 1C  Laboratory Studies: Studio Photography**
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 11 or PHOT 11A or PHOT 11B or PHOT 14 or PHOT 16 or PHOT 17 or PHOT 18 or PHOT 20 or PHOT 26 or PHOT 28 or PHOT 30

Extended studio photography experiences to supplement those available through the regular program. Provides students the opportunity to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.
Course Schedule

**PHOT 1D  Laboratory Studies: Computer Applications in Photography**
1 Unit (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 54
Corequisite: PHOT 9 or PHOT 11B or PHOT 19 or PHOT 24 or PHOT 26

Extended computer laboratory experiences to supplement those available in the regular program. Provides students the opportunity to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.
Course Schedule

**PHOT 5  Digital Cameras and Composition**
1 Unit (Degree Applicable)
Lecture: 18

Use of digital cameras and image editing software to create well-composed, quality photographs for use in Graphic Design and other applications. Camera required after first class meeting. Field trip required.
Course Schedule

**PHOT 9  Digital Image Editing for Photographers**
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

Software and techniques including digital workflow practices, digital image editing, enhancing and retouching methods commonly used in photography.
Course Schedule

**PHOT 10  Basic Digital and Film Photography**
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54

The basic mechanical, optical, and chemical principles of photography, including traditional darkroom techniques and digital image systems. Laboratory experience involves problems related to camera and image editing and output techniques.
Course Schedule

**PHOT 11A  Intermediate Photography**
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10

Formerly PHOT 11

Professional photography techniques and studio lighting. Includes studio and field assignments related to problems encountered while professionally photographing people and products. Topics include medium and large format film, continuous and strobe lighting.
Course Schedule

**PHOT 11B  Digital Capture Workflow**
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10
Advisory: PHOT 11A

Formerly PHOT 25

Advanced application of digital capture and workflow using digital single-lens reflex (DSLR) medium and large format digital camera systems and software to produce high-quality digital photographs. Field trips may be required.
Course Schedule
PHOT 12 Photographic Alternatives  
**3 Units (Degree Applicable, CSU, UC)**  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 10  
Advisory: PHOT 11 or PHOT 11A  
Alternative photographic processes. Instant films: lifts and transfers, specialized lighting, stain toning, emulsion coating, and scanography will be applied to produce images not considered common to making photographic prints.  
Course Schedule

PHOT 14 Commercial Lighting  
**3 Units (Degree Applicable, CSU)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 10  
Advisory: PHOT 11 or PHOT 11A or PHOT 11B  
Studio and location lighting techniques for commercial photographic applications. Field trips may be required.  
Course Schedule

PHOT 15 History of Photography  
**3 Units (Degree Applicable, CSU, UC)**  
Lecture: 54  
Survey of the history of photography from early 1800s to the present, introducing various concepts of photo representation and their impact on society. Field trip required.  
Course Schedule

PHOT 16 Fashion and Editorial Portrait Photography  
**3 Units (Degree Applicable)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 11 or PHOT 11A  
Advisory: PHOT 11B  
Fashion and editorial portrait photography with studio and location lighting techniques, creative concepts, styling, and working with models.  
Course Schedule

PHOT 17 Photocommunication  
**3 Units (Degree Applicable)**  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 10  
Enhancing visual communication of commercial, documentary, and fine art imagery. Includes using camera tools (lens, aperture, shutter), lighting, color, and design to create images that clearly communicate messages.  
Course Schedule

PHOT 18 Portraiture and Wedding Photography  
**3 Units (Degree Applicable)**  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 10  
Advisory: (PHOT 11 or PHOT 11A) and PHOT 11B  
Professional studio and field techniques for portrait and wedding photography. Off-campus assignment or field trips may be required.  
Course Schedule

PHOT 19 Digital Color Management  
**3 Units (Degree Applicable)**  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 10 and PHOT 9  
Digital color management software and hardware skills, techniques, and digital workflow practices commonly used in photography.  
Course Schedule

PHOT 20 Color Photography  
**3 Units (Degree Applicable)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 10  
Color principles as they relate to commercial and artistic styles of photography, including lighting, color theory, color management, exaggerated and unique color schemes, and applied color psychology principles.  
Course Schedule

PHOT 21 Exploring Color Photography  
**3 Units (Degree Applicable)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 20  
Use of color principles as they relate to commercial and artistic styles and innovative use of color applications. Includes lighting and unusual techniques, exaggerated and unique color schemes, light-painting, lighting effects, high dynamic range (HDR) effects, and oversize output.  
Course Schedule

PHOT 24 Advanced Digital Image Editing for Photographers  
**3 Units (Degree Applicable)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: PHOT 9 and PHOT 10  
Advanced digital image editing, archiving, and retouching for photographers.  
Course Schedule

PHOT 26 Video for Photographers  
**3 Units (Degree Applicable)**  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36 Lab: 54  
Prerequisite: (PHOT 11 or PHOT 11A) OR PHOT 11B  
Teaches advanced photography students how to create moving images for commercial applications using Digital Single-Lens Reflex (DSLR) cameras. Using principles of framing and composition, storyboarding, production, camera, sound, and editing techniques, students will produce a commercial advertising reel representing their work. Field trips may be required.  
Course Schedule
PHOT 28  Photography Portfolio Development
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: (PHOT 11 or PHOT 11A) and PHOT 11B and PHOT 20 and
(PHOT 12 or PHOT 16 or PHOT 18)
Advisory: PHOT 14
Development of a photography portfolio for use in job application or
gallery exhibition purposes. Field trips may be required.
Course Schedule

PHOT 29  Studio Business Practices for Commercial Artists
3 Units (Degree Applicable)
Lecture: 54
Studio business practices for commercial artists. Small business
operations, pricing services based on the licensing business model,
copyright basics, project production, and estimating and invoicing. Field
trips may be required.
Course Schedule

PHOT 30  Advertising Photography
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: (PHOT 11 or PHOT 11A) OR PHOT 11B
Advisory: PHOT 14
Overview of the commercial and advertising photographic industry
including specialties and styles. Field trips may be required.
Course Schedule

PHOT 50  Drone Basic Still and Motion Camera Operator
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10
Basic drone camera operating and flight maneuvers used by
photographers and cinematographers to capture still and motion footage
through drone technology. Field trips are required.
Course Schedule

PHOT 51  Drone Advanced Still and Motion Camera Operator
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 50
Advanced flight operations with advanced ground station control, large
multi-rotor platforms, camera and gimbal assembly, digital single lens
reflex (DSLR) digital video camera systems, tandem flight controllers, and
pre- and post-production skills for commercial productions. Field trips
required.
Course Schedule

PHOT 55  Drone Photogrammetry and Mapping
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10
Photogrammetry and orthomosaic photography for mapping and 3
dimensional (3D) modeling providing a comprehensive introduction to
hardware, software, and technique using Unmanned Aerial Systems
(UAS) drones for private and commercial use.
Course Schedule

PHOT 56  Drone Inspection and Thermal Imaging
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Prerequisite: PHOT 10
Basic drone flight operations using thermal and multispectral high
resolution imaging for industrial and public safety applications. Field trips
are required.
Course Schedule

PHOT 58  Photography & Video Social Media Marketing
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Basic photography, video, lighting, and image editing techniques for
social media platforms, including live streaming to create and manage
image content.
Course Schedule

PHOT 98  Work Experience in Photography
1-3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-225
Prerequisite: Compliance with Work Experience regulations as designated
in the College Catalog
Advisory: PHOT 10 and (PHOT 11 or PHOT 11A) and PHOT 20
Provides students with on-the-job experience in professional photography
and related areas in an approved work site to strengthen and broaden
skills in the workplace. A minimum of 75 paid or 60 non-paid clock hours
per semester is required for each unit of credit. It is recommended that
the hours per week are equally distributed throughout the semester.
Course Schedule

PHOT 99  Special Projects in Photography
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: PHOT 10 and approval by instructor
Offers students the opportunity to explore the discipline in greater depth.
Instructor authorization needed prior to enrollment. The content of each
course and the methods of study vary from semester to semester and
depend on the particular project under consideration. Students repeating
this course will make individual contracts of a more advanced nature with
the instructor to ensure that proficiencies are enhanced.
Course Schedule
Physical Science (PHSC)

PHSC 3 Energy Science
4 Units (Degree Applicable, CSU, UC)
Lecture: 54  Lab: 54
Prerequisite: Eligibility for MATH 100 and Eligibility for ENGL 68

Physical principles underlying the various forms of energy production, the role of energy in modern society, and an understanding of the wider environmental and societal impacts of different energy production technology choices. Course topics will include: fossils fuels, nuclear energy, hydro, wind, solar energy, biofuels, and energy distribution and storage. Field trips required.

Course Schedule

PHSC 9 Physical Science
4 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 140)
Lecture: 54  Lab: 54
Prerequisite: Eligibility for MATH 71 and Eligibility for ENGL 68

Designed for the non-science major. A primarily non-mathematical, conceptual approach to basic principles of physics and chemistry and their practical applications. Critical thinking is stressed in such topics as motion, energy, heat, electricity and magnetism, sound and light, radioactivity, atomic theory, chemical reactions, and modern physics. Includes lab.

Course Schedule

Physics (PHYS)

PHYS 1 Physics
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54  Lab: 54
Advisory: Completion of Math 71 or the equivalent

Discovery of concepts of physics through guided activities in a workshop style. Topics include light and geometrical optics, electricity and DC circuits, magnetism, linear and rotational motion, forces, momentum, energy, harmonic motion, waves, and nuclear and atomic physics.

Course Schedule

PHYS 2AG General Physics
4 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 105)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: MATH 150

The basic principles of physics. Includes theory, applications, laboratory, and problem solving in mechanics, heat, fluids, and wave motion.

Course Schedule

PHYS 2BG General Physics
4 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 110)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: PHYS 2AG or equivalent

Continuation of Physics 2AG. Includes electricity and magnetism, including direct current (DC) and alternating current (AC) circuits, geometrical and physical optics, relativity, quantum physics, atomic and nuclear physics. Laboratory includes use of computers to analyze data and simulate electric circuits.

Course Schedule

PHYS 4A Engineering Physics
5 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 205)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72  Lab: 54
Prerequisite: PHYS 2AG
Corequisite: MATH 181 (May have been taken previously)

Calculus-based course. Studies linear and rotational motion, forces, momentum, work, energy, oscillations, gravitation, and waves. Includes laboratory experience with significant use of computers for data acquisition and analysis.

Course Schedule

PHYS 4B Engineering Physics
5 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 210)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72  Lab: 54
Prerequisite: PHYS 4A
Corequisite: MATH 280 (May have been taken previously)

Calculus-based course covering heat, kinetic theory of gases, thermodynamics, electromagnetism including direct current (DC) and alternating current (AC) circuits, and Maxwell's equations. Laboratory includes significant use of computers for data acquisition, analysis, and simulation. Continuation of Physics 4A.

Course Schedule

PHYS 4C Engineering Physics
5 Units (Degree Applicable, CSU, UC, C-ID #: PHYS 215)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72  Lab: 54
Prerequisite: PHYS 4B

Calculus-based course covering fluids, sound, electromagnetic waves, relativity, and modern physics. Continuation of Physics 4A and 4B.

Course Schedule
PHYS 6A  General Physics with Calculus  
5 Units  (Degree Applicable, CSU, UC)  
UC Credit Limitation  
Lecture: 72  Lab: 54  
Prerequisite: MATH 180  

First semester of a two-semester calculus-based physics course for life science majors. Includes statics and dynamics of particles and rigid bodies, Newton's laws of motion, conservation principles, rotational motion, simple harmonic motion, wave motion, heat and sound, introduction to hydrostatics and hydrodynamics with an emphasis on life science topics.  
Course Schedule  

PHYS 6B  General Physics with Calculus  
5 Units  (Degree Applicable, CSU, UC)  
UC Credit Limitation  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 71  Lab: 48  
Prerequisite: PHYS 6A  

Second semester of the calculus based physics course for life science majors. Topics include electricity, magnetism, optics, relativity, atomic and nuclear physics with an emphasis on life science applications.  
Course Schedule  

PHYS 99  Special Projects in Physics  
2 Units  (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Corequisite: PHYS 1 or PHYS 2AG or PHYS 4A (May have been taken previously)  

In order to offer selected students recognition for their academic interests and ability, and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Student must have instructor's authorization before enrolling in this class. Field trips may be required as part of this course.  
Course Schedule  

Political Science (POLI)  

POLI 1  Introduction to American Government and Politics  
3 Units  (Degree Applicable, CSU, UC, C-ID #: POLS 110)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  

Principles and problems of government with particular emphasis on national government in the United States. This course satisfies the requirement for a course in the Constitution of the United States and the principles of State and local government as required by Title 5 of the California Administrative Code.  
Course Schedule  

POLI 1H  Introduction to American Government and Politics - Honors  
3 Units  (Degree Applicable, CSU, UC, C-ID #: POLS 110)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  

Principles and problems of government with particular emphasis on national government in the United States. This course satisfies the requirement for a course in the Constitution of the United States and the principles of State and local government as required by Title 5 of the California Administrative Code. An honors course designed to provide an enriched experience. Students may not receive credit for both POLI 1 and POLI 1H.  
Course Schedule  

POLI 2  Comparative Politics  
3 Units  (Degree Applicable, CSU, UC, C-ID #: POLS 130)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: POLI 1 OR POLI 1H AND Eligibility for ENGL 1A  

Comparative analysis of different political systems, including political institutions, processes, policies, histories and the environments in which they occur.  
Course Schedule  

POLI 5  Political Theory I - Ancient to Contemporary  
3 Units  (Degree Applicable, CSU, UC, C-ID #: POLS 120)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  

Ancient to contemporary theories of political institutions, social change, and political philosophy.  
Course Schedule  

POLI 7  Political Theory II - Early Modern to Contemporary  
3 Units  (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  
Advisory: POLI 5  

Major political philosophers and theories from the late nineteenth century to the present. Intended to prepare students majoring in political science for further study in the discipline by providing adequate background preparation in political philosophy.  
Course Schedule  

POLI 9  International Relations  
3 Units  (Degree Applicable, CSU, UC, C-ID #: POLS 140)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  

Historical and political background of world politics and core international relations theories and concepts. Attention is given to the historical development of world politics, to fundamental theories and concepts in International Relations, and to an examination of international, national, sub-national, and transnational actors and their institutions, interactions, and processes.  
Course Schedule
Psychology (PSYC)

PSYC 1A Introduction to Psychology
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Advisory: Eligibility for READ 100 or completion of AMLA 33R

Psychological approaches to the study of behavior and mental processes. Topics include the history of psychology, psychological research methods, biological psychology, sensation and perception, consciousness, learning, memory, cognition, intelligence, language, lifespan development, motivation and emotion, applied psychology (e.g., gender and sexuality and stress and health), social psychology, personality, psychological disorders, and psychological treatment. Course Schedule

PSYC 1AH Introduction to Psychology - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Advisory: Eligibility for READ 100 or completion of AMLA 33R

Psychological approaches to the study of behavior and mental processes. Topics include the history of psychology, psychological research methods, biological psychology, sensation and perception, consciousness, learning, memory, cognition, intelligence, language, lifespan development, motivation and emotion, applied psychology (e.g., gender and sexuality and stress and health), social psychology, personality, psychological disorders, and psychological treatment. An honors course designed to provide an enriched experience. Students may not receive credit for both PSYC 1A and PSYC 1AH. Course Schedule

PSYC 1B Biological Psychology
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 150)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: PSYC 1A or PSYC 1AH
Advisory: Eligibility for ENGL 1A

Biological mechanisms of behavior. Includes evolution and genetics with emphasis on neuronal and synaptic transmission. Develops a conceptual framework and awareness of the scientific method. Stresses specific methods of investigation for the discipline. Course Schedule

PSYC 3 Introduction to Research Methods in Psychology
4 Units (Degree Applicable, CSU, UC, C-ID #: PSY 205B)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54 Lab: 54
Prerequisite: PSYC 1A or PSYC 1AH and PSYC 10 or MATH 110 or MATH 110H

Research methods in psychology. Includes systematic observation, research design, survey development, execution and analysis of experimental and other research methods, and American Psychological Association (APA) publication style writing. Course Schedule

PSYC 3H Introduction to Research Methods in Psychology - Honors
4 Units (Degree Applicable, CSU, UC, C-ID #: PSY 205B)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54 Lab: 54
Prerequisite: Acceptance into the honors program and (PSYC 1A or PSYC 1AH) and (PSYC 10 or MATH 110 or MATH 110H)

Research methods in psychology. Includes systematic observation, research design, survey development, execution and analysis of experimental and other research methods, and American Psychological Association (APA) publication writing style. An honors course designed to provide an enriched experience. Students may not receive credit for both PSYC 3 and PSYC 3H. Course Schedule
PSYC 5 Psychology of Reasoning and Problem Solving
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Completion of ENGL 6B/Eligibility for ENGL 1A

The components involved in reasoning and problem solving from a psychological perspective. These components assess many facets of the critical thinking process, including perception, learning, memory, thought and language, reasoning, argument, hypothesis testing, likelihood and uncertainty, decision making (logical fallacies, heuristics, cognitive distortions), problem solving, creativity, and behavior modification. This course also contains a practical application element involving systematic introspection and analysis of one's cognitive processes.
Course Schedule

PSYC 10 Statistics for the Behavioral Sciences
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
Lecture: 54  Lab: 54
Prerequisite: (PSYC 1A or SOC 1) and MATH 71 or MATH 71X or MATH 71B or appropriate placement

Statistical principles of the behavioral sciences emphasizing research design, scales of measurement, distributions, graphing, descriptive statistics, measures of central tendency, measures of variability, z-test, independent and dependent t-tests, inferential statistics, confidence intervals, linear correlations and regression, and analysis of variance, including multivariate factorial designs and chi square analyses. Statistical analyses through the use of computerized statistical packages are interpreted through lab experience.
Course Schedule

PSYC 14 Developmental Psychology
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 180)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: Eligibility for ENGL 1A

Psychological principles of human development across the lifespan, from birth to death. This course does not fulfill the Title 22 requirements for Child Development majors.
Course Schedule

PSYC 14H Developmental Psychology - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 180)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Acceptance into the Honors program

Psychological principles of human development across the lifespan, from birth to death. This course does not fulfill the Title 22 requirements for Child Development majors. An honors course designed to provide an enriched experience. Students may not receive credit for both PSYC 14 and PSYC 14H.
Course Schedule

PSYC 15 Introduction to Child Psychology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Examines the psychology of the child from conception through adolescence. Emphasis on physical, cognitive, and psychosocial development as it pertains to the child's psychological experiences. Includes psychological disorders and therapies specific to children and adolescents. This course does not fulfill Title 22 requirement for child development majors.
Course Schedule

PSYC 17 Introduction to Human Services
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: PSYC 1A or PSYC 1AH or SOC 1 or SOC 1H

History, philosophy and development of human services in America. Explores careers in human services, self-exploration in matching personal and professional interests to entry levels of human services employment.
Course Schedule

PSYC 19 Abnormal Psychology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: PSYC 1A or PSYC 1AH

Psychological, biological, and sociocultural approaches to understanding abnormal behavior, including DSM-5 psychiatric disorders such as anxiety, depressive, and psychotic disorders. The exploration of psychological principles underlying psychopathology.
Course Schedule

PSYC 20 Introduction to Social Psychology
3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 170)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A

Individual human behavior in relation to the social behavior and social influences on behavior. Topics include: aggression, prejudice and stereotypes, interpersonal attraction, attitudes and attitude change, conformity and obedience, group phenomena, gender roles, cultural norms, person perception, and social cognition and perception.
Course Schedule

PSYC 25 The Psychology of Women
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: PSYC 1A (taken prior or concurrently), and ENGL 1A (taken prior or concurrently)

A biopsychosocial analysis of the role of gender in the experience of women. Psychological, sociocultural and biological factors, and current scholarly research relating to women's gender identity, development, socialization, motivation, mental health, and relationships.
Course Schedule
**PSYC 26** Psychology of Sexuality  
*3 Units (Degree Applicable, CSU, UC, C-ID #: PSY 130)*  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68

Explores the factors involved in establishing and maintaining intimate sexual relationships. The focus of the course is on the findings of social psychologists concerning sexuality and love relationships in our culture.  
Course Schedule

**PSYC 33** Psychology for Effective Living  
*3 Units (Degree Applicable, CSU)*  
Lecture: 54

Emphasis on comprehension and application of psychological principles to daily life and personal growth. Topics include interpersonal relationships, sexuality, self and social influence, positive psychology, career and work, marriage and intimate relationships, parenting, aging, physical health, and other circumstances encountered in the life cycle. Considers personality development, psychological disorders, and therapeutic approaches, while emphasizing the importance of multicultural sensitivity and scientific research in the aforementioned topics.  
Course Schedule

**PSYC 99** Special Projects in Psychology  
*1-3 Units (Degree Applicable, CSU)*  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18-54  
Prerequisite: PSYC 1A or PSYC 1AH and Eligibility for ENGL 1A or ENGL 1AH  
Advisory: READ 100

Offers selected students recognition for their academic interest in psychology and the opportunity to explore the discipline of psychology in greater depth. The content of the course and the methods of study vary from semester to semester and depend on the particular project under consideration.  
Course Schedule

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**Public Health (PUBH)**

**PUBH 20** History of Western Medicine  
*3 Units (Degree Applicable, CSU, UC)*  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A

Examines the contributions made to the art and science of medicine from Hippocrates to the present day. Emphasis is placed on early Greek and Islamic contributions in early history, medicine in the Renaissance, the scientific revolution, and the growth and development of medical education and medicine as a profession.  
Course Schedule

**PUBH 22** Introduction to Epidemiology  
*3 Units (Degree Applicable, CSU, UC)*  
Lecture: 54  
Prerequisite: (PUBH 24 or BIOL 24) and (MATH 110 or MATH 110H)

Epidemiology and biostatistics as applied to public health problems. Examines the distribution and determinants of disease, health conditions, and events as they occur in populations. Topics covered include measures of disease frequency, study design, measures of association, causality, epidemiologic investigation, and application of study results in shaping policy effecting health services, screening, genetics, and public and environmental health.  
Course Schedule

**PUBH 24** Introduction to Public Health  
*3 Units (Degree Applicable, CSU, UC)*  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A

Organization and function of public health including the philosophy, purpose, history, organization, function, tools, activities, and outcomes of public health practice at the global, national, state, and community levels. Instruction prepares students to identify and assess important national and international problems and ethical issues facing public health today.  
Course Schedule

**PUBH 26** Introduction to Global Public Health  
*3 Units (Degree Applicable, CSU, UC)*  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: (PUBH 24 or BIOL 24) and (MATH 110 or MATH 110H or MATH 110S or PSYC 10 or SOC 23 or BUSC 17)  
Advisory: Eligibility for READ 100 or AMLA 33R

Health and disease in terms of global processes and socioeconomic influences, including poverty, migration, urbanization, environmental change, culture and behavior, and economic interdependence. Major communicable and noncommunicable diseases will be considered as well as health inequities and the impact of global health on public health policy.  
Course Schedule

**PUBH 27** Public Health and the Environment  
*3 Units (Degree Applicable, CSU, UC)*  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: PUBH 24 or BIOL 24

Environmental Health is the field that investigates the biological, chemical, and physical influences on human health. The course focuses on issues of environmental exposures, resulting health effects, and appropriate controls for these hazards. Emphasis is placed on food safety, pests and pesticides, air quality, global climate change, water quality, wastewater, solid and hazardous wastes, industrial hygiene, and radiation.  
Course Schedule
PUBH 28 Public Health and Bioethics
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: PUBH 24 or BIOL 24

Ethical theories and current ethical issues in public health and health policy including resource allocation, the use of summary measures of health, the right to health care, patient rights and consent, and conflicts between autonomy and health promotion efforts.

Course Schedule

PUBH 29 Public Health Microbiology
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: (PUBH 24 or BIOL 24) and (MICR 1 or MICR 22)

Diversity and properties of microbial agents that impact public health. Environmental factors that affect the occurrence, distribution, and impact of these agents on the community and the world, such as water quality and food production.

Course Schedule

PUBH 30 Principles of Public Health and Infectious Disease Epidemiology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: (MICR 1 or MICR 22) and (PUBH 24 or BIOL 24) and (MATH 110 or MATH 110H)
Advisory: Eligibility for READ 100 or Completion of AMLA 33R

Major concepts and principles in public health and epidemiology with an emphasis on infectious diseases. The role of epidemiology in the formulation of public health policy and its impact on clinical decisions through evidence-based medicine is explored.

Course Schedule

PUBH 99 Special Projects in Public Health
2 Units (Degree Applicable, CSU)
Prerequisite: Instructor permission.

Offers selected students recognition for their academic interest in public health and the opportunity to explore the discipline of public health in greater depth through the development of research proposal or project in the discipline. The content of the course and methods of study vary from semester to semester and depend upon the particular project under consideration. Instructor authorization is required to enroll in this course.

Course Schedule

Radio & Television (R-TV)

R-TV 01 Introduction to Electronic Media
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

History, structure, function, economics, content, and evolution of radio, television, film, the Internet, and new media. Includes the social, political, regulatory, ethical, and occupational impact of the electronic media.

Course Schedule

R-TV 02 On-Air Personality Development
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: R-TV 11A (may have been taken previously)

Developing personality, style, and voice for work along with an understanding of the business for all areas of the industry, including disc jockey, newscaster, sportscaster, voice-over artist, and voice-tracking. Developing content for on-air shows. Review the basics of the production studio and its components.

Course Schedule

R-TV 03 Sportscasting and Reporting
1.5 Units (Degree Applicable)
Lecture: 27
Corequisite: R-TV 11A (May have been taken previously)

Sportscasting, interviewing, reporting, and play-by-play for radio and television. Legalities and ethics of covering sports and techniques for working with professional sports teams and equipment technicians. Practical experience will be provided through coverage of Mt. SAC's athletic teams.

Course Schedule

R-TV 04 Broadcast News Field Reporting
3 Units (Degree Applicable)
Lecture: 54
Corequisite: R-TV 01 and R-TV 05 and R-TV 11A (May have been taken previously)

Techniques used to research and cover a variety of news events including working with police and other emergency personnel, interviewing techniques and story developments. Emphasis will be placed on legal and ethical issues concerning news coverage.

Course Schedule

R-TV 05 Radio-TV Newswriting
3 Units (Degree Applicable, CSU)
Lecture: 54

Writing, editing, reporting radio and TV news, and utilizing the Associated Press Wire Service. Emphasis on factual and concise content and the ability to work under deadline. Students provide newscasts for the campus radio stations.

Course Schedule

R-TV 06 Broadcast Traffic Reporting
1.5 Units (Degree Applicable)
Lecture: 27
Advisory: R-TV 01

Preparation and delivery of traffic reports for radio and television, including anchored and airborne reports. Includes history and development of techniques involved in radio and television traffic reporting through lecture and hands-on practice. Interpretation and reading of police codes as they relate to traffic, accidents, and emergency situations including broadcast rules and liabilities as they apply to traffic reporting.

Course Schedule
Radio & Television (R-TV)

R-TV 09  Broadcast Sales and Promotion
3 Units (Degree Applicable)
Lecture: 54
Strategies and legalities for creating commercial campaigns for radio and television including demographic targeting, marketing strategies, and copywriting. Includes creation of contests and promotional campaigns.
Course Schedule

R-TV 10  Radio Programming and Producer Techniques
3 Units (Degree Applicable)
Lecture: 54
Programming, management, and producing techniques for various radio station formats such as music, news, talk, and sports.
Course Schedule

R-TV 11A  Beginning Radio Production
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: R-TV 01
Operation of standard radio production equipment for both tape-based and digital production utilizing various audio editing software technologies. Production skills concentrate on the use of voice, music, and sound effects as applied to a variety of broadcasting elements.
Course Schedule

R-TV 11B  Advanced Radio Production
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: R-TV 11A
Techniques in non-linear recording, editing and mixing utilizing various audio editing software technologies as these skills apply to a variety of applications in the broadcasting industry. Develop mastery of the concepts and skills required to work in a professional radio studio environment.
Course Schedule

R-TV 13  Interview, Talk, and Community Affairs Programming
3 Units (Degree Applicable)
Lecture: 54
Creation of programming for talk shows, interview, and community affairs programming. Includes research and interview techniques, guest selection, vetting, and legal considerations.
Course Schedule

R-TV 14  Media Aesthetics
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Media aesthetics for film, television, and other filmed entertainment. Examines the broad subject areas of form, content, aesthetics, meaning, cinematic history, and culture. Explores the diverse possibilities presented by the cinematic art form through an examination of a wide variety of productions, national cinemas, and film movements. Topics include modes of production, narrative and non-narrative forms, visual design, editing, sound, genre, ideology, and critical analysis. Stresses critical, theoretical and practical analysis. Material is presented from a producer and artist point of view and is intended for those pursuing a career in film, television, and other electronic visual media.
Course Schedule

R-TV 15  Broadcast Law and Business Practices
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: R-TV 01 (May have been taken previously)
The broadcasting industry as a business. Legal and Federal Communications Commission (FCC) regulatory issues in broadcasting, new and emerging media, as well as unions, contracts, negotiations, residuals, and mergers.
Course Schedule

R-TV 17  Introduction to Podcasting
3 Units (Degree Applicable)
Lecture: 54
On-the-job experience at an approved work site in the broadcast or entertainment industries. A minimum of 60 unpaid or 75 paid hours of supervised work is required for each credit.
Course Schedule

R-TV 18  Introduction to Screenwriting
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Screenwriting for television and motion picture production. Includes characterization, visualization, structure, and form.
Course Schedule

R-TV 19A  Beginning Video Production
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Advisory: R-TV 14
Video production focused on in-studio and on-location single camera film-style production techniques. Introduction to the theory and best practices in the disciplines of digital cinematography, lighting for film and television, dialogue audio recording, in addition to mixing dialogue against sound effects and music. Directing narrative content. Editorial skills development using non-linear editing applications. Production of short-form narrative style content.
Course Schedule
R-TV 19B  Advanced Video Production  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  
Prerequisite: R-TV 19A  

Video production techniques emphasizing narrative storytelling, film-style aesthetics, and production.  
Course Schedule

R-TV 20  Beginning TV Studio Production  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  

Studio production for TV news, sitcom, talk shows, and other live forms. Training in camera, audio, lighting, switching, signal flow, directing, graphics, editing, and program export.  
Course Schedule

R-TV 21  Remote Multicamera Production  
**3 Units** (Degree Applicable)  
Lecture: 36  Lab: 54  
Prerequisite: R-TV 19A  

Remote video production using both multi-camera and single-camera techniques. Instruction in remote production truck setup, shooting live sports, and other events.  
Course Schedule

R-TV 22  Editing for Film and Television  
**3 Units** (Degree Applicable, CSU)  
Lecture: 36  Lab: 54  
Prerequisite: R-TV 19A  

Focus on the workflow, principles, and aesthetics in editing content. This includes documentaries, commercials, music videos, episodic television, and feature films. In-depth training utilizing standard film and television industry non-linear editing software and backend shared storage technologies. Survey of current non-linear editing applications, systems configurations, and topologies. Survey on the roles and responsibilities of the craft editor, post production supervisor and the requisite skill sets necessary to enter the post production industry.  
Course Schedule

R-TV 23  Reality Show Production  
**3 Units** (Degree Applicable)  
Lecture: 36  Lab: 54  
Prerequisite: R-TV 19A  

Types and production of reality show television programs. Authoring and pitching of reality show concepts. Instruction in specific equipment skills in lighting, multicamera shooting, editing and related skills. Includes production of a reality show.  
Course Schedule

R-TV 24  American Film History  
**3 Units** (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  

History of American film and filmmakers from 1895 to the present. Development and changes are examined in relation to historical, sociological, economic, political, cultural, artistic, and technological contexts.  
Course Schedule

R-TV 25  World Cinema  
**3 Units** (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 1A  

Worldwide cinema history and current global cinema trends. Growth of cinema in key countries from their beginnings to the present day. Both national and multinational co-productions are explored. Provides critical methodology and practical tools for examining and interpreting international film movements and genres.  
Course Schedule

R-TV 28  Introduction to Writing for Electronic Media  
**3 Units** (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  

Writing for cinema and electronic media. Conceptualization, structure, and writing dramatic and non-dramatic scripts for cinema, television, and new media.  
Course Schedule

R-TV 29  Introduction to Audio Production for Film and Television  
**3 Units** (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  Lab: 54  

Audio production for TV and film, including sound design, editing, and mixing with audio recording equipment and software. Theory and practice of sound design and aesthetics, microphone use, digital recording equipment, and production workflow.  
Course Schedule

R-TV 31  History of Radio DJs  
**3 Units** (Degree Applicable)  
Lecture: 54  

Traces the history of music radio through study of the most influential disc jockeys in broadcasting history.  
Course Schedule

R-TV 32  Social Media in Broadcasting  
**3 Units** (Degree Applicable)  
Lecture: 54  

Creating compelling online content and properly using social media to engage and grow a radio, television (TV), or podcast audience on the Internet. Emphasis on proper management of social media presence through branding and how broadcast companies and performers use social media to compete in the new media marketplace.  
Course Schedule
R-TV 35  Pop Culture in the Media
3 Units (Degree Applicable)
Lecture: 54
Examines American Pop Culture and its various forms as it applies to the 1920s through the 2000s through the major fads and follies of those decades as reflected in and influenced by radio, TV, and film.
Course Schedule

R-TV 36  Beginning Commercial Voice-Overs
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Development of voices for radio and television commercials, character voices, narrations, and animation. Also covers auditioning, working with agents and agencies, and understanding voice-over contracts.
Course Schedule

R-TV 37  Advanced Voice-Overs Techniques
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: R-TV 36 or R-TV 07A
Advanced voice-over techniques for radio and TV commercials, animation, and narration. Further development of audition and recording session skills.
Course Schedule

R-TV 38  Radio Broadcasting Rules and Regulations
1.5 Units (Degree Applicable)
Lecture: 27
Corequisite: R-TV 01 (may have been taken previously)
Course Schedule

R-TV 39  Social Media and Online Ethics
3 Units (Degree Applicable)
Lecture: 54
Ethical and responsible decision making in news and social media and online activities as it relates to broadcasting and in accordance with Federal Communications Commission rules and standards.
Course Schedule

R-TV 41  Video Engineering
3 Units (Degree Applicable)
Lecture: 36  Lab: 54
Video engineering for television, video assist for film, and other electronic media. Covers the role of the video engineer in a variety of settings, signal recording and distribution, wiring video systems for remote and studio productions, troubleshooting, and working with live productions.
Course Schedule

R-TV 96A  Beginning Campus Radio Station Lab: Studio Procedures and Equipment Operations
1-2 Units (Degree Applicable)
Lab: 54-108
Corequisite: R-TV 01 and R-TV 11A and R-TV 38 (corequisite courses may have been taken previously)
Basic operation of the college radio stations. Activities focus on studio equipment operation, automated broadcasting, and station procedures. Suitable for students interested in both on-air and behind-the-scenes employment.
Course Schedule

R-TV 96B  Intermediate Campus Radio Station Lab: On-Air and Behind-the-Scenes Skills
1-2 Units (Degree Applicable)
Lab: 54-108
Prerequisite: R-TV 96A
Participation in the college radio stations. Activities focus on developing disc jockey (DJ), news anchor, and news reporter skills for students interested in on-air positions and music selection, as well as production and programming for students interested in behind-the-scenes careers.
Course Schedule

R-TV 96C  Advanced Campus Radio Station Lab: Program Hosting and Management Skills
1-2 Units (Degree Applicable)
Lab: 54-108
Prerequisite: R-TV 96B
Participation in the college radio stations including individual show creation and execution as well as management skills.
Course Schedule

R-TV 97A  Radio and Entertainment Industry Seminar
1 Unit (Degree Applicable)
Lecture: 18
Prerequisite: R-TV 01 and R-TV 11A and R-TV 15 and R-TV 38
Corequisite: R-TV 97B
Discussion and evaluation of professionalism and problem-solving techniques related to on-the-job experience in the Radio Broadcasting industry through an off-campus internship.
Course Schedule

R-TV 97B  Radio/Entertainment Industry Work Experience
1 Unit (Degree Applicable)
Lab: 75
Prerequisite: R-TV 01 and R-TV 11A and R-TV 15 and R-TV 96A
Corequisite: R-TV 97A
On-the-job experience in the radio or entertainment industry in order to strengthen and broaden skills in the workplace. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester.
Course Schedule
R-TV 99  Special Projects in Broadcasting and Entertainment Industry
3 Units (Degree Applicable)
Lecture: 54
Prerequisite: R-TV 01 and completion of any six R-TV course units.
Offers students the opportunity to explore the discipline in greater depth. Instructor authorization needed prior to enrollment. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students repeating this course will make individual contracts of a more advanced nature with the instructor to make sure that proficiencies are enhanced.
Course Schedule

R-TV 100  Work Experience in Film and TV
1-3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 75-225
Prerequisite: Completion of 12 units of R-TV courses, from among the following: R-TV 18, R-TV 19A, R-TV 19B, R-TV 20, R-TV 21, R-TV 22, R-TV 23, and R-TV 29. Compliance with Work Experience regulations as designated in the College Catalog.
On-the-job experience in the film or television (TV) industry, related to classroom instruction, at an approved work site. A minimum of 60 unpaid or 75 paid hours of supervised work is required for each unit of credit.
Course Schedule

R-TV 101  Work Experience in Broadcast Entertainment
1-2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-150
Prerequisite: Completion of R-TV 01 and R-TV 97A and R-TV 97B and any three other R-TV units. Compliance with Work Experience regulations as designated in the College Catalog.
Introduction to podcasting, including programming, announcing, promotions, and legal and copyright issues through the creation of an actual podcast.
Course Schedule

Radiologic Technology (RAD)

RAD 1A  Clinical Experience 1A
4.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 256
Prerequisite: ANAT 10A and ANAT 10B and RAD 50 and RAD 91
Corequisite: RAD 61A and RAD 61B and RAD 61C
Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on upper and lower limbs, shoulder girdle, pelvis, chest, and abdomen. Health physical, background check, drug test, and cardiopulmonary resuscitation (CPR) certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.
Course Schedule

RAD 1B  Clinical Experience 1B
2.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 150
Prerequisite: RAD 1A
Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on upper and lower limbs, shoulder girdle, pelvis, chest, and abdomen. Health physical, background check, drug test, and cardiopulmonary resuscitation (CPR) certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.
Course Schedule

RAD 2A  Clinical Experience 2A
4.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 256
Prerequisite: RAD 1B
Corequisite: RAD 62A and RAD 62B and RAD 62C
Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on chest, thorax, upper and lower extremity, head, spine, pelvis, abdomen, fluoroscopic studies, mobile C-arm studies, mobile radiographic studies, pediatric studies, and geriatric studies. Health physical, background check, drug test, and cardiopulmonary resuscitation (CPR) certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.
Course Schedule

RAD 2B  Clinical Experience 2B
2.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 144
Prerequisite: RAD 2A
Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on chest, thorax, upper and lower extremity, head, spine, pelvis, abdomen, fluoroscopic studies, mobile C-arm studies, mobile radiographic studies, pediatric studies, and geriatric studies. Health physical, background check, drug test, and cardiopulmonary resuscitation (CPR) certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.
RAD 3A Clinical Experience 3A
7 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 384
Prerequisite: RAD 2B
Corequisite: RAD 63

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on chest, thorax, upper and lower extremity, head, spine, pelvis, abdomen, fluoroscopic studies, mobile C-arm studies, mobile radiographic studies, pediatric studies, and geriatric studies. Health physical, background check, drug test, and cardiopulmonary resuscitation (CPR) certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 3B Clinical Experience 3B
2.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 150
Prerequisite: RAD 3A

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on chest, thorax, upper and lower extremity, head, spine, pelvis, abdomen, fluoroscopic studies, mobile C-arm studies, mobile radiographic studies, pediatric studies, and geriatric studies. Health physical, background check, drug test, and cardiopulmonary resuscitation (CPR) certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 3C Clinical Experience 3C
7 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 384
Prerequisite: RAD 3B

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on chest, thorax, upper and lower extremity, head, spine, pelvis, abdomen, fluoroscopic studies, mobile C-arm studies, mobile radiographic studies, pediatric studies, and geriatric studies. Health physical, background check, drug test, and cardiopulmonary resuscitation (CPR) certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 4 Clinical Experience 4
4 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 240
Prerequisite: RAD 3C

Clinical experience in the radiology department of affiliated hospitals under the supervision of a licensed radiologic technologist. Emphasis on chest, thorax, upper and lower extremity, head, spine, pelvis, abdomen, fluoroscopic studies, mobile C-arm studies, mobile radiographic studies, pediatric studies, and geriatric studies. Health physical, background check, drug test, and cardiopulmonary resuscitation (CPR) certification is required. Intended for students enrolled in Radiologic Technology Program. Designed to meet The Joint Review Committee on Education in Radiologic Technology (JRCERT) accreditation standards.

Course Schedule

RAD 7A Computed Tomography Clinical Experience 7A
2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Corequisite: RAD 70

Computed Tomography (CT) clinical experience in the radiology department of affiliated clinical sites under the supervision of a registered Radiologic Technologist, supervisor, or physician. Emphasis on Computed Tomography procedures of the head, neck, spine, musculoskeletal, chest, abdomen, pelvis, and special procedures. Image display, post processing, and quality assurance is included. Intended for students enrolled in Computed Tomography Certificate Program. Health physical, background check, drug test, and CPR certification is required. Prior to enrolling in this course, student must possess a valid California Certified Radiologic Technologist (CRT) license and be certified and registered by the American Registry of Radiologic Technologists (ARRT) in one of the following supporting disciplines: Radiologic Technology, Nuclear Medicine or Nuclear Medicine Technology Certification Board (NMTCB) certification, or Radiation Therapy.

Course Schedule

RAD 7B Computed Tomography Clinical Experience 7B
7 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Prerequisite: RAD 7A and RAD 70
Corequisite: RAD 71 and RAD 72

Continued Computed Tomography (CT) clinical experience in the radiology department of affiliated clinical sites under the supervision of a registered Radiologic Technologist, supervisor or physician. Emphasis on Computed Tomography procedures of the head, neck, spine, musculoskeletal, chest, abdomen, pelvis, and special procedures. Image display, post processing and quality assurance is included. Intended for students enrolled in Computed Tomography Certificate Program. Health physical, background check, drug test, and CPR certification is required. Prior to enrolling in this course, student must possess a valid California Certified Radiologic Technologist (CRT) license and be certified and registered by the American Registry of Radiologic Technologists (ARRT) in one of the following supporting disciplines: Radiologic Technology, Nuclear Medicine or Nuclear Medicine Technology Certification Board (NMTCB), or Radiation Therapy.

Course Schedule
RAD 30  Radiographic Pathology  
1.5 Units (Degree Applicable)  
Lecture: 27  
Corequisite: RAD 3A  

Concepts related to disease and etiological considerations with emphasis on radiographic appearance of disease and impact on exposure factor selection.  
Course Schedule

RAD 31  Fluoroscopy and Radiobiology  
4 Units (Degree Applicable)  
Lecture: 72  
Prerequisite: RAD 62A  
Corequisite: RAD 3C  

Radiobiology, radiation physics, exposure reduction, fluoroscopy equipment and operation, image evaluation, quality control, and patient considerations. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule

RAD 32  Digital Imaging in Radiology  
2 Units (Degree Applicable)  
Lecture: 36  
Prerequisite: RAD 61A  

Digital image acquisition and display in radiology. Content imparts an understanding of the components, principles, and operation of digital imaging systems found in diagnostic radiology. Factors impacting image acquisition, display, archiving, and retrieval are discussed. Principles of digital system quality assurance and maintenance are presented. Intended for students enrolled in Radiologic Technology program.  
Course Schedule

RAD 40  Mammography Principles and Procedures  
3 Units (Degree Applicable)  
Lecture: 54  
Corequisite: RAD 3C  

Advanced course designed to provide students with the necessary skills to become California state certified in Mammographic Radiologic Technology and meet the Mammography Quality Standards Act guidelines. Includes coursework in breast anatomy/physiology, patient care, mammography procedures, positioning, compression, interventional procedures, imaging of patients with breast implants, pathology, image evaluation, instrumentation, technique, physics, and quality assurance/quality control. Enrollment limited to current Radiologic Technology program students.  
Course Schedule

RAD 50  Introduction to Radiologic Science and Health Care  
3 Units (Degree Applicable, CSU)  
Lecture: 54  

Foundations of radiography and the practitioner's role in the healthcare delivery system. Principles, practices and policies of healthcare organizations are examined and discussed in addition to the professional responsibilities of the radiographer. Includes radiation safety and a foundation in ethics and law related to the practice of medical imaging. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule

RAD 61A  Theory of Radiologic Technology  
4 Units (Degree Applicable, CSU)  
Lecture: 72  
Prerequisite: RAD 50 and PHYS 1  
Corequisite: RAD 1A and RAD 61B and RAD 61C  

Structure of the atom, radiation, radiographic equipment, exposure factor formulation, technique charts, and radiation protection. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule

RAD 61B  Radiographic Procedures I  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: ANAT 10A and ANAT 10B and MEDI 90 and RAD 50 and RAD 91  
Corequisite: RAD 1A and RAD 61A and RAD 61C  

Knowledge base necessary to perform standard imaging procedures and special studies. Consideration is given to the evaluation of optimal images. Focus on anatomy and positioning of the upper and lower limbs, chest, and abdomen. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule

RAD 61C  Radiographic Procedures I Laboratory  
1.5 Units (Degree Applicable, CSU)  
Lecture: 18  Lab: 27  
Prerequisite: RAD 50 and RAD 91 and ANAT 10A and ANAT 10B and MEDI 90  
Corequisite: RAD 1A and RAD 61A and RAD 61B  

Practical application of standard imaging procedures and special studies. Consideration is given to the evaluation of optimal images. Focus on anatomy and positioning of the upper and lower limbs, chest, and abdomen. Intended for students enrolled in Radiologic Technology Program.  
Course Schedule

RAD 62A  Theory of Radiologic Technology  
4 Units (Degree Applicable, CSU)  
Lecture: 72  
Prerequisite: RAD 61A and RAD 1B  
Corequisite: RAD 2A and RAD 62B and RAD 62C  

Areas of X-ray production and interaction with matter, principles of imaging, imaging equipment, radiation protection. Introduction to digital radiography to include picture archiving and communication system (PACS). Intended for students enrolled in Radiologic Technology Program.  
Course Schedule
RAD 62B  Radiographic Procedures II
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: RAD 61A and RAD 61B and RAD 61C
Corequisite: RAD 2A and RAD 62A and RAD 62C

Knowledge base necessary to perform standard imaging procedures and special studies. Consideration is given to the evaluation of optimal images. Focus on anatomy and positioning of the vertebral column, bony thorax, cranium, special studies, gastrointestinal and genitourinary system. Intended for students enrolled in Radiologic Technology Program.
Course Schedule

RAD 62C  Radiographic Procedures II Laboratory
1.5 Units (Degree Applicable, CSU)
Lecture: 18  Lab: 27
Prerequisite: RAD 61A and RAD 61B and RAD 61C
Corequisite: RAD 2A and RAD 62A and RAD 62B

Practical application of standard imaging procedures and special studies. Consideration is given to the evaluation of optimal images. Focus on anatomy and positioning of the vertebral column, bony thorax, cranium, gastrointestinal (GI) system and genitourinary (GU) system. Intended for students enrolled in Radiologic Technology Program.
Course Schedule

RAD 63  Theory of Radiologic Technology
1 Unit (Degree Applicable, CSU)
Lecture: 18
Corequisite: RAD 3A

Special imaging studies, advanced imaging modalities, and basic principles of computed tomography. Intended for students enrolled in Radiologic Technology Program.
Course Schedule

RAD 64  Theory of Radiologic Technology
4 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Corequisite: RAD 3C

Analytical review of the radiologic technology core curriculum. Serves as preparation for state certification and national registry exams. Intended for students enrolled in Radiologic Technology Program.
Course Schedule

RAD 71  Computed Tomography Procedures and Patient Care
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: RAD 70
Corequisite: RAD 72 and RAD 7B

Procedures for Computed Tomography (CT) imaging of adults and pediatric patients. Procedures include, but are not limited to, indications for procedure, patient care and safety, positioning, contrast media usage, patient assessment, scout image, selectable scan parameters, and archiving of the images. CT procedures will be taught for differentiation of specific structures, patient symptomology, and pathology. CT images studied will be reviewed for quality, anatomy, and pathology.
Course Schedule

RAD 72  Computed Tomography Physics and Instrumentation
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Corequisite: RAD 71 and RAD 7B

Physical principles and instrumentation involved in Computed Tomography (CT). Physics topics covered include x-radiation in forming the CT image, CT beam attenuation, linear attenuation coefficients, tissue characteristics, and Hounsfield numbers application. CT system and operations, the CT process, image quality, and radiation protection practices for the CT patient will be covered.
Course Schedule

RAD 91  Patient Care in Radiologic Sciences
3 Units (Degree Applicable, CSU)
Lecture: 45  Lab: 27

Concepts of optimal patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures are described, pharmacology, venipuncture, as well as infection control procedures using standard precautions. The role of the radiographer in patient education is identified. Intended for students enrolled in Radiologic Technology Program.
Course Schedule

Reading (READ)

READ 70  Approaches to Reading
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54

Entry level reading course which includes comprehension, vocabulary strategies, and self-reflection on reading.
Course Schedule

READ 80  Exploring Reading Strategies
3 Units (Not Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 54
Prerequisite: READ 70 or appropriate placement

Reading comprehension, vocabulary strategies, and self-awareness of reading capabilities using narrative and expository text.
Course Schedule
READ 90  Reading College Texts
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: READ 80 or appropriate placement on assessment measures
Examine cross-disciplinary college-level texts and apply critical reading and vocabulary strategies. Emphasis on integration and synthesis of academic information through vocabulary acquisition, cross-disciplinary textbook analysis, comprehension, and critical thinking as applied to all types of academic reading including digital texts.
Course Schedule

READ 100  Analysis and Critical Reading
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: READ 90 or appropriate placement on assessment measures
Critical reading course focusing on the effective use of critical thinking in a cross-disciplinary framework. Emphasis on the development of critical reading skills of interpretation, analysis, and evaluation of a variety of academic texts across disciplines.
Course Schedule

Respiratory Therapy (RESD)

RESD 51B  Respiratory Therapy Science
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite: RESD 50 and RESD 51A
Corequisite: RESD 53 and RESD 60
Respiratory therapy equipment will be presented. Emphasis is placed on the methods of administration of therapy and the application of specialized equipment in the acute care setting and the application of mechanical ventilation in the clinical setting.
Course Schedule

RESD 56A  Techniques of Respiratory Therapy
2.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 143
Prerequisite: RESD 51B
Corequisite: RESD 57B
Clinical practice in intensive care and mechanical ventilator procedures in the treatment of adult and pediatric patients in a hospital setting. The student is expected to perform basic therapeutic modalities mastered in RESD 51A and RESD 51B and apply concepts learned in the first academic sessions of the Respiratory Therapy Program. Instruction in the application of therapeutic modalities and diagnostic procedures performed in the general management and treatment of adult and pediatric patients requiring respiratory care are introduced.
Course Schedule

RESD 56D  Techniques of Respiratory Therapy
6 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 324
Prerequisite: RESD 56C
Corequisite: RESD 59 and RESD 61
Clinical practice including adult and neonatal intensive care requiring demonstration of all learned clinical skills. Application of therapeutic modalities and diagnostic procedures performed in the management and treatment of adult and pediatric intensive care patients. A six-week rotation is done in the neonatal intensive care unit. The student is expected to perform basic therapeutic modalities mastered in RESD 51A and RESD 51B and apply concepts learned in the first four semesters of the Respiratory Therapy Program.
Course Schedule

RESD 57B  Special Procedures for Respiratory Care
1.5 Units (Degree Applicable, CSU)
Lecture: 27
Prerequisite: RESD 51B
Corequisite: RESD 56A
Application and skills development in bronchoscopy, chest tubes, mechanical ventilation, microbiology, and arterial blood gas puncture.
Course Schedule

RESD 102  Theory and Principles of Respiratory Therapy
2 Units (Degree Applicable, CSU)
Lecture: 36
Prerequisite: ANAT 10A and ANAT 10B and CHEM 10 and MATH 51 and MEDI 90
Corequisite: (RESD 50 or RESD 102) and (RESD 52 or RESD 106)
Formerly RESD 50.
History of respiratory care, patient confidentiality, patient safety, principles of infection control, bloodborne and airborne pathogens, ethical and legal implications of practice, professionalism, physical principles of respiratory care, and computer applications in respiratory care.
Course Schedule

RESD 104  Respiratory Therapy Science
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite: MATH 51, and MEDI 90, and CHEM 10, and ANAT 10A, and ANAT 10B.
Corequisite: (RESD 50 or RESD 102) and (RESD 52 or RESD 106)
Formerly RESD 51A.
Principles of respiratory therapy equipment. Emphasis placed on methods of administration of therapy and application of specialized equipment in the clinical setting. Also includes respiratory physiology and oxygen transport.
Course Schedule
RESD 106  Pulmonary Anatomy and Physiology
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: MEDI 90 and CHEM 10 and ANAT 10A and ANAT 10B and MATH 51
Corequisite: (RESD 51A or RESD 104) and (RESD 50 or RESD 102)
Formerly RESD 52.
A study of the function and interaction of the cardiovascular and pulmonary systems.
Course Schedule

RESD 108  Pharmacology for Respiratory Care
1.5 Units (Degree Applicable, CSU)
Lecture: 27
Prerequisite: (RESD 50 or RESD 102) and (RESD 51A or RESD 104) and (RESD 52 or RESD 106)
Formerly RESD 62.
Commonly used respiratory care drugs with emphasis on dosage, indications, contraindications, adverse reactions, and expected outcomes.
Course Schedule

RESD 110  Respiratory Therapy Science
4 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 54
Prerequisite: (RESD 102 or RESD 50) and (RESD 104 or RESD 51A)
Corequisite: RESD 112 and RESD 114
Formerly RESD 51B.
Basic principles of respiratory therapy equipment. Emphasis is placed on the methods of administration of therapy and the application of specialized equipment in the acute care setting and the application of mechanical ventilation in the clinical setting.
Course Schedule

RESD 112  Cardiopulmonary Pathophysiology
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: RESD 110
Formerly RESD 53.
Etiology, anatomic alterations of the lungs, overview of the cardiopulmonary clinical manifestations, and general management of commonly encountered cardiopulmonary diseases.
Course Schedule

RESD 114  Comprehensive Pulmonary Assessment
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: RESD 110 and RESD 112
Formerly RESD 60.
Techniques of pulmonary assessment, including history taking, clinical laboratory data, pulmonary function testing data, chest X-rays, physical exam findings, arterial blood gas data, hemodynamic monitoring data, exhaled gas monitoring data, nutrition, and synopsis of findings, which includes extensive practice in interpreting this data.
Course Schedule

RESD 116  Special Procedures for Respiratory Care
1.5 Units (Degree Applicable, CSU)
Lecture: 27
Prerequisite: RESD 110 or RESD 51B
Corequisite: RESD 200A
Formerly RESD 57B.
Application and skills development in bronchoscopy, chest tubes, mechanical ventilation, microbiology, and arterial blood gas puncture.
Course Schedule

RESD 200A  Techniques of Respiratory Therapy
2.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 143
Prerequisite: RESD 51B OR RESD 110
Corequisite: RESD 57B OR RESD 116
Formerly RESD 56A.
Clinical practice in intensive care and mechanical ventilator procedures in the treatment of adult and pediatric patients in a hospital setting. The student is expected to perform basic therapeutic modalities mastered in RESD 51A or RESD 104 and RESD 51B or RESD 110 and apply concepts learned in the first academic sessions of the Respiratory Therapy Program. Instruction in the application of therapeutic modalities and diagnostic procedures performed in the general management and treatment of adult and pediatric patients requiring respiratory care are introduced.
Course Schedule

RESD 200B  Techniques of Respiratory Therapy
6 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 324
Prerequisite: RESD 56A or RESD 200A
Corequisite: (RESD 55 or RESD 202) and (RESD 58 or RESD 204)
Formerly RESD 56B.
Clinical practice in the hospital setting. The student is expected to perform basic therapeutic modalities mastered in RESD 104 or RESD 51A and RESD 51B and apply concepts learned in the first three semesters of the Respiratory Therapy Program. Instruction in the application of therapeutic modalities and diagnostic procedures performed in the management and treatment of adult and pediatric patients requiring respiratory care. Emphasis of intensive care and mechanical ventilator procedures are introduced.
Course Schedule

RESD 200C  Techniques of Respiratory Therapy
2.5 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 143
Prerequisite: RESD 55 or RESD 202
Formerly RESD 56C.
Clinical practice in the hospital setting. Continued practice of intensive care and mechanical ventilator procedures in the treatment of adult and pediatric patients.
Course Schedule
RESD 200D Techniques of Respiratory Therapy
6 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lab: 324
Prerequisite: RESD 56C or RESD 200C
Corequisite: RESD 59 or RESD 206 and RESD 61 or RESD 208

Formerly RESD 56D.
Clinical practice including adult and neonatal intensive care requiring demonstration of all learned clinical skills. Application of therapeutic modalities and diagnostic procedures performed in the management and treatment of adult and pediatric intensive care patients. A six-week rotation is done in the neonatal intensive care unit. The student is expected to perform basic therapeutic modalities mastered in RESD 104 or RESD 51A and RESD 51B and apply concepts learned in the first four semesters of the Respiratory Therapy Program.

Course Schedule

RESD 202 Adult Respiratory Intensive Care
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: RESD 200B or RESD 56B

Formerly RESD 55.
Provides an in-depth approach to the current modalities and monitoring tools of respiratory care. Emphasis is on the adult patient who is critically ill with cardiopulmonary failure.

Course Schedule

RESD 204 Neonatal Intensive Care
3 Units (Degree Applicable, CSU)
Lecture: 54
Corequisite: RESD 200B and RESD 202

Formerly RESD 58.
Emphasizes neonatal pathophysiology, etiologies, and ramifications. Encompasses the newest techniques in monitoring equipment used in the treatment and maintenance of the premature infant. Designed primarily for respiratory therapists and nurses.

Course Schedule

RESD 206 Respiratory Therapeutic Modalities
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: RESD 55 or RESD 202
Corequisite: (RESD 56D or RESD 200D) and (RESD 61 or RESD 208)

Formerly RESD 59.
Advanced practitioner review and evaluation of patient data, equipment manipulation, and therapeutic respiratory therapy procedures. Student self-assessment and preparation for board examinations, credentialing and employment. Students are required to purchase self-assessment examinations.

Course Schedule

RESD 208 Current Issues in Respiratory Care
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: RESD 56C or RESD 200C
Corequisite: RESD 200D and RESD 206

Formerly RESD 61.
Explores recently developed health care techniques and strategies for diagnostics, assessment, and therapeutics and their impact on respiratory therapists.

Course Schedule

Science, Technology, Engineering, and Mathematics (STEM)

STEM 99 Undergraduate Research in STEM
2 Units (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36
Prerequisite: Approved Independent Study Learning Contract

Offers selected students recognition for their academic interest in science, technology, engineering, and mathematics by providing an opportunity for them to engage in an original research project to explore their chosen discipline in greater depth. The content of the course and the methods of study will vary from semester to semester and depend on the nature of the research project under consideration. Student will apply for and obtain Institutional Review Board (IRB) approval for any research project involving human subjects, and conduct research in an ethical manner following these guidelines. Instructor authorization is required to enroll in this course.

Course Schedule

Sign Language & Interpreting (SIGN)

SIGN 101 American Sign Language 1
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72

Fundamentals of American Sign Language. Preparation for visual/gestural communication followed by intensive work on comprehension skills; modeling of grammatical structures; general information about Deaf Culture. One out-of-class observation required.

Course Schedule

SIGN 101H American Sign Language 1 - Honors
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Prerequisite: Acceptance into the Honors Program

Fundamentals of American Sign Language. Preparation for visual and gestural communication followed by intensive work on comprehension skills; modeling of grammatical structures; general information about Deaf Culture. One out-of-class observation required.

Course Schedule
SIGN 102 American Sign Language 2  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: SIGN 101 or SIGN 101H

Further study of American Sign Language (ASL) focusing on comprehension skills, grammatical structures and practice in the expressive aspects of the language, as well as exposure to Deaf culture. Students are expected to attend outside events at their own expense.  
Course Schedule

SIGN 103 American Sign Language 3  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: SIGN 102

American Sign Language (ASL) focused on developing comprehension skills, advanced grammatical structures with continued emphasis on expressive skills in narrative. Aspects of Deaf culture will be studied. Field trips required.  
Course Schedule

SIGN 104 American Sign Language 4  
4 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: SIGN 103

Expressive and conversational skills in American Sign Language (ASL) along with continued focus on grammatical and cultural features.  
Course Schedule

SIGN 105 American Sign Language 5  
4 Units (Degree Applicable, CSU)  
Lecture: 72  
Prerequisite: SIGN 104

Advanced American Sign Language (ASL) communication skills with emphasis on signing descriptive narratives and strengthening conversational skills. Target language practice includes holding discussions and making major decisions and health issues with substantial use of classifiers. Further exposure to Deaf cultural components.  
Course Schedule

SIGN 108 Fingerspelling  
2 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lecture: 36  
Prerequisite: SIGN 102

Receptive and expressive fingerspelling.  
Course Schedule

SIGN 201 Introduction to Deaf Studies  
3 Units (Degree Applicable, CSU)  
Lecture: 54

Topics central to the Deaf community including deaf education, Deaf and hearing relationships, and Deaf history. Topics include early intervention and education of deaf children, communication strategies and their effectiveness, anatomy and causes of deafness, and Deaf people as a cultural group. Gives a holistic perspective of Deaf people applicable to further studies in Deaf culture and community.  
Course Schedule

SIGN 202 American Deaf Culture  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54

American Deaf cultural norms, values, mores and institutions.  
Course Schedule

SIGN 210 American Sign Language Structure  
3 Units (Degree Applicable, CSU, UC)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: SIGN 103

Linguistic structure of American Sign Language, including phonology, morphology and syntax. Sociolinguistic issues will also be discussed.  
Course Schedule

SIGN 220 Translation: American Sign Language And English  
4 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 72  
Prerequisite: SIGN 104  
Corequisite: SIGN 210 (May have been taken previously)

American Sign Language (ASL) and English translation by comparing texts and manual narrative in both languages.  
Course Schedule

SIGN 223 Principles of Interpreting  
3 Units (Degree Applicable, CSU)  
Lecture: 54  
Prerequisite: SIGN 103 and Eligibility for ENGL 1A

Aspects of interpreting theory and process including the history of sign language interpreting. Examines the interpreter's role and ethical standards.  
Course Schedule

SIGN 225 Ethical Decision Making for Interpreters  
2 Units (Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 36  
Prerequisite: SIGN 223 and SIGN 231

Development of ethical decision-making skills through the analytical construct of the Demand-Control Schema (DC-S) for interpreting work. Includes professional work effectiveness and professional wellness.  
Course Schedule
SIGN 227 Cognitive Processing for Interpreters
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: SIGN 104 and ENGL 1A
Corequisite: SIGN 223 (May have been taken previously)

Development of cognitive processing skills necessary for interpreting between American Sign Language (ASL) and English. Constructing and deconstructing meaning, memory, listening, and attending will be covered. Includes memory building, restating, cloze, and listening exercises.
Course Schedule

SIGN 231 Interpreting
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: SPCH 1A and SIGN 227

Skill development in consecutive interpreting from American Sign Language (ASL) to English and English to ASL. Processing skills and task management will be emphasized.
Course Schedule

SIGN 232 Advanced Interpreting
4 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54  Lab: 54
Prerequisite: SIGN 231

Refines interpreting skills with emphasis on simultaneous interpreting. Intensive skill development in interpreting from English to American Sign Language (ASL) and ASL to English.
Course Schedule

SIGN 239 Applied Interpreting
2 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 36
Prerequisite: SIGN 232

Capstone class to the interpreter training program. Course emphasizes application of knowledge and skills developed. Students will develop a direct connection to the field of interpreting and explore continuing education opportunities. Students are required to complete 40 hours of out-of-class interpreting and participation in out-of-class interpreting continuing education.
Course Schedule

SIGN 240 Vocabulary Building for Interpreters
2 Units (Degree Applicable, CSU)
(May be taken for Pass/No Pass only)
Lecture: 36
Prerequisite: SIGN 104

Vocabulary expansion in both ASL and English with the goal of improving interpretations between these two languages. The course will focus on context, semantics, and parts of speech in determining culturally appropriate vocabulary choices. Interpreting students will learn to apply their growing vocabularies to ASL-English interpretations.
Course Schedule

SIGN 250 Interpreting with Classifiers
1.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18  Lab: 27

An overview of the common forms of ASL classifier predicates. Developing skill in establishing figure/ground, visualization, and shifting perspectives. Applying classifier predicates within the context of interpreting from English into American Sign Language.
Course Schedule

SIGN 260 Video Interpreting
1.5 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lecture: 18  Lab: 27
Prerequisite: SIGN 231

Video interpreting and skill development as a video interpreter. Includes video relay interpreting (VRS), video remote interpreting (VRI), technical components used in video interpreting, and ethical consideration of the video interpreter. Lab portion of the course will focus on skill development in video interpreting.
Course Schedule

SIGN 299 Special Projects in Sign Language/Interpreting
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36

In order to offer students the opportunity to explore their disciplines to greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester, and depend on the particular project under consideration. Students must have an instructor’s authorization before enrolling in this class.
Course Schedule

Sociology (SOC)

SOC 1 Introduction to Sociology
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Systematic study of human relations and social structures emphasizing the interaction between personality, culture and society. Special consideration is given to an understanding of group behavior, personality formation, social organization, and social change.
Course Schedule
SOC 1H Introduction to Sociology - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 110)
(May be taken for option of letter grade or Pass/No Pass)
Prerequisite: Acceptance into the Honors Program
Lecture: 54
Systematic study of human relations and social structures emphasizing the interaction between personality, culture, and society. Special consideration is given to an understanding of group behavior, personality formation, social organization, and social change. An honors course designed to provide an enriched experience. Students may not receive credit for both SOC 1 and SOC 1H.

Course Schedule

SOC 2 Contemporary Social Problems
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Sociological principles and concepts as applied in the understanding of social problems. Special emphasis on the analysis of social values, social organization, role, status and stress, and also on the study of controversial public issues that arise in contemporary American society. Students will be encouraged to evaluate and discuss both the theoretical and practical approaches to social problems. An honors course designed to provide an enriched experience. Students may not receive credit for both SOC 2 and SOC 2H.

Course Schedule

SOC 2H Contemporary Social Problems - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54-54
Prerequisite: Sociological principles and concepts as applied in the understanding of social problems. Special emphasis on the analysis of social values, social organization, role, status and stress, and also on the study of controversial public issues that arise in contemporary American society. Students will be encouraged to evaluate and discuss both the theoretical and practical approaches to social problems.

Course Schedule

SOC 4 Introduction to Gerontology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
The characteristics, life circumstances, and problems of people as they progress through life. Emphasizes theoretical perspectives on the process of aging and the adjustment to aging. Covers sociological factors and social institutions that affect individuals as they move through the life course.

Course Schedule

SOC 5 Introduction to Criminology
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
A scientific analysis of the nature, extent, and causes of violations of societal rules of behavior that are formally defined as crime and delinquency. Includes an analysis of the theoretical perspectives of the sociology of deviance on the criminal justice system and the impact of crime on society.

Course Schedule

SOC 5H Introduction to Criminology - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
A scientific analysis of the nature, extent, and causes of violations of societal rules of behavior that are formally defined as crime and delinquency. Includes an analysis of the theoretical perspectives of the sociology of deviance on the criminal justice system and the impact of crime on society. An honors course designed to provide an enriched experience. Students may not receive credit for both SOC 5 and SOC 5H.

Course Schedule

SOC 7 Sociology of Religion
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
An analysis of religion as a social institution. Focus is on the influence that religion has on American society, religious movements, norms, symbols, and the social manifestations of religious observable facts. Field trips may be required.

Course Schedule

SOC 12 Introduction to Research Methods in the Social Sciences
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 120)
Lecture: 54
Prerequisite: (SOC 1 or SOC 1H) and (SOC 23 or PSYC 10 or MATH 110 or MATH 110H or MATH 110S) and Eligibility for ENGL 68
Students examine fundamental elements of empirical research and the ways in which sociologists gather, evaluate, and critique social data. Includes attention to the nature of theory, hypotheses, variables, and ethics of research. Application of qualitative and quantitative analytic tools, including logic and research design, such as survey, observational, experimental, case study, and comparative historical research. Computer applications recommended.

Course Schedule

SOC 14 Marriage and the Family
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 130)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68
Sociological functions of dating, engagement, weddings, marriage, and the family. Focuses on influences and theories of mate selection, love, and interpersonal attraction. Covers trends and changes in marriage, the family, and gender roles. Explores different types of families and family patterns.

Course Schedule
SOC 14H  Marriage and the Family - Honors
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 130)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Acceptance in the Honors Program.

Sociological functions of dating, engagement, weddings, marriage, and
the family. Focuses on influences and theories of mate selection, love,
and interpersonal attraction. Covers trends and changes in marriage, the
family, and gender roles. Explores different types of families and family
patterns. An honors course designed to provide an enriched experience.
Students may not receive credit for both SOC 14 and SOC 14H.
Course Schedule

SOC 15  Child Development
3 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Theoretical aspects of physical, social, emotional, and cognitive
development from conception through adolescence. Requires
observation of children.
Course Schedule

SOC 20  Introduction to Race and Ethnicity
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Ethnic and racial groups in the U.S. and social factors leading to
prejudice, discrimination, and stereotypes. Four major ethnic groups
(Blacks, Asians, Native Americans, and Latinos) examined with emphasis
placed on historical experiences, contemporary circumstances and future
trends. An honors course designed to provide an enriched experience.
Students may not receive credit for both SOC 20 and SOC 20H.
Course Schedule

SOC 20H  Introduction to Race and Ethnicity - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Ethnic and racial groups in the U.S. and social factors leading to
prejudice, discrimination, and stereotypes. Four major ethnic groups
(Blacks, Asians, Native Americans, and Latinos) examined with emphasis
placed on historical experiences, contemporary circumstances, and future
trends.
Course Schedule

SOC 23  Introduction to Statistics in Sociology and Social Sciences
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 125)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: (SOC 1 or SOC 1H) and eligibility for MATH 110

Basic statistical methods and analyses commonly used in sociological
research. Topics include descriptive and inferential statistics usually
include levels and types of measurement; measures of central tendency
and dispersion; normal, t, and chi-square distributions; probability
and hypothesis testing; correlation and regression. Computers and
calculators will be utilized. Data sets will be problems from the various
social sciences.
Course Schedule

SOC 36  Asian American Communities
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

A socio-cultural study of Asian Americans that includes race, class, and
gender. Explores the contemporary experiences of peoples originating
in the Pacific Islands, Southeast Asia, South Asia, and East Asia.
Emphasizes social structure, social change, and offers a theoretical
framework for analysis.
Course Schedule

SOC 40  Introduction to Sex and Gender Roles
3 Units (Degree Applicable, CSU, UC, C-ID #: SOCI 140)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advisory: SOC 1 OR SOC 1H (taken prior or concurrently), and eligibility for
ENGL 1A (taken prior or concurrently)

Sociological analysis of the social construction of gender, masculinity,
and femininity historically and cross-culturally. Examines the debates on
sex and gender. It analyzes the impact of economic and political change
on gender expectations and practices. This course focuses on macro-
analyses of how institutions shape gender and microanalyses of how
individuals are socialized and how they practice gender.
Course Schedule

SOC 40H  Introduction to Sex and Gender Roles - Honors
3 Units (Degree Applicable, CSU, C-ID #: SOCI 140)
Lecture: 54
Prerequisite: Acceptance into the Honors Program
Advisory: SOC 1 OR SOC 1H (taken prior or concurrently)

Sociological analysis of the social construction of gender, masculinity,
and femininity historically and cross-culturally. Examines the debates on
sex and gender. It analyzes the impact of economic and political change
on gender expectations and practices. This course focuses on macro-
analyses of how institutions shape gender and microanalyses of how
individuals are socialized and how they practice gender. An honors
course designed to provide an enriched experience. Students may not
receive credit for both SOC 40 and SOC 40H.
Course Schedule
SOC 99  Special Projects in Sociology
2 Units (Degree Applicable, CSU)
Lecture: 36

Offers students recognition for their academic interests in sociology and
the opportunity to explore the discipline of sociology to greater depth.
The content of the course and the methods of study vary from semester
to semester and depend on the particular project under consideration.
Course Schedule

SOC 110  Introduction to Social Justice
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

Intersectional study of minority groups in the United States such as race,
ethnicity, gender, class, religion, sexuality, and other marginalized groups.
Examines social justice movements in relation to minority groups in the
United States to provide a basis for a better understanding of the socio-
economic, cultural, and political conditions among key social groups.
Course Schedule

SOC 130  Introduction to LGBTQ Studies
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 68

This introductory course examines a broad range of contemporary gay,
lesbian, bisexual, transgender, and queer issues in various contexts
including bio-medical, sociological, political, racial, and sexual.
Course Schedule

Spanish (SPAN)

SPAN 1  Elementary Spanish
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72

Conversing, reading, and writing in Spanish at the elementary
level. Includes essentials of pronunciation, vocabulary, idioms, and
grammatical structures along with an introduction to Hispanic culture.
Course Schedule

SPAN 1S  Spanish for the Spanish Speaking
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: SPAN 1

Provides Spanish-speaking students opportunity to improve skills
in standard Spanish grammar and vocabulary and to broaden their
understanding of Hispanic cultures. Focuses on developing vocabulary,
 improving orthography, and the use of grammatical structures, both oral
and written. Class instruction conducted in Spanish.
Course Schedule

SPAN 2  Continuing Elementary Spanish
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: SPAN 1

Further development of conversational, reading, and writing skills in
Spanish with special emphasis on verbs, grammar, and expansion of
vocabulary. Further study of Hispanic culture.
Course Schedule

SPAN 2S  Continuing Spanish for the Spanish Speaking
4 Units (Degree Applicable, CSU, UC)
UC Credit Limitation
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: SPAN 1S or SPAN 11 or equivalent

Provides continuing intermediate Spanish-speaking students with
previous formal study of Spanish with further development and
improvement of skills in standard Spanish and a broader understanding
of Hispanic cultures. Culturally-based topics are the focus of readings
and class discussions. Class instruction conducted in Spanish.
Course Schedule

SPAN 3  Intermediate Spanish
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: SPAN 2

Further development of communicative proficiency in Spanish. Further
study and review of grammar. Increasing emphasis on reading and
writing as tools in exploring Hispanic civilization.
Course Schedule

SPAN 4  Continuing Intermediate Spanish
4 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: SPAN 3

Increased proficiency in speaking, reading and writing Spanish. Review
of grammar, increased vocabulary building. Readings and discussions on
Hispanic cultural topics. Introduction to Hispanic literature.
Course Schedule

SPAN 30  Spanish Composition: Exploring U.S. Latino Topics
3 Units (Degree Applicable, CSU)
Lecture: 54
Prerequisite: SPAN 3 or SPAN 2S or Instructor Approval

Develop and practice written standard Spanish. Attention is paid to using
appropriate vocabulary, syntactical structures, and stylistic patterns.
Emphasis on effective and nuanced written communication based on
current US-Latino issues and other relevant topics.
Course Schedule
SPAN 50  Spanish of the Barrio: A Socio-linguistic Perspective
3 Units (Degree Applicable)
Lecture: 54
Advisory: Ability to understand basic conversational Spanish

Study of the variation of Spanish spoken in communities in Los Angeles. Takes into account the historical development of the dialect and its socio-linguistic implications, particularly in regards to Chicano and Mexican-American identity. The course draws examples from well-known literary works, plays, movies, and music.
Course Schedule

SPAN 53  Conversational Spanish
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: SPAN 2 or equivalent

Development of intermediate Spanish conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Hispanic culture. Grammar is presented in context.
Course Schedule

SPAN 54  Continuing Conversational Spanish
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Prerequisite: SPAN 53

Development of advanced Spanish conversational skills. Emphasis on collaborative activities and practical use of the language. Extensive exposure to Hispanic culture. Grammar is presented in context.
Course Schedule

Speech (SPCH)

SPCH 1A  Public Speaking
4 Units (Degree Applicable, CSU, UC, C-ID #: COMM 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: Eligibility for ENGL 68

Study and apply rhetorical principles to research and analyze topics, write basic and advanced speech outlines, and deliver effective public speeches. Perform speaking and listening assignments that utilize effective verbal, vocal and physical communicative strategies, and critical thinking techniques. Students may not receive credit for both SPCH 1A and SPCH 1AH.
Course Schedule

SPCH 1AH  Public Speaking - Honors
4 Units (Degree Applicable, CSU, UC, C-ID #: COMM 110)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 72
Prerequisite: Acceptance into the Honors Program

Study and apply rhetorical principles to research and analyze topics, write basic and advanced speech outlines, and deliver effective public speeches. Perform speaking and listening assignments that utilize effective verbal, vocal and physical communicative strategies, and critical thinking techniques. An honors course designed to provide an enriched experience. Students may not receive credit for both SPCH 1A and SPCH 1AH.
Course Schedule

SPCH 2  Survey of Communication Studies
4 Units (Degree Applicable, CSU, UC)
Lecture: 72
Corequisite: ENGL 1A or ENGL 1AH (can be taken previously)

Basic theories and competencies in interpersonal, small group, public speaking, and intercultural communication. Students will examine and practice human communication principles and theories to develop critical thinking and communication competencies in a variety of contexts. Oral presentations are required.
Course Schedule

SPCH 3  Voice and Diction
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Improvement of the speaking voice and oral communication style, including proper control and projection of the voice, vocal expressiveness, articulation, and pronunciation. Develops accuracy of sound production for standard American speech through use of the International Phonetic Alphabet. Emphasizes individual diagnosis and extensive oral practice.
Course Schedule

SPCH 4  Performance of Literature
3 Units (Degree Applicable, CSU, UC, C-ID #: COMM 170)
Lecture: 54

Theory, principles, and techniques of the performance of literature in solo and duo formats. Practical training in critical reading, editing, and performance of poetry, prose, drama, essay, and experimental forms of performance text drawn from a diverse range of cultural viewpoints and voices. Texts will include prose, poetry, drama, and nonfiction. Appreciation of various genres of literature through textual analysis, oral reading, and evaluation.
Course Schedule

SPCH 6  Group Communication
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Theory, principles, application, and evaluation of group communication processes, including problem-solving, conflict management, decision making, and leadership.
Course Schedule
SPCH 7 Intercultural Communication
3 Units (Degree Applicable, CSU, UC)
Lecture: 54

Theoretical dynamics of culture within communication contexts, and
a practical exploration into improving intercultural communication
competence for more effective interactions with others in a diverse
society. Students may not receive credit for both SPCH 7 and SPCH 7H.
Course Schedule

SPCH 7H Intercultural Communication - Honors
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Acceptance into the Honors Program

Theoretical dynamics of culture within communication contexts, and
a practical exploration into improving intercultural communication
competence for more effective interactions with others in a diverse
society. Students may not receive credit for both SPCH 7 and SPCH 7H.
Course Schedule

SPCH 8 Professional and Organizational Speaking
4 Units (Degree Applicable, CSU)
Lecture: 72
Corequisite: ENGL 1A or ENGL 1AH (may have been taken previously)

Speech communication principles as employed in organizations,
including decision making, leadership, conflict resolution, and
communication networks as well as substantial skills development in
preparing and delivering oral presentations within professional contexts
and in the workplace. Oral presentations are required. Students may not
receive credit for both SPCH 8 and SPCH 8H.
Course Schedule

SPCH 8H Professional and Organizational Speaking - Honors
4 Units (Degree Applicable, CSU)
Lecture: 72
Prerequisite: Acceptance into the Honors Program
Corequisite: ENGL 1A and ENGL 1AH (may be taken previously)

Speech communication principles as employed in organizations,
including decision making, leadership, conflict resolution, and
communication networks as well as substantial skills development in
preparing and delivering oral presentations within professional contexts
and in the workplace. Oral presentations are required. An honors course
designed to provide an enriched experience. Students may not receive
credit for both SPCH 8 and SPCH 8H.
Course Schedule

SPCH 9 Introduction to Persuasion
3 Units (Degree Applicable, CSU)
Lecture: 54

Examines historical and contemporary approaches to persuasive
messages throughout time. It will also focus on the presentation of
persuasive appeals, and learning to construct, deliver, and critique
persuasive messages.
Course Schedule

SPCH 15 Forensics: Fundamentals of Contest Speech and Debate
2 Units (Degree Applicable, CSU, C-ID #: COMM 160B)
(May be taken four times for credit)
Lecture: 18 Lab: 54
Advisory: SPCH 1A or SPCH 1AH

Participation in one or more intercollegiate competitions as part of the
Mt. SAC Forensics Team. Instructions in preparatory procedures for these
tournaments, including techniques in persuasive oratory, interpretation,
expository, impromptu, speech analysis, and debate. Student has option
to choose area of interest and also an opportunity to participate in public
community programs. Tournament attendance required outside regularly
scheduled class hours. Students who repeat this course will benefit from
additional competition experiences.
Course Schedule

SPCH 16 Forensics: Individual Event Team
3 Units (Degree Applicable, CSU)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Prerequisite: Admission by audition

Speech performance skills and participation in multiple intercollegiate
speaking competitions as members of the Mt. SAC Forensics Team.
Auditions are held prior to the first week of class and are scheduled
through the coaching staff. Tournament attendance required outside
regularly scheduled class hours. Students who repeat this course will
benefit from additional competition experiences.
Course Schedule

SPCH 17 Forensics: Debate Team
3 Units (Degree Applicable, CSU)
(May be taken four times for credit)
Prerequisite: Admission by Audition

Speaking and argumentation skills and participation in multiple inter-
collegiate speaking competitions as members of the Mt. SAC Forensics
Team. Emphasis is on parliamentary debate and limited preparation
speaking. Tournament attendance required outside regularly scheduled
class hours. Students who repeat this course will benefit from additional
competition experiences.
Course Schedule

SPCH 18 Forensics: Reader’s Theater Team
3 Units (Degree Applicable, CSU)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Prerequisite: SPCH 15

Speech performance skills and participation in multiple public
performances, including a regional, state, or national-level forensics
competition, as members of the Mt. SAC Forensics Team. Students will
perform in one or more reader’s theater pieces. Tournament attendance
required outside regularly scheduled class hours. Students who repeat
this course will benefit from additional competition experiences.
Course Schedule
SPCH 20  Argumentation and Debate  
**3 Units** (Degree Applicable, CSU, UC, C-ID #: COMM 120)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: SPCH 1A or SPCH 1AH  
Rhetorical principles of argumentation in both theory and practice. Emphasis is given to rational discussion and reasoned advocacy.  
Course Schedule

SPCH 20H  Argumentation and Debate - Honors  
**3 Units** (Degree Applicable, CSU, UC, C-ID #: COMM 120)  
Prerequisite: SPCH 1A or SPCH 1AH and acceptance into the Honors Program  
Rhetorical principles of argumentation in both theory and practice. Emphasis is given to rational discussion and reasoned advocacy. An honors course designed to provide an enriched experience. Students may not receive credit for both SPCH 20 and SPCH 20H. Off-campus tournaments may be required.  
Course Schedule

SPCH 26  Interpersonal Communication  
**3 Units** (Degree Applicable, CSU, UC, C-ID #: COMM 130)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Eligibility for ENGL 68  
Dynamics of everyday one-to-one communication focusing on the roles behavior, psychology, and environment play in friendship, family, intimate, and workplace relationships. Factors that influence communication such as nonverbal cues, language, perception, culture, power dynamics, listening, self-concept, and health and personal well-being. Problems in relational communication and conflict management as well as adaption and success in interpersonal effectiveness.  
Course Schedule

SPCH 26H  Interpersonal Communication - Honors  
**3 Units** (Degree Applicable, CSU, UC, C-ID #: COMM 130)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Prerequisite: Acceptance into the Honors Program  
Dynamics of everyday one-to-one communication focusing on the roles behavior, psychology, and environment play in friendship, family, intimate, and workplace relationships. Factors that influence communication such as nonverbal cues, language, perception, culture, power dynamics, listening, self-concept, and health and personal well-being. Problems in relational communication and conflict management as well as adaption and success in interpersonal effectiveness. An honors course designed to provide an enriched experience. Students may not receive credit for both SPCH 26 and SPCH 26H.  
Course Schedule

SPCH 30  Introduction to Communication Theory  
**3 Units** (Degree Applicable, CSU, UC)  
Lecture: 54  
Corequisite: ENGL 1A or ENGL 1AH (may be taken previously)  
Advisory: READ 100  
Prominent issues in communication theory across the social sciences, introduction to the professional field of communication, and practice of multiple research methods for students preparing for upper division study in communication or related disciplines.  
Course Schedule

SPCH 30H  Introduction to Communication Theory - Honors  
**3 Units** (Degree Applicable, CSU, UC)  
Prerequisite: Acceptance into the Honors Program  
Corequisite: ENGL 1A or ENGL 1AH (may be taken previously)  
Advisory: READ 100  
Prominent issues in communication theory across the social sciences, introduction to the professional field of communication, and practice of multiple research methods for students preparing for upper division study in communication or related disciplines. Students may not receive credit for both SPCH 30 and SPCH 30H. This course will be enhanced by requiring each student to complete more substantial assignments related to these topics.  
Course Schedule

SPCH 99  Special Projects in Speech  
**0.5-2 Units** (Degree Applicable, CSU)  
Lecture: 9-36  
Offers selected students recognition for their academic interests and ability and the opportunity to explore their disciplines to greater depth, the various departments from time to time offer special projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration.  
Course Schedule

**Study Techniques (STDY)**

STDY 80  Foundations for Academic Success  
**3 Units** (Not Degree Applicable)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
College success course emphasizing academic achievement that promotes learning through self awareness, time management, note taking, oral and written communication, test taking, memorization, and the use of campus resources using a brain-based perspective.  
Course Schedule

STDY 85A  Basic Overview of Strategies for Academic Success  
**1 Unit** (Not Degree Applicable)  
Lecture: 18  
College success study techniques course emphasizing memory, motivation, note-taking, test-taking, and time management strategies.  
Course Schedule
STDY 85C  Success Skills for Online Learning
1 Unit (Not Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18
Prepares students to take online classes and introduces students to strategies for online learning. Introductory college success course overview for online learning using a brain-research perspective emphasizing success strategies.
Course Schedule

STDY 100 University-level Practices for Academic Success
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Advanced transfer-level college success course emphasizing research-based effective practices for academic success, including self-knowledge and self-regulation, learning theories, preparation for transfer, academic study strategies, health and wellness, and critical thinking.
Course Schedule

Surveying (SURV)

SURV 1A  Surveying
3 Units (Degree Applicable, CSU, UC, C-ID #: ENGR 180)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: MATH 150
Surveying and use and care of surveying instruments such as steel tape, engineer's level, theodolite, and total station. Includes horizontal and vertical measurements, layout, traverse, area computations, analysis and adjustments of systematic and random errors, stadia surveying, and mapping.
Course Schedule

SURV 1B  Surveying
3 Units (Degree Applicable, CSU, UC)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36  Lab: 54
Prerequisite: SURV 1A
Land surveying including coordinate geometry, missing data, construction surveying, volumes, property surveying, control surveying, California Coordinate System, and horizontal and vertical curves. Introduces photogrammetric methods, 3-D laser scanning, Global Positioning System (GPS), Geographic Information System (GIS), mapping project, method of least squares, and land survey descriptions. Field trips are required.
Course Schedule

Technology-Related Courses (TECH)

TECH 60  Customer Relations for the Technician
2 Units (Degree Applicable)
Lecture: 36
Customer relations (soft skills) for the technician including benefits of knowing and using effective customer contact tools, proper customer interactions, ethics, and maintaining customer satisfaction.
Course Schedule

TECH 89  Preparation for Work Experience
1 Unit (Not Degree Applicable)
Lecture: 18
Preparation for Work Experience in Engineering and Industrial Technology related occupations including opportunities for assessment of personal performance, improving technical knowledge, professionalism, the culture of work, developing an internship into employment, avoiding injury, and workers' compensation. Instructor authorization is required prior to enrollment.
Course Schedule

Theater Arts (THTR)

THTR 9  Introduction to Theater Arts
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Aesthetic, artistic, technical, and business aspects of theater.
Course Schedule

THTR 10  History of Theater Arts
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: Eligibility for ENGL 1A
Dramatic literature and the development of dramatic art. Representative plays and the history and development of the living stage will be stressed.
Course Schedule

THTR 11  Principles of Acting I
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 151)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Introduction to the basic principles and techniques of acting as an artistic discipline. Analysis of the action, given circumstances, and language of dramatic literature. Rehearsal of monologue and scene work.
Course Schedule

THTR 12  Principles of Acting II
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: THTR 11
Practical preparation for professional rehearsal and audition scenarios through advanced scene work and audition technique.
Course Schedule

THTR 13  Play Rehearsal and Performance - Technical
1-2 Units (Degree Applicable, CSU)
(May be taken four times for credit)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54-108
Prerequisite: Admission by interview
Planning, preparation, and presentation of college-sponsored dramatic presentations. Emphasis on technical theater, including light, deck, sound, costume, and stage management.
Course Schedule
THTR 14 Stagecraft
3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 171)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 36 Lab: 54
Theory and practice of scenery construction, scenic painting, and stage rigging. Practical work in scene construction and rigging with the opportunity to perform these tasks in actual theater situations. 
Course Schedule

THTR 15 Play Rehearsal and Performance - Acting
1-3 Units (Degree Applicable, CSU, UC, C-ID #: THTR 191)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 54-162
Prerequisite: Admission by audition
Planning, preparation, and presentation of college-sponsored dramatic presentations. Emphasis on acting. Attendance at performances is required.
Course Schedule

THTR 16 Theatrical Make-Up
3 Units (Degree Applicable, CSU, UC)
Lecture: 45 Lab: 36
Theory and practice of makeup for the stage. Emphasis will be on the design and application of straight, stylized, character, and other make-up techniques. 
Course Schedule

THTR 17 Acting for the Camera
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Prerequisite: THTR 11
Study in performance for TV and films. Background, methodology, and techniques of acting for the camera. Includes TV equipment and how to make it work for the TV actor; study of image, type, and character, evaluation and use of scripts and monologues with practical exercises, and on-camera scenes in various styles such as TV drama, sit-coms, and commercials. Assists students to prepare for an occupation in the performing areas of television and film. 
Course Schedule

THTR 18 Technical Theater Practicum
1 Unit (Degree Applicable, CSU, UC, C-ID #: THTR 192)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54
Technical preparation and operation of productions presented to the community. The student will be involved in one or more of the following areas: stage scenery construction, stage lighting set up, property construction, stage sound set up, costume construction and make-up. Crew assignments will be given to the student upon enrollment. The availability of assignments is contingent upon the requirements of the production.
Course Schedule

THTR 19 Theatrical Costuming
3 Units (Degree Applicable, CSU, UC)
Lecture: 36 Lab: 54
Theatrical costuming design and construction. Includes the study of costume history, principles of costume design, fibers and textiles, basic costume construction, and design rendering techniques. Costume crew assignments for major productions will provide practical instruction in actual performance demands on costumes and their proper maintenance. Class is suitable for people interested in costuming for theater, dance, film, television, and reenactments. 
Course Schedule

THTR 20 Introduction to Script Analysis for the Theater
3 Units (Degree Applicable, CSU)
Lecture: 54
Advisory: Eligibility for ENGL 68
Analysis of dramatic literature for practical application in the performance arts. This class focuses on reading and analyzing play scripts as an actor, theater director, or theater designer. 
Course Schedule

THTR 21 Introduction to Theater Design
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Survey of scenery, lighting, properties, costumes, makeup, and sound design for the theater. Through demonstration and laboratory experiences, students will gain an appreciation for theatrical design by learning to identify fundamental principles for creating a design and using standard techniques to communicate a design. 
Course Schedule

THTR 22 Stage Lighting
3 Units (Degree Applicable, CSU)
Lecture: 36 Lab: 54
Theory and practice of stage lighting. This course covers the study and execution of stage lighting with an emphasis on lighting instruments, control consoles, color theory, and the necessary paperwork used for conveying the design. 
Course Schedule

THTR 25 Theatrical Playwriting
3 Units (Degree Applicable, CSU, UC)
Lecture: 54
Playwriting for the stage. Students will create and critique their own plays as well as study and critique plays from established authors and productions. Includes basics of linear, episodic, 'A'-B'; and ritual structures. 
Course Schedule

THTR 26 Sound for Theater
3 Units (Degree Applicable)
Lecture: 36 Lab: 54
Materials, processes, and concepts of creating audio for the live theater. Fundamentals of sound, audio and recording technology, techniques and protocols for creating sound cues, and a critical approach to sound design for theatrical productions. 
Course Schedule
THTR 27 Introduction to Stage Management  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54

Analysis of stage management protocols, documentation, and techniques for live theater. Practical application of preparation methods focused primarily on auditions, rehearsals, meetings, and performances.  
Course Schedule

THTR 28 Directing for the Stage  
3 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 54  
Advisory: Eligibility for ENGL 68

Fundamental techniques for beginning stage directors. Exercises and practical scenarios for organizing and executing a rehearsal and production process.  
Course Schedule

THTR 40 Theatrical Work Experience  
1-4 Units (Degree Applicable)  
(May be taken for Pass/No Pass only)  
Lab: 60-300  
Prerequisite: Compliance with work experience regulations as designated in the College Catalog.

Work experience in an approved work site relating to classroom-based learning for students in the theatrical arts. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit. It is recommended that the hours per week be equally distributed throughout the semester. Instructor approval required. A maximum of 4 units can be earned for this course.  
Course Schedule

THTR 60A Theater for Young Audiences - Performance  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 108

Rehearsal protocol and technique for performers through the development and production of theater for young audiences. Novice performers are able to experience a full rehearsal process culminating in the practical application of learned principles in a series of public performances at local elementary schools. Field trips are required.  
Course Schedule

THTR 60B Theater for Young Audiences - Design  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 108

Basic design principles of sound, scenery, costume, and properties through the development of an original theater production for young audiences. Students will have the opportunity to develop and execute theatrical design elements of a performance in front of an audience. Field trips are required.  
Course Schedule

THTR 60C Theater for Young Audiences - Stage Management  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 108

Principles and techniques of stage management in theater for young audience productions. Students will learn to collaborate with other artists through the scheduling and management of rehearsals and a six-week tour of an original production to local at-need elementary schools. Students will experience real-world production deadlines and management challenges through the practical application of a full production process. Field trips required.  
Course Schedule

THTR 99 Special Projects in Theater  
1-2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lab: 54-108

In order to offer students recognition for their academic interests and ability, and the opportunity to explore their disciplines in greater depth, the various departments from time to time offer Special Projects courses. The content of each course and the methods of study vary from semester to semester and depend on the particular project under consideration. Students must have instructor's authorization before enrolling in this class. Students who repeat this course will make individual contracts with the instructor to ensure that proficiencies are enhanced.  
Course Schedule

Welding (WELD)

WELD 30 Metal Sculpture  
2 Units (Degree Applicable, CSU)  
(May be taken for option of letter grade or Pass/No Pass)  
Lecture: 18  Lab: 54

Welding processes used in the metal sculpting industry to create three-dimensional art forms. Covers design, pre-construction analysis, and cost estimates for projects. Includes use of equipment for oxyfuel welding, gas metal arc welding (GMAW), gas tungsten arc welding (GTAW), shielded metal arc welding (SMAW), and flux-cored arc welding (FCAW). Includes demonstrations and exercises in welding as it relates to the art industry.  
Course Schedule

WELD 40 Introduction to Welding  
2 Units (Degree Applicable)  
Lecture: 18  Lab: 54

Fundamentals of welding processes related to the areas of fabrication, construction, machine tool, aerospace and the transportation industries.  
Course Schedule

WELD 50 Oxyacetylene Welding  
2 Units (Degree Applicable)  
Lecture: 18  Lab: 54

Oxyacetylene fusion welding, non-fusion welding and cutting. Develops understanding of and fundamental skills in modern welding practices.  
Course Schedule
WELD 51  Basic Electric Arc Welding
2 Units (Degree Applicable)
Lecture: 18  Lab: 54

Electric arc welding and cutting processes (SMAW, GTAW, GMAW, FCAW, and PAC) and their similarities and differences. Exploring each of these arc welding processes to gain more experience and skill welding with these processes and also gain an understanding of each of these different welding processes' strengths and weaknesses. Lab and shop safety.
Course Schedule

WELD 53A  Welding Metallurgy
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Designed for students seeking a career in welding and welding inspection. Covers structure of matter, chemical, physical, and mechanical properties of metals, principles of alloying, solid state diffusion, plastic deformation, and heat treatment.
Course Schedule

WELD 60  Print Reading and Computations for Welders
3 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 54

Reading prints and performing computations for welding fabrication operations. Interpreting and visualizing prints, title blocks, welding symbols, specifications, notes, and bills of materials. Computations necessary to calculate materials, costs, sizes, and fractional, decimal and metric conversions.
Course Schedule

WELD 70A  Beginning Arc Welding
3 Units (Degree Applicable)
Lecture: 18  Lab: 108

Develops manipulative skills and techniques for shielded metal arc (SMAW) and flux cored arc (FCAW) welding processes in the flat and horizontal positions using AC and DC welding currents on carbon steel.
Course Schedule

WELD 70B  Intermediate Arc Welding
3 Units (Degree Applicable)
Lecture: 18  Lab: 108

Advisory: WELD 70A

Welding high alloy steel with both Shielded Metal Arc (SMAW) and Flux Core Arc (FCAW) welding processes in the vertical and overhead positions with an introduction to Gas Metal Arc (GMAW) and Gas Tungsten (GTAW) welding.
Course Schedule

WELD 70C  Certification for Welders
3 Units (Degree Applicable)
Lecture: 18  Lab: 108

Advisory: WELD 70A

Building construction for the advanced arc welding student. Special emphasis will be placed on welding symbols and the American Welding Society's (AWS) D1.1 and D1.3.
Course Schedule

WELD 80  Construction Fabrication and Welding
3 Units (Degree Applicable)
Lecture: 18  Lab: 108

Advisory: WELD 40 and WELD 51 and WELD 70A

Theory and practical applications of welding used in industry and construction. Designed to adapt and upgrade skills to industry standards and develop fabrication skills to supplement and augment welding skills. Includes project models such as ornamental iron gates and fences and material storage components.
Course Schedule

WELD 81  Pipe and Tube Welding
3 Units (Degree Applicable)
Lecture: 18  Lab: 108

Advisory: WELD 70B or WELD 70C

Welding in all positions as applied to the pipe industry. Welding processes include shielded metal arc welding (SMAW), gas tungsten arc welding (GTAW), gas metal arc welding (GMAW), flux cored arc welding (FCAW) using a variety of materials and configurations on subcritical and critical piping and tubing.
Course Schedule

WELD 90A  Gas Tungsten Arc Welding
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18  Lab: 108

Advisory: WELD 70B

Advanced Gas Tungsten Arc Welding (GTAW) or tungsten inert gas (TIG) of steel, aluminum, corrosion resisting steel (CRES), and exotic metals. All position welds with many surfaces and transitions.
Course Schedule

WELD 90B  Semiautomatic Arc Welding Process
3 Units (Degree Applicable, CSU)
(May be taken for option of letter grade or Pass/No Pass)
Lecture: 18  Lab: 108

Advisory: WELD 70B

Semiautomatic Welding Processes including Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Submerged Arc Welding (SAW) with solid and tubular wires with and without gas shielding. All position welds with many varying thickness will be covered.
Course Schedule

WELD 91  Automotive Welding, Cutting and Modification
1-3 Units (Degree Applicable)
Lecture: 18  Lab: 108

Prerequisite: WELD 70B

This course covers the welding and cutting of metals used in fabrication in the automotive industry. Gas metal arc (GMAW/MIG), gas tungsten arc (GTAW/TIG), plasma arc cutting (PAC), and oxy-fuel Cutting (OFC) and welding will be demonstrated as they are used in the automotive industry, with an emphasis placed on specific applications and situational uses of each of these processes.
Course Schedule
WELD 91L  Automotive Welding, Cutting and Modification Lab
2 Units (Degree Applicable)
(May be taken for option of letter grade or Pass/No Pass)
Lab: 108
Corequisite: WELD 91 (may have been taken previously)
Advisory: WELD 70B

Practical lab applications for sheet metal forming, metal inert gas (MIG), tungsten inert gas (TIG), resistance spot (RSW), and Oxy-fuel welding, plasma arc cutting (PAC) and Oxy-fuel cutting. Includes design, fabrication and assembly of automotive suspension and chassis components.

Course Schedule

WELD 96  Work Experience in Welding
1-4 Units (Degree Applicable)
(May be taken for Pass/No Pass only)
Lab: 75-300
Prerequisite: Compliance with work experience regulations as designated in the college catalog
Advisory: WELD 70B

Provides actual on-the-job experience in welding at an approved work site which is related to classroom instruction. A minimum of 75 paid or 60 non-paid clock hours per semester of supervised work is required for each unit of credit.

Course Schedule

Zoology (ZOOL)

ZOOL 3  Fundamentals of Zoology
5 Units (Degree Applicable, CSU)
Lecture: 54  Lab: 108
Prerequisite: BIOL 1 or BIOL 4 or BIOL 4H

Evolution, phylogenetics, anatomy, physiology, ecology, and natural history of the major phyla of invertebrate and vertebrate animals. Emphasis on a taxonomic review of the animal kingdom and their relationships to each other on the tree of life, animal adaptations and behavior, basic anatomy and physiology, cell biology, reproduction and development, genetics, ecology, and evolution. Field trips are required.

Course Schedule
## Adult and Continuing Education Programs

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<td>Accounting - Computerized</td>
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<td>Accounting - Payroll</td>
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<td>Administrative Assistant - Level 1</td>
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<td>Architectural Design Concentration - Level 1</td>
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<td>Architecture Foundational Skills</td>
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<td>Basic Career Readiness</td>
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<td>Basic Computer Presentation and Publication</td>
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<td>Certified Nursing and Acute Care Nursing Assistant</td>
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<td>VESL Career Paths</td>
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</table>
Adult Basic Education

The Adult Basic Education department is committed to providing basic skills instruction and support services that prepare adult students to transition into college and employment.

ABE Certificates of Competency

Noncredit Certificates of Competency represent sequences of courses in Basic Skills, Career Development, English as a Second Language, or Secondary Education, which allow the student to develop individual competencies based on their personal educational goals and objectives. Each certificate is unique, but all provide the student an opportunity to gain skills necessary to advance in their careers, transition into a new career, or prepare for future advanced academic studies and training.

Students are encouraged to gain more information by calling the College telephone number listed in each of the specific Certificates of Competency that follow.

The Adult Basic Education department is committed to providing basic skills instruction and support services that prepare adult students to transition into college and employment. These services are offered at no cost:

- Basic Skills Instruction (Reading, Writing, and Mathematics)
- Armed Services Vocational Aptitude Battery (ASVAB) Preparation
- Support Services to EDD and WIOA I students
- Academic and Career Counseling/Advising
- Computer Literacy and Keyboarding Classes
- Typing Test Certification

As part of the enrollment process, students must attend an orientation and complete assessments before starting classes. Orientation sessions are offered weekly in both the day and evening, and registration can be done at any time during the semester. Counselors and educational advisors are available to provide students with the following services:

- Identifying career and academic goals
- Enrolling into college
- Financial aid information
- Educational and career planning
- Career development courses and services to prepare students for employment

For more information on Adult Basic Education programs and services, contact (909) 274-4845.

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<td>BS HSES</td>
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<td>BS HESS</td>
<td>HSE Preparation: Social Studies</td>
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<td>BS LRN01</td>
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<td>BS LRN03</td>
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<td>BS LRN06</td>
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<td>BS LRN76</td>
<td>Improving Reading Comprehension</td>
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<td>BS LRN81</td>
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<td>BS MPS</td>
<td>Math Preparation for Statistics Success</td>
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<td>BS MPSTM</td>
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<td>BS MTH01</td>
<td>Developmental Mathematics Concepts and Applications</td>
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<td>BS WRT2</td>
<td>Basic Writing Skills Development</td>
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</table>

Basic Career Readiness

Certificate of Competency

This certificate provides courses that will improve the entry-level basic skills needed for employment. Career Development includes personal career assessment, basic interview skills, and job search techniques that students can apply to current and future employment. Students will increase basic skills in reading comprehension, writing, math and basic computer literacy. Students are required to take Career Development and may take either Personal Computer Applications or Adult Basic Education or both. For more information, contact the Adult Basic Education Department at (909) 274-4845.

Program Learning Outcomes

Upon completion of Personal Computer Applications and Career Development courses, students will be able to demonstrate proficiency in software applications and work readiness skills.

Required Courses

- BS ABE02 Adult Basic Education
- BS ABE05 Career Development
- BS LRN06 Personal Computer Applications

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<tr>
<th>Course Prefix</th>
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<td>BS ABE02</td>
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<tr>
<td>BS ABE03</td>
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<tr>
<td>BS ASVB1</td>
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<tr>
<td>BS ASVB2</td>
<td>ASVAB Preparation 2</td>
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<tr>
<td>BS BIO50</td>
<td>Biology Basic Skills</td>
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<td>BS EPCS</td>
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<tr>
<td>BS HCM1</td>
<td>Transitional Math for Health Careers 1</td>
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<tr>
<td>BS HSEMA</td>
<td>HSE Preparation: Mathematics</td>
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Basic Skills

Certificate of Competency

The Basic Skills Certificate of Competency provides courses that will improve basic reading, writing, and mathematics skills. Improved literacy will benefit students in obtaining employment, advancing their careers, or preparing for future advanced academic studies. Students will progress through different levels within this sequence based on individual need. Other elective courses provide students with the necessary admissions, assessment, educational planning, and enrollment into credit.
Required Courses

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<tr>
<th>Course Prefix</th>
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Recommended Electives

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<td>Career Information and Guidance</td>
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<tr>
<td>BS ABE04</td>
<td>Guidance and Orientation to Special Programs</td>
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### ASVAB Test Preparation

**Certificate of Competency #36870**

This short-term program prepares students to successfully pass the Armed Services Vocational Aptitude Battery (ASVAB) exam. Career development is also provided to increase employability and work skills. The program is designed to assist students to achieve the maximum score which allows for additional work opportunities within the military. Students must pass both core courses to earn the ASVAB certificate.

**Program Learning Outcomes**
- Students will achieve a sufficient score to enter a branch of the military (Army, Air Force, Marines, Navy, Coast Guard).
- Students will demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

### Financial and Database Management

**Certificate of Completion #36115**

This short-term program is intended to prepare students to become bookkeepers and entry level database developers. Career development is also provided to increase employability and work skills. This program is specifically for noncredit students who are seeking training in business fields for immediate entry-level employment. Furthermore, this program will also provide foundational skills and training for students to enter into more advanced accounting and database development training programs. Students must pass both core courses to earn the Financial and Database Management certificate.

**Program Learning Outcomes**
- Students will be prepared to gain employment.
- Students will demonstrate job readiness skills.
- Students will progress through the employment ladder by obtaining additional skills in database management and bookkeeping.

Review Student Learning Outcomes (SLOs) for this program.

### Elective Course

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### Adults with Disabilities

The School of Continuing Education’s (SCE) *IMPACT Program provides education for adults with intellectual disabilities (ID) and other developmental disabilities (DD). A comprehensive curriculum is under development to prepare students for employment, living independently, participating in college life, and becoming more independent in the community. The College campus and surrounding community provide a rich environment for instruction and skill development. IMPACT enables students with ID/DD to attend college and maximize their potential for integration into the mainstream of society.

* (Independent living skills, Mobility training, Physical health and well-being, Advocacy for self, College career and job readiness skills, and Technology training)

**Purpose:**
- To provide a coordinated instructional program designed to help students develop their social, personal, academic, vocational, and independent living skills.
- To provide an inclusive, structured environment that enables individuals with ID/DD to develop and manage appropriate patterns of behavior within a social and vocational context.
- To develop a person-centered educational and vocational plan by assessing the interests, needs, and capabilities of each participant.

For more information, on IMPACT please contact the Department at (909) 274-4192.

### Education for Older Adults

Courses designed for older adults (age 55+ years) provide the full continuum of education for the pursuit of long-standing educational goals. Classes are offered in the arts, decorative arts, and health, and are conducted at various senior and community centers and residential facilities throughout the Mt. San Antonio College District.

1 Although courses are designed for the older adult, anyone 18 years of age or older may enroll.
Course Prefix | Course Name | Units
--- | --- | ---
OAD BHTH1 | Brain Health 1 |  |
OAD BHTH2 | Brain Health 2 |  |
OAD ELL04 | Lifelong Learning for Older Adults |  |
OAD ELL05 | Lifelong Learning through Current World Events |  |
OAD FNA03 | Oil Painting |  |
OAD FNA04 | Watercolor Painting |  |
OAD FNA32 | Drawing-Beginning Through Advanced |  |
OAD MOX01 | Healthy Aging |  |
OAD MOX02 | Healthy Aging - Principles of Slow Movement |  |
OAD MOX04 | Healthy Aging - Principles of Posture and Flexibility |  |
OAD MOX06 | Healthy Aging - Principles of Aquatic Resistance |  |
OAD MOX11 | Healthy Aging: Fall Prevention, Balance and Mobility |  |

Mountie Volunteer Program (MVP)
The MVP Program provides volunteer opportunities for interested EOA student participants.

Generations Program
The Generations Program provides educational opportunities that foster inter-generational relationships, and links generations for the good of society, such as student athletes providing volunteer hours for the Education for Older Adults program.

For more information on Education for Older Adults, please call (909) 274-4192.

Class Locations

**BRDG - Bridgecreek Retirement Center**
3601 Holt Avenue, West Covina
(626) 332-1135

**CMRNPK - Cameron Park Community Center**
1305 E. Cameron Avenue, West Covina
(626) 919-6966

**COUN - Country View Retirement Home**
824 Cameron, West Covina
(626) 962-3511

**COV-AT - Atria-Covina**
825 W. San Bernardino Road, Covina
(626) 967-9621

**DBC - Diamond Bar Center**
1600 Grand Avenue, Diamond Bar
(909) 839-0933

**ESGVJC - East San Gabriel Valley Japanese Community Center**
1203 W. Puente Avenue, West Covina
(626) 960-2566

**EMSD - Emeritus of San Dimas**
1740 S. San Dimas Avenue, San Dimas
(909) 394-0304

**GPP - Ganesha Park Pool**
1575 N. White Avenue, Pomona
(909) 620-2329

**HERI - Heritage Park Community Center**
2900 Brea Canyon Road, Diamond Bar
(909) 396-5699

**HHCC - Hacienda Heights Community Center**
1234 Valencia Avenue, Hacienda Heights
(626) 333-3250

**HILL - Hillcrest Homes**
2705 Mountain View, La Verne
(909) 392-4358

**IRCC - Irwindale Senior Citizen's Center**
16053 Calle DePaseo, Irwindale (Behind Irwindale City Hall)
(626) 430-2227

**IRWN - Irwindale Senior Citizen's Center**
16116 Arrow Highway, Irwindale
(626) 430-2284

**LPSC - La Puente Senior Center**
16001 Main Street, La Puente
(626) 855-1585

**LV - La Verne Community Center**
3680 D Street, La Verne
(909) 596-8776

**LEES - Lark Ellen Elementary School**
4555 N. Lark Ellen Avenue, Covina
(626) 974-4500

**MAS - The Masonic Home**
1650 Old Badillo Street, Covina
(626) 251-2234

**MSAG - Mt. San Antonio Gardens**
900 E. Harrison Avenue, Pomona
(909) 624-5061

**PSC - Palomares Senior Center**
499 E. Arrow Highway, Pomona
(909) 620-2324

**PATH - Pathfinder Park Community Center**
18150 E. Pathfinder Road, Rowland Heights
(562) 690-0933

**RAN - Atria-Rancho Park Adult Community**
801 Cypress Way, San Dimas
(909) 592-9662

**RGNT - Regent Senior Living**
150 S. Grand Avenue, West Covina
(626) 332-3344
SDSR - San Dimas Recreation Center
990 W. Covina Blvd., San Dimas
(909) 592-1430

SDMS - San Dimas Retirement Center
834 W. Arrow Highway, San Dimas
(909) 599-4512

SD - San Dimas Senior/Community Center
201 E. Bonita Avenue, San Dimas
(909) 394-6293

SOP - Shadow Oak Park
2121 Shadow Oak Drive, West Covina
(626) 965-0328

PLUM - Stanley Plummer Building
245 E. Bonita Avenue, San Dimas
(909) 394-6290

VILLA - Villa Colima
19850 Colima, Walnut
(909) 595-5030

WALT - Walnut Senior Center
21215 La Puente Road, Walnut
(909) 598-6200

WPK - Washington Park
865 E. Grand Avenue, Pomona
(909) 620-2305

WCSCC - West Covina Senior Citizens’ Center
2501 E. Cortez Street, West Covina
(626) 331-5366

WPCC - Westmont Park Community Center
1808 West 9th Street, Pomona
(909) 620-2329

WSSC - William Steinmetz Senior Center
1545 South Stimson Avenue, Hacienda Heights
(626) 934-7041

English as Second Language

Classes and programs are available for English language learners at all levels of proficiency, from low literacy to advanced and ready to transition into credit or career pathways. Classes and services include:

- Orientation and assessment for level placement (Foundations – Level 6)
- Core level classes focusing on integrated skills (grammar, listening, speaking, reading, and writing)
- Skill-focused classes (Reading A, B, and C; Speaking Pre, A, B, and C; Writing Pre, A, B, and C)
- Specialized courses (TOEFL preparation, Citizenship preparation)
- Transition to credit and/or career training program (VESL Career Paths)
- English for Specific Uses (ESU) courses (Accounting, Real Estate, Hospitality, Healthcare and Personal Care Aide)
- Supplemental ESL workshops, tutoring, and conversation groups
- Academic and career counseling, educational planning, and annual career conference
- Workshops and classroom presentations on college and career options

The ESL office and registration services are located in the Language Center, Building 66. For more information, please contact us at (909) 274-5235, email us at ESLreg@mtsac.edu, or visit us on our website (https://www.mtsac.edu/esl/).

VESL Career Paths
Certificate of Competency
#35611

VESL Career Paths is a two-semester program designed to help advanced level ESL students to transition from noncredit ESL to credit and/or vocational certificate programs. The VESL Program builds upon advanced English communication skills, keyboarding and computer skills, and education and career exploration skills. Students take the group of courses together in cohorts and must successfully complete the two-semester program in order to receive a VESL certificate.

VESL is for students who:

- Need more language and work skills for better job opportunities
- Want a college degree but need to improve English and study skills before transferring to credit
- Have a college degree and work experience from native country, but need to improve their English so they can earn a vocational certificate or pass a board exam
- Need more English and computer skills in order to be more active in their family's life and in their community

Students who complete the VESL program:

- Increase English proficiency
- Gain experience using computers
- Learn how to design and give media presentations
- Develop job search and interviewing skills
- Earn a Certificate of Competency for VESL

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ESL SPKC</td>
<td>ESL - Speaking C</td>
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<tr>
<td>ESL WRTC</td>
<td>ESL - Writing C</td>
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<tr>
<td>VOC CS11</td>
<td>Computer Keyboarding</td>
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</tr>
<tr>
<td>ESL LANG2</td>
<td>ESL Computer and Language Skills Lab</td>
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<tr>
<td>BS CNSL5</td>
<td>Career and Life Planning for ESL</td>
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<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
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</table>

- Intermediate Computer Keyboarding
- English for Special Uses
- ESL for Health Professionals

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<thead>
<tr>
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<th>Units</th>
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<tr>
<td>ESL LANG3</td>
<td>English for Special Uses</td>
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</tr>
<tr>
<td>ESL VHNLTH</td>
<td>ESL for Health Professionals</td>
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</tbody>
</table>
ESL TOEFL: TOEFL Preparation (Test of English as a Foreign Language)

VESL 1 (1st Semester)
1. Computer Keyboarding (VOC CS11)
2. VESL Speaking C (ESL SPKC)
3. VESL Writing C (ESL WRTC)
4. Career and Life Planning (BS CNSL5)
5. ESL Computer and Language Skills Lab (ESL LANG2)

VESL 2 (2nd Semester)
1. Microcomputer Applications (VOC CSB15)
2. English (AMLA, credit English, or an elective)

*NOTE: Students are required to take ALL classes in the VESL program together.

COST: The VESL program is free, with the exception of course books and campus parking permit.

ESL - Beginning Level
Certificate of Competency #38082

ESL students are placed within the sequence of beginning-level ESL courses according to their English abilities. Students progress through this sequence based on individual needs before transitioning into intermediate-level ESL courses or employment. Supplemental courses including speaking, writing, vocational language, and learning support courses will assist their progress through the sequence and may be taken along with ESL level courses as needed.

Courses are offered all year long, including winter and summer intersessions. Classes are offered days, evenings and weekends.

Program Learning Outcomes
Upon successful completion of this program, students placed within the ESL Foundations through ESL Level 2 will be able to successfully complete the sequence of beginning level courses by submitting a comprehensive portfolio that contains multiple measures and evidence of their skill achievement in English language proficiency based on department standardized rubrics for beginning level listening, speaking, reading and writing.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>ESL FDN</td>
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<tr>
<td>ESL PLVL1</td>
<td>ESL - Pre-Level 1</td>
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<tr>
<td>ESL LVL1</td>
<td>ESL - Level 1</td>
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<tr>
<td>ESL LVL2</td>
<td>ESL - Level 2</td>
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Recommended Electives

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<th>Course Name</th>
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<td>ESL - Speaking A for Beginners (Pre-1)</td>
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<tr>
<td>ESL WRTP1</td>
<td>ESL - Writing A for Beginners (Pre-1)</td>
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<tr>
<td>ESL SPKA</td>
<td>ESL - Speaking A</td>
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<tr>
<td>ESL WRTA</td>
<td>ESL - Writing A</td>
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<tr>
<td>ESL LANG1</td>
<td>Language Skills Laboratory</td>
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<tr>
<td>BS LRN50</td>
<td>Learning Support Laboratory</td>
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</table>

ESL - Intermediate Level
Certificate of Competency #38097

ESL students are placed within the sequence of intermediate-level ESL courses according to their English abilities. Students progress through this sequence based on individual needs before transitioning into advanced-level ESL courses or employment. Supplemental courses including speaking, writing, vocational language, and learning support courses will assist their progress through the sequence and may be taken along with ESL level courses as needed.

Courses are offered all year long, including winter and summer intersessions. Classes are offered days, evenings and weekends.

Program Learning Outcomes
Upon successful completion of this program, students placed within ESL Level 3 and ESL Level 4 will be able to successfully complete the sequence of intermediate level courses by submitting a comprehensive portfolio that contains multiple measures and evidence of their skill achievement in English language proficiency based on department standardized rubrics for intermediate level listening, speaking, reading and writing.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
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<th>Course Name</th>
<th>Units</th>
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Recommended Electives

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<tr>
<td>ESL SPKB</td>
<td>ESL - Speaking B</td>
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<td>ESL WRTB</td>
<td>ESL - Writing B</td>
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<td>ESL LANG1</td>
<td>Language Skills Laboratory</td>
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<tr>
<td>ESL LANG2</td>
<td>ESL Computer and Language Skills Lab</td>
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<tr>
<td>ESL LANG3</td>
<td>English for Special Uses</td>
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</tr>
<tr>
<td>ESL 21S</td>
<td>ESL Accent Reduction</td>
<td></td>
</tr>
<tr>
<td>BS LRN50</td>
<td>Learning Support Laboratory</td>
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</tbody>
</table>

ESL - Advanced Level
Certificate of Competency #38094

ESL students are placed within the designed sequence of advanced-level ESL courses according to their English abilities. Students progress through this sequence based on individual needs before transitioning into credit courses or employment. Supplemental courses including speaking, writing, vocational language, and learning support courses will assist their progress through the sequence and may be taken along with ESL level courses as needed.

Courses are offered all year long, including winter and summer intersessions. Classes are offered days, evenings and weekends.
Program Learning Outcomes
Upon successful completion of this program, students placed within ESL Level 5 and ESL Level 6 will be able to successfully complete the sequence of advanced level courses by submitting a comprehensive portfolio that contains multiple measures and evidence of their skill achievement in English language proficiency based on department standardized rubrics for advanced level listening, speaking, reading and writing.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
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Recommended Electives

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<tr>
<td>ESL SPKC</td>
<td>ESL - Speaking C</td>
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<td>ESL WRTC</td>
<td>ESL - Writing C</td>
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<tr>
<td>ESL LANG1</td>
<td>Language Skills Laboratory</td>
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<tr>
<td>ESL LANG2</td>
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<td>English for Special Uses</td>
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<tr>
<td>ESL TOEFL</td>
<td>TOEFL Preparation (Test of English as a Foreign Language)</td>
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<tr>
<td>ESL VHLTH</td>
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<tr>
<td>ESL 21S</td>
<td>ESL Accent Reduction</td>
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</tr>
<tr>
<td>BS LRN50</td>
<td>Learning Support Laboratory</td>
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</tbody>
</table>

Counseling Services:
The ESL Counseling Team offers academic, career, and personal/educational counseling to assist current and prospective students in developing their educational plans, coordinating their career goals, and navigating the American educational system. Students are encouraged to visit or call the office for appointments; walk-in appointments are also available. Some services include:

- Providing orientation and educational planning to noncredit students
- Defining values, skills, aptitudes, and abilities for the right career choice
- Exploring careers of interest and pathways leading to them
- Providing workshops to help transition into credit classes
- Researching license, degree, and transfer of units/credit
- Finding referrals to campus and community resources

For more information, call (909) 274-5003 or email at ESLCounseling@mtsac.edu.

Learning Resources:
The ESL Department offers a variety of learning opportunities outside of the traditional classroom in order to help support students with development of effective English communication and lifelong habits of learning. Some of these services include:

- ESL Library reading and writing material for all levels and available for check out
- Workshops on special topics such as learning styles and vocabulary development
- Language Learning Center open lab for independent practice
- Tutoring services in grammar and writing

<table>
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<tr>
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<tbody>
<tr>
<td>ESL 21S</td>
<td>ESL Accent Reduction</td>
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<td>ESL 70</td>
<td>Basic to Intermediate Writing and Reading</td>
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<td>ESL 80</td>
<td>Intermediate to Advanced Writing and Reading</td>
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<td>ESL 90</td>
<td>Accelerated Developmental Writing for ESL</td>
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<td>ESL FDN</td>
<td>ESL - Foundations</td>
</tr>
<tr>
<td>ESL PLVL1</td>
<td>ESL - Pre-Level 1</td>
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<tr>
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<td>ESL - Level 3</td>
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<tr>
<td>ESL LVL4</td>
<td>ESL - Level 4</td>
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<tr>
<td>ESL LVL5</td>
<td>ESL - Level 5</td>
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<tr>
<td>ESL LVL6</td>
<td>ESL - Level 6</td>
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<td>ESL - Speaking A</td>
</tr>
<tr>
<td>ESL SPKB</td>
<td>ESL - Speaking B</td>
</tr>
<tr>
<td>ESL SPKC</td>
<td>ESL - Speaking C</td>
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<tr>
<td>ESL WRTB</td>
<td>ESL - Writing B</td>
</tr>
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<td>ESL WRTC</td>
<td>ESL - Writing C</td>
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<td>Citizenship for Naturalization</td>
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<td>TOEFL Preparation (Test of English as a Foreign Language)</td>
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<td>Intermediate Computer Keyboarding</td>
</tr>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
</tr>
</tbody>
</table>

Language Learning Center
Mt. San Antonio College’s Language Learning Center (LLC) provides faculty guided, as well as independent, learning opportunities for ESL, AMLA, Arabic, Chinese, French, German, Italian, Japanese, Spanish, and Sign Language. Located in the Learning Technology Center, Building 77, room 1005, the LLC serves both credit and noncredit students learning a language. Users of the LLC may register year-round. Offerings include:

- Interactive language software in all supported languages
- DVD’s, videos, audio recordings
- Pronunciation software

For more information on the LLC, contact (909) 274-4580.

High School Equivalency GED
Adult Basic Education offers courses and two ways to prepare for a California HS Equivalency Certificate. On-campus preparation for the GED (General Education Development) or HiSET (High School Equivalency Testing) is available in the Adult Basic Education Lab. Students can
prepare in the various subjects and learning plans are designed for students to earn the highest possible exam scores.

For more information on the program and how to enroll, please visit our website at:

High School Equivalency/GED Preparation (http://www.mtsac.edu/continuinged/noncredit/abe/ged_prep.html)

**GED/HSE Preparation**

Certificate of Competency #30778

Improve the academic skills needed for passing a High School Equivalency Exam (GED, HiSET, TASC) in the areas of math, reading, writing, science, and social studies.

**Program Learning Outcomes**

Upon successful completion of this certificate, students will be prepared to pass the High School Equivalency exams and successfully transition to credit or employment.

Review Student Learning Outcomes (SLOs) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
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<td>BS HSEMA</td>
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<tr>
<td>BS HSERL</td>
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<tr>
<td>BS HSESC</td>
<td>HSE Preparation: Science</td>
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<tr>
<td>BS HSESS</td>
<td>HSE Preparation: Social Studies</td>
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</tbody>
</table>

**HSE Mathematics** #36871

This short-term program prepares students to successfully pass High School Equivalency (HSE) exams. Career development and academic counseling are also provided to increase employability, work skills and provide a pathway to community college courses. This program is designed to assist students in achieving the maximum score which allows for additional work opportunities and higher placement on college level placement exams. Students must pass both core courses to earn the HSE Math Certificate.

**Program Learning Outcomes**

School Equivalency Certificate for Math, students will be prepared to:

- Solve word problems using fractions, decimals, and percentages.
- Simplify and solve systems of equations and inequalities.
- Evaluate functions.
- Evaluate graphs to solve geometric problems.
- Compute mean, median, and mode.
- Apply properties of triangles and quadrilaterals.
- Calculate scale factors.
- Calculate area, perimeter, volume, and surface area of composite figures.

Review Student Learning Outcomes (SLOs) for this program.

**Required Courses**

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<tr>
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<th>Units</th>
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<td>BS ABE02</td>
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<tr>
<td>BS HSEMA</td>
<td>HSE Preparation: Mathematics</td>
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</table>

**HSE Reading and Language Arts** #36843

This short-term program prepares students to successfully pass High School Equivalency (HSE) exams. Career development and academic counseling are also provided to increase employability, work skills and provide a pathway to community college courses. This program is designed to assist students in achieving the maximum score which allows for additional work opportunities and higher placement on college level placement exams. Students must pass both core courses to earn the HSE Reading and Language Arts Certificate.

**Program Learning Outcomes**

School Equivalency Certificate for Math, students will be prepared to:

- Identify main idea and details in a reading sample.
- Summarize workplace documents and literature.
- Identify author’s point of view, tone, and style.
- Compare and contrast texts in similar and different genres.
- Edit sample texts.
- Construct thesis and cite supporting evidence.

Review Student Learning Outcomes (SLOs) for this program.

**Required Courses**

<table>
<thead>
<tr>
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</thead>
<tbody>
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<tr>
<td>BS HSEMA</td>
<td>HSE Preparation: Mathematics</td>
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</tbody>
</table>

**HSE Science** #36874

This short-term program prepares students to successfully pass High School Equivalency (HSE) exams. Career development and academic counseling are also provided to increase employability, work skills and provide a pathway to community college courses. This program is designed to assist students in achieving the maximum score which allows for additional work opportunities and higher placement on college level placement exams. Students must pass both core courses to earn the HSE Science Certificate.
Program Learning Outcomes
School Equivalency Certificate for Math, students will be prepared to:

• Identify skeletal, muscular, digestive, and respiratory systems.
• Summarize ecosystems.
• Identify chemical properties.
• Evaluate the genetic code.
• Explain work, motion, and force.
• Compare and contrast animal and plant cells.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
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<tr>
<th>Course Prefix</th>
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HSE Social Studies

#36873

This short-term program prepares students to successfully pass High School Equivalency (HSE) exams. Career development and academic counseling are also provided to increase employability, work skills and provide a pathway to community college courses. This program is designed to assist students in achieving the maximum score which allows for additional work opportunities and higher placement on college level placement exams. Students must pass both core courses to earn the HSE Social Studies Certificate.

Program Learning Outcomes
School Equivalency Certificate for Math, students will be prepared to:

• Identify how the U.S. government is structured.
• Identify the factors that led to the Constitutional Convention.
• Summarize the effects of the Civil War.
• Describe the events that led to the Great Depression.
• Describe how the events since World War II have shaped the United States foreign policy.
• Explain the new global culture and economy.
• Define economic terms.
• Explain how fiscal and monetary policies affect economies.
• Explain how people change the Earth's physical geography.
• Analyze maps to understand boundaries and borders.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
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<tr>
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<tr>
<td>BS HSESS</td>
<td>HSE Preparation: Social Studies</td>
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</table>

High School Programs

High School Diploma/Secondary Education

Adult students can earn credits toward completion of a high school diploma under the guidance of an instructor and support staff. Coursework is offered in small group instruction, computer aided instruction, and individual study. For more information on the requirements for the diploma, please visit: Adult High School Diploma (http://www.mtsac.edu/continuinged/noncredit/highschool/)

Secondary Education Certificate (p. 404)

HS English Competency

The HS English Competency certificate is designed to demonstrate student achievement from basic to advanced skills in reading comprehension, literary analysis, writing mechanics, and oral presentations. Students will use a variety of genres and themes to expand their knowledge of the human experience within historical, social, and political contexts. The communication and analytical skills learned in the program will allow students to participate in and evaluation intellectual discussions as well as speak and write with an awareness of self, others, and context. Completion of this certificate will prepare students for college and work. This certificate is aligned with UC A-G requirements and will provide the skills necessary for students to be prepared to take credit English courses. The program is created for the purpose of preparing students for college English courses by focusing on composition skills and critical thinking.

HS English Competency (p. 404)

High School Referral

High School Referral (HSR) is a self-paced, guided-study program designed to allow high school students the opportunity to retake classes to earn a higher grade and make up credits. Students must be currently enrolled in high school and have parent and counselor consent to participate. For more information on the HSR program, please visit: High School Referral (https://www.mtsac.edu/highschoolreferral/)

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSHS ALG1</td>
<td>High School Algebra 1</td>
<td></td>
</tr>
<tr>
<td>BSHS ALG2</td>
<td>High School Algebra 2</td>
<td></td>
</tr>
<tr>
<td>BSHS ART1</td>
<td>High School Art and Creative Expression</td>
<td></td>
</tr>
<tr>
<td>BSHS ART2</td>
<td>High School Art 2</td>
<td></td>
</tr>
<tr>
<td>BSHS BIO</td>
<td>High School Biology</td>
<td></td>
</tr>
<tr>
<td>BSHS CHEM</td>
<td>High School Chemistry</td>
<td></td>
</tr>
<tr>
<td>BSHS CIV</td>
<td>High Schools Civics</td>
<td></td>
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<tr>
<td>BSHS CPTC</td>
<td>High School Computer Technology</td>
<td></td>
</tr>
<tr>
<td>BSHS EASC</td>
<td>High School Earth Science</td>
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</tr>
<tr>
<td>BSHS ECON</td>
<td>High School Economics</td>
<td></td>
</tr>
<tr>
<td>BSHS ENG1</td>
<td>High School English 1</td>
<td></td>
</tr>
<tr>
<td>BSHS ENG2</td>
<td>High School English 2</td>
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<td>BSHS ENG3</td>
<td>High School English 3</td>
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<td>BSHS ENG4</td>
<td>High School English 4</td>
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</tr>
<tr>
<td>BSHS GEOG</td>
<td>High School Geography</td>
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<tr>
<td>BSHS GEOM</td>
<td>High School Geometry</td>
<td></td>
</tr>
<tr>
<td>BSHS HLTH</td>
<td>High School Health</td>
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</tr>
<tr>
<td>BSHS INMA1</td>
<td>HS Integrated Math 1</td>
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</tr>
<tr>
<td>BSHS INMA2</td>
<td>HS Integrated Math 2</td>
<td></td>
</tr>
<tr>
<td>BSHS INMA3</td>
<td>HS Integrated Math 3</td>
<td></td>
</tr>
<tr>
<td>BSHS MUSC</td>
<td>High School Music Appreciation</td>
<td></td>
</tr>
<tr>
<td>BSHS PHSC</td>
<td>High School Physical Science</td>
<td></td>
</tr>
<tr>
<td>BSHS PLNG</td>
<td>High School Planning and Guidance</td>
<td></td>
</tr>
<tr>
<td>BSHS PREA</td>
<td>High School Pre-Algebra</td>
<td></td>
</tr>
<tr>
<td>BSHS PSY</td>
<td>High School Psychology</td>
<td></td>
</tr>
<tr>
<td>BSHS READ</td>
<td>High School Reading</td>
<td></td>
</tr>
<tr>
<td>BSHS SOC</td>
<td>High School Sociology</td>
<td></td>
</tr>
</tbody>
</table>
HS English Competency

Certificate of Competency #37544

This certificate provides English courses that demonstrate student achievement within English discipline, including communication and analytical skills needed for post-secondary education and careers. The courses provide students with the skills to develop written and spoken clarity focusing on constructing essays, applying rhetoric strategies, and research skills. Completion of English 3 and English 4 indicate competency of English 1 and English 2.

Program Learning Outcomes

- Construct an essay with all necessary components.
- Analyze a historically or culturally significant work of literature.
- Analyze grade-level appropriate material based on the author's position/belief.
- Write a research investigative report that conveys a well defined perspective and tightly-reasoned argument.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSHS ENG1</td>
<td>High School English 1</td>
<td></td>
</tr>
<tr>
<td>BSHS ENG2</td>
<td>High School English 2</td>
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<tr>
<td>BSHS ENG3</td>
<td>High School English 3</td>
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</tr>
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<td>BSHS ENG4</td>
<td>High School English 4</td>
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</tbody>
</table>

Recommended Elective

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSHS WREX</td>
<td>High School Expository Writing</td>
<td></td>
</tr>
</tbody>
</table>

Secondary Education/ High School Diploma

Certificate of Competency #36743

The Secondary Education Certificate provides all courses needed to satisfy requirements for a high school diploma, which will increase future employment and higher educational opportunities. High school credits may be granted for previous equivalent courses taken at accredited institutions. Students will complete 160 high school credits with a minimum of 20 residency credits to be completed at Mt. San Antonio College.

For more detailed information regarding course and graduation requirements, please call (909) 274-4937.

Program Learning Outcomes

- Students will improve overall completion rates of certificates, courses, and transitions to work and college
- There will be an increase in the number of diplomas earned by Adult High School Diploma students.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSHS BIO</td>
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<td></td>
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<td>BSHS CIV</td>
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<td>BSHS PSY</td>
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<td>BSHS SOC</td>
<td>High School Sociology</td>
<td></td>
</tr>
<tr>
<td>BSHS USH</td>
<td>High School U.S. History</td>
<td></td>
</tr>
<tr>
<td>BSHS WHS</td>
<td>High School World History</td>
<td></td>
</tr>
<tr>
<td>BSHS ART1</td>
<td>High School Art and Creative Expression</td>
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<td>High School Music Appreciation</td>
<td></td>
</tr>
<tr>
<td>BSHS SPN1</td>
<td>High School Spanish 1</td>
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<tr>
<td>BSHS SPN2</td>
<td>High School Spanish 2</td>
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<tr>
<td>BSHS SPNS1</td>
<td>High School Spanish for Native Speakers 1</td>
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<tr>
<td>BSHS SPNS2</td>
<td>High School Spanish for Native Speakers 2</td>
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</table>

Elective Courses

<table>
<thead>
<tr>
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<tbody>
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<td>BSHS CPTC</td>
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<td>BSHS READ</td>
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</tr>
<tr>
<td>BSHS PLNG</td>
<td>High School Planning and Guidance</td>
<td></td>
</tr>
<tr>
<td>BSHS SSK</td>
<td>High School Study Skills</td>
<td></td>
</tr>
</tbody>
</table>
Short-Term Vocational

The School of Continuing Education offers courses and certificates in vocational areas including health careers, electronics, business, welding, and other high job growth careers. Some of these certificates, such as Certified Nursing Assistant (CNA) and Electronics Systems Technology (EST), are short-term by design to provide you with the skills and knowledge necessary to work in a particular field.

Additionally, many credit vocational classes offer a limited number of seats available to Continuing Education students for noncredit. Students may enroll in these classes in accordance with procedures outlined in the School of Continuing Education class schedule. Students will not receive college credit.

Select options in left navigation for information about individual programs. Vocational Programs Website (http://www.mtsac.edu/continuinged/noncredit/vocational/)

Registration

For Continuing Education (noncredit) courses and programs, admission and registration are completed using a registration card. Students may register by coming to the School of Continuing Education office at building 40, room 101. For more information please call (909) 274-4220.

Fees and Expenses

There is no tuition for noncredit vocational courses. Some courses, however, include a fee for materials provided to students. Books and supplies needed for a class are the responsibility of the student. All students who park on the Mt. SAC campus must have a valid parking permit. Student parking permits may be purchased at the Bursar’s Office. One-day parking permits may be purchased at various parking lots on campus. See the campus map for details.

Counseling Services

The School of Continuing Education has counselors available to assist students interested in earning Certificates of Completion or general course information.

For more information or to schedule an appointment with a counselor, please call (909) 274-4845.

Fee-Based Certificate Programs

The School of Continuing Education also offers fee-based Certificate Programs. These include:

- CPR and First Aid
- Makeup Artistry
- Medical Insurance Billing
- Water Technology

Specific certificate content and more information can be found by visiting www.communityed.mtsac.edu or by calling (909) 274-4220.

How to Complete a Certificate

Certificates of Completion

The School of Continuing Education offers short-term vocational certificates of completion in a few areas. Generally, these certificates can be completed anywhere between six weeks and six months. These certificates prepare students to work in certain fields and also serve as the first step in their career ladder to higher level positions requiring additional schooling.

How to Complete and Obtain a Certificate

In order for students to receive a Certificate of Completion, the student must complete the following:

- Register for the desired courses (and pay material fees if applicable)
- Satisfactorily complete coursework, papers, projects, and take and pass all exams with the equivalent of a ‘C’ grade as outlined by each individual course syllabus.
- When all courses are completed, submit a request to the School of Continuing Education in Building 40, room 101.
- The office will verify that all requirements have been met and prepare the Certificate of Completion for the student to pick up.

Accounting - Bookkeeping

Certificate of Completion

#24089

The Accounting - Bookkeeping Certificate provides basic accounting skills and knowledge, preparing the student for entry-level positions as an accounting clerk in areas such as bookkeeping, accounts receivable, accounts payable, inventory tracking and reporting, bank reconciliation, expense reporting, and account analysis.

Program Learning Outcomes

- Students will explain the concept of double-entry accounting within the categories of asset, liability, owner’s equity, revenue and expense account.
- Students will use computerized accounting software to process accounting transactions.
- Students will analyze business transactions, and journalize and post transactions to ledger accounts.

Review Student Learning Outcomes (SLOs) for this program.

Required Coursework

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BA07</td>
<td>Principles of Accounting - Financial</td>
<td></td>
</tr>
<tr>
<td>or VOC BA72</td>
<td>Bookkeeping - Accounting</td>
<td></td>
</tr>
<tr>
<td>VOC BA75</td>
<td>QuickBooks for Accounting</td>
<td></td>
</tr>
<tr>
<td>VOC BA76</td>
<td>Excel for Accounting</td>
<td></td>
</tr>
</tbody>
</table>

Accounting - Computerized

Certificate of Completion

#24246

The Accounting - Computerized Certificate provides basic accounting skills and knowledge combined with additional training in computer applications common to the accounting industry. This certificate program prepares the student for an entry-level position as an accounting clerk that requires computer skills in areas such as utilization of accounting software, accounts receivable, accounts payable, inventory tracking and reporting, bank reconciliation, expense reporting, and account analysis.

Program Learning Outcomes

- Students will process collections from customers and update accounts receivable.
• Students will prepare financial statements.
• Students will solve managerial accounting problems with Excel software.
• Students will develop the ability to relate material from each course completed to their current and future professional needs, even if these needs fall into a different discipline.

Review Student Learning Outcomes (SLOs) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BA07</td>
<td>Principles of Accounting - Financial or VOC BA72 Bookkeeping - Accounting</td>
<td></td>
</tr>
<tr>
<td>VOC BA75</td>
<td>QuickBooks for Accounting</td>
<td></td>
</tr>
<tr>
<td>VOC BA76</td>
<td>Excel for Accounting</td>
<td></td>
</tr>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
</tbody>
</table>

Choose at least two (2) courses from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CSB11</td>
<td>Computer Information Systems</td>
</tr>
<tr>
<td>VOC CSB21</td>
<td>Microsoft Excel</td>
</tr>
<tr>
<td>VOC CSB31</td>
<td>Microsoft Word</td>
</tr>
<tr>
<td>VOC CSB51</td>
<td>Microsoft PowerPoint</td>
</tr>
<tr>
<td>VOC CI11 &amp; CI11L</td>
<td>Database Management - Microsoft Access and Database Management - Microsoft Access Laboratory</td>
</tr>
</tbody>
</table>

### Accounting - Payroll

#### Certificate of Completion
#24074

The Accounting - Payroll Certificate provides basic accounting skills and knowledge combined with specialized training in payroll, preparing the student for entry-level clerical positions within the payroll segment of accounting. Common duties performed include payroll tax reporting, payroll accounting systems maintenance, and posting payroll transactions to journals and ledgers.

### Program Learning Outcomes

Upon successful completion of this program, a student will:

- Identify payroll records required by the employer in preparation for filing tax forms for Social Security, federal and state income tax, state disability benefits, and federal and state unemployment.
- Calculate wages and withholding amounts in payroll problems.
- Assemble payroll record keeping requirements for employers under current state and federal laws.

Review Student Learning Outcomes (SLOs) for this program.

### Certificate Requirements

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
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</thead>
<tbody>
<tr>
<td>Completion of the Accounting - Bookkeeping coursework</td>
<td></td>
</tr>
<tr>
<td>Completion of the Accounting - Payroll coursework</td>
<td></td>
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</tbody>
</table>

### Required Coursework

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BA70</td>
<td>Payroll and Tax Accounting</td>
<td></td>
</tr>
</tbody>
</table>

### General Accounting

#### Certificate of Completion
#38107

This short-term program is intended to prepare students to become bookkeepers, auditing clerks, and other introductory accountant positions to work in the accounting department of any business or organization. This program is specifically for noncredit students who are seeking training in the accounting field for immediate employment. Furthermore, this program will also provide foundational skills and training for students to enter into more advanced accounting programs. Students must pass both core courses to earn the General Accounting certificate.

### Program Learning Outcomes

- Students will gain employment in an introductory bookkeeping and accounting position in the business department of any business organization.
- Students will demonstrate job readiness skills.
- Students will progress through the business and accounting career ladder by enrolling in further business and accounting courses or programs.

Review Student Learning Outcomes (SLOs) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BA11</td>
<td>Fundamentals of Accounting</td>
<td></td>
</tr>
<tr>
<td>VOC BA68</td>
<td>Business Mathematics</td>
<td></td>
</tr>
</tbody>
</table>

### Payroll and Tax Accounting

#### Certificate of Completion
#38112

This short-term program is intended to prepare students to become payroll and timekeeping clerks as well as for introductory tax positions to work in the payroll and accounting department of any business or organization. This program is specifically for noncredit students who are seeking training in the accounting field for immediate employment. Furthermore, this program will also provide foundational skills and training for students to enter into more advanced accounting programs. Students must pass both core courses to earn the Payroll and Tax Accounting certificate.

### Program Learning Outcomes

- Students will gain employment in an introductory payroll and/or tax accounting position in the business department of any business or organization.
- Students will demonstrate job readiness skills.
• Students will progress through the business and accounting career ladder by enrolling in further business and accounting courses or programs.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BA70</td>
<td>Payroll and Tax Accounting</td>
<td></td>
</tr>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
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</tr>
</tbody>
</table>

Administrative Assistant - Level 1
Certificate of Completion
#38111

The Level 1 Certificate prepares students for entry-level clerical positions where keyboarding and basic office skills are the primary functions.

Program Learning Outcomes
• Students will be prepared to enter into entry-level administrative assistant and general office jobs.
• Students will be employed or seeking employment in the field for a related field.
• Students will demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CSB10</td>
<td>Office Skills</td>
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<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
<tr>
<td>VOC CSB31</td>
<td>Microsoft Word</td>
<td></td>
</tr>
</tbody>
</table>

Administrative Assistant - Level 2
Certificate of Completion
#24066

The Level 2 Certificate prepares students for clerical positions where, in addition to general office skills, written communication and advanced word processing skills are needed.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

Completion of the Administrative Assistant - Level 1 coursework as follows:

<table>
<thead>
<tr>
<th>Course Prefix</th>
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<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CSB10</td>
<td>Office Skills</td>
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<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
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</tr>
<tr>
<td>VOC CSB31</td>
<td>Microsoft Word</td>
<td></td>
</tr>
</tbody>
</table>

PLUS the level 2 coursework as follows:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BO25</td>
<td>Business Communication</td>
<td></td>
</tr>
<tr>
<td>VOC CSB21</td>
<td>Microsoft Excel</td>
<td></td>
</tr>
<tr>
<td>VOC CSB51</td>
<td>Microsoft PowerPoint</td>
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</tr>
</tbody>
</table>

Appliance Repair
Certificate of Completion
#37443

Theory and practical training for job entry including large and small appliances. Troubleshooting appliances and electronic systems to the subsystem and component levels. Covers installation, troubleshooting, maintenance, and operation of a variety of small and large appliances. Prepares student for the National Appliance Service Technician Certification exam and the EOA (Section 608) certification test.

Program Learning Outcomes
• Students will be employed or actively seeking employment in the field or a related field.
• Students will demonstrate job readiness skills.
• Students will be prepared for the National Appliance Service Technician Certification exam.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC EST50</td>
<td>Electrical Fundamentals for Cable Installations</td>
<td></td>
</tr>
<tr>
<td>VOC EST62</td>
<td>Electronic Troubleshooting 1</td>
<td></td>
</tr>
<tr>
<td>VOC EST64</td>
<td>Electronic Troubleshooting 2</td>
<td></td>
</tr>
</tbody>
</table>

Architectural Design Concentration - Level 1
Certificate of Completion
#37313

This multi-level certificate program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment in the field or preparation for transfer to the professional school of architecture. The Level 1 certificate provides a broad overview of the fundamental skills essential to the field, suitable for entry-level employment as an office assistant.

Program Learning Outcomes
• Students will be prepared to enter into apprenticeship programs.
• Students will be employed or actively seeking employment in the field or a related field.
• Students will demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC AR101</td>
<td>Design I - Elements of Design</td>
<td></td>
</tr>
<tr>
<td>VOC AR102</td>
<td>Design 2 - Architectural Design</td>
<td></td>
</tr>
<tr>
<td>VOC AR121</td>
<td>CADD and Digital Design Media - Level I</td>
<td></td>
</tr>
<tr>
<td>VOC AR122</td>
<td>Architectural Presentations</td>
<td></td>
</tr>
</tbody>
</table>

Architecture Foundational Skills
Certificate of Completion
#37314

This multi-level certificate program prepares students to enter the field of architecture and related areas. The student is provided with an option of direct employment in the field or preparation for transfer to a professional school of architecture. The Architecture Foundational Skills certificate provides a basic overview of the fundamental skills essential to the field, suitable for entry-level employment as an office assistant.
Program Learning Outcomes

- Students will be prepared to enter into apprenticeship programs.
- Students will be employed or actively seeking employment in the field or a related field.
- Students will demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>VOC AR101</td>
<td>Design I - Elements of Design</td>
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<td>VOC AR121</td>
<td>CADD and Digital Design Media - Level I</td>
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<tr>
<td>VOC AR141</td>
<td>Design Drawing and Communication</td>
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</table>

Business Management - Level 1

Certificate of Completion #24108

The Business Management – Level 1 Certificate is designed to introduce the student to the role of management in business. Management is the efficient use of human and capital resources to accomplish organizational objectives. Students will be exposed to the terms, trends, organizational structure, and opportunities inherent in business management. Upon completion of the Business Management – Level 1 Certificate students may qualify for an entry-level management position in California’s diverse economy.

Program Learning Outcomes

- Students will list and explain the foundations upon which business is built and the economic challenges facing the United States.
- Students will apply management concepts and functions.
- Students will develop a working knowledge of marketing terminology

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BM20</td>
<td>Principles of Business</td>
<td></td>
</tr>
<tr>
<td>VOC BM61</td>
<td>Business Organization and Management</td>
<td></td>
</tr>
<tr>
<td>VOC BS36</td>
<td>Principles of Marketing</td>
<td></td>
</tr>
</tbody>
</table>

Business Management - Level 2

Certificate of Completion #24110

This certificate builds upon the Level 1 Certificate to provide students with proven business tools that will enhance their management careers. Students will be exposed to projects and business simulations that will lead to measurable successes. Business presentations, business planning, team building, conflict resolution, and computer use are core skills developed in this certificate.

Program Learning Outcomes

- Students will define organizational culture, socialization and mentoring.
- Students will analyze social perception.
- Students will explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) for this program.

Program Requirements

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Business Management - Level 1 coursework</td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Business Management - Level 2 coursework</td>
</tr>
</tbody>
</table>

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BM60</td>
<td>Human Relations in Business</td>
<td></td>
</tr>
<tr>
<td>VOC BM62</td>
<td>Human Resource Management</td>
<td></td>
</tr>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
</tbody>
</table>

Business Management - Level 3

Certificate of Completion #24249

Upon completion of the Business Management – Level 3 Certificate, students will have built a foundation of management strategies and practices which will enable them to prosper in an ever-changing business environment. Students will have a strategic perspective of production, marketing, accounting, international business and human resources. Completion of the Business Management – Level 3 Certificate will lead to new opportunities and provide students with a solid foundation upon which to build a management career.

Program Learning Outcomes

- Students will describe the basic accounting system and how it is used to serve business needs.
- Students will define and outline the key principles of continuous quality management.
- Students will identify how governments influence trade.

Review Student Learning Outcomes (SLOs) for this program.

Program Requirements

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Completion of the Business Management - Level 1 coursework</td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Business Management - Level 2 coursework</td>
</tr>
<tr>
<td>PLUS</td>
<td>Completion of the Business Management - Level 3 coursework</td>
</tr>
</tbody>
</table>
Required Courses
Course Prefix | Course Name | Units
--- | --- | ---
Business Management - Level 1 Coursework
VOC BM20 | Principles of Business |  
VOC BM61 | Business Organization and Management |  
VOC BS36 | Principles of Marketing |  

Course Prefix | Course Name | Units
--- | --- | ---
Business Management - Level 2 Coursework
VOC BM60 | Human Relations in Business |  
VOC BM62 | Human Resource Management |  
VOC CSB15 | Microcomputer Applications |  

Course Prefix | Course Name | Units
--- | --- | ---
Business Management - Level 3 Coursework
VOC BM10 | Principles of Continuous Quality Improvement |  
VOC BM51 | Principles of International Business |  

Computer and Networking Technology
Certificate of Completion #24059

This certificate is intended to prepare students to enter the computer and networking fields as service technicians with foundations in basic electricity and electronics, operating systems, computer service and troubleshooting, and preparation for the A+ certification examination.

Program Learning Outcomes
• Students will be employed or seeking employment in the field or a related field.
• Students will be technically competent.
• Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).

Review Student Learning Outcomes (SLOs) for this program.

Required Courses
Course Prefix | Course Name | Units
--- | --- | ---
VOC CNT50 | Personal Computer (PC) Servicing |  
VOC CNT52 | PC Operating Systems |  
VOC CNT54 | PC Troubleshooting |  
VOC CNT56 | A+ Certification Preparation |  
VOC EL11 | Technical Applications in Microcomputers |  
or VOC CSB15 Microcomputer Applications |  
VOC EL50A | Electronic Circuits - Direct Current (DC) |  
VOC EL50B | Electronic Circuits (AC) |  
VOC EL61 | Electronic Assembly and Fabrication |  
VOC EL74 | Microcontroller Systems |  
VOC TCH60 | Customer Relations for the Technician |  

Electronic Assembly and Fabrication
Certificate of Completion #24162

This certificate prepares students to enter the electronics field as assembly and fabrication technicians. The program provides a series of courses to meet the needs of industry in assembly, soldering/de-soldering skills and fabrication for both through-hole and surface mount devices (SMD), including skills for various types of cabling and connections.

Program Learning Outcomes
• Students will design, fabricate, and populate a through-hole circuit board.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses
Course Prefix | Course Name | Units
--- | --- | ---
VOC EL50A | Electronic Circuits - Direct Current (DC) |  
VOC EL50B | Electronic Circuits (AC) |  
or VOC EST50 Electrical Fundamentals for Cable Installations |  
VOC EL61 | Electronic Assembly and Fabrication |  
VOC EL62 | Advanced Surface Mount Assembly and Rework |  

Electronic Systems Technology - Level 1
Certificate of Completion #24363
This certificate program provides job skills in the areas of low voltage cable and wire installations used in the telephone industry, computer networks (business and home), home theatre, home automation, and home security systems (integrated home systems). Typical job titles in these areas are data or cable technician, low-voltage wiring technician, home theatre installer, consumer electronics service technician and security system installer. Level 1 certification develops skills in electrical fundamentals, fabrication techniques, cabling and wiring standards for voice, video and data, and basic computer skills in word processing, spreadsheets, database and the Internet.

**Program Learning Outcomes**
- Students will demonstrate technical competence by constructing a complete wired telecommunications network using electronic test equipment and hand tools.
- Students will be employed or seeking employment in the field or a related field.

Review [Student Learning Outcomes (SLOs)](p. 405) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC EST50</td>
<td>Electrical Fundamentals for Cable Installations</td>
<td></td>
</tr>
<tr>
<td>VOC EST52</td>
<td>Fabrication Techniques for Cable Installations</td>
<td></td>
</tr>
<tr>
<td>VOC EST54</td>
<td>Cable and Wiring Standards</td>
<td></td>
</tr>
<tr>
<td>VOC EST56</td>
<td>Home Theater, Home Integration &amp; Home Security Systems</td>
<td></td>
</tr>
<tr>
<td>or VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
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</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
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</thead>
<tbody>
<tr>
<td>VOC EL11</td>
<td>Technical Applications in Microcomputers</td>
</tr>
</tbody>
</table>

**Program Learning Outcomes**
- Students will demonstrate technical competence by constructing a complete wired telecommunications network using electronic test equipment and hand tools.
- Students will be employed or seeking employment in the field or a related field.

Review [Student Learning Outcomes (SLOs)](p. 405) for this program.

**Electronics and Computer Engineering Technology**

**Certificate of Completion**

This certificate program prepares individuals either for initial employment or for enhancement of existing skills in the electronics field, or for transfer into B.S. programs in Electronics Technology or Industrial Technology. Students are exposed to core topics such as components and circuits as well as coursework in advanced areas including microcontrollers and interfacing, communications, and industrial electronic controls.

**Program Learning Outcomes**
- Students will show evidence of demonstrating higher-level thought processes by relating specific tasks to more general principles.
- Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).
- Students will apply knowledge of electronic principles to the areas of communications, industrial electronics, and microcontrollers.
- Students will demonstrate proper use of electronic test equipment and associate measurement results with circuit behaviors in the laboratory.
- Students will quantitatively determine unknown electrical parameters from given or measured values and use these results to assess or troubleshoot faults in circuit and system operation.
- Students will communicate, both verbally and in writing, knowledge of electrical concepts and their application to the observed behaviors of circuits and systems.
- Students will connect concepts learned in introductory courses to more general principles applicable in the employment context.

Review [Student Learning Outcomes (SLOs)](p. 405) for this program.
## Required Courses

<table>
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<tr>
<th>Course Prefix</th>
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<tbody>
<tr>
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<td>Technical Applications in Microcomputers</td>
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<tr>
<td>VOC EL12</td>
<td>Computer Simulation and Troubleshooting</td>
<td></td>
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<tr>
<td>VOC EL50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
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<tr>
<td>VOC EL50B</td>
<td>Electronic Circuits (AC)</td>
<td></td>
</tr>
<tr>
<td>VOC EL51</td>
<td>Semiconductor Devices and Circuits</td>
<td></td>
</tr>
<tr>
<td>VOC EL53</td>
<td>Communications Systems</td>
<td></td>
</tr>
<tr>
<td>VOC EL54A</td>
<td>Industrial Electronics</td>
<td></td>
</tr>
<tr>
<td>VOC EL54B</td>
<td>Industrial Electronic Systems</td>
<td></td>
</tr>
<tr>
<td>VOC EL55</td>
<td>Microwave Communications</td>
<td></td>
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<tr>
<td>VOC EL56</td>
<td>Digital Electronics</td>
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<tr>
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<tbody>
<tr>
<td>VOC EL62</td>
<td>Advanced Surface Mount Assembly and Rework</td>
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</tr>
<tr>
<td>VOC EL76</td>
<td>FCC General Radiotelephone Operator License Preparation</td>
<td></td>
</tr>
</tbody>
</table>

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## Electronics Communications

**Certificate of Completion #24210**

In addition to courses in electronics fundamentals, the Electronics Communications certificate program encompasses the study of both wire-based and wireless forms of analog and digital communications systems. Topics include amplitude and frequency modulation, multiplexing, antennas, transmission lines, and radio-wave propagation, as well as microwave systems, including radar and satellite operations.

**Program Learning Outcomes**

- Students will be technically competent.
- Students will be employed or seeking employment in the field or a related field.
- Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).

Review Student Learning Outcomes (SLOs) for this program.

## Required Courses

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<tr>
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<td>VOC EL53</td>
<td>Communications Systems</td>
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<td>VOC EL55</td>
<td>Microwave Communications</td>
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<td>VOC EL56</td>
<td>Digital Electronics</td>
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<td>VOC EL61</td>
<td>Electronic Assembly and Fabrication</td>
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<tr>
<td>VOC TCH60</td>
<td>Customer Relations for the Technician</td>
<td></td>
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</tbody>
</table>

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## Electronics Technology

**Certificate of Completion #24073**

This one-year program covers the fundamentals of electronics technology. These core courses provide the necessary skills for those seeking entry-level employment as electronics technicians without areas of specialization. A course in customer-relations training is also included.

**Program Learning Outcomes**

- Students will be technically competent.
- Students will be employed or seeking employment in the field or a related field.
- Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).

Review Student Learning Outcomes (SLOs) for this program.

## Required Courses

<table>
<thead>
<tr>
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<th>Units</th>
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</thead>
<tbody>
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<td>Technical Applications in Microcomputers</td>
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<td>VOC EL50A</td>
<td>Electronic Circuits - Direct Current (DC)</td>
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<tr>
<td>VOC EL50B</td>
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</tr>
<tr>
<td>VOC EL51</td>
<td>Semiconductor Devices and Circuits</td>
<td></td>
</tr>
<tr>
<td>VOC EL54A</td>
<td>Industrial Electronics</td>
<td></td>
</tr>
</tbody>
</table>

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## Electronics: Industrial Systems

**Certificate of Completion #24319**

In addition to courses in electronics fundamentals, the Industrial Systems curriculum encompasses advanced coursework in industrial electronics, including electronic devices for industrial and motor controls. The curriculum culminates in the study of programmable logic controls (PLCs) using the Allen-Bradley series of PLCs running Windows ladder logic software.

**Program Learning Outcomes**

- Students will be technically competent.
- Students will be employed or seeking employment in the field or a related field.
- Students will employ polar and/or rectangular notation to determine the magnitude and phase shift of an unknown circuit parameter (voltage, current, impedance, and/or power).

Review Student Learning Outcomes (SLOs) for this program.

## Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>VOC EL11</td>
<td>Technical Applications in Microcomputers</td>
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<td>VOC EL12</td>
<td>Computer Simulation and Troubleshooting</td>
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<td>VOC EL50B</td>
<td>Electronic Circuits (AC)</td>
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<tr>
<td>VOC EL51</td>
<td>Semiconductor Devices and Circuits</td>
<td></td>
</tr>
<tr>
<td>VOC EL54A</td>
<td>Industrial Electronics</td>
<td></td>
</tr>
</tbody>
</table>

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Emergency Medical Technician

Certificate of Completion
#38104

This short-term program is intended to prepare students to become Emergency Medical Technicians (EMTs) to work for an ambulance service or in related fire departments, hospitals, or other rescue services. This program is specifically for noncredit students who are seeking training in the public safety field for immediate employment. Furthermore, this program will also provide foundational skills and training for students to enter into more advanced public safety programs. Students must pass both core courses to earn the Emergency Medical Technician certificate.

Awards an Emergency Medical Technician (EMT) Course Completion Certificate needed to take National Registry Certifying Exam.

Program Learning Outcomes
- Students will be employed or seeking employment in the field for a related field.
- Students will pass the National Registry of EMT’s (NREMT) exam.
- Students will gain employment as an Emergency Medical Technician.
- Students will demonstrate job readiness skills.
- Students will progress through the public safety career ladder by enrolling in public safety programs such as Paramedics.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC ET90A</td>
<td>Introduction to EMS System</td>
<td></td>
</tr>
<tr>
<td>VOC EMT90</td>
<td>Emergency Medical Technician</td>
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</tbody>
</table>

Recommended Elective

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BS RWCCR</td>
<td>Reading and Writing for College and Career Readiness</td>
<td></td>
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</tbody>
</table>

Fashion Computer Aided Design

Certificate of Completion
#39646

The Fashion Computer Aided Design Certificate consists of apparel design courses that offer students a basic understanding of clothing construction, patternmaking, technical design, and patternmaking software. Students prepare for careers in apparel manufacturing, production, and technical design.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC FSH23</td>
<td>Patternmaking 2</td>
<td></td>
</tr>
<tr>
<td>VOC FSH24</td>
<td>Fashion Patternmaking by Computer</td>
<td></td>
</tr>
<tr>
<td>VOC FSH25</td>
<td>Fashion Digital Illustration and Design</td>
<td></td>
</tr>
</tbody>
</table>

Floral Design

Certificate of Completion
#24242

This sequence is offered in the evening only and can be completed in two years. Students completing all three courses will have skills and knowledge to seek jobs in floral design beyond entry-level positions, i.e., first-line supervision and/or management and Floral Designers.

Program Learning Outcomes
- Students completing the Floral Design Certificate will be prepared to be employed in the floral design industry.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC AGR25</td>
<td>Floral Design 1</td>
<td></td>
</tr>
<tr>
<td>VOC AGR26</td>
<td>Floral Design 2</td>
<td></td>
</tr>
<tr>
<td>VOC AGR27</td>
<td>Floral Design 3</td>
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</tbody>
</table>

General Office Skills

Certificate of Completion
#37444

An introduction to the various general office and administrative support jobs. Training and skill building in filing systems and procedures, proofreading, telephone techniques, faxing, emailing, electronic calendaring of events, appointments and meetings, memos, and business letters. Essential topics include word processing, spreadsheets, database management, and presentation software.
Program Learning Outcomes
• Students will be prepared to enter into entry level administrative assistant and general office jobs.
• Students will be employed or actively seeking employment in the field or a related field.
• Students will demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
<tr>
<td>VOC CS41</td>
<td>Office Management Skills</td>
<td></td>
</tr>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
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</table>

Recommended Elective

<table>
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<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>VOC HTH06</td>
<td>Health Careers Employability Skills</td>
<td></td>
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</tbody>
</table>

Care Coordinator - Level 2

Certificate of Completion
#38106

Care Coordinator – Level 2 is a short-term program intended to prepare students to work in a health care facility or in the related home health care field. Students will learn about comprehensive care coordination from pre-admission to post-discharge, the challenges of respiratory illnesses, cardiovascular conditions, and orthopedic surgeries, and the impact on readmission. This program is specifically for noncredit students who are seeking training in the health field for immediate employment. Furthermore, this program will also provide foundational skills and training for students to enter into more advanced health training programs. Students must pass both core courses to earn the Care Coordinator – Level 2 certificate.

Program Learning Outcomes
• Students will gain employment as a Care Coordinator - Level 2 in a hospital, medical office or a care facility.
• Students will demonstrate job readiness skills.
• Students will progress through the health career ladder by enrolling in further allied health career programs.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CC1</td>
<td>Care Coordinator 1</td>
<td></td>
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<tr>
<td>VOC CC2</td>
<td>Care Coordinator 2</td>
<td></td>
</tr>
</tbody>
</table>

Certified Nursing & Acute Care Nursing Assistant

Certificate of Completion
#24400

This certificate program will prepare participants to work in both long-term and acute care facilities thus providing entry level, diverse, work opportunities in the ever growing health care field. For those planning on entering LVN or RN programs, course content may increase chances for successful admission and completion of nursing program curriculum.

These courses meet the requirements for California state certification as a CNA. The program incorporates processing of the state application and administration of the NATAP test with same day official test results for the written and manual skills examination. Verification of successful passing of the NATAP test permits immediate eligibility for employment.
All coursework can be completed within 11 weeks. Offered in Fall or Spring semesters.

Participants must:

- provide their own transportation and be at least 16 years of age or have a work permit
- be able to meet expenses and responsibilities incurred as part of this program
- demonstrate proficient English/ESL verbal and written communication skills to take written exams, communicate with clients and maintain a safe clinical environment

**Accreditation**

The Certified Nursing and Acute Care Nursing Assistant program is accredited by the State of California, Health & Human Services, Department of Public Health, Licensing & Certification.

**Contact:**
State of California, Health & Human Services, Department of Public Health, Licensing & Certification
P. O. Box 997377, MS 3000
Sacramento, California 95899-7377
(916) 552-8632
(916) 552-8700
LNCPolicy@cdph.ca.gov

**Program Learning Outcomes**

- Students will pass the California State Exam for CNA.

Review Student Learning Outcomes (SLOs) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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<tbody>
<tr>
<td>VOC HTH01</td>
<td>Certified Nursing Assistant</td>
<td></td>
</tr>
<tr>
<td>VOC HTH04</td>
<td>Acute Certified Nursing Assistant (CNA)</td>
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</tr>
<tr>
<td>VOC HTH05</td>
<td>Health Careers Skills Lab (HCRC)</td>
<td></td>
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</tbody>
</table>

**Certified Nursing Assistant (CNA)**

**Certificate of Completion**

#36872

This short-term program is intended to prepare students to become Certified Nursing Assistants to work in a health care facility or in the related home health care field. This program is specifically for noncredit students who are seeking training in the health field for immediate employment. Furthermore, this program will also provide foundational skills and training for students to enter into more advanced health training programs. Students must pass both core courses to earn the Certified Nursing Assistant certificate.

**Program Learning Outcomes**

- Students will be employed or seeking employment in the field for a related field.
- Students will pass the National Nurse Aide Assessment Program exam.
- Students will gain employment as a Certified Nursing Assistant in a home setting or a care facility.
- Students will demonstrate job readiness skills.
- Students will progress through the health career ladder by enrolling in further allied health career programs.

Review Student Learning Outcomes (SLOs) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC HTH01</td>
<td>Certified Nursing Assistant</td>
<td></td>
</tr>
<tr>
<td>VOC HTH05</td>
<td>Health Careers Skills Lab (HCRC)</td>
<td></td>
</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC HTH04</td>
<td>Acute Certified Nursing Assistant (CNA)</td>
<td></td>
</tr>
<tr>
<td>VOC HHA</td>
<td>Home Health Aide</td>
<td></td>
</tr>
</tbody>
</table>

**College Readiness for Healthcare Programs**

**Certificate of Competency**

#38783

This is a short-term program to prepare students in noncredit programs and adult schools to successfully transition into healthcare college credit courses. Career development and academic counseling are also provided to increase employability, work skills, and provide a pathway to community college healthcare courses.

**Program Learning Outcomes**

- Students will achieve sufficient score on occupational and college program entry level tests.
- Students will be prepared to transition to college or career programs.
- Students will demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BS ABE02</td>
<td>Adult Basic Education</td>
<td></td>
</tr>
<tr>
<td>PLUS Choose one (1) course from the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BS HCM1</td>
<td>Transitional Math for Health Careers 1</td>
<td></td>
</tr>
<tr>
<td>VOC HEP</td>
<td>Healthcare Exam Preparation</td>
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</tr>
</tbody>
</table>

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BS ABE01</td>
<td>Career Information and Guidance</td>
<td></td>
</tr>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
<td></td>
</tr>
</tbody>
</table>

**Medical Assistant**

**Certificate of Completion**

#38108

This certificate prepares students for entry-level positions within administrative or clinical career paths. Students will learn about the medical assistant scope of practice, tasks, and responsibilities, basic pharmacology for medical assistants, and medical front office operations. Topics also include a basic overview of major body systems and physiological processes, examinations and therapeutic modalities,
laboratory procedures, and an overview of qualifications, training, and career opportunities for medical assistants.

Program Learning Outcomes
- Students will be prepared to enter into entry-level medical assistant jobs.
- Students will demonstrate job readiness skills.
- Students will progress through the health career ladder by enrolling in further health career programs.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses
<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC MAST</td>
<td>Medical Assistant</td>
<td></td>
</tr>
<tr>
<td>VOC HTH06</td>
<td>Health Careers Employability Skills</td>
<td></td>
</tr>
</tbody>
</table>

Occupational Therapy Aide
Certificate of Completion
#38096

This short-term program is intended to provide students with the skills and knowledge to start a career as an Occupational Therapy Aide. This program will teach students how to assist patients with a variety of injuries under the supervision of an Occupational Therapist. Occupational Therapy Aides also have the responsibilities for completing non-technical duties such as preparing treatment areas, ordering devices and supplies, and transporting patients under the direction of the Occupational Therapist. Occupational Therapy Aides may be employed in hospitals, nursing care facilities, sports rehabilitation centers, and other healthcare facilities. This program is specifically for noncredit students who are seeking training in the health field for immediate employment. Furthermore, this program will also provide foundational skills and training for students to enter into more advanced health training programs. Students must pass both core courses to earn the Occupational Therapy Aide certificate.

Program Learning Outcomes
- Students will gain employment as an Occupational Therapy Aide in a hospital, medical office or a care facility.
- Students will demonstrate job readiness skills.
- Students will progress through the health career ladder by enrolling in further allied health career programs.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses
<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC OTA</td>
<td>Occupational Therapy Aide</td>
<td></td>
</tr>
<tr>
<td>VOC HTH12</td>
<td>Medical Terminology</td>
<td></td>
</tr>
</tbody>
</table>

Recommended Elective
<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC HTH06</td>
<td>Health Careers Employability Skills</td>
<td></td>
</tr>
</tbody>
</table>

Personal Care Aide
Certificate of Completion
#33703

This short-term program is intended to prepare students to become personal care aides in the home or in a health care facility. The choice of a career development course or health careers employability skills course are also provided to increase employability and work skills. This program is specifically for noncredit students who are seeking training in the health field for immediate entry-level employment. Furthermore, this program will also provide foundational health skills and training for students to enter into more advanced health career programs. Students must pass both core courses to earn the Personal Care Aide certificate.

Program Learning Outcomes
- Students will be proficient in personal care tasks.
- Students will be employed or seeking employment in the field or a related field.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses
<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC PCA</td>
<td>Personal Care Aide</td>
<td></td>
</tr>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
<td></td>
</tr>
</tbody>
</table>

or VOC HTH06 | Health Careers Employability Skills | |

Physical Therapy Aide
Certificate of Completion
#36041

The School of Continuing Education's Physical Therapy Aide Certificate program will provide students with the skills and knowledge to start a career as a Physical Therapy Aide. The program will teach students how to assist patients with a variety of injuries under the supervision of a Physical Therapist. Physical Therapy Aides also have the responsibilities for completing non-technical duties such as preparing treatment areas, ordering devices and supplies, and transporting patients under the direction of the physical therapist. Physical Therapy Aides may be employed in hospitals, nursing care facilities, sports rehabilitation centers, and other healthcare facilities. Students must pass both courses in order to receive their Physical Therapy Aide certificate.

Program Learning Outcomes
- Students will identify and discuss modalities and procedures related to orthopedic disorders.
- Students will demonstrate the basic components of rehabilitation.
- Students will interpret medical terms for a broad range of body systems and medical conditions.
- Students will construct sentences using medical terms used in diagnosing medical conditions.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses
<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC HTH12</td>
<td>Medical Terminology</td>
<td></td>
</tr>
<tr>
<td>VOC PT81</td>
<td>Physical Therapy Aide</td>
<td></td>
</tr>
</tbody>
</table>

Sports Medicine
Certificate of Completion
#38095
This short-term program is intended to provide students with the skills and knowledge to start a career in Sports Medicine. This program will teach students how to assist patients with a variety of injuries under the supervision of an Athletic or Fitness Trainer. These positions also have the responsibilities for completing nontechnical duties such as preparing treatment areas, ordering devices and supplies, and transporting patients under the direction of the trainer. Those working in the field of sports medicine may be employed on sports teams, in physical therapist offices, sports rehabilitation centers, and other healthcare facilities. This program is specifically for noncredit students who are seeking training in the health field for immediate employment. Furthermore, this program will also provide foundational skills and training for students to enter into more advanced athletic and health training programs. Students must pass both core courses to earn the Sports Medicine certificate.

Program Learning Outcomes
- Students will gain employment in the field of Sports Medicine in an athletic team, physical therapist office, medical office or a care facility.
- Students will demonstrate job readiness skills.
- Students will progress through the health career ladder by enrolling in further allied health career programs.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC SPMD</td>
<td>Sports Medicine</td>
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<tr>
<td>VOC HT12</td>
<td>Medical Terminology</td>
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</table>

Recommended Elective

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC HT06</td>
<td>Health Careers Employability Skills</td>
<td></td>
</tr>
</tbody>
</table>

Health Careers Resource Center (HCRC)

The mission of the Health Careers Resource Center is to support all healthcare students with their educational goals by providing a positive learning environment and by reinforcing the acquisition of psychomotor skills. The HCRC actively supports equal opportunity, open access, and high academic standards.

The HCRC provides a state-of-the-art learning lab environment for Mt. SAC credit and non-credit health careers students to assist in:
- developing new health related skills and knowledge
- updating prior or current activities
- participating in simulated clinical activities

HCRC available services include:
- RN assistance in clinical skills practice and performance evaluation
- Medical and hospital equipment, supplies, manikins, simulators, training aids for hands-on demonstrations
- Health Skills Performance Update/Evaluation
- Clinical simulations for Med-Surg, Psych, OB, Peds, Perioperative, Critical Care
- METI/CAE Adult, Child, and Infant Human Patient Simulators and Birthing Simulator

HCRC Registration and Check-In

Registration is open to Mt. SAC students enrolled in credit or non-credit health careers programs. You may register by visiting the HCRC for a registration card and course registration number. Then submit registration card to the Continuing Education Division in Building 40, Room 101. Once you are registered, you must present a current Mt. SAC Student ID card and sign in on each visit in order to check in and use the facilities.

Health Program Application

Students interested in the Psychiatric Technician, Radiologic Technology, or Respiratory Therapy credit programs may inquire about these at the HCRC.

Horse Ranch Management

Certificate of Completion

#24340

This certificate program is designed to give students basic skills for employment on horse ranches and in agriculture sales and services. All courses are applicable for degree requirements in Horse Ranch Management and Livestock Management.

Review Student Learning Outcomes (SLOs) for this program.
Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC AGN02</td>
<td>Animal Nutrition</td>
<td></td>
</tr>
<tr>
<td>VOC AGL16</td>
<td>Horse Production and Management</td>
<td></td>
</tr>
<tr>
<td>VOC AGL18</td>
<td>Horse Ranch Management</td>
<td></td>
</tr>
</tbody>
</table>

Hospitality

Certificate of Completion

#38103

This certificate prepares students for entry-level positions within hospitality and tourism. Students will learn about the history, development, and inter-relatedness of segments of the industry. Topics also include the organizational structure and functions of various segments that comprise hospitality and tourism, the principles of management, service, and business operations, and an introduction to various hospitality and tourism related jobs.

Program Learning Outcomes

- Students will be prepared to enter into entry-level hospitality and related jobs.
- Students will be employed or seeking employment in the field or a related field.
- Students demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC HOSP</td>
<td>Hospitality</td>
<td></td>
</tr>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
<td></td>
</tr>
</tbody>
</table>

Human Resource Management

Certificate of Completion

#24320

This introductory certificate exposes students to the business world and the role of human resources. Students become familiar with various approaches to business organization and the strategic nature of human resources. This certificate may aid in the student’s search for an entry-level job in the business world.

Program Learning Outcomes

- Students will list and explain the foundations upon which business is built and the economic challenges facing the United States.
- Students will apply management concepts and functions.
- Students will explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC ID10</td>
<td>Introduction to Interior Design</td>
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</tr>
<tr>
<td>VOC ID10L</td>
<td>Introduction to Interior Design Laboratory</td>
<td></td>
</tr>
<tr>
<td>VOC ID12</td>
<td>Materials and Products for Interior Design</td>
<td></td>
</tr>
<tr>
<td>VOC ID14</td>
<td>History of Furniture and Decorative Arts</td>
<td></td>
</tr>
</tbody>
</table>

International Business – Level 1

Certificate of Completion

#24107

This specialized business certificate is intended to prepare the student to work in the unique and dynamic environment of international business. The program also prepares the student as a business management generalist for companies conducting international trade. This program will afford career opportunities for entry-level employment in international sales and marketing.

Program Learning Outcomes

- Students will identify how governments influence trade.
- Students will list and explain the foundations upon which business is built and the economic challenges facing the United States.
- Students will develop a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BM20</td>
<td>Principles of Business</td>
<td></td>
</tr>
<tr>
<td>VOC BM51</td>
<td>Principles of International Business</td>
<td></td>
</tr>
<tr>
<td>VOC BS36</td>
<td>Principles of Marketing</td>
<td></td>
</tr>
</tbody>
</table>

International Business – Level 2

Certificate of Completion

#24431

In the International Business – Level 2 Certificate, the student will learn methods and approaches to managing the complexities of doing business in an international environment. Students acquire both
theoretical knowledge and practical skills related to managing and marketing within the global arena. Students active in the workforce will acquire new skills that are highly desirable in a fast-paced dynamic global environment, with an emphasis on the small business perspective.

Program Learning Outcomes

• Students will apply management concepts and functions.
• Students will describe business planning for small business.
• Students will discuss the legal forms of business ownership.

Review Student Learning Outcomes (SLOs) for this program.

Program Requirements

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>This certificate requires:</td>
<td></td>
</tr>
<tr>
<td>Completion of the International Business - 1</td>
<td></td>
</tr>
<tr>
<td>course-work</td>
<td></td>
</tr>
<tr>
<td>PLUS</td>
<td></td>
</tr>
<tr>
<td>Completion of the International Business - 2</td>
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</tr>
<tr>
<td>course-work</td>
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</table>

Required Courses:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Business - Level 1 Coursework</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VOC BM20</td>
<td>Principles of Business</td>
<td></td>
</tr>
<tr>
<td>VOC BM51</td>
<td>Principles of International Business</td>
<td></td>
</tr>
<tr>
<td>VOC BS36</td>
<td>Principles of Marketing</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courses Prefix</td>
<td>Course Name</td>
<td></td>
</tr>
<tr>
<td>International Business - Level 2 Coursework</td>
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<td></td>
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<tr>
<td>VOC BM61</td>
<td>Business Organization and Management</td>
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<tr>
<td>VOC BM66</td>
<td>Small Business Management</td>
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</tr>
</tbody>
</table>

Livestock Production Management

Certificate of Completion
#24057

This certificate is designed to give students basic skills in livestock production management for employment opportunities on farms, ranches and agriculture sales and services.

Program Learning Outcomes

• Students will be technically proficient.
• Students will design a comprehensive production/business plan for various livestock species.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC AGL14</td>
<td>Swine Production</td>
<td></td>
</tr>
<tr>
<td>VOC AGL17</td>
<td>Sheep Production</td>
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</tr>
<tr>
<td>VOC AGL30</td>
<td>Beef Production</td>
<td></td>
</tr>
<tr>
<td>VOC AGL34</td>
<td>Livestock Judging and Selection</td>
<td></td>
</tr>
<tr>
<td>VOC AGL97</td>
<td>Artificial Insemination of Livestock</td>
<td></td>
</tr>
</tbody>
</table>

Manufacturing and Electrical Systems

Certificate of Completion
#37445

Theory and practical training for job entry into manufacturing such as electrical assembly technicians and fabricators. Troubleshooting electrical systems and basic assembly systems. Covers troubleshooting, theory of electrical systems, quality control, building electrical harnesses, blueprint reading, and operation of a variety of tools. Prepare for the workplace with introduction to business and job readiness skills.

Program Learning Outcomes

• Students will be employed or actively seeking employment in the field or a related field.
• Students will demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC MFTH</td>
<td>Manufacturing Theory and Blueprint Reading</td>
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</tr>
<tr>
<td>VOC MFPP</td>
<td>Manufacturing and Production Principles</td>
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</tr>
<tr>
<td>VOC MFES</td>
<td>Manufacturing and Electrical Systems</td>
<td></td>
</tr>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
<td></td>
</tr>
</tbody>
</table>

MasterCAM

Certificate of Completion
#24212

This certificate provides a strong background in MasterCAM 2-D and 3-D, and SolidWorks software packages along with the necessary machine shop theory and practice to input sound functional data into the CAM system.

Program Learning Outcomes

• Students will be employed or seeking employment in the field or a related field.
• Students will be technically competent.
• Students will demonstrate the ability to create a toolpath for an industry representative part from a 2D print using CAM software.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC MF11</td>
<td>Manufacturing Processes 1</td>
<td></td>
</tr>
<tr>
<td>VOC MF38</td>
<td>MasterCAM 1</td>
<td></td>
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<tr>
<td>VOC MF38B</td>
<td>Advanced MasterCAM</td>
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</tr>
<tr>
<td>VOC MF85</td>
<td>Manual CNC Operations</td>
<td></td>
</tr>
</tbody>
</table>

Medical Secretary

Certificate of Completion
#37446

An introduction to medical secretary and medical records jobs. Training and skill building in filing systems and procedures, proofreading,
telephone techniques, faxing, emailing, electronic calendaring of events, appointments and meetings, memos, and business letters.

Program Learning Outcomes
• Students will be prepared to enter into medical secretary and medical record jobs.
• Students will be employed or actively seeking employment in the field or a related field.
• Students will demonstrate job readiness skills.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
<tr>
<td>VOC CS41</td>
<td>Office Management Skills</td>
<td></td>
</tr>
<tr>
<td>VOC MR01</td>
<td>Medical Records</td>
<td></td>
</tr>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
<td></td>
</tr>
</tbody>
</table>

Nursery Management

Certificate of Completion
#24209

This certificate is designed to give students basic skills in production and marketing of plants and dry goods in the wholesale and retail nursery industry.

Program Learning Outcomes
• Students will demonstrate professional conduct.
• Students will be technically proficient.
• Students will demonstrate professional conduct in the industry.
• Students will give a professional quality oral presentation.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC AGR01</td>
<td>Horticultural Science</td>
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</tr>
<tr>
<td>VOC AGR02</td>
<td>Plant Propagation/Greenhouse Management</td>
<td></td>
</tr>
<tr>
<td>VOC AGR29</td>
<td>Ornamental Plants - Herbaceous</td>
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</tr>
<tr>
<td>VOC AGR32</td>
<td>Landscaping and Nursery Management</td>
<td></td>
</tr>
<tr>
<td>VOC AGR50</td>
<td>Soil Science and Management</td>
<td></td>
</tr>
<tr>
<td>VOC AGR64</td>
<td>Irrigation - Drip and Low Volume</td>
<td></td>
</tr>
</tbody>
</table>

Office Computer Applications

Certificate of Completion
#24401

This certificate in Office Computer Applications is customized to meet the needs of the entry-level adult student or professional, who is seeking to acquire an array of office computer skills required in a computerized office environment.

Program Learning Outcomes
• Upon successful completion of this sequence of beginning-level computer courses, students will be prepared for entry-level office support employment.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC PH009</td>
<td>Digital Image Editing for Photographers</td>
<td></td>
</tr>
<tr>
<td>VOC PH010</td>
<td>Basic Digital and Film Photography</td>
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</tr>
<tr>
<td>VOC PH11A</td>
<td>Intermediate Photography</td>
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</tr>
<tr>
<td>VOC PH11B</td>
<td>Digital Capture Workflow</td>
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</tr>
<tr>
<td>VOC PH014</td>
<td>Commercial Lighting</td>
<td></td>
</tr>
<tr>
<td>VOC PH020</td>
<td>Color Photography</td>
<td></td>
</tr>
<tr>
<td>VOC PH012</td>
<td>Photographic Alternatives</td>
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</tr>
<tr>
<td>VOC PH016</td>
<td>Fashion and Editorial Portrait Photography</td>
<td></td>
</tr>
<tr>
<td>VOC PH018</td>
<td>Portraiture and Wedding Photography</td>
<td></td>
</tr>
</tbody>
</table>
Retail Management – Level 1
Certificate of Completion
#24418

This introductory certificate exposes students to the business world and the role of retail distribution. Students become familiar with careers in retail management, as well as the latest trends in this fast changing field. This certificate may aid the student's search for an entry-level job in retail management.

Program Learning Outcomes
• Students will compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content.
• Students will use informative and sales letters to convey information and influence people favorably.
• Students will develop and deliver a 3-5 minute presentation on a business related topic.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BO25</td>
<td>Business Communication</td>
<td></td>
</tr>
<tr>
<td>VOC BS50</td>
<td>Retail Store Management and Merchandising</td>
<td></td>
</tr>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
</tbody>
</table>

Retail Management – Level 2
Certificate of Completion
#24359

This intermediate certificate builds upon the Level 1 Certificate to expose students to the various functions of managers in retail positions. Fundamentals of business organization, retail marketing and staffing provide the student a solid foundation from which to build a career in retail management.

Program Learning Outcomes
• Students will apply management concepts and functions.
• Students will explain theory and practical application of Equal Employment Opportunity current employment laws.
• Students will develop a working knowledge of marketing terminology.

Review Student Learning Outcomes (SLOs) for this program.

Program Requirements

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
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</thead>
<tbody>
<tr>
<td>This certificate requires:</td>
<td></td>
</tr>
<tr>
<td>Completion of the Retail Management - Level 1 coursework</td>
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<tr>
<td>PLUS</td>
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</tr>
<tr>
<td>Completion of the Retail Management - Level 2 coursework</td>
<td></td>
</tr>
<tr>
<td>Completion of the Retail Management - Level 3 coursework</td>
<td></td>
</tr>
</tbody>
</table>

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BO25</td>
<td>Business Communication</td>
<td></td>
</tr>
<tr>
<td>VOC BS50</td>
<td>Retail Store Management and Merchandising</td>
<td></td>
</tr>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
</tbody>
</table>

Retail Management – Level 3
Certificate of Completion
#24383

Students completing the advanced Level 3 Certificate will increase knowledge and practical experience in business communication, leadership and financial controls. Successful completion of this certificate prepares students to handle the increasing diversity and complexity of modern retail management.

Program Learning Outcomes
• Students will describe the basic accounting system and how it is used to serve business needs.
• Students will define organizational culture, socialization and mentoring.
• Students will apply communication skills in simulated business situations such as conferences and business groups.

Review Student Learning Outcomes (SLOs) for this program.

Program Requirements

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
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</thead>
<tbody>
<tr>
<td>This certificate requires:</td>
<td></td>
</tr>
<tr>
<td>Completion of the Retail Management - Level 1 coursework</td>
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<tr>
<td>PLUS</td>
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<tr>
<td>Completion of the Retail Management - Level 2 coursework</td>
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<tr>
<td>PLUS</td>
<td></td>
</tr>
<tr>
<td>Completion of the Retail Management - Level 3 coursework</td>
<td></td>
</tr>
</tbody>
</table>

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BO25</td>
<td>Business Communication</td>
<td></td>
</tr>
<tr>
<td>VOC BS50</td>
<td>Retail Store Management and Merchandising</td>
<td></td>
</tr>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
<tr>
<td>VOC BA11</td>
<td>Fundamentals of Accounting</td>
<td></td>
</tr>
<tr>
<td>VOC BM61</td>
<td>Business Organization and Management</td>
<td></td>
</tr>
<tr>
<td>VOC BM62</td>
<td>Human Resource Management</td>
<td></td>
</tr>
<tr>
<td>VOC BS36</td>
<td>Principles of Marketing</td>
<td></td>
</tr>
</tbody>
</table>
Small Business Management – Level 1

Certificate of Completion #24035

Small business has been described as the engine of change within the economy. The Small Business Management – Level 1 Certificate exposes students to the fundamentals of managing and planning a small business. Upon completion students may qualify for an entry-level management position in a small business. Entrepreneurs may use this certificate as a means to plan and develop new business ventures.

Program Learning Outcomes
• Students will list and explain the foundations upon which business is built and the economic challenges facing the United States.
• Students will develop a working knowledge of marketing terminology.
• Students will describe business planning for small business.

Review Student Learning Outcomes (SLOs) for this program.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BM20</td>
<td>Principles of Business</td>
<td></td>
</tr>
<tr>
<td>VOC BM66</td>
<td>Small Business Management</td>
<td></td>
</tr>
<tr>
<td>VOC BS36</td>
<td>Principles of Marketing</td>
<td></td>
</tr>
</tbody>
</table>

Small Business Management – Level 2

Certificate of Completion #24034

The Small Business Management – Level 2 Certificate provides students with practical small business tools. It focuses on issues such as motivation, teamwork and leadership skills that lead to enhanced productivity through the development of people. Completion of this certificate will lead to new career opportunities for those currently employed in the small business arena.

Program Learning Outcomes
• Students will define organizational culture, socialization and mentoring.
• Students will apply management concepts and functions.
• Students will explain theory and practical application of Equal Employment Opportunity current employment laws.

Review Student Learning Outcomes (SLOs) for this program.

Small Business Management – Level 3

Certificate of Completion #24235

Upon completion of the Small Business Management – Level 3 certificate, students will have built a foundation of management strategies and practices which will enable them to prosper in an ever-changing small business environment. Computer skills applicable to small business will be developed. Students will have a strategic perspective across all small business functions. Students will acquire the skills and abilities necessary to build a successful business career.

Program Learning Outcomes
• Students will describe the basic accounting system and how it is used to serve business needs.
• Students will define and outline the key principles of continuous quality management.
• Students will contrast quality management theory and previous management thought.

Review Student Learning Outcomes (SLOs) for this program.

Certificate Requirements

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualification for this certificate requires:</td>
<td>Completion of Small Business Management - Level 1 coursework</td>
</tr>
<tr>
<td>Completion of Small Business Management - Level 2 coursework</td>
<td>PLUS</td>
</tr>
<tr>
<td>OVCC BM60</td>
<td>OVCC BM61</td>
</tr>
<tr>
<td>OVCC BM62</td>
<td>OVCC BM70</td>
</tr>
<tr>
<td>OVCC BM71</td>
<td>OVCC BM72</td>
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Program Requirements

<table>
<thead>
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<th>Column 1</th>
<th>Column 2</th>
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</thead>
<tbody>
<tr>
<td>Qualification for this certificate requires:</td>
<td>Completion of Small Business Management - Level 1 coursework</td>
</tr>
<tr>
<td>Completion of Small Business Management - Level 2 coursework</td>
<td>PLUS</td>
</tr>
<tr>
<td>OVCC BM60</td>
<td>OVCC BM61</td>
</tr>
<tr>
<td>OVCC BM62</td>
<td>OVCC BM70</td>
</tr>
<tr>
<td>OVCC BM71</td>
<td>OVCC BM72</td>
</tr>
</tbody>
</table>
Completion of Small Business Management - Level 3 coursework

**Required Courses:**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Small Business Management - Level 1 Coursework</td>
<td></td>
</tr>
<tr>
<td>VOC BM20</td>
<td>Principles of Business</td>
<td></td>
</tr>
<tr>
<td>VOC BM66</td>
<td>Small Business Management</td>
<td></td>
</tr>
<tr>
<td>VOC BS36</td>
<td>Principles of Marketing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Small Business Management - Level 2 Coursework</td>
<td></td>
</tr>
<tr>
<td>VOC BM60</td>
<td>Human Relations in Business</td>
<td></td>
</tr>
<tr>
<td>VOC BM61</td>
<td>Business Organization and Management</td>
<td></td>
</tr>
<tr>
<td>VOC BM62</td>
<td>Human Resource Management</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Small Business Management - Level 3 Coursework</td>
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</tr>
<tr>
<td>VOC BA07</td>
<td>Principles of Accounting - Financial</td>
<td></td>
</tr>
<tr>
<td>VOC BM10</td>
<td>Principles of Continuous Quality Improvement</td>
<td></td>
</tr>
<tr>
<td>VOC CSB15</td>
<td>Microcomputer Applications</td>
<td></td>
</tr>
</tbody>
</table>

**Solar Panel**

Certificate of Completion #38105

This short-term program is intended to provide students with the skills and knowledge to start a career in solar panel technology. Essential topics related to solar power and energy are covered including fundamental solar panel and electrical components. Students will gain an understanding of an overview of solar panel manufacturing, installation and maintenance, as preparation for entrance into apprenticeship programs and the construction industry.

**Program Learning Outcomes**

- Students will be prepared to enter into Solar Panel manufacturing/ installation jobs.
- Students will be employed or seeking employment in the field or a related field.
- Students will demonstrate job readiness skills.

Review **Student Learning Outcomes (SLOs)** for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Solar Panel Technology</td>
<td></td>
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<tr>
<td></td>
<td>Tool Use and Field Service Fundamentals</td>
<td></td>
</tr>
</tbody>
</table>

**Tutor Training**

Certificate of Completion G8150

Tutor Training certificate emphasizes tutoring strategies, learning styles, problem-solving, and best practices for working with a diverse student population.

**Program Learning Outcomes**

The goal of the Tutor Training Certificate is to prepare tutors to work effectively with a diverse group of learners. Tutoring strategies, learning styles, problem solving, and best practices for working with a diverse student population will be emphasized. Upon completion of the Tutor Training Certificate, students will be able to demonstrate the following:

- Identify tutor’s and tutee’s responsibilities.
- Identify adult learning theories and tutoring strategies.
- Develop various skills to promote active, independent learning.
- Develop and establish a protocol for tutoring sessions.
- Compare and contrast tutoring styles and techniques.
- Identify problematic areas for the tutor.
- Explore tutor’s role in varied settings such as one-on-one or in groups.
- Identify and address tutor’s personal biases to promote an equitable learning environment based on understanding, acceptance, and respect.

Review **Student Learning Outcomes (SLOs)** for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Introduction to Tutoring</td>
<td></td>
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</table>

Choose one of the following courses:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Tutoring in the English Language</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tutoring - Supplemental Instructor</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tutoring in Mathematics</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tutoring in Reading</td>
<td></td>
</tr>
</tbody>
</table>

**Trades Preapprenticeships**

Certificate of Completion #37599

An introduction to the various building and construction trades. Overview and history of the trades and unions, and preparation for entrance into the apprenticeship programs and construction industry. Essential topics related to various building and construction trades. These include construction health and safety, basic components of a blueprint, green construction, and financial literacy.

**Program Learning Outcomes**

- Students will be prepared to enter into apprenticeship programs.
- Students will be employed or actively seeking employment in the field or a related field.
- Students will demonstrate job readiness skills.
- Students will complete the OSHA 10-Hour Construction Outreach DOL course.

Review **Student Learning Outcomes (SLOs)** for this program.

**Required Courses**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Introduction to Construction Trades 1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Introduction to Construction Trades 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Math for College and Career Readiness</td>
<td></td>
</tr>
</tbody>
</table>

**Recommended Elective**

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
<td></td>
</tr>
</tbody>
</table>
Vocational Re-Entry
Basic Computer Presentation and Publication
Certificate of Completion
#36560

This certificate prepares students for positions where entry-level skills in presentation and publishing software are needed.

Program Learning Outcomes
• Students will present a professional quality PowerPoint using a variety of tools.
• Students will be technically proficient in PowerPoint.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC BCPP1</td>
<td>PowerPoint Basics 1</td>
<td></td>
</tr>
<tr>
<td>VOC BCPP2</td>
<td>PowerPoint Basics 2</td>
<td></td>
</tr>
<tr>
<td>VOC BCDP</td>
<td>Basic Computing - Desktop Publishing</td>
<td></td>
</tr>
</tbody>
</table>

Vocational Re-Entry
Basic Excel Applications
Certificate of Completion
#36278

This certificate will prepare students with specific entry-level Excel application skills for the computerized office environment.

Program Learning Outcomes
• Students will format a basic Excel spreadsheet in order to work with and analyze data.
• Students will be technically competent in Microsoft Excel.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CPBE1</td>
<td>Basic Excel - Level 1</td>
<td></td>
</tr>
<tr>
<td>VOC CPBE2</td>
<td>Basic Excel 2</td>
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</tr>
<tr>
<td>VOC CPBE3</td>
<td>Basic Excel 3</td>
<td></td>
</tr>
</tbody>
</table>

Vocational Re-Entry
Microenterprise
Certificate of Completion
#38725

This certificate is designed to prepare students to start and manage a home-based business for self-employment or obtain a job in the field of business management. Students will gain knowledge and skills in the essentials of starting a small business, requirements of local/state/federal organizations, and best practices in hiring as well as in sales and marketing strategies.

Program Learning Outcomes
• Students will be prepared to start and manage a home-based business for self-employment or obtain a job in the field of business management.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>VOC HBB1</td>
<td>Starting a Home-Based Business</td>
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<tr>
<td>VOC HBB2</td>
<td>Managing and Growing Your Home-Based Business</td>
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<tr>
<td>VOC MIT</td>
<td>Mobile Information Technology for the Beginner</td>
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</table>

Recommended Electives

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC ESD02</td>
<td>Production of Boutique Crafts for Retail Sales</td>
<td></td>
</tr>
<tr>
<td>VOC ESD03</td>
<td>Lettering Styles and Advertising Calligraphy</td>
<td></td>
</tr>
<tr>
<td>VOC ESD07</td>
<td>Handcrafted Needlework for Retail Sales</td>
<td></td>
</tr>
<tr>
<td>VOC ESD08</td>
<td>Jewelry Production and Design for Retail Sales</td>
<td></td>
</tr>
<tr>
<td>VOC ESD09</td>
<td>Beginning Decorative Art Production for Retail Sales</td>
<td></td>
</tr>
<tr>
<td>VOC ESD10</td>
<td>Intermediate Decorative Art Production for Retail Sales</td>
<td></td>
</tr>
<tr>
<td>VOC ESD11</td>
<td>Jewelry and Lapidary Production Design</td>
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</tr>
<tr>
<td>VOC EGD</td>
<td>Home Gardening</td>
<td></td>
</tr>
</tbody>
</table>

Vocational Re-Entry
Office Computer Applications - Level 1
Certificate of Completion
#36375

This certificate is designed to prepare students for entry-level office support employment. Completion of the certificate provides students with basic skills for a computerized office environment.

Program Learning Outcomes
• Students will apply basic computing skills to create, format, and edit professional documents.
• Students will have a solid foundation of computer components and their functions as well as understanding the fundamentals of a Microsoft environment.

Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CPBC1</td>
<td>Basic Computing - Level 1</td>
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<tr>
<td>Note: Any higher level course may be substituted for VOC CPBC1.</td>
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<td></td>
</tr>
<tr>
<td>VOC CPBC2</td>
<td>Basic Computing - Level 2</td>
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</table>

Required Electives

Choose one from the following:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CPNET</td>
<td>Internet Research - an Introduction</td>
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</tr>
<tr>
<td>VOC CPDI</td>
<td>Digital Photography for the Beginner</td>
<td></td>
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</tbody>
</table>
Vocational Re-Entry
Office Computer Applications - Level 2
Certificate of Completion
#36834
This certificate in Office Computer Applications prepares students with an array of office computer skills for a computerized office environment.

Program Learning Outcomes
• Students will be proficient in office computer software used in the office workplace.
• Students will be prepared for entry-level office support employment.

Additional Notations
Certificate Requirements: Completion of Office Computer Applications - Level 1 Certificate

Review Student Learning Outcomes (SLOs) for this program.

Required Courses
<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC CPBC3</td>
<td>Basic Computing - Level 3</td>
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<tr>
<td>VOC CPCC</td>
<td>Creative Computing</td>
<td></td>
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</tbody>
</table>

Welding Technologies
Certificate of Completion
#24373
This certificate is designed to prepare students for employment, and 1) leads to occupations in manufacturing and repair; and 2) helps prepare the student for positions in supervision.

Program Learning Outcomes
• Students will be employed or seeking employment in the area of study or a related area.
• Students will be technically competent.
• Students will correctly answer two designated questions on welding process id.

Required Courses
<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC WL001</td>
<td>Welding Basics</td>
<td></td>
</tr>
<tr>
<td>BS ABE05</td>
<td>Career Development</td>
<td></td>
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</tbody>
</table>

1 Note: Any higher level welding course may be substituted for VOC WL70A.

Recommended Electives
The Welding faculty recommends that students complement their studies with selected elective courses chosen from the list below. Students should meet with a professor of Welding to help you determine which of those electives would best suit your career plans.

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>VOC WL60</td>
<td>Print Reading and Computations for Welders</td>
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</tr>
<tr>
<td>VOC WL70C</td>
<td>Certification for Welders</td>
<td></td>
</tr>
</tbody>
</table>

Automotive Welding, Cutting, & Modification
Certificate of Completion
#24406
Prepares students for entry-level employment as a licensed welder with additional skills development and theory in automotive welding, cutting and modification. Coursework prepares students for industry licensing
with emphasis on competencies required for certification in structural steel welding and specialty skills in automotive welding.

**Program Learning Outcomes**
- Students will be employed or seeking employment in the field or a related field.
- Students will be technically competent.
- Students will perform the required practical projects used in GMAW welding and cutting.

Review Student Learning Outcomes (SLOs) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC WL40</td>
<td>Introduction to Welding</td>
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</tr>
<tr>
<td>VOC WL50</td>
<td>Oxyacetylene Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL51</td>
<td>Basic Electric Arc Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL53A</td>
<td>Welding Metallurgy</td>
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<tr>
<td>VOC WL60</td>
<td>Print Reading and Computations for Welders</td>
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</tr>
<tr>
<td>VOC WL70A</td>
<td>Beginning Arc Welding</td>
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</tr>
<tr>
<td>VOC WL70B</td>
<td>Intermediate Arc Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL70C</td>
<td>Certification for Welders</td>
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</tr>
<tr>
<td>VOC WL80</td>
<td>Construction Fabrication and Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL81</td>
<td>Pipe and Tube Welding</td>
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</tr>
<tr>
<td>VOC WL91</td>
<td>Automotive Welding, Cutting and Modification</td>
<td></td>
</tr>
</tbody>
</table>

### Gas, Tungsten Arc, Welding

**Certificate of Completion**

#24380

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in gas tungsten ARC welding. Coursework prepares students for industry licensing with emphasis on competencies required for certification in aluminum, CRES, mild steel and selected exotic metals with specialty skills in gas tungsten ARC welding.

**Program Learning Outcomes**
- Students will be employed or seeking employment in the field or a related field.
- Students will be technically competent.
- Students will solve problems as related to preparing materials prior to welding.

Review Student Learning Outcomes (SLOs) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC WL40</td>
<td>Introduction to Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL50</td>
<td>Oxyacetylene Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL51</td>
<td>Basic Electric Arc Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL53A</td>
<td>Welding Metallurgy</td>
<td></td>
</tr>
<tr>
<td>VOC WL60</td>
<td>Print Reading and Computations for Welders</td>
<td></td>
</tr>
<tr>
<td>VOC WL70A</td>
<td>Beginning Arc Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL70B</td>
<td>Intermediate Arc Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL70C</td>
<td>Certification for Welders</td>
<td></td>
</tr>
<tr>
<td>VOC WL80</td>
<td>Construction Fabrication and Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL81</td>
<td>Pipe and Tube Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL90A</td>
<td>Gas Tungsten Arc Welding</td>
<td></td>
</tr>
</tbody>
</table>

### Licensed Welder

**Certificate of Completion**

#24223

This certificate is designed to prepare students for entry-level employment in the broad field of welding, including manufacturing, construction, fabrication and repair. Through theoretical and hands-on skills coursework, students prepare for industry licensing with an understanding of current guidelines and standards. Particular emphasis is placed on those competencies required for certification in structural steel welding. Course sequences can be modified to reflect industry experience or other individual needs.

**Program Learning Outcomes**
- Students will be employed or seeking employment in the field or a related field.
- Students will be technically competent.
- Students will identify print views, lines and dimensioning methods.

Review Student Learning Outcomes (SLOs) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC WL40</td>
<td>Introduction to Welding</td>
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</tr>
<tr>
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</tr>
<tr>
<td>VOC WL51</td>
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</tr>
<tr>
<td>VOC WL53A</td>
<td>Welding Metallurgy</td>
<td></td>
</tr>
<tr>
<td>VOC WL60</td>
<td>Print Reading and Computations for Welders</td>
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</tr>
<tr>
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</tr>
<tr>
<td>VOC WL70B</td>
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<td></td>
</tr>
<tr>
<td>VOC WL70C</td>
<td>Certification for Welders</td>
<td></td>
</tr>
<tr>
<td>VOC WL80</td>
<td>Construction Fabrication and Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL81</td>
<td>Pipe and Tube Welding</td>
<td></td>
</tr>
</tbody>
</table>

### Semiautomatic Arc, Welding

**Certificate of Completion**

#24379

Prepares students for entry-level employment as a licensed welder with additional skills development and theory in semiautomatic ARC welding. Coursework prepares students for industry licensing with emphasis on competencies required for certification in structural steel welding and specialty skills in semiautomatic ARC welding.

**Program Learning Outcomes**
- Students will be employed or seeking employment in the area of study or a related area.
- Students will be technically competent.
- Students will demonstrate safe operation of welding equipment.

Review Student Learning Outcomes (SLOs) for this program.

### Required Courses

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC WL40</td>
<td>Introduction to Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL50</td>
<td>Oxyacetylene Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL51</td>
<td>Basic Electric Arc Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL53A</td>
<td>Welding Metallurgy</td>
<td></td>
</tr>
<tr>
<td>VOC WL60</td>
<td>Print Reading and Computations for Welders</td>
<td></td>
</tr>
<tr>
<td>VOC WL70A</td>
<td>Beginning Arc Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL70B</td>
<td>Intermediate Arc Welding</td>
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</tr>
<tr>
<td>VOC WL70C</td>
<td>Certification for Welders</td>
<td></td>
</tr>
<tr>
<td>VOC WL80</td>
<td>Construction Fabrication and Welding</td>
<td></td>
</tr>
<tr>
<td>VOC WL81</td>
<td>Pipe and Tube Welding</td>
<td></td>
</tr>
</tbody>
</table>

VOC WL90A | Gas Tungsten Arc Welding | |

VOC WL70A | Beginning Arc Welding | |
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC WL70B</td>
<td>Intermediate Arc Welding</td>
</tr>
<tr>
<td>VOC WL70C</td>
<td>Certification for Welders</td>
</tr>
<tr>
<td>VOC WL80</td>
<td>Construction Fabrication and Welding</td>
</tr>
<tr>
<td>VOC WL81</td>
<td>Pipe and Tube Welding</td>
</tr>
<tr>
<td>VOC WL90B</td>
<td>Semi Automatic Arc Welding Process</td>
</tr>
</tbody>
</table>
Adult and Continuing Education Courses

Access (ACCS) ................................................................. 428
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Access (ACCS)

ACCS ESL25  Language Development for Deaf Students in ASL and English
0 Units
Lab: 108
Language development to improve written English and American Sign Language (ASL) communication for Deaf or hard of hearing students who use sign language.
Course Schedule

ACCS IBSID  Introduction to Banking for Students with Intellectual Disabilities
0 Units
Lecture: 12-56
Basic banking skills for students with intellectual disabilities including writing and depositing checks and balancing accounts.
Course Schedule

ACCS ILCS  Independent Living Skills - Consumer Skills
0 Units
Lecture: 12-56
Basic consumer skills for students with intellectual disabilities to improve independent living.
Course Schedule

ACCS ILHFS  Independent Living Skills - Health and Fitness Skills
0 Units
Lecture: 12-56
Healthy living for people with intellectual disabilities, including diet, nutrition, disease prevention, and application of physical fitness principles for health.
Course Schedule

ACCS ILMS  Independent Living Skills - Money Skills
0 Units
Lecture: 12-56
Basic money skills necessary for performing accurate money exchange. Including currency identification, values of currency, and basic currency counting.
Course Schedule

ACCS ILSBB  Independent Living Skills - Basic Budgeting and Money Management
0 Units
Lecture: 12-56
Build independent living skills through personal basic money management and budgeting.
Course Schedule

ACCS ILHFS  Independent Living Skills - Human Sexuality
0 Units
Lecture: 12-56
A comprehensive overview of human sexuality for students with intellectual disabilities. Current appropriate information on health, safety, attitudes, behaviors, personal values, and relationships.
Course Schedule

ACCS LRND2  High Tech Center: Assistive Technology and Academic Strategies
0 Units
Lab: 1
Technology and academic strategies to assist students in accessing information and completing credit class assignments. Students should be registered with Access and enrolled in at least 3 academic units.
Course Schedule

ACCS LRND3  Acquired Brain Injury Intervention
0 Units
Lab: 1
Designed for students who have been accepted into the Acquired Brain Injury Program at Mt. SAC. Specialized instruction and the use of computer software to improve cognitive skills (attention, memory, reasoning, etc.) needed for academic and vocational goals. Note: Students must see a brain injury specialist in Access, have acquired their injury after the age of 12, and have finished with any services through the public school system in order to be eligible to register in this class.
Course Schedule

ACCS MBS  Independent Living Skills - Memory Building Skills
0 Units
Lecture: 12-56
Memory building skills for students with developmental disabilities.
Course Schedule

Basic Skills (BS)

BS ABE01  Career Information and Guidance
0 Units
Lecture: 1-90
Information on noncredit and credit enrollment procedures, college placement, assessment, and diagnostic test administration, test score interpretation and course eligibility, career assessment, exploration, and goal setting.
Course Schedule

BS ABE02  Adult Basic Education
0 Units
Lecture: 1-288
Improve basic skills of adult learners. Content includes basic reading comprehension, language, and mathematics.
Course Schedule

BS ABE03  Adult Basic Education - Leadership Development
0 Units
Lecture: 1-90
Leadership styles and individual leadership skills including effective communication, facilitation, problem-solving, decision-making and conflict resolution. Introduction to organizational structures, governance, models and group process.
Course Schedule
BS ABE04 Guidance and Orientation to Special Programs
0 Units
Lecture: 40

Orientation and guidance for noncredit programs, including the College's mission, program guidelines, regulations, and eligibility requirements; information on courses and programs, and educational planning.

Course Schedule

BS ABE05 Career Development
0 Units
Lecture: 4-90


Course Schedule

BS ASVB1 ASVAB Preparation 1
0 Units
Lecture: 1-150

General knowledge in five of the ten areas of the Armed Services Vocational Aptitude Battery (ASVAB) Exam for general science, word knowledge, paragraph comprehension, arithmetic reasoning, and math knowledge and test preparation skills.

Course Schedule

BS ASVB2 ASVAB Preparation 2
0 Units
Lecture: 1-150

Higher level concepts in math reasoning, science skills, and vocabulary found on the Armed Services Vocational Aptitude Battery (ASVAB).

Course Schedule

BS BIO50 Biology Basic Skills
0 Units
Lecture: 9

Basic skills needed for students to succeed in biological science classes. Topics include a contrast of the academic demands of science to non-science disciplines, preparation for biological laboratory experiences as well as lectures, development of personal study plan to manage the large volume of information, interpretation of biological graphs and diagrams, introduction to common Latin and Greek words to build vocabulary, use of memorization techniques, application of test-taking strategies for biological exams, especially lab practica, and analysis of test results. These techniques and strategies will be discussed using biological concepts and vocabularies as examples. Recommended to be taken concurrently with any biological science class.

Course Schedule

BS CNSL5 Career and Life Planning for ESL
0 Units
Lecture: 54

Career and life planning through self-exploration of student personality, interests, and values. Research occupational careers, labor markets, and educational requirements for different jobs. Goal-setting, decision-making, and cohesive teamwork. Job search skills using internet and other resources. Survey campus and community programs, degrees, and resources using the college catalog. Explore opportunities after ESL.

Course Schedule

BS EPCS English Preparation for College Success
0 Units
Lecture: 4-75

Develops expository and argumentative essay and research paper formatting. Emphasizes critical reading of academic material for college coursework.

Course Schedule

BS GEDMA GED Prep: Mathematics
0 Units
Lab: 1-288

Improve mathematical knowledge and skills in preparation for the Math section of the General Education Development (GED) exam. Test areas include number operations, geometry, statistics and algebra.

Course Schedule

BS GEDSC GED Prep: Science
0 Units
(May be taken for Pass/No Pass only)
Lab: 1-288

Improve scientific knowledge and skills in preparation for the Science section of the General Education Development (GED) exam. Test areas include physics, chemistry, life science, earth science and astronomy.

Course Schedule

BS GEDSS GED Preparation: Social Studies
0 Units
(May be taken for Pass/No Pass only)
Lab: 1-288

Improve historical knowledge in preparation for the social studies section of the General Education Development (GED) exam. Test areas include United States history, world history, geography, government and economics.

Course Schedule

BS GEDWR GED Preparation: Language Arts, Writing
0 Units
Lab: 1-288

Improve organizational and grammatical knowledge and skills in preparation for the Language Arts: Writing section of the General Education Development (GED) exam. Test areas include paragraph organization, sentence structure, usage, grammar mechanics and essay development.

Course Schedule
BS HCM1  Transitional Math for Health Careers 1
0 Units
Lecture: 4-288
Contextualized basic math to prepare for successful transition to health career programs including numeracy, fractions, decimals, unit conversion, ratios, and proportions to apply to dimensional analysis.
Course Schedule

BS HSEMA  HSE Preparation: Mathematics
0 Units
Lecture: 1-288
Improve mathematical knowledge and skills in preparation for the math section of High School Equivalency (HSE) exams (GED, HiSET, TASC). Test areas include number operations, algebra, statistics, and geometry.
Course Schedule

BS HSERL  HSE Preparation: Reasoning through Language Arts
0 Units
Lecture: 1-288
Reading comprehension and writing skills in preparation for the Language Arts section of High School Equivalency (HSE) exams (GED, HiSET, TASC). Test areas include reading comprehension, argument analysis and text comparison, grammar mechanics, and extended response development.
Course Schedule

BS HSESC  HSE Preparation: Science
0 Units
Lecture: 1-288
Improve scientific knowledge in preparation for the science section of High School Equivalency (HSE) exams (GED, HiSET, TASC). Test areas include life science, physical science, earth and space science.
Course Schedule

BS HSESS  HSE Preparation: Social Studies
0 Units
Lecture: 1-288
Social studies knowledge in preparation for sections of the High School Equivalency (HSE) exams (GED, HiSET, TASC). Exam areas include United States (U.S.) history, world history, geography, government, and economics.
Course Schedule

BS LANG1  Language Skills Laboratory
0 Units
Lab: 1-320
Designed for ESL students, either enrolled in an ESL class or awaiting admission, to enhance pronunciation, listening, writing and comprehension skills. Also open to AmLa students, foreign language, American Sign Language students to enhance skills in the primary target language.
Course Schedule

BS LRN01  Short-Term Review
0 Units
Lecture: 1-80
Review of reading comprehension, writing and language skills, number operations, algebra, and geometry.
Course Schedule

BS LRN03  Math Skills Review
0 Units
Lab: 1-288
Increase basic math knowledge and reduce math anxiety. Topics include fractions, decimals, ratios, proportions, percentages and the application of these skills in life and work situations.
Course Schedule

BS LRN06  Personal Computer Applications
0 Units
Lecture: 4-288
Current word-processing, spreadsheet, presentation, cloud computing, productivity, and collaboration software; personal and work online communication management, internet safety and digital footprint awareness, keyboarding, and basic computer skills improvement.
Course Schedule

BS LRN50  Learning Support Laboratory
0 Units
Lab: 1-320
Learning and workplace skills are enhanced by computer use and instruction for students enrolled in or seeking enrollment in a college instructional program.
Course Schedule

BS LRN76  Improving Reading Comprehension
0 Units
Lab: 1-320
Prepares students for reading informational materials. Emphasis on reading comprehension, vocabulary, and how to read a textbook.
Course Schedule

BS LRN81  Improving Writing
0 Units
Lecture: 54
Develop as a writer through practice and reflection. Improve writing process and product through prewriting, writing, editing, and revising. Develop writing strategies and confidence in a community of writers.
Course Schedule

BS MCCR  Math for College and Career Readiness
0 Units
Lecture: 4-140
Contextualized math course to prepare students for successful transition to college, apprenticeships, and employment. Topics include numeracy, fractions, decimals, unit conversion, ratios, proportions, algebra, measurement, and statistics.
Course Schedule
BS MPS  Math Preparation for Statistics Success  
0 Units  
Lecture: 4-75  
Review of arithmetic and algebraic skills that are required to be successful in college statistics. Topics include the numerical operators including addition, subtraction, multiplication, and division as well as square roots, exponents, factorials, and sums. Conversion between fractions, decimals, and percent as it relates to probabilities and statistics. Work with graphs of linear equations and their slopes and finding distance between two points. Graphing, solving, and interpreting linear equations and inequalities. Evaluate algebraic expressions using order of operations. Graph and interpret lines, their slope, and find distance between two points. Introduction into basic vocabulary and concepts of statistics. Emphasis on critical reading and thinking skills as they pertain to college statistics.  
Course Schedule  

BS MPSTM  Math Preparation for BSTEM Success  
0 Units  
Lecture: 4-75  
Review of algebraic skills to be successful in BSTEM (Business, Science, Technology, Engineering, and Mathematics) courses. Topics of review include fundamental operations on algebraic expressions and functions; simplify polynomial and rational expressions; apply properties of exponents and evaluate exponential expressions and functions; and solve linear systems of equations with elimination, substitution, and matrix row operations.  
Course Schedule  

BS MTH01  Developmental Mathematics Concepts and Applications  
0 Units  
Lab: 1-320  
Hands-on activities and practical applications of algebraic principles: elementary geometry, signed numbers, ratio and proportion, factoring, pre-algebra, linear and quadratic equations, complex numbers, graphing, functions, sequences, linear and non-linear inequalities and systems, progressions, and sigma notation.  
Course Schedule  

BS RWCCR  Reading and Writing for College and Career Readiness  
0 Units  
Lecture: 1-80  
Contextualized reading and writing course to prepare students for successful transition to apprenticeships, college, and career. Skimming and scanning, annotation, reading for main idea, reading strategies, sentence structure, summarizing versus responding, paragraph structure, paragraph types, reading charts and graphs, and vocabulary.  
Course Schedule  

BS STD80  Foundations for Academic Success  
0 Units  
Lecture: 54  
College success course emphasizing academic achievement that promotes learning through self-awareness, time management, listening, note-taking, oral and written communication, test-taking, memorization and the use of campus resources using a brain-based perspective.  
Course Schedule  

BS TR01  All Subject Tutoring  
0 Units  
Lab: 1-320  
Assistance in writing, reading, mathematics, and study skills through tutoring and computer-based learning. Tutorial assistance in other subject areas may be available.  
Course Schedule  

BS TR02  Tutoring Techniques  
0 Units  
Lecture: 9  
Explores learning theories and tutoring techniques for tutoring individuals and small groups. Emphasis is placed on encouraging independent learning.  
Course Schedule  

BS WRT2  Basic Writing Skills Development  
0 Units  
Lab: 1-320  
Enhance basic skills in reading and writing, via the use of computer-assisted learning, email and on-line tools.  
Course Schedule  

Citizenship (CITZ)  

CITZ NAT  Citizenship for Naturalization  
0 Units  
Lecture: 1-112  
Preparation for the interview for United States Citizenship. Recommended for non-native English speaking students with intermediate or advanced English skills.  
Course Schedule  

Disabled Students (DSPS)  

DSPS ELL01  Lifelong Learning for the Special Needs Population  
0 Units  
Lab: 70-315  
Educational activities for special needs students emphasizing physical, cognitive, social, and emotional skill development.  
Course Schedule  

DSPS ESL25  Language Development for Deaf Students in ASL and ESL  
0 Units  
Lab: 108  
Language development for Deaf or hard-of-hearing students. Includes written English, ESL and ASL.  
Course Schedule  

DSPS ESL26  Language Enhancement for Deaf Students in ASL and ESL  
0 Units  
Lab: 108  
Language enhancement for Deaf or hard-of-hearing students. Intermediate skills in written ESL and ASL.  
Course Schedule
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Lecture</th>
<th>Lab</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSPS IAEP</td>
<td>Interacting with Emergency Personnel and Authorities</td>
<td>0</td>
<td>64</td>
<td></td>
<td>Prepares students with disabilities to interact with emergency personnel including law enforcement. Overview of the criminal justice system and reporting victimization.</td>
</tr>
<tr>
<td>DSPS LRND1</td>
<td>Clinical Speech Instruction</td>
<td>0</td>
<td>1-48</td>
<td></td>
<td>Designed for Mt. SAC students with acquired brain injury. Specialized instruction to improve speech (articulator movement, motor planning) language (expressive, receptive) and cognition (attention, memory, reasoning) needed to achieve academic and vocational goals. Note: Students must make an appointment with the instructor, have acquired the injury after the age of 12, and have completed any services through the public school system in order to be eligible to register for this class.</td>
</tr>
<tr>
<td>DSPS LRND2</td>
<td>High Tech Center: Assistive Technology and Academic Strategies</td>
<td>0</td>
<td>1</td>
<td></td>
<td>Technology and academic strategies to assist students in accessing information and completing credit class assignments. Students should be registered with DSPS and enrolled in at least 3 academic units.</td>
</tr>
<tr>
<td>DSPS LRND3</td>
<td>Acquired Brain Injury Intervention</td>
<td>0</td>
<td>64</td>
<td></td>
<td>Designed for students who have been accepted into the Acquired Brain Injury Program at Mt. SAC. Specialized instruction and the use of computer software to improve cognitive skills (attention, memory, reasoning, etc) needed for academic and vocational goals. Note: Students must see a brain injury specialist in Disabled Student Programs &amp; Services (DSP&amp;S), have acquired their injury after the age of 12, and have finished with any services through the public school system in order to be eligible to register in this class.</td>
</tr>
<tr>
<td>ESL DEAF1</td>
<td>ESL for the Deaf and Hard of Hearing - Level 1</td>
<td>0</td>
<td>1-122</td>
<td></td>
<td>Beginning-low English vocabulary and basic grammar. Includes listening, speaking, reading, and writing skills practice on topics of personal interests, career, and life experiences.</td>
</tr>
<tr>
<td>ESL DEAF2</td>
<td>ESL for the Deaf and Hard of Hearing - Level 2</td>
<td>0</td>
<td>1-122</td>
<td></td>
<td>Development of English as a Second Language (ESL) and American Sign Language (ASL) for communication, promotion of study skills, and career advancement.</td>
</tr>
<tr>
<td>ESL FDN</td>
<td>ESL - Foundations</td>
<td>0</td>
<td>16-384</td>
<td></td>
<td>Foundation level English skills for students with low literacy levels in English or native language. Fundamental skills in letter recognition and production, numbers, pronunciation, and vocabulary acquisition through the practice of listening, speaking, reading, and writing skills.</td>
</tr>
<tr>
<td>ESL LANG1</td>
<td>Language Skills Laboratory</td>
<td>0</td>
<td>1-320</td>
<td></td>
<td>Language skills including listening, speaking, reading, writing, pronunciation, vocabulary, and grammar using various computer software programs. Designed for English as a Second Language (ESL) students awaiting admission into the ESL program and those already enrolled. Also open to American Language (AMLA), World Language, and American Sign Language students to enhance skills in the target language.</td>
</tr>
<tr>
<td>ESL LANG2</td>
<td>ESL Computer and Language Skills Lab</td>
<td>0</td>
<td>1-320</td>
<td></td>
<td>English language through reading, writing, listening, pronunciation, vocabulary, grammar review, and practice tests using various software programs.</td>
</tr>
<tr>
<td>ESL LANG3</td>
<td>English for Special Uses</td>
<td>0</td>
<td>1-112</td>
<td></td>
<td>English as a Second Language (ESL) speaking, writing, vocabulary, and study skills related to career and technical education (CTE) and academic purposes. Critical thinking, cultural awareness, teamwork, and autonomous learning strategies.</td>
</tr>
<tr>
<td>ESL LVL1</td>
<td>ESL - Level 1</td>
<td>0</td>
<td>16-384</td>
<td></td>
<td>Beginning-low English vocabulary and basic grammar. Includes listening, speaking, reading, and writing skills practice on topics of personal interests, career, and life experiences.</td>
</tr>
</tbody>
</table>
ESL LVL2 ESL - Level 2
0 Units
Lecture: 16-384

Beginning-high English vocabulary and grammar. Includes listening, speaking, reading, and writing practice.
Course Schedule

ESL LVL3 ESL - Level 3
0 Units
Lecture: 16-384

Intermediate-low English communication and grammar. Includes listening, speaking, reading, and writing skills. Activities include team projects, presentations, and exams in preparation for academic and career success as well as civic participation.
Course Schedule

ESL LVL4 ESL - Level 4
0 Units
Lecture: 16-384

Intermediate-high English communication and grammar through practice of listening, speaking, reading, and writing skills. Activities include team projects, presentations, and exams in preparation for academic and career success as well as civic participation.
Course Schedule

ESL LVL5 ESL - Level 5
0 Units
Lecture: 16-384

Advanced-low English communication and study skills for transition into college-level and career and technical education (CTE) courses. Activities include teamwork, projects, presentations, and exams to ensure academic and career success, civic participation, and strategies for lifelong learning.
Course Schedule

ESL LVL6 ESL - Level 6
0 Units
Lecture: 16-384

Advanced-high English communication and study skills for transition into college-level and career and technical education (CTE) courses. Activities include teamwork, projects, presentations, and exams to ensure academic and career success, civic participation, and strategies for lifelong learning.
Course Schedule

ESL PLVL1 ESL - Pre-Level 1
0 Units
Lecture: 16-384

Literacy-level English skills. Basic skills in vocabulary and grammar through practice of listening, speaking, reading, and writing skills.
Course Schedule

ESL READ ESL - Reading
0 Units
Lecture: 5-112

English as a Second Language (ESL) reading skills for academic and workplace success. Pre-reading, skimming, main ideas, details, conclusions, vocabulary building, and summarizing.
Course Schedule

ESL SPKA ESL - Speaking A
0 Units
Lecture: 1-112

Beginning level English listening and speaking skills. Focus on vocabulary development, simple conversations, short presentations, and pronunciation.
Course Schedule

ESL SPKB ESL - Speaking B
0 Units
Lecture: 1-112

Intermediate level English oral proficiency in areas of pronunciation, listening comprehension, and speaking. Speaking with clarity and fluency while presenting ideas and opinions. Ability to actively listen and engage in familiar conversation topics.
Course Schedule

ESL SPKC ESL - Speaking C
0 Units
Lecture: 1-112

Advanced level English listening and speaking strategies for academic preparation, workplace advancement, and civic participation. Focus is on fluency, vocabulary, grammatical accuracy, and appropriate social register.
Course Schedule

ESL SPKP1 ESL - Speaking A for Beginners (Pre-1)
0 Units
Lecture: 1-112

Literacy level English listening comprehension and speaking skills. Activities include repetition exercises, listening and responding to simple conversations, retelling stories, and pronunciation practice.
Course Schedule

ESL TOEFL TOEFL Preparation (Test of English as a Foreign Language)
0 Units
Lecture: 1-112

Advanced reading, listening, speaking, and writing skills in preparation for standardized tests, such as Test of English as a Foreign Language (TOEFL).
Course Schedule

ESL VHLTH ESL for Health Professionals
0 Units
Lecture: 1-112

Advanced speaking, writing, vocabulary, and study skills related to careers in healthcare. Critical thinking, cultural awareness, teamwork, and autonomous learning strategies.
Course Schedule
ESL WRTA  ESL - Writing A
0 Units
Lecture: 1-112

Beginning level reading and writing skills using familiar topics and American customs. Focus is on combining sentences and learning vocabulary.
Course Schedule

ESL WRTB  ESL - Writing B
0 Units
Lecture: 1-112

Intermediate level reading and writing using a variety of reading materials and writing topics. Abridged book reports, process writing, and peer editing, primarily at paragraph level.
Course Schedule

ESL WRTC  ESL - Writing C
0 Units
Lecture: 1-112

Advanced level reading and writing proficiency using a range of genres. Process writing to facilitate academic preparation and workplace advancement. Focus on interpretation of authentic material and development of editing strategies.
Course Schedule

ESL WRTP1  ESL - Writing A for Beginners (Pre-1)
0 Units
Lecture: 1-112

Reading and writing skills that establish foundation for English literacy. Material is based on personal life, familiar topics, and American customs. Focus is on vocabulary, introduction to reading passages, and accuracy in sentence-level writing.
Course Schedule

ESL 21S  ESL Accent Reduction
0 Units
Lecture: 36

Pronunciation for non-native speakers with emphasis on analysis of individual strengths and weaknesses. Focus on improving articulation, stress, intonation patterns, and listening.
Course Schedule

ESL 70  Basic to Intermediate Writing and Reading
0 Units
Lecture: 90

Basic to intermediate level accelerated writing and reading for non-native speakers with an emphasis on preparation for academic writing, critical thinking, and vocabulary development.
Course Schedule

ESL 80  Intermediate to Advanced Writing and Reading
0 Units
Lecture: 90

Intermediate to advanced accelerated writing and reading for non-native speakers with an emphasis on preparation for academic writing, critical thinking, and vocabulary development.
Course Schedule

ESL 90  Accelerated Developmental Writing for ESL
0 Units
Lecture: 90

Develops English language reading, writing, and communicating proficiency while nurturing metacognitive and critical thinking skills in a thematic context to prepare English language learners for college-level course work.
Course Schedule

High School Basic Skills (BSHS)

BSHS ALG1  High School Algebra 1
0 Units
Lecture: 15-150

Key components of first year high school algebra. Use of symbolic reasoning and calculations with symbols as applied to solving, graphing equations, functions and inequalities. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ALG2  High School Algebra 2
0 Units
Lecture: 15-150

Components of second year algebra. Expands on basic algebra and geometry concepts, including solutions of quadratic equations and functions, equations and inequalities, fractional exponents and exponential functions, polynomials, real numbers, rational and irrational expressions, logarithmic functions, computations, permutations and probabilities, statistics, series and sequences, the complex number system, and trigonometric functions. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ART1  High School Art and Creative Expression
0 Units
Lecture: 15-150

Artistic perception, creative expression, historical and cultural context of art, aesthetic valuing, art forms, relationships, applications, and original productions through design and drawing using a variety of media, careers in art and design. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ART2  High School Art 2
0 Units
Lecture: 15-150

Artistic perception, creative expression, and aesthetic valuing. Historical and cultural context of the visual arts. Original productions in more complex art designs and drawings using a variety of media. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule
BSHS BIO  High School Biology
0 Units
Lecture: 15-150
Basic life science. Includes diversity of life from a microscopic to a macroscopic scale, relationship between structure and function, chemistry in life processes, cells as the basis of all life, interdependence in nature, information and heredity, evolutionary theories, and homeostasis. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS CHEM  High School Chemistry
0 Units
Lecture: 15-150
Nature of matter and its transformations, chemical bonds and stoichiometry, properties of gases, acids and bases, and organic and inorganic compounds. Chemical systems such as solutions, reactions, and nuclear processes. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS CIV  High Schools Civics
0 Units
Lecture: 15-150
Growth of democracy, federalism, separation of powers, checks and balances, civil liberties, civil rights, civic participation and comparative government. Assessment of global perspectives, constitutional interpretations, political processes, public policy, free enterprise and cultural pluralism. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS CPTC  High School Computer Technology
0 Units
Lecture: 15-150
Fundamental computer concepts, keyboarding skills, digital citizenship, word processing, spreadsheets, and presentation software. Application of technology in the educational and workplace settings. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS EASC  High School Earth Science
0 Units
Lecture: 15-150
Fundamentals of earth and space science, Earth's place in the universe, Earth's systems, and Earth and human activity. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ECON  High School Economics
0 Units
Lecture: 15-150
General economic principles and practices including: scarcity and choice, opportunity and trade-offs, economic systems, institutions and incentives, markets and prices, supply and demand, competition, income distribution, monetary policy, international economics, and government roles. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ENG1  High School English 1
0 Units
Lecture: 15-150
Foundations and analysis of literature using a variety of genres and themes. Writing, editing, and critical thinking skills including vocabulary, concept development, grammar, and writing mechanics. Contributes to the progress of a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ENG2  High School English 2
0 Units
Lecture: 15-150
Advanced foundations of literature using a variety of genres and themes. Improves skills in reading comprehension, literary analysis, mechanics of writing, and oral presentations. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ENG3  High School English 3
0 Units
Lecture: 15-150
American literature using an American historical approach. Includes social, political, and intellectual trends connected with the following time periods: Pre-Colonial Era, the American Revolution, the New England Renaissance, Slavery and the Civil War, the Frontier Era, the Harlem Renaissance, and the Modern Era. Development of writing and critical thinking skills. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS ENG4  High School English 4
0 Units
Lecture: 15-150
British literature using the historical approach. Includes social, political, and intellectual trends connected with the following time periods: Anglo-Saxon, Medieval, English Renaissance, Renaissance drama, the early 17th century, the Restoration and the 18th century, the Romantic Era, the Victorian Age, and contemporary British poetry and prose. Development of writing, critical thinking, and the use of literary tools. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule
BSHS GEOG  High School Geography
0 Units
Lecture: 15-150

Patterns and processes that have shaped human understanding, use, and alteration of Earth’s surface. Spatial concepts and landscape analysis to examine human social organization and its environmental consequences, and the inter-relationship of natural processes and systems. Methods and tools geographers use. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS GEOM  High School Geometry
0 Units
Lecture: 15-150

Geometric applications and connections. Definitions, constructions, theorems, proofs, area, volume, and geometric relationships. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS HLTH  High School Health
0 Units
Lecture: 15-150

Health issues, healthy choices and behavior, social and mental health, and how health issues impact the community and environment. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits may be earned in 15-hour modules.

Course Schedule

BSHS INMA1  HS Integrated Math 1
0 Units
Lecture: 15-150

Algebraic, geometric, and statistical applications and connections. Equations, inequalities, functions, quadratics, and polynomials. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS INMA2  HS Integrated Math 2
0 Units
Lecture: 15-150

Algebraic, geometric, and statistical applications and connections. Triangles, quadrilaterals, similarity, trigonometry, circles, surface area, and volume. Supports progress towards a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS INMA3  HS Integrated Math 3
0 Units
Lecture: 15-150

Algebraic, geometric, and statistical applications and connections. Equation, inequalities, functions, quadratics, and polynomials. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS MUSC  High School Music Appreciation
0 Units
Lecture: 15-150

Analysis of music through history, instruments and genre. Includes vocabulary, compositions, musical elements, and musical works. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS PHSC  High School Physical Science
0 Units
Lecture: 15-150

Introductory overview of chemistry and physical science. Basics of the periodic table, matter, and atoms. Newtonian physics including motion, momentum, and forces. Machines, energy, waves, light, electricity, and magnetism. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS PLNG  High School Planning and Guidance
0 Units
Lecture: 15-150

Guidance and planning: career self-assessment, college and career exploration, online resources, and career development. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule

BSHS PREA  High School Pre-Algebra
0 Units
Lecture: 15-150

Arithmetic operations through pre-algebra. Supports progress in completing a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.

Course Schedule
BSHS PSY  High School Psychology
0 Units
Lecture: 15-150
Methods, facts, and theories of the behavior and processes of human beings. Theories and characteristics of the history of psychology, research and statistics, child and adult development, sensations, perceptions, cognition, stress, learning, memory, motivation, behavior, personality, abnormal behavior, individuality versus group identity and behavior, and therapy. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS READ  High School Reading
0 Units
Lecture: 15-150
Basic reading including comprehension and vocabulary strategies using a variety of narrative and expository texts. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS SOC  High School Sociology
0 Units
Lecture: 15-150
Theories, characteristics, and implications of culture, socialization, society, groups, deviations and control, social stratification, race, gender, age, family, education, politics, religion, sports, and change. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS SPN1  High School Spanish 1
0 Units
Lecture: 15-150
First year course in Spanish language. Communication about self and immediate environment using simple sentences and phrases and verb forms. Includes writing and speaking. Cultural connections to geography and customs of Spanish-speaking countries. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS SPN2  High School Spanish 2
0 Units
Lecture: 15-150
Second year Spanish course. Culture, listening, speaking, reading, and writing. Emphasis on skills needed to communicate in a variety of modes with increased complexity and proficiency. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS SPNS1  HS Spanish for Native Speakers 1
0 Units
Lecture: 15-150
First-year Spanish language for native speakers: reading, listening, writing and speaking skills, grammar, literature, and history of the Hispanic culture. Course will be taught primarily in Spanish. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS SPNS2  High School Spanish for Native Speakers 2
0 Units
Lecture: 15-150
Second year Spanish language for native speakers. Improvement in reading, listening, writing, and speaking skills of native Spanish speakers. Literature and history of the Hispanic culture. Course will be taught primarily in Spanish. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS SSK  High School Study Skills
0 Units
Lecture: 15-150
Study and employment skills for college and career readiness. Approaches to organization skills, learning tools, and career path development. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS USH  High School U.S. History
0 Units
Lecture: 15-150
History, politics, economics, religion, and culture in United States history from its beginning to contemporary times. Significant events and people that comprise American history. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS WHS  High School World History
0 Units
Lecture: 15-150
World history from prehistory to the modern era. Major turning points that shaped the modern world, focusing on the late 18th century through the present, including causes and courses of the two world wars. Rise of democratic ideas and the historical roots of current world issues pertaining to international relations, historical, geographic, political, economic, and cultural contexts. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule
BSHS WREX High School Expository Writing
0 Units
Lecture: 15-150

Developing essay writing including introductory paragraphs, body paragraphs and concluding paragraphs in expository, descriptive, narrative and argumentative essays. Supports progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules.
Course Schedule

BSHS WRIT1 Literature and Writing Fundamentals 1
0 Units
Lecture: 15-150

Reading comprehension and analysis skills across genres including fiction, nonfiction, various genres of literature (novels, short stories, plays, poetry), and informational texts. Writing skills including paragraph writing, thesis development, and editing. Supports progress towards a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules per credit.
Course Schedule

BSHS WRIT2 Literature and Writing Fundamentals 2
0 Units
Lecture: 15-150

Literary analysis skills across genres including fiction, nonfiction, various genres of literature (novels, short stories, plays, poetry), and informational texts. Essay writing skills for academic essays, research papers, and workplace documents. Supports progress towards a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules per credit.
Course Schedule

Older Adult (OAD)

OAD BTHH1 Brain Health 1
0 Units
Lecture: 18-96

Critical thinking and cognitive skills through understanding key structures and functions of the brain. Particular focus on auditory processing.
Course Schedule

OAD BTHH2 Brain Health 2
0 Units
Lecture: 18-96

Designed to improve age-related cognitive decline through preventative measures in order to strengthen and improve brain function. Particular focus on visual processing.
Course Schedule

OAD ELL04 Lifelong Learning for Older Adults
0 Units
Lab: 12-144

Improve or maintain mental fitness of older adults through educational activities promoting critical thinking and cognitive skills.
Course Schedule

OAD ELL05 Lifelong Learning through Current World Events
0 Units
Lab: 54

Cognitive fitness for older adults with emphasis on local, national and global issues.
Course Schedule

OAD FNA03 Oil Painting
0 Units
Lab: 12-54

Principles of drawing, design, color and composition for oil painting emphasizing creative skill development for the older adult population.
Course Schedule

OAD FNA04 Watercolor Painting
0 Units
Lab: 12-54

Principles of watercolor painting for the older adult population. Emphasis will be on creative expression to develop primary skills for watercolor as they relate to composition and technique.
Course Schedule

OAD FNA32 Drawing-Beginning Through Advanced
0 Units
Lab: 12-54

Perceptual and technical skills of drawing. Includes dry and fluid media for the older adult population. Focus on single objects, still life and landscape.
Course Schedule

OAD HTH02 Healthy Cooking/Older Adults
0 Units
Lab: 12-54

Healthy meals for older adults, including microwave use, cuisine for singles or doubles, and meals to cook once and eat twice. Includes dietary guidelines and food safety.
Course Schedule

OAD MOX01 Healthy Aging
0 Units
Lab: 80

Healthy aging, including diet, nutrition, disease prevention, and application of physical fitness principles to maintain health while aging.
Course Schedule

OAD MOX02 Healthy Aging - Principles of Slow Movement
0 Units
Lab: 80

Healthy aging, including diet, nutrition, disease prevention, and application of Tai Chi principles to maintain health while aging for the older adult population.
Course Schedule
OAD MOX04  Healthy Aging - Principles of Posture and Flexibility  
0 Units  
Lab: 80  
Healthy aging, including diet, nutrition, disease prevention, and application of Yoga principles to maintaining health while aging for the older adult population. 
Course Schedule

OAD MOX06  Healthy Aging - Principles of Aquatic Resistance  
0 Units  
Lab: 80  
Healthy aging, including diet, nutrition, disease prevention, and application of aquatic resistance principles to maintaining health while aging for the older adult population. 
Course Schedule

OAD MOX09  Mobility through Exercise - Strength Training  
0 Units  
Lecture: 1-48  
Resistance training for isolation of targeted muscle groups to increase strength, range of motion, flexibility, and increase bone density using toner bands. Designed to challenge all major muscles. Students are encouraged to participate at their own level. In addition, low stretching and breathing techniques will be taught. 
Course Schedule

OAD MOX11  Healthy Aging: Fall Prevention, Balance and Mobility  
0 Units  
Lab: 80  
Risks and fears associated with falling for older adults. Includes setting realistic goals, minimizing environmental risks, and balance exercises. 
Course Schedule

Parenting (PAED)  
PAED CCP  Common Core for Parents  
0 Units  
Lecture: 4-80  
Assist parents and guardians to improve knowledge and strategies for supporting children's academic success in applications of Common Core Standards. Improve integrated English Language Arts and mathematical skills as they relate to Common Core Standards. Reading literature, informational texts, writing, speaking, and listening. Operations and algebraic thinking, number and operations in base ten, number and operations in fractions, measurement and data, and geometry, as solved using Common Core's 8 mathematical practice standards. 
Course Schedule

Vocational (VOC)  
VOC ADJ01  The Administrative Justice System  
0 Units  
(May be taken for Pass/No Pass only)  
Lecture: 54  
History and philosophy of the justice system, subsystems, roles, relationships and theories of crime causation and correction. 
Course Schedule

VOC ADJ02  Principles and Procedures of the Justice System  
0 Units  
(May be taken for Pass/No Pass only)  
Lecture: 54  
Due process in criminal proceedings from pre-arrest through trial and appeal using statutory law and legal precedent. 
Course Schedule

VOC AGG01  Food Production, Land use & Politics-a Global Perspective  
0 Units  
Lecture: 54  
Surveys the world's food producing systems in terms of economic, political and cultural forces. Emphasizes ethical, sustainable food producing agriculture. 
Course Schedule

VOC AGL12  Exotic Animal Management  
0 Units  
Lecture: 54  
Care and management of exotic and alternative livestock species with emphasis on identification, health maintenance, handling techniques, nutrition, and reproduction. Includes analysis of industry trends and principal marketing uses of exotic animals. 
Course Schedule

VOC AGL14  Swine Production  
0 Units  
Lecture: 36 Lab: 54  
Swine enterprises and the ways and means of entering them. Swine management, including handling, feeding, breeding, farrowing, butchering, and marketing. Practical skills are taught using the college farm. 
Course Schedule

VOC AGL16  Horse Production and Management  
0 Units  
Lecture: 54 Lab: 54  
Selection, utilization, and management of the light horse. Emphasis is on evaluation, health care, and handling skills. 
Course Schedule

VOC AGL17  Sheep Production  
0 Units  
Lecture: 36 Lab: 54  
Survey of the sheep and goat industries; management of commercial, purebred and small farm flocks; selecting, feeding, breeding, and basic care of small ruminants plus marketing of sheep, goats and their products. Laboratory and field trips required. 
Course Schedule

VOC AGL18  Horse Ranch Management  
0 Units  
Lecture: 54 Lab: 54  
Skills and procedures used in the management of an equine business. Includes business plans and record keeping, staff and financial management, horse care and training, and farm design for a variety of horse operations. 
Course Schedule
VOC AGL19  Horse Hoof Care  
0 Units  
Lecture: 18  Lab: 54

Proper horse hoof care; shoeing, trimming and disease recognition and control.  
Course Schedule

VOC AGL20  Horse Behavior and Training  
0 Units  
(May be taken for Pass/No Pass only)  
Lecture: 18  Lab: 54

Breaking and starting young horses. Concentrates on halter training of foals, ground work on yearlings, and green-breaking two-year-olds and up. Includes lunging techniques, driving, and breaking to a saddle. Training in collection, turning, backing, leads and trailer loading.  
Course Schedule

VOC AGL30  Beef Production  
0 Units  
Lecture: 36  Lab: 54

Purebred and commercial beef cattle production; emphasis on the importance of breeds, breeding principles, selection, nutrition, environmental management, health, marketing, and recordkeeping to ensure scientifically based management decisions and consumer product acceptance as applied to beef cattle. Laboratory required. Field trips required.  
Course Schedule

VOC AGL34  Livestock Judging and Selection  
0 Units  
Lecture: 18  Lab: 54

Study of form and appearance of farm animals as related to their function. Includes judging of breeding and terminal livestock as well as carcass evaluation. May require field trip.  
Course Schedule

VOC AGL96  Animal Sanitation and Disease Control  
0 Units  
Lecture: 54

Prevention and control of infectious diseases affecting domestic animals including basic disease concepts, transmission of infectious diseases, principles of sanitation, and fundamentals of immunology.  
Course Schedule

VOC AGL97  Artificial Insemination of Livestock  
0 Units  
Lecture: 18  Lab: 54

Theory and application of artificial insemination of domestic animals, including semen evaluation and processing, heat synchronization, and pregnancy diagnosis.  
Course Schedule

VOC AGN02  Animal Nutrition  
0 Units  
Lecture: 54

Composition of feeds and their utilization by domestic animals including digestive physiology, animal assessment, feed appraisal and compiling of rations.  
Course Schedule

VOC AGN51  Animal Handling & Restraint  
0 Units  
Lecture: 36  Lab: 54

Methods of proper handling large and small animals, including chemical and physical techniques of restraint. Field trips Required.  
Course Schedule

VOC AGN94  Animal Breeding  
0 Units  
Lecture: 54

The science of animal breeding, including fundamentals of inheritance, reproduction and breeding systems for domestic animals. Artificial insemination, embryo manipulation, and current topics in reproductive biotechnology will also be included.  
Course Schedule

VOC AGP70  Pet Shop Management  
0 Units  
Lecture: 54

Pet shop operations and the economic aspects of the pet industry. Organization and operation of pet shops, animal care practices, and sound business management practices.  
Course Schedule

VOC AGP71  Canine Management  
0 Units  
Lecture: 36  Lab: 54

Selection, feeding, housing, breeding and management of dogs, including commercial aspects of the dog as a domestic pet. Laboratory work will include practical experience in the handling and training of dogs. May include field trips.  
Course Schedule

VOC AGP72  Feline Management  
0 Units  
Lecture: 54

Care and management of cats including breed identification and characteristics, grooming, showing, nutrition, practical care, behavior, breeding, and housing.  
Course Schedule

VOC AGP73  Tropical and Coldwater Fish Management  
0 Units  
Lecture: 36

Care and keeping of marine and freshwater aquarium fishes, plants, and invertebrates. Guidance on setting up aquariums, choosing compatible species, feeding, health care, breeding, and raising fish.  
Course Schedule
VOC AGP74 Reptile Management
0 Units
Lecture: 36
Care and maintenance of reptiles and amphibians, including snakes, lizards, turtles, tortoises, newts, salamanders, and frogs. Identification and characteristics of reptiles commonly kept as pets. Housing, feeding, health maintenance, breeding, and raising of reptiles.
Course Schedule

VOC AGP76 Aviculture - Cage and Aviary Birds
0 Units
Lecture: 54
Cage and aviary birds marketed in the wholesale and retail pet trade. Identification, nutrition, breeding, disease prevention and control, aviary construction. Psittacines, soft bills, finches, game birds, poultry, and ornamental waterfowl.
Course Schedule

VOC AGR-G Home Gardening
0 Units
Lecture: 54
Organic and traditional gardening, plants, and fruit orchards. Includes design, propagation methods, pruning, fertilizing, and pest control.
Course Schedule

VOC AGR01 Horticultural Science
0 Units
Lecture: 54
Horticulture skills and techniques for use in gardening, nursery, and landscape applications. Emphasis on propagation, cultural practices, and the study of plant relationships, structure, growth and development Off-campus meetings required.
Course Schedule

VOC AGR02 Plant Propagation/Greenhouse Management
0 Units
Lecture: 36 Lab: 38
Plant Propagation and production practices with emphasis on florists' plant, woody ornamentals, and fruits. Commercial techniques include seed propagation, cuttings, grafting and budding, layering, fern sporing, and division. Stresses greenhouses and other environmental structures for plant propagation and production.
Course Schedule

VOC AGR05 Park Facilities
0 Units
Lecture: 54
Management and operation of different types of park facilities. Includes the management of sports fields, recreation centers, campgrounds, aquatic facilities, and golf courses.
Course Schedule

VOC AGR13 Landscape Design
0 Units
Lecture: 36 Lab: 54
Landscape design for residential and small commercial sites including the design process, drafting, graphics, site evaluation, landscaping materials, and plant usage. Field trips and off-campus assignments are required.
Course Schedule

VOC AGR15 Interior Landscaping
0 Units
Lecture: 54
Design, installation, and maintenance practices used in interior landscaping. Includes identification, culture, and care of plants suitable for interior use.
Course Schedule

VOC AGR24 Integrated Pest Management
0 Units
Lecture: 36 Lab: 54
Common agricultural pests in Southern California and physical, biological, and chemical pest control principles and practices, including integrated pest management (IPM). Stresses use, safety, equipment, laws, and regulations of pesticides. Field trips are required.
Course Schedule

VOC AGR25 Floral Design 1
0 Units
Lecture: 24 Lab: 44
Principles of floral design: form, style, and composition. Includes designing of floral arrangements, wreaths, sprays, baskets, bouquets, wedding flowers, and corsages.
Course Schedule

VOC AGR26 Floral Design 2
0 Units
Lecture: 24 Lab: 44
Contemporary floral design theory emphasizing creativity, self-expression, and professional design situations.
Course Schedule

VOC AGR27 Floral Design 3
0 Units
Lecture: 24 Lab: 44
Advanced principles of floral design and florist operations management. Includes designs and operations related to holidays, parties, weddings, and sympathy.
Course Schedule
VOC AGR29 Ornamental Plants - Herbaceous
0 Units
Lecture: 36  Lab: 54
Identification, growth habits, culture and ornamental use of landscape annuals, biennials, perennials, ferns, indoor plants, groundcovers and vines adapted to climates of California. Plants emphasized will come from the California Association of Nurseries and Garden Centers (CANGC) and California Landscape Contractors Association (CLCA) certification test plant lists.
Course Schedule

VOC AGR30 Ornamental Plants - Trees and Woody Shrubs
0 Units
Lecture: 36  Lab: 54
Identification, growth habits, culture, and ornamental use of landscape trees and shrubs adapted to climates of California. Plants emphasized will come from the California Association of Nurseries and Garden Centers (CANGC) and California Landscape Contractors Association (CLCA) certification test plant lists. Off campus meetings required.
Course Schedule

VOC AGR32 Landscaping and Nursery Management
0 Units
Lecture: 36  Lab: 54
Operation and management of wholesale and retail nurseries. Includes site location and layout of areas, greenhouse management, soil mixes, proper use of fertilizers, insecticides, fungicides, herbicides, growth regulators, irrigation, mechanization, financing, personnel management, retail displays, advertising, customer relationships, federal, state, and local laws and regulations. Field trips are required.
Course Schedule

VOC AGR39 Turf Grass Production and Management
0 Units
Lecture: 36  Lab: 54
Introduction to cultivation, maintenance, and management of turfgrasses utilized for athletic fields, golf courses, parks, cemeteries, and commercial and residential lawns. Identification, installation, cultural requirements, and maintenance practices are emphasized. Field trips required.
Course Schedule

VOC AGR40 Sports Turf Management
0 Units
Lecture: 36  Lab: 54
Prepares students to work in the sports turf industry. Emphasizes turf cultural techniques used in sports turf management. Includes turf surfaces used on baseball, football, soccer, tennis, golf courses, driving ranges, and other sports fields in both professional and amateur sports. Field trips required.
Course Schedule

VOC AGR50 Soil Science and Management
0 Units
Lecture: 36  Lab: 54
Principles of soil management, including management of air, water, nutrients, organic matter. Study of soil including physical, chemical, and biological properties, classification, derivation, use, function, and management including erosion, moisture, retention, structure, cultivation, organic matter, and microbiology as they pertain to optimized plant growth. Laboratory topics include soil type, classification, soil reaction, soil fertility, and physical properties of soil. Laboratory required. Field trips are required.
Course Schedule

VOC AGR51 Tractor and Landscape Equipment Operations
0 Units
Lecture: 36  Lab: 54
Selection, operation, repair and maintenance of power equipment used in the agriculture and landscape industry. Include two- and four-wheel drive tractors, skip loader, skid steer loader, backhoes, lawnmowers, edgers, weed eaters, blower vacuums, rototillers, chainsaws, spraying equipment and all-terrain vehicles. Laboratory includes use of this equipment.
Course Schedule

VOC AGR52 Hydraulics
0 Units
Lecture: 36  Lab: 54
Operation, maintenance, and repair of hydraulic systems used on agriculture and industrial equipment.
Course Schedule

VOC AGR53 Small Engine Repair 1
0 Units
Lecture: 36  Lab: 54
Principles and repair of small engines used in landscape, industrial and agricultural applications. Includes repair of lawnmowers, chainsaws, 2-cycle engines, 4-cycle engines, spraying equipment, all-terrain vehicles, and other related gas-powered equipment.
Course Schedule

VOC AGR55 Diesel Engine Repair
0 Units
Lecture: 36  Lab: 54
Repair and maintenance of diesel engines used to power industrial, landscape and agricultural equipment. Includes hands-on experience maintaining, servicing, and repairing diesel engines.
Course Schedule

VOC AGR56 Engine Diagnostics
0 Units
Lecture: 36  Lab: 54
Analysis and evaluation of tractor engine power failures with hands-on experience in the proper diagnostic procedures of power equipment. Includes service, maintenance and repair of tractor electrical systems: electrical wiring, voltage regulators, generators, alternators, switches, gauges, batteries, and test equipment. Field trips are required.
Course Schedule
VOC AGR57  Power Train Repair
0 Units
Lecture: 36  Lab: 54

Service, maintenance, and repair of power trains. Includes hands-on experience with clutches, transmissions, differentials, power take-off units, and final drives used to transmit power on tractors and other outdoor power equipment. Field trips are required.
Course Schedule

VOC AGR62  Irrigation Principles and Design
0 Units
Lecture: 36  Lab: 54

Principles of irrigation, design techniques, sprinkler system components, and hydraulic principles used in nursery management, interior design, residential, and commercial landscapes. Special emphasis is given to water conservation. Field trips are required.
Course Schedule

VOC AGR63  Irrigation Systems Management
0 Units
Lecture: 36  Lab: 54

Systematic approach to water conservation in landscapes. Soil-plant-water relationships, evapotranspiration, irrigation schedules, salinity and drainage, and irrigation efficiency. Water measurement, soil moisture measurement, irrigation systems, and practical constraints affecting scheduling. California water supply issues. Irrigation efficiency testing will be incorporated to demonstrate proper methods of water audits and system evaluation. Field trips are required.
Course Schedule

VOC AGR64  Irrigation - Drip and Low Volume
0 Units
Lecture: 36  Lab: 54

Conservation of water in landscapes by utilization of drip and low-flow irrigation practices. Design, installation techniques, operation, and maintenance of drip and low-flow irrigation systems, including determination of irrigation requirements, selection of emitters and low-flow devices, and uniformity of water distribution. Includes hands-on experience in design and installation techniques. Field trips are required.
Course Schedule

VOC AGR71  Construction Fundamentals
0 Units
Lecture: 36  Lab: 54

Construction techniques and tools used in landscaping with construction projects that include surveying techniques, utilities (gas, water, and electricity), woodworking, and masonry.
Course Schedule

VOC AGR72  Landscape Hardscape Applications
0 Units
Lecture: 36  Lab: 54

Landscape construction pertaining to hardscape featured in the landscape. Estimation and installation of fences, walks, planters, patios, lighting, barbecues, gazebos, decks, ponds, spas, fountains, and pools. Students will gain hands-on experience in the laboratory activities.
Course Schedule

VOC AGR73  Landscaping Laws, Contracting, and Estimating
0 Units
Lecture: 54-54

Landscape laws, contracting and estimating as they pertain to landscape construction. Information covered will be helpful for the Landscape Contractor’s (C-27 classification) licensing exam administered by the State of California. Off campus assignments required.
Course Schedule

VOC AGR75  Urban Arboriculture
0 Units
Lecture: 36  Lab: 54

Care and management of ornamental trees. Includes pruning techniques, fruit tree care, bracing, cabling, and pest control. Safe practices in the use of equipment including the use of ropes, chippers, boom trucks, chain saws, and identification and evaluation of common trees. Prepares students for the tree worker and arborist certification (ISA) exams.
Course Schedule

VOC ANA50  Basic Anatomy and Physiology
0 Units
Lecture: 60-180

Introduction to human anatomy and physiology by systems with brief descriptions of biochemistry, cell biology, and molecular biology. Upon completion, students will understand normal functions and be able to recognize pathologies.
Course Schedule

VOC AR101  Design I - Elements of Design
0 Units
Lecture: 54  Lab: 54

Design and design process including conceptualization, visualization, form making, presentation, expression, and site analysis of physical, contextual, and cultural aspects of design and the urban environment. Portfolio will be produced. Field trips are required.
Course Schedule

VOC AR102  Design 2 - Architectural Design
0 Units
Lecture: 54  Lab: 54

Second level architectural design studio with a focus on site analysis, design conceptualization, form making, program development and presentation. Emphasis is on critical thinking and problem solving integrated with the artistic design process. Investigations will stress symbolic expression, aesthetics, craftsmanship, technical skills, vocabulary and physical object making through the design of multi-family residential, institutional and cultural buildings. Field trips are required.
Course Schedule

VOC AR121  CADD and Digital Design Media - Level I
0 Units
Lecture: 54  Lab: 54

CADD (Computer Aided Design and Drafting) Level 1 and computer application in architecture, engineering and related fields, including spreadsheet, CAD, and presentation application. Field trips required.
Course Schedule
VOC AR122  Architectural Presentations
0 Units
Lecture: 54  Lab: 54
Analysis and preparation of architectural presentation projects, including schematic and final design, architectural models, oral presentation techniques, board layouts using hand-drawn and computer-aided techniques, and development of project portfolio. Field trips required.
Course Schedule

VOC AR141  Design Drawing and Communication
0 Units
Lecture: 54  Lab: 54
Architectural drawing techniques including graphic standards, scales, orthographic, paraline, and perspective projections. Field trips required.
Course Schedule

VOC AR147  Architectural CAD and BIM
0 Units
Lecture: 36  Lab: 71
3-D Computer Aided Design and Drafting (CAD) and Building Information Modeling (BIM) for architectural design and design development. Portfolio of 3-D building models and extracted 2-D drawings will be produced. Field trips required.
Course Schedule

VOC AR222  Advanced Digital Design, Illustration and Animation
0 Units
Lecture: 36  Lab: 71
Architectural Computer Aided Design (CAD), 3-Dimensional (3-D) illustration, rendering and animation. Virtual walk-through and fly-through videos of interior and exterior 3-D models with photo-realistic materials and lighting will be produced.
Course Schedule

VOC AR247  Architectural CAD Working Drawings
0 Units
Lecture: 36  Lab: 71
Architectural Computer Aided Design (CAD) for design development and working drawings. Portfolio of working drawings using Building Information Modeling (BIM) and CAD applications of integrated 3-D and 2-D BIM/CAD models will be produced. Field trips required.
Course Schedule

VOC ASC02  Animal Nutrition
0 Units
Lecture: 54
Composition of feeds and their utilization by domestic animals including digestive physiology, animal assessment, feed appraisal and compiling of rations.
Course Schedule

VOC ASC20  Horse Behavior and Training
0 Units
Lecture: 18  Lab: 54
Breaking and starting horses of all ages. Concentrates on halter training of foals, ground work on yearlings, and green-breaking two-year-olds and up. Includes lunging techniques, driving, and breaking to a saddle. Training in collection, turning, backing, leads, and trailer loading.
Course Schedule

VOC BA07  Principles of Accounting - Financial
0 Units
Lecture: 90
Financial accounting required of Business Administration and Accounting majors. Defines financial accounting and its relevance to business decision-makers, accounting concepts and techniques, analysis and recording of financial transactions, and preparation, analysis and interpretation of financial statements focusing on application of generally accepted accounting practices. Includes asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls, ethics, and financial statement analysis. General Ledger Accounting Software program is integrated throughout and used to complete various homework assignments.
Course Schedule

VOC BA11  Fundamentals of Accounting
0 Units
Lecture: 54
Accounting vocabulary and theory, equations to solve word problems, simple and compound interest, present value, consumer and business credit, mortgages, financial statements and ratios, inventory, depreciation, business taxes, and investments.
Course Schedule

VOC BA68  Business Mathematics
0 Units
Lecture: 54
Addition, subtraction, multiplication, division, decimals, percentages, fractions, signed numbers, equations, and problem solving.
Course Schedule

VOC BA70  Payroll and Tax Accounting
0 Units
Lecture: 54
On-the-job payroll accounting. Surveys the various tax procedures required by the employer and employee in filing the correct forms for Social Security, federal, and state income taxes and their reconciliation. Laws related to Worker's Compensation, State Disability Benefit Laws, and Fair Employment Practices are discussed.
Course Schedule
VOC BA71 Personal Financial Planning
0 Units
Lecture: 54

Integrative approach to personal finance focusing on practical financial decision making as well as the social, psychological, and physiological contexts in which those decisions are made. Students will examine their relationships with money, set personal goals, and develop a plan to meet those goals. Topics include consumerism, debt, healthcare, investing, retirement, long-term care, disability, death, and taxes.
Course Schedule

VOC BA72 Bookkeeping - Accounting
0 Units
Lecture: 90

Bookkeeping and accounting principles including the accounting cycle for service and merchandising companies, cash management, payroll, and special journals. Computerized simulations and completion of an accounting project for a company.
Course Schedule

VOC BA75 QuickBooks for Accounting
0 Units
Lecture: 54

Accounting concepts utilizing QuickBooks, a general-ledger software program. Hands-on use of a microcomputer to process accounting transactions, prepare statements and reports, and complete accounting cycle tasks.
Course Schedule

VOC BA76 Excel for Accounting
0 Units
Lecture: 54

Analysis of financial data and preparation of managerial accounting reports using Excel software. The development of comprehensive analysis models using Microsoft Excel formulas, pivot tables, and pivot charts to summarize complex managerial accounting data into information for decision making. Includes manufacturing and consolidation worksheets, financial statement analysis, and statement of cash flows. The ability to demonstrate the use of presentation methods like Microsoft PowerPoint to effectively communicate analysis of managerial accounting information.
Course Schedule

VOC BCDP Basic Computing - Desktop Publishing
0 Units
Lecture: 12-56

Basic desktop publishing to create and produce professional-looking publications.
Course Schedule

VOC BCPP1 PowerPoint Basics 1
0 Units
Lecture: 12-56

Basic use of PowerPoint to create slide presentations.
Course Schedule

VOC BCPP2 PowerPoint Basics 2
0 Units
Lecture: 12-56

Create PowerPoint presentations using text and object animation, video, audio, and hyperlinks.
Course Schedule

VOC BM10 Principles of Continuous Quality Improvement
0 Units
Lecture: 54

History and evolution of thought in Continuous Quality Improvement (CQI), including the theories and methods of Deming, Juran, and Crosby. Practical application of quality management process and tools are presented for the continuous improvement of organizational quality. Relevant case studies are included.
Course Schedule

VOC BM20 Principles of Business
0 Units
Lecture: 54

Business and its functions, background, development, organization, and opportunities. Business terms, current trends, methods, contemporary and future problems, and current business practices are covered.
Course Schedule

VOC BM51 Principles of International Business
0 Units
Lecture: 54

International business environment with a global perspective. Introduces global viewpoints across the full spectrum of business functions, including, but not limited to: accounting, finance, human resources, management, operations, production, purchasing, and strategic planning.
Course Schedule

VOC BM52 Principles of Exporting and Importing
0 Units
Lecture: 54

Practical information needed to participate in activities related to the exporting and importing of goods and services. Includes vocabulary, acronyms, trends, regulations, regional agreements, documentation, and challenges related to the exporting and importing of goods and services.
Course Schedule

VOC BM60 Human Relations in Business
0 Units
Lecture: 54

Inter-disciplinary study of how people work and relate at the individual, group, and organizational level. Topics include motivation, team work, leadership skill, and how to handle organizational change.
Course Schedule
VOC BM61  Business Organization and Management
0 Units
Lecture: 54

Functions of management, management concepts, planning, organizing, staffing, and controlling. Theories of management, lines of authority, functions of departments, and the importance of policies, procedures, and controls.
Course Schedule

VOC BM62  Human Resource Management
0 Units
Lecture: 54

Direction of people including guidance, control, supervisory problems, training, job analysis, interviewing, testing, rating, and other functions involving human resources. Designed to improve the overall understanding of the relationship between the individual and the business organization.
Course Schedule

VOC BM66  Small Business Management
0 Units
Lecture: 54

Organizing, starting, and operating a small business enterprise. Emphasis on entrepreneurial applications in a small business environment.
Course Schedule

VOC BM85  Special Issues in Business
0 Units
Lecture: 36

Provide business majors with a forum to gain knowledge, develop techniques, problem solve and implement an actual business plan. Special emphasis will be placed on the particular project of the actual business used as the class project.
Course Schedule

VOC BO05  Business English
0 Units
Lecture: 54

Skills and techniques of English, as applied to business situations, with emphasis on effective document structure.
Course Schedule

VOC BO25  Business Communication
0 Units
Lecture: 54

Written communications, including letters and memos, for a variety of situations in the business environment. Includes writing of good news, bad news, sales, claims, and persuasive correspondence; letters and resumes appropriate to job seeking and application; and practicing oral skills as applied to job interviews and business reports.
Course Schedule

VOC BO26  Oral Communications for Business
0 Units
Lecture: 54

Oral communication used in business situations such as training sessions, presentations, professional discussion, and telephone interactions.
Course Schedule

VOC BS35  Professional Selling
0 Units
Lecture: 54

Principles of selling and the role of a salesperson in the marketing process. Includes characteristics and skills necessary for a successful salesperson, techniques for prospecting and/or qualifying buyers, buyer behavior, and critical steps in the selling process. Students develop and offer a sales presentation for a selected product, service or concept.
Course Schedule

VOC BS36  Principles of Marketing
0 Units
Lecture: 54

Organization and function of system of distributing goods and services from the point of production to the consumer. Preparation of a marketing plan using product, distribution, promotional, and pricing strategies.
Course Schedule

VOC BS50  Retail Store Management and Merchandising
0 Units
Lecture: 54

Principles and practices used in the management and merchandising of retail stores. Includes critical buying function, merchandising, promotional techniques, sit selection, layout, staffing, market positioning, and customer service.
Course Schedule

VOC BS85  Special Issues in Marketing
0 Units
Lecture: 36

Provides marketing majors with a forum to gain knowledge, develop techniques, problem-solve and implement an actual business marketing plan. Special emphasis will be placed on the particular project of the actual business used as the class project.
Course Schedule

VOC CC1  Care Coordinator 1
0 Units
Lecture: 30-60  Lab: 20-30

Communication, culture, diversity, the healthcare system, resources, and wellness to provide timely access to quality healthcare through all phases of the healthcare continuum.
Course Schedule
VOC CC2  Care Coordinator 2  
0 Units  
Lecture: 30-60  Lab: 20-30  
Determine needs of patients, identify resources, and create an appropriate discharge plan to prevent readmission. Includes technology, community resources, support delivery, and personal and professional development.  
Course Schedule  

VOC CC3  Care Coordinator 3  
0 Units  
Lecture: 12-60  Lab: 10-20  
Patient care coordination from pre-admission to post-discharge.  
Course Schedule  

VOC CD  Child Development  
0 Units  
Lecture: 50  
Survey of child development, addressing knowledge and skills in the development of children from prenatal to school age development. Introduction to theories, stages, best practices, and career paths. The course does not fulfill Title 22 requirements for employment or educational requirement for the CA Child Development Matrix.  
Course Schedule  

VOC CI11  Database Management - Microsoft Access  
0 Units  
Lecture: 54  
Design, creation, and management of relational databases using Microsoft Access. Basic database design, creation of tables, queries, forms, reports, and macros. Creation of custom graphical user interface and introduction to Visual Basic for Applications (VBA) code.  
Course Schedule  

VOC CI11L  Database Management - Microsoft Access Laboratory  
0 Units  
Lab: 27  
Laboratory for VOC CI11 - Database Management - Microsoft Access. Exercises focusing on design and development of a business database using Microsoft Access software, including creation of tables and relationships between tables, queries, forms, reports, macros, and an introduction to Visual Basics for Applications (VBA) programming language to make a fully-functioning, user-friendly Accessa database.  
Course Schedule  

VOC CNT52  PC Operating Systems  
0 Units  
Lecture: 54  Lab: 54  
Current operating systems required for A+ and Network+ Certification and general computer servicing. Includes: identification of major components, installation, configuration, upgrading, and troubleshooting.  
Course Schedule  

VOC CNT54  PC Troubleshooting  
0 Units  
Lecture: 54  Lab: 54  
Personal computer (PC) servicing. Includes isolating, identifying, and repairing specific problems in the computer environment at the hardware level. Prepares students for the A+ Certification Exam.  
Course Schedule  

VOC CNT56  Computer Networks  
0 Units  
Lecture: 54  Lab: 54  
Standards, terminology, design, implementation, and troubleshooting techniques as they relate to both local and wide area networks. Emphasis on hardware and software components, network architecture, and data transmission methods. Of special interest to computer and network technicians and those seeking certification in A+, Network+, or other certifications.  
Course Schedule  

VOC CNT60  A+ Certification Preparation  
0 Units  
Lecture: 36  
Prepares the student and qualified computer technician for the A+ certification examination. All aspects of the A+ Essentials and A+ Practical Application test modules will be stressed through both lecture review and test simulation software.  
Course Schedule  

VOC CNT62  Network+ Certification Preparation  
0 Units  
Lecture: 36  
Prepares the student or A+ certified technician for the Network+ (Net+) certification examination. Includes Open System Interconnection (OSI) model, Transmission Control Protocol/Internet Protocol (TCP/IP), and implementing, installing, maintaining, and supporting networks.  
Course Schedule  

VOC CPBC1  Basic Computing - Level 1  
0 Units  
Lecture: 54  
Introduction to the personal computer, including terminology and basic computer operations in a Windows environment.  
Course Schedule  

VOC CPBC2  Basic Computing - Level 2  
0 Units  
Lecture: 54  
Create documents in applications such as Microsoft Word; includes basic computer maintenance and problem-solving techniques.  
Course Schedule
VOC CPBC3  Basic Computing - Level 3
0 Units
Lecture: 54

Software application skills including creative projects which introduce computer graphics.
Course Schedule

VOC CPBE1  Basic Excel - Level 1
0 Units
Lecture: 12-56

Introduction to Excel, including terminology, and working with data in a spreadsheet application.
Course Schedule

VOC CPBE2  Basic Excel 2
0 Units
Lecture: 12-56

Basic functions in Excel including formulas, sorting, filtering data, and formatting tables.
Course Schedule

VOC CPBE3  Basic Excel 3
0 Units
Lecture: 12-56

Basic Excel including storing, manipulating and analyzing data in spreadsheets, and displaying data graphically using charts.
Course Schedule

VOC CPCC  Creative Computing
0 Units
Lecture: 54

Creative skills in utilizing graphic designs for projects such as business cards, letterhead, labels, flyers, posters, greeting cards, and computer-generated fabric designs.
Course Schedule

VOC CPCL  Computer Laboratory
0 Units
Lab: 1-320

A laboratory study program designed to complement the lecture materials presented in computer program instructional courses.
Course Schedule

VOC CS11  Computer Keyboarding
0 Units
Lecture: 40-112

Develops alpha and numeric keyboarding skills on a personal computer at a straight-copy rate of 25- to 40-gross words a minute with a predetermined error limit. Includes keyboarding of letters, tables, and reports.
Course Schedule

VOC CS12  Intermediate Computer Keyboarding
0 Units
Lecture: 40-112

Develops computer keyboarding speed and accuracy with a proficiency standard upon completion of 35- to 55-gross words a minute with a predetermined error limit. Uses word processing software to format letters, memos, reports, tables, and other related business documents.
Course Schedule

VOC CSB10  Office Skills
0 Units
Lecture: 54

Skills necessary to work in an office setting including: alpha and numeric keyboarding, email etiquette and standards, electronic calendaring, ten-key, composing, formatting and storing business documents, and telephone techniques.
Course Schedule

VOC CSB11  Computer Information Systems
0 Units
Lecture: 54  Lab: 27

Overview of computer information systems including computer hardware, software, networking, programming, databases, Internet, security, systems analysis, ethics, and problem solving using business applications.
Course Schedule

VOC CRIMJ  CRIMINAL JUSTICE
0 Units
Lecture: 75-180

History, structure, and functions of the American criminal justice system; law enforcement, courts, and corrections agencies. Examine the interrelationship across agency processes and their impact on contemporary issues in society.
Course Schedule
VOC CSB15 Microcomputer Applications
0 Units
Lecture: 54 Lab: 27
Windows operating system (OS) and applications, simple business examples using up-to-date browser, word processing, spreadsheet, database management and presentation software, and integration of software applications.
Course Schedule

VOC CSB16 Macintosh Applications
0 Units
Lecture: 27 Lab: 27
Macintosh operating system and related tools; creating files using office applications; storing and sharing files using iCloud.
Course Schedule

VOC CSB21 Microsoft Excel
0 Units
Lecture: 54
Spreadsheet concepts using Microsoft Excel including formatting, formulas and functions, charts, linked worksheets, pivot tables, macros, and Visual Basic for Applications (VBA) code.
Course Schedule

VOC CSB31 Microsoft Word
0 Units
Lecture: 54
Word processing with Microsoft Word and its editing, formatting, and language tools to create, edit, and format business and publication documents. Includes creating flyers, newsletters, and other publication documents using advanced formatting techniques and tools.
Course Schedule

VOC CSB51 Microsoft PowerPoint
0 Units
Lecture: 54
Using PowerPoint to plan, design, and produce effective presentations. Includes creating charts, diagrams, and storyboards; developing appropriate text content; and adding sound, animation, and movies.
Course Schedule

VOC CSB61 Desktop Publishing Software
0 Units
Lecture: 54
Formerly VOC CP60 Using desktop publishing software to integrate text and various graphic objects, design, edit and produce a variety of high-quality business publications.
Course Schedule

VOC CSW15 Web Site Development
0 Units
Lecture: 54 Lab: 27
Use of professional visual Web-authoring application to plan, develop, implement publish and maintain Web sites.
Course Schedule
VOC EL50A  Electronic Circuits - Direct Current (DC)
0 Units
Lecture: 54  Lab: 54

Direct Current (DC) electrical circuits and their applications. Covers DC sources, analysis, test equipment, measurements, and troubleshooting of resistive devices and other basic components. Includes Ohm's Law, Kirchhoff's law, and network theorems. (Students seeking a survey course in electronics should take VOC EL10, Introduction to Mechatronics, rather than VOC EL50A or 50B.)

Course Schedule

VOC EL50B  Electronic Circuits (AC)
0 Units
Lecture: 54  Lab: 54

Alternating Current (AC) electrical circuits and their applications. Covers AC sources, analysis (using complex numbers), test equipment, measurements, and troubleshooting of basic circuits with capacitors, inductors, and resistors. Includes impedance, resonance, filters, and decibels.

Course Schedule

VOC EL51  Semiconductor Devices and Circuits
0 Units
Lecture: 54  Lab: 54

Solid-state devices and circuits, including bipolar-junction and field-effect transistors, rectifier diodes, operational amplifiers, and thyristors. Analog circuits studied include discrete and integrated circuit amplifiers, voltage regulators, oscillators and timers. Emphasizes configurations, classes, load lines, characteristic curves, gain, troubleshooting, measurements, and frequency response.

Course Schedule

VOC EL53  Communications Systems
0 Units
Lecture: 54  Lab: 54

Analog and digital communications systems. Emphasizes analog and digital modulation principles, multiplexing, protocols, and telecommunications circuits and systems.

Course Schedule

VOC EL54A  Industrial Electronics
0 Units
Lecture: 54  Lab: 54

Industrial electronic components and basic control circuits. Includes time delay controls, thyristor controls, relays, optoelectronic (opto) devices, direct current (DC) and alternating current (AC) motor control, transducers, silicon controlled rectifier (SCR) and unijunction transistor (UJT) devices.

Course Schedule

VOC EL54B  Industrial Electronic Systems
0 Units
Lecture: 36  Lab: 54

Systems application of industrial electronics including industrial production and processes, automation, and programmable and motor controllers. Emphasis is on programmable logic controllers (PLCs).

Course Schedule

VOC EL55  Microwave Communications
0 Units
Lecture: 54  Lab: 54

Microwave components and circuits. Stress transmission lines, Smith Charts, impedance matching, antenna characteristics, wave propagation, frequency analysis, and measurement techniques.

Course Schedule

VOC EL56  Digital Electronics
0 Units

Combinational and sequential logic circuits emphasizing number systems, binary math, basic gates, Boolean algebra, Karnaugh maps, flip-flops, counters, and registers. Stresses design and troubleshooting techniques.

Course Schedule

VOC EL61  Electronic Assembly and Fabrication
0 Units
Lecture: 36  Lab: 54

Manufacturing and fabrication processes associated with the electronics industry. Printed circuit board (PCB) design from conception to completion. Emphasizes electrical schematics, bill of material (BOM), component selection, layout design, manufacturability, assembly, soldering, de-soldering, and surface-mount technology.

Course Schedule

VOC EL62  Advanced Surface Mount Assembly and Rework
0 Units
Lecture: 18  Lab: 54

Advanced course in assembly and repair (soldering) on surface mount assemblies (SMT). Material is similar in content to the Institute for Printed Circuits (IPC) surface mount assembly and rework certification.

Course Schedule

VOC EL74  Microcontroller Systems
0 Units
Lecture: 54  Lab: 54

Microcontroller systems and programming methods; programmable logic devices (PLDs); serial communications; conversion of signals from analog to digital formats and the converse. Industry applications, interfacing, and troubleshooting.

Course Schedule

VOC EL76  FCC General Radiotelephone Operator License Preparation
0 Units
Lecture: 18  Lab: 54

Prepares qualified electronics and aviation technicians for the Federal Communications Commission (FCC) commercial General Radiotelephone Operator License (GROL).

Course Schedule

VOC EL81  Lab Studies in Electronics
0 Units
Lab: 54

Extended laboratory experience supplementary to those available in the regular program. Allows the student to pursue more advanced and complex laboratory projects and experiments.

Course Schedule
VOC EMT90  Emergency Medical Technician
0 Units
Lecture: 100-160  Lab: 45-60

Approved by the Los Angeles (LA) County Emergency Medical Services (EMS) Agency. Develops the ability to recognize the signs and symptoms of various illnesses and injuries. Teaches proper procedures of pre-hospital emergency care per local and national standards. Awards an Emergency Medical Technician (EMT) Course Completion Certificate needed to take National Registry Certifying Exam. Necessary for many jobs in emergency care and is a prerequisite for entry into a paramedic program and most fire department jobs.
Course Schedule

VOC ESD02  Production of Boutique Crafts for Retail Sales
0 Units
Lab: 54

Design and production of boutique crafts. Includes marketing, pricing, cost analysis, and use of emerging technology.
Course Schedule

VOC ESD03  Lettering Styles and Advertising Calligraphy
0 Units
Lab: 54

Styles of calligraphy as they are used in art, media, and advertising. Includes size, placement, styles, and emerging technology.
Course Schedule

VOC ESD07  Handcrafted Needlework for Retail Sales
0 Units
Lab: 54

Needlework technique including knitting, crocheting, embroidery, needlepoint for plastic canvas, and emerging technology to construct finished products for sale.
Course Schedule

VOC ESD08  Jewelry Production and Design for Retail Sales
0 Units
Lecture: 12-56

Design and construct wire-worked jewelry using beads and stones with various methods of wire wrapping, coiling, hammering, and emerging technology.
Course Schedule

VOC ESD09  Sewing and Design
0 Units
Lab: 54

Basic sewing techniques for basic tailoring, pattern reading, cutting, and style design to construct professional looking garments.
Course Schedule

VOC ESD10  Beginning Decorative Art Production for Retail Sales
0 Units
Lab: 54

Introduction to decorative painting and associated mediums. Includes painting on a variety of surfaces using tole art brush strokes used in folk art, stenciling, and other design applications and emerging technology.
Course Schedule

VOC ESD11  Intermediate Decorative Art Production for Retail Sales
0 Units
Lab: 54

Intermediate tole art brush strokes on a variety of surfaces using acrylic paints, associated mediums, and emerging technology to create finished products.
Course Schedule

VOC ESD15  Jewelry and Lapidary Production Design
0 Units
Lecture: 12-56

Jewelry making, stone cutting, polishing, and lapidary work, using emerging technology.
Course Schedule

VOC EST50  Electrical Fundamentals for Cable Installations
0 Units
Lecture: 40-120  Lab: 20-60

Electrical fundamentals for cable and wire installations and other low voltage systems. Includes direct current (DC) and alternating current (AC), solid-state devices, digital and microprocessor devices, and their application to cable installations.
Course Schedule

VOC EST51  Electrical & Tool Fundamentals
0 Units
Lecture: 54  Lab: 54

Electrical and tool (hand and power) fundamentals for low voltage systems used in residential, and commercial security, networks, and audio/video systems. Topics include tool fundamentals, DC/AC sources and components, solid-state devices, digital devices, and their application to low voltage systems.
Course Schedule

VOC EST52  Fabrication Techniques for Cable Installations
0 Units
Lecture: 40-75  Lab: 20-40

Fabrication techniques used in the installation of home theater, computer networks, home automation, and other low voltage system applications. Emphasis on hand and power tools, construction methods, and materials as they apply to cable and wire installations. Prepares students for the California (CA) State Contractors C-7 low voltage systems license.
Course Schedule

VOC EST53  Residential/Office System Installations
0 Units
Lecture: 54  Lab: 54

Residential/office systems and their installations. Emphasis on security, audio/video systems, wiring and cable standards and the installation techniques required for such systems.
Course Schedule
VOC EST54  Cable and Wiring Standards  
0 Units  
Lecture: 40-120  Lab: 20-60

Cable and wire standards of video, voice, and data wiring for home theater, computer networks, home automation, telecommunications, and other low voltage system installations. Emphasis on copper wire, coax, fiber optic, and structured cables.
Course Schedule

VOC EST56  Home Theater, Home Integration & Home Security Systems  
0 Units  
Lecture: 40-75  Lab: 20-40

Home theater, home integration, home management Power Line Carriers (PLCs), security hardware and programming, and the installation and servicing of such systems.
Course Schedule

VOC EST61  Electronic Circuits/Systems Troubleshooting  
0 Units  
Lecture: 54  Lab: 54

Troubleshooting basic electronic circuits and systems to component level. Circuits include power supplies, amplifiers, audio circuits, and video systems.
Course Schedule

VOC EST62  Electronic Troubleshooting 1  
0 Units  
Lecture: 30-60  Lab: 30-60

Troubleshooting appliances and electronic systems to the subsystem and component levels. Covers installation, troubleshooting, maintenance, and operation of a variety of small and large appliances.
Course Schedule

VOC EST64  Electronic Troubleshooting 2  
0 Units  
Lecture: 54  Lab: 54

Troubleshooting advanced electronic video circuits and systems to component level. Includes HDTV (plasma, LCF, DLP).
Course Schedule

VOC ET90A  Introduction to EMS System  
0 Units  
Lecture: 15-25  Lab: 22-30

Prerequisite for VOC EMT 90. Introduces concepts of the Emergency Medical Services (EMS) System, roles, and responsibilities. Basic concepts of patient assessment and scene management taught. Stresses collaboration with other scene team members.
Course Schedule

VOC FDB1  Financial and Database Management 1  
0 Units  
Lecture: 4-288

Short-term introduction to small business and database software to introduce elementary computer literacy. Data entry in small business accounting management software. Create customers, vendors, and basic transactions. Design simple databases and explore database objects including simple forms, reports, and queries.
Course Schedule

VOC FDB2  Financial and Database Management 2  
0 Units  
Lecture: 4-288

Further instruction in basic computer literacy for small business and database software. Process sales tax, refunds, discounts, and credits using small business accounting software. Create classes and basic estimates. Modify reports, queries, and forms.
Course Schedule

VOC FSH08  Introduction to Fashion  
0 Units  
Lecture: 54

Fashion industry as a whole, including raw materials, manufacturing, retailing, technology, world economics, globalization, and careers. Includes apparel design, manufacturing, retail merchandising, sales, promotion, textile production, and career opportunities.
Course Schedule

VOC FSH09  History of Fashion  
0 Units  
Lecture: 54

Survey of Western costume and fashion from antiquity to contemporary times. Emphasis is placed on style as it relates to social, economic, and political forces, and the relationship of historic styles to current fashion.
Course Schedule

VOC FSH10  Clothing Construction 1  
0 Units  
Lecture: 36  Lab: 54

Essentials of industry standard apparel construction techniques using a variety of machines and equipment. Students will be given instruction in single needle machine operation, industrial overlock operation, and garment assembly.
Course Schedule

VOC FSH12  Clothing Construction 2  
0 Units  
Lecture: 36  Lab: 54

Advanced industry construction techniques using overlock and single needle machines.
Course Schedule

VOC FSH15  Aesthetic Design in Fashion  
0 Units  
Lecture: 54

Design principles and influences in apparel selection and fashion design. Projects applying design elements and principles using computer-aided design (CAD) software.
Course Schedule
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Lecture</th>
<th>Lab</th>
</tr>
</thead>
<tbody>
<tr>
<td>VOC FSH17</td>
<td>Textiles</td>
<td>0</td>
<td>54</td>
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<tr>
<td></td>
<td>Manufacturing of textiles and fabrics and the factors that determine the suitability for end use. Topics include natural and synthetic fibers, yarns, fabric construction, dyes, finishes, legislation, and care. Emphasis is on selection criteria for textile product design and recent developments in the textile field.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH20</td>
<td>Illustration for Fashion and Costume Design</td>
<td>0</td>
<td>36</td>
<td>54</td>
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<tr>
<td></td>
<td>Drawing techniques for fashion and theatrical costume design. Application of the basic techniques used in drawing a well-proportioned male and female figure and in rendering garment flats using texture, fabric and design detail. Students will explore a variety of mediums.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH21</td>
<td>Patternmaking I</td>
<td>0</td>
<td>36</td>
<td>54</td>
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<td></td>
<td>Theory and application of basic flat patternmaking techniques to create garment designs using industry standards. By means of dart and seam manipulation, patterns will be created, constructed, and fitted.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH22</td>
<td>Fashion Design by Draping</td>
<td>0</td>
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<td>Three dimensional dress design through draping fabrics directly to a dress form to create original designs and patterns to interpret fashion illustrations and technical flats.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH23</td>
<td>Patternmaking 2</td>
<td>0</td>
<td>36</td>
<td>54</td>
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<tr>
<td></td>
<td>Intermediate pattern drafting and flat patternmaking with an introduction to technical packages. Students apply patternmaking theories to create ready-to-wear sportswear designs for misses and women's wear.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH24</td>
<td>Fashion Patternmaking by Computer</td>
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<td>36</td>
<td>54</td>
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<td></td>
<td>Industrial fashion patternmaking and grading using Gerber computer-aided design (CAD) technology. Exploration of drawing techniques, pattern development, flat pattern manipulation, and the sizing and grading of patterns.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH25</td>
<td>Fashion Digital Illustration and Design</td>
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<td>Technical fashion drawing techniques using Adobe Illustrator and Photoshop. Includes drawing production flats, colorization, and digital fashion figures using a computer as a drafting tool. Exploration of popular computer techniques and apparel design methods.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH57</td>
<td>Fashion Retailing and Production Technologies</td>
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<td></td>
<td>Overview of fashion retailing, on site environments, online fashion stores, management and multi-channel retailers. Principles focus on the fashion segment of the retailing industry and the merchandising of fashion products.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH59</td>
<td>Fashion Retailing</td>
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<td></td>
<td>Overview of fashion retailing, on site environments, online fashion stores, management and multi-channel retailers. Principles focus on the fashion segment of the retailing industry and the merchandising of fashion products.</td>
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<td>Course Schedule</td>
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<tr>
<td>VOC FSH60</td>
<td>Retail Buying and Merchandising</td>
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<td>Principles and practices used in retail buying and merchandising environment. This course emphasizes the buyer's role in merchandising management, quantitative retail formulas, costing calculations, pricing strategies, and managing profit. Students will apply concepts learned using Microsoft Excel.</td>
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<tr>
<td>VOC FSH63</td>
<td>Fashion Promotion</td>
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<td>Principles and techniques of integrated marketing communications for apparel wholesale and retail products. Emphasis focuses on principles of integrated marketing and communication strategy, market and consumer research, branding, and the comprehensive nature of promotion in the fashion merchandising environment and emphasizes the changing nature of promotion in a global marketplace.</td>
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<tr>
<td>VOC FSH66</td>
<td>Visual Merchandising Display</td>
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<td>36</td>
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<td>Design principles, color theory, space, and lighting in relation to visual merchandising display areas and interior design of stores using various applications of computer graphics programs.</td>
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<td>Course Schedule</td>
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</tbody>
</table>
VOC FSVCS  Food Services  
0 Units  
Lecture: 60-180  
Principles of food preparation, service procedures and sanitation, and safety practices in the food service industry. Study the application of food costing, recipes and menu planning, and professional dining service practices in various types of food operation businesses. Examine employment skills and knowledge suitable for careers in this industry.  
Course Schedule

VOC GOG10  Introduction to Geographic Information Systems (GIS)  
0 Units  
Lecture: 54  
An introduction to the fundamentals of a geographic information system (GIS), including history of automated mapping; introduction to cartographic principles; overview of software, such as ArcView; hardware; application of GIS technology in environmental sciences, government, business, terminology, data and spatial analysis.  
Course Schedule

VOC GRP10  Photoshop Imagery  
0 Units  
Lecture: 36  Lab: 54  
Adobe Photoshop software skills, techniques and digital workflow practices from digital image editing and retouching to the compositied imagery commonly created for using photography, commercial design, printing and publishing, the internet and multimedia authoring production.  
Course Schedule

VOC GRP12  Advanced Photo Editing with PhotoShop  
0 Units  
Lecture: 36  Lab: 54  
Adobe Photoshop Extended software skills and techniques for the creative photorealistic imagery commonly used in photography, commercial design, printing and publishing, the Internet and multimedia authoring production.  
Course Schedule

VOC GRP16  Illustrator Graphics  
0 Units  
Lecture: 36  Lab: 54  
Adobe Illustrator software skills, techniques and digital workflow from essential digital drawing basics to creatively conceived illustrative imagery and renderings commonly created for use in commercial design, printing and publishing, the Internet and multimedia authoring production.  
Course Schedule

VOC GRP18  Advanced Image Design - 3D Modeling Techniques  
0 Units  
Lecture: 36  Lab: 54  
3D graphics modeling software skills and production techniques from 2D orthographic drawing to the creatively conceived 3D imagery and animated environments commonly created for self-expression, entertainment, commercial design, printing and publishing, the Internet and multimedia authoring production.  
Course Schedule

VOC GRP20  Applying Photos and Images in Multimedia  
0 Units  
Lecture: 36  Lab: 54  
Multimedia graphics software skills and production techniques for combining text, image, audio, video, animation and scripting media to author multimedia projects commonly created for self-expression, entertainment, commercial design, the Internet and multimedia production.  
Course Schedule

VOC GRP8  Digital Media  
0 Units  
Lecture: 36  Lab: 54  
Introductory course for all disciplines interested in learning scientific concepts, terminology and basic techniques used to produce digital media content. Includes software such as Adobe Photoshop, Apple iPhoto and iMovie, and computer and other electronic hardware techniques necessary to acquire, store, edit, transfer or output digital media files.  
Course Schedule

VOC HBB1  Starting a Home-Based Business  
0 Units  
Lecture: 24  
Starting a home-based business to become self-employed. Includes basic marketing, finance and management skills.  
Course Schedule

VOC HBB2  Managing and Growing Your Home-Based Business  
0 Units  
Lecture: 24  
Managing day-to-day business activities to increase revenue and profitability to grow a home-based business.  
Course Schedule

VOC HBBUS  Starting a Home-Based Business  
0 Units  
Lecture: 24  
Starting a home-based business to become self-employed. Includes basic marketing, finance and management skills.  
Course Schedule

VOC HEP  Healthcare Exam Preparation  
0 Units  
Lecture: 4-75  
General health sciences, affixes and medical terminology, statistical graphing and charting, technical writing, grammar, reading comprehension, listening and communicating skills, and test-taking strategies for entrance into healthcare programs and exams.  
Course Schedule

VOC HHA  Home Health Aide  
0 Units  
Lecture: 10-30  Lab: 10-30  
Preparation for certification as Home Health Aide by the State of California. Includes Federal and State regulations, client needs, quality of care, and clinical hours.  
Course Schedule
VOC HOSP  Hospitality
0 Units
Lecture: 60-180

Organizational structure and functions of the various segments that comprise the hospitality industry. Examination of principles of management, service, and business operations. Study of history, development, and interrelatedness of segments in the industry, along with careers in hospitality.
Course Schedule

VOC HTH01  Certified Nursing Assistant
0 Units
Lecture: 65-105  Lab: 85-125

This course prepares students to function as a nursing assistant in a variety of health care settings under the supervision of a licensed nurse. Students will be prepared to take the California Nurse Aide certification examination upon completion.
Course Schedule

VOC HTH04  Acute Certified Nursing Assistant (CNA)
0 Units
Lecture: 48-75  Lab: 80-120

Preparation of CNA to provide basic personal care to patients in acute care facilities and hospitals.
Course Schedule

VOC HTH05  Health Careers Skills Lab (HCRC)
0 Units
Lab: 1-320

Health occupational training and experience using instructional equipment and simulators for health occupation competencies.
Course Schedule

VOC HTH06  Health Careers Employability Skills
0 Units
Lecture: 10-60

Provides training to ensure the delivery of high quality care meeting the industry expectations. This course covers communication competency, workplace ethics and professionalism, team building and collaboration, effective problem solving, embracing diversity, and demonstrating compassion.
Course Schedule

VOC HTH12  Medical Terminology
0 Units
Lecture: 40-60

Medical terminology used in various allied health fields.
Course Schedule

VOC ID10L  Introduction to Interior Design Laboratory
0 Units
Lab: 54

Application of the interior design practice and the planning of total interior environments that meet individual, functional, and environmental needs. Field trips may be required.
Course Schedule

VOC ID12  Materials and Products for Interior Design
0 Units
Lecture: 36  Lab: 54

Analysis, application, and evaluation of products and materials used in interior design. Field trips required.
Course Schedule

VOC ID14  History of Furniture and Decorative Arts
0 Units
Lecture: 54

Historic development of structure, interior spaces, furniture, and decorative arts throughout the world. Interior architecture is illustrated in this overview of design heritage from antiquity to present. Emphasis is placed on style development as it relates to social, economical, and political influences as well as the use of materials and technology. Field trips may be required.
Course Schedule

VOC IHSS  In-Home Support Service
0 Units
Lecture: 120-150

Preparation to assist elderly, disabled and ill persons living at home. Communication skills, maintenance of a healthy environment, and procedures for emergencies. Physical, emotional and developmental characteristics of the patients served, personal hygiene, safe transfer techniques and basic nutrition.
Course Schedule

VOC ITECH  Information Technology
0 Units
Lecture: 54-80

Information Technology core aspects focusing on applications, processes, and their impact on society, businesses, and individuals. Career opportunities that utilize IT skills and participate in activities that integrate teamwork and communication skills that will enhance employability.
Course Schedule

VOC LWFRC  Law Enforcement
0 Units
Lecture: 60-180

Policing in America including its historical evolution, social issues in law enforcement, and practices in law and public safety. Policing agencies at the local, state, and federal levels.
Course Schedule
VOC MAST  Medical Assistant  
0 Units  
Lecture: 60-180  
Scope of practice, tasks, and responsibilities of the Medical Assistant;  
theory and foundational skills in medical assisting. Study essential  
competencies that provide a central body of knowledge for movement  
into administrative or clinical career paths.  
Course Schedule  

VOC MCCR  Math for College and Career Readiness  
0 Units  
Lecture: 4-140  
Contextualized math course to prepare students for successful transition  
to college, apprenticeships, and employment. Topics include numeracy,  
fractions, decimals, unit conversion, ratios, proportions, algebra,  
measurement, and statistics.  
Course Schedule  

VOC MDCS  Medical Core Studies  
0 Units  
Lecture: 60-180  
Study of health and disease, human body systems, medical terminology  
and vocabulary, and healthcare systems and processes. Focus on  
anatomy, physiology, pathology of the various systems, and career  
opportunities in healthcare.  
Course Schedule  

VOC MF10  Mathematics & Blueprint  
0 Units  
Lecture: 54  
Applications of mathematical principles, including fractions, decimals,  
ratio and proportion, geometry and trigonometry to manufacturing  
problems and their solutions. Reading and interpreting part drawings,  
assembly drawings and sketches used in the manufacturing industry.  
Course Schedule  

VOC MF11  Manufacturing Processes 1  
0 Units  
Lecture: 18  Lab: 54  
Manual and computerized manufacturing, manual lathes and mills, tool  
nomenclature and Computerized Numerical Control (CNC) operations.  
Operation of CNC machines.  
Course Schedule  

VOC MF12  Manufacturing Processes 2  
0 Units  
Lecture: 18  Lab: 54  
The study of manufacturing equipment and manufacturing processes.  
Theory and practice in milling operations, tooling setup, metallurgy, heat  
treatment, precision grinding and basic tool design.  
Course Schedule  

VOC MF140  Print Reading and Shop Practice  
0 Units  
Lecture: 36  Lab: 54  
Print reading, layout, tools, and methods used in fabrication and  
manufacturing industries. Print reading fundamentals and mastery of  
tool and process selection, safety; proficiency in basic machine operation  
skills.  
Course Schedule  

VOC MF155  Manual Machining 2  
0 Units  
Lecture: 18  Lab: 54  
Intermediate application of conventional mill and lathe safety and  
machining practices, tool nomenclature, lathe and mill operation,  
application and tooling. Production cards; safety glasses, hearing  
protection, and calipers required.  
Course Schedule  

VOC MF160  Introduction to Mechanical Principles  
0 Units  
Lecture: 36  Lab: 54  
Use of mechanical demonstration kits, computer aided design (CAD)  
and other media to survey mechanical devices, concepts, and principles  
common to manufactured products and manufacturing processes.  
Analysis, discussion, and problem solving related to mechanical design  
scenarios and supported by CAD. Emphasis on mechanical literacy.  
Production cards and calipers required. Field trips may be required.  
Course Schedule  

VOC MF180  Introduction to MasterCAM  
0 Units  
Lecture: 36  Lab: 54  
Use MasterCAM X software to create wire-frame part geometry, add tool  
paths, and create computer numerical control (CNC) code for CNC mills  
and CNC lathes. Overview of tooling and tooling nomenclature.  
Course Schedule  

VOC MF250  Introduction to CNC Programming  
0 Units  
Lecture: 18  Lab: 108  
Theory and practice of manually developing Computer Numerical Control  
(CNC) programs. Writing and editing program code for CNC mills and  
lathes. Methods of transmitting data to CNC machines and operation of  
CNC mills and lathes.  
Course Schedule
VOC MF260  CNC Operation  
0 Units  
Lecture: 18  Lab: 108  
Operation of computer numerical control (CNC) machines and their applications in manufacturing. Students will learn to analyze and interpret industry prints to determine datums, orient work to the machines, set up, and apply work holding solutions and basic tooling and machining strategies common in the industry. Students will be involved in producing and machining industry representative parts.  
Course Schedule  

VOC MF38  MasterCAM 1  
0 Units  
Lecture: 18  Lab: 54  
Use MasterCAM software to create wire-frame part geometry, add tool paths and create CNC code for CNC mills and CNC lathes.  
Course Schedule  

VOC MF38B  Advanced MasterCAM  
0 Units  
Lecture: 18  Lab: 54  
Use MasterCAM software to create wire-frame 3D/multi-axis part geometry, add tool paths, and create CNC code for CNC mills and CNC lathes.  
Course Schedule  

VOC MF38C  MasterCAM Solids  
0 Units  
Lecture: 18  Lab: 54  
Using MasterCAM software to design wire drawings, translate to solids drawings, and generate code from a solids creation to meet industrial standards.  
Course Schedule  

VOC MF85  Manual CNC Operations  
0 Units  
Lecture: 18  Lab: 54  
Theory and practice in manually developing CNC programs. Methods of transmitting data to CNC machines and physical set-up and operations of CNC equipment.  
Course Schedule  

VOC MFES  Manufacturing and Electrical Systems  
0 Units  
Lecture: 25-50  Lab: 25-50  
A basic understanding of electrical systems; troubleshooting electrical circuits; understanding and identifying what quality is; use of tools for inspection; and diagnostics investigation.  
Course Schedule  

VOC MFPP  Manufacturing and Production Principles  
0 Units  
Lecture: 25-50  Lab: 25-50  
Focus on manufacturing and production principles. Concepts include torque, basic assembly techniques, use of materials, safety, use of tools, bonding and finishing, accurate measurements, high voltage safety, and reading blueprint drawings.  
Course Schedule  

VOC MFTH  Manufacturing Theory and Blueprint Reading  
0 Units  
Lecture: 50-100  
Manufacturing theory, including lean manufacturing concepts, 5S methodology housekeeping, 7 wastes, principles of what is work, including value add and non-value add, continuous improvement, pull systems, and error proofing. Software includes Takt time production. Components of blueprints and how to read blueprint drawings.  
Course Schedule  

VOC MIT  Mobile Information Technology for the Beginner  
0 Units  
Lecture: 12-54  
Introduction to mobile information technology for skills, concepts, and principles to safely and effectively use mobile platform devices and the internet.  
Course Schedule  

VOC MR01  Medical Records  
0 Units  
Lecture: 25-60  Lab: 25-60  
Basics of health information management and medical office skills. Topics include the content, structure, management, analysis, and processing of health information, and issues surrounding quality, confidentiality, and compliance. Special emphasis is placed on electronic information processing. Prepare students for the Electronic Health Records Specialist Certification exam from the National Healthcareer Association, with the potential to earn the Certified Electronic Health Records Specialist (CEHRS™) credential.  
Course Schedule  

VOC NF81  Cooking for Health and Wellness  
0 Units  
Lecture: 9  Lab: 27  
Principles and techniques of healthful food preparation, investigation of chronic disease prevention through dietary means, and recipe modification. Includes laboratory experience in preparation of healthful foods and meals. Off-campus meetings may be required.  
Course Schedule  

VOC NF82  Vegetarian Cuisine  
0 Units  
Lecture: 9  Lab: 27  
Principles and techniques of vegetarian food preparation and investigation of issues related to vegetarian eating practices. Includes laboratory experience in preparation of vegetarian foods and meals. Off-campus meetings may be required.  
Course Schedule  

VOC OTA  Occupational Therapy Aide  
0 Units  
Lecture: 40-130  Lab: 20-50  
Role and skills of occupational therapy aide. Includes terminology, procedures and interpersonal skills.  
Course Schedule
**VOC PCA Personal Care Aide**
0 Units
Lecture: 55-80  Lab: 35-50

Preparation to assist elderly, disabled, and ill persons. Roles and responsibilities of a caregiver. Communication skills, maintenance of a healthy environment, and procedures for emergencies. Physical, emotional, and developmental characteristics of the consumers served, personal hygiene, safe transfer techniques, and basic nutrition.

Course Schedule

**VOC PH11A Intermediate Photography**
0 Units
Lecture: 36  Lab: 54

Professional photography techniques and studio lighting. Includes studio and field assignments related to problems encountered while professionally photographing people and products. Topics include medium and large format film, continuous and strobe lighting.

Course Schedule

**VOC PH11B Digital Capture Workflow**
0 Units
Lecture: 36  Lab: 54

Advanced application of digital capture and workflow using digital single-lens reflex (DSLR) medium and large format digital camera systems and software to produce high-quality digital photographs. Field trips may be required.

Course Schedule

**VOC PHO02 Laboratory Studies - Color Photography**
0 Units
Lab: 54

Extended color laboratory experiences to supplement those available in the regular program. Provides students the opportunity to pursue more advanced projects and experiments.

Course Schedule

**VOC PHO04 Digital Cameras and Composition**
0 Units
Lecture: 18

Use of digital cameras, lenses, filters and exposure to compose quality photographs. Shooting assignments are given for analysis in class. Camera will be required after the second week.

Course Schedule

**VOC PHO09 Digital Image Editing for Photographers**
0 Units
Lecture: 36  Lab: 54

Software and techniques including digital workflow practices, digital image editing, enhancing and retouching methods commonly used in photography.

Course Schedule

**VOC PHO10 Basic Digital and Film Photography**
0 Units
Lecture: 36  Lab: 54

Basic mechanical, optical and chemical principles of photography, including digital image systems. Laboratory experience involves problems related to camera and image output techniques.

Course Schedule

**VOC PHO11 Advanced Professional Photography**
0 Units
Lecture: 36  Lab: 108

Current professional techniques and studio lighting. Includes studio and field assignments related to problems encountered while professionally photographing people and products. Topics include medium and large format film and digital cameras, computer basics for professional photographers and studio lighting. Students must furnish a digital single lens reflex (DSLR) camera. Field trips may be required.

Course Schedule

**VOC PHO12 Photographic Alternatives**
0 Units
Lecture: 36  Lab: 54

Alternative photographic processes. Instant films: lifts and transfers, specialized lighting, stain toning, emulsion coating, and scenography will be applied to produce images not considered common to making photographic prints.

Course Schedule

**VOC PHO14 Commercial Lighting**
0 Units
(May be taken for Pass/No Pass only)
Lecture: 36  Lab: 54

Use of studio equipment, and studio and location lighting techniques used in all aspects of commercial photographic applications. Field trips may be required.

Course Schedule

**VOC PHO15 History of Photography**
0 Units
Lecture: 54

Survey of the history of photography from early 1800s to the present, introducing various concepts of photo representation and their impact on society. Field trip required.

Course Schedule

**VOC PHO16 Fashion and Editorial Portrait Photography**
0 Units
Lecture: 36  Lab: 54

Fashion and editorial portrait photography with studio and location lighting techniques, creative concepts, styling, and working with models.

Course Schedule
VOC PHO17 Photocommunication
0 Units
Lecture: 36  Lab: 54
Enhancing visual communication of commercial, documentary, and fine art imagery. Includes using camera tools (lens, aperture, shutter) lighting, color, and design to create images that clearly communicate messages.
Course Schedule

VOC PHO18 Portraiture and Wedding Photography
0 Units
Lecture: 36  Lab: 54
Professional studio and field techniques for portrait and wedding photography. Off-camera assignment or field trips may be required.
Course Schedule

VOC PHO19 Digital Color Management
0 Units
Lecture: 36  Lab: 54
Digital color management software and hardware skills, techniques and digital workflow practices commonly used in photography.
Course Schedule

VOC PHO1A Laboratory Studies: Beginning Black and White Photography
0 Units
Lab: 54
Extended black-and-white laboratory experiences to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.
Course Schedule

VOC PHO1B Laboratory Studies: Advanced Black and White Photography
0 Units
Lab: 54
Extended advanced black and white laboratory experiences with medium and large format cameras to improve skills and pursue more advanced photographic printing, processing, and enlarging techniques.
Course Schedule

VOC PHO1C Laboratory Studies: Studio Photography
0 Units
Lab: 54
Extended studio photography experiences to supplement those available through the regular program. Provides students the opportunity to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.
Course Schedule

VOC PHO1D Laboratory Studies: Computer Applications in Photography
0 Units
Lab: 54
Extended computer laboratory experiences to supplement those available in the regular program. Provides students the opportunity to improve skills through further instruction and practice, as well as pursue more advanced projects and experiments.
Course Schedule

VOC PHO20 Color Photography
0 Units
Lecture: 36  Lab: 54
Use of color principles as they relate to commercial and artistic styles. This includes lighting, color theory, color management, exaggerated and unique color schemes applied color psychology principles.
Course Schedule

VOC PHO21 Exploring Color Photography
0 Units
Lecture: 36  Lab: 54
Use of color principles as they relate to commercial and artistic styles and innovative use of color applications. Includes lighting and unusual techniques, exaggerated and unique color schemes, light-painting, lighting effects, high dynamic range effects and oversize output.
Course Schedule

VOC PHO24 Advanced Digital Image Editing for Photographers
0 Units
(May be taken for Pass/No Pass only)
Lecture: 36  Lab: 54
Advanced software and techniques for digital image editing, archiving, and retouching used in commercial photography.
Course Schedule

VOC PHO28 Photography Portfolio Development
0 Units
Lecture: 36  Lab: 54
Development of a photography portfolio for use in job application or gallery exhibition purposes. Field trips may be required.
Course Schedule

VOC PHO29 Studio Business Practices for Commercial Artists
0 Units
Lecture: 54
Studio business practices for commercial artists. Small business operations, pricing services based on the Licensing Business Model, copyright basics, project production, and estimating and invoicing. Field trips may be required.
Course Schedule

VOC PHO30 Advertising Photography
0 Units
Lecture: 36  Lab: 54
Overview of the commercial photographic industry. Exploration of the various commercial photography specialties including studio product and people photography, lifestyle, fashion and industrial/location photography with an emphasis on the development of a personal creative style. Field trips may be required.
Course Schedule

VOC PHOTO Basic Photography
0 Units
Lecture: 60-180
Introductory photographic elements of art and principles of design, composition, and lighting. Explore career opportunities related to photography.
Course Schedule
VOC PPCCR  Professional and Postsecondary Skills for College and Career Readiness
0 Units
Lecture: 4-80

Contextualized essential professional and postsecondary skills course to prepare students for successful transition to college, apprenticeships, or career. Topics include effective communication, analysis/solution mindset, collaboration, digital fluency, empathy, adaptability, entrepreneurial mindset, handling setbacks, self-awareness, and social diversity/awareness.
Course Schedule

VOC PT81  Physical Therapy Aide
0 Units
Lecture: 25-60  Lab: 25-60

Role and skills of physical therapy aide. Includes terminology, procedures, and interpersonal skills.
Course Schedule

VOC RDTEC  Intravenous Therapy for Radiologic Technology
0 Units
Lecture: 10  Lab: 12

Principles and techniques of venipuncture. Includes anatomy and physiology of sites, instruments, intravenous (IV) solutions, equipment, puncture techniques, hazards and complications, emergency care, post-puncture care.
Course Schedule

VOC RWCCR  Reading and Writing for College and Career Readiness
0 Units
Lecture: 1-80

Contextualized reading and writing course to prepare students for successful transition to apprenticeships, college, and career. Skimming and scanning, annotation, reading for main idea, reading strategies, sentence structure, summarizing versus responding, paragraph structure, paragraph types, reading charts and graphs, and vocabulary.
Course Schedule

VOC SPMD  Sports Medicine
0 Units
Lecture: 60-180

Introductory theory and practice in sports medicine focusing on the prevention, recognition, evaluation, and treatment of common athletic injuries.
Course Schedule

VOC SPT  Solar Panel Technology
0 Units
Lecture: 30-75  Lab: 10-25

Entry-level solar panel installation training for technician from project planning to final inspection and trouble shooting. Safe working practices, conditions where the most power can be captured from sunlight, and the physics of solar panel operation are covered. Additionally, the student will learn the mechanical aspects of installation such as tools, mounting hardware, and maintaining roof integrity. Electrical instruction will include the different configurations of circuitry and types of grid connections. Hands-on practical labs are designed to emphasize and support the lecture curriculum.
Course Schedule

VOC ST1  Sewing and Tailoring 1
0 Units
Lab: 4-54

Patternmaking and garment fitting with flat pattern and draping methods, learned through process of creating a personal fitting form.
Course Schedule

VOC ST2  Sewing and Tailoring 2
0 Units
Lab: 54

Haute couture garment construction, including couture tailoring techniques for inner structure, finishing, and achieving superior overall appearance.
Course Schedule

VOC STECH  Surgical Technician
0 Units
Lecture: 60-180

Scope of practice, tasks, and responsibilities of the Surgical Technician; the operative environment and professional roles.
Course Schedule

VOC TCH60  Customer Relations for the Technician
0 Units
Lecture: 36

Customer relations (soft skills) for the technician including benefits for knowing and using effective customer contact tools, proper customer interactions, ethics, and maintaining customer satisfaction.
Course Schedule

VOC THR14  Stagecraft
0 Units
Lecture: 36  Lab: 54

Theory and practice of scenery construction and stage lighting. Practical work in scene design and construction and lighting layouts, with the opportunity to perform these tasks in actual theatre situations. By virtue of the wide range of productions staged by the department, students who repeat this course will increase their skills and proficiency.
Course Schedule
VOC THR15  Play Rehearsal/Performance
0 Units
Lab: 54-162
Planning, preparation, and presentation of college-sponsored dramatic presentations. Emphasis on acting. Attendance at performances is required.
Course Schedule

VOC THR18  Technical Theater Practicum
0 Units
Lab: 54
Participation in the technical preparation and operation of productions presented to the community. The student will be involved in one or more of the following areas: stage scenery construction, stage lighting set-up, property construction, stage sound set-up, costume construction and makeup. Crew assignments will be given to the student upon enrollment. The availability of assignments is contingent upon the requirements of the production.
Course Schedule

VOC THR19  Theatrical Costuming
0 Units
Lecture: 36  Lab: 54
The study of costume history, principles of costume design, fibers and textiles, basic costume construction and design rendering techniques. Costume crew assignments for major productions will provide practical instruction in actual performance demands on costumes and their proper maintenance. Class is suitable for people interested in costume for theater, dance, film, television and reenactments.
Course Schedule

VOC THR60  Children's Theater
0 Units
Lecture: 36  Lab: 72
A comprehensive study of theatre for the child audience in theory and practice. Specifically seeks to evaluate play production techniques and literature with an eye to the needs of an audience of children. Includes history of children's theatre, analysis of plays for children and actual experience in acting, directing and producing children's plays for public presentation.
Course Schedule

VOC TR10A  Introduction to Tutoring
0 Units
Lecture: 18
Introduction to tutoring with an emphasis on tutoring strategies, problem-solving, and working with a diverse student population.
Course Schedule

VOC TR10B  Tutoring in the English Language
0 Units
Lecture: 18
Tutoring in the English language using approaches to working with students on written drafts and the needs of non-native speakers.
Course Schedule
VOC WL50  Oxyacetylene Welding
0 Units
Lecture: 18  Lab: 54

Oxyacetylene fusion welding, non-fusion welding and cutting. Develops understanding of and fundamental skills in modern welding practices.
Course Schedule

VOC WL51  Basic Electric Arc Welding
0 Units
Lecture: 18  Lab: 54

Electric arc welding and cutting processes (SMAW, GTAW, GMAW, FCAW, PAC), and their similarities and differences. Exploring each of these arc welding processes to gain more experience and skill welding with these processes and also gain an understanding of each of these different welding processes’ strengths and weaknesses. Lab and shop safety.
Course Schedule

VOC WL53A  Welding Metallurgy
0 Units
Lecture: 54

Designed for students seeking a career in welding and welding inspection. Covers structure of matter, chemical, physical and mechanical properties of metals, principles of alloying, solid state diffusion, plastic deformation and heat treatment.
Course Schedule

VOC WL60  Print Reading and Computations for Welders
0 Units
Lecture: 54

Reading prints and performing computations for welding fabrication operations. Interpreting and visualizing prints, title blocks, welding symbols, specifications, notes and bills of materials. Computations necessary to calculate materials, costs, sizes, and fractional, decimal and metric conversions.
Course Schedule

VOC WL70A  Beginning Arc Welding
0 Units
Lecture: 18  Lab: 108

Develops manipulative skills and techniques for shielded metal arc (SMAW) and flux cored arc (FCAW) welding processes in the flat and horizontal positions using AC and DC welding currents on carbon steel.
Course Schedule

VOC WL70B  Intermediate Arc Welding
0 Units
(May be taken for Pass/No Pass only)
Lecture: 18  Lab: 108

Welding high alloy steel with both Shielded Metal Arc (SMAW) and Flux Core Arc (FCAW) welding processes in the vertical and overhead positions with an introduction to Gas Metal Arc (GMAW) and gas Tungsten (GTAW) welding.
Course Schedule

VOC WL70C  Certification for Welders
0 Units
Lecture: 18  Lab: 108

Building construction for the advanced arc welding student. Special emphasis will be placed on welding symbols and the American Welding society’s (AWS) D1.1 and D1.3.
Course Schedule

VOC WL80  Construction Fabrication and Welding
0 Units
Lecture: 18  Lab: 108

Theory and practical applications of welding used in industry and construction. Designed to adapt and upgrade skills to industry standards and develop fabrication skills to supplement and augment welding skills. Includes project models such as ornamental iron gates and fences and material storage components.
Course Schedule

VOC WL81  Pipe and Tube Welding
0 Units
Lecture: 18  Lab: 108

Welding in all positions as applied to the pipe industry. Welding processes include shielded metal arc welding (SMAW), gas tungsten arc welding (GTAW), gas metal arc welding (GMAW), flux cored arc welding (FCAW) using a variety of materials and configurations on subcritical and critical piping and tubing.
Course Schedule

VOC WL90A  Gas Tungsten Arc Welding
0 Units
Lecture: 18  Lab: 108

Advanced Gas Tungsten Arc Welding (GTAW) or tungsten inert gas (TIG) of steel, aluminum, corrosion resisting steel (CRES), and exotic metals. All position welds with many surfaces and transitions.
Course Schedule

VOC WL90B  Semi Automatic Arc Welding Process
0 Units
Lecture: 18  Lab: 108

Semiautomatic Welding Processes including Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Submerged Arc Welding (SAW) with solid and tubular wires with and without gas shielding. All position welds with many varying thicknesses will be covered.
Course Schedule

VOC WL91  Automotive Welding, Cutting and Modification
0 Units
Lecture: 18  Lab: 108

This course covers the welding and cutting of metals used in fabrication in the automotive industry. Gas metal arc (GMAW/MIG), gas tungsten arc (GTAW/TIG), plasma arc cutting (PAC), and oxy-fuel cutting (OFC) and welding will be demonstrated as they are used in the automotive industry, with an emphasis placed on specific applications and situational uses of each of these processes.
Course Schedule
VOC WL91L Automotive Welding, Cutting and Modification Lab
0 Units
(May be taken for Pass/No Pass only)
Lab: 108

Practical lab applications for sheet metal forming, metal inert gas (MIG), tungsten inert gas (TIG), resistance spot (RSW), Oxy-fuel welding, Plasma arc cutting (PAC) and Oxy-fuel cutting. Includes design, fabrication and assembly of automotive suspension and chassis components.

Course Schedule

VOC WLD01 Welding Basics
0 Units
Lecture: 30-90 Lab: 30-90

Fundamentals of welding processes including Oxyfuel, Shielded Metal Arc, and Gas Metal Arc welding. Welding processes related to the areas of fabrication, construction, machine tool, aerospace, and the transportation industries. Focus on use of welding tools and safety in the industry.

Course Schedule
**COLLEGE POLICIES AND NOTICES**

For detailed information regarding Mt. San Antonio College Board of Trustees Policies (BP) and Administrative Procedures (AP), go to Board Policies & Administrative Procedures (http://www.mtsac.edu/governance/trustees/apbp/).

**Accommodations and Academic Adjustments for Students with Disabilities or Medical Conditions**

Under Federal and State laws, the College is required to make modifications to academic requirements and practices as necessary in order to ensure that they do not discriminate against a qualified student with a disability or medical condition. The College is also required to have a policy and procedure for responding to students with verified disabilities who request academic adjustments. Students with disabilities have the right to receive reasonable academic adjustments in order to create an educational environment where they have equal access to instruction without fundamentally altering any course, educational program, or degree. Board Policy (BP 5140) and Administrative Procedure (AP 5140) for Students with Disabilities may be found at Board Policies & Administrative Procedures (http://www.mtsac.edu/governance/trustees/apbp/) and at Accessibility Resource Centers for Students (formerly known as DSPS) (909) 274-4290.

**Alcohol and Other Drugs**

The possession or consumption of alcoholic beverages or illegal drugs prior to, or during any College-sponsored activity, on or off-campus, by any person attending, regardless of age, is forbidden by State law.

The federal Drug-Free Schools and Communities Act Amendments of 1989, P. L. 101-226 has mandated that as of October 1, 1990, there will be no drug usage by students, staff, or faculty on college campuses anywhere in the United States. Please see the current Schedule of Classes for the College’s Alcohol and Other Drugs Policy (BP 3550, AP 3550).

**Animals on Campus**

Board Policy does not allow for any animals on campus except as provided for by the California Penal Code, Section 365.5 (specially trained guide, signal, or service dogs and service animals, and/or therapy/comfort animals, as described within the requirements of AP 3440 ‘Service Animals’). Leaving a pet in a parked vehicle, no matter what provisions are made for its safety, may constitute unnecessary suffering or cruelty which is a violation of California Penal Code 597. (BP 3940)

**Campus Disturbances**

In accordance with California Penal Code (P.C. Section 626), the willful disturbance of classes, College activities, or procedures is a misdemeanor.

**Campus Hours**

The College offers instruction between the hours of 6:30 a.m. and 10:00 p.m., Monday through Sunday. Office hours vary depending on the services provided. Visit the website or call for specific office hours.

**Children on Campus**

While on the campus of Mt. San Antonio College, children under 12 years of age who are not approved for enrollment must be directly supervised at all times by a responsible adult. Such children shall not be left unattended in College buildings, outdoor areas, or in private automobiles (BP 3930).

**Classroom Visitors and Other Attendees**

Classroom activities are intended to benefit those students officially registered for the class. Others are permitted to attend a regularly scheduled class meeting only in specific situations. The professor assigned to teach the class may grant permission to visit the class. Accessibility Resource Centers for Students (Access Center formerly known as DSPS) may authorize a person to be a Personal Care Attendant (PCA) when the need for such accommodation is authorized by Access Center prior to beginning service as a PCA (BP 4700, AP 4700).

**Dress Regulation**

Students are expected to dress in accordance with commonly accepted standards of appropriateness. It is mandatory that shoes be worn as general campus attire.

**Eye Protection**

Pursuant to the Education Code, the following regulation regarding eye protective devices shall be observed: Students, teachers, and visitors shall wear approved eye protective devices in all classes, shops, and laboratories when they are engaging in or observing the use of hazardous materials likely to cause injury to the eyes. Such eye protective devices shall meet the requirements of the American National Standards Institute Safety Code.

**Non-Discrimination Policy**

Mt. San Antonio College is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The College provides an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex or gender, sexual orientation, gender identity/expression, genetic information, race, color, ancestry, medical condition, marital status, veteran/military status or disability, or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that is administered by the College. The lack of English language skills will not be a barrier to admission.

Students who believe they have been discriminated against may begin the process with the Deputy Director of Human Resources and Title IX Coordinator, Human Resources Office, Building 4, Room 1460, (909) 274-4225. Harassment and discrimination investigation procedures are described in Administrative Procedure 3435. Formal complaint forms can be found at: h (https://cm.maxient.com/reportingform.php?MTSanAntonioCollege&\#38;layout_id=1)https://www.mtsac.edu/discriminationcomplaint (https://www.mtsac.edu/discriminationcomplaint/) (https://www.mtsac.edu/discriminationcomplaint/) All complaints of unlawful discrimination or sexual harassment by students of the College will be fully investigated by Human Resources. College employees have similar rights which can be found in the College’s Board Policy and Administrative Procedures. (BP 3410, 3430, AP 3410, 3430, 3435)

**Reserve Officer Training Corps (ROTC)**

Students interested in a military career can join an approved Reserve Officer Training Corps (ROTC) program offered through local universities. These programs are open to community college students pursuing an undergraduate degree, prior to transfer. Air Force ROTC programs are offered through Cal State San Bernardino, Loyola Marymount University,
Education Code, Board Policy, and/or Administrative Procedures, violation of Title IX Education Amendments of 1972, or violation of Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) with reference to the rights of disabled students.

Students can obtain the Student Grievance form on-line at Complaints and Grievances (https://www.mtsac.edu/studentlife/studentgrievances.html). Complaints of discrimination, harassment, retaliation, sexual misconduct, dating violence, domestic violence, or stalking can be filed online at Discrimination Complaint (http://www.mtsac.edu/discriminationcomplaint/). Students have up to one year from the date of the incident to file a discrimination complaint.

Grievances must be filed no later than 30 school days (Monday - Friday when classes are in session) after the beginning of the primary term following the alleged violation, or 30 school days from the time that the student learns of the basis for the grievance. To begin the formal grievance process students are required to meet with the Student Life Director regarding the grievance prior to starting the process since timelines are established for every step of the process and must be met precisely.

The process for filing and pursuing a grievance includes two levels: in Level I (informal level) the student obtains the grievance form from Student Life, initiates the grievance with established timelines, and attempts to resolve the grievance by meeting first with the faculty member (or staff member/administrator for non-academic grievances) and then the department chair or immediate supervisor, and then the division dean. In the event that the grievance cannot be resolved within 20 instructional days, the student may proceed to Level II (formal grievance) in which the student submits all signed forms and documents to the Student Life Office within the established timelines. Level II consists of a Grievance Review Committee. Level III consists of a Formal Hearing. Refer to the Student Grievance Form for detailed instructions and guidelines.

Traffic and Parking

Users of Mt. San Antonio College campus roads and parking areas must observe and obey all traffic laws of the State of California and the College traffic and parking rules and regulations adopted pursuant to Section 21113 of the California Vehicle Code and the Mt. San Antonio College Board of Trustees (BP 6750, AP 6750).

All vehicles parked in designated student lots must bear a valid parking permit. The Student Parking Permit is valid in designated student lots except pay lots or in spaces controlled by parking meters or reserved signage. Student Parking Permits are not valid in designated employee parking lots. Free 30-minute parking is available north of the Bookstore (Building 9A), west of the Administration Building (Building 4), and south of the Performing Arts Center. Permit parking regulations are strictly enforced 24 hours a day, 7 days a week.

Department of Police & Campus Safety Statistical Crime Report

Please review the Annual Security Report at https://www.mtsac.edu/safety/asr.html

Student Academic Honesty

All members of the academic community have a responsibility to ensure that scholastic honesty is maintained. Faculty have the responsibility of planning and supervising all academic work in order to encourage honest and individual effort, and of taking appropriate action if instances of academic dishonesty are discovered.
Cheating and Plagiarism (Academic Dishonesty)
The term “Cheating” includes but is not limited to:

- Plagiarism
- Receiving or knowingly supplying unauthorized information
- Using unauthorized material or sources
- Changing an answer after work has been graded and presenting it as improperly graded
- Illegally accessing confidential information through a computer
- Taking an examination for another student or having another person take an examination for you
- Presenting another person’s work as your own
- Forging or altering registration or grade documents
- Submitting collectively developed work as your own, unless specifically allowed by the professor
- Other methods that misrepresent original and/or independent work

A professor who determines that a student has cheated may give the student a failing grade for the assignment and shall report the alleged academic dishonesty to the Student Life Office, which will maintain a record of the report and appropriate action under the provisions of the Administrative Procedures on Student Discipline (AP 5520).

Students are advised that allegations of dishonesty are serious, and can lead to disciplinary sanctions including suspension and expulsion. (BP 4290, AP 4290)

Plagiarism

“Plagiarism is a direct violation of intellectual and academic honesty. Although it exists in many forms, all plagiarism refers to the same act: representing somebody else’s words or ideas as one’s own. The most extreme forms of plagiarism are the use of material authored by another person or obtained from a commercial source, or the use of passages copied word for word without acknowledgment. Paraphrasing an author’s idea or quoting even limited portions of his or her text without proper citation is also an act of plagiarism. Even putting someone else’s ideas into one’s own words without acknowledgment may be plagiarism. In none of its forms can plagiarism be tolerated in an academic community. It may constitute grounds for a failing grade, probation, suspension, or expulsion.”

“One distinctive mark of an educated person is the ability to use language correctly and effectively to express ideas. Faculty assign written work for the purpose of helping students achieve that mark. Each instructor will outline specific criteria, but all expect students to present work that represents the student’s understanding of the subject in the student’s own words. It is seldom expected that student papers will be based entirely or even primarily on original ideas or original research.”

“Therefore, to incorporate the concepts of others may be appropriate with proper acknowledgment of sources, and to quote others directly by means of quotation marks and acknowledgments is proper. However, if a paper consists entirely of quotations and citations, the paper should be rewritten to show the student’s own understanding and expressive ability. The purpose of the written assignment (i.e., development of communication and analytic skills) should be kept in mind as each paper is prepared. It should not be evaded through plagiarism.”

1 Adopted, with permission of California State University, Los Angeles, from their policy printed in the 1987-88 General Catalog.

Notices

Equal Opportunity Statement
The Board of Trustees of Mt. San Antonio College has a commitment to establishing and maintaining a policy of equal educational and employment opportunities and prohibiting discrimination based on ethnicity, sex, marital status, age, color, national origin, ancestry, age over 40, marital status, physical or mental disability (including HIV and AIDS), sexual orientation or Vietnam Era Veteran Status (BP 5052, AP 5052).

Open Enrollment
All classes are open to all students who meet the course prerequisites and enrollment requirements, unless specifically exempted by statute. The College provides open access to all program offerings, opportunities, and support services without regard to sex, race, color, religious creed, national origin, ancestry, age over 40, marital status, physical or mental disability. This commitment applies to educational programs, activities, service, and employment practices (BP 3410, AP 3410).

Department of Police and Campus Safety
In compliance with the Clery Act, the College publishes an annual security report which contains information regarding campus crime statistics. This information may also be found on the Mt. San Antonio (http://www.mtsac.edu/) website by clicking on Police & Campus Safety. Copies of the annual report can be obtained from the Police and Campus Safety Department in Building 23. A Daily Crime Log is also available on the Department of Police and Campus Safety Website. The crime log is published bi-monthly in the student newspaper and Emergency Procedures are posted throughout the campus. (BP 3515, AP 3515)

Emergency Procedures
Students and staff should report serious crimes and emergencies, i.e., fire/medical, occurring on campus to the Campus Safety Department or call 911. When using an on-campus extension, call 9-911. Incidents may be reported to Campus Safety by calling (909) 274-4555, 24 hours a day, seven days a week. Campus Safety may also be contacted during and after business hours from public telephone locations on campus by dialing *91. In the event of an emergency, students and staff are requested to make a prompt and accurate report to the Campus Safety Department. The Campus Safety Department is located at the southeast portion of the campus off Bonita Drive in Building 23. (AP 3503)

Enforcement
The Mt. San Antonio College Campus Safety Department has the authority to enforce the Student Discipline Code of Conduct and the State of California Penal Code under Education Code Section 72330. The Mt. San Antonio College Board of Trustees has established the Campus Safety Department as a community college police department under Education Code Section 72330(a), which authorizes the governing board of a community college district to establish a community college police department under the supervision of a community college chief of police. Although a designated police department, the Mt. San Antonio College Campus Safety Department has a memorandum of understanding mandated by the “Crime Awareness and Campus Safety Act of 1990,” that the Los Angeles County Sheriff’s Department has jurisdiction to investigate all crimes occurring on Mt. San Antonio College Campus. (BP 3520, AP 3520)
Crime Prevention
The Campus Safety Department’s primary responsibility is the safety and security of all members of the College community. Every effort is made to inform students and staff of criminal activity or any other concern that may be an immediate threat to the safety and security of those on campus. Information and workshops on crime prevention are made available to College students and staff. It is the responsibility of every member of the campus community to act in ways that promote the safety of self, others, and the protection of District property. (AP 3500)

- You can now Text-a-Tip when you witness crimes or any suspicious behavior on campus. Text it to: (909) 610-9139

Campus Emergency Phone System
Mt. San Antonio College has installed a campus wide emergency phone system. This system is divided into two primary segments. The inner campus system consists of emergency phones that are placed on the outside of selected campus buildings and are identified by the familiar blue light affixed to the top of the phone housing.

The second segment of emergency phones consists of stand-alone emergency phone towers, located in open campus spaces, primarily in campus parking lots. These phone towers are identified by a blue light affixed to the top of the tower. Use of any of these emergency phones will connect the user to Campus Security during normal business hours, located in Building 23. During hours when the campus is closed, the Emergency phones will connect the user directly to a cell phone carried by Campus Security Officers who are on duty 24 hours a day, 7 days a week (BP 3505, AP 3500, 3503).

Notice of Students’ Rights and Privacy Act
Students at Mt. San Antonio College are notified annually of their rights under FERPA (Family Educational Rights and Privacy Act) within this section of the Catalog. More detailed information on student rights is available from http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html (http://www2.ed.gov/policy/gen/guid/fpco/ferpa/) Following is a summary of the Mt. San Antonio College policy related to the Family Educational Rights and Privacy Act of 1974 (FERPA), P.L. 93-380 (also referred to as the Buckley Amendment) and [Chapter 1297, Statutes of 1976, State of California.]

1. type of information and material contained within the student’s educational record;
2. the official responsible for the maintenance of each type of record;
3. the procedure for student review and inspection of the educational record;
4. the procedure for challenging the contents of the educational record;
5. the charges to the student for reproducing copies of the record if requested;
6. the categories of information which the College has designated as Directory Information and to whom this information will be released unless the student objects and
7. the rights of a student to file a complaint with the

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Ave., S.W.
Washington, D.C., 20202-5920

concerning alleged failure of the College to comply with the provisions of FERPA.

Access to Educational Records
All former and present students have the right to review and inspect their educational records in the Office of Admissions and Records provided they make a written request fifteen (15) days in advance. Such a review will be under the direct supervision of a classified or certificated employee in the Admissions and Records Office. Expressly exempted from the right of review and inspection are the following materials:

1. Financial records of the parents of the student(s).
2. Confidential letters and statements of recommendation maintained by the College on or before January 1, 1975, provided that such letters or statements are not used for purposes other than those for which they were specifically intended.
3. Records of instructional, supervisory, counseling, and administrative personnel which are in the sole possession of such personnel and are not accessible or revealed to any other person except a substitute.
4. Records of employees of Mt. San Antonio College, made and maintained in the normal course of business which relate exclusively to such person in that person’s capacity as an employee, are not available for use for any other purpose.
5. Records of students made and maintained by the Student Health Services, the College nurse, the College physician, and the College therapist, which are used in the treatment of students and are not available to anyone other than persons providing such treatment. However, such a record may be personally reviewed by a physician or other appropriate professional of the student’s choice.
6. Discipline File Records are made and maintained by the Student Life Office. All reported violations of the Student Conduct Policy (BP 5500) are considered a discipline file. In accordance with Federal Law, the information contained a discipline file can be released to specific groups or individuals without consent. A discipline record is kept separate from and is not included on an academic transcript.

Release of Educational Records Information
1. Any release of a student’s educational records, with the exception listed below, must be made with the student’s written consent.
2. The College may release copies of or otherwise divulge material in the student’s educational records only to the official agencies, groups, officials, or individuals specifically mentioned below.

a. College staff members; provided that such employees have a legitimate educational interest to inspect such a record.
b. Representatives of the Comptroller General of the United States, the Secretary of Education, and administrative head of an educational agency, state education officials, and the United States Office of Civil Rights, where such information is necessary to audit a program.
c. Accrediting organizations in order to carry out their accrediting functions.
d. Organizations conducting studies on behalf of the institution.
e. Officials of other schools or school systems in which the student seeks or intends to enroll subject to the rights of students.
f. Agencies or organizations in connection with a student’s application for financial aid.
g. Organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, and administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students or their parents by persons other than representatives of such organizations and such information will
be destroyed when no longer needed for the purpose for which it is compiled.

h. Appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health and safety of the student or other persons.

i. Courts or other agencies in compliance with a subpoena or judicial order. A reasonable effort will be made to notify the student in advance of the compliance by the College.

3. Directory Information
   a. "Directory Information" means a student’s name, community of residence, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the student.
   b. Any student desiring to withhold "Directory Information" may file a written request with the Dean, Enrollment Management, within fifteen (15) days of the opening day of each semester or session that the student does not want such information released.
   c. The College reserves the right to limit or deny the release of specific categories of directory information based upon a determination of the best interests of the student(s).

Students may file a complaint with the United States Department of Education regarding alleged institutional FERPA violations.

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

The 1996 Solomon Amendment
The 1996 Solomon Amendment is federal law that compels institutions that receive federal funding to provide (upon request) directory information, plus address, phone number, date and place of birth, level of education, degrees received, prior military experience, and/or the most recent previous educational institutions enrolled in by the student for the purposes of federal military recruitment.

Transfer of Information to Third Parties
Educational records or personal information transferred to other institutions or agencies will not be transferred to a third party without the written consent of the student (AP 5040).

Student Right-to-Know Transfer Rates
In compliance with the Student-Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Mt. San Antonio Community College District and Mt. San Antonio College to make available its completion and transfer rates to all current and prospective students. For this calculation, a fall cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students are tracked over a three-year period. These rates do not represent the success rates of the entire student population at Mt. San Antonio College, nor do they account for student outcomes occurring after this three-year tracking period.

A Completer is a student who attained a certificate or degree or became "transfer-prepared" during a three-year period. Students who are "transfer-prepared" have completed 60 transferable units with a GPA of 2.0 or better. Transfer students are those who transferred to another postsecondary institution (UC, CSU or another California Community College) prior to attaining a degree, certificate, or becoming "transfer-prepared" during a five-semester period. For up-to-date rates please see http://srtk.cccco.edu/index.asp (http://srtk.cccco.edu/)

Standards of Conduct
(BP 5500) Adopted 6/23/04
Copies of the Standard of Conduct Policy can be obtained at Board Policies & Administrative Procedures (http://www.mtsac.edu/governance/trustees/appp/) or in Building 9C.

The College President/CEO shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and State law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board shall consider any recommendation from the College President/CEO for expulsion. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the College catalog and other means.

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student:

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Possession, sale or otherwise furnishing any firearm, knife, explosive, or other dangerous object, including but not limited to any facsimile firearm, knife, or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a College employee, which is concurred with by the College President/CEO.
3. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging, or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
4. Committing or attempting to commit robbery or extortion.
5. Causing or attempting to cause damage to College property or to private property on campus.
6. Stealing or attempting to steal College property or private property on campus, or knowingly receiving stolen College property or private property on campus.
7. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the College.
8. Committing sexual harassment as defined by law or by College policies and procedures.
9. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, marital status, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
10. Engaging in intimidating conduct or bullying against another student through words or actions.
11. Willful misconduct that results in injury or death to a student or to College personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the College or on campus.

12. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, College personnel.

13. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.

14. Dishonesty, forgery, alteration, or misuse of College documents, records, or identification; or knowingly furnishing false information to the College.

15. Unauthorized entry upon or use of College facilities.

16. Lewd, indecent, or obscene conduct on College-owned or controlled property, or at College-sponsored or supervised functions.

17. Engaging in expression which is obscene, libelous, or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on College premises, or the violation of lawful College administrative procedures, or the substantial disruption of the orderly operation of the College.

18. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.

19. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any College policy or Administrative Procedure.

20. Harassment of students and/or College employees that creates an intimidating, hostile, or offensive environment.

21. Violation of College rules and regulations including those concerning affiliate clubs and organizations, the use of College facilities, the posting and distribution of written materials, and College safety procedures.
INSTRUCTION AND STUDENT SERVICES DIVISIONS

Arts Division

(909) 274-5200
Mark Lowentrout, Dean
Peter Gend, Associate Dean

The Arts Division is comprised of four educational departments offering numerous degrees and certificates that provide students with the knowledge and training necessary for transferring to a university or fulfilling career opportunities in the arts. The division houses an acclaimed art gallery and supports the new state-of-the-art Design Technology Center. The division offers 6 Associate in Science degrees, 2 Associate in Arts degrees, 2 Associate in Arts for Transfer degrees, and 17 Certificates of Achievement.

The Arts Division's educational departments and their program areas include:

- Fine Arts (Drawing, Figure, Painting, Sculpture, Ceramics, Printmaking, Gallery Design and Operations)
- Commercial & Entertainment Arts (Animation & Gaming, Graphic Design, Photography, Radio & Television)
- Music (Theory, Choral, Instrumental)
- Theater (Acting, Design & Technical, Playwriting)

Humanities and Social Sciences

(909) 274-4570
Dr. Karelyn Hoover, Dean
Dr. Jeanne Marie Velickovic, Associate Dean

The Humanities and Social Sciences Division provides students with a broad selection of general education courses in language arts, humanities, and social sciences. It offers 2 Associate in Science degrees, 5 Associate in Arts degrees, 10 Associate in Arts for Transfer degrees and one Certificate of Achievement. The division publishes the student newspaper and magazine and houses the Honors program, the Pride Center, Study Abroad, Teacher Preparation Institute, Writing Center, and Speech & Sign Success Center.

The Humanities and Social Sciences Division's educational departments and their program areas include:

- American Language
- Art History (Art History, Latin, and Humanities)
- Communication (Speech and Forensics)
- English, Literature, and Journalism
- Geography and Political Science
- History (History)
- Psychology
- Sign Language (American Sign Language and Interpreting)
- Sociology and Philosophy
- World Languages (Arabic, Chinese, French, German, Italian, Japanese, and Spanish)

Business Division

(909) 274-4600
Jennifer Galbraith, Dean
Dr. Fawaz Al-Malood, Associate Dean

The Business Division's educational programs and services are designed to respond to the changing trends, needs, and job requirements of the community, state, and national economy while ensuring a high quality of education. The division offers approximately 30 Associate degrees and 75 certificates programs in: Accounting, Business Management, Child Development & Education, Computer Information Systems, Consumer Studies, Culinary Arts, Fashion Design & Merchandising, Hospitality & Restaurant Management, Interior Design, Nutrition & Foods, Paralegal Studies, and Real Estate.

The Business Division also includes the services of a:

- Career Services Specialist
- Carl D. Perkins Grant Office
- Center of Excellence
- Child Development Center
- Computer Laboratory
- High-School Articulation Office

The Business Division's educational departments and their program areas include:

- Accounting and Management (Accounting, Business Management, Business Office Communications, and Marketing & Sales)
- Business Administration (Business Law, Economics, Paralegal Studies, and Real Estate)
- Child Development and Education

Kinesiology, Athletics, and Dance Division

(909) 274-4630
Joe Jennum, Dean / Athletics Director
Tammy Knott-Silva, Associate Dean / Associate Athletics Director

The Kinesiology, Athletics, and Dance Division has been a leader among community colleges for over 60 years. Our division provides a wide range of opportunities within the disciplines of kinesiology, wellness, fitness, coaching, athletic training, and dance, as well as fielding 22 competitive teams and internationally recognized athletics special events. The division offers one Associate in Science degree, two Associate in Arts degree, and 6 Certificates. The Division also houses the WIN student athlete academic resource center, Exercise Science/Wellness Center, and Athletics and Dance venues throughout the campus.

The Kinesiology Athletics and Dance Division's educational departments and their program areas include:
Library and Learning Resources Division

(909) 274-5659
Dr. Meghan M. Chen, Dean
Dr. Romelia Salinas, Associate Dean

The Library and Learning Resources Division offers services in the Learning Assistance Center, the Library, Tutorial Services, and the Distance Learning Program which provide academic support for all students at the College. Faculty teaching distance learning courses are also supported by the division's Faculty Center for Learning Technology. Housed in the Learning Technology Center, the Library and Learning Resources Division's educational departments and their program areas include:

• Learning Assistance (Basic Skills Math, Basic Skills Writing, Learning Communities, Reading, Study Skills, and Tutoring)
• Library

Natural Sciences Division

(909) 274-4425
Matthew Judd, Dean
John Vitullo, Associate Dean

The Natural Sciences Division provides diverse educational opportunities and programs within its six departments. Academic and vocational programs are available and provide students with state of the art equipment in modern lab settings. The Division offers 11 Associate in Science degrees, 2 Associate in Arts degrees, one Associate in Science for Transfer degree, and 13 Certificates of Achievement. Natural Sciences houses a variety of facilities for learning and community outreach including the Math Activities Resource Center (MARC) and Transfer Math Activities Resource Center (T-MARC), the Jim and Eleanor Randall Planetarium, an Astronomy Observatory, a 25 acre Wildlife Sanctuary, the Science, Technology, Engineering, and Mathematics (STEM) Center, the Redinger Exploration Center and Meek Natural History Exhibit, and the Agriculture Literacy Trail.

The Natural Sciences Division's educational departments and their program areas include:

• Agriculture (Horticulture, Integrated Pest Management, Animal Science, and Registered Veterinary Technician)
• Biology (Anatomy & Physiology, Anthropology, Biological Sciences, Botany, Histotechnology Program, Microbiology, and Public Health)
• Chemistry (Inorganic Chemistry, Organic Chemistry, and Biochemistry)
• Earth Sciences (Astronomy, Geology, Geotechnician Program, Meteorology, and Oceanography)
• Mathematics & Computer Science
• Physics and Engineering (Engineering, Physical Sciences, Physics, and Surveying)

School of Continuing Education

(909) 274-4220
Dr. Madelyn Arballo, Associate Vice President
Dr. Tami Pearson, Dean of Continuing Education and Workforce Development
Dr. Liza Becker, Associate Dean

The School of Continuing Education provides a variety of noncredit courses and certificates as well as comprehensive offerings of fee-based, not-for-credit community services classes and contract training. Students can earn noncredit Certificates of Competency and Certificates of Completion in Basic Skills, Career Technical/Vocational, and English as a Second Language areas. Programs within the Division provide orientation, assessment, educational planning, and embedded counseling services.

The School of Continuing Education programs include:

• Adult Basic Education
• Adult High School Diploma (Secondary Education)
• GED/High School Equivalency
• High School Credit Recovery
• Citizenship
• Education for Older Adults
• Adults with Disabilities
• English as a Second Language (ESL)
• VESL Career Paths (Vocational ESL)
• Short-Term Vocational
• Off-Campus High School

Technology and Health Division

(909) 274-4750
Sam Agdasi, Dean
Sarah Plesetz, Associate Dean

The Technology and Health Division provides 24 Associate in Science degrees, one Associate in Science for Transfer degree, and 31 certificates in both occupational and vocational programs in the areas of technology, public services, and health care. Programs are driven by industry needs and many are governed by state and national accreditation agencies. The Technology and Health Division includes the services of the Health Careers Resource Center (HCRC), the Mt. SAC Fire Academy, the technical Education Resource Center (TERC), and Mt. SAC College Aviation.

The Technology and Health Division's educational departments and their program areas include:

• Aeronautics (Air Traffic Control, Aircraft Dispatcher, Commercial Flight, UAS)
• Air Conditioning & Welding Technologies (Air Conditioning & Refrigeration, Building Automation Systems, Welding)
• Aircraft Maintenance Technology (Aircraft Maintenance Technician)
• Architecture, Industrial Design Engineering & Manufacturing
• Electronics & Computer Technology (Computer & Networking Technology, Electronics)
• Mental Health (Alcohol and Drug Counseling, Psychiatric Technician)
• Nursing
• Public Safety (Administration of Justice, Emergency Medical Services: Paramedic, Fire Technology)
• Radiologic Technology (Computerized Tomography, Mammography)
• Respiratory Therapy

**Student Services**

(909) 274-4505

Mt. San Antonio College offers a number of support programs for students in all different types of situations. Whether you’re a veteran, a foster youth, an international student, or a DREAMer, we have support programs designed to help you as you work to achieve your educational goals.

• Accessibility Resource Center for Students ([http://www.mtsac.edu/arise/](http://www.mtsac.edu/arise/)) Mt. SAC’s newest support program, designed to help Asian American and Pacific Islander students boost their academic performance.

• ASPIRE: ([http://www.mtsac.edu/aspire/](http://www.mtsac.edu/aspire/)) Provides educational support to increase the academic success, degree completion, and transfer rates of African-American and other students.

• Bridge: ([http://www.mtsac.edu/bridge/](http://www.mtsac.edu/bridge/)) Offers different learning communities to increase students’ academic and personal success. Students participating in a learning community are enrolled in linked or clustered classes that are taught in a cooperative environment between instructors.

• CalWORKS: ([http://www.mtsac.edu/calworks/](http://www.mtsac.edu/calworks/)) Provides educational assistance to students who receive cash-aid through Temporary Assistance for Needy Families (TANF).

• CARE: ([http://www.mtsac.edu/eops/care.html](http://www.mtsac.edu/eops/care.html)) Is a supplemental component of EOPS that specifically assists EOPS students whom are single heads of welfare households with young children.

• DREAM: ([http://www.mtsac.edu/dream/](http://www.mtsac.edu/dream/)) The Dream Program provides services/resources to DREAMers (Undocumented Students) at Mt. SAC to ensure the students’ success, personal growth, and development.

• EOPS: ([http://www.mtsac.edu/eops/](http://www.mtsac.edu/eops/)) Also known as Extended Opportunity Programs and Services, EOPS is a state-funded program that provides educational and financial support to eligible students who have historically experienced economic and educational disadvantages.

• High School Outreach: ([http://www.mtsac.edu/hsos/](http://www.mtsac.edu/hsos/)) Helps local high school graduating seniors successfully transition into life at Mt. San Antonio College.

• International Students: ([http://www.mtsac.edu/international/](http://www.mtsac.edu/international/)) Visit this page to learn about the application process, support programs, and resources available for international students.

• REACH Program: ([http://www.mtsac.edu/reach/](http://www.mtsac.edu/reach/)) REACH is an educational program designed to assist current and former Foster youth. REACH provides assistance and support to our Foster Youth students in their transition into college, while attending Mt. SAC, and as they transfer to a University.

• TRiO: ([https://www.mtsac.edu/trio/](https://www.mtsac.edu/trio/)) The Federal TRiO Programs (TRiO) are federal outreach and student services programs in the United States designed to identify and provide services for individuals from disadvantaged backgrounds. Their existence is owed to the passing of the Higher Education Act of 1965. They are administered, funded, and implemented by the United States Department of Education. TRiO includes eight programs targeted to serve and assist low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to post-baccalaureate programs.

• ACES (Student Support Services): ([https://www.mtsac.edu/aces/](https://www.mtsac.edu/aces/)) ACES strives to bridging the connection between high school and college. The goal of ACES is to increase the college retention and graduation rates of the participants and facilitate the process of transition from one level of higher education to the next. ACES provides intensive academic, personal, and career counseling to help you reach your post-secondary goals.


• Veterans Services: ([http://www.mtsac.edu/veterans/](http://www.mtsac.edu/veterans/)) The Veterans Services Department offers a number of programs and opportunities that provide economic and financial support for veterans and their family members.

**Enrollment Management**

(909) 274-4415

Dr. George Bradshaw, Dean

At Mt. San Antonio College, we make our application and enrollment process as easy as possible for our students. Explore the Admissions, Registration, and Financial Aid section ([http://www.mtsac.edu/admissions-and-aid/](http://www.mtsac.edu/admissions-and-aid/)) of our website to get answers to any questions you have about applying, registering for classes, graduation procedures, or financial aid.

**Counseling**

(909) 274-4380

Dr. Francisco Dorame, Dean
Lina Soto, Associate Dean

Not sure how to chart your path to your academic and career goals? Need help in creating your educational plan? Do you just need someone to talk to? The Mt. SAC Counseling Department is here to help!

We deliver essential academic and career counseling services to our diverse student population. If you are experiencing personal issues
that are affecting your academic performance, we can listen and direct you to the appropriate resources as needed. Additionally, we teach courses in student development including: Career and Life Planning, Student Success Strategies, Single Parent Academy, and Peer Counselor Training. See Counseling courses. (http://www.mtsac.edu/counseling/courses.html)

We also conduct new student orientations, probation workshops, and participate in community and high school outreach. We are involved in numerous programs that are designed to ensure your success: Bridge Program, Teacher Preparation, International Students, Student Athletes, and Career Institutes. We are here to help you succeed!

Accessbility Resource Centers for Students (formerly known as DSPS)

(909) 274-4290
Ms. Grace Hanson, Dean

If you have a medical condition or disability that impacts your education, or think you might have one, join Accessibility Resource Centers for Students (ACCESS’ formerly known as DSPS). This office is committed to providing quality programs and services for students who have educational barriers because of a disability. Our mission is to promote equal access on campus. Registration status with ACCESS and any information you provide us will be held in the strictest confidence, and shared with only those whom you give us permission.

Based on individual, disability-related needs, services are directly related to the educational barrier the disability or medical condition causes. Examples of some of the services are:

- Accessible Technology Center: Student Success Center (9E), an adaptive computer lab with accessible software and hardware solutions, study center
- Academic strategies classes to increase student success
- Counseling: Disability-related, academic, career, transfer, and personal counseling
- The Center (for deaf and hard of hearing): Sign language interpreters and real time captioners, study center, internships for SIGN students
- Classroom accommodations: Educational advising, priority registration, note taking services, accommodated classroom testing, equipment Loans, alternate Media, adaptive classroom furniture
- Transportation on campus: Tram service upon approval
- Puzzle Project: Specialized programming for students on the Autism Spectrum
- Assessments: Learning disabilities, cognitive dysfunction, communication disorders, accessible technologies

We invite you to come in and talk to us to see how we might assist you.
Student Services Center, 9B - 1st floor
(909) 274-4290, Video Phone (ASL users) (909) 895-6634
Mt. San Antonio College's professors and academic managers are some of the best in their fields. They graduate from top colleges and universities and have real world industry experience.

A

Adamiak, Ann (2019)  
Sign Language  
B.A., California State University, Northridge

Agdasi, Sam (2018)  
Dean, Technology & Health  
B.A., Sharif University of Technology  
M.S., Purdue University

Aguilar, Esteban (2018)  
Librarian  
B.A., California State University, Fullerton  
M.S., San Jose State University

Ahmed, Esha (2018)  
Accounting & Management  
B.A., University of California, Los Angeles  
M.S., California State University, Northridge

Albertson, Toni (2006)  
English, Literature, & Journalism  
B.A., University of La Verne  
M.A., University of Nebraska

Alexander, Carolyn (1991)  
Fine Arts  
B.A., Scripps College  
M.F.A., Tyler School of Art, Temple University

Alghannam, Solene (2008)  
World Languages  
M.Ed., California State University, Fullerton

Ali, Ibrahim (2016)  
Vice President, Human Resources  
B.A., Sociology  
M.Ed., Educational Management

Allende, Kristina (2001)  
English, Literature, & Journalism  
A.A., Mt. San Antonio College  
B.A., M.A., California State University, Fullerton

Associate Dean, Business  
Diploma, Hotel Institute Montreux - Switzerland  
B.S., University of South Carolina  
M.S., M.B.A., Western Governors University  
D.Ed., University of South Africa

Alvarado, Kristina (2020)  
Director, Learning Assistance Center  
B.A., California State Polytechnic University, Pomona  
M.Ed., University of Southern California  
Ph.D., Claremont McKenna College

Alvarez, Hansel (2007)  
English, Literature, & Journalism  
B.A., California State University, San Bernardino  
M.A., California State Polytechnic University, Pomona

Alvarez-Galvan, Maya (2000)  
English, Literature, & Journalism  
B.A., M.A., California State University, Los Angeles  
M.A., California State Polytechnic University, Pomona  
Ph.D., University of Southern California

Amos, Lisa (2006)  
Consumer Science & Design Technologies  
B.S., Iowa State University  
M.S., California State University, Northridge

Earth Sciences & Astronomy  
Diploma (6 year degree), University of Erlangen-Nuernberg, Germany  
Ph.D., University of Kiel, Germany

Andrews, Barry (2001)  
Computer Information Systems  
B.S., Indiana University  
M.S., California State University, Fullerton

Ano, Gene (2006)  
Psychology  
M.A., Ph.D., Bowling Green State University

Aquino, Lloyd (2007)  
English, Literature, & Journalism  
B.A., M.A. California State Polytechnic University, Pomona

Arballo, Madelyn (1998)  
Associate Vice President, School of Continuing Education  
B.A., Pitzer College  
M.A., California State University, Los Angeles  
Ed.D., California State University, Long Beach

Arellano, Mariano (2017)  
Mathematics, Computer Science  
BS, MS., California Polytechnic State University, Pomona

Arterburn, Pamela (1986)  
English, Literature, & Journalism  
B.A., M.A., California State Polytechnic University, Pomona

Augustus, Robert (2008)  
Sign Language  
B.A., California State University, Northridge  
M.A., Gallaudet University

Avila, Naomi (2016)  
Counseling, Adult Basic Education  
M.S.W., M.A., Azusa Pacific University

Avila, Rocio (2006)  
English, Literature, & Journalism  
B.A., California State Polytechnic University, Pomona  
M.A., California State University, Fullerton
Faculty and Academic Administrators

B

Bachor, Alana (2015)
Counseling
B.A., University of California, Riverside
M.S., California State University, Los Angeles
Career Counseling Certificate, California State University, Los Angeles

Bacigalupi, Stacy (2006)
Psychology
B.A., University of California, Santa Barbara
M.A., California State University, Fullerton

Banks, Clarence (2008)
Director, ASPIRE
B.A., University of California, Los Angeles
M.P.A., California State Polytechnic University, Pomona

Barnes, Naomi (2017)
Agricultural Sciences
A.S., Registered Veterinary Technology
D.V.M., Veterinary Medicine

Barrios, Mary Beth (2016)
Counseling
A.A., Mt. San Antonio College
B.A., California State University, Fullerton
M.S., University of La Verne

Bartman, Sydney (1986)
English, Literature, & Journalism
A.A., Mt. San Antonio College
B.A., University of La Verne
M.A., University of California, Riverside

Bates, Bobby (2016)
Accounting & Management
B.S.B., University of Phoenix
M.B.A., University of La Verne

Beam, Teresa (1991)
Chemistry
B.S., Ohio University
M.S., California State University, Fullerton

Becker, Liza (1998)
Associate Dean, Continuing Education Programs & Services
B.A., California State University, Los Angeles
M.S., California State University, Fullerton
Ed.D., California State University, Long Beach

Benoe, Christopher
Commercial & Entertainment Arts
B.F.A., Art Center College of Design

Berch, Kari (2016)
Nursing
B.A., University of California, Riverside
B.S.N., Azusa Pacific University
M.S.N., Western Governors University

Beydler, David (2011)
Mathematics, Computer Science
B.S., Harvey Mudd College
M.S., California State University, Los Angeles

Birca, Alina (2005)
Mathematics, Computer Science
B.S., University Alexandru Ioan Cuza of Iasi
M.A., California State University, San Bernardino

Blacksher, Shiloh (2015)
Psychology
B.A., M.A., California State University, Fullerton

Blyzka, John (2001)
Computer Information Systems
B.S., University of California, Irvine
M.S., California State University, Fullerton

Boehner-Staylor, Maya (2001)
English, Literature, & Journalism
B.A., California State University, Los Angeles
M.A., Northwest Missouri State University
Ph.D., Claremont Graduate School

Boquiren, Sophie (2016)
Nursing
M.S.N., California State University, Fullerton

Borella, Frances (1999)
Biological Sciences
A.A., Mt. San Antonio College
B.S., California State Polytechnic University, Pomona
M.A., Ph.D., University of California, Riverside

Boryta, Mark (2001)
Earth Sciences & Astronomy
B.A., Amherst College
M.S., Ph.D., New Mexico Institute of Mining and Technology

Bouskill, Brian (2015)
Commercial & Entertainment Arts
B.A., M.F.A., California State University, Fullerton

Bowen, Melinda (2006)
Kinesiology, Athletics, & Dance
Pride Center Program Director
B.A., California State Polytechnic University, Pomona
M.A., Azusa Pacific University

Bowen, Robert (2006)
Music
B.A., M.A., University of California, Santa Barbara
M.F.A., Ph.D., Princeton University

Boyer, Michelle (2007)
Nursing
B.S., Plattsburgh State University
M.S.N., Syracuse University

Bradley, Julie (2005)
ACCESS
B.A., University of California, Riverside
M.S., California State University, Los Angeles

Bradshaw, George (2007)
Dean, Enrollment Management
B.A., M.A., California State University, San Bernardino
Ph.D., University of Utah
Brantingham, John (2002)  
*English, Literature, & Journalism*  
B.A., California State Polytechnic University, Pomona  
M.F.A., California State University, Long Beach

Bray-Ali, Julie (2001)  
*Earth Sciences & Astronomy*  
B.A., California State Polytechnic University, Pomona  
M.S., University of Southern California

Briggs, Christopher (2012)  
*Biological Sciences*  
B.S., University of California, Berkeley  
M.S., University of California, Riverside

Brown, Ronald (2006)  
*Fine Arts*  
B.F.A., M.F.A., Art Center College of Design

Browne, Errol (2016)  
*History*  
B.A., M.A., Ph.D., University of California, Los Angeles

Burgoon, Steve (2002)  
*Commercial & Entertainment Arts*  
B.A., University of Phoenix  
M.A., California State Polytechnic University, Pomona

Burgos, Matthew (2010)  
*Theater*  
B.A., University of Wisconsin-LaCrosse  
M.F.A., Florida State University

Buran, Ema (2007)  
*English, Literature, & Journalism*  
B.S., M.Ed., University of La Verne

Burnes, Fatemeh (1992)  
*Fine Arts*  
B.A., Tehran University, Iran  
B.A., M.F.A., California State University, Fullerton

Burnett, Cynthia (1997)  
*Counseling*  
B.S., Northern Illinois University  
M.A., International Christian Graduate University  
M.S., California State University, Long Beach

Burton, Jared (2015)  
*Librarian*  
A.S., Antelope Valley College  
B.A., University of California, Los Angeles  
M.S. University of North Texas

Butler, Thomas (2011)  
*Fine Arts*  
B.A., Laguna College of Art and Design  
M.F.A., California State University, Long Beach

Caldwell, Ellen (2016)  
*Art History*  
B.A., Santa Clara University  
M.A., University of California, Santa Barbara

Calverley, Russell (2019)  
*Aeronautics, Transportation*  
B.S., M.A., University of Phoenix

Calzada, Silverio (1999)  
*Counseling*  
B.A., Pitzer College  
M.A.T., Harvard University

Cammayo, Christina (2016)  
*Consumer Science & Design Technologies*  
B.S., California State Polytechnic University, San Luis Obispo  
R.D./R.D.N., Dietetic Internship Program, Glendale Memorial Hospital & Health Center  
M.S., California State University, Fullerton

Cannon, Kathleen (2005)  
*History*  
B.A., M.A., M.F.A., Ph.D., University of California, Los Angeles

Cantrell, David (2011)  
*Communication*  
B.S., University of California, San Diego  
M.S., California State University, Fullerton

Case, Marissa (2016)  
*Mathematics, Computer Sciences*  
A.A., Mt. San Antonio College  
B.S., M.S., California Polytechnic State University, Pomona

Casian, Elizabeth (2017)  
*American Language*  
B.A., M.S., California State University, Fullerton

Castillejos, Manuel (1989)  
*World Languages*  
B.A., California State University, San Diego  
M.A., California State University, Fullerton

Cevallos, Susana (2005)  
*Sociology, Philosophy*  
B.A., M.S., California State University, Fullerton

Chamberlain, Alison (2006)  
*Biological Sciences*  
B.S., California State University, Bakersfield  
M.S., California State Polytechnic University, San Luis Obispo

Chang, Chih-Ping (Andrew) (1997)  
*World Languages*  
B.Ed., National Changhwa University of Education  
M.A., National Taiwan Normal University  
Ph.D., University of Southern California

Chaplot, Landry (2019)  
*Adult Basic Education*  
B.A., M.A., University of California, Los Angeles

Charbonneau, David (2007)  
*Director, The Writing Center*  
M.A., Northern Illinois University  
Ph.D., University of Wisconsin - Madison

Chavez, Dalia (2016)  
*Adult Basic Education*
B.A., B.S., University of California, Riverside  
M.S., California State University, Santa Barbara

Chavez, Dolores (2008)  
Mathematics, Computer Science  
B.A., University of California, Riverside  
M.A., California State University, San Bernardino

Chavez, Monika (2019)  
Librarian  
M.S., Syracuse University

Chavez, Raul (2000)  
History  
B.S., California State Polytechnic University, Pomona  
M.A., California State University, Los Angeles  
Ph.D., University of California, Riverside

Chavez, Susan (2016)  
Consumer Science & Design Technologies  
B.A., Western Carolina University  
M.A. National University

Chen, Gou-Ling Susie (2003)  
Nursing  
A.D.N., National Taipei College of Nursing  
B.S.N., Kaohsiung Medical College  
M.A., Oklahoma City University  
M.S.N., University of California, Los Angeles  
Ph.D., Western University of Health Sciences

Chen, Jenny (1998)  
Chemistry  
B.S., University of California, Irvine  
M.S., Ph.D., University of California, Los Angeles

Chen, Meghan (2000)  
Dean, Library & Learning Resources  
B.A., University of California, Los Angeles  
M.A., California State University, Los Angeles  
M.P.A., California Lutheran University  
Ph.D., Claremont Graduate University

Childress, Scot (2014)  
Mathematics, Computer Science  
B.A., California State University Fullerton  
Ph.D., University of California, Riverside

Chiu, Paul (2018)  
Computer Information Systems  
B.A., State University of NY - Buffalo  
M.S., National University

Christ, Joshua (2019)  
Theater  
B.S., Illinois State University

Christopher, Micol (2005)  
Earth Sciences & Astronomy  
B.A., Harvard University  
M.S., Ph.D., California Institute of Technology

Churchill, Diana (2017)  
Biological Sciences

Churchill, Peter (2005)  
English, Literature, & Journalism  
B.A., M.A., California State University, Fullerton

Clements, Todd (2012)  
Chemistry  
B.S., Harvey Mudd College  
M.S., Ph.D., University of California, San Diego

Condra, Denise (2006)  
Nursing  
B.A., Whittier College  
B.S.N., M.S.N., Azusa Pacific University

Cooper Mark (1997)  
Biological Sciences  
B.S., M.S., California State Polytechnic University, Pomona

Coreas, Kelly (2000)  
Respiratory Therapy  
A.S., East Los Angeles College  
B.S., Loma Linda University  
M.S., Western University Pomona

Cortez, Julie (2020)  
ACCESS  
B.A., M.Ed., University of California, Los Angeles

Crichlow, Brian (2013)  
Kinesiology, Athletics, & Dance  
Head Coach, Women's Basketball  
A.A., Mt. San Antonio College  
B.A., University of La Verne  
M.S., California Baptist University

Cummings, Christine (2015)  
Theater  
B.A., Theater Arts  
M.F.A., Fine Arts/Theater

Cunningham, Melissa (2019)  
Public Safety Programs  
B.A., Case Western Reserve University  
B.A., University of Pennsylvania

D

Daland, William (2005)  
Counseling  
B.A., California State University, Fullerton  
M.S., California State University, Long Beach

Danson, Erin (2014)  
English, Literature, & Journalism  
B.A., M.A., California State University, Fullerton

Davis, Maria (2005)  
Consumer Science & Design Technologies  
B.A., American Inter Continental University  
Ed.D., California State University, Fullerton

Degtyareva, Anna (1999)  
Computer Information Systems
B.S., M.S., Leningrad University for Economics Engineers
M.S., California State University, San Bernardino

Deines, Craig (1997)
*Fine Arts*
B.A., M.F.A., Central Washington University

Denny, Joseph (2010)
*Electronics & Computer Technology*
B.A., Azusa Pacific University
B.S., California Polytechnic State University, Pomona
M.A., California State University, Fullerton

DePaola, Gina (1991)
*English, Literature, & Journalism*
B.S., Metropolitan State College, Denver
M.S., California State University, Long Beach

Dervishian, Danielle (2019)
*Biological Sciences*
M.S., Georgetown University

DeWildie, Krysten (2019)
*Mathematics, Computer Science*
B.S., M.S., University of California, Riverside

Diem, Andrea (1991)
*Sociology, Philosophy*
B.A., University of California, San Diego
M.A., Ph.D., University of California, Santa Barbara

Dokter, Derek (2019)
*Business Management*
M.B.A., Azusa Pacific University

Domico, Brenda L. (1997)
*Accounting & Management*
B.S., M.B.A., California State Polytechnic University, Pomona
Certified Managerial Accountant

Doonan, Shelley (2015)
*Consumer Science & Design Technologies*
A.S., California Culinary Academy, San Francisco
B.S., California State Polytechnic University, Pomona

Dorame, Francisco (2014)
*Dean, Counseling*
B.A., M.A., California State University, Northridge
Ed.D., California Lutheran University

Doshi, Dhaval (2018)
*Chemistry*
B.S., M.S., California State University, Fullerton

Dougherty, Michelle (2007)
*English, Literature, & Journalism*
B.A., M.A., California State Polytechnic University, Pomona

Dowdle, Michael (2005)
*Psychology*
A.A., Butte Community College
B.A., M.A., California State Polytechnic University, Chico

Dua, Amrik Singh (1990)
*Business Administration*
B.A., M.A., Panjab University
M.A., Dalhousie University
Ph.D., Southeastern University

E

Earhart, Kimberly (2005)
*History*
A.A., Riverside Community College
B.A., M.A., University of California, Riverside

Eatman, Elisabeth (2006)
*Consumer Science & Design Technologies*
B.F.A., California State University, Long Beach

EchevarriaNewberry, Luis (2019)
*Counseling, Veteran's Services*
B.S., M.S., California State University, Los Angeles

Edwards, William (2005)
*Mathematics, Computer Sciences*
B.S., M.S., California State Polytechnic University, Pomona

Ellwood, Jeffrey (2006)
*Music*
B.M., Berklee College of Music
M.M., California State University, Fullerton

Engisch, Paulette (2003)
*Radiologic Technology*
A.S., Mt. San Antonio College
B.S., University of St. Francis California
C.R.T., Certified Radiologic Technologist California Certified Mammographer
R.T., American Registry of Radiologic Technology
R.T.(M), American Registry of Mammography

Engle, Tim (2006)
*ACCESS*
B.S., Liberty University
M.A., Psy.D., Biola University

Enke, Gary (1990)
*English, Literature, & Journalism*
B.A., St. Joseph College
M.A., Claremont Graduate School

Espy, Sheila (2015)
*Consumer Science & Design Technologies*
B.A., California State University, Los Angeles
M.A., California State University, Long Beach

Esslinger, Sandra (2002)
*Art History*
M.A., University of Southern California
Ph.D., University of California, Los Angeles

Estes Jr., Edwin (2008)
*Business Administration*
A.B., University of Southern California
J.D., Pepperdine University School of Law
Member, State Bar of California
Licensed California Real Estate Broker

Estrada, Maria (2004)
*English, Literature, & Journalism*
B.A., M.A., California State Polytechnic University, Pomona

Ezzell, Sun (2006)
Learning Assistance
B.A., M.A., Humboldt State University

F

Felix, Diana (2011)
Counseling
B.A., University of California, Santa Barbara
M.S., California State University, Long Beach

Felix, Marcos (2019)
Aircraft Maintenance
B.S., University of Redlands
M.B.A., Chapman University

Ferguson, Crystal Lane Swift (2008)
Communication
B.A., M.A., Ball State University
Ph.D., Communication Studies

Fernando, Jody
Director, English Language Learners
B.S., Taylor University
M.A., Azusa Pacific University
M.Ed., George Mason University

Nursing
A.S., A.A., Mt. San Antonio College
C.N.S., B.S.N., M.S.N., P.H.N., California State University, Dominguez Hills
F.N.P., Azusa Pacific University

Flameno, Bernadette (2016)
Counseling
B.S., California State University, Los Angeles
M.A., Ohio University
M.S., University of Virginia

Flisik, Tyler J., (2016)
Biological Sciences
B.S., M.S., California State University, Fullerton

Fowler, Jamaika (2011)
Counseling
B.S., California State Polytechnic University, Pomona
M.S., California State University, Long Beach

Frickert, Allison (2008)
History
B.A., M.A., California State University, Fullerton

G

Galbraith, Jennifer (1988)
Dean, Business
A.A., Chaffey College
B.S., M.S., California State Polytechnic University, Pomona

Gallarde, Marlene (2007)
Sociology, Philosophy
B.A., M.A., California State University, Fullerton

Garcia, Daniel (2007)
Air Conditioning & Welding

B.S., Azusa Pacific University, Azusa

Garcia, Urias (2019)
Counseling, EOPS
B.A., California State University, Los Angeles
M.B.A., California State University, Long Beach

Garcia, Vanessa (2016)
English as a Second Language
B.A., M.A., Loyola Marymount University

Gatillon, Jean-Pierre (2019)
Sociology, Philosophy
B.A., M.A., California State University, Fullerton

Gau, Jim (2000)
Computer Information Systems
B.E., Feng Chia University
M.B.A., California Lutheran University

Gend, Peter (2020)
Associate Dean, Arts
M.F.A., Academy of Art University

Genovese, Richard (2020)
Public Safety Programs
A.S., Mt. San Antonio College
B.S., University of La Verne

Gilbert, Cheryl (2013)
Mental Health
B.S., University of La Verne

Golden, Dafna (2001)
Geography & Political Science
B.S., Humboldt State University
M.S., California State University, Los Angeles

Golestaneh, Kamran (2008)
Chemistry
B.S., B.S., M.S., California State Polytechnic University, Pomona

Gomez, Francisco (2011)
English, Literature, & Journalism
B.A., California State University, Fullerton
M.F.A., Chapman University

Gonzales, Barbara (2002)
Learning Assistance
A.A., Mt. San Antonio College
B.A., M.Ed., University of La Verne

Gonzalez, Alejandra (2020)
Assistant Director, Student Life
M.S., California State University, Fullerton

Gonzalez, Maribel (2019)
Counseling, English as a Second Language
A.A., Mt. San Antonio College
B.A., M.S., California State University, Fullerton

Greco, Victoria (1999)
ACCESS
B.A., California State University, Fullerton
M.A., California State University, San Bernardino
Griffith, Hugh (1998)
*Mathematics, Computer Science*
B.A., University of California, Berkeley
M.S., California State University, Los Angeles

Grimstad, Ann Lee (2015)
*History*
B.A., University of Virginia
M.A., Ohio University

Guo, Hong (2013)
*Librarian*
B.A., M.L.I.S., University of California, Los Angeles
M.S., California State University, Los Angeles

Guth, Scott (1990)
*Mathematics, Computer Science*
A.A., San Bernardino Valley College
B.S., M.S., California Polytechnic State University, San Luis Obispo

Gutierrez, Daisy (2016)
*Counseling*
B.S., California State University, Fullerton
M.S., University of La Verne

Gyurindak, Katalin (2019)
*Manager, ESL Instructional Support*
B.A., M.A., California State University, Fullerton
TESOL Certificate, University of California, Irvine

Hagler, LaTesha (2018)
*Director, CalWORKs*
B.A., M.A., California State University, Northridge
Ph.D., California Lutheran University

Hall, Martha (2007)
*Learning Assistance*
B.A., University of California, Riverside
M.A., Claremont Graduate University

Hallsted, Christopher (2015)
*English, Literature, & Journalism*
B.A., M.A., La Sierra University

Hanna, Richard (2019)
*Consumer Science & Design Technologies*
A.A., Culinary Institute of America
B.A., Le Cordon Bleu College of Culinary Arts
M.A., Colorado Technical University

Hanson, Grace (1996)
*Dean, ACCESS*
B.A., M.A., California State University, Long Beach
Transition Services for Individual with Disabilities Certificate

*English, Literature, & Journalism*
B.A., M.A., San Diego State University

Hart, Jeremy (2012)
*Counseling*
B.A., M.A., California State University, Dominguez Hills
Ph.D., University of Southern California

Hayward, Jason (2016)
*Counseling*
B.A., University of California, Irvine
M.Ed., University of Southern California

Heard, Lance (2008)
*Public Safety Programs*
B.S., United States Military Academy, West Point
M.S., University of Cincinnati

Henry, Anthony (2007)
*Child Development*
B.A., Humboldt State University
M.A., California State University, Los Angeles
M.A., Azusa Pacific University

Herneda, Evelyn (2016)
*Counselor, Short-Term Vocational*
A.A., Fullerton College
B.A., California State University, Fullerton
M.S., P.P.S., Credential, University of La Verne
Adult Education Training Credential, California State University
Dominguez Hills

Hernandez, Corie (2011)
*Mental Health*
B.S., California State University, Fullerton

Hernandez, Cristina (1997)
*Art History*
B.A., M.A., University of California, Santa Barbara

Hernandez, Elizabeth (2016)
*Counseling, ACCESS*
A.A., Mt. San Antonio College
B.S., California State University, Fullerton
M.Ed., University of Southern California

Hernandez, Mario (2019)
*Air Conditioning & Welding*
A.A., Mt. San Antonio College

Hernandez-Magallon, Karla (2017)
*Sociology, Philosophy*
B.A., M.A., Sociology

Hight, Lynette (1971)
*English, Literature, & Journalism*
B.A., M.A., California State University, Los Angeles

Hinostroza, Jennifer (2006)
*Agricultural Sciences*
B.S., California State Polytechnic University, Pomona

Hoffman, Harlan (2005)
*History*
B.A., M.A., California State University, Fullerton
Ph.D., University of California, Riverside

Holbert, James (2018)
*Computer Information Systems*
B.A., North Carolina State University

Hood, Michael (2009)
*Earth Sciences & Astronomy*
Hooper, Jaime (2014)
Nursing
A.S., Rio Hondo Community College
B.S., M.S., California State University, Dominguez Hills

Hoover, Karelyn (1995)
Dean, Humanities & Social Sciences
B.S., M.S., New Mexico Institute of Mining & Technology
Ph.D., California State University, Fullerton

Horton, Tamra (2000)
English, Literature, & Journalism
B.A., University of California, Davis
M.A., University of Wyoming
Ph.D., Louisiana State University

Howell, Luisa (2002)
World Languages
B.A., M.A., California State University, Sacramento

Howland, Catalina (2019)
Nursing
B.A., M.A., California State University, Sacramento

Huang, Kenneth (2006)
Chemistry
M.S., California State University, Long Beach
Ph.D., University of California, Santa Barbara

Hughey, Douglas (1999)
Child Development
A.A., San Diego City College
B.A., M.A., Pacific Oaks College

Hutchinson, James (2011)
Respiratory Technology
B.A., University of Phoenix

Hymer, Jonathan (2005)
Electronics & Computer Technology
B.A., University of California, Davis

Impara, Carol (2005)
Consumer Science & Design Technologies
B.A., Davidson College
M.S., University of Maryland

Itani, Nadim (2019)
Architecture, Industrial Design Engineering & Manufacturing
B.A., M.A., California State University, Sacramento

Ito Rocha Santana, Naluce (2016)
Biological Sciences
B.S., Federal University of Bahia, Brazil
M.P.H., Loma Linda University
Certified Health Education Specialist (CHES), National Commission for Health Education Credentialing, Loma Linda University

Jackson, Christopher (2005)
Kinesiology, Athletics, & Dance

Head Coach, Women’s Water Polo and Swimming
B.S., California State University, Fullerton
M.S., Azusa Pacific University

Jagodka, Ralph (1997)
Accounting & Management
B.S., Western Illinois University
M.B.A., Pepperdine University
Ed.D., University of La Verne

James, Stephen (2012)
Architecture, Industrial Design Engineering & Manufacturing
B.A., California State University, Northridge

James-Perez, Samantha (2019)
Mental Health
A.A., B.A., Liberty University

Jastrab, Robert (2001)
Kinesiology, Athletics, & Dance
Head Coach, Men’s Football
B.A., University of Miami
M.S., University of Nevada

Jefferson, Paul (2001)
Public Safety Programs
A.S., Los Angeles City College
B.S., Pepperdine University
M.A., John F. Kennedy University

Jennum III, Joe (1997)
Dean, Kinesiology, Athletics, & Dance
Athletics Director
B.S., California State Polytechnic University, Pomona
M.S., California State University, Fullerton

Johnson, Lesley (2016)
Director, Adult Basic Education
B.A., M.A., California State University, San Bernardino

Johnson, Michelle (1998)
Mathematics, Computer Science
B.S., M.S., University of California, Irvine

Jones, William (1992)
History
A.A., Mt. San Antonio College
B.A., University of California, Los Angeles
M.A., Ph.D., Claremont Graduate School

Judd, Matthew (1990)
Dean, Natural Sciences
B.A., University of California, Berkeley
M.A., Claremont Graduate School

Kakiba-Russell, Karyn (1990)
Biological Sciences
B.S., M.S., California State University, Los Angeles

Kaljumagi, Eric (1999)
Mathematics, Computer Science
B.S., University of California, Davis
M.A.T., University of California, Davis
Kamaka, Ron (2006)
*Kinesiology, Athletics, & Dance*
Head Coach, Men's Cross Country/Men's Track & Field
B.A., Sonoma State University
M.S., Azusa Pacific University

Karn, Tamara (2001)
*English, Literature, & Journalism*
B.A., University of California, Los Angeles
M.A., Chapman University

Kelly, Stillman (2018)
*Commercial & Entertainment Arts*
California Community College Credential (Communication Services and Related Technology, including printing)

Kemp, Kurt (2000)
*World Languages*
A.A., Mt. San Antonio College
B.A., California State University, Fullerton
M.A., University of California, Los Angeles

Khan, M. Zahir (1990)
*Physics, Engineering*
B.E., University of Poona
M.S., Ohio State University
Registered Professional Engineer

Khoddam, Kambiz (1999)
*Mathematics, Computer Science*
B.S., M.A., California State University, Long Beach

Kido, Janine (2005)
*Biological Sciences*
B.A., M.S., California State University, Fullerton

Kim, Candice (2000)
*Mathematics, Computer Science*
B.S., M.S., California State University, San Diego

King, Nancy (1988)
*Counseling*
B.S., University of California, Los Angeles
M.S., University of Southern California

Kirchgraber, Albert (1999)
*Mathematics, Computer Science*
B.S., California State Polytechnic University, Pomona
M.A., California State University, Fullerton

Klawitter, Kenneth (1991)
*Communication*
B.S., Bradley University, Illinois
M.A., Miami University, Ohio
M.A., California State University, Los Angeles

Knapp, Joshua (2000)
*Psychology*
B.A., University of California, Berkeley
Ph.D., University of California, Santa Barbara

Knott, John (2016)
*Kinesiology, Athletics, & Dance*
Head Baseball Coach
B.A., M.S., Teaching Credential, Azusa Pacific University

Knott-Silva, Tamara (2019)
*Associate Dean, Kinesiology, Athletics, & Dance*
Athletics Assistant Director
M.A., Southeastern Louisiana University

Kobzoff, Fred (2015)
*Air Conditioning & Welding*
A.S., Mt. San Antonio College

Kojima, Tetsuro (2000)
*Mathematics, Computer Science*
B.A., M.S., California State University, Los Angeles
Ph.D., University of Southern California

Kolchakian, Misty (2005)
*Psychology*
B.S., University of Florida
M.A., Ph.D., University of Maryland, College Park

Komrosky, Joseph (2019)
*Sociology, Philosophy*
B.S., University of Southern California

Kordich, Jason (2014)
*English, Literature, & Journalism*
B.A., University of California, Berkeley
M.A., California State University, Fullerton

Kuchta, John (2005)
*Air Conditioning & Welding*
B.A., City University of New York - Hunter College

Kung, Alvin (2018)
*Chemistry*
B.S., University of Southern California

Kunkler, Constance (2006)
*Nursing*
A.A., A.S.N., Mt. San Antonio College
B.S.N., M.S.N., C.S.N., P.H.N., California State University, Dominguez Hills

Kuo, Tiffany (2011)
*Music*
B.A., Stanford University
M.A., The Juilliard School
Ph.D., New York University

Kuroki, Hirohito (2016)
*Architecture, Industrial Design Engineering & Manufacturing*
B.A., California State Polytechnic University, Pomona
M.A., New School of Architecture and Design

L

Lackey, Hilary (2010)
*Earth Sciences & Astronomy*
B.A., Smith College
M.S., Ph.D., University of Wisconsin

*Mathematics, Computer Science*
B.A., University of California, Berkeley
M.A., California State University, Fullerton
California Teaching Credential - National University

Lanaro, Giovanni (2015)
Kinesiology, Athletics, & Dance
Assistant Coach, Cross Country/Track and Field
B.A., California State University, Fullerton
M.A., Azusa Pacific University

Lancaster, Stephen (2011)
Mathematics, Computer Science
M.A., Ph.D., The University of Oklahoma

Lane, David (1989)
Sociology, Philosophy
A.A., Los Angeles Valley Community College
B.A., California State University, Northridge
M.A., Graduate Theological Union, Berkeley
M.A., Ph.D., University of California, San Diego

Lange, Mary (1985)
Director, Education for Older Adults & Disabilities
A.A., Orange Coast College
B.S., California State University, Long Beach
M.S.G., University of La Verne

Lanuza, Marlyn (2016)
Assistant Director, Dual Enrollment
B.S., M.A., Azusa Pacific University

Lara, Eric (2016)
Associate Dean, Student Equity
B.S., M.A., California State Polytechnic University, Pomona
Ed.D., University of Southern California

Larson, Sandon (2016)
Sign Language
B.A., California State University, Fullerton
M.A., Gallaudet University

Laverty, Julie (2014)
Communication
A.A., Cypress Community College
B.A., M.A., California State University, Fullerton

Lawlor, Elizabeth (2000)
Biological Sciences
A.B., Brown University
M.A., Ph.D., University of California, Riverside

Leader, Jennifer (2006)
English, Literature, & Journalism
M.A., Azusa Pacific University
Ph.D., Claremont Graduate University

Lee, Eddie (2006)
Counseling
B.A., California State Polytechnic University, Pomona
M.S., California State University, Long Beach
Ed.D., California State University, Fullerton

Lee, Phebe (2007)
Mathematics, Computer Science
B.S., M.S., University of California, Irvine

Ley, Jenny (2006)
Chemistry
B.S., M.S., University of California, Irvine

Lewis, Nicole (2019)
Fine Arts
M.F.A., University of California, Los Angeles

Lobb, Elizabeth (1998)
Geography & Political Science
B.A., University of California, Berkeley
M.A., University of Washington

Lockhart, Heidi (2016)
Director, Honors Program
A.A., Crafton Hills College
B.A., M.A., California State University, San Bernardino

Loera-Ramirez, Dionne (2001)
English, Literature, & Journalism
B.A., M.A., California State University, Fullerton

Lopez, Alixandria (2019)
Communication
B.S., M.S., San Francisco State University

Lopez, Anthony (2018)
Biological Sciences
B.S., M.S., San Francisco State University

Lopez, Audra (2001)
Agricultural Sciences
B.S., M.S., California State Polytechnic University, Pomona

Lopez, Danny (2018)
Public Safety Programs
A.S., Crafton Hills College
A.S., Mt. San Antonio College
M.A., Chapman University

Lopez, Jesse (2016)
Counseling
A.A., Mt. San Antonio College
B.A., California State Polytechnic University, Pomona
M.S., California State University, Long Beach

Loredo, Jennifer (2018)
Agricultural Sciences
A.A., Mt. San Antonio College
B.A., California Baptist University

Louie, Charis (2000)
Psychology
B.A., Pomona College
M.A., University of Missouri
Ph.D., University of Missouri, Columbia

Lowentrout, Mark (2015)
Dean, Arts
B.A., California State University, Long Beach
M.F.A., University of Utah

Loyd, Rene (1999)
Mathematics, Computer Science
A.S., Crafton Hills Community College
B.S., M.S., University of California, Riverside
Lujan, Angel (1999)
_Counseling_
B.A., M.S., California State University, Fullerton

Lynes, Billie (2006)
_Nursing_
A.S.N., Mt. San Antonio College
B.S.N., M.S.N., F.P.N., University of Phoenix

Ma, Jannie (2008)
_Learning Assistance_
B.A., M.A., University of Southern California
M.A., California State University, Fullerton

MacDonald, Jennifer (2001)
_Program Director, Histologic Technician_
_Biological Sciences_
A.S., Canadore College, Canada

Macias, Melissa (2012)
_Fine Arts_
B.A., M.F.A., California State University, Long Beach

Madrid, Raul (2019)
_Geography & Political Science_
M.A., Ph.D., Claremont McKenna College

Maestro, Patricia (2004)
_Counseling/Coordinator Learning Communities_
A.A., East Los Angeles Community College
B.A., California State University, Long Beach
M.S., University of La Verne

Mageean, Michael (2000)
_English, Literature, & Journalism_
B.A., M.A., California State Polytechnic University, Pomona
Ph.D., University of California, Irvine

Mah, David (2016)
_Public Safety Programs_
A.S., Mt. San Antonio College
B.S., University of California, Los Angeles
M.S., Fordham University

Mahjoor, Parisa (2016)
_Chemistry_
M.S., University of New Orleans
Ph.D., Florida State University

Mahmoud, Eugene L.D. (2016)
_Physics, Engineering_
B.S., University of California, San Diego
M.S., California Institute of Technology

Mahon, Richard (2019)
_Vice President, Instruction_
B.A., Ph.D., University of California, Santa Cruz

Maloney, Clark (2012)
_Kinesiology, Athletics, & Dance_
_Head Coach, Men's Basketball_
B.A., Mid America Nazarene College
M.Ed., Azusa Pacific University

Marquez, Julieta (2018)
_Director, EOPS & CARE_
M.A., Loyola Marymount University
Ed.D., University of Southern California

Marston, Karen (2016)
_Music_
B.M., University of North Texas
M.M., Rice University
M.Ed., Ed.D., Columbia University

Martinez, Regina (2014)
_Business Management_
B.S., M.B.A., University of La Verne

Mason, Martin (2002)
_Physics, Engineering_
B.S., M.S., University of California, Riverside

Mauch, Thomas (2005)
_Associate Vice President, Student Services_
B.A., California State Polytechnic University, Pomona
M.S., California State University, Fullerton

Mbuthi, Stanley (1998)
_Counseling_
A.A., Mt. San Antonio College
B.A., California State Polytechnic University, Pomona
M.S., California State University, Los Angeles

McCormick, Elizabeth (1991)
_English, Literature, & Journalism_
B.A., Barnard College

McFarland, Thomas (1997)
_Accounting & Management_
B.S., M.B.A., California State Polytechnic University, Pomona

McFaul, Jason (1999)
_English, Literature, & Journalism_
B.A., M.A., University of the Pacific

McGeough, Daniel (1986)
_Accounting & Management_
B.A., California State University, Fullerton
M.B.A., California State University, Long Beach
Certified Public Accountant

McGowan, Joumana (2010)
_Associate Vice President, Instruction_
A.A., Mt. San Antonio College
B.A., M.B.A., California State Polytechnic University, Pomona
Ed.D., University of Southern California

McGraw, Jill (1991)
_Mental Health_
A.S., Santa Ana College
B.V.E., California State University, Long Beach

McGuire, Mary (2019)
_Art History_
M.A., Ph.D., University of California, Santa Barbara

McIntosh, William (1999)
Music
B.A., B.M., Biola University
M.M., California State University, Long Beach

McKee, Catherine (1995)
Business Administration
B.A., University of California, Berkeley
J.D., University of San Diego School of Law
Member, State Bar of California

McLaughlin, David (1997)
Radiologic Technology
A.A., A.S., Mt. San Antonio College
B.S., University of St. Francis
R.T., American Registry of Radiologic Technology
California Certified Radiologic Technologist
M.Ed., California State Polytechnic University, Pomona

McLeod, Jasmine (2018)
Communication
B.S., M.S., Northern Illinois University

McMullen, Janet (1990)
Mathematics, Computer Sciences
M.S., California State University, Los Angeles

Medrano, Bertha (2019)
History
Ph.D., Indiana University – Bloomington

Mehta, Jaishri (1999)
Computer Information Systems
B.A., M.A., Florida Institute of Technology

Mejia Gonzalez, Estela (2018)
Child Development
A.A., Pasadena City College
B.A., University of La Verne
M.A., Pacific Oaks College

Melendez, Luz (2018)
Child Development
B.S., California State University, Fullerton
M.A., California State University, Long Beach

Mestas, Sara (2015)
Counseling
A.A., A.S., Mt. San Antonio College
B.S., California State University, Fullerton
M.S., California State University, Long Beach

Metter, Jean (1999)
Consumer Science & Design Technologies
B.S., California State Polytechnic University, Pomona
M.P.H., University of California, Berkeley

Meyer, Elizabeta (2001)
Biological Sciences
B.A., University of Pennsylvania
Ph.D., Michigan State University

Mezaki, Barbara (1990)
American Language
B.A., M.Ed., University of Buffalo

J.D., Southwestern University

Miho, Yoshiko (2014)
English as a Second Language
A.A., Grays Harbor Community College
B.A., Western Washington University
M.A., California State University, San Bernardino

Miller, Carrie (2019)
Chemistry
Ph.D., University of Notre Dame

Miller, John (2019)
Physics, Engineering
B.A., California State Polytechnic University, Pomona
M.S., University of California, Los Angeles

Miller, Kenneth (2011)
Electronics, Computer Science
B.S., California State Polytechnic University, Pomona
M.S., California State University, Fullerton

Miri, Omideh (2008)
Assistant Director, Adult Basic Education
B.A., George Washington University
M.A., Ph.D., University of California, Santa Barbara

Mirman, David (2000)
Biological Sciences
B.A., University of Pennsylvania
M.S., University of California, Davis

Monroy, Joel (2016)
Director, Dual Enrollment
M.A., California State University, Northridge

Morales, Lisa (2016)
Mathematics, Computer Science
B.S., California State Polytechnic University, Pomona
M.S., University of California, Riverside

Morgan, Jay P. (2019)
Commercial & Entertainment Arts
B.F.A., Art Center College of Design

Mosack, Raymond (2017)
Director, Public Safety Programs
B.S., California State University, Los Angeles
M.S., California State University, Long Beach

Mrofka, David (2011)
Earth Sciences & Astronomy
B.S., Ph.D., University of California, Riverside

Muniz, Edgar (2015)
English, Literature, & Journalism
B.A., M.A., California State University, Fullerton

Muniz, Laura (2005)
Counseling, EOPS/CARE
A.A., Mt. San Antonio College
B.S., California State University, Fullerton
M.S., University of La Verne

Munro, Matthew (1998)
Mt. San Antonio College

Mathematics, Computer Science
B.S., University of Washington
M.A., University of Colorado

Myers, Richard (2011)
English, Literature, & Journalism
B.S., University of La Verne
M.A., California State Polytechnic University, Pomona

N

Nakamatsu, Stacie (2015)
B.S., University of Southern California
M.A., Loyola Marymount University

Nakamura, Amy Bates (2005)
Dance
B.A., California State University, Fullerton
M.F.A., University of California, Irvine

Nassar, Sam (2007)
Counseling
B.A., California State Polytechnic University, Pomona
M.A., Azusa Pacific University

Nava, Michelle (2019)
English, Literature & Journalism
B.A., University of Southern California
M.A., Loyola Marymount University

Nazzal, Jane (2012)
English, Literature & Journalism
B.A., M.Ed., University of California, Los Angeles

Necke, Donna (2016)
Adult Basic Education
B.S., California State Polytechnic University, Pomona

Neel, Monique (2006)
Radiologic Technology
A.S., A.A., Mt. San Antonio College
B.A., University of Phoenix
Certified Radiology Technologist California Certified Mammographer
R.T., American Registry of Radiologic Technology
R.T. (M), American Registry of Mammography

Nejad, Iraj Behbahani (1992)
Chemistry
B.S., Judi Shapur University, Iran
Ph.D., Michigan State University

Ngo, Michael (2016)
English as a Second Language
A.A., Mt. San Antonio College
B.S., California State University Fullerton
M.S., University of La Verne

Nguyen, Bao-Chi (2010)
Mathematics, Computer Sciences
B.S., University of California, Los Angeles
Ph.D., Massachusetts Institute of Technology

Biological Sciences
B.A., University of California, San Diego
M.D., University of California, Irvine
Ph.D., University of California, Los Angeles

Nguyen, Thang (2014)
Chemistry
B.S., University of California, Irvine
Ph.D., California Institute of Technology

Nichols, Sarah (2018)
Physics, Engineering
Ph.D., State University of New York - Stony Brook

Nixon, Bruce (1999)
Mental Health
B.S., California State Polytechnic University, Pomona

Norvell, John (2016)
Biological Sciences
B.A., M.A., Ph.D., Cornell University

O

O’Brien, Paul (1999)
English, Literature, & Journalism
B.A., University of California, Los Angeles
M.A., San Jose State University

Olds, Jennifer (2008)
English, Literature, & Journalism
B.A., M.A., California State Polytechnic University, Pomona

Orr, Jondea (2004)
Nursing
A.D.N., Rio Hondo College
B.S.N., California State University, Dominguez Hills
M.S.N., University of Phoenix

Ott, Serena (2012)
World Languages
B.A., University of Bologna, Italy
M.A., University of Saarland, Germany

P

Padilla, Maya (2011)
Registered Veterinary Technician
A.A., Mt. San Antonio College
B.A., California State Polytechnic University, Pomona

Parker, Stacy (2001)
Kinesiology, Athletics, & Dance
B.A., University of California, Irvine
M.Ed., Azusa Pacific University

Pascoe, Virginia (1995)
Biological Sciences
A.A., Cerritos College
B.S., B.A., M.S., California State University, Long Beach

Patterson, Richard (2002)
Computer Information Systems
B.S., California State Polytechnic University, Pomona
Piluso, Robert (2016)  
*English, Literature, & Journalism*  
B.A., M.A., California State University, Fullerton  
M.F.A., University of Southern California

Plesetz, Sarah (2008)  
*Associate Dean, Technology & Health*  
A.A., Mt. San Antonio College  
A.S., Los Angeles County School of Nursing  
B.S.N., M.S.N., P.H.N., Ed., California State University, Dominguez Hills

Ponce, Heather (2018)  
*ACCESS*  
M.S., California State University, East Bay

Pop, Horia (1998)  
*Mathematics, Computer Science*  
B.A., University of Bucharest  
M.S., University of Iowa  
M.A., Ph.D., University of Southern California

Poultier, Shane (2007)  
*Counseling*  
B.A., California State Polytechnic University, Pomona  
M.A., California State University, Dominguez Hills

Powell, Cha (2015)  
*Psychology*  
B.A., University of Southern California  
M.S., California State Polytechnic University, Pomona

Presch, Melissa (2008)  
*Biological Sciences*  
B.A., California State University, Fullerton  
M.S., California State University, San Bernardino

Pride, Angelena (1997)  
*Director, Off Campus High School Programs*  
B.S., University of La Verne  
M.Ed., Capella University

Pulido, Alejandra (2019)  
*American Language*  
B.A., M.A., California State Polytechnic University, Pomona

Purcell, Robert (2011)  
*Kinesiology, Athletics, & Dance*  
*Assistant Coach, Football*  
B.A., M.S., Azusa Pacific University

Quinn, Barbara (2006)  
*ACCESS*  
B.A., California State University, Fullerton  
M.S.W., University of Southern California

*English, Literature, & Journalism*  
A.A., Mt. San Antonio College  
B.A., M.A., California State Polytechnic University, Pomona

Revell, Timothy (1999)  
*Biological Sciences*
A.A., Ventura College  
B.A., University of California, Santa Cruz  
M.S., California State University, Fullerton  
Ph.D., Loma Linda University  

Rexach, Carmen (2005)  
*Biological Sciences*  
B.A., University of California, Los Angeles  
M.S., California State University, Stanislaus  
Ph.D., University of California, Davis

Reyes James, Mary-Ellen (1998)  
*Mental Health*  
A.A., Chaffey College

Reyes, Eloise (2012)  
*ACCESS*  
B.A., University of Nevada, Las Vegas  
M.S., California State University, Los Angeles  
Career Counseling Certificate

Reynolds, Franklin  
*Communication*  
B.A., Carroll College  
M.A., Northern Illinois University

Richardson, Lanny (1995)  
*Air Conditioning & Welding*  
A.S., Mt. San Antonio College

Rickard, Malcolm (2008)  
*Physics, Engineering*  
B.A., M.S., San Francisco University  
Ph.D., University of Colorado

Rillorta, Linda (1989)  
*Sociology, Philosophy*  
A.A., Pasadena City College  
B.A., M.A., Ph.D., University of Southern California

Rinaldi, Francesca (2019)  
*World Languages*  
B.A., University of California, Irvine  
M.A., Ph.D., University of California, Los Angeles

Rincon, Priscilla (2018)  
*Public Safety Programs*  
A.A., Mt. San Antonio College

Rios-Alvarado, Eva (2016)  
*Librarian*  
B.A., California State University, Los Angeles  
M.S., Simmons College

Ritz, Karol (1997)  
*Dance*  
B.A., University of California, Irvine  
M.A., California State University, Fullerton

Rivas, Antonio (2005)  
*Counseling, EOPS/CARE*  
A.A., Santa Ana College  
B.A., San Jose State University  
M.S., California State University, Long Beach

Rivas, Hector (2007)  
*Commercial & Entertainment Arts*  
B.A., California State Polytechnic University, Pomona  
M.B.A., Keller Graduate School of Management

Rivas, Karla (2015)  
*Mathematics, Computer Science*  
B.A., University of California, Los Angeles  
M.A., California State University San Bernardino

Rivera, David (2016)  
*Kinesiology, Athletics, & Dance*  
Head Coach, Men's Wrestling  
B.S., Embry - Riddle Aeronautical University  
M.S., Azusa Pacific University

Rivera, Kelly Ann (2016)  
*Geography & Political Science*  
B.A., University of California, San Diego  
M.A., University of California, Irvine

Rivers, Deborah (1992)  
*Mathematics, Computer Science*  
B.S., California State Polytechnic University, Pomona  
M.A., California State University, Fullerton

Robinson, Carolyn (2006)  
*Learning Assistance*  
B.S., California State Polytechnic University, Pomona  
M.Ed., University of Southern California

Rodriguez Anzora, Elmer (2019)  
*Counseling*  
A.A., Mt. San Antonio College  
B.A., University of California, Riverside  
M.S., California State University, Long Beach

Rogers, Bruce (1994)  
*Music*  
B.S., University of Connecticut  
M.A., Claremont Graduate University

Rogus, Linda (2005)  
*Aeronautics, Transportation*  
A.S., Mt. San Antonio College  
B.S., California State University, Los Angeles  
F.A.A. Certificates: Flight Instructor, Airplanes & Instruments; Airline Transport Pilot

Rogus, Robert (2001)  
*Aeronautics, Transportation*  
A.S., Mt. San Antonio College  
B.S., California State University, Los Angeles  
F.A.A. Certificates: Flight Instructor, Airplanes & Instruments; Commercial Pilot

Rojas, Rubilena (2014)  
*Kinesiology, Athletics, & Dance*  
Head Coach, Women's Softball  
B.A., University of Virginia  
M.A., California State University, Long Beach

Rojas, Victor (2018)  
*Director, TRiO Programs*
M.S., California State University, Fullerton

Romero, Oscar (2007)

Nursing

A.S., Mt. San Antonio College
R.N., Los Angeles County - University of Southern California School of Nursing
M.S.N., California State University, Fullerton

Roueintan, Masoud

Chemistry

B.A., B.S., California State University, Los Angeles
M.A., California State University, Fullerton

Rowley, Dianne (2012)

Learning Assistance

B.A., California State Polytechnic University, Pomona
M.Ed., Azusa Pacific University

Ruh, Lani (2019)

Kinesiology, Athletics, & Dance
Assistant Coach, Men's Water Polo and Swimming

B.S., University of La Verne
M.S., Azusa Pacific University
M.S., Capella University

Ruh, Marc T. (1997)

Kinesiology, Athletics, & Dance
Head Coach, Men's Water Polo and Swimming

A.A., Mt. San Antonio College
B.A., University of California, Santa Barbara
M.A., Azusa Pacific University

S

Salinas, Romelia (2016)

Associate Dean, Library & Learning Resources

B.A., University of California, Santa Barbara
M.A., University of California, Los Angeles
Ph.D., University of California, Los Angeles

Salinger, Aaron (2011)

World Languages

B.A., University of California, Santa Cruz
M.A., University of New Mexico

Saller, Brandon (2019)

Physics, Engineering

B.S., University of California, Irvine
Ph.D., University of California, Davis

Samel, Kolap (2019)

Librarian

M.A., California State University, Long Beach
M.S., San Jose State University

Sampat, Michelle (2007)

Associate Dean, Instruction

B.A., Pomona College
M.A., Claremont Graduate School
J.D., Whittier Law School

Sanchez, Andrew (2001)

Mental Health

A.S., R.N., Mt. San Antonio College

Sanchez, Hector (2006)

Counseling, EOP&S/CARE

A.A., Glendale Community College
B.A., University of California, Los Angeles
M.S., University of La Verne

Sanchez, Juan (2005)

Kinesiology, Athletics, & Dance
Head Coach, Men's Soccer

B.S., California State University, Los Angeles
M.Ed., University of La Verne

Sanchez, Lizbet (2008)

World Languages

B.A., California State University, Los Angeles
M.A., New Mexico State University

Santacruz, Rudy

Counseling

B.A., University of California, Irvine
M.S., California State University, Long Beach

Sardinas, Ignacio (2008)

Architecture, Industrial Design Engineering & Manufacturing

B.A., California State Polytechnic University, Pomona

Schnurbusch, Karen (2002)

Physics, Engineering

B.S., University of California, Santa Barbara
M.S., University of Illinois, Urbana-Champaign

Scott, Brian (2001)

Agricultural Sciences

A.S., Mt. San Antonio College
B.S., California State Polytechnic University, Pomona

Scott, Sarah (2007)

Biological Sciences

B.S., University of Massachusetts, Amherst
M.S., University of Connecticut, Storrs

Scroggins, William T. (2011)

President & CEO

B.S., University of California, Los Angeles
Ph.D., University of California, Riverside

Shackelford, Stephen (2010)

Aeronautics, Transportation

B.A., University of San Francisco
M.A.S., Embry-Riddle Aeronautical University

Shannon, Cynthia (1991)

Biological Sciences

A.A., Fullerton College
B.A., California State University, Fullerton
B.S., M.S., California State Polytechnic University, Pomona
Ph.D., University of California, Riverside

Shear, Michelle

Dance

B.A., California State University, Fullerton
M.F.A., Mills College
Sholars, Joan (1991)
Mathematics, Computer Science
B.A., M.A., California State University, Fullerton

Silva, Lawrence (2005)
Learning Assistance
B.A., California State Polytechnic University, Pomona
M.A., Chapman University

Simon, Curtis (2009)
Geography & Political Science
B.A., California State University, Chico
M.A., University of California, Riverside
Ph.D., University of California, Davis

Sims, Andrea Fejeran (2015)
Director, Student Life
A.S., Irvine Valley College
B.A., M.S., California State University, Long Beach
Ed.D., California State University, Fullerton

Smith, Cuyler (2018)
Fine Arts
M.F.A., California State University, Fullerton

Smith, James (1998)
Counseling
A.A., Fullerton College
B.A., M.A., California State University, Fullerton

Smith, John K. (2001)
Public Safety Programs
B.A., M.S.W., Indiana University
Ph.D., International University for Graduate Studies

Somers, Bernard (2015)
Counseling, Veteran's Services
B.A., California State University, San Bernardino
M.A., University of Redlands

Soriano, Venus (2017)
Adult Basic Education
A.A., Long Beach City College
B.S., California State University, San Bernardino

Soto, Lina (2001)
Associate Dean, Counseling
B.A., University of California, San Diego
M.A., San Diego State University

Staley, Garett (2016)
Public Safety Programs
B.A., Pitzer College
M.S.W., M.P.A., University of Southern California

Stewart-Thomas, Michelle (2007)
Sociology, Philosophy
M.S., Purdue University
M.S., M.A., Fuller Theological Seminary
Ph.D., University of Southern California

Stone, James (2008)
Geography & Political Science
M.A., University of Kentucky

M.F.A., Ph.D., Chapman University

Strope, Byron (1990)
Aircraft Maintenance Technology
A.S., Chaffey College
B.S., California State Polytechnic University, Pomona
F.A.A. Certificates, Airframe and Powerplant, Inspection Authorization
Private Pilot, F.C.C.
F.A.A. Safety Counselor
F.A.A. Designated Mechanic Examiner

Summers, Melody (2006)
Mathematics, Computer Science
B.S., M.S., California State Polytechnic University, Pomona

Sun, Christine (2001)
Mathematics, Computer Science
B.S., National Taiwan University
M.A., Ph.D., University of South Carolina

Swartz, Pauline (2006)
Librarian
B.A., University of California, Santa Cruz
MLIS, University of California, Los Angeles

T

Takashima, Timothy (2000)
Mathematics, Computer Science
B.S., M.S., California State University, Long Beach

Tamayo, Santiago (Jimmy) (2002)
Mathematics, Computer Science
B.S., California State Polytechnic University, Pomona
M.S., University of California, Riverside

Tan, Cara (2019)
Psychology
B.S., Pacific Union College
M.A., Claremont Graduate University

Tapia, Raul (2018)
Air Conditioning & Welding
A.A., Mt. San Antonio College

Tatoian, Vahe (1990)
Physics, Engineering
B.S., Yerevan University, Armenia
M.S., Drexel University

Tellez, April (2008)
History
B.A., M.A., University of California, Riverside

Terreri, Joseph (1989)
Mathematics, Computer Science
B.S., M.S., California State Polytechnic University, Pomona

Thankamushy, Sreekanth (2014)
Commercial & Entertainment Arts
B.S., Mahatma Gandhi University, India
M.F.A., University of California, Los Angeles

Tharpe, Nathan
Music
Thay, Cecilia (2012)
Child Development
B.A., Institute of Education, Rangoon, Burma
M.S., University of La Verne

Thomas, Antoine (2006)
Counseling
B.A., University of California, Riverside
M.S., California State University, Long Beach
Ph.D., California State University, San Bernardino

Thomas, James (1998)
English, Literature, & Journalism
B.A., Westmont College
M.A., Ph.D., Claremont Graduate University

Ton, Chan-Phuong (2005)
Counseling
B.A., University of California, San Diego
M.S., California State University, Long Beach
Ed.D., California State University, Fullerton

Tran, Frank (2002)
Mathematics, Computer Science
B.S., University of California, Davis
M.A., University of California, Santa Barbara

Tran, Niki (2011)
Consumer Science & Design Technologies
B.F.A., California State University, Long Beach

Trejo, Lysette (2009)
Counseling
B.A., California State University, Fullerton
M.S., University of La Verne

Troxell, Cameron (2001)
Mathematics, Computer Science
B.A., Gonzaga University
M.S., University of La Verne

Trull, Stephen Tyler (2001)
Geography & Political Science
A.A., Mt. San Antonio College
B.A., California State University, Fullerton
M.A., University of California, Santa Barbara

Truttmann, Janet (2002)
Chemistry
B.A., University of California, San Diego
Ph.D., California Institute of Technology

Tsurumi, Keiko (2017)
World Languages
B.A., University of Nevada
M.A., University of California, Los Angeles
M.A., California State University, Long Beach

Tull, Amy (2016)
Mental Health
A.A., Rio Hondo College

Turcios, Ana (2016)
Counseling, EOPS/CARE
B.A., University of California, Santa Cruz
M.S., California State University, Los Angeles

Uesugi, Koji (2017)
Dean, Student Services
B.S., University of California, Davis
M.A., California State University, Fullerton
M.A., Claremont Graduate University
Ed.D., University of California, Los Angeles

Uranga, Jaime (2007)
Electronics & Computer Technology
A.A., Mt. San Antonio College

Uyeki, Elizabeth Chisato (2007)
Librarian
B.A., Earlham College
M.L.I.S., University of California, Los Angeles

Uyeno, Gary (1999)
Registered Veterinary Technology
B.S., University of California, Davis
D.V.M., Iowa State University

V
Valdes, Steven (2016)
Accounting & Management
A.S., Don Bosco College of Science and Technology
B.S., California State University, Los Angeles
Certified Public Accountant, Certified Fraud Examiner, Personal Financial Specialist

Valdez, Jessica (2016)
Counseling, Athletics
A.A., Rancho Santiago College
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Physics, Engineering
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Business Administration
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